

Pendleton Town Council

Municipal Complex
310 Greenville Street
Pendleton, SC 29670
864-646-9409

www.townofpendleton.org

**MAY 4, 2020, 7 PM
REGULAR SESSION
AGENDA:**



Administrator
Steve Miller
Municipal Clerk
Amber Barnes

Mayor
Frank Crenshaw

Council Members
Bruce Kalley
Sandra Gantt
M. Denise Jackson
Michael Seef

Residents of the Town of Pendleton are always welcome to meetings of the Pendleton Town Council. At each meeting, there is time for residents, property owners & business owners to address the Council on any matter of concern or interest, whether or not the Council will be considering that matter during the meeting. If you wish to address the Council, please raise your hand once the floor is opened for public comment; and when recognized by the Mayor, move to the podium and give your name and address. We encourage your comments and views and appreciate your participation in your town government.

- 1) **PLEDGE OF ALLEGIANCE**
- 2) **COUNCIL UPDATES**
- 3) **PUBLIC HEARING TO RECEIVE CITIZEN INPUT ON THE TOWN OF PENDLETON'S BUDGET FY 20/21**
- 4) **APPROVAL OF MINUTES – March 2, 2020, Regular Session Meeting & March 4, 2020, Called Meeting**
- 5) **DISCUSSION ITEMS:**
 - a. N/A
- 6) **ACTION ITEMS:**
 - a. CONSIDERATION OF A RESOLUTION AUTHORIZING THE ADOPTION OF THE REVISED PERSONNEL POLICY MANUAL FOR THE TOWN OF PENDLETON
 - b. CONSIDERATION OF A RESOLUTION OF THE PENDLETON TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA ACCEPTING THE CHIEF OF POLICE SEARCH STEPS OUTLINED AND ATTACHED HEREUNTO
 - c. CONSIDERATION OF A RESOLUTION AUTHORIZING A SMALL BUSINESS & NON-PROFIT COVID-19 GRANT FUND
 - d. CONSIDERATION TO ACCEPT THE WITHDRAWAL REQUEST FROM THE PLANNING COMMISSIONS RECOMMENDATION TO AMEND THE TOWN OF PENDLETON'S ZONING MAP BY REZONING A 3.12-ACRE TRACT OF PROPERTY LOCATED IN "THE GROVE" OFF DALTON DRIVE FROM (AB) AREA-WIDE BUSINESS TO (MF) MULTI-FAMILY RESIDENTIAL (TMS#041-00-04-001)
 - e. CONSIDERATION OF FIRST READING OF AN ORDINANCE TO AMEND THE TOWN OF PENDLETON'S ZONING MAP AND REZONE 94.57 ACRES TO (LI) LIGHT INDUSTRIAL AT 500 WESTINGHOUSE ROAD (TMS# 063-00-06-001)
 - f. CONSIDERATION OF FIRST READING OF AN ORDINANCE TO AMEND THE TOWN OF PENDLETON'S ZONING MAP AND REZONE 1 ACRE TO (AB) AREA-WIDE BUSINESS LOCATED AT 5740 U.S. HIGHWAY 76 (TMS# 41-03-03-023)
 - g. CONSIDERATION OF FIRST READING OF AN ORDINANCE ADOPTING THE TOWN OF PENDLETON'S BUDGET FY 2020/2021
 - h. CONSIDERATION OF FIRST READING OF AN ORDINANCE INCREASING THE MONTHLY SANITATION FEE FOR THE TOWN OF PENDLETON, SOUTH CAROLINA
 - i. CONSIDERATION OF FIRST READING OF AN ORDINANCE OF THE TOWN OF PENDLETON, SOUTH CAROLINA INCREASING THE BULK CONTAINER FEES
 - j. CONSIDERATION OF AN ORDINANCE AMENDING THE TOWN OF PENDLETON'S WATER AND SEWER USE ORDINANCE PERTAINING TO RATES

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k. CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE TO AMEND ORDINANCE NO. 05-09 AN ORDINANCE ESTABLISHING SALARIES OF MAYOR AND COUNCIL AND PROVIDING FOR PAYMENT OF THEIR EXPENSES

- 7) PUBLIC COMMENTS & QUESTIONS*
- 8) ADJOURNMENT

***Please note: Due to concerns about COVID-19, citizens are encouraged to not attend the meeting in person, however, to meet FOIA requirements for participation, individuals wishing to speak during the Budget Public Hearing or make any Public Comments, may do so the following ways from 8 AM Friday, May 1, 2020, through 5 pm on May 6, 2020. Comments will be provided to Town Council and will be included with the meeting minutes for the month.**

Submit comments by:

- 1) Email comments to info@townofpendleton.org
- 2) Place comments in the drop box located in the Town Hall parking lot
- 3) Mail comments to Town Hall, 310 Greenville Street, Pendleton, SC 29670

The meeting will be livestreamed on Facebook. No comments made on the live feed will be addressed. Only comments submitted in one of the above three ways will be taken.

**PENDLETON TOWN COUNCIL
MARCH 2, 2020, 7 PM
REGULAR SESSION**

MINUTES:

After due notice to the press, Mayor and Town Council met in the Council Chambers of Town Hall. Mayor and all Council were present.

1) PLEDGE OF ALLEGIANCE

Mayor Crenshaw led everyone in the Pledge of Allegiance.

2) COUNCIL UPDATES

Updates are on the bottom of the agenda.

3) CLEMSON AREA MUSIC FESTIVAL UPDATE – Vince Jackson

Vince Jackson was present to update everyone on the music festival.

4) APPROVAL OF MINUTES – February 10, 2020, Called Meeting & Regular Session Meeting

Mike Seef made a motion to approve the above minutes. Bruce Kalley seconded. Unanimous.

5) PUBLIC COMMENTS – Comments only - no questions will be taken at this time – questions will be taken at the end of the meeting. 3 minute limit. No action will be taken on these items.

Raegan Young, stated she has lost quite a few customers on the weekends. Further stating her sales have dropped and she has received several messages from people telling her they can't find a place to park. She stated she was hoping the Town could arrange to have fifteen-minute parking in the three spots in front of her shop for anyone to use. She further stated there is still not a crosswalk on E. Main Street, and the area is poorly lit. She stated she would hate for her business to demise at the expense of another business.

Mayor Crenshaw stated he saw on Facebook that Dr. Stamey has given everyone permission to park in his business parking lot after his business hours. Mayor Crenshaw further stated the same goes for his place of business, and Fallon Brewing Company has offered this as well.

6) REPORTS:

a. **PENDLETON POLICE DEPARTMENT REPORT**

Chief Burdette was present to give his report for February.

b. **ADMINISTRATORS UPDATE & BUDGET REPORT**

Steve Miller, Town Administrator, updated Mayor, Council and citizens for February.

7) DISCUSSION ITEMS:

a. N/A

8) ACTION ITEMS:

a. **CONSIDERATION OF A RESOLUTION OF THE PENDLETON TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA CREATING A JOINT AD-HOC STEERING COMMITTEE OF THE TOWN OF PENDLETON AND THE PENDLETON VOLUNTEER FIRE DEPARTMENT AND OTHER MATTERS RELATED THERETO**

Sandra Gantt made a motion to accept the above Resolution. Bruce Kalley seconded. Unanimous.

- b. CONSIDERATION OF A RESOLUTION OF THE PENDLETON TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA REESTABLISHING THE TOWN'S SISTER CITY RELATIONSHIP AND APPOINTING A LIAISON TO COORDINATE SISTER CITY ACTIVITIES WITH THE TOWN AND OTHER MATTERS RELATED THERETO

Bruce Kalley made a motion to accept the above Resolution. Mike Seef seconded. Unanimous.

- c. CONSIDERATION OF A RESOLUTION TO THE PENDLETON TOWN COUNCIL FROM THE TOWN PLANNING COMMISSION TO RECOMMEND THE REZONING OF 3.12 ACRES IN THE GROVE DEVELOPMENT FROM (AB) AREA BUSINESS TO (MF) MULTI-FAMILY RESIDENTIAL

Bruce Kalley made a motion to accept the above Resolution. Mike Seef seconded. Unanimous.

- d. CONSIDERATION OF A RESOLUTION TO THE PENDLETON TOWN COUNCIL FROM THE TOWN PLANNING COMMISSION RECOMMENDING THE LIGHT INDUSTRIAL ZONING OF (LI) OF APPROXIMATELY 94.57 ACRES AT 500 WESTINGHOUSE ROAD

Denise Jackson made a motion to accept the above Resolution. Sandra Gantt seconded. Unanimous.

- e. CONSIDERATION OF A RESOLUTION TO THE PENDLETON TOWN COUNCIL FROM THE TOWN PLANNING COMMISSION RECOMMENDING THE AREA WIDE BUSINESS ZONING OF (AB) OF APPROXIMATELY 1.0 ACRE +/- AT 7540 U.S HIGHWAY 76

Bruce Kalley made a motion to accept the above Resolution. Denise Jackson seconded. Unanimous.

- f. CONSIDERATION OF FIRST READING OF AN ORDINANCE TO AMEND ORDINANCE NO. 05-09 AN ORDINANCE ESTABLISHING SALARIES OF MAYOR AND COUNCIL AND PROVIDING FOR PAYMENT OF THEIR EXPENSES

Mike Seef made a motion to accept the above Ordinance for first reading. Denise Jackson seconded. Unanimous

- g. CONSIDERATION OF AWARDDING BID TO DEMOLISH BUILDINGS AT 120 DEPOT STREET

Bruce Kalley made a motion to award the work to the lowest bidder of Dean Hunter & Co., Inc for \$13,953.00. Denise Jackson seconded. Unanimous. If the asbestos survey uncovers a lot of asbestos removal, this item may have to come back before Town Council.

