

# **AGENDA**

## **FINANCE COMMITTEE**

**2/22/18**

A. Victor Rawl, Chairman  
Henry E. Darby  
Anna B. Johnson  
Brantley Moody  
Teddie Pryor  
Joe Qualey  
Herb Sass  
Dickie Schweers  
Elliott Summey

**AGENDA**  
**FINANCE COMMITTEE**  
**February 22, 2018**  
**5:00 PM**

1. RESOLUTION – JESSE OWENS SR. - Request to Adopt  
Miller/Pryor
2. TST ENGINEERING DESIGN/PERMITTING, SAVANNAH HWY CAPACITY - Award of Contract  
Miller/Thigpen
3. RADIO TOWER LEASE AMENDMENT, 6380 MAXVILLE RD, AWENDAW - Request to Approve  
Miller/Tunick

1.

# RESOLUTION

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Marie Schultz, Special Assistant to Council

DATE: February 16, 2018

SUBJECT: Resolution honoring Jesse Owens Sr.

At the Finance Committee meeting of February 22, 2018, Mr. Pryor has requested that a resolution be prepared in honor of Jesse Owens Sr.

**2.**

**TST  
ENGINEERING  
DESIGN**

**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *29 for CA*

FROM: BARRETT J. TOLBERT *BSJ* DEPT. PROCUREMENT

SUBJECT: ENGINEERING DESIGN & PERMITTING FOR SAVANNAH HIGHWAY  
CAPACITY AND INTERSECTION IMPROVEMENTS TST

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: FEBRUARY 22,  
2018

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Gina Gardner</i></u>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Barrett</i></u>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Transportation Development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Steve Thipe</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
		TTE038004	64877	

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Paul Gile*

**Fiscal impact:** Funds are available in the Transportation Sales Tax Fund.

**ADMINISTRATOR'S SIGNATURE:** *J. J. Miller*

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

The Charleston County Transportation Development Department requested qualifications from all interested consulting firms, licensed in the State of South Carolina, experienced in providing engineering services necessary for all items associated with the preparation of traffic studies, preliminary road plans, design and final construction plans for the Savannah Highway Capacity and Intersection Improvements project. The project includes improvements to Savannah Highway within the existing roadway footprint and improving the intersections within the Savannah Highway corridor from Savage Road to Magnolia Road. The services may include, but are not limited to, survey, traffic studies, participation in stakeholder and public meetings, utility coordination including potential conversion of overhead utilities to underground, preparation of preliminary and construction plans, and other related duties as necessary.

Qualifications were received in accordance with the terms and conditions of the Request for Qualifications (RFQ) No. 5227-18C for Engineering Design & Permitting for Savannah Highway Capacity and Intersection Improvements.

The following firms submitted in accordance with the terms and conditions of RFQ No. 5227-18C:

- AECOM Technical Services, Inc. (AECOM)
- Parrish & Partners, LLC
- Seamon, Whiteside & Associates, Inc.
- Stantec Consulting Services, Inc.
- Weston & Sampson

The evaluation committee has reviewed the submitted qualifications for compliance with the RFQ requirements and determined the following firm to be the most qualified in meeting the County's needs and recommends awarding a contract to Stantec Consulting Services, Inc.

The evaluation committee members were made up of the following entities:

Charleston County Transportation Development  
Charleston County Zoning / Planning  
City of Charleston Transportation  
South Carolina Department of Transportation (SCDOT)

## **ACTION REQUESTED OF COUNCIL**

Authorize award of contract.

## **DEPARTMENT HEAD RECOMMENDATION**

Authorize award of contract for the Engineering Design & Permitting for Savannah Highway Capacity and Intersection Improvements, to the most qualified offeror, Stantec Consulting Services, Inc., and allow staff to negotiate and enter into a contract.

- Funds are available in the Transportation Sales Tax.

**3.**

**RADIO TOWER  
LEASE  
AMENDMENT**



**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *W.V.S. 1/26*

FROM: BILL TUNICK *BT* DEPT. TECH SERVICES/RADIO COMM

SUBJECT: EXTENSION OF GROUND LEASE FOR COUNTY BULL RUN PROPERTY

REQUEST: APPROVE GROUND LEASE AMENDMENT

COMMITTEE OF COUNCIL: FINANCE DATE: 02-8-2018

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>John Gardner</i></u>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Technology Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>ML</i></u>
Other: <del>Building Services</del> <i>FACILITIES</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u>

**FUNDING:** Was funding previously approved?    yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				\$0.00

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Mad Hile*

Fiscal impact: *Additional revenues would be placed in the Radio Communications fund.*

**ADMINISTRATOR'S SIGNATURE:** *Jennifer J. Miller*

**ORIGINATING OFFICE PLEASE NOTE:**  
 DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

SBA Towers (SBA Sites LLC), a leader in the tower leasing business in the USA, has requested an extension of the ground lease for the County's Bull Island property, where SBA towers has a communications tower in operation. They have requested that the existing lease that expires in the year 2025 be extended for (2) five year terms, thus ending in 2035. In exchange for this commitment, SBA has offered us a yearly lease payment of \$24,000 (versus \$13,435 in FY18) and an upfront, one-time capital payment to the County of \$25,000.

The reason for this request is at least one of their cellular carrier clients required that leases be valid for at least 15 years in order for them to justify a major capital commitment. This is a general requirement in the communications tower leasing business.

## **ACTION REQUESTED OF COUNCIL**

Authorize the signing of the attached Amendment to Radio Tower Land Lease Agreement to extend the ground lease on our Bull Island property to the year 2035.

## **DEPARTMENT HEAD RECOMMENDATION**

Authorize the signing of the attached Amendment to Radio Tower Land Lease Agreement for the County's Bull Island property at 6380 Maxville Road, Awendaw SC 29429 with SBA Sites LLC to extend the ground lease an additional ten years to now expire in the year 2035, at a lease rate of \$24,000 per year (plus CPI yearly increases) plus a \$25,000 upfront capital payment.