

AGENDA

**FINANCE
COMMITTEE**

10/04/18

A. Victor Rawl, Chairman
Henry E. Darby
Anna B. Johnson
Brantley Moody
Teddie Pryor
Joe Qualey
Herb Sass
Dickie Schweers
Elliott Summey

**AGENDA
FINANCE COMMITTEE
October 4, 2018
5:00 PM**

1. MINUTES OF SEPTEMBER 25, 2018 - Request to Approve
2. RESOLUTIONS:
 - A) Community Planning Month - Request to Adopt
 - B) Academic Magnet High School Cheerleaders - Request to Adopt
 - C) College of Charleston Postage Stamp - Request to Approve
3. CONSENT AGENDA:
 - A) National Historical Publications/Records Commission Archival Grant (Records) - Request to Approve
 - B) 2018 FEMA Assistance to Firefighter Grant (Emergency Mgmt.) - Request to ApproveMiller/Staff
4. CUMBERLAND, LLC – CUMBERLAND GARAGE PARKING LEASE - Request to Approve
Miller/Przybylowski
5. CITY OF N. CHAS LEASE EXTENSION-7272 CROSS COUNTY ROAD - Request to Approve
Miller/Przybylowski
6. AMEND PROCUREMENT ORDINANCE-INCLUDE INDEFINITE DELIVERY GOODS- Request to Approve
- Miller/Tolbert
7. MULTI-COUNTY INDUSTRIAL PARK AMENDMENT- ADD NEW PROPERTIES - Request to Approve
Miller/Dykes
8. MULTI-COUNTY INDUSTRIAL PARK AMENDMENT - TIFS - Request to Approve
Miller/Dykes
9. MAYBANK HIGHWAY PROJECT - Request to Consider
Johnson/Council

1.

MINUTES

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: September 28, 2018

SUBJECT: Finance Committee Minutes

At the Finance Committee meeting of October 4, 2018, the draft minutes of the September 25, 2018 Finance Committee meeting will be presented for approval.

2.

RESOLUTIONS



A RESOLUTION OF CHARLESTON COUNTY COUNCIL

WHEREAS, change is constant and affects all of Charleston County and the Tri-County Region; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, The American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of Charleston County; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of Charleston County and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, BE IT RESOLVED, that Charleston County Council does hereby designate the month of October 2018 as

Community Planning Month

in Charleston County in conjunction with the celebration of National Community Planning Month.

CHARLESTON COUNTY COUNCIL

**A. Victor Rawl, Chairman
October 9, 2018**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: September 28, 2018

SUBJECT: Academic Magnet High School Cheerleaders Resolution

At the Finance Committee meeting of October 4, 2018, a resolution recognizing the Academic Magnet High School Cheerleaders on their invitation to perform at the Citrus Bowl will be presented for your consideration.

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: September 28, 2018

SUBJECT: College of Charleston 250th Anniversary Commemorative Stamp Resolution

At the Finance Committee meeting of October 4, 2018, a resolution supporting the effort to have the US Postal Service create a commemorative stamp honoring the College of Charleston's 250th Anniversary in 2020 will be presented for your consideration.

3.

CONSENT

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *WLS 9/26*

FROM: DONNIE GLAZONIO *NG* **DEPT.** TECHNOLOGY SERVICES/RECORDS

SUBJECT: NATIONAL HISTORICAL PUBLICATIONS & RECORDS COMMISSION ACCESS TO HISTORICAL RECORDS: ARCHIVAL PROJECTS GRANT

REQUEST: APPROVE NHPRC GRANT REQUEST

COMMITTEE OF COUNCIL: FINANCE **DATE:** 10/4/2018

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

| | Signature of | | |
|--------------------------------------------|-------------------------------------|--------------------------|----------------------|
| | Yes | N/A | Individual Contacted |
| Legal Department | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Procurement/Contracts | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Zoning Regulations / Comp. Plan Compliance | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Community Services | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Grants Auditor | <input type="checkbox"/> | <input type="checkbox"/> | <i>Gail Marion</i> |
| Other: <i>TECH SERVICES</i> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <i>[Signature]</i> |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | _____ |

FUNDING: Was funding previously approved? yes ☐ no ☒ n/a ☐

| If yes, provide the following: | Org. | Object | Balance in Account | Amount needed for item |
|--------------------------------|------|--------|--------------------|------------------------|
| | | | \$0.00 | 0 |

NEED: Identify any critical time constraint.
If awarded, grant must be accepted July 2019

BUDGET OFFICER SIGNATURE: *Walt Glick*

Fiscal impact:

25% match will be provided from the Records Management Internal Services Fund.

ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Records Department is requesting permission to apply for an Archival Projects Grant (APG) from the National Historical Publications and Records Commission (NHPRC). The NHPRC supports projects that promote access to America's historical records to encourage understanding of our democracy, history, and culture. Projects should ensure online public discovery and use of historical records collections. The Commission is especially interested in collections of America's early legal records, including records of counties that document the evolution of the nation's legal history. The APG will support Records by providing funds to hire a project consultant to aid in developing an archival program for the records center, including evaluation, recommendations, and guideline development. The grant will also support hiring a project Archivist for the project as well as provide funds to purchase archival materials and supplies.

Preservation Assistance Grants ensure records are stored in a manner that promotes long-term preservation and make records accessible to the public using internationally recognized archival standards to be developed with the project consultant. Grant awards are up to 75% of the project costs, with a 25% match to be generated through the Records Management budget. One FTE is associated with the request, and the grant period is July 1, 2019 – June 30, 2021.

ACTION REQUESTED OF COUNCIL

Authorize the Records Department to apply for, and accept if awarded, the Archival Projects Grant of up to \$100,000 from the National Historical Publications and Records Commission (NHPRC) of the National Archives.

DEPARTMENT HEAD RECOMMENDATION

Approve the Records Department request to apply for and accept if awarded, the Archival Projects Grant of up to \$100,000 from the National Historical Publications and Records Commission (NHPRC) of the National Archives. If awarded, funds would be used to hire a project consultant, project archivist, and purchase preservation materials and supplies.

- There is a 25% match requirement that will be funded through the Records Management budget.
- One FTE is associated with this request.
- It is understood that at the conclusion of the grant period, the FTE will be dissolved if no further grant funding is available.
- The grant period is July 1, 2019 – June 30, 2021.

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *W.V.S. 9/26*

FROM: JASON PATNO *Jason Patno (by kme)* DEPT. EMERGENCY MANAGEMENT/ AWENDAW FIRE

SUBJECT: 2018 FEMA ASSISTANCE TO FIREFIGHTER GRANT

REQUEST: APPROVAL TO APPLY FOR AND ACCEPT (IF AWARDED) GRANT

COMMITTEE OF COUNCIL: FINANCE DATE: October 4, 2018

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

| | Signature of | | Individual Contacted |
|--------------------------------------------|-------------------------------------|-------------------------------------|----------------------|
| | Yes | N/A | |
| Legal Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Procurement/Contracts | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Zoning Regulations / Comp. Plan Compliance | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Community Services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Grants Auditor | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <i>Sciel Marion</i> |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | |

FUNDING: Was funding previously approved? yes ☐ no ☐ n/a ☐

| If yes, provide the following: | Org. | Object | Balance in Account | Amount needed for item |
|--------------------------------|------|--------|--------------------|------------------------|
| | | | | |

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *David Hile*

Fiscal impact: *No match required.*

ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Emergency Management/ Awendaw Fire Department requests approval to apply for and accept if awarded, funding under the Federal Emergency Management Agency's (FEMA) Assistance to Firefighters Grant. The purpose of this Grant program is "to enhance the ability of first responders to protect the health and safety of the public from fire related hazards." This funding will allow the Awendaw Fire Department to lower maintenance costs and improve safety and efficiency by replacing the current aging self-contained breathing apparatus (SCBAs) with newer SCBA units, which are compliant with the current NFPA Standard 1852, Standard on Selection, Care and Maintenance of Open Circuit SCBA. Our current SCBA's are 17 years old and will expire after 20 years of use.

