



**Town Council**  
**May 23, 2019**  
**FY 19-20 Budget Workshop II**

Town Council will be asked to discuss the FY20 budget at meetings on the following dates:

- April 22, 2019            Regular Council Meeting – Budget Kickoff - **(Completed)**
- May 9, 2019             Budget Workshop I (Manor -6:00PM) – **(Completed)**
- May 23, 2019            Budget Workshop II (Manor-6:00PM)
- May 28, 2019            Regular Council Meeting (First Reading)
- June 24, 2019            Regular Council Meeting – Public Hearing (Second Reading)

The following revenue and expense reports have been provided year to date as of the end of April 2019 (83% of fiscal year):

- General Fund
- Doko Manor
- Hospitality
- State Accommodations Tax
- Local Accommodations Tax

Points to remember under Revenue:

- Insurance Tax Collection Program – Received in May and June
- Franchise Fees – Due June 30<sup>th</sup>
- Business License – Due date of April 15<sup>th</sup>
- Local Option Sales Tax – Monthly from SC
- State Accommodations Tax – Quarterly from SC
- Aide to Subdivisions - Quarterly from SC
- Hospitality Tax – Monthly directly to Town
- Local Accommodations Tax – Monthly directly to Town

During the Town Council meeting on May 9, 2019, the General Fund, Capital Improvement Funds, and Manor Fund were discussed in detail. The focus on the May 23, 2019 will be on

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State Accommodation Tax (SAT), Local Accommodation Tax (LAT), Hospitality Tax (HTAX), and any other specific line items that Council may have questions on.

As a reminder, for our bond payment, we budget 21% from LAT, 51% HTAX, 28% General Fund.

With the addition of a new hotel and interest in commercial development, it is anticipated that these crucial funds will continue to increase.

The use of revenue from these funds are bound by SC Statute and Blythewood regulations. It is incumbent upon those requesting funding to make the case to Town Council that their grant is indeed a legitimate use of said revenue. Staff will elaborate on the different funds and how revenue may, or may not, be considered for allocation.

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>GENERAL FUND - REVENUE</b>								
10-3210-075	Transp Network Coll (TNC)	100	96	100	340	300	375	375	paid quarterly
10-3210-070	Ins Tax Coll Pgm (ITCP)	360,000	431,701	385,000	489,128	425,000	21,187	460,415	receive May & June, avg inc \$400K/yr
10-3210-071	Telecom Tax Coll Pgm (TTCP)	25,000	20,019	25,000	16,664	20,000	15,033	18,340	99% in March
10-3210-072	Local Opt Sales Tax (LOST)	365,000	405,519	400,000	401,110	336,552	342,000	403,315	monthly
10-3210-073	Sunday Liquor Licenses (LOP)	7,500	13,032	7,500	6,300	7,500	3,000	9,666	
10-3210-074	Aid to Subdivisions	45,000	46,085	40,000	45,954	45,000	45,949	46,020	quarterly
10-3210-076	Merchants Inventory				7		13	13	
10-3110-060	Building Permits & Fees	238,000	173,389	185,000	200,432	202,111	150,566	180,679	annualized based on FY19 actuals
10-3110-061	Re-inspection fees				7,470		4,905		
10-3110-062	Business Licenses - Inside BW	80,000	101,985	94,871	116,847	113,351	102,744	123,293	annualized based on FY19 actuals
10-3110-063	Business Licenses - Outside BW	95,000	85,961	80,188	95,005	92,491	86,790	104,148	annualized based on FY19 actuals
10-3810-099	Park & Amphitheater Rentals	2,400	1,015		8,458	8,000	4,960	5,500	to help offset Park & Recs expense
10-3110-064	Franchise Fees	225,000	263,339	225,000	283,576	250,000	98,145	273,457	due June 30
10-3910-069	Misc Revenues (Other Fees/Taxes)	20,000	15,723	10,000	14,381		13,786	15,060	commemorative trees, license plates, etc
10-3910-095	Interest Income	0		1,854	1,691	1,384	2,113	2,536	annualized based on FY19 actuals
10-8980-098	State Accommodations Tax to GF	29,250		28,847		27,905	25,000	28,058	by statute
10-8980-099	Manor Op'g Fund to GF	94,767	0						for Manor portion of salaries & benefits
10-8980-100	GF CIP to GF					27,520	22,563		vehicle purchase & security system adds
	<b>TOTAL - GEN FUND REVENUE</b>	<b>1,596,679</b>	<b>1,557,864</b>	<b>1,533,360</b>	<b>1,687,363</b>	<b>1,565,114</b>	<b>939,129</b>	<b>1,670,875</b>	

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FY2019 YTD figures are as of 5/03/19 annualized amounts based on 10 months in FY19

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>GENERAL FUND EXPENDITURES</b>								
	<b>Governing Body</b>								
10-4110-180	Mayor Salary	9,000	9,000	9,000	9,000	9,000	7,470	9,000	
10-4110-180	Council Salaries	18,000	19,038	21,500	24,115	24,000	19,184	24,000	
10-4110-181	FICA - Mayor	689	689	689	689	689	552	689	
10-4110-181	FICA - Council	1,377	1,134	1,645	1,465	1,836	1,154	1,826	
10-4110-182	Retirement	1,035	1,404	2,034	1,764	3,058	2,302	3,268	15.56% for FY20 (JMR & MG & BF)
10-4110-183	Health Insurance	10,860	10,938	11,569	8,823	11,397	9,695	12,146	
10-4110-310	Other Expenses	2,000	1,967	4,000	1,671	4,000	1,244	4,000	travel, training, meetings (TC, PC, BAR, BZA)
10-4110-290	Misc	1,000	848	462	216	500	-	1,000	
10-4110-491	Municipal Memberships	2,175	2,725	2,175	3,175	3,500	3,053	3,500	CMCOG, Midlands Mayors Forum, MASC dues
10-4110-499	Election expenses (Nov 2019)			1,342	2,143	-		3,000	
	<b>TOTAL Governing Body</b>	<b>46,136</b>	<b>47,743</b>	<b>54,416</b>	<b>53,061</b>	<b>57,980</b>	<b>44,654</b>	<b>62,429</b>	
	<b>Administration</b>								
10-4120-180	Salaries - incl 2.5% COLA for FY20	283,323	222,664	233,032	223,421	217,504	167,215	254,503	KBC, MC, JE, SY, HK (100%)
	Salaries - 3% merit increase			6,802		6,525		7,640	
10-4210-181	FICA (based on 2.5% COLA)	21,674	16,821	17,827	17,091	17,055	12,425	19,471	
	FICA on 3% merit increase			520		499		584	7.65% of \$7,640 merit pot above
10-4120-182	Retirement (based on 2.5% COLA)	32,582	25,286	31,600	32,530	32,460	22,520	33,150	
	Retirement on 3% merit inc			922		950		5,560	15.56% of \$7,640 merit pot above
10-4120-183	Health Insurance	17,442		9,274	9,860	13,829	12,984	20,518	SH & JS insurance included in Manor budget
10-4120-310	Travel & Training	3,000	2,954	4,000	4,778	6,000	2,408	6,000	
10-4120-189	Tuition Reimbursement/Other	2,500	0	2,500	1,776	2,500	-		set aside for EAP, but used for misc HR expense
10-4120-190	HR Administration				318	500	3,613	4,055	Performance, background checks, MASK
10-4120-186	Workers Comp	14,500	11,242	12,864	9,532	9,000	5,547	7,360	based on 2019 premiums & audit adjustment
10-4120-451	Gen Insurance	11,000	10,402	11,000	10,180	11,000	10,461	11,000	GL, E&O, Auto (incr due to property sched adds)
10-4120-260	Office Supplies	6,900	9,221	7,000	6,519	7,500	5,037	7,500	
10-4120-510	Office Furniture	2,000	27	625	472	1,000	1,284	5,000	Fireproof cabinet (1900) Safe 300
10-4120-321	Telephone Services	12,500	10,648	12,500	12,610	11,000	10,077	11,040	AT&T fiber bundle, LR cell phone
10-4120-440	Internet Services	7,700	8,824	5,000	4,284	2,520	2,170	2,520	TWC (dedicated VOA)
10-4120-430	IT Support Services	4,200	2,800	4,200	4,750	4,200	3,500	-	phone system rental
10-4120-340	Copier	5,200	5,857	7,740	5,246	6,000	4,423	5,000	Presidio & Carolina Office Systems
10-4120-325	Postage	1,500	1,384	1,500	1,203	1,300	817	1,080	
10-4120-370	Advertising - Plng & Zoning	4,500	2,453	2,500	2,589	3,500	2,158	3,500	
10-4120-491	Dues/Subscriptions	1,800	1,117	1,500	2,019	2,500	420	2,500	
10-4120-425	Offsite Storage - files	1,600	1,737	1,600	1,674	1,704	1,595	2,000	Storage Express
10-4120-200	Bank charges	7,000	848	8,020	7,793	8,000	7,389	9,295	payment card processing, ACH/NSF fees
10-4120-311	Safety training (AED/CPR)	5,000		2,500	-	2,500	-	2,500	**Need to renew 03/2020
10-4120-445	Acctg software maint	7,500	11,867	13,000	9,175	10,100	5,050	480	annual services-QB/Guru

