

BOARD OF COMMISSIONERS

L. KEVIN ENSLEY, CHAIRMAN  
BRANDON C. ROGERS, VICE CHAIRMAN  
J.W. KIRKPATRICK, III  
TOMMY LONG  
MARK PLESS



COUNTY MANAGER  
BRYANT MOREHEAD

COUNTY ATTORNEY  
FRANK G. QUEEN

HAYWOOD COUNTY BOARD OF COMMISSIONERS

AGENDA FOR  
JULY 20, 2020

The Board will meet in the HAYWOOD COUNTY COURTROOM  
of the HISTORIC COURTHOUSE at 215 N. Main Street, Waynesville

beginning at 5:30 pm.

Citizens are encouraged to view the Board of Commissioners meetings online. Regular meetings are streamed live on the county website at [www.haywoodcountync.gov](http://www.haywoodcountync.gov), scroll to the bottom of the home page and click on the YouTube icon located at the bottom left side corner. Public comments can be submitted to the Clerk to the Board via email to: [tracy.wells@haywoodcountync.gov](mailto:tracy.wells@haywoodcountync.gov) no later than 5:00 p.m. on the Sunday before each regularly scheduled Monday meeting.

I. Call To Order - Chairman L. Kevin Ensley

II. Pledge Of Allegiance  
Invocation - Pastor Steve Frazier

III. Call For Public Hearing/Public Hearings:

1. Request For Public Hearing On August 3, 2020 At 9:00 A.m. In The Historic Courtroom Of The County Historic Courthouse Located At 215 N. Main Street, Waynesville, NC For Approval To Refund An Excise Tax Overpayment Per N.C.G.S. 105-228.37 - County Attorney Frank Queen

Documents:

[ATTACH-1-EXCISE-TX.PDF](#)

2. Public Hearings:

- a. For The Installment Financing Contract For (1) The Purpose Of Building A Health & Human Services Building At Haywood Community College For Classrooms And Labs For The Nursing Education Program And Other Human Services Education Purposes And (2) Refinance Of An Installment Financing Contract With Bank Of America, N.A. Dated October 1, 2010 - Finance Director Julie Davis

Documents:

[ATTACH-2-CO-LOAN.PDF](#)

- b. To Receive Citizen Input Regarding Submittal Of A Community Development Block Grant (CDBG) Application To The North Carolina Department Of Commerce - Program Administrator David Francis

Documents:

[ATTACH-3-CDBG.PDF](#)

- c. For Haywood County's Application For A \$750,000 Community Development Block Grant As Part Of The Neighborhood Revitalization Grant Program From The North Carolina Department Of Commerce On Behalf Of Mountain Projects For A Workforce Housing Development To Be Located In The Proposed Mountain Meadows Development Off Of Woodlawn Circle In Clyde, North Carolina Being A 7.4 +/- Acre Parcel (#8627-84-4537) - Program Administrator David Francis

Documents:

[ATTACH-4-MTN-MEADOWS.PDF](#)

IV. Public Comment Session

**Citizens must sign up for public comment prior to 5:20 p.m. and are limited to three (3) minutes. Audience**

**members may not address the Board at any time during deliberations unless recognized by the Chairman.**

V. Constituent Concerns

VI. Administrative/ Agency Reports

1. Introduction Of New County Employees - County Manager Bryant Morehead

Documents:

[ATTACH-5-NEW-EMP.PDF](#)

2. COVID-19 Update - Public Health Director Patrick Johnson And Medical Director Dr. Mark Jaben
3. 2021 Tax Revaluation Update - Tax Assessor Judy Hickman And Tanner Valuation Group President James D. Tanner

Documents:

[ATTACH-6-REVAL-UPDATE.PDF](#)

VII. Discussion/Adjustment To Agenda

VIII. Consent Agenda

1. Request Approval Of June 15, 2020 Regular Meeting Minutes And July 6, 2020 Special Meeting Minutes.
2. Request Approval Of June 2020 - Refunds, Releases, Amendments And Discoveries

Documents:

[ATTACH-7-TX-REF-REL.PDF](#)

3. Request Approval Of June 2020 Tax Collection Update And Refunds

Documents:

[ATTACH-8-TX-COLL.PDF](#)

4. Request Approval Of Designation Of Commissioner Tommy Long As The Voting Delegate For The Virtual NCACC Annual Conference On August 6, 2020

Documents:

[ATTACH-9-NCACC-DEL.PDF](#)

5. Request Approval Of The Following FY 2020-2021 Contract Renewals Over \$20,000 To Be Paid From FY 2020-2021 Budgeted Funds And Approval For County Manager To Sign Said Contracts:

- a. Sheriff's Department - Attorney David Wijewickrama - \$31,250

Documents:

