

Alleghany County Board of Commissioners

348 South Main Street
Post Office Box 366
Sparta, NC 28675
Tel: (336) 372-4179
Fax: (888) 369-2621

County Commissioners

Mark Evans
Bobby Irwin
Bill Osborne
Larry Prince
John U. Irwin, Jr.

County Attorney
Donna Shumate

AGENDA

Monday, November 4, 2019

6:30 pm

- 6:30 Meeting called to order
Pledge of Allegiance and invocation
Approval of agenda

Alleghany County Youth Football K-2 and 3-4 Super Bowl Champions recognition

- A. 6:40 **Public Comments/Agenda Items:** Citizens are encouraged to comment at this time on any item(s) specifically listed on this meeting's agenda. Guidelines for public comment are posted in the meeting room.
- B. 6:50 **Presentations to the Board:**
- i. Bryan Edwards – Streetscape update
- C. 7:00 **General Business (Board action requested)**
- i. Wilkes Community College 2020-2021 Agribusiness Technology program, letter of support (board action requested) (pages 1-3)
 - ii. Karen Evans, Finance Officer
 - a. BCBSNC contract changes (page 4)
 - b. Capital loan RFPs (pages 5-10)
 - iv. S.R. 1422 (Fox Ridge Road) bridge replacement (pages 11-14)
 - v. S.R. 1433 (Ridge Glen Road) bridge replacement (pages 15-18)
 - vi. Assistant County Manager/Clerk to the Board salary discussion
- D. 7:15 **Consent Agenda (Board action requested)**
- i. General Fund budget amendment #5 in the amount of \$7,045 for Hurricane Florence reimbursement to VFDs (page 19)
 - ii. Revaluation Fund budget amendment #1 in the amount of (\$55,409) for expense reduction (page 20)
 - iii. Transportation Fund budget amendment #2 in the amount of \$3,402 for insurance proceeds. (page 21)

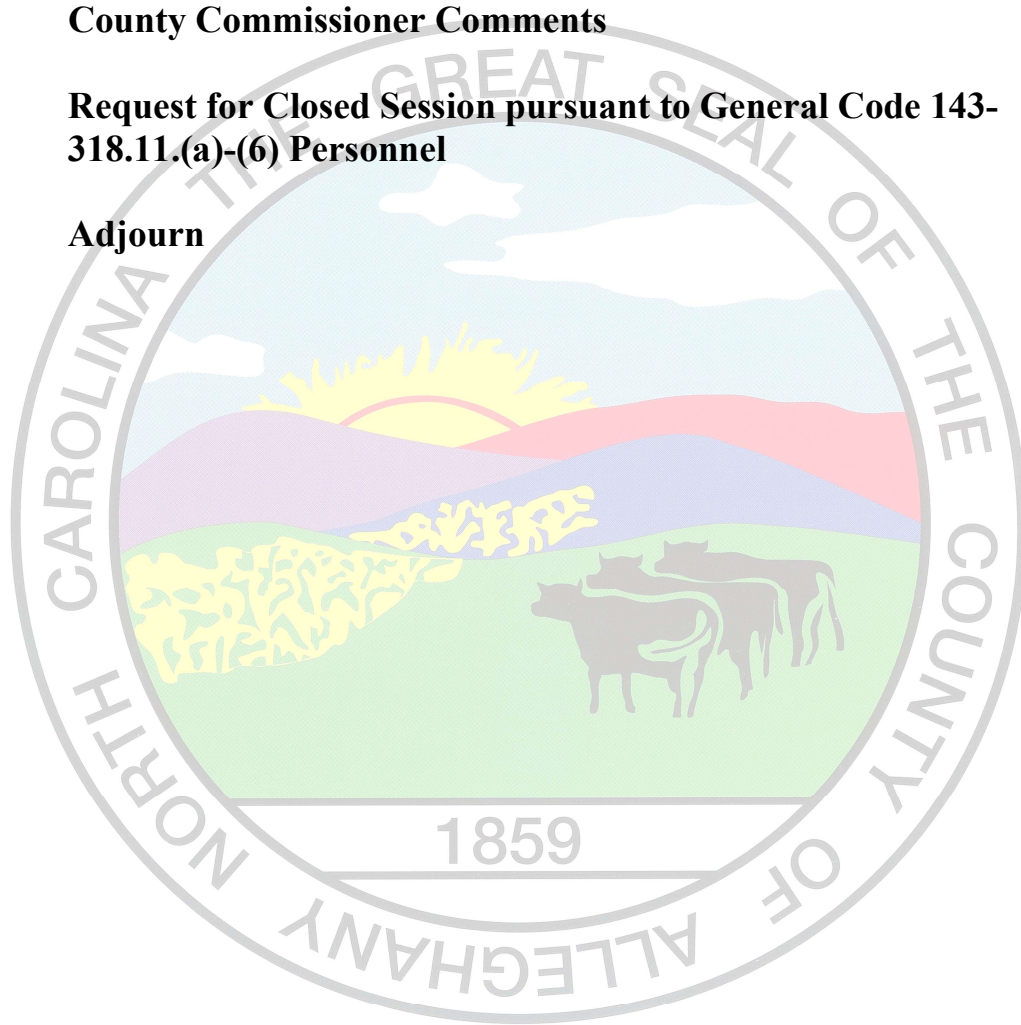
- E. 7:25 **Public Comments:** Citizens are encouraged to comment at this time on any item(s) requiring the attention of the Commissioners. Guidelines for public comment are posted in the meeting room.

- F. 7:35 **Interim County Manager Comments**
 - i. Allegheny Memorial Hospital Foundation update (page 22)

- G. **County Commissioner Comments**

- H. **Request for Closed Session pursuant to General Code 143-318.11.(a)-(6) Personnel**

- I. **Adjourn**





Agribusiness Technology A15100

Curriculum Schedule

Fall Semester First Year				Credit
Oth Req	ACA	115	Success and Study Skills	1
Maj Rq	ANS	110	Animal Science	3
Maj Rq	ANS	130	Poultry Production	3
Maj Rq	HOR	253	Horticulture Turfgrass	3
Maj Rq	AGR	214	Agriculture Marketing	3
Maj Rq	AGR	170	Soil Science	3
Maj Rq	CIS	110	Basic PC Literacy	3
Total Semester Hours				19
Spring Semester First Year				
Gen Ed	ENG	111	Writing and Inquiry	3
Gen Ed	MAT	110	Math Measurement & Literacy	3
Maj Rq	AGR	212	Farm Business Mgmt.	3
Maj Rq	AGR	139	Intro to Sustainable Ag	3
Maj Rq	AGR	213	Ag. Law and Finance	3
Total Semester Hours				15
Summer Semester				
Maj Rq	WBL	111	Work Based Learning	1
Maj Rq	AGR	130	Alternative Ag Production	3
Total Semester Hours				4
Fall Semester Second Year				
Gen Ed	ECO	151	Survey of Economics	3
Maj Rq	ANS	120	Beef Production	3
Maj Rq	ANS	170	Sheep and Goat Production	3
Maj Rq	HOR	225	Nursery Production	3
Maj Rq	FOR	171	Intro to Forest Resources	3
Maj Rq	FOR	275	Natural Resources Issues	1
Total Semester Hours				16
Spring Semester Second Year				
Gen Ed	HUM	110	Technology & Society	3
Maj Rq	AGR	140	Agriculture Chemicals	3
Maj Rq	HOR	235	Greenhouse Production	3
Gen Ed	COM	231	Public Speaking	3
Maj Rq	AGR	110	Agriculture Economics	3
Total Semester Hours				15
Total Hours				69