9) PUBLIC COMMENTS & QUESTIONS

Raegan Young asked if the owner of the old Nick's property was out of state. Steve Miller, Town Administrator, stated yes, the owner is in Raleigh, NC. Raegan Young asked could we get more creative with lighting and speed limit signs Downtown. Steve Miller, Town Administrator, stated you don't have sign visibility on the streets Downtown. Mr. Miller further showed conceptual drawings for improvements to E. Main Street.

Nancy von Meyer stated she painted some parking spaces at the old post office at the corner of Depot and E. Main Streets for visitors, and anyone is welcome to park there.

Lou Robinson stated from what was said earlier, the immediate help is going to be other businesses opening up their parking lots. She further stated we will have more pedestrians walking East Main, so maybe the Town can think about some kind of increased lighting because it is dark on the streets. If we are sending people to the outskirts parking lots, we need to make it as accessible, calming, and safe as possible.

10) ADJOURNMENT

There being no further business at 8:08 PM, Denise Jackson made a motion to adjourn. Bruce Kalley seconded. Unanimous.

Respectfully Submitted: _____

MAYOR: _____

COUNCIL:

WARD 1: _____

WARD 2: _____

WARD 3: _____

WARD 4: _____

**PENDLETON TOWN COUNCIL
MARCH 4, 2020, 6 PM
CALLED MEETING**

MINUTES:

After due notice to the press, Mayor and Town Council met in the Conference Room of Town Hall. Mayor and All Council were present.

1) EXECUTIVE SESSION PURSUANT TO SC CODE OF LAW SECTION 30-4-70(2) TO DISCUSS PROPOSED CONTRACTUAL ARRANGMENTS IN REGARDS TO UTILITIES AND SOLID WASTE AND RECYCLING COLLECTION

Bruce Kalley made a motion to enter into Executive Session to discuss the above. Denise Jackson seconded. Unanimous.

Denise Jackson made a motion to go out of Executive Session and back into the Called Meeting. Mike Seef seconded. Unanimous.

2) MOTION(S)/VOTE(S) FROM EXECUTIVE SESSION IF NEEDED

Sandra Gantt made a motion to direct staff to move forward with the following:

- ~ increasing the sanitation fee in the upcoming budget from \$11 to \$14 per cart
- ~ increasing the bulk container fees
- ~ to not accept the bid from the one bidder on the Solid Waste & Recycling Collection RFP
- ~ to move forward allocating the funds in the Capital Budget to fund a garbage truck in the upcoming budget

Bruce Kalley seconded. Unanimous.

3) ADJOURNMENT

There being no further business, at 7:58 PM, Denise Jackson made a motion to adjourn. Mike Seef seconded. Unanimous.

Respectfully Submitted: _____

MAYOR: _____

COUNCIL:

WARD 1: _____

WARD 2: _____

WARD 3: _____

WARD 4: _____



PENDLETON SOUTH CAROLINA

History, Hospitality & Happenings!

Town of Pendleton Department Head Agenda Item Request Form

The South Carolina Freedom of Information Act requires the Town of Pendleton to publicly post the agendas of Town Council meetings. Additionally, all agenda items must be listed on the agenda and must describe the nature of the item(s) being considered. In order to meet these legal requirements, it is necessary to provide us with the following information before it can be placed on the agenda. **The deadline for submitting an agenda item request and supporting documentation for Council Member Agenda Packets is Wednesday 12:00 pm before the Council meeting.** Requests received after that time will be scheduled for the following meeting.

Please print or type all information.

Name of person making request: SM/AB **Phone:** 646-9409

Date Submitted: 3/25/2020 **Time Submitted:** 2:01 pm **Meeting Date:** 5/4/2020

Agenda Item Title: CONSIDERATION OF A RESOLUTION AUTHORIZING THE ADOPTION OF THE REVISED PERSONNEL POLICY MANUAL FOR THE TOWN OF PENDLETON

Description: Necessary updates to the Town’s Personnel Manual were made better to suit the needs of the Town and its employees. The attached memo addresses the significant changes.

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.

.....
To be completed by Municipal Clerk’s Office:

Date Received: 3/25/2020 *Time:* _____ *Council Meeting Date:* 5/4/2020



PENDLETON

SOUTH CAROLINA

History, Hospitality & Happenings!

Date: March 13, 2020
To: Mayor & Town Council
From: Town Administration Staff
Subj: Revised Town Personnel Manual

We are pleased to present the revised Personnel Manual with revisions that will become effective after Council approves the Resolutions at an upcoming Town Council Meeting. This manual applies to all exempt and non-exempt staff employees. This memo intends to provide a brief summary of the more significant changes that were made to the manual, but it will not document every change that was made. All changes made are shown with red markups. If you have any questions concerning any of the contents, please let us know.

The following is a summary of the significant changes to the Town of Pendleton's Personnel Manual.

- Page 10 – #2.a. To keep the Town's pay competitive, it is highly recommended the Classification and Compensation Plan remain updated regularly, so we do not get to the point where we are today of it being very outdated.
- Page 15 - #7. It is tough to maintain record-keeping for the 30 days and is a very tedious, time-consuming task. It makes more sense to keep track of total hours versus days since not every employee works the same amount of hours in a workweek.
- Page 15 - #10. The update to the overtime policy is necessary to maintain an incentive for employees being on call and answering after-hours calls.
- Page 18 - #3.f. The change in the amounts is per our health insurance provider.
- Page 22 - #2. This change will give an extra week vacation to our longterm employees. This is to help us remain competitive with surrounding municipalities.
- Page 24 - #2. The breakdown is not necessary to be shown in the policy. It also did not take into account the accrual rate for Police Officers.
- Page 35 – The Service Awards Policy is a new addition to the Personnel Manual and is a custom practice among municipalities. This policy will allow the Town to award employees who invest their years of service.
- Page 40 - #3. a-k. The listed process restricted the Town on how to advertise for job openings. The way organizations advertise for job openings has also changed since this policy was implemented.
- Page 41 - #3. a-g. See the above explanation for Page 40.
- Page 48 – The Travel and Subsistence Allowance policy has been updated to reflect the most useful way to keep up to date on the most current reimbursement levels regarding travel versus specific amounts that become outdated.

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Sandra Gantt
M. Denise Jackson
Mike Seef

A RESOLUTION AUTHORIZING THE ADOPTION OF THE REVISED PERSONNEL POLICY MANUAL FOR THE TOWN OF PENDLETON

WHEREAS, the Personnel Manual for the Town was initially approved on May 8, 1990, and fully updated once after its original adoption; and,

WHEREAS, since that time, several policies have changed, and new laws have been enacted; and,

WHEREAS, the Town Administrator and Administration Staff, as a consequence of their administrative duties, are empowered to make such changes or updates as they may deem necessary from time to time; and

WHEREAS, all changes and updates will be presented to Council for consideration before implementation; and,

WHEREAS, it is the best interest of the Town of Pendleton to accept the recommendation of the Town Administrator and adopt the revised Personnel Manual.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Pendleton, Pendleton, South Carolina, that it hereby adopts the attached Personnel Manual.

Mayor: _____

Council:

Ward 1: _____

Ward 2: _____

Ward 3: _____

Ward 4: _____

Municipal Clerk



PENDLETON
 SOUTH CAROLINA
 History, Hospitality & Happenings!

**Town of Pendleton
 Department Head Agenda Item Request Form**

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Please print or type all information.

Name of person making request: SM/AB Phone: 646-9409

Date Submitted: 4/29/2020 Time Submitted: _____ Meeting Date: 5/4/2020

Agenda Item Title: CONSIDERATION OF A RESOLUTION OF THE PENDLETON TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA ACCEPTING THE CHIEF OF POLICE SEARCH STEPS OUTLINED AND ATTACHED HEREUNTO.

Description: The Chief of Police Search Steps outlined and attached to the Resolution will summarize the process an HR Consulting firm will utilize while conducting their search for the Police Chief position. We believe by obtaining the services of an HR Consulting firm, Mayor and Council will not receive as much pressure from the public to hire certain individuals specifically. We are hopefully making the process a little less political, allowing the best candidate to fill the position. We are currently obtaining proposals from several different HR firms. This process worked well when Chief Burdette was hired and staff believes it is in the best interest of the Town to proceed this way again.

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.



To be completed by Municipal Clerk's Office:

Date Received: 4/29/2020 Time: _____ Council Meeting Date: 5/4/2020

Pendleton Town Council

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Frank Crenshaw

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Council Members
Bruce Kalley
Sandra Gantt
M. Denise Jackson
A. Scott Ward



Administrator
Steve Miller
Municipal Clerk
Amber Barnes

RESOLUTION

A RESOLUTION OF THE PENDLETON TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA ACCEPTING THE CHIEF OF POLICE SEARCH STEPS OUTLINED AND ATTACHED HEREUNTO

Whereas, Chief Doyle Burdette will retire as of July 17, 2020, and;

Whereas, it is necessary to begin the process of hiring a new Police Chief for the Town, and;

Whereas, the Town will obtain the services of an HR Consultant to assist in the search for the position of Chief of Police, and;

Whereas, Town Council reaffirms that their ideal candidate will understand the importance of having a small Town Police Department and that will grow with the Town while presenting a professional appearance of themselves and the Department, and;

Whereas, Town Council seeks to find a candidate who has reputable Managerial Skills, People Skills, and Communication Skills.