ACTION REQUESTED OF COUNCIL

Approve the Emergency Management/ Awendaw Fire Department's request to apply for, and accept if awarded, \$400,000.00 from the Federal Emergency Management Agency under the Assistance to Firefighter Grant Program.

DEPARTMENT HEAD RECOMMENDATION

Approve the Emergency Management Department request to apply for and accept, if awarded, grant funding in the amount of \$400,000.00 from the Federal Emergency Management Agency (FEMA) under the Assistance to Firefighter Grant Program.

- These funds will allow the Awendaw Fire Department to replace all of their self-contained breathing apparatus with new, standard compliant units, lowering maintenance costs and improving safety and efficiency.
- There is no cash match requirements for this grant.
- There are no FTE's associated with this request.
- The Grant application period is from September 9th, 2018 through October 26th, 2018 and the Grant performance period is from November 12th, 2018 through November 11th, 2019.

4.

CUMBERLAND GARAGE PARKING LEASE

CO
M

W.L.S. 9/10

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Cumberland, LLC currently leases 50 parking spaces in the Cumberland Garage to provide parking for a future hotel and has requested to amend the lease to add three (3) five (5)-year extension options. The City of Charleston zoning require that hotel to have a 10 year parking lease in place in order to receive permits and a certificate of occupancy. The hotel is expected to be completed in approximately 36 months and the developer has request the lease extension so that they can comply with the City's parking requirement.

The current lease began on 7/1/17 and expires 6/30/27. Section 12 of the lease agreement allows the County to terminate the lease with 90 days notice if the County determines that the parking spaces are needed for County use.

Currently, Cumberland, LLC pays \$160 per parking space or \$8,000 per month. The rental rate is subject to increase if there is an overall increase in the parking rate of the garage. Letter attached from tenant.

ACTION REQUESTED OF COUNCIL

Approve amending Cumberland Garage Lease Amendment.

DEPARTMENT HEAD RECOMMENDATION

Authorize Chairman of Council to execute a Lease Amendment to add (3) five (5)-year extension options to the Cumberland, LLC parking lease. If each of the three options are exercised, the lease would extend until 6/30/32, 6/30/37, and 6/30/42 respectively.

Legal Department to review documents.

August 23, 2018

Laurel,

Attached is the proposed Lease Amendment for the County's consideration. By way of explanation, the requested Amendment is first and foremost for purposes of complying with the zoning requirements for the planned hotel project. The Amendment allows for three possible extensions of the term for five years each. The rent would continue to be adjusted annually in accordance with any changes that the County makes to the monthly rate for the garage, as already provided in the Lease.

The design and development of the project is still ongoing, but since the term of the Lease and payment of rent to the County has already commenced, the remaining term is diminishing and requires extension to meet the zoning requirements of the City of Charleston. Also, as a practical matter, we think that it is also good planning to have a longer term that provides better certainty for all parties as to how traffic and parking will function in the foreseeable future.

We would of course be glad to answer any questions or meet to discuss the Amendment or anything else that we can do to be of assistance. We greatly appreciate your help, and please don't hesitate to let us know if there is anything else that we can provide.

Thank you,

A handwritten signature in black ink, appearing to read "Nicholas C. L. Jones", with a long horizontal flourish extending to the right.

Nicholas C. L. Jones
Cumberland, LLC

5.

**CITY OF N. CHAS
LEASE EXTENSION**

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *W.L.S. 9/18*


FROM: TIMOTHY PRZYBYLOWSKI *DEPT.* FACILITIES

SUBJECT: CITY OF NORTH CHARLESTON LEASE EXTENSION - 7272 CROSS COUNTY RD

REQUEST: AMEND LEASE TO EXTEND TERM FOR A FIVE (5) YEAR PERIOD

COMMITTEE OF COUNCIL: FINANCE **DATE:** September 17, 2018


COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

| | Signature of | | |
|--------------------------------------------|-------------------------------------|--------------------------|-------------------------------------------------------------------------------------------|
| | Yes | N/A | Individual Contacted |
| Legal Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Procurement/Contracts | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Zoning Regulations / Comp. Plan Compliance | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Community Services | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Grants Auditor | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |

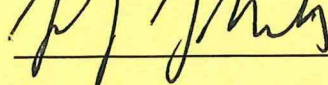
FUNDING: Was funding previously approved? yes ☐ no ☐ n/a ☐

| If yes, provide the following: | Org. | Object | Balance in Account | Amount needed for item |
|--------------------------------|------|--------|--------------------|------------------------|
| | | | \$0.00 | 0 |

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: 

Fiscal impact: None

ADMINISTRATOR'S SIGNATURE: 

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The County has leased a portion of 7272 Cross County Road to the City of North Charleston since September 25, 2014, for the operations of the City of North Charleston Police Department Detective Division and related services. The lease has been renewed annually for a one-year period each time. The City and County are requesting to renew the lease for a five (5) year term, beginning on October 1, 2018. The rental rate is \$1 per year, plus all expenses.

ACTION REQUESTED OF COUNCIL

Approve amending the City of North Charleston Lease Extension – 7272 Cross County Road.

DEPARTMENT HEAD RECOMMENDATION

Authorize Chairman of Council to execute a Lease Amendment to add (1) five (5)-year extension option to the 7272 Cross County lease with the City of North Charleston. Per Section 21 of the lease, either party may terminate the lease with sixty (60) days written notice.

Legal Department to review documents.

6.

**AMEND
PROCUREMENT
ORDINANCE**

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR

FROM: BARRETT J. TOLBERT BST DEPT. PROCUREMENT

SUBJECT: AMEND INDEFINITE DELIVERY CONTRACTS SECTION IN THE
PROCUREMENT ORDINANCE TO INCLUDE GOODS

REQUEST: AMEND INDEFINITE DELIVERY CONTRACTS SECTION IN THE
PROCUREMENT ORDINANCE TO INCLUDE GOODS

COMMITTEE OF COUNCIL: FINANCE DATE: October 4, 2018

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

| | Signature of | | Individual Contacted |
|-----------------------------------------------|-------------------------------------|-------------------------------------|----------------------|
| | Yes | N/A | |
| Legal Department | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>[Signature]</u> |
| Procurement/Contracts | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>[Signature]</u> |
| Zoning Regulations / Comp. Plan Compliance | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| Community Services | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| Grants Auditor | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| Other: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| Other: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |

FUNDING: Was funding previously approved? yes ☐ no ☐ n/a ☒

| If yes, provide the following: | Org. | Object | Balance in Account | Amount needed for item |
|-----------------------------------|------|--------|--------------------|------------------------|
| | | | | |

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE:

[Signature]

Fiscal impact: None.

ADMINISTRATOR'S SIGNATURE:

[Signature]

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

On June 5th, 2018 County Council approved amending the procurement ordinance to include Indefinite Delivery Contracts (IDC) as a method for procuring select construction, architect-engineer and land surveying services.

In an effort to expand IDCs to other areas of goods and services, the Charleston County Contracts and Procurement Department is recommending changes to four (4) sections of the Charleston County Procurement Ordinance as follows:

1. **Amend Section 2-181- Definitions** - to add goods to the definition of Indefinite Delivery Contracts
2. **Amend Section 2-182 - Methods of Selection** - to add Section 2-202 Indefinite Delivery Contracts for Goods and Services.
3. **Amend Section 2-183 - Source Selection and Contract Approval by County Council** - to add Section 2-202 Indefinite Delivery Contracts for Goods and Services
4. **Amend Section 2-202-2-208 Reserved** - to add Section 2-202 Indefinite Delivery Contracts for Goods and Services.

These four (4) changes will allow the Procurement Department to use IDCs to award contracts to multiple vendors for select goods, services, construction, architect, and engineering projects.

An IDC is a procurement method that provides for an indefinite quantity of goods or services for a fixed time. The purpose of which is to allow the Procurement Department the ability to award contracts for certain kinds of good and services to multiple vendors. As projects arise under the IDC, vendors will be awarded delivery orders on a rotational basis. By adding IDCs to the ordinance as a procurement method, the Procurement Department would be able to reduce the amount of time spent on preparing solicitations while increasing the number of opportunities for SBEs and MWDBEs to work with the County.