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	<b>Item</b>	<b>FY17 Budget</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY18 Actual</b>	<b>FY19 Budget</b>	<b>FY19 YTD</b>	<b>FY20 Budget</b>	<b>Notes</b>
10-4120-375	Community Promotions	17,700	11,697	15,000	4,781	7,500	6,490	12,500	
	Utilities					-			
10-4120-331	Electric	5,000	4,905	5,500	4,021	5,000	2,703	3,230	
10-4120-334	Water	550	669	600	512	600	521	635	
10-4120-335	Sewer	450	498	500	468	650	548	657	actual
10-4120-446	Website Maintenance	2300	2300	2,300	2,700	2,700	2,700	2,700	annual maintenance fee (Revize)
	Miscellaneous					-			
	<b>TOTAL - Administration</b>	<b>479,421</b>	<b>366,222</b>	<b>421,926</b>	<b>380,301</b>	<b>396,096</b>	<b>294,055</b>	<b>441,978</b>	

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>Legal &amp; Professional</b>								
10-4150-180	Legal - Staff Salaries	40,000	40,360	35,622	35,623	35,622	28,772	35,622	JSM
10-4150-181	FICA/Medicare	3,060	3,031	2,725	2,725	2,725	2,099	2,725	
10-4150-182	Retirement	4,600	4,582	4,937	5,187	5,187	3,905	5,543	15.56% for FY20
10-4150-183	Health Insurance	144	151	4,766	4,693	4,693	3,982	5,196	
10-4150-191	Accounting Services	11,427	6,601	1,000	13,423	25,000	24,420	25,000	
10-4150-194	Audit Services - Contract	8,250	8,250	8,250	8,250	8,250	16,500	8,250	Love Bailey
10-4150-199	Legal - Outside Counsel	5,000	6,066	10,000	4,880	10,000	8,456	12,500	employment/zoning matters
10-4150-196	Planning & Develop Svcs	45,000	45,900	40,000	39,600	40,000	10,360	10,000	
10-4150-440	VC3	40,000	52,121	55,000	52,126	46,350	43,817	58,320	VC3 & Pitbull+ AV CR + One Drive migration
10-4150-193	Econ Development	8,800	11,153	10,000	9,916	10,800	8,100	10,800	E Parler
10-4150-195	Engineering/Landscaping	8,500	8,871	10,000	1,683	5,000	940	10,000	Site plan
10-4150-280	Ordinance Codification	5,000	931	3,000	3,072	3,000	2,106	3,000	
10-4150-310	Travel/Training		0	1,000		1,000	-		
10-4150-441	CMCOG Contracted Services		0	50,000	30,000	20,000	-	35,000	TIS for Blythewood/Langford Road realignment & Update Comprehensive plan
	<b>TOTAL - Legal &amp; Professional</b>	<b>203,031</b>	<b>200,172</b>	<b>236,800</b>	<b>211,177</b>	<b>218,127</b>	<b>153,457</b>	<b>221,956</b>	

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	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>Public Works</b>								
10-4410-180	Salaries - incl 2.5% COLA for FY20	106,539	109,361	108,620	104,573	106,225	93,526	119,766	CM, JM, LR
	Salaries - 3% merit pot			3259		3,187		3,594	
10-4410-181	FICA - on salaries with 2.5% COLA	8,150	8,159	8310	8,000	8,264	6,882	9,162	
	FICA on 3% merit pot			249		244		275	
10-4410-182	Retirement	12,252	12,416	14730	15,226	15,729	12,732	18,635	15.56% for FY20
	Retirement on 3% merit pot			442		464		560	
10-4410-183	Health Insurance	19,932	20,093	21264	24,924	21,227	17,797	23,227	
10-4410-212	Safety Shoe-Clothing	900	900	900	750	900	59	900	public works employees (CM, KP & LR)
10-4410-290	Supplies	12,000	1,662	3000	2,327	2,500	1,617	2,500	cones, lights, weed killer, hardware
10-4410-440	Contracted Services	47,400	21,620	45000	34,912	27,500	21,238	34,000	Schultz Farms; irrig; I-77 4 corners, bug master
10-4410-447	Landscape Materials	1,000	0	3000	1,494	500	486	3,500	pinestraw, mulch, fill sand, new plants HH
10-4410-550	Vehicles & Equipment	1,240	0	0	0	23,400	298	-	new vehicle
10-4410-351	Maint & Repair - Town Hall	5,000	4,975	5000	2,171	3,000	2,135	4,000	Broom, Terminix, Cola Fire & Safety
10-4410-354	Maint & Repair - Streets	2,000	196	1000	2,750	3,000	191	1,000	pothole/sidewalk repairs
10-4410-356	Beautification Projects					7,500	8,013	8,500	Christmas Committee's proposal, Phase 2 only
10-4410-490	Signage	2,500	5,519	2500	1,642	2,500	(1,561)	3,500	damage allowance; new directional signs
	Utilities					-			all electricity costs, prior years
10-4410-331	Electricity (streetlights)	28,000	25,919	28,000	26,690	28,000	21,695	25,000	streets; charging stations
10-4410-251	Gas & Oil	1,500	1,606	2,000	1,623	2,200	1,748	2,500	all vehicles (1 gas, 1 hybrid, 1 new)
10-4410-337	Waste Container Service	2,700	2,483	2,700	2,823	2,800	2,367	2,500	dumpster behind Town Hall
10-4410-253	Vehicle Maintenance	1,200	1,048	1,200	2,039	1,500	1,588	3,000	oil changes, repairs
10-4410-252	Vehicle tires	500	395	200	204	855	566	1,500	2 for SUV, 4 for Chevy pickup
10-4410-499	RR ROW Lease	300	311	313	320	325	325	325	annually to Norfolk-Southern
10-4410-499	Miscellaneous	2,500	2,202	2,800	498	-	-	500	
	<b>TOTAL - Public Works</b>	<b>256,063</b>	<b>219,515</b>	<b>255,687</b>	<b>232,966</b>	<b>261,820</b>	<b>191,702</b>	<b>268,444</b>	

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Expenditures and Revenues**

	<b>Item</b>	<b>FY17 Budget</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY18 Actual</b>	<b>FY19 Budget</b>	<b>FY19 YTD</b>	<b>FY20 Budget</b>	<b>Notes</b>
	<b>Inspections &amp; Code Enforcemt</b>								
10-4310-180	Salaries (with 2.8% COLA)	33,953	33,684	33,630	33,741	34,716	28,298	36,365	KW
	Salaries - 3% merit pot			1,009		1,041		1,091	
10-4310-181	FICA	2,597	2,561	2,573	2,581	2,656	2,148	2,782	
	FICA on 3% merit pot			77		80		83	
10-4310-182	Retirement	3,905	3,825	4,560	4,913	5,055	3,835	5,658	15.56% for FY20
	Retirement on 3% merit pot			137		152		170	
10-4310-183	Health Insurance	4,464	4,501	4,766	6,860	4,693	4,413	7,904	
10-4310-212	Clothing Allowance					150	-	125	
10-4310-440	Contracted Services	150,000	173,400	170,000	136,411	160,000	117,808	165,000	RCI
10-4310-260	Supplies	100	230	300		300	-	-	
10-4310-310	Travel & Training	500	0	500	20	500	-	500	
	<b>TOTAL - Insp &amp; Code Enf</b>	<b>195,519</b>	<b>218,201</b>	<b>217,552</b>	<b>184,526</b>	<b>209,343</b>	<b>156,502</b>	<b>219,678</b>	