Now, Therefore, Be It Resolved, that the Pendleton Town Council hereby accepts the Chief of Police Search Steps attached hereunto.

MAYOR: _____

DATE: _____

TOWN OF PENDLETON
COUNTY OF ANDERSON
STATE OF SOUTH CAROLINA

I, AMBER L. BARNES, Municipal Clerk, do hereby certify that the foregoing resolution was duly adopted by the Pendleton Town Council at a meeting held _____, _____, and is on file in the records of this office.

Amber L. Barnes, Municipal Clerk

**Town of Pendleton Chief of Police Search Steps
May 2020**

1. Contract with HR Consultant
 - a. HR Consultant will handle all advertising for the open Police Chief position along with selective recruitment
 - b. HR Consultant will handle the preliminary background and education verification
 - c. HR Consultant will handle the screening of application and the first round of interviews
 - d. HR Consultant will provide the Town a report of applicants and ratings
 - e. HR Consultant will help narrow down the applicant pool to the top three to five candidates
2. The following will happen with coordination through HR Consultant
 - a. Interview with Town Administrator and Dept. Heads
 - b. Interview with the Mayor and Town Council
 - c. Selected Candidate will receive a conditional letter of offer from the Town Administrator
3. Upon obtaining the selected Candidate, the following process will happen with support from HR Consultant for scheduling.
 - a. Reading comprehension testing
 - b. Psychological evaluation
 - c. Polygraph test
 - d. Standard police background investigation
 - e. Firearms qualification
 - f. Possible physical fitness test
4. Upon making the final decision, the Town Administrator will handle the following
 - a. Negotiate the salary to remain in line with the Town's current salaries
 - b. Handle coordinating the start date and assist with the transition process, including the Candidate's resignation from the current job
 - c. Schedule the appointment and swearing of Candidate
5. In addition, staff will request the HR Consultant apply the following: offer a 90-day performance guarantee that if the final Candidate resigns or is terminated, they will conduct another search free of charge.



PENDLETON
 SOUTH CAROLINA
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Please print or type all information.

Name of person making request: SM/AB **Phone:** 864-646-9409

Date Submitted: 4/23/2020 **Time Submitted:** 1:51 PM **Meeting Date:** 5/4/2020

Agenda Item Title: CONSIDERATION OF A RESOLUTION AUTHORIZING A SMALL BUSINESS & NON-PROFIT COVID-19 GRANT FUND

Description: Our businesses and non-profits are facing an unprecedented economic disruption due to the Coronavirus (COVID-19). The passage of this Resolution will allow the Town to support its businesses and non-profits during this pandemic. As of June 30, 2019, the Town’s Hospitality Tax Fund Balance was \$136,832.

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.

.....
 To be completed by Municipal Clerk’s Office:

Date Received: 4/23/2020 Time: _____ Council Meeting Date: 5/4/2020

Pendleton Town Council



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Resolution

A RESOLUTION AUTHORIZING A SMALL BUSINESS & NON-PROFIT COVID-19 GRANT FUND

Whereas, to help local businesses and nonprofits impacted by the COVID-19 outbreak and social distancing orders, the Pendleton Town Council hereby creates and funds the Small Business & Non-profit COVID-19 Grant Fund; and

Whereas, this Grant Fund is open to all businesses and non-profits located within the municipality of Pendleton, who meet the requirements and submits a completed application; and

Whereas, \$40,000 of the Town's Hospitality Tax Fund Fund Balance will be appropriated in the following ways:

- \$25,000 to businesses for grants
- \$3,000 to PABA (Pendleton Area Business Association) for advertising and promoting Pendleton
- \$5,000 to the Pendleton Recreation Association
- \$1,000 to the Pendleton Historic Foundation to repair columns on the Guard House
- \$5,000 to the Pendleton Historic Foundation for a four-month concert series on the Green (June, July, August & September)
- \$1,000 to Clemson Community Care to be used to assist Pendleton Town Limit residents with utility bills
- \$1,000 for the Town to use at its discretion (billboard, new banners, etc.)

Now, Therefore, Be It Resolved by the Town Council of the Town of Pendleton, South Carolina, that the Pendleton Town Council authorizes the establishment of the Small Business & Non-profit COVID-19 Grant Fund. The Council further directs the Town Administrator to prepare the appropriate budget amendments to fund the program. The Grant's program guidelines are attached and approved after the adoption of this Resolution.

Adopted this _____ day of _____, 20____.

MAYOR: _____

TOWN COUNCIL:

WARD 1: _____

WARD 2: _____

WARD 3: _____

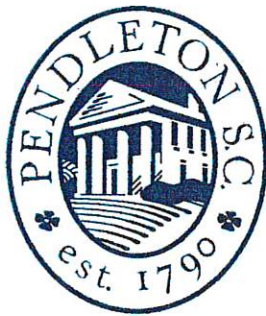
WARD 4: _____

TOWN OF PENDLETON
COUNTY OF ANDERSON
STATE OF SOUTH CAROLINA

I, AMBER BARNES, Municipal Clerk do hereby certify that the foregoing resolution was duly adopted by the Pendleton Town Council at a meeting held _____, _____, and is on file in the records of this office.

Amber L. Barnes, Municipal Clerk

Town of Pendleton, South Carolina



Small Business & Non-profit COVID-19 Grant Fund

May 2020

APPLICATIONS OPEN MAY 11, 2020, AND ARE DUE BEFORE 4 PM MAY 26, 2020

Town of Pendleton
Small Business & Non-profit COVID-19 Grant Fund Program

The Town of Pendleton Small Business & Non-profit COVID-19 Grant Fund Program is intended to provide in-town businesses and non-profits with funding to assist their needs to make it through these difficult times.

The funding of this program is provided through the Town of Pendleton's Hospitality Tax Funds.

General Terms and Conditions:

- Business or non-profit must be physically located within the Town Limits of Pendleton.
- Grants up to \$2,500 and not to exceed one month of cash operating expenses for Pendleton businesses and non-profits impacted by the COVID-19 with 50 or fewer employees.
- Must be established before March 9, 2020.
- Business must be in good standing and must have an up to date Town of Pendleton Business License.
- Applicants must have employees on their payroll for whom they have had payroll taxes withheld (i.e., W-2 employees).
- Annual Revenues of the business or non-profit not to exceed \$2.5 million, as evidenced by Financial Statements or other financial documentation.
- Business or non-profit is expected to seek longer-term funding through its bank, SBA, or other sources.
- Eligible uses include working capital to support payroll expenses, rent, mortgage payments, utility expenses, or other similar expenses that occur in the ordinary course of operations.

The business or non-profit must demonstrate financial stress or disrupted operations, which may include but are not limited to:

- Notices from tenants closing operations and not paying rent caused by loss of income.
- Notice of inability to make loan payments due to reduced sales, suspended operations.
- Increased cost related to COVID-19 prevention measures.
- Notice of disrupted supply network leading to a shortage of critical inventory or materials.
- Other circumstances subject to review on a case by case basis.

Applications:

Applications will be accepted beginning May 11, 2020. The deadline to return COMPLETED applications is 4 pm on May 26, 2020. All businesses or non-profits awarded funds will be required to submit a completed W9 form to the Town.

All questions may be directed to Amber Barnes at 864-646-9409 or amberb@townofpendleton.org.

You may submit your completed application and supporting documents by:

- 1) Emailing them to amberb@townofpendleton.org
- 2) Mailing them to the Town of Pendleton, ATTN: Amber Barnes, 310 Greenville Street, Pendleton, SC 29670
- 3) Placing them in the dropbox in the Town Hall parking lot

**Town of Pendleton
COVID-19 Emergency
Grant Relief Fund**

1. Please explain how COVID-19 has impacted your business and the purpose of the Grant:

Number of Employees of the Business: (must be under 50 full-time and part-time employees)

Business Established prior to March 9, 2020: Yes/No

2. Amount Requested (cannot exceed 1 month operating expenses): _____

3. Applicant Information:

Applicant's Legal Name:

Applicant's Trade Name:

Contact Person, Title: | |

Business Address: | |

City, State, Zip: | |

Mailing Address: (if different than above)

City, State, Zip: | |

Telephone (day): | |

Mobile: | |

Fax: | |

Email: | |

SS#/Fed.ID | |

UI | |

#

Number:

(Unemployment Insurance Number)

4. Legal Form of Business: Profit Non-Profit Local/ Municipal Government

Business:

C Corporation

Sole Proprietorship

General Partnership

S Corporation

LLC

Joint Venture

Limited Partnership

LLP

Start-up Existing

Date Founded: | |

Fiscal Year End: | |

NAIC Code: | |

(6 Digit Number)

State of Organization: | |

If other than South Carolina date qualified/registered to do business | |

in SC:

Nature of Business: | |

Other Locations: | |

5. Additional Information:

A. Has the Applicant, or any partner, director, officer, member, principal stockholder or guarantor:

- 1. been convicted of a criminal offense other than a traffic violation? Yes No
- 2. been a debtor in bankruptcy or insolvency proceedings? Yes No
- 3. been a party to any pending litigation in the past two years? Yes No
- 4. Do any of the aforementioned parties owe any outstanding judgments? Yes No
- 5. Do any of the aforementioned parties owe any delinquent taxes? Yes No

If yes to any of the above, please explain: | |

6. Additional Information:

The applicant is required to submit the following information and may be required to submit additional information upon request.