[ATTACH-10-SHERIFF-ATTY.PDF](#)

- b. Sheriff's Department - Southern Software - \$20,970

Documents:

[ATTACH-11-SOUTHERN-SOFTWARE.PDF](#)

- c. Sheriff's Department - Priority Dispatch - \$21,600

Documents:

[ATTACH-12-PRIORITY-DISPATCH.PDF](#)

- d. Sheriff's Department - Mobile Communications America - \$30,125.85

Documents:

[ATTACH-13-MOBILE-COMM.PDF](#)

- e. Sheriff's Department - Century Link - \$108,425

Documents:

[ATTACH-14-CENTURY-LINK.PDF](#)

- f. IT Department - Bi-Tek - \$58,710

Documents:

[ATTACH-15-BITEK.PDF](#)

- g. Tax Collections Department - Southdata Printing - \$35,000

Documents:

[ATTACH-16-SOUTHDATA.PDF](#)

- h. Register Of Deeds Department - Kofile - \$28,363.50

Documents:

[ATTACH-17-KOFILE.PDF](#)

- i. Library - Ingram Library Services, LLC - \$28,000

Documents:

[ATTACH-18-INGRAM.PDF](#)

- j. Facilities Department - Donna Trull (D/B/A Trull's Cleaning Services) - Law Enforcement Center - \$21,750

Documents:

[ATTACH-19-TRULL.PDF](#)

- k. Facilities Department - Affordable Cleaning Of WNC, Inc. - Historic Courthouse - \$56,000

Documents:

[ATTACH-20-AFFORDABLE.PDF](#)

- l. Solid Waste Department - McGill Associates - \$25,000

Documents:

[ATTACH-21-MCGILL.PDF](#)

- m. Solid Waste Department - Bunnell Lammons Engineering - \$7,200

Documents:

[ATTACH-22-BLE.PDF](#)

- n. Economic Development Department - Asheville Area Chamber Of Commerce, Inc. - \$100,000

Documents:

[ATTACH-23-ASHV-CHAMBER.PDF](#)

- o. Economic Development Department - Greater Haywood County Chamber Of Commerce - \$50,000

Documents:

[ATTACH-24-HAYWOOD-CHAMBER.PDF](#)

6. Request Approval Of HHS Contract Renewals Over \$20,000 For Fiscal Year 2020-2021:

- a. Haywood Vocational Opportunities - \$72,800 - Reimbursable With Federal Funds

Documents:

[ATTACH-25-HVO.PDF](#)

- b. Southwestern Child Development Commission - \$156,060 - Reimbursable With Federal And State Funds

Documents:

[ATTACH-26-SWCDC.PDF](#)

7. Request Approval Of Southern Health Partners Contract For Inmate Healthcare/Medical Services (Increase In Medical Staff Hours) For The Sheriff's Office Detention Center In The Amount Of \$263,883.34. \$224,936.34 Will Be Paid From FY 2020-2021 Budgeted Funds And \$38,947 From Department Of Justice Grant

Documents:

[ATTACH-27-SHP.PDF](#)

- a. Request Approval Of Budget Amendment - Public Safety - Detention Office - \$38,947 - To Appropriate The Federal Grant Revenue Awarded To The Sheriff's Office For Use In The Detention Center To Cover The Cost Of Increased Medical Staff Hours Per The Contract With Southern Health Partners

Documents:

[ATTACH-28-BUA-SHP.PDF](#)

8. Request Approval Of Food Restaurant Supply (FRS) Contract For A New Dishwasher For The Sheriff's Office Detention Center In The Amount Of \$42,890 To Be Paid From FY 2020-2021 Budgeted Funds And Approval For County Manager To Sign Purchase Contract

Documents:

[ATTACH-29-FRS.PDF](#)

9. Request Approval Of Bunnell Lammons Engineering Contract For Corrective Action Evaluation Report - Baseline Monitored Natural Attenuation (MNA) Sampling Event (FFLF) In The Amount Of \$33,900 To Be Paid From FY 2020-2021 Budgeted Funds

Documents:

[ATTACH-30-BLE.PDF](#)

10. Request Approval Of Budget Amendments:

- a. Fiscal Year 2019-2020:

- a.1. Special Revenue Fund - \$1,263,918 - To Appropriate The CARES Act Funding Into A Special Revenue Fund Per The N.C. Local Government Commission Requirement And To Adjust The General Fund To Reflect FEMA Vs. CARES Act Funding

Documents:

[ATTACH-31-BUA-CARES.PDF](#)

- b. Fiscal Year 2020-2021:

- b.1. General Fund - HHSA Dental Clinic - From Fund Balance - \$73,719 - To Re-Appropriate The Unspent Medicaid Cost Settlement Received In The Prior Fiscal Year So The Project Can Be Completed

Documents:

[ATTACH-32-BUA-DENTAL.PDF](#)

- b.2. General Fund - Public Safety - \$450,000 - To Cover The Cost Of COVID-19 Supplies And Programs That Are Expected To Be Reimbursed Through FEMA For The New Fiscal Year Starting July 1, 2020

Documents:

[ATTACH-33-BUA-COVID.PDF](#)

- b.3. Capital Project Fund - Public Schools Lottery - \$1,300,000 - N.C. Lottery Proceeds To Cover The Design And Construction Of The New Turf Projects At The Two Sports Stadiums, As Approved By Both Boards And The N.C. Dept. Of Public Instruction

Documents:

[ATTACH-34-BUA-SCHOOLS-TURF.PDF](#)

IX. Regular Agenda

1. Request Approval For The Lake Logan-Cecil Fire Department To Enter Into A Financing Agreement In The Amount Of \$150,000 To Purchase And Update Firefighting Equipment

Documents:

[ATTACH-35-LKLOGAN-FD.PDF](#)

2. Request Approval Of Amendment To Chapter 91 Animal Services Ordinance - Paragraph "Inherently Dangerous Wild Animals" Per Petition And Request From Cynthia Gregory - County Attorney Frank Queen

Documents:

[ATTACH-36-AMEND-ANIMAL-SERV-ORD.PDF](#)

3. Request Approval Of Resolution Rescinding The Resolution Authorizing The Piggyback Exception To Competitive Bidding Process For A Previous Ambulance Remount Bid By Newberry County Approved By BOCC On June 15, 2020 - County Attorney Frank Queen

Documents:

[ATTACH-37-RESCIND-RESOLUTION-AMB.PDF](#)

- a. Request Approval Of Resolution To Purchase An Ambulance Remount From Precision Rescue Vehicles Per Bid Award On November 4, 2019 In The Amount Of \$109,469 Using The Piggyback Exception To Competitive Bidding Process And Authorizing The Purchase By This Process. This Ambulance Will Replace A Previous Ambulance Which Was Totaled Due To A Collision. Cost(S) To Be Paid From Insurance Proceeds For The Ambulance Collision - Emergency Services Director Greg Shuping

Documents:

[ATTACH-38-RESOLUTION-AMB.PDF](#)

- b. Request Approval To Purchase A Stryker Stretcher And Stretcher Power Loading System For The Replacement Ambulance In The Amount Of \$40,207.99 To Be Paid From Insurance Proceeds Of The Ambulance Collision - Emergency Services Director Greg Shuping

Documents:

[ATTACH-39-STRETCHER.PDF](#)

- c. Request Approval Of Budget Amendment - General Fund - Emergency Services - EMS - \$149,677 - To Re-Appropriate The Amount For The Ambulance That Will Be Replacing An Ambulance That Was Totaled Due To A Collision. The Budget Includes The Stryker Stretcher And Stretcher Power Loading System. The Insurance Proceeds Were Received In The Prior Fiscal Year And Rolled Into Fund Balance At Year End - Finance Director Julie Davis

Documents:

[ATTACH-40-BUA-AMB-STRETCHER.PDF](#)

4. Request Approval Of Resolution To Approve The Sale Of The Historic Haywood County Hospital To Landmark Asset Services, Inc. In The Amount Of \$225,000 For The Purpose Of Affordable Housing And To Maintain The Historic Preservation Of The Old Hospital Building - Program Administrator David Francis

Documents:

[ATTACH-41-RESOLUTION-OLD-HOSP.PDF](#)

5. Request Approval To Decrease The Solid Waste Availability Fee - Program Administrator David Francis

X. Appointments - County Manager Bryant Morehead

1. Request Approval Of Re-Appointments Of Christine Gibson And Christinea Haywood To The Adult Care Home Community Advisory Committee For Long-Term Care

Documents:

[ATTACH-42-ACHCAC-REAPPT.PDF](#)

2. Request Approval Of Re-Appointment Of Marjorie Bogart To The Nursing Home Community Advisory Committee For Long-Term Care

Documents:

[ATTACH-43-NHCAC-REAPPT.PDF](#)

3. Request Approval Of Appointment Of Alicia Bryson To The Haywood Healthcare Foundation Advisory Committee

Documents:

[ATTACH-44-HHFAC-APPT.PDF](#)

4. Request Approval Of Re-Appointment Of Katherine Ramey To The Clyde Planning Board - ETJ

Documents:

[ATTACH-45-CPBOARD-REAPPT.PDF](#)

XI. Closed Session  
None

XII. Adjournment