ACTION REQUESTED OF COUNCIL

Request approval for the Contracts and Procurement Department to make the recommended changes to Section 2-181, 2-182, 2-183, and 2-202 of the Procurement Ordinance.

DEPARTMENT HEAD RECOMMENDATION

Request approval for the Contracts and Procurement Department to make the recommended changes to Sections 2-181, 2-182, 2-183, and 2-202 of the Procurement Ordinance for the purpose of adding Indefinite Delivery Contracts as a method of procuring goods and services.

1. **Amend Section 2-181 - Definitions** - to add goods to the definition of Indefinite Delivery Contracts
2. **Amend Section 2-182 - Methods of Selection** - to add Section 2-202 Indefinite Delivery Contracts for Goods and Services
3. **Amend Section 2-183 - Source Selection and Contract Approval by County Council** – to add section 2-202 Indefinite Delivery Contracts for Goods and Services
4. **Amend Section 2-202-2-208 Reserved** - to add Section 2-202 Indefinite Delivery Contracts for Goods and Services

The Contracts and Procurement Department is recommending changes to the following four sections of the Charleston County Procurement Ordinance:

PROPOSED AMENDMENT 1:

Amend Section 2-181. Definition of Indefinite Delivery Contracts to include goods

Indefinite Delivery Contracts (IDCs) shall mean a contract that does not procure or specify a defined quantity of **goods and** services (other than a minimum or maximum quantity) and that provides for the issuance of delivery orders for the performance of tasks during the period of the contract.

PROPOSED AMENDMENT 2:

Amend Section 2-182-Methods of Selection to add Section 2-202 Indefinite Delivery Contracts for Goods and Services

SECTION 2-182. METHODS OF SOURCE SELECTION

Unless otherwise required by Law, all County contracts shall be awarded by competitive sealed bidding pursuant to Section 2-184 (competitive sealed bidding), except as provided in:

- (1) Section 2-185, Competitive Sealed Proposals
- (2) Section 2-186, Small Purchases
- (3) Section 2-187, Sole Source Procurement/Non-Competitive Procurement
- (4) Section 2-188, Emergency Procurement
- (5) Section 2-202, Indefinite Delivery Contracts for Goods and Services**
- (6) Section 2-222, Selection of Method of Construction Contract Management
- (7) Section 2-229, Architect-Engineer and Land Surveying Services
- (1) Section 2-230, Indefinite Delivery Contracts

PROPOSED AMENDMENT 3:

Amend Section 2-183-Source Selection and Contract Approval by County Council to add Section 2-202 Indefinite Delivery Contracts for Goods and Services

SECTION 2-183. SOURCE SELECTION AND CONTRACT APPROVAL BY COUNTY COUNCIL

County Council shall retain the authority to establish or approve a method of source selection other than those specified in Sections 2-184 through 2-188, **2-202**, 2-222, 2-229, and 2-230. County Council shall further retain the authority to give final approval to any procurement authorized under this Article.

PROPOSED AMENDMENT 4:

Amend Section 2-202- 2-208 Reserved to add Section 2-202 Indefinite Delivery Contracts for Goods and Services

SECTION 2-202. INDEFINITE DELIVERY CONTRACTS FOR GOODS AND SERVICES

(a) Conditions for Use. Any agency or department head may request in writing that the Contracts and Procurement Director utilize an Indefinite Delivery Contract to procure goods and services when the exact time and/or the exact quantity of future deliverables are unknown at the time of contract award.

(b) Indefinite Delivery Contracts (IDC). If the Contracts and Procurement Director determines that the use of an IDC is appropriate, the IDC shall be solicited using one of the methods prescribed in Section 2-184, 2-185 or 2-186. At any given time, the County may enter into one or more IDC's for goods and services in accordance with the provisions contained in the procurement regulations.

(c) Awards. IDC's for goods and services will be awarded on an as-needed basis.

The term of award shall be for a set period of time. For example: Ninety (90) days, six (6) months, a one-year term with an option to extend annually, not to exceed a total of five years, etc.

When projects are identified, vendors that are awarded contracts under the IDC method will be issued delivery orders against the IDC contract.