- Attach Financial Statements (2 Years)**

- Attach Evidence of Business Disruption (ex. Reduced sales, inability to make loan payments)**

7. Application Affidavit

AUTHORIZED REPRESENTATIVE: I HEREBY AFFIRM THAT I am the | | (title) and the duly authorized representative of | | (name of recipient) and that I possess the legal authority to make this Affidavit on behalf of myself and the business for which I am acting. I further reaffirm that all information provided to the Town in this application is correct and accurate.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

(Name) | |

By: _____
(Authorized Representative and Affiant)

Name: | |

Title: | |

Date: | |

Town Staff Use Only.

Recommendation:

Decline:

Approve:

Withdraw:

Grant Amount: \$_____

Approved By:

Signature

Date:



PENDLETON
SOUTH CAROLINA
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**Town of Pendleton
Department Head Agenda Item Request Form**

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Please print or type all information.

Name of person making request: SM/ab **Phone:** 646-9409

Date Submitted: 4/22/2020 **Time Submitted:** 3:00 PM **Meeting Date:** 5/4/2020

Agenda Item Title: CONSIDERATION TO ACCEPT THE WITHDRAWAL REQUEST FROM THE PLANNING COMMISSIONS RECOMMENDATION TO AMEND THE TOWN OF PENDLETON'S ZONING MAP BY REZONING A 3.12-ACRE TRACT OF PROPERTY LOCATED IN "THE GROVE" OFF DALTON DRIVE FROM (AB) AREA-WIDE BUSINESS TO (MF) MULTI-FAMILY RESIDENTIAL (TMS#041-00-04-001)

Description: The developer did not initially go with the staff's recommendation for the rezoning, and the use of the property will not allow for the final lot widths required by the development. The new zoning will need to be the flexible review district developed in the revised code. The developer will be submitting a modified rezoning request soon.

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.



To be completed by Municipal Clerk's Office:

Date Received: 4/22/2020 Time: _____ Council Meeting Date: 5/4/2020

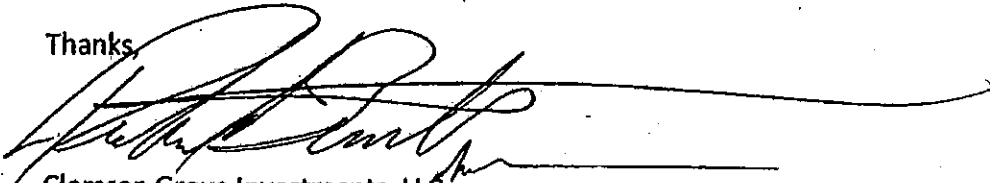
Clemson Grove Investments, LLC
6004 Highway 24 Townville SC 29689
(864) 287-4111

04/22/2020

Town of Pendleton
Attention: Tony Cirelli

Clemson Grove Investments would like to withdraw from the multi family zoning request on the 3.12 acres in Pendleton, SC.

Thanks,



Clemson Grove Investments, LLC



PENDLETON

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Name of person making the request: Tony Cirelli

Phone: (864) 245-0523

Date Submitted: 3/19/20

Time Submitted: 10:50

Meeting Date: 4/06/20

Agenda Item Title: The consideration of an Ordinance to amend the official zoning map of the Town of Pendleton by rezoning 94.57 acres to (LI) Light Industrial at 500 Westinghouse Road. (TMS# 63-00-06-001)

Description: After the second and final reading, this 94.57 acre tract of recently annexed property, located at 500 Westinghouse Road is to be zoned (LI) Light Industrial for Ortec Industries. This property can also be identified on the Anderson County Tax Map as (TMS # 063-00-06-001).

Recommended Action: Approval.

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.

To be completed by Municipal Clerk's Office:

Date Received: 3/24/2020 Time: _____ Council Meeting Date: 4/6/2020

1st Reading 4-6-2020

State of South Carolina
County of Anderson
Town of Pendleton

Ordinance

An Ordinance to amend the Town of Pendleton's Zoning Map and rezone 94.57 acres to (LI) Light Industrial at 500 Westinghouse Road. (TMS# 063-00-06-001)

WHEREAS,

This request would allow 94.57 acres of property located at 500 Westinghouse Road to be rezoned (LI) Light Industrial. This property is also known as Ortec Industries and has been further identified as (TMS # 063-00-06-001), and;

WHEREAS,

The Town of Pendleton Planning Commission, held a public hearing on February 13, 2020, to recommend to Council approval of the (LI) Light Industrial rezoning for this 94.57-acre property, and;

WHEREAS,

The Pendleton Town Council concurs in and accepts the recommendation of the Town's Planning Commission and Staff to allow this rezoning of 94.57 acres of land for the property owner, Ortec Industries, and;

WHEREAS,

The Town Council finds the description of this property to be as follows starting on the northeast corner of the property running southwest this property follows, the Westinghouse Road right-of-way southwest crossing the Rail Road Tracks to the intersection of the property pin with adjacent 7.2 acre tract owned by Alfredo Arredondo (TMS # 41-00-02-036) running south along his property line to a joint property pin with William McAlister a 7.6 acre parcel shown as (TMS # 41-00-02-028). At that point following the Ortec Industries property line due south till another property line of Automated Farm Systems a 15.6 acre parcel known as (TMS # 40-00-02-008) and then following another adjacent property line of a 13 acre parcel of Jerome Brewer shown as (TMS # 41-00-02-019) to the Brewer's p/l intersects with the Rail Road R/W and then Ortec property proceeds due north till a Ortec Property line turns to the right proceeding in a North Easterly direction from the Rail Road Tracks to the Highway right-of-way of Lebanon Road, then turning north/ northwest. To the point of beginning.

Then, Let it Therefore Be Ordained, BY THE MAYOR AND COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA that the property totaling 94.57 acres located off Westinghouse Road with the Tax map of (TMS# 63-00-06-001) and being in the Town of Pendleton is hereby rezoned. This Ordinance shall be effective upon the completion of the second and final reading by this Town Council.

DONE, RATIFIED AND PASSED THIS THE ____ DAY OF _____, 2020.