**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>Parks &amp; Recreation</b>								
10-4510-180	Salaries	0	1,117		2,987	5,000	2,659	5,000	
10-4510-181	FICA	0	85		229	383	-	383	7.65% of wages
10-4510-182	Retirement	0	17		48	728	-		15.56% of wages
10-4510-183	Health Insurance	0	0			-	-		
10-4510-210	Cleaning Supplies		204	8000	1,319	1,580	576	1,000	restroom supplies
10-4510-240	Building/Park Supplies	9,513	11	4000	1,379	17,000	5,109	10,000	supplies unrelated to cleaning & landscaping
10-4510-351	Maint & Repair - Park	5,000	4,994	7000	11,243	10,000	7,803	12,500	irrig repairs, tree maintenance
	Utilities					-			
10-4510-331	Electricity (path, RR, FM)	43,000	45,231	43000	46,799	46,725	38,360	41,070	walking trail lighting & park streets
10-4510-334	Water (restrooms)	600	552	600	561	650	485	585	
10-4510-335	Sewer (restrooms)	1,150	1,246	1150	1,171	1,563	1,370	1,650	
10-4510-290	Miscellaneous	0	15,737	7000	18,600	-		500	
10-4510-430	Playground Equip/Maintenance		34.01	1000	1,071	1,000	-	2,500	
10-4510-352	Equipment Repairs/Maint		201	500	1,386	4,500	1,882	4,500	
	Maintenance Services					-			
10-4510-440	Service/Maint Contracts		466	2700	2,425	4,855	1,005	1,200	weekend RR cleaning services
10-4510-441	Lake Mgmt - Contract	4,200	3,850	4200	4,472	4,200	3,500	4,200	Aquatic Mgmt Services
10-4510-442	Landscape - Contract	27,000	15,630	26000	18,765	29,820	12,028	10,000	fertilizer/weed control & Tobias
10-4510-443	Irrigation - Contract	2,750	5,211	3500	2,126	3,500	1,214	3,500	BMB irrigation
10-4510-444	Video security sys - Contract	1,200	3,945	1500	900	900	450	900	
10-4510-447	Landscape Materials	3,400	0			7,000	4,337	7,000	plants, fill sand, mulch, pinestraw
10-4510-550	Park & Playground Improvements	26,600	17,715	10000	8,968	9,250	3,629	12,000	
10-9100-750	Base Pymt to BFC Trustee	99,838	99,838	98707	101,395	98,838		89,549	GF portion of FY19 base payment
	<b>TOTAL - Parks &amp; Recreation</b>	<b>224,751</b>	<b>216,134</b>	<b>227,197</b>	<b>225,993</b>	<b>247,592</b>	<b>84,407</b>	<b>208,037</b>	

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Expenditures and Revenues**

	<b>Item</b>	<b>FY17 Budget</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY18 Actual</b>	<b>FY19 Budget</b>	<b>FY19 YTD</b>	<b>FY20 Budget</b>	<b>Notes</b>
	<b>Amphitheater</b>								
10-4710-180	Salaries - park attendants			4,608		-	-		Labor expense is in Parks & Rec dept budget
10-4710-180	Salaries - AV tech			4,800		-	-		
10-4710-181	FICA			720		-	-		
	Utilities					-			
10-4710-331	Electric			1,200	1,363	2,750	1,351	1,500	4 Fairfield Electric metered accounts
10-4710-290	Supplies			750	2,216	3,500	519	1,000	
10-4710-290	Event Equipment			300		-	-		cones, flashlights, radios, et.
10-4710-290	Power & mike cords			250		-	-		
10-4710-351	Maintenance				1,134	2,000	750	1,000	
10-4710-440	Facility/Event Management				348	350	357	375	annual ASCAP license
	<b>TOTAL - Amphitheater</b>				<b>5,061</b>	<b>9,600</b>	<b>2,977</b>	<b>3,875</b>	

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Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>Outside Agency Requests</b>								
10-4810-499	Transitions	5,000	5,000	5,000	5,000	5,000	5,000	5,000	annual sponsorship
10-4810-499	Christian Assistance Bridge	5,000	5,000	5,000	5,000	5,000	5,000	5,000	annual sponsorship
10-4810-499	YMCA	1,000	1,000	1,000	1,000	1,000	1,000	1,000	annual sponsorship
10-4810-499	GBCC	12,500	12,500	15,000	15,000	17,500	17,500	17,500	econ dev grant
10-4810-499	Meals on Wheels/Senior Res.	5,000	5,000	5,000	5,000	5,000	5,000	5,000	annual sponsorship
10-4810-499	Big Red Barn			1,000	1,000	1,000	-	1,000	annual sponsorship
10-4810-499	Camp Discovery						750	1,000	annual sponsorship
10-4810-499	Stone House Ministries						1,000	1,000	annual sponsorship
	<b>TOTAL - Outside Agency Reqts</b>	<b>28,500</b>	<b>28,500</b>	<b>32,000</b>	<b>32,000</b>	<b>34,500</b>	<b>35,250</b>	<b>36,500</b>	
10-9200-981	<b>Transfer to Manor</b>	<b>10,000</b>	<b>0</b>	<b>29,768</b>	<b>-</b>	<b>29,797</b>	<b>22,350</b>	<b>26,800</b>	\$12K town mtg usage & 25% SH comp for GF activities
10-9200-980	<b>Transfer - Other</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>79,376</b>	<b>-</b>	<b>-</b>		
10-9200-983	<b>Transfer to Municipal Court</b>	<b>1,500</b>	<b>1,309</b>	<b>1,500</b>	<b>1,310</b>	<b>1,400</b>	<b>1,400</b>	<b>1,400</b>	magistrate court judge & clerk
10-9200-982	<b>Transfer to Capital Impr Fund</b>	<b>75,500</b>	<b>75,500</b>	<b>35,500</b>	<b>-</b>	<b>4,500</b>	<b>4,500</b>	<b>13,000</b>	for capital acquisitions, projects
10-9200-991	<b>Contingency</b>	<b>69,258</b>	<b>0</b>	<b>21,014</b>	<b>-</b>	<b>94,359</b>	<b>-</b>	<b>166,778</b>	use must be approved by Council
	<b>TOTAL - GF EXPENDITURES</b>	<b>1,589,679</b>	<b>76,809</b>	<b>1,533,360</b>	<b>1,405,772</b>	<b>1,565,114</b>	<b>991,254</b>	<b>1,670,875</b>	

1,670,875	rev
1,504,097	exp (without contingency)
166,778	diff

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>CAPITAL IMPROVEMENT FUND</b>								
	<b>CAPITAL IMPR - Revenues</b>								
39-8980-096	General Fund Transfer	75,500	75,500	35,500	-	4,500	4,500	13,000	see 10-9200-982
30-3910-033	DMPF Funding						40,000		
39-3910-095	Interest Earned		49		317		513		
	<b>TOTAL - CAPITAL IMP REVENUES</b>	<b>75,500</b>	<b>75,549</b>	<b>35,500</b>	<b>317</b>	<b>4,500</b>	<b>45,013</b>	<b>13,000</b>	
	<b>CAPITAL IMPR - EXPENDITURES</b>								
30-4150-031	Legal & Professional Services	0	0	0	0	-	39,922	2,500	
39-9110-355	Sidewalks	20,000	20,000	-	-	-	-	-	
39-9110-540	Vehicle Replacement	6,000	6,000	6,000	-	18,000	-	6,000	annual x 5 = 30,000
39-9110-581	Roofs (Hoffman House)	4,000	4,000	4,000	-	-	-	4,000	annual x 5 = 20,000
39-9110-582	HVAC Hoffman House (2 units)	500	500	500	-	-	-	500	500 x 10
	<b>TOTAL - CAPITAL IMPROVEMENT</b>	<b>75,500</b>	<b>75,500</b>	<b>35,500</b>	<b>-</b>	<b>27,520</b>	<b>39,922</b>	<b>13,000</b>	