Where applicable, if more than one vendor is awarded a contract under the same solicitation, delivery orders will be assigned on a rotational basis to ensure funds are allocated fairly and equitably amongst all companies.

SECTION 2-203 - 2-208 RESERVED

7.

**MULTI-COUNTY
INDUSTRIAL PARK
AMENDMENT
- *ADD NEW
PROPERTIES***

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

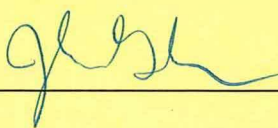
FROM: STEVE DYKES DEPT. ECONOMIC DEVELOPMENT

SUBJECT: MULTI-COUNTY INDUSTRIAL PARK INCENTIVES

REQUEST: AMEND THE CHARLESTON-COLLETON MULTI-COUNTY INDUSTRIAL PARK

COMMITTEE OF COUNCIL: FINANCE DATE: October 4, 2018

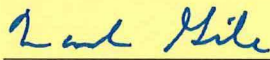
COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

| | Yes | N/A | Signature of Individual Contacted |
|--------------------------------------------|-------------------------------------|--------------------------|-------------------------------------------------------------------------------------------|
| Legal Dept. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Procurement/Contracts | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Zoning Regulations / Comp. Plan Compliance | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Community Services | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Grants Auditor | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | <u></u> |

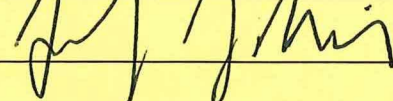
FUNDING: Was funding previously approved? yes ☐ no ☐ n/a ☐

| If yes, provide the following: | Org. | Object | Balance in Account | Amount needed for item |
|--------------------------------|------|--------|--------------------|------------------------|
| | | | | |

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: 

Fiscal impact: None

ADMINISTRATOR'S SIGNATURE: 

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Since 1995, Charleston County has utilized an economic development tool known as the “multi-county industrial park” (MCIP) designation to leverage a large percentage of the \$6.3 Billion in capital investment and over 32,000 new jobs created within Charleston County boundaries in that timeframe. The MCIP agreement, with partner Colleton County has been amended several times since 1995 with the most recent amendment occurring in 2017.

The MCIP incentive is important for two reasons: state corporate income tax relief; and greater property tax flexibility.

State Corporate Income Tax Relief: Companies which declare a large share of their profits at their South Carolina based facility and are subject to a substantial burden with regard to state corporate income taxes can earn ‘job tax credits’ to help offset this tax burden based upon their hiring of new employees. The MCIP designation by County Council provides a significant competitive advantage because it enables such companies to claim a 67% greater level of “job tax credits” (JTC) as they hire new employees.

Property Tax Relief: The MCIP incentive enables the County to provide a greater range of property tax relief in selected cases as well, because the County can opt to offer a Special Source Revenue Credit drawn from the potential revenues of all taxing entities.

The MCIP amendment for 2018 adds 7 new properties representing 7 companies with recent relocations and expansions. All told, these companies represent an additional \$24 million in new capital investment and the creation of 290 new jobs within Charleston County.

ACTION REQUESTED OF COUNCIL

Approve the addition of new properties to the Charleston-Colleton Multi-County Industrial Park.

DEPARTMENT HEAD RECOMMENDATION

Approve an ordinance amending Ordinance #972, adopted on September 19, 1995 (as previously amended) to add new properties, as reflected in the 2018 ordinance, to the Charleston-Colleton Multi-County Industrial Park (MCIP).

8.

**MULTI-COUNTY
INDUSTRIAL PARK
AMENDMENT
- *TIFF***

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

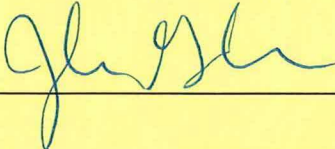
FROM: STEVE DYKES **DEPT.** ECONOMIC DEVELOPMENT

SUBJECT: MULTI-COUNTY INDUSTRIAL PARK INCENTIVES

REQUEST: AMEND THE CHARLESTON-COLLETON MULTI-COUNTY INDUSTRIAL PARK FOR PROPERTIES LOCATED IN A REDEVELOPMENT PROJECT AREA

COMMITTEE OF COUNCIL: FINANCE **DATE:** October 4, 2018

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

| | Yes | N/A | Signature of Individual Contacted |
|--------------------------------------------|-------------------------------------|--------------------------|------------------------------------------------------------------------------------|
| Legal Dept. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| Procurement/Contracts | <input type="checkbox"/> | <input type="checkbox"/> | |
| Zoning Regulations / Comp. Plan Compliance | <input type="checkbox"/> | <input type="checkbox"/> | |
| Community Services | <input type="checkbox"/> | <input type="checkbox"/> | |
| Grants Auditor | <input type="checkbox"/> | <input type="checkbox"/> | |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | |
| Other: | <input type="checkbox"/> | <input type="checkbox"/> | |


FUNDING: Was funding previously approved? yes ☐ no ☐ n/a ☐

| If yes, provide the following: | Org. | Object | Balance in Account | Amount needed for item |
|--------------------------------|------|--------|--------------------|------------------------|
| | | | | |

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: Paul Hite

Fiscal impact: None

ADMINISTRATOR'S SIGNATURE: 

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Since 1995, Charleston County has utilized an economic development tool known as the “multi-county industrial park” (MCIP) designation to leverage a large percentage of the \$6.3 Billion in capital investment and over 32,000 new jobs created within Charleston County boundaries in that timeframe. The MCIP agreement, with partner Colleton County has been amended several times since 1995 with the most recent amendment occurring in 2017.

The MCIP incentive is important for two reasons: state corporate income tax relief; and greater property tax flexibility.

State Corporate Income Tax Relief: Companies which declare a large share of their profits at their South Carolina based facility and are subject to a substantial burden with regard to state corporate income taxes can earn ‘job tax credits’ to help offset this tax burden based upon their hiring of new employees. The MCIP designation by County Council provides a significant competitive advantage because it enables such companies to claim a 67% greater level of “job tax credits” (JTC) as they hire new employees.

Property Tax Relief: The MCIP incentive enables the County to provide a greater range of property tax relief in selected cases as well, because the County can opt to offer a Special Source Revenue Credit drawn from the potential revenues of all taxing entities.

Because the 1995 Charleston-Colleton MCIP diverts some revenues to the “partner county” and to the “Charleston County Economic Development Fund,” it is incompatible when used within a Tax Increment Finance (TIF) district. This owes to the fact that a TIF lays advance legal claim to the “increment” of future valuation and revenue growth that will result from public improvements to real property (land and buildings) occurring in a re-development area.

To overcome this incompatibility issue, County Council created a new MCIP specifically designed to accommodate locations within a TIF in 2016. It features:

1. Ability to add a property, allowing benefits of the enhanced “job tax credits” for a relocating company
2. Protection of the real property “increment” and safeguarding of the anticipated municipal TIF real property revenues
3. Distribution of the “partner county” and “Economic Development Fund” shares from the current real property “base,” and from business personal property that is added by the relocating companies

The County legal and economic development team has consulted with Colleton County, and the effected municipalities in the development of this proposed new MCIP, addressed all potential concerns, and gained support.

The MCIP for TIFs amendment for 2018 adds 7 properties representing 4 different companies located in (or in the process of relocating to) a TIF. All told, these companies represent an additional \$41.7 million in new capital investment and the creation of 187 new jobs within Charleston County.

ACTION REQUESTED OF COUNCIL

Approve the addition of new properties to the Charleston-Colleton Multi-County Industrial Park.

DEPARTMENT HEAD RECOMMENDATION

Approve an ordinance amending Ordinance #1914, adopted on September 20, 2016 (as previously amended) to add new properties, as reflected in the 2018 ordinance, to the Charleston-Colleton Multi-County Industrial Park for Properties Located in a Redevelopment Project Area (MCIP for TIFs).

9.

MAYBANK HIGHWAY PROJECT

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: September 28, 2018

SUBJECT: Maybank Highway Project

This item is added to the Finance Committee agenda of October 4, 2018 at the request of Councilwoman Anna B. Johnson.