Mayor of the Town of Pendleton

Council Person, Ward 1

Council Person, Ward 2

Council Person, Ward 3

Council Person, Ward 4

Clerk, Town of Pendleton

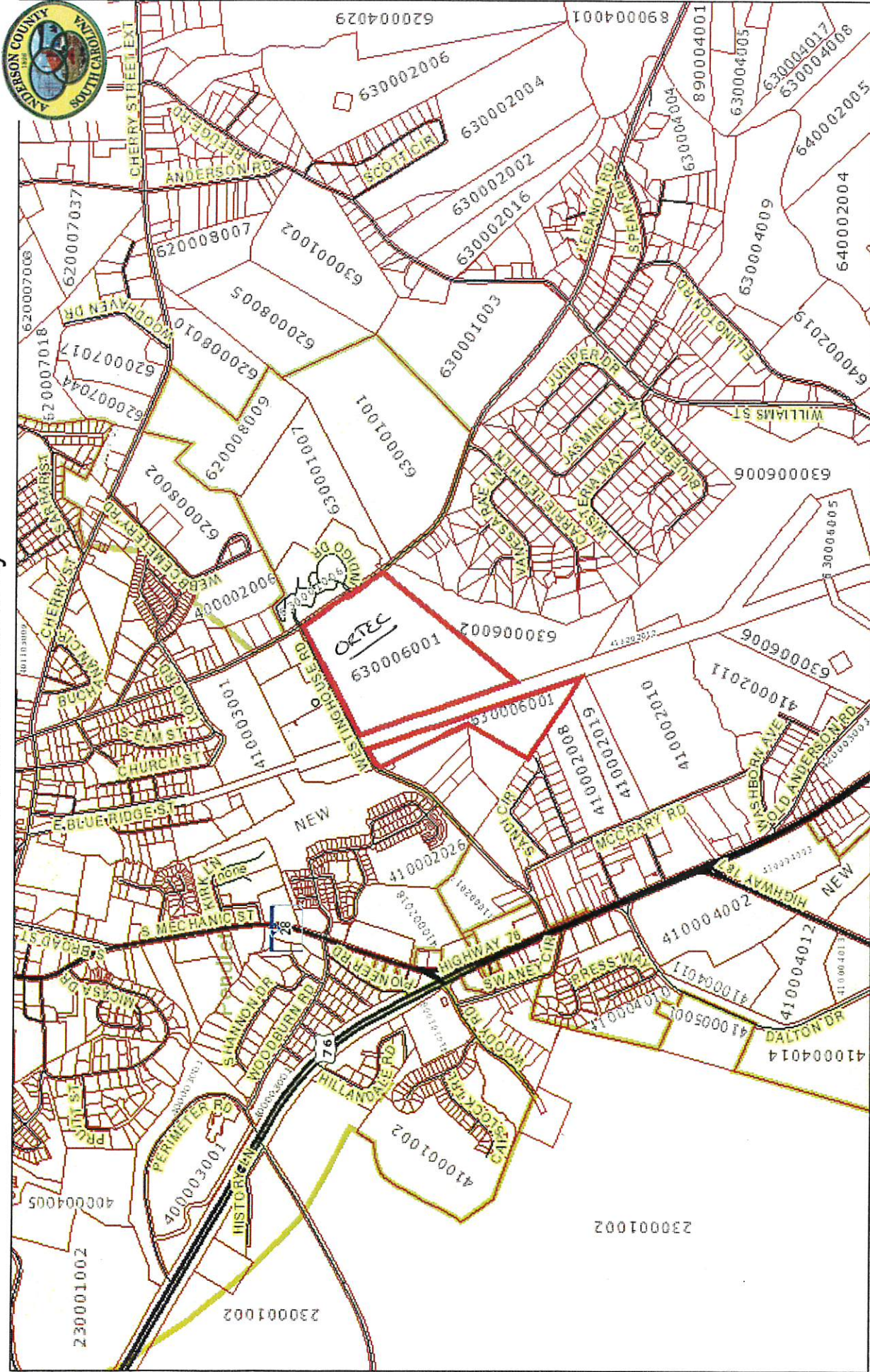
Planning Commission

Public Hearing: _____

1ST Reading: _____

2nd Reading: _____

Anderson County



1 in = 1,675 ft



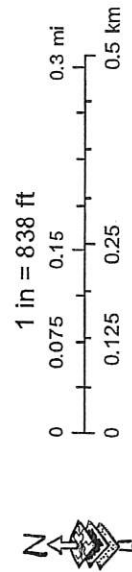
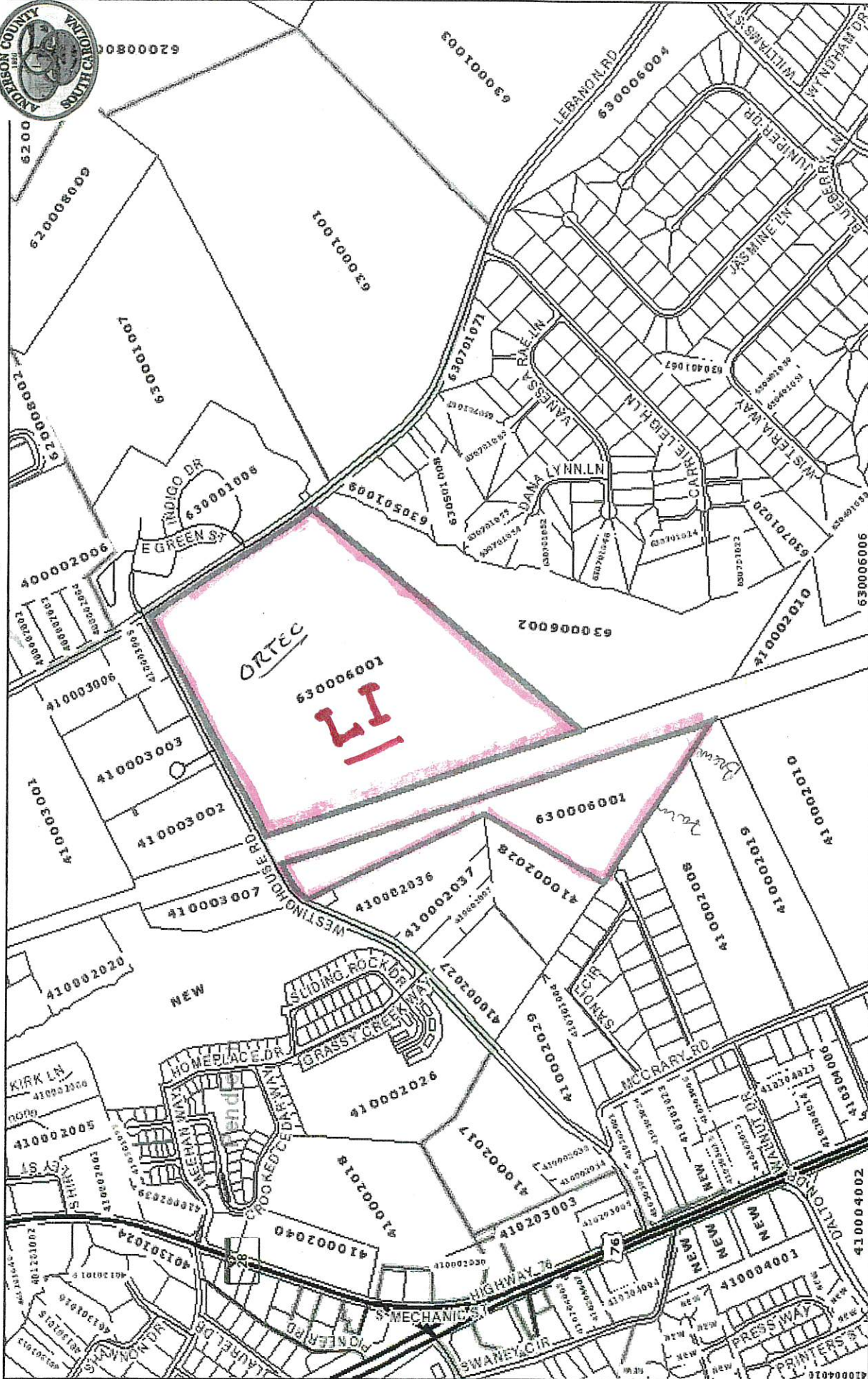
ESRI, Highland Mapping, and Anderson County GIS



December 11, 2019 Disclaimer accepted.

TMS:	630006001
Owner:	PENDLETON LAND HOLDINGS LLC
Owner Address:	PO BOX 1469
City/State:	EASLEY SC
Deed Book:	7891
Tax District:	401
Sale Year:	2007
Zip Code:	29641
Current Plat:	CP 086/398
Description:	LEBANON RD 94.59 AC
Sale Price:	\$1,500,000
Market Value:	\$1,909,640

Anderson County



ESRI, Highland Mapping, and Anderson County GIS



December 11, 2019 Disclaimer accepted.

TMS: 630006001
 Owner: PENDLETON LAND HOLDINGS LLC
 Owner Address: PO BOX 1469
 City/State: EASLEY SC
 Zip Code: 29641
 Deed Page: 271
 Deed Book: 7891
 Tax District: 401
 Sale Year: 2007

Current Plat: CP 086/398
 Description: LEBANON RD 94.59 AC
 Market Value: \$1,909,640



PENDLETON

S O U T H C A R O L I N A

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Town of Pendleton Department Head Agenda Item Request Form

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Name of person making the request: Tony Cirelli

Phone: (864) 245-0523

Date Submitted: 3/19/20

Time Submitted: 10:10

Meeting Date: 4/06/20

Agenda Item Title: The consideration of an Ordinance to amend the official zoning map of the Town of Pendleton by rezoning of 1 acre located at 5740 U.S. Highway 76 to (AB) Area-Wide Business.

Description: After second and final reading this 1-acre tract of a recently annexed property located at 5740 U.S. Highway 76, to be rezoned (A.B.) Area-Wide Business. This property can also be identified on the Anderson County Tax Map as (TMS # 041-03-03-023).

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.

To be completed by Municipal Clerk's Office:

Date Received: 3/24/2020 Time: _____ Council Meeting Date: 4/6/2020

1st Reading (AB) ~~4-6-2020~~ 5-4-2020

Ordinance Number: _____

State of South Carolina
County of Anderson
Town of Pendleton

Ordinance

An Ordinance to amend the Town of Pendleton's zoning map and rezone 1 acre to (A.B.) Area-Wide Business located at 5740 U.S. Highway 76. (TMS# 41-03-03-023)

WHEREAS,

This request would allow a 1-acre tract of property located at 5740 U.S. Highway 76 to be rezoned (A.B.) Area-Wide Business. This property can also be identified as (TMS # 041-03-03-023) and has been applied for by its owner Neil Monaghan, and;

WHEREAS,

The Pendleton Planning Commission has held a public hearing on February 13, 2020, to recommend approval of the (A.B.) Area-Wide Business zoning to Town Council, and;

WHEREAS,

The Pendleton Town Council concurs in and accepts the recommendation of the Town's Planning Commission and Staff for this rezoning of 1 acre of land for the owner/developer Neil Monaghan, and;

WHEREAS,

The Town Council finds the description of this property to be as follows starting on the northeast corner of the property running west this property runs; N67' degrees 20' 55" E for 350.00' to N22' degrees 59' 42" W for 125' to S67' degrees 20' 55" W for 350' to S22 degrees 59' 42" E for 125' to the point of beginning.

Then, Let it Therefore Be Ordained, BY THE MAYOR AND COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA that the property totaling 1 acre located off U.S. Highway 76, (TMS# 41-03-03-023) and being within the Town limits of Pendleton is hereby rezoned and approved. This Ordinance shall be effective upon the completion of second reading by this Town Council.

DONE, RATIFIED AND PASSED THIS THE ____ DAY OF _____, 2020.

Page 1 of 2

An Ordinance amending the official zoning map of the Town of Pendleton by recommending the rezoning of 1 acre to (A.B.) Area-Wide Business located at 5740 U.S. Highway 76. (TMS# 41-03-03-023)

DONE, RATIFIED AND PASSED THIS THE ____ DAY OF _____, 2020.