Agribusiness Technology D15100

Curriculum Schedule				
Fall Semester First Year				Credit
Oth Req	ACA	115	Success and Study Skills	1
Maj Rq	ANS	110	Animal Science	3
Maj Rq	ANS	130	Poultry Production	3
Maj Rq	HOR	253	Horticulture Turfgrass	3
Maj Rq	AGR	214	Agriculture Marketing	3
Maj Rq	AGR	170	Soil Science	3
Maj Rq	CIS	110	Basic PC Literacy	3
Total Semester Hours				19
Spring Semester First Year				
Gen Ed	ENG	111	Writing and Inquiry	3
Gen Ed	MAT	110	Math Measurement & Literacy	3
Maj Rq	AGR	212	Farm Business Mgmt.	3
Maj Rq	AGR	139	Intro to Sustainable Ag	3
Maj Rq	AGR	213	Ag. Law and Finance	3
Total Semester Hours				15
Summer Semester				
Maj Rq	WBL	111	Work Based Learning	1
Maj Rq	AGR	130	Alternative Ag Production	3
Total Semester Hours				4
Total Hours				38



Agribusiness Technology A15100

Certificate Intro to Ag				Credit
	ANS	110	Animal Science	3
	ANS	130	Poultry Production	3
	HOR	253	Horticulture Turfgrass	3
	AGR	170	Soil Science	3
Total Hours				12

Certificate Ag Business				Credit
	AGR	110	Agriculture Economics	3
	AGR	212	Farm Business Mgmt.	3
	AGR	213	Ag. Law and Finance	3
	AGR	214	Agriculture Marketing	3
Total Hours				12

Certificate Sustainable Ag				Credit
	AGR	130	Alternative Ag Production	3
	AGR	139	Intro to Sustainable Ag	3
	HOR	225	Nursery Production	3
	FOR	171	Intro to Forest Resources	3
	FOR	275	Natural Resources Issues	1
Total Hours				13

EXHIBIT B

Group Name: Alleghany County

Premium Attachment for the Contract Period

January 1, 2020 to December 31, 2020

- I. The following Summary of Benefits and Premium Attachment to Blue Cross and Blue Shield of North Carolina's (Blue Cross NC) Medicare Advantage Employer Agreement apply for the Contract Period stated above:
- II. Amount of Premiums. The per month premium for each member of Employer's Group who is enrolled in Blue Cross NC's Medicare Advantage Plan shall be in the amount of:
- \$48.00 Medical
 - \$150.53 Rx
 - \$5.00 Commission (if applicable)
 - \$203.53 Total premium for each eligible member

These rates shall be subject to change each contract year.

An individual's premium may be higher due to the application of the Medicare Part D late enrollment penalty (LEP), as required by CMS. Blue Cross NC will indicate any premium adjustments due to the LEP on its monthly invoice to Employer, which will include a supplemental schedule showing any LEP premium adjustments, if applicable.

- III. Payment of Premiums. Blue Cross NC must receive premiums no later than the 1st day of the month for which coverage is being purchased.
- IV. Premiums will be paid as follows:
- Premiums to be paid in full to Blue Cross NC for the Medicare Advantage Plan by employer on behalf of enrollees.
 - Premiums to be paid directly to Blue Cross NC by eligible dependent spouse.

ALLEGHANY COUNTY FINANCE/HR OFFICE

Karen L. Evans, Finance Officer

April L. Hamm, Human Resource Officer

Jennifer Boyer, Assistant/Deputy Finance Officer



Post Office Box 366
348 South Main Street, LL70
Sparta, NC 28675
(336) 372-2826-voice
(336) 372-6242-fax

October 18, 2019

Request for financing proposals (RFP) were emailed to six (6) banks on October 18, 2019 with proposals due on October 31, 2019. The RFP is for the capital loan that was approved in the 2019/20 budget.

I will have a summary of all proposals for the Board at the November 4, 2019, meeting along with my recommendation on the financing.

A handwritten signature in blue ink that reads "Karen Evans".

Karen Evans
Finance Officer

Karen L. Evans, Finance Officer

April L. Hamm, Human Resource Officer

Jennifer Boyer, Assistant/Deputy Finance Officer



Post Office Box 366
348 South Main Street, LL70
Sparta, NC 28675
(336) 372-2826-voice
(336) 372-6242-fax



Request for Financing Proposals

[\$297,000]

Alleghany County, North Carolina **Installment Financing for** **Voting equipment, six (6) vehicles, commercial** **laundry equipment, computer equipment and Sheriff's** **Office equipment**

Alleghany County, North Carolina, requests your proposal for an installment financing. **Proposals are due by Noon on Thursday, October 31, 2019.** The County looks forward to receiving your response.

The project

The County seeks financing to pay for purchasing the following vehicles and equipment:

Description	Estimated amount (\$)
Two (2) County Vehicles	\$57,000
Four (4) Law Enforcement Sedans with lights, decals, dashboard computers and radios	\$172,147

Sheriff's Office Equipment	\$22,632
Commercial Laundry Equipment	\$15,551
Voting Equipment	\$29,670

The Alleghany County Board of Commissioners adopted a Declaration of Official Intent to Reimburse resolution on June 24th, 2019. (see attached)

The proposed collateral

The new vehicles and equipment will be the collateral for the financing.

The proposed financing

Maximum amount	[\$297,000]
Term	[Five years]
Payments	Level principal annual payments, with the first payment due after July 1, 2020.
Interest rate	Fixed rate
Prepayment	The County requests quotations on the basis of both (a) prepayment in whole or in part at any time without penalty, and then (b) with whatever prepayment limitations you care to propose. The County realizes not every proposer will choose to offer both options.
NCMC Rating	79
Bank-qualified	The financing will be "bank-qualified" for

	the purposes of Section 265(b)(3) of the Internal Revenue Code.
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Proposed schedule

Proposals due	Noon on Thursday, October 31, 2019
County staff chooses a bidder to recommend to the County Board for approval	Friday, November 1, 2019
Action by County Board of Commissioners to approve proposal and preliminary financing documents	Monday, November 4, 2019

Proposal requirements

Along with your quoted rates, your proposal should include the following:

1. A clear and complete statement of whether there are any conditions to the closing of the transaction other than preparation of acceptable documentation. The County will rely on there being no such conditions unless stated in the proposal.