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>STATE ACCOMM TAX - REVENUE</b>								
21-3210-078	State A-Tax	110,000	91,212	101,940	86,371	83,103	94,421	94,421	projected from FY19 actuals
	<b>TOTAL - SAT REVENUE</b>	<b>110,000</b>	<b>91,212</b>	<b>101,940</b>	<b>86,371</b>	<b>83,103</b>	<b>94,421</b>	<b>94,421</b>	
	<b>STATE ACCOMM TAX - EXPENDITURES</b>								
21-9200-981	GF Allocation	29,250	-	28,847	-	27,905	25,000	28,471	statutory (\$25K plus 5% SAT)
21-5110-370	Advertising & Promotion (A&P)*	24,225	250	23,082	27,778	17,431	960	20,826	statutory (30% SAT)*
21-5110-375	Tourism Related	112,347	38,452	50,011	52,156	37,767	30,750	45,124	statutory 65% SAT
	<b>TOTAL - SAT EXPENDITURES</b>	<b>165,822</b>	<b>38,702</b>	<b>101,940</b>	<b>79,934</b>	<b>83,103</b>	<b>56,710</b>	<b>94,421</b>	

<b>AVAILABLE FOR A-TAX COMMITTEE ALLOCATION</b>	
SAT - 65% Tourism Related funds	45,124
<b>AVAILABLE FUNDING</b>	<b>45,124</b>
<b>Proposed Allocation of 65% Tourism Related Funds</b>	
SC Diamond Invitational	20,000
Doko Rodeo	25,000
<b>TOTAL PROPOSED</b>	<b>45,000</b>
<b>Remaining for Allocation</b>	<b>124</b>

<b>SAT ALLOCATIONS</b>	
94,421	FY20 projected revenue
(25,000)	first \$25K goes to GF
69,421	balance to allocate by 5%, 30%, 65%
3,471	5% to GF
20,826	30% to Advertising & Promotion - Allocation to be determined
45,124	65% to Tourism Related
69,421	

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>LOCAL ACCOMM TAX - REVENUE</b>								
22-3110-068	Local A-Tax	130,000	134,428	125,355	143,639	140,784	114,678	137,617	annualized based on YTD FY19 actual
22-3910-095	Interest Income	700		1,784	184	65	108	130	annualized based on YTD FY19 actual
	<b>TOTAL - LAT REVENUE</b>	<b>130,700</b>	<b>134,428</b>	<b>\$ 127,139</b>	<b>\$ 143,823</b>	<b>\$ 140,849</b>	<b>\$ 114,786</b>	<b>\$ 137,747</b>	
	<b>LOCAL ACCOMM TAX - EXPENDITURES</b>								
22-5110-375	Promo/Tourism	-	10,000	53,009	52,050	66,620	62,572	70,595	
22-9100-750	Transfer to BFC (base payment)	74,878	74,878	74,030	74,030	74,129	-	67,152	21% of base payment from LAT
	<b>TOTAL - LAT EXPENDITURES</b>	<b>74,878</b>	<b>84,978</b>	<b>127,139</b>	<b>126,080</b>	<b>140,849</b>	<b>62,572</b>	<b>137,747</b>	

<b>AVAILABLE FOR LOCAL ACCOMMODATIONS TAX ALLOCATION</b>	
LAT Promo/Tourism	70,595
AVAILABLE FUNDING	70,595
<b>Proposed Allocation of FY20 LAT Funds</b>	
Big Grab	5,000
Tournament of Bands	10,000
Historical Museum FY20 Operations	24,500
Miss SC Blythewood Pageant	4,000
Total Proposed	43,500
<b>Remaining for Allocation</b>	<b>27,095</b>

2018-2019 was \$10,000

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>HOSPITALITY TAX - REVENUE</b>								
23-3110-068	H-Tax Revenue	355,000	377,367	357,927	388,892	380,855	322,821	387,385	annualized based on YTD FY19 actual
23-3910-095	Interest Income	1,300	-	2,262	819	559	887	1,064	annualized based on YTD FY19 actual
23-3999-098	Approp from Fund Balance	26,200	-	71,846	-	-	-	-	
	<b>TOTAL - H-TAX REVENUE</b>	<b>382,500</b>	<b>377,367</b>	<b>432,035</b>	<b>389,711</b>	<b>381,414</b>	<b>323,708</b>	<b>388,449</b>	
	<b>HOSP TAX - EXPENDITURES</b>								
23-5110-374	Farmers Market	5,000	7,942	10,720	10,720	10,000	7,000	10,000	
23-5110-373	Town Events		-	34,000	35,468	16,500	10,157	16,500	Christmas Tree Lighting & RRWB
23-5110-375	Tourism Related	79,390	48,501	59,837	55,765	88,565	69,800	133,697	diff between rev & all other expends
23-5110-499	Miscellaneous	-	-						
23-9110-750	Transfer to BFC (base payment)	181,847	181,847	179,788	179,788	180,027	-	163,107	51% of base payment
23-9200-980	Transfer to Manor Operating Fd	71,563	-	78,044	-	67,522	50,000	46,445	allowed use of H-Tax
23-9200-981	Transfer to Manor CIP fund	26,200	26,200	18,700	-	18,700	18,700	18,700	allowed use of H-Tax
23-9200-982	Transfer to PCA CIP fund		-	50,846	-		-		
	<b>TOTAL - H-TAX EXPENDITURES</b>	<b>382,500</b>	<b>283,090</b>	<b>432,035</b>	<b>281,891</b>	<b>381,414</b>	<b>155,675</b>	<b>388,449</b>	

388,449  
(254,752)  
133,697

known expenses/liabilities  
available for Tourism Related events

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

**\*\*\*TABLE FOR ILLUSTRATIVE PURPOSES ONLY. TBD UPON REQUEST SUBMITTAL & REVIEW BY COUNCIL\*\*\***

AVAILABLE FOR HOSPITALITY TAX ALLOCATION	
<b>POTENTIAL FUNDING</b>	<b>133,697</b>
<b>Proposed Allocation of FY20 Hospitality Funds</b>	
Big Red Barn Summer Jam	12,821
Christmas Parade	5,000
Jingle Ball Jog	5,000
Holiday Market	4,000
Black History Month	5,000
Equestrian Event	5,000
Spring Market	4,000
Dixie Youth Tournament	1,500
Bikes & Beers	5,650
Bravo BW Concert Series	15,000
Doko Film Festival	15,000
Bengal Boys Golf Booster Club	2,500
DYBSL Allstar Tournament	5,000
Art Immersion	2,500
Westwood Tournament of Bands	10,000
Oktoberfest ??????	
Park/Playground-Canopy & Benches	10,000
Park/Hoffman House-Landscape Equipment	1,000
Park/Hoffman House-Landscaping Project	10,000
Park/Hoffman House - Speed bumps	2,000
Park Shed Exterior Security Camera	3,500
<b>Total Proposed</b>	<b>124,471</b>
Remaining for Allocation	9,226

**Request  
to be  
determined  
upon  
funding  
request**

**\*\*\*TABLE FOR ILLUSTRATIVE PURPOSES ONLY. TBD UPON REQUEST SUBMITTAL & REVIEW BY COUNCIL\*\*\***



**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>DOKO MANOR - REVENUE</b>								
51-7110-100	Facility Rentals	140,000	201,890	205,000	217,527	217,633	154,972	200,000	
51-8980-098	Transfers from GF	10,000	0	29,768	-	29,727	22,350	26,799	for town usage & 25% SH comp
51-8980-099	Transfer from H-Tax	71,563	0	78,044	-	67,522	50,000	28,999	to balance Manor expenditures
51-8980-100	Transfer from Manor CIP Fund		0	7,500	-	27,500	24,000	18,700	carpet, roofs and HVAC
	<b>TOTAL - DOKO MANOR REVENUE</b>	<b>237,683</b>	<b>201,890</b>	<b>320,312</b>	<b>217,527</b>	<b>342,882</b>	<b>251,322</b>	<b>274,498</b>	
	<b>DOKO MANOR ADMIN - EXPENDITURES</b>								
51-7120-180	Salaries (with 2.5% COLA)	68,003	78,886	83,121	85,933	86,181	72,025	93,084	SH & JS
	Salaries - 3% merit pot			2,494		2,585		2,792	
51-7120-181	FICA (on COLA adjusted salaries)	5,202	5,670	6,359	6,574	6,758	5,370	7,120	7.65%
	FICA on 3% merit pot			191		198		214	
51-7120-182	Retirement (on COLA adj salaries)	7,820	8,976	11,271	12,512	12,862	9,911	14,484	15.56% for FY18
	Retirement on 3% merit pot			338		376		434	
51-7120-183	Health Insurance	13,742	12,453	14,040	9,655	9,386	9,813	10,392	SH & JS
51-7120-260	Office Supplies		2,067	3,000	874	1,500	855	2,500	Manor office supplies
51-7120-310	Prof Develop & Training	2,000	163	2,000	127	2,000	-	1,000	conferences & training
51-7130-321	Phone service			900	-	-	1,127	1,600	separate from Town Hall
51-7120-370	Advertising	18,000	17,092	22,000	19,329	23,000	22,204	23,000	
	<b>TOTAL - DOKO MANOR ADMIN</b>		<b>126,779</b>	<b>148,464</b>	<b>136,500</b>	<b>147,996</b>	<b>121,384</b>	<b>156,620</b>	

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>DOKO MANOR OPERATIONS - EXPENDITURES</b>								
51-7130-180	Wages - Manor Event Staff	28,000	41,415	41,000	55,394	43,739	36,074	40,000	attendants (20% of Facility Rentals)
51-7130-181	FICA on PT staff wages	3,641	3,151	5,332	4,238	5,153	2,946	3,060	7.65% of \$40000` total PT wages
51-7130-182	Retirement		203		519	400	498	500	
51-7130-210	Cleaning Supplies	4,100	863	3,000	3,530	3,500	2,614	3,500	
51-7130-212	Uniforms		171	250	106	250	226	500	
51-7130-240	Building Supplies		621	2,000	450	2,000	920	2,000	batteries, bulbs, etc
51-7130-351	Maint & Repair	10,100		15,000	4,921	11,000	1,691	5,000	routine repairs, French drain
51-7130-440	Contracted Services	11,000	6,292	10,000	8,398	8,500	7,008	8,500	Carpets, linens, HVAC, fire alarm monitoring, pest control, Pitbull, annual inspections
51-7130-442	Grounds & Landscaping	1,500	2,063	2,500	2,655	5,000	715	2,500	flowers, plants, gravel, cedar screen
51-7130-331	Electric	15,000	15,386	15,000	21,622	22,500	14,825	16,450	annualized based on FY19 actuals
51-7130-334	Water	650	812	750	702	750	848	1,041	annualized based on FY19 actuals
51-7130-335	Sewer	1,500	1,559	1,500	1,463	2,500	1,715	2,060	annualized based on FY19 actuals
51-7130-337	Waste Container Service	2,400	2,547	2,500	3,047	3,000	2,161	2,600	
51-7130-352	Equipment Repairs/Maintenance		8,195	2,000	5,204	7,500	5,496	7,500	restroom, kitchen, AV repairs
51-7130-550	Manor equipment	12,500	10,767	32,500	8,956	46,600	3,246	15,000	porch fans, Rm A screen, sidewalk scrubber, window shades
51-7130-271	Internet	1,100	1,152	1,100	1,330	1,500	1,790	2,167	for client use (AT&T U-verse)
51-7130-200	Bank Charges	1,400	202	3,216	3,817	4,374	1,789	4,000	cust cc xaction fees (2% of Facility Rent)
51-7130-499	Miscellaneous	3,000	4,593	3,000	3,004	1,500	193	1,500	bid ads, staff meetings
	<b>TOTAL - DOKO MANOR OPERATIONS</b>		<b>105,727</b>	<b>171,848</b>	<b>129,693</b>	<b>194,886</b>	<b>84,755</b>	<b>117,878</b>	
	<b>TOTAL EXPENDITURES (ADM &amp; OPS)</b>	<b>235,758</b>	<b>232,507</b>	<b>320,312</b>	<b>266,193</b>	<b>342,882</b>	<b>206,139</b>	<b>274,498</b>	total admin & operations expenditures

274498 Manor revenue  
274498 Manor expensesd  
0 total admin & operations expenditures  
245499 Manor revenue (without Htax xfer)  
274498 Manor expenses  
-28999 difference

**FY 2019-2020 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20 Budget	Notes
	<b>MANOR CAPITAL IMPROVEMENT FUND</b>								
	<b>MANOR CIP - Revenues</b>								
30-8980-096	H-Tax fund balance appropriation	26,200	26,200	18,700	-	18,700	18,700	18,700	
	<b>TOTAL MANOR CIP REVENUES</b>	<b>26,200</b>	<b>26,200</b>	<b>18,700</b>	<b>39</b>	<b>18,700</b>	<b>18,700</b>	<b>18,700</b>	
	<b>MANOR CIP - EXPENDITURES</b>								
30-9110-511	Carpet replacement	10,000	10,000	10,000	-	10,000	-	10,000	10,000 x 3 years (6,000 SF flooring area)
30-9110-581	Roofs	3,700	3,700	3,700	-	3,700	-	3,700	shingle 20 year; membrane 20 year, metal 50 year
30-9110-582	HVAC ( 8 units)	5,000	5,000	5,000	-	5,000	-	5,000	annual x 5 = 20,000
30-9110-575	Porch fans	7,500	7,500	-	-				
	<b>TOTAL - CAPITAL IMPROVEMENT</b>	<b>26,200</b>	<b>26,200</b>	<b>18,700</b>	<b>-</b>	<b>18,700</b>	<b>0</b>	<b>18,700</b>	

<b>Roofing Estimates:</b>	
Shingle	21,000
Membrane	3,000
Metal	126,000
<b>TOTAL</b>	<b>150,000</b>

<b>Roofing Replacement:</b>	
Shingles & Membrane	1200 x 20 = 24,000
Metal	2500 x 50 = 126,000
3,700 x 20 years = 74,000 - 24,000 = 50,000	
2,500 x 30 years = 75,000 + 50,000 = 125,000	



# Town of Blythewood

## REVENUE & EXPENSE REPORT - GENERAL FUND

YTD End of April 2019

83% of Fiscal Year

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
<b>Income</b>			
10-3110 LOCAL FEES AND TAXES			
10-3110-060 BUILDING FEES & PERMITS	150,566.00	202,111.00	74.50 %
10-3110-061 RE-INSPECTION FEES	4,905.00		
10-3110-062 BUSINESS LICENSES-IN TOWN	102,744.04	113,351.00	90.64 %
10-3110-063 BUSINESS LICENSES-OUT OF TOWN	86,790.00	92,491.00	93.84 %
10-3110-064 FRANCHISE FEES	98,145.31	250,000.00	39.26 %
10-3110-069 OTHER FEES AND TAXES	2,453.00		
<b>Total 10-3110 LOCAL FEES AND TAXES</b>	<b>445,603.35</b>	<b>657,953.00</b>	<b>67.73 %</b>
10-3210 SHARED REVENUE			
10-3210-070 INSURANCE TAX COLLECTION ITCP	21,186.61	425,000.00	4.99 %
10-3210-071 TELECOMMUNICATIONS TAX	15,033.07	20,000.00	75.17 %
10-3210-072 LOCAL OPTION/MUNI (LOST)	341,999.69	336,552.00	101.62 %
10-3210-073 LOST SUNDAY LIQUOR LIC (LOP)	3,000.00	7,500.00	40.00 %
10-3210-074 AID TO SUBDIVISIONS	45,948.86	45,000.00	102.11 %
10-3210-075 TRANSP NETWORK TAX COLLEC PROGRAM	375.21	300.00	125.07 %
10-3210-076 MERCHANTS INVENTORY	13.34		
<b>Total 10-3210 SHARED REVENUE</b>	<b>427,556.78</b>	<b>834,352.00</b>	<b>51.24 %</b>
10-3710 AMPHITHEATER REVENUE			
10-3710-099 AMPHITHEATER RENTALS	800.00	8,000.00	10.00 %
<b>Total 10-3710 AMPHITHEATER REVENUE</b>	<b>800.00</b>	<b>8,000.00</b>	<b>10.00 %</b>
10-3810 PARK REVENUE			
10-3810-099 PARK RENTALS	4,160.00	8,000.00	52.00 %
<b>Total 10-3810 PARK REVENUE</b>	<b>4,160.00</b>	<b>8,000.00</b>	<b>52.00 %</b>
10-3910 OTHER REVENUE			
10-3910-069 MISC GF REVENUE	11,332.90		
10-3910-095 INTEREST EARNED	2,112.98	1,384.00	152.67 %
<b>Total 10-3910 OTHER REVENUE</b>	<b>13,445.88</b>	<b>1,384.00</b>	<b>971.52 %</b>
10-8980 TRANSFERS FROM OTHER FUNDS			
10-8980-098 STATE ACCOMMODATIONS TAX TO GF	25,000.00	27,905.00	89.59 %
10-8980-100 GF CIP TO GF	22,563.00	27,520.00	81.99 %
<b>Total 10-8980 TRANSFERS FROM OTHER FUNDS</b>	<b>47,563.00</b>	<b>55,425.00</b>	<b>85.82 %</b>
<b>Total Income</b>	<b>\$939,129.01</b>	<b>\$1,565,114.00</b>	<b>60.00 %</b>
<b>GROSS PROFIT</b>	<b>\$939,129.01</b>	<b>\$1,565,114.00</b>	<b>60.00 %</b>
<b>Expenses</b>			
10-4110 GOVERNING BODY			
10-4110-031 MEDICARE/SOCIAL SECURITY	1,706.11	2,525.00	67.57 %
10-4110-180 SALARIES & WAGES	26,653.83	33,000.00	80.77 %
10-4110-182 RETIREMENT	2,302.39	3,058.00	75.29 %

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
10-4110-183 INSURANCE	9,695.60	11,397.00	85.07 %
10-4110-290 MISC SUPPLIES & MATERIALS	0.00	500.00	0.00 %
10-4110-310 DUES/TRAVEL/TRAINING	1,243.61	4,000.00	31.09 %
10-4110-491 DUES & SUBSCRIPTIONS	3,052.72	3,500.00	87.22 %
<b>Total 10-4110 GOVERNING BODY</b>	<b>44,654.26</b>	<b>57,980.00</b>	<b>77.02 %</b>
10-4120 ADMINISTRATION			
10-4120-031 MEDICARE/SOCIAL SECURITY	12,425.21	17,554.00	70.78 %
10-4120-180 SALARIES & WAGES	167,215.21	224,029.00	74.64 %
10-4120-182 RETIREMENT	22,519.76	33,410.00	67.40 %
10-4120-183 HEALTH INSURANCE	12,984.40	13,829.00	93.89 %
10-4120-186 WORKERS COMP INSURANCE	5,546.50	9,000.00	61.63 %
10-4120-189 TUITION REIMBURSEMENT/OTHER		2,000.00	
10-4120-190 HR ADMINISTRATION	3,613.40	5,500.00	65.70 %
10-4120-200 BANK CHARGES & FEES	7,388.77	8,000.00	92.36 %
10-4120-260 OFFICE SUPPLIES	5,037.43	7,500.00	67.17 %
10-4120-310 TRAVEL/TRAINING	2,408.38	6,000.00	40.14 %
10-4120-321 TELEPHONE	10,076.82	11,000.00	91.61 %
10-4120-325 POSTAGE	816.77	1,300.00	62.83 %
10-4120-331 ELECTRICITY	2,703.26	5,000.00	54.07 %
10-4120-334 WATER	521.20	600.00	86.87 %
10-4120-335 SEWER	547.92	650.00	84.30 %
10-4120-340 PRINTING/REPRODUCTION	4,422.65	6,000.00	73.71 %
10-4120-370 ADVERTISING	2,158.06	3,500.00	61.66 %
10-4120-375 COMMUNITY PROMOTIONS	6,489.76	7,500.00	86.53 %
10-4120-425 RENT-OFFSITE STORAGE	1,594.70	1,704.00	93.59 %
10-4120-430 RENT-OTHER EQUIP	3,500.00	4,200.00	83.33 %
10-4120-440 INTERNET EXPENSE	2,169.50	2,520.00	86.09 %
10-4120-445 ACCT SOFTWARE MAINT	5,050.10	10,100.00	50.00 %
10-4120-446 WEBSITE MAINTENANCE	2,700.00	2,700.00	100.00 %
10-4120-451 PROPERTY INSURANCE	10,461.42	11,000.00	95.10 %
10-4120-491 DUES & SUBSCRIPTIONS	420.00	2,500.00	16.80 %
10-4120-510 OFFICE FURNISHINGS	1,284.05	1,000.00	128.41 %
<b>Total 10-4120 ADMINISTRATION</b>	<b>294,055.27</b>	<b>398,096.00</b>	<b>73.87 %</b>
10-4150 LEGAL & PROFESSIONAL			
10-4150-031 MEDICARE/SOCIAL SECUIRTY	2,099.44	2,725.00	77.04 %
10-4150-180 SALARIES & WAGES-TOWN ATTORNEY	28,771.68	35,622.00	80.77 %
10-4150-182 RETIREMENT-TOWN ATTORNEY	3,905.45	5,187.00	75.29 %
10-4150-183 HEALTH INSURANCE-TOWN ATTORNEY	3,981.88	4,693.00	84.85 %
10-4150-191 ACCOUNTING AND AUDITING	24,420.55	25,000.00	97.68 %
10-4150-193 ECONOMIC DEVELOPMENT	8,100.00	10,800.00	75.00 %
10-4150-194 AUDIT CONTRACT	16,500.00	8,250.00	200.00 %
10-4150-195 PLNG & DEVEL SERVICES	940.00	5,000.00	18.80 %
10-4150-196 PLNG DESIGN CONSULTANT	10,360.00	40,000.00	25.90 %
10-4150-197 PROCESS SERVER		500.00	
10-4150-199 OTHER LEGAL & PROF SVS	8,455.81	8,000.00	105.70 %
10-4150-280 ORDINANCE CODIFICATION	2,106.00	3,000.00	70.20 %
10-4150-310 TRAVEL/TRAINING		1,000.00	

TOTAL			
	ACTUAL	BUDGET	% OF BUDGET
10-4150-440 SERVICE/MAINT CONTRACTS	43,816.61	46,350.00	94.53 %
10-4150-441 CMCOG CONTRACTED SERVICES		20,000.00	
<b>Total 10-4150 LEGAL &amp; PROFESSIONAL</b>	<b>153,457.42</b>	<b>216,127.00</b>	<b>71.00 %</b>
10-4310 INSPECTION & CODE ENFORCE			
10-4310-031 MEDICARE/SOCIAL SECURITY	2,148.34	2,736.00	78.52 %
10-4310-180 SALARIES & WAGES	28,297.70	35,757.00	79.14 %
10-4310-182 RETIREMENT	3,835.45	5,207.00	73.66 %
10-4310-183 HEALTH INSURANCE	4,412.60	4,693.00	94.03 %
10-4310-212 CLOTHING ALLOWANCE		150.00	
10-4310-260 OFFICE SUPPLIES		300.00	
10-4310-310 TRAVEL & TRAINING		500.00	
10-4310-440 SERVICE/MAINT CONTRACTS	117,807.80	160,000.00	73.63 %
<b>Total 10-4310 INSPECTION &amp; CODE ENFORCE</b>	<b>156,501.89</b>	<b>209,343.00</b>	<b>74.76 %</b>
10-4410 PUBLIC WORKS			
10-4410-031 MEDICARE/SOCIAL SECURITY	6,881.99	8,508.00	80.89 %
10-4410-180 SALARIES & WAGES	93,526.03	109,412.00	85.48 %
10-4410-182 RETIREMENT	12,731.98	16,193.00	78.63 %
10-4410-183 HEALTH INSURANCE	17,796.68	21,227.00	83.84 %
10-4410-212 UNIFORMS	59.38	900.00	6.60 %
10-4410-251 VEHICLE-GAS & OIL	1,748.23	2,200.00	79.47 %
10-4410-252 VEHICLE-TIRES	566.09	855.00	66.21 %
10-4410-253 VEHICLE-MAINTENANCE	1,588.43	1,500.00	105.90 %
10-4410-290 SUPPLIES	1,617.01	2,500.00	64.68 %
10-4410-331 ELECTRIC/GAS	21,694.62	28,000.00	77.48 %
10-4410-337 TRASH DISPOSAL	2,366.78	2,800.00	84.53 %
10-4410-351 BUILDING REPAIRS/MAINT	2,134.84	3,000.00	71.16 %
10-4410-354 MAINTENANCE & REPAIR-STREETS	191.13	3,000.00	6.37 %
10-4410-356 BEAUTIFICATION PROJECTS	8,012.82	7,500.00	106.84 %
10-4410-440 SERVICE/MAINT CONTRACTS	21,237.79	27,500.00	77.23 %
10-4410-447 LANDSCAPE MATERIALS	486.54	500.00	97.31 %
10-4410-490 SIGNAGE	-1,561.21	2,500.00	-62.45 %
10-4410-499 OTHER MISCELLANEOUS	324.75	325.00	99.92 %
10-4410-550 VEHICLES & EQUIPMENT	298.51	23,400.00	1.28 %
<b>Total 10-4410 PUBLIC WORKS</b>	<b>191,702.39</b>	<b>261,820.00</b>	<b>73.22 %</b>
10-4510 PARKS & RECREATION			
10-4510-031 MEDICARE/SOCIAL SECURITY		383.00	
10-4510-180 SALARIES & WAGES	2,658.60	5,000.00	53.17 %
10-4510-182 RETIREMENT	-39.81	728.00	-5.47 %
10-4510-210 CLEANING SUPPLIES	576.34	1,580.00	36.48 %
10-4510-240 BUILDING SUPPLIES	5,108.54	17,000.00	30.05 %
10-4510-331 ELECTRIC/GAS	38,360.17	46,725.00	82.10 %
10-4510-334 WATER	484.90	650.00	74.60 %
10-4510-335 SEWER	1,369.65	1,563.00	87.63 %
10-4510-351 BUILDING REPAIRS/MAINT	7,802.96	10,000.00	78.03 %
10-4510-352 EQUIPMENT REPAIRS/MAINT	1,881.96	4,500.00	41.82 %
10-4510-430 PLAYGROUND EQUIP & MAINT		1,000.00	
10-4510-440 SERVICE/MAINT CONTRACTS	1,005.00	4,855.00	20.70 %
10-4510-441 LAKE MANAGEMENT CONT	3,500.00	4,200.00	83.33 %
10-4510-442 LANDSCAPE MANAGEMENT	12,028.50	29,820.00	40.34 %

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
10-4510-443 IRRIGATION MANAGEMENT	1,213.88	3,500.00	34.68 %
10-4510-444 VIDEO SECURITY SYS CONTRACT	450.00	900.00	50.00 %
10-4510-447 LANDSCAPE MATERIALS	4,337.38	7,000.00	61.96 %
10-4510-550 PARK & PLAYGROUND IMPROVEMENTS	3,628.50	9,250.00	39.23 %
<b>Total 10-4510 PARKS &amp; RECREATION</b>	<b>84,366.57</b>	<b>148,654.00</b>	<b>56.75 %</b>
10-4710 AMPHITHEATER EXPENSES			
10-4710-290 SUPPLIES	519.47	3,500.00	14.84 %
10-4710-331 ELECTRIC	1,350.74	2,750.00	49.12 %
10-4710-351 MAINTENANCE	750.00	2,000.00	37.50 %
10-4710-440 FACILITY/EVENT MANAGEMENT	357.00	350.00	102.00 %
10-4710-447 LANDSCAPE SUPPLIES		1,000.00	
<b>Total 10-4710 AMPHITHEATER EXPENSES</b>	<b>2,977.21</b>	<b>9,600.00</b>	<b>31.01 %</b>
10-4810 OUTSIDE AGENCY REQUESTS			
10-4810-499 AGENCY REQUESTS	33,500.00	34,500.00	97.10 %
<b>Total 10-4810 OUTSIDE AGENCY REQUESTS</b>	<b>33,500.00</b>	<b>34,500.00</b>	<b>97.10 %</b>
10-9100 DEBT SERVICE PAYMENTS			
10-9100-200 WIRE XFER FEES		100.00	
10-9100-750 BASE PAYMENT BFC	1,250.00	98,838.00	1.26 %
<b>Total 10-9100 DEBT SERVICE PAYMENTS</b>	<b>1,250.00</b>	<b>98,938.00</b>	<b>1.26 %</b>
10-9200 TRANSFER TO OTHER FUNDS			
10-9200-981 TRANSFER TO MANOR	22,350.00	29,797.00	75.01 %
10-9200-982 GF TRANSFER OUT TO GF CIP	4,500.00	4,500.00	100.00 %
10-9200-983 TRANSFER TO MUNICIPAL COURT	1,400.00	1,400.00	100.00 %
10-9200-991 CONTINGENCY		94,359.00	
<b>Total 10-9200 TRANSFER TO OTHER FUNDS</b>	<b>28,250.00</b>	<b>130,056.00</b>	<b>21.72 %</b>
<b>Total Expenses</b>	<b>\$990,715.01</b>	<b>\$1,565,114.00</b>	<b>63.30 %</b>
NET OPERATING INCOME	<b>\$ -51,586.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET INCOME	<b>\$ -51,586.00</b>	<b>\$0.00</b>	<b>0.00%</b>



# Town of Blythewood REVENUE & EXPENSES - DOKO MANOR

YTD End of April 2019

83% of Fiscal Year

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
<b>Income</b>			
51-7110 MANOR REVENUE			
51-7110-100 FACILITIES RENTALS	154,135.57	217,633.00	70.82 %
51-7110-101 EQUIPMENT RENTALS	836.00	500.00	167.20 %
<b>Total 51-7110 MANOR REVENUE</b>	<b>154,971.57</b>	<b>218,133.00</b>	<b>71.04 %</b>
51-8980 TRANSFERS FROM OTHER FUND			
51-8980-098 TRANSFERS FROM GF	22,350.00	29,727.00	75.18 %
51-8980-099 HTAX TRANSFER IN TO MANOR	50,000.00	67,522.00	74.05 %
51-8980-100 TRANSFER FROM MANOR CIP FUND	24,000.00	27,500.00	87.27 %
<b>Total 51-8980 TRANSFERS FROM OTHER FUND</b>	<b>96,350.00</b>	<b>124,749.00</b>	<b>77.24 %</b>
<b>Total Income</b>	<b>\$251,321.57</b>	<b>\$342,882.00</b>	<b>73.30 %</b>
<b>GROSS PROFIT</b>	<b>\$251,321.57</b>	<b>\$342,882.00</b>	<b>73.30 %</b>
<b>Expenses</b>			
51-7120 MANOR ADMINISTRATION			
51-7120-031 MEDICARE/SOCIAL SECURITY	5,369.74	6,956.00	77.20 %
51-7120-180 SALARIES & WAGES	72,025.27	88,766.00	81.14 %
51-7120-182 RETIREMENT	9,911.50	13,238.00	74.87 %
51-7120-183 EMPLOYEE INSURANCE	9,812.96	9,386.00	104.55 %
51-7120-260 OFFICE SUPPLIES	791.40	1,500.00	52.76 %
51-7120-270 COMPUTER EQUIP/SUPPLIES	21.54	500.00	4.31 %
51-7120-290 MISC SUPPLIES/MATERIALS	56.93	500.00	11.39 %
51-7120-310 PROFESSIONAL DEVEL & TRAINING		2,000.00	
51-7120-311 EXPENSE ACCOUNT		250.00	
51-7120-340 PRINTING/PRODUCTION (IN HOUSE)		900.00	
51-7120-352 EQUIPMENT REPAIRS/MAINT	146.83	250.00	58.73 %
51-7120-370 ADVERTISING	22,203.98	23,000.00	96.54 %
51-7120-550 OTHER EQUIPMENT	63.71	750.00	8.49 %
<b>Total 51-7120 MANOR ADMINISTRATION</b>	<b>120,403.86</b>	<b>147,996.00</b>	<b>81.36 %</b>
51-7130 MANOR OPERATIONS			
51-7130-031 MEDICARE/SOCIAL SECURITY	2,945.61	5,153.00	57.16 %
51-7130-180 SALARIES & WAGES	36,074.00	67,359.00	53.55 %
51-7130-182 RETIREMENT	498.36	400.00	124.59 %
51-7130-200 BANK CHARGES	1,789.46	4,374.00	40.91 %
51-7130-210 CLEANING SUPPLIES	2,614.44	3,500.00	74.70 %
51-7130-212 UNIFORMS	225.72	250.00	90.29 %
51-7130-240 BUILDING SUPPLIES	919.50	2,000.00	45.98 %
51-7130-271 INTERNET SERVICE	1,790.43	1,500.00	119.36 %
51-7130-321 Phone service	1,126.73		
51-7130-331 ELECTRIC/GAS	14,825.09	22,500.00	65.89 %
51-7130-334 WATER	847.90	750.00	113.05 %
51-7130-335 SEWER	1,714.77	2,500.00	68.59 %



	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
51-7130-337 WASTE CONTAINER SERVICE	2,160.58	3,000.00	72.02 %
51-7130-351 BUILDING REPAIRS/MAINT	1,690.99	11,000.00	15.37 %
51-7130-352 EQUIPMENT REPAIRS/MAINT	5,349.49	7,500.00	71.33 %
51-7130-399 EQUIPMENT RENTALS		500.00	
51-7130-440 SERVICE/MAINT CONTRACTS	7,008.19	8,500.00	82.45 %
51-7130-442 LANDSCAPE MANAGEMENT	714.62	5,000.00	14.29 %
51-7130-499 MISCELLANEOUS	193.31	1,500.00	12.89 %
51-7130-510 OFFICE FURNITURE/FURNISHINGS		1,000.00	
51-7130-550 EQUIPMENT	3,245.96	46,600.00	6.97 %
<b>Total 51-7130 MANOR OPERATIONS</b>	<b>85,735.15</b>	<b>194,886.00</b>	<b>43.99 %</b>
<b>Total Expenses</b>	<b>\$206,139.01</b>	<b>\$342,882.00</b>	<b>60.12 %</b>
NET OPERATING INCOME	<b>\$45,182.56</b>	<b>\$0.00</b>	<b>0.00%</b>
NET INCOME	<b>\$45,182.56</b>	<b>\$0.00</b>	<b>0.00%</b>



# Town of Blythewood

## REVENUE & EXPENSES - HOSPITALITY TAX - LOCAL

YTD End of April 2019

83% of Fiscal Year

		TOTAL	
	ACTUAL	BUDGET	% OF BUDGET
<b>Income</b>			
23-3110 LOCAL FEES AND TAXES			
23-3110-068 HOSPITALITY TAX	322,821.49	387,110.00	83.39 %
<b>Total 23-3110 LOCAL FEES AND TAXES</b>	<b>322,821.49</b>	<b>387,110.00</b>	<b>83.39 %</b>
23-3910 OTHER REVENUE			
23-3910-095 INTEREST EARNED	887.19	559.00	158.71 %
<b>Total 23-3910 OTHER REVENUE</b>	<b>887.19</b>	<b>559.00</b>	<b>158.71 %</b>
<b>Total Income</b>	<b>\$323,708.68</b>	<b>\$387,669.00</b>	<b>83.50 %</b>
<b>GROSS PROFIT</b>	<b>\$323,708.68</b>	<b>\$387,669.00</b>	<b>83.50 %</b>
<b>Expenses</b>			
23-5110 SPECIAL REV FUND EXP			
23-5110-373 SPECIAL REV FUND EXP	10,156.71	16,500.00	61.56 %
23-5110-374 FARMERS MARKET	7,000.00	10,000.00	70.00 %
23-5110-375 PROMO TOURISM	69,799.58	94,820.00	73.61 %
<b>Total 23-5110 SPECIAL REV FUND EXP</b>	<b>86,956.29</b>	<b>121,320.00</b>	<b>71.68 %</b>
23-9100 DEBT SERVICE PAYMENTS			
23-9100-200 WIRE XFER FEES	17.96	100.00	17.96 %
23-9100-750 BASE PAYMENT BFC		180,027.00	
<b>Total 23-9100 DEBT SERVICE PAYMENTS</b>	<b>17.96</b>	<b>180,127.00</b>	<b>0.01 %</b>
23-9200 TRANSFER TO OTHER FUNDS			
23-9200-980 HTAX TRANSFER OUT TO MANOR	50,000.00	67,522.00	74.05 %
23-9200-981 HTAX TRANSFER OUT TO MANOR CIP FUND	18,700.00	18,700.00	100.00 %
<b>Total 23-9200 TRANSFER TO OTHER FUNDS</b>	<b>68,700.00</b>	<b>86,222.00</b>	<b>79.68 %</b>
<b>Total Expenses</b>	<b>\$155,674.25</b>	<b>\$387,669.00</b>	<b>40.16 %</b>
<b>NET OPERATING INCOME</b>	<b>\$168,034.43</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>NET INCOME</b>	<b>\$168,034.43</b>	<b>\$0.00</b>	<b>0.00%</b>



# Town of Blythewood

## REVENUE & EXPENSES - ACCOMMODATIONS TAX - STATE

YTD End of April 2019

83% of Fiscal Year

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
<b>Income</b>			
21-3210 STATE SHARED REVENUE			
21-3210-078 ACCOMODATIONS TAX STATE	94,421.20	89,616.00	105.36 %
<b>Total 21-3210 STATE SHARED REVENUE</b>	<b>94,421.20</b>	<b>89,616.00</b>	<b>105.36 %</b>
<b>Total Income</b>	<b>\$94,421.20</b>	<b>\$89,616.00</b>	<b>105.36 %</b>
GROSS PROFIT	<b>\$94,421.20</b>	<b>\$89,616.00</b>	<b>105.36 %</b>
<b>Expenses</b>			
21-5110 SPECIAL REV FUND EXP			
21-5110-370 ADVERTISING (30%)	960.00	19,385.00	4.95 %
21-5110-375 PROMO TOURISM (65%)	30,750.00	42,000.00	73.21 %
<b>Total 21-5110 SPECIAL REV FUND EXP</b>	<b>31,710.00</b>	<b>61,385.00</b>	<b>51.66 %</b>
21-9200 TRANSFER TO OTHER FUNDS			
21-9200-981 SAT TRANSFER OUT TO GF	25,000.00	28,231.00	88.56 %
<b>Total 21-9200 TRANSFER TO OTHER FUNDS</b>	<b>25,000.00</b>	<b>28,231.00</b>	<b>88.56 %</b>
<b>Total Expenses</b>	<b>\$56,710.00</b>	<b>\$89,616.00</b>	<b>63.28 %</b>
NET OPERATING INCOME	<b>\$37,711.20</b>	<b>\$0.00</b>	<b>0.00%</b>
NET INCOME	<b>\$37,711.20</b>	<b>\$0.00</b>	<b>0.00%</b>



# Town of Blythewood

## REVENUE & EXPENSES - ACCOMMODATIONS TAX - LOCAL

YTD End of April 2019

83% of Fiscal Year

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
<b>Income</b>			
22-3110 LOCAL FEES AND TAXES			
22-3110-068 ACCOMODATIONS TAX LOCAL	114,678.50	140,784.00	81.46 %
<b>Total 22-3110 LOCAL FEES AND TAXES</b>	<b>114,678.50</b>	<b>140,784.00</b>	<b>81.46 %</b>
22-3910 OTHER REVENUE			
22-3910-095 INTEREST EARNED	107.94	65.00	166.06 %
<b>Total 22-3910 OTHER REVENUE</b>	<b>107.94</b>	<b>65.00</b>	<b>166.06 %</b>
<b>Total Income</b>	<b>\$114,786.44</b>	<b>\$140,849.00</b>	<b>81.50 %</b>
<b>GROSS PROFIT</b>	<b>\$114,786.44</b>	<b>\$140,849.00</b>	<b>81.50 %</b>
<b>Expenses</b>			
22-4120 ADMINISTRATION			
22-4120-200 BANK CHARGES & FEES		100.00	
<b>Total 22-4120 ADMINISTRATION</b>		<b>100.00</b>	
22-5110 SPECIAL REV FUND EXP			
22-5110-375 PROMO TOURISM	62,571.70	66,620.00	93.92 %
<b>Total 22-5110 SPECIAL REV FUND EXP</b>	<b>62,571.70</b>	<b>66,620.00</b>	<b>93.92 %</b>
22-9100 DEBT SERVICE PAYMENTS			
22-9100-750 BASE PAYMENT BFC		74,129.00	
<b>Total 22-9100 DEBT SERVICE PAYMENTS</b>		<b>74,129.00</b>	
<b>Total Expenses</b>	<b>\$62,571.70</b>	<b>\$140,849.00</b>	<b>44.42 %</b>
<b>NET OPERATING INCOME</b>	<b>\$52,214.74</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>NET INCOME</b>	<b>\$52,214.74</b>	<b>\$0.00</b>	<b>0.00%</b>