Mayor of the Town of Pendleton

Council Person, Ward 1

Council Person, Ward 2

Council Person, Ward 3

Council Person, Ward 4

Clerk, Town of Pendleton

Planning Commission
Public Hearing: _____

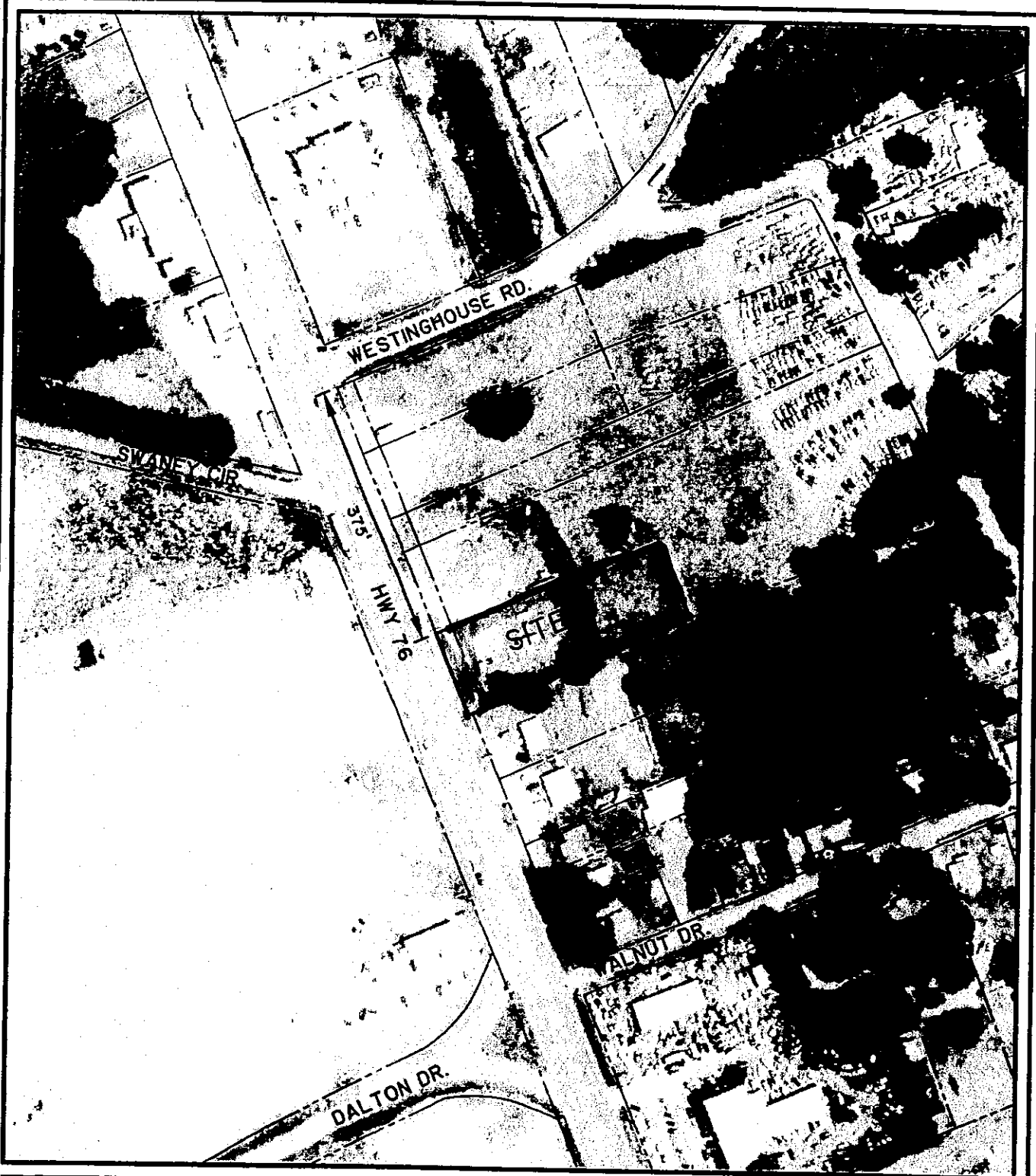
1ST Reading: _____

2ND Reading: _____

Page 2 of 2

An Ordinance amending the official zoning map of the Town of Pendleton by recommending the rezoning of 1 acre to (A.B.) Area-Wide Business located at 5740 U.S. Highway 76. (TMS# 41-03-03-023)

M:\Prospect Projects\SC\2019\Anderson\Tiger Car Wash\Tiger Car Wash Site Layout.dwg - Aug 16, 2019 - 9:21:56 AM



TIGER EXP PENDLETON

ACTIVITY:
SITE EXHIBIT

LOCATION: PENDLETON, SC
DATE: 8/16/19
JOB NUMBER: J-BD

DRAWN BY: WBH
REVIEWED BY: KES

SHEET: 1
SCALE: 1" = 200'



501 River Street • Suite 200
Greenville, SC 29601 • 864.412.2222

www.thomasandhutton.com



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Town of Pendleton
Department Head Agenda Item Request Form

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Please print or type all information.

Name of person making request: SM/ab Phone: _____
Date Submitted: 4/28/2020 Time Submitted: _____ Meeting Date: 5/4/2020

Agenda Item Title: CONSIDERATION OF FIRST READING OF "AN ORDINANCE TO ADOPT THE TOWN OF PENDLETON'S BUDGET FY 2020/2021"

Description: Tonight is the Budget Public Hearing and the first reading of the Town's FY Budget 2020/2021. This budget does not include any tax increase. It does include a sanitation fee increase along with the bulk container fee increase. The staff plans to hold a Work Session with the Council before the second and final reading.

In addition to the above, everyone should be aware that our budget is holding other revenues and expenses constant. Municipalities across the State are still unaware of the full impact of COVID-19 on our revenue streams and our future costs. This budget will be closely monitored to ensure that we are fiscally responsible, but some highlights on budget expenditures are as follows:

- \$35,000 for sidewalk repairs
- \$250,000 for a new sanitation truck and roll-out containers
- \$20,000 for new police reporting software
- \$30,000 for a new full-size pickup truck for Public Works
- \$250,000 in expected revenue for the new Fire Department
- \$115,000 in transfers to the Water and Sewer Fund from the General Fund to balance the budget

Recommended Action: Approval.

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.

.....
To be completed by Municipal Clerk's Office:

Date Received: 4/29/2020 Time: _____ Council Meeting Date: 5/4/2020

TOWN OF PENDLETON, SOUTH CAROLINA
2020/2021 FY BUDGET ORDINANCE

Ordinance No. 19-06

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA THAT:

SECTION 1: The schedules of expenditures listed in this ordinance are hereby appropriated for the operation and activities of the General town government for the fiscal year beginning July 1, 2020, and ending June 30, 2021, in accordance with the chart of accounts heretofore established for the Town of Pendleton.

Administration	\$ 579,038
Planning	153,401
Building and Grounds	158,982
Police	395,380
Court	13,140
Street	410,334
Sanitation	468,860
Non-Departmental	<u>516,370</u>
	\$ 2,695,505

SECTION 2: The schedules of revenues listed in this ordinance are established as an estimate to be available for the General Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Current Ad Valorem Taxes	\$ 1,097,129
Vehicle Taxes	118,325
Prior Year Taxes	27,000
Prior Year Vehicle Taxes	8,000
Tax Penalties & Interest	4,000
Privilege Licenses	84,000
Brokers Commission Fee	5,000
Municipal Homestead	80,000
Local Government Tax	62,000
Franchises Taxes	270,950
Merchants Inventory Tax	3,673
Accommodations Tax	0
ABL Permit Fees	3,000
Insurance Premium	210,000
ACTC Funds	0
Grant Funds	0
Sanitation Fees	227,430
Police Fines	3,500
Zoning Permits	1000
Fire Department Grant Funds	250,000
Fund Balance	145,744
Contribution from Water and Sewer	0
Contribution from Capital Reserve	0
Contribution from Hospitality Tax	43,284
Other	<u>51,470</u>
	\$ 2,695,505

SECTION 3. The schedules of expenditures listed in this ordinance are hereby appropriated for the operation of the Water and Sewer utilities for the fiscal year beginning July 1, 2020, and ending June 30, 2021, in accordance with the chart of accounts heretofore established for the Town of Pendleton.

Water and Sewer Operations:	\$1,307,555
Sewer Plant:	<u>830,950</u>

TOP BUDGET ORDINANCE 2021/21

TOTAL WATER AND SEWER: \$2,138,505

SECTION 4: The schedules of revenues listed in this ordinance are established as an estimate to be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Water Revenue	\$ 635,814
Sewer Revenue	690,374
Other	83,000
Late Charge	22,000
Water Taps	1,000
Sewer Taps	20,000
DHEC Fee	14,500
Contribution from Outside Agencies	498,572
Prior Year Surplus	0
Contribution from Hospitality Tax	57,850
Contribution from General Fund	<u>115,395</u>
	\$2,138,505

SECTION 5: The schedules of expenditures listed in this ordinance are hereby appropriated for the operation of the Capital Reserve for the fiscal year beginning July 1, 2020, and ending June 30, 2021, in accordance with the chart of accounts heretofore established for the Town of Pendleton.

Contribution to Reserve	<u>\$250,000</u>
	\$250,000

SECTION 6: The schedules of revenues listed in this ordinance are established as an estimate to be available for the Capital Reserve Fund for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

Interest	\$ 0
Prior Year Balance	0
Contribution from General Fund	250,000
Contribution from Water & Sewer Fund	<u>0</u>
	\$250,000

SECTION 7: The schedules of revenues listed in this ordinance are established as an estimate to be available for the Hospitality Tax Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Hospitality Tax	\$ 156,000
Prior Year Surplus	<u>25,000</u>
	\$ 181,000

SECTION 8: The schedules of expenditures listed in this ordinance are hereby appropriated for the operation of the Hospitality Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021, in accordance with the chart of accounts heretofore established for the Town of Pendleton.