2. A clear and complete statement of all expenses to be paid to you or on your behalf, for such things as origination or underwriting fees, fees to any separate counsel you may elect to retain, any separate fees for escrow services, or reimbursement to you of any expenses. All these costs must be subject to stated maximums.

3. A clear and complete statement of any rights you have to withdraw your proposal.

No commitment on the County's part is final, however, unless and until (a) your organization's proposal states that the proposal is a commitment subject to acceptance, and (b) the County Commissioners have adopted a resolution approving your proposal.

4. Any other information you wish to provide concerning the financing or why your organization should be selected.

5. There must be a non-appropriation clause in the Agreement. Non-substitution clauses are not permitted.

6. The successful bidder will file on behalf of Alleghany County any IRS documentation (8038-G) required by the US Treasury.

7. Indicate how long the proposal is valid.

8. The name and telephone number of a contact person for further communications with regard to the proposal process.

The County reserves the right to request additional information from bidders. The County reserves the right to negotiate with any bidder, to reject all proposals and to waive any irregularity or informality. Although the selection will be based substantially on lowest total financing cost (including both interest cost and upfront fees and expenses), the County reserves the right to select the bidder that best meet the needs of the County.

For additional information

You may direct questions to Karen Evans, Alleghany County Finance Officer at 336-372-2826 or Karen.Evans@alleghanycounty-nc.gov.

Submitting proposals

Submit written proposals by **electronic mail/fax/mail** and must be received no later than **Noon on Thursday, October 31, 2019**. Email messages should be captioned "Alleghany County Financing Proposal". Faxed proposals should be labeled "Alleghany County Financing Proposal" on the coversheet. Mailed proposals should include "Alleghany County Financing Proposal" on the envelope. The proposal must be received on or before the deadline by Karen Evans, the County's Finance Officer, at Karen.Evans@alleghanycounty-nc.gov, 336-372-6242—fax or Post Office Box 366, Sparta, NC 28675. There will be a public opening and reading of the bids. This meeting will be held at the Alleghany County Administration Building, 348 South Main Street, LL60, Sparta, NC 28675.

The proposer in all events bears the risk of a late or incomplete delivery or transmission.

NORTH CAROLINA

ALLEGHANY COUNTY

RESOLUTION
DECLARATION OF OFFICAL INTENT TO REIMBURSE

BE IT HEREBY RESOLVED that Alleghany County, North Carolina does hereby adopt the following declaration (the "Declaration") of official intent to reimburse.

This declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of Alleghany County, North Carolina (the "issuer") with respect to the matters contained herein.

1. **Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") to purchase voting machines, six (6) vehicles, commercial laundry equipment, computer equipment and Sheriff's Office service weapons.
2. **Plan of Finance.** The Issuer intends to finance the costs of the Project with proceeds of debt to be issued through standard installment purchase contracts (the "Borrowing").
3. **Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is estimated at \$297,000.
4. **Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

Adopted this the 24th day of June, 2019.

ATTEST:

BOARD OF COMMISSIONERS:

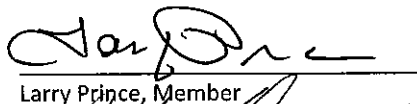


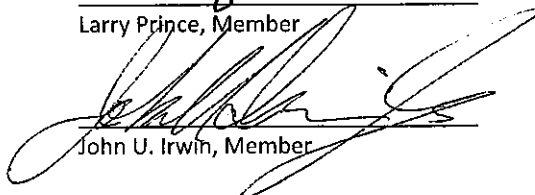
Drew Temple, Clerk to the Board


Mark Evans, Chair


Bobby Irwin, Vice-Chair


Bill Osborne, Member


Larry Prince, Member


John U. Irwin, Member



804-C N. Lafayette St. PHONE (704) 476-0003 FAX (704) 476-0024
Shelby, NC 28150

TGS Engineers

October 21, 2019

MEMORANDUM TO: Mark Evans
Chair
Alleghany County Board of Commissioners

FROM: Jimmy Terry, PE
Project Manager
TGS Engineers

SUBJECT: Replace Bridge No. 35 over Glade Creek on S.R. 1422
(Fox Ridge Road) in Alleghany County, NC.

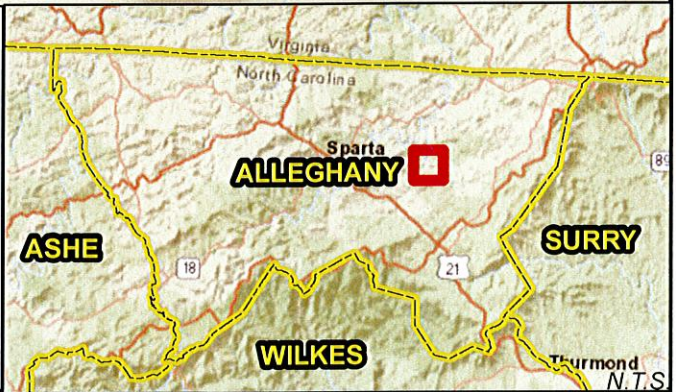
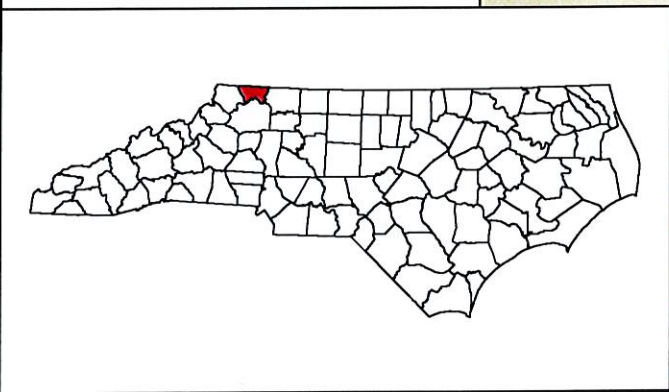
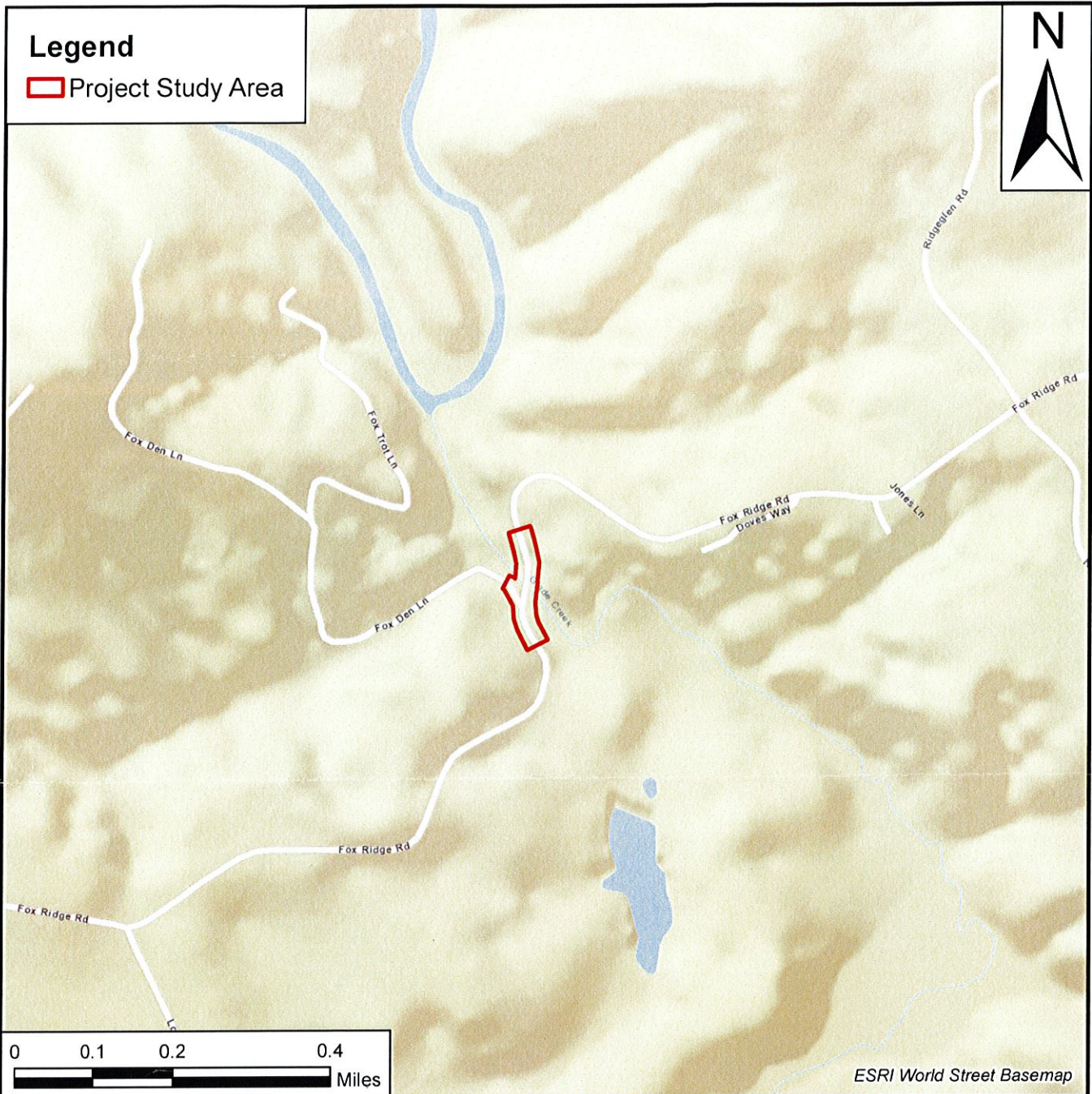
Thompson Gordon Shook Engineers, Inc., d/b/a TGS Engineers, has been retained by NCDOT Division 11 to provide comprehensive professional engineering and environmental services for the subject project. Included as part of these services, TGS Engineers will complete an environmental document prepared in accordance with the National Environmental Policy Act.


This project proposes to replace Bridge No. 35 over Glade Creek on S.R. 1422 (Fox Ridge Road) in Alleghany County, NC.

We would appreciate any information you might have that would be helpful in evaluating potential environmental impacts for this project. Please respond by Thursday, November 21, 2019, so that your comments can be used in the project development process for this bridge replacement. Copies of the Vicinity Map (Fig. 1), Study Area Map (Fig. 2), and USGS Topographic Map (Fig. 3) are attached for your use.

If you have any questions concerning this project, please contact me at jterry@tgsengineers.com / (704) 476-0003 (ext. 314).

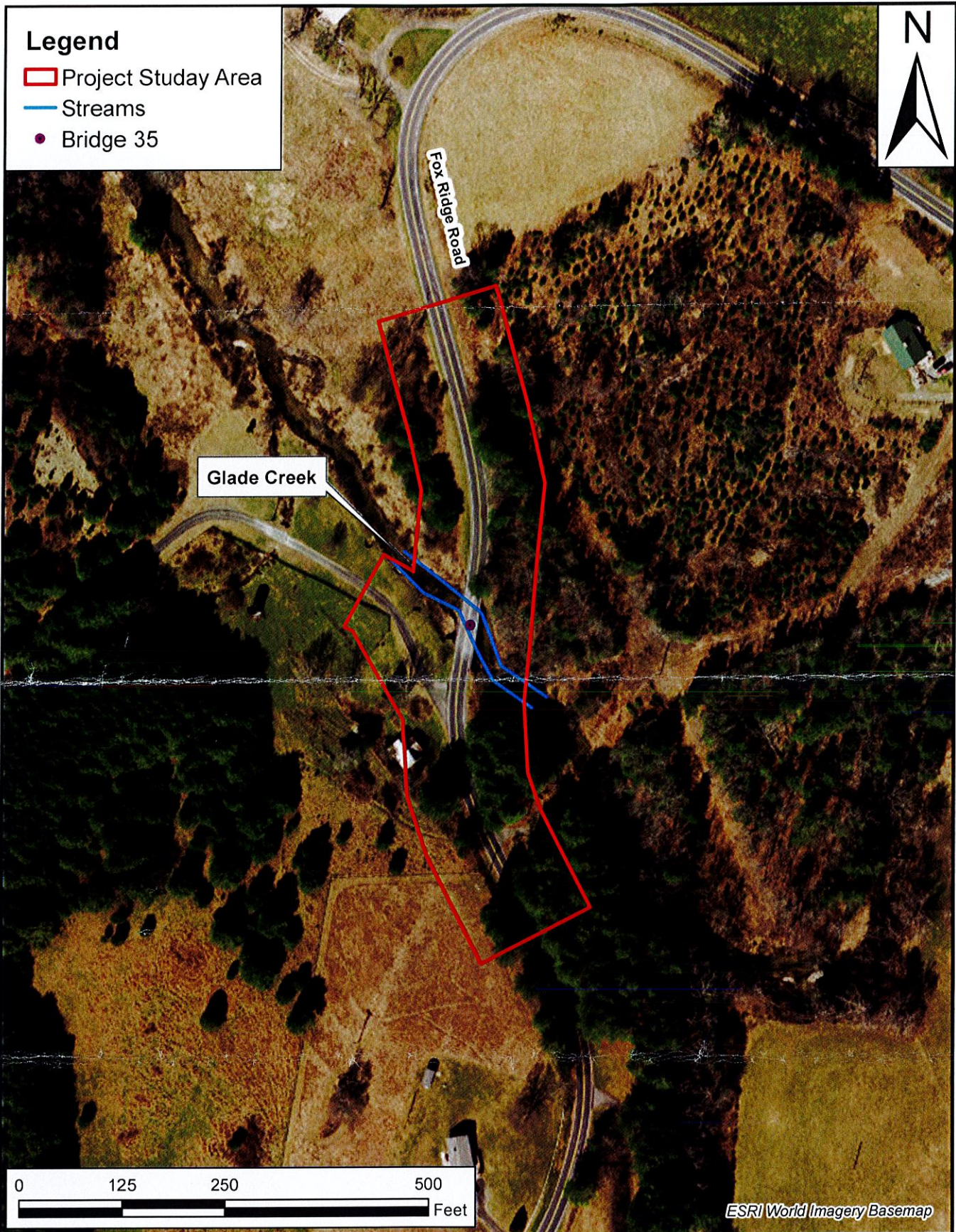
Attachments





 NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
 DIVISION OF HIGHWAYS
 PROJECT DEVELOPMENT & ENVIRONMENTAL ANALYSIS BRANCH

VICINITY MAP
 WBS No. 17BP.11.R.157
 Alleghany Co.
 Replace Bidge No. 35 on SR 1422
 (Fox Ridge Rd.) over Glade Creek

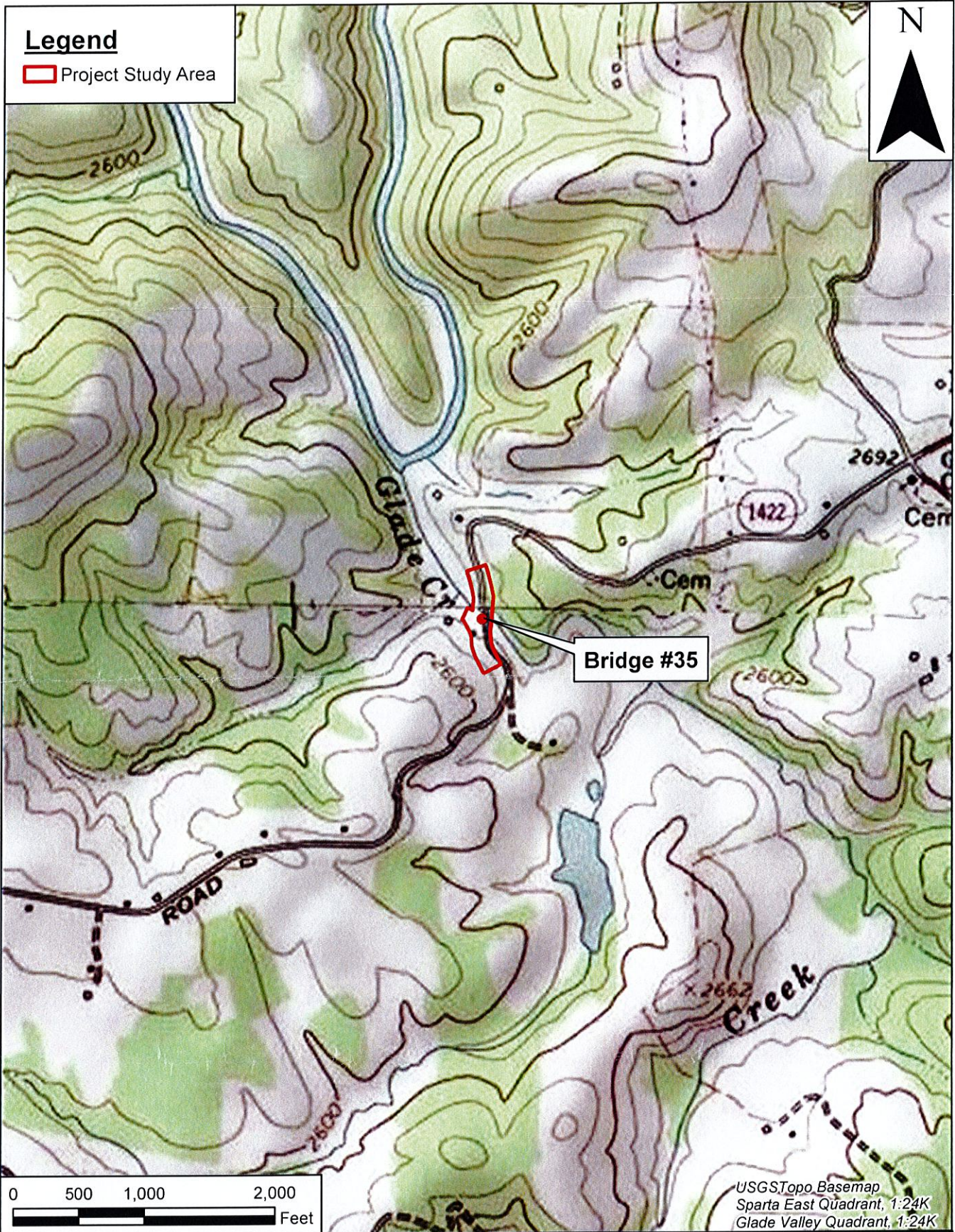
Date: 10-10-2018
Figure 1





 NORTH CAROLINA DEPARTMENT
 OF TRANSPORTATION
 DIVISION OF HIGHWAYS
 PROJECT DEVELOPMENT &
 ENVIRONMENTAL ANALYSIS BRANCH

Study Area Map
 WBS No. 17BP.11.R.157
 Alleghany Co.
 Replace Bidge No. 35 on SR 1422
 (Fox Ridge Rd.) over Glade Creek

Date: 10/9/2019
Figure 2



 <p>NORTH CAROLINA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS PROJECT DEVELOPMENT & ENVIRONMENTAL ANALYSIS BRANCH</p>	<p>Study Area Map WBS No. 17BP.11.R.157 Alleghany Co. Replace Bidge No. 35 on SR 1422 (Fox Ridge Rd.) over Glade Creek</p>	Date: 10/10/2019
		Figure 3



804-C N. Lafayette St. PHONE (704) 476-0003 FAX (704) 476-0024
Shelby, NC 28150

TGS Engineers

October 21, 2019

MEMORANDUM TO: Mark Evans
Chair
Alleghany County Board of Commissioners

FROM: Jimmy Terry, PE
Project Manager
TGS Engineers

SUBJECT: Replace Bridge No. 133 over the Little River on
S.R. 1433 (Ridge Glen Road) in Alleghany County, NC.

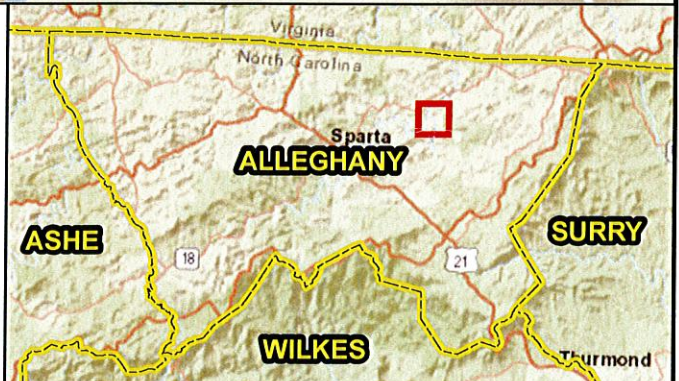
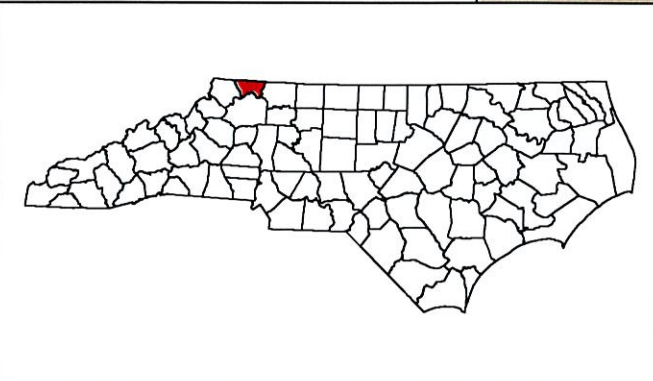
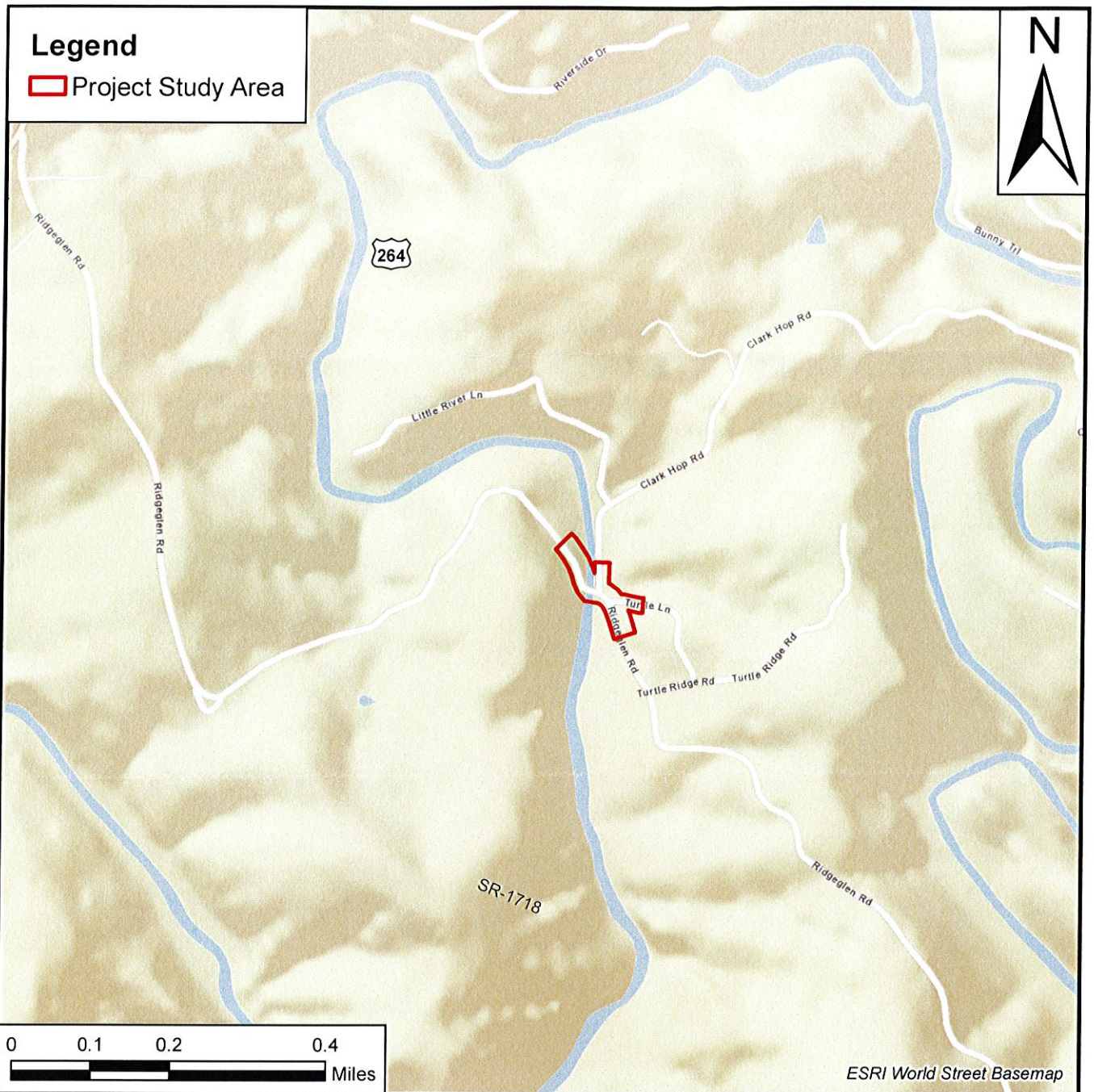
Thompson Gordon Shook Engineers, Inc., d/b/a TGS Engineers, has been retained by NCDOT Division 11 to provide comprehensive professional engineering and environmental services for the subject project. Included as part of these services, TGS Engineers will complete an environmental document prepared in accordance with the National Environmental Policy Act.


This project proposes to replace Bridge No. 133 over the Little River on S.R. 1433 (Ridge Glen Road) in Alleghany County, NC.

We would appreciate any information you might have that would be helpful in evaluating potential environmental impacts for this project. Please respond by Thursday, November 21, 2019, so that your comments can be used in the project development process for this project. Copies of the Vicinity Map (Fig. 1), Study Area Map (Fig. 2), and USGS Topographic Map (Fig. 3) are attached for your use.

If you have any questions concerning this project, please contact me at jterry@tgsengineers.com / (704) 476-0003 (ext. 314).

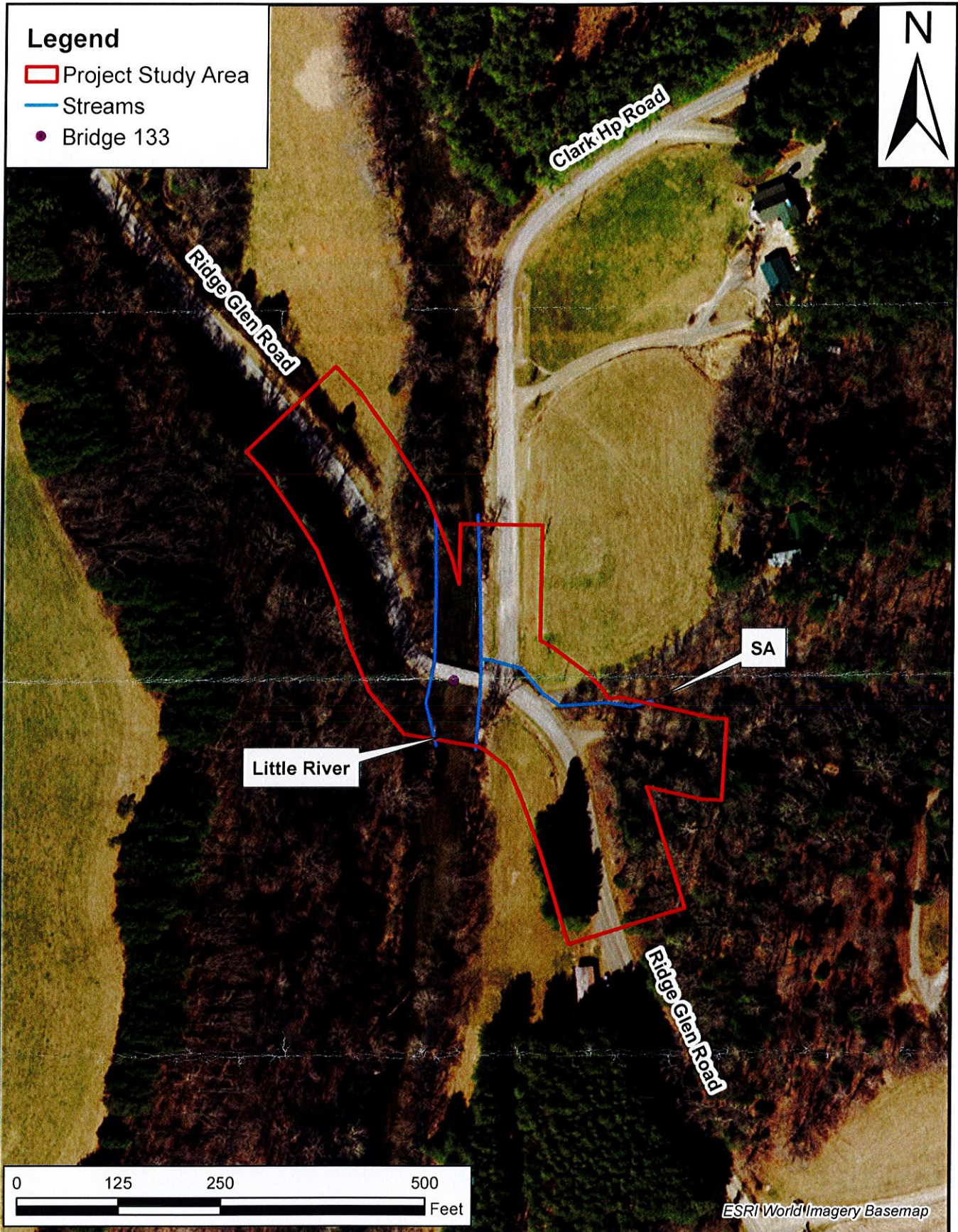
Attachments





 NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
 DIVISION OF HIGHWAYS
 PROJECT DEVELOPMENT & ENVIRONMENTAL ANALYSIS BRANCH

VICINITY MAP
 WBS No. 17BP.11.R.159
 Alleghany Co.
 Replace Bidge No. 133 on SR 1433
 (Ridge Glen Rd.) over Little River

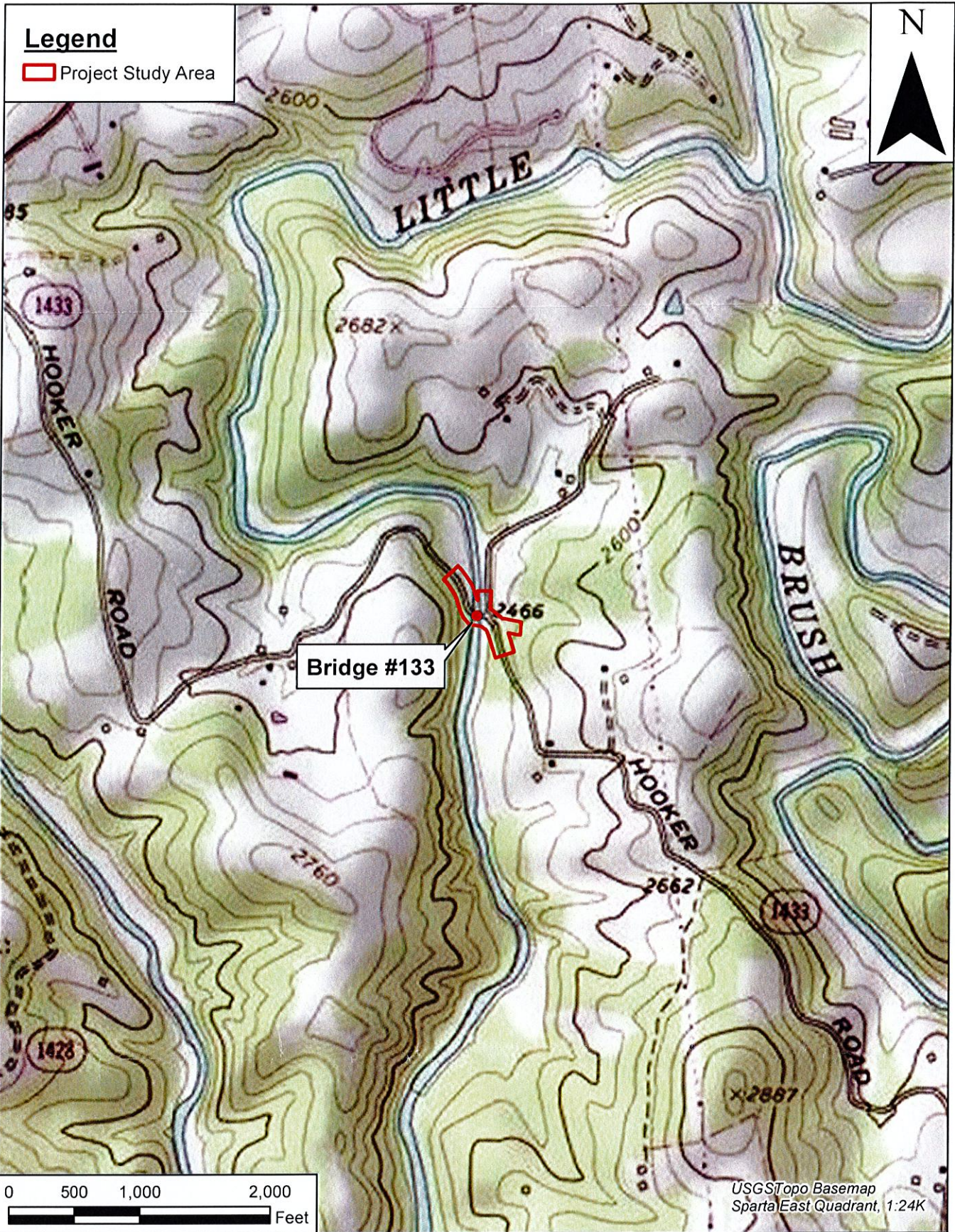
Date: 10-9-2019
Figure 1





 NORTH CAROLINA DEPARTMENT
 OF TRANSPORTATION
 DIVISION OF HIGHWAYS
 PROJECT DEVELOPMENT &
 ENVIRONMENTAL ANALYSIS BRANCH

Study Area Map
 WBS No. 17BP.11.R.159
 Alleghany Co.
 Replace Bidge No. 133 on SR 1433
 (Ridge Glen Rd.) over Little River

Date: 10/9/2019
Figure 2



 <p>NORTH CAROLINA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS PROJECT DEVELOPMENT & ENVIRONMENTAL ANALYSIS BRANCH</p>	<p>Study Area Map WBS No. 17BP.11.R.159 Alleghany Co. Replace Bidge No. 133 on SR 1433 (Ridge Glen Rd.) over Little River</p>	<p>Date: 10/10/2019</p>
	<p>Figure 3</p>	

**Alleghany County
Budget Amendment
General Fund
#5**

Be it resolved by the Alleghany County Board of Commissioners
that the following amendment be made to the Budget Resolution
for the fiscal year ending June 30, 2020.

Description	Debit	Credit
-------------	-------	--------

Amendment Explanation: To budget for Hurricane Florence reimbursement of VFD's.

Expenditures:

FEMA		
	10-525-3452	7,045

Revenues:

	FEMA	7,045
	10-348-1004	

Over-all Budget

Total Appropriation in Current Budget		18,545,213
Amount of Debit/Credit of above Amendment		7,045
		18,552,258

We the Board of County Commissioners of Alleghany County hereby
approve the changes in the Budget as indicated above, and have made entry of
these changes on the minutes of said Board, this the 4th day of November, 2019.

Budget Officer

Chairman, Board of
County Commissioners

**Alleghany County
Budget Amendment
Revaluation Fund
#1**

Be it resolved by the Alleghany County Board of Commissioners
that the following amendment be made to the Budget Resolution
for the fiscal year ending June 30, 2020.

Description	Debit	Credit
Amendment Explanation: To budget for expense reduction		

Expenditures:

Revaluation Expenses	
70-400-7400	(55,409)

Revenues:

Fund Balance Appropriation	(55,409)
70-399-0000	

	Over-all Budget
Total Appropriation in Current Budget	212,222
Amount of Debit/Credit of above Amendment	(55,409)
	156,813

We the Board of County Commissioners of Alleghany County hereby
approve the changes in the Budget as indicated above, and have made entry of
these changes on the minutes of said Board, this the 4th day of November, 2019.

Budget Officer

Chairman, Board of
County Commissioners

Appropriated Fund Balance Since July 1

**Alleghany County
Budget Amendment
Transportation Fund
#2**

Be it resolved by the Alleghany County Board of Commissioners
that the following amendment be made to the Budget Resolution
for the fiscal year ending June 30, 2020.

Description	Debit	Credit
Amendment Explanation: To budget for insurance proceeds		
Expenditures:		
Vehicle Maintenance		
40-400-3100	3,402	
Revenues:		
Insurance Proceeds		3,402
40-336-0000		
		Over-all Budget
Total Appropriation in Current Budget		402,163
Amount of Debit/Credit of above Amendment		3,402
		405,565

We the Board of County Commissioners of Alleghany County hereby
approve the changes in the Budget as indicated above, and have made entry of
these changes on the minutes of said Board, this the 4th day of November, 2019.

Budget Officer

Chairman, Board of
County Commissioners

Appropriated Fund Balance Since July 1



ALLEGHANY MEMORIAL HOSPITAL FOUNDATION

October 16, 2019

Dear Capital Campaign Donor,

It is hard to believe that we are two years into the capital campaign! We are excited to provide an update on the campaign status and the facility project timeline.

In September 2017, Alleghany Memorial Hospital and Foundation set out to raise \$6 million for a capital campaign that would ensure the future of excellent healthcare in Alleghany County and the surrounding region. Six months later, in March 2018, the \$6 million goal had been surpassed, with pledges totaling \$6.5 million. To date, \$3.3 million have been collected!

Although the campaign was up and running, plans for the renovation and construction were still in infant stages in early 2018. Below is a timeline to recap the careful planning process that has gotten us to where we are today.

September – December 2018

- Project Steering Committee established, to include key leadership from Wake Forest Baptist Health, Hugh Chatham Memorial Hospital and Alleghany Memorial Hospital
- Steering Committee selects project management firm

January – April 2019

- Steering Committee selects architect and executes owner/architect agreement
- Steering Committee selects general contractor for pre-construction services
- Due diligence site visits by architect/project management team/general contractor initiated to develop project schedule

May – July 2019

- User group meetings initiated with architect and project management team to develop schematic design plans
- Draft schematic design plans presented to Project Steering Committee for review and approval

August – October 2019

- User group meetings initiated with architect and project management team to create design development plans

We look forward to keeping you updated as we move forward with the facility project timeline. We cannot thank you enough for continuing to make an impact to this critically important project through your donations, gifts, and support.

Kind regards,

Shirley Richardson
Chair, AMH Foundation
skrich@skybest.com
336-372-5773

Brittney Simyon
Executive Director, AMH Foundation
bsimyon@amhsparta.org
336-372-3281