Hospitality Fund Expenditures:	\$ 181,000
--------------------------------	------------

SECTION 9: There is hereby levied a tax at the rate of .127 mills on the assessed valuation of property listed for Taxes as of January 1, 2020, for the purpose of raising the revenue listed as "Current Ad Valorem Taxes," "Vehicle Taxes," and various other taxes collected in the General Fund. The County of Anderson and the State of South Carolina shall collect these taxes for the Town.

SECTION 10: That the schedule of Water and Sewer System Fees and Charges is hereby affirmed or amended to read in its entirety according to the schedule attached hereto.

SECTION 11: Various other fees and charges set by ordinance are hereby affirmed or amended according to the schedule of fees attached hereto.

SECTION 12: That the local hospitality sales tax shall be used in the Hospitality Tax Fund.

SECTION 13: To allow the Finance Officer to make line-item adjustments within the funds. Any transfer of money between funds shall be accomplished by the Council's authorization only. The 2020-2021 Fiscal Year Budget hereby establishes funds and departments, as shown in the

TOP BUDGET ORDINANCE 2021/21

Budget Document. The Finance Officer shall also be allowed to establish accounts within the fund and fund the accounts so long as money from other funds is not required for this action.

SECTION 14: The Council shall appoint the Town Administrator as the Finance Officer and Budget Officer for the Town of Pendleton.

SECTION 15: The Town Administrator is authorized to enter into Town contracts if the total contract amount is less than or equal to the budget line item or project budget as approved by Town Council herein.

SECTION 16: Copies of this Budget Ordinance, with detail fund and department accounts, shall be furnished to the Municipal Clerk, to the Town Council the Finance Officer and to the Budget Officer of this Town to be kept by them for their direction on the disbursement of funds:

SECTION 17: That a public hearing was held on May 4, 2020, at 7:00 p.m. in the Council Chamber of the Town's Municipal Complex.

Motion by Councilperson _____ to adopt the 2020-2021 Fiscal Year Budget Ordinance. Seconded by Councilperson _____ and carried by the following vote:

Ayes: Council:

Nays: Council:

Adopted this _____ day of _____ 2020.

Mayor Frank Crenshaw

Attest:

amber L. Barnes, Municipal Clerk

Council: Ward 1: _____
 Ward 2: _____
 Ward 3: _____
 Ward 4: _____

REVENUE AND EXPENDITURES FOR ALL FUNDS

2020-2021

REVENUE OF ALL FUNDS

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	FY 20		Fy 21	
		Prior 2 Year	Prior 1 Yea	Last Year	BUDGETED 9 MOS.	ESTIMATED	PROPOSED	
10	General Fund	2,068,548	2,304,341	2,960,854	2,297,154	1,958,750	2,602,308	2,695,505
20	Water & Sewer Fund	1,852,322	3,254,759	3,124,626	2,244,445	1,680,414	2,027,144	2,138,505
41	Hospitality Funds	118,557	163,396	164,888	176,000	140,758	164,571	181,000

Revenue of All Funds	4,039,427	5,722,496	6,250,368	4,717,599	3,779,922	4,794,023	5,015,010
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2020-2021

EXPENDITURES OF ALL FUNDS

ACCT.#	ITEM DESCRIPTION	Fy 16	Fy 17	Fy 18	FY 19		Fy 20	
		Prior 2 Year	Prior 1 Yea	Last Year	BUDGETED 9 MOS.	ESTIMATED	PROPOSED	
10	General Fund	2,252,091	1,800,754	2,898,676	2,297,154	1,629,366	2,290,216	2,695,505
20	Water & Sewer Fund	1,583,172	1,617,345	2,132,272	2,244,445	1,543,805	1,985,311	2,138,505
41	Hospitality Fund	118,557	233,455	156,549	176,000	42,717	86,634	181,000

Expenditures of All Funds	3,953,820	3,651,554	5,187,497	4,717,599	3,215,888	4,362,161	5,015,010
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GENERAL FUND
2020-2021

General Fund Revenue...10

ACCT#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
3110-0001	Current Ad Valorem Taxes	935,753	1,001,025	1,049,383	1,052,824	1,048,868	1,052,824	1,097,129
3110-0002	Prior Year Taxes	39,703	26,793	37,092	27,000	36,964	36,964	27,000
3110-0004	Vehicle Taxes	123,170	117,197	115,909	118,755	79,914	106,552	118,325
3110-0005	Prior Year Vehicle Taxes	11,437	10,318	9,752	8,000	-5,807	5,807	8,000
3110-0007	Tax Penalties & Interest	12,166	7,186	5,822	4,000	1,455	1,455	4,000
3190-0006	Debt Set Off Fees	25	0	50	500	0	0	500
3210-0001	Privilege Licenses	99,466	101,544	111,347	84,000	93,320	93,320	84,000
3210-0002	Brokers Commission Fee	9,370	4	5,066	5,000	6,411	6,411	5,000
3210-0003	Ride Sharing	82	180	393	200	271	271	200
3350-0001	Municipal Homestead Funds	81,903	81,234	80,162	80,000	0	80,000	80,000
3350-0002	Local Government Tax	67,880	66,947	67,769	62,000	35,136	62,000	62,000
3350-0015	Accommodations Tax	755	1,060	3,101	200	4,661	4,661	0
3350-0017	Merchants Inventory Tax	4,896	6,120	4,896	3,673	2,448	2,448	3,673
3350-0018	ABL Permit Fees	2,500	3,000	3,001	3,000	3,000	3,000	3,000
3390-0001	South Carolina Reg Housing Authority	10,637	10,399	9,956	9,000	0	9,000	9,000
3390-0002	Energy Franchise Tax	106,378	112,502	202,801	160,000	113,213	160,000	202,750
3390-0003	Cablevision Franchise Fees	6,786	6,260	5,480	6,200	2,704	6,200	6,200
3390-0004	Excise Tax on piped natural gas	45,694	44,002	50,882	46,000	52,536	52,536	46,000
3390-0005	Water & Sewer Franchise Fees	0	0	0	0	0	0	0
3390-0006	Telecomm. Franchise Fees	9,488	9,080	7,919	9,000	8,308	9,000	7,000
3390-0007	Insurance Premium Franchise Fee	199,065	224,435	238,048	190,000	787	190,000	210,000
3500-0001	Bulk Container Revenue	37,771	36,596	38,357	35,000	29,473	39,297	35,000
3500-0002	Sanitation Fees	156,692	157,040	179,796	170,000	143,187	190,916	227,430
3520-0001	And. County ACTC Funds	0	0	0	0	0	0	0
3510-0001	Police Fines	3,351	4,807	2,367	3,500	2,625	2,780	3,500
3510-0017	Grant: Funds	21,990	122,808	36,104	0	6,278	6,278	0
3510-0050	Fire Department Grant Funds	0	0	0	0	250,000	250,000	250,000
3610-0001	Recycling MIS Funds	0	290	762	0	0	0	0
3610-0001	Interest Income	855	849	1,039	100	1,472	1,368	100
3610-0004	Miscellaneous	12,406	82,791	25,750	1,000	11,160	11,611	1,000
3610-0005	leaf bags	144	66	72	0	68	68	0
3610-0006	Special Event Funds	575	425	175	300	275	275	300
3610-0008	Farmers Market Revenue	565	455	395	100	185	185	100
3610-0009	Zoning Permits	1,951	2,955	6,055	1,000	4,680	4,680	1,000
3610-0011	Fall Festival Revenue	5,854	7,539	6,686	5,000	4,844	4,844	5,000
3690-0002	Depot Building Rental	5,465	5,230	1,490	4,250	0	0	0
3690-0003	Magistrate's Office Rental	1,440	1,440	1,440	1,440	960	1,440	1,440
3690-0006	Rental of Picnic Shelter	2,980	2,480	2,170	1,800	1,705	1,800	1,800
3690-0007	TCTC User Fee	6,000	6,000	6,000	6,000	6,000	6,000	6,000
3700-0001	Return Check Revenue	0	0	30	30	35	35	30
3700-0002	Leadership Pendleton	71	0	53	0	0	0	0
3700-0003	Sale of Surplus Property	0	0	0	0	0	0	0
3510-0018	Proceeds from Capital Financing	0	0	600,000	0	0	0	0
3920-0001	Contribution from W&S Fund	0	0	0	0	0	0	0
3920-0002	Contribution from Waste Water Fund	0	0	0	0	0	0	0
3920-0003	Contribution from Sanitation Fund	0	0	0	0	0	0	0
3920-0004	Contribution from Hospitality	43,284	43,284	43,284	43,284	0	43,284	43,284
3920-0006	Contribution from Capital Res.	0	0	0	0	0	0	0
3999-0001	Fund Balance Appropriated	0	0	0	154,998	0	154,998	145,744
10	GENERAL FUND TOTAL:	2,068,548	2,304,341	2,960,854	2,297,154	1,958,750	2,602,308	2,695,505

ACCT#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
10	GENERAL FUND TOTAL:	2,068,548	2,304,341	2,960,854	2,297,154	1,958,750	2,602,308	2,695,505
10	GEN. FUND EXPENDITURES:	2,252,091	1,800,754	2,898,676	2,297,154	1,629,366	2,290,216	2,695,505
	FOR PRIOR YEAR SURPLUS:	-183,543	503,587	62,178	0	329,384	312,092	0

GENERAL FUND

ADMINISTRATION...4100

2020-2021

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20		Fy 21	
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
0200	Salaries	169,469	187,934	191,357	200,935	153,348	204,464	220,620
0201	Bonus	487	730	2,103	5,300	3,103	3,103	5,300
0202	Overtime	572	0	0	0	0	0	0
0203	Part Time	0	0	0	0	0	0	0
0204	Salary Merit and Related	0	0	0	0	0	0	0
0205	Compensation: Council	18,000	18,000	18,000	18,000	13,500	18,000	18,000
0220	401 K Plan	1,713	1,889	1,927	2,070	0	2,045	2,206
0250	Social Security	14,091	15,458	15,678	16,748	12,418	16,557	18,255
0260	Retirement	19,784	26,362	28,217	32,200	23,605	31,473	37,529
0270	Group Insurance	24,165	24,612	26,342	30,028	23,381	31,175	30,028
0400	Professional Service	9,175	15,721	42,410	30,000	63,993	70,000	30,000
1100	Telephone	13,055	14,080	14,271	17,000	10,425	13,900	17,000
1110	Postage	791	1,626	1,955	3,100	332	443	3,100
1111	Freight	428	280	63	500	61	81	500
1200	Printing	0	0	0	0	0	0	0
1400	Travel & Training	18,448	19,059	18,734	20,000	9,729	12,972	20,000
1600	Maint. & Repair: Equipment	0	0	0	0	0	0	0
2600	Advertisement	5,621	7,196	3,682	6,000	2,726	3,635	6,000
3100	Gasoline	1,262	859	925	2,500	701	935	2,500
3300	Departmental Supplies-Material	13,026	9,074	14,974	14,000	12,209	16,279	14,000
3400	Equipment	1,531	2,134	1,271	1,500	509	679	1,500
3600	Uniforms	984	652	750	1,500	141	750	1,500
3610	Employee Appreciation	4,927	5,029	3,313	3,000	2,677	3,569	3,000
4501	Contract Serv.: Equip. Maint.	40,382	53,689	50,862	55,000	25,289	50,000	55,000
4504	Contract Service: CATS Bus	45,000	45,000	49,550	45,000	53,207	49,550	45,000
4720	Festivals/Contribution	1,134	0	0	0	0	0	0
5300	Dues & Subscription	8,579	2,394	3,461	5,000	5,681	7,575	5,000
5350	Bank Service Charge	85	0	44	1,000	469	625	1,000
5400	Tax Refund	0	0	0	1,500	0	0	1,500
5600	Election & Maintenance	0	0	0	3,513	3,094	3,094	3,513
5700	Miscellaneous	1,198	1,055	778	12,500	0	0	12,500
5720	Pendleton Comm/VFD Contribution	2,000	2,000	2,000	0	0	0	0
6300	Unemployment Compensation Tx	4,890	0	0	2,500	0	0	2,500
6400	General Insurance & Bonds	29,306	21,971	14,093	20,594	16,493	16,493	20,594
6500	Bank Security Charge	0	0	0	1,393	0	0	1,393
7400	Capital Outlay: Equipment	0	0	0	0	0	0	0
7410	Capital Outlay: Lease Purchase	0	0	0	0	0	0	0

4100 ADMINISTRATION TOTAL:	450,103	476,804	506,760	552,381	437,091	557,396	579,038
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GENERAL FUND
2020-2021

Planning....4110

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
0200	Salaries	42,913	51,981	53,160	75,913	44,552	59,403	77,290
0201	Bonus	987	460	1,193	1,600	1,293	1,193	1,600
0202	Overtime	0	0	0	0	65	87	0
0220	401 K Plan	441	505	515	533	0	600	773
0250	Social Security	3,448	4,168	4,323	5,807	3,573	4,764	5,913
0260	Retirement	4,964	7,065	7,738	11,812	6,683	8,911	12,799
0270	Group Insurance	14,356	14,543	14,994	17,342	12,308	16,411	17,342
0400	Professional Service	0	7,500	5,065	2,000	0	0	2,000
1100	Telephone	784	456	856	952	584	779	952
1110	Postage	85	25	55	300	324	432	300
1111	Freight	0	0	0	150	0	0	150
1200	Printing	2	0	0	300	0	1	300
1400	Travel & Training	313	1,435	467	1,250	2,820	3,760	1,250
1600	Maint. & Repair Equipment	0	0	0	300	0	0	300
2600	Advertisement	1,152	1,954	965	1,000	1,303	1,737	1,000
3100	Gasoline	1,397	1,184	2,789	2,500	1,056	1,408	2,500
3300	Departmental Supplies-Material	146	1,052	193	500	408	544	500
3400	Equipment	500	438	0	500	1,188	1,584	500
3600	Uniforms	185	193	173	200	0	0	200
4501	Contract Services	468	794	515	260	0	0	260
5300	Dues & Subscription	10	209	145	250	135	180	250
6400	General Insurance	635	0	5,755	7,222	7,458	7,458	7,222
7400	Capital Outlay: Equipment	0	0	34,873	0	0	0	0
8400	Code Enforcement Expenses	1	278	0	20,000	0	16,000	20,000
4110	Planning Total:	72,787	94,240	133,774	150,691	83,750	125,251	153,401

GENERAL FUND
2020-2021

BUILDING & GROUNDS....4200

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
0200	Salaries	38,456	35,876	26,809	28,979	19,107	25,476	27,423
0201	Bonus	54	29	208	1,000	1,331	1,331	1,000
0202	Overtime	4,058	4,327	1,241	0	1,678	2,237	2,500
0220	401 K Plan	299	0	281	568	0	568	274
0250	Social Security	3,182	2,532	2,115	2,318	1,659	2,212	2,194
0260	Retirement	4,871	4,520	4,080	4,510	3,101	4,135	4,541
0270	Group Insurance	5,277	3,406	6,078	6,744	4,585	6,113	6,744
1100	Alarm System-Telephone Line	2,405	926	720	2,000	720	960	2,000
1310	Utilities: Town Hall	15,540	16,378	17,746	19,000	12,396	16,528	19,000
1510	Maint. & Repair: Town Hall	5,015	19,757	21,112	12,000	6,744	18,228	12,000
1520	Maint. & Repair Veterans Park	3,892	4,053	13,518	0	1,134	13,362	35,000
1521	Maint & Repair Dog House	0	0	0	0	0	0	0
1530	Maint. & Repairs: Depot/Guard	52	4,947	43,575	25,000	245	327	2,000
1540	Maint. & Repairs: Grounds	652	159	77	7,909	1,152	1,536	7,909
1560	Maint. & Repairs: Village Greens	8,017	4,310	7,078	4,000	775	1,033	4,000
1570	Maint. & Repairs: Public Works	2,498	2,060	3,569	2,500	980	3,303	2,500
1580	Maint & Repair: 76 Island	3,564	3,300	3,300	3,300	2,625	2,475	3,300
1600	Maint. & Repairs: Equipment	1,939	1,278	1,579	1,500	683	911	1,500
3100	Gasoline	1,071	1,589	1,656	2,000	609	812	2,000
3300	Departmental Supplies-Material	4,106	3,162	7,268	3,500	2,574	3,432	3,500
3400	Equipment	1,771	685	705	35,000	9533	12,711	2,000
4501	Contract Serv: Park & Rec	3,123	6,024	3,718	1,000	1,450	1,933	2,500
4503	Contract Serv.: Termites	1,923	2,053	2,155	2,160	1,339	1,785	2,160
4511	Contract Serv.: Cleaning	0	0	0	0	0	0	0
4700	Christmas Lights & Decorations	0	0	0	0	954	1,272	0
4720	Festivals	76	76	0	0	36	48	0
5350	Bank Service Charge	0	0	30	0	0	0	0
5700	Miscellaneous	0	479	692	750	41	55	750
6400	General Insurance	0	3,979	9,712	12,187	10,607	14,143	12,187
7400	Capital Outlay: Equipment	0	0	0	50,000	36,412	48,549	0
7500	Capital Outlay: Const-Land Imp.	0	0	0	155,000	0	0	0
7502	Capital Outlay: Land & Building	0	1,200	50,682	0	0	62,000	0

4200 BLDG. & GROUNDS TOTAL:	111,841	127,105	229,704	382,925	122,470	247,475	158,982
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GENERAL FUND
2020-2021

COURT EXPENSE...4300

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	FY 20		Fy 21	
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETE	9 MOS.	ESTIMATED	PROPOSED
0200	Salaries	0	4,275	2,357	0	0	2,440	0
0201	Bonus	0	81	0	0	0	0	0
0220	401K	0	0	0	0	0	0	0
0250	Social Security	0	333	180	0	0	186	0
0260	Retirement	0	579	343	0	0	354	0
0270	Group Insurance	0	0	0	0	0	0	0
1100	Court Expense	6,108	6,417	6,250	5,000	2,953	3,937	5,000
1150	Jury Expense	697	250	385	1,500	0	0	1,500
1155	Indigent Expense	0	3,469	3,469	4,000	3,469	3,469	4,000
1300	Police Fine Refund	105	0	0	0	0	0	0
1310	Anderson County	17,850	14,980	4,235	2,500	892	1,189	2,500
1510	Victims Advocate Fund	0	0	0	0	0	0	0
1530	Fine Assessments	0	0	0	0	0	0	0
5300	Dues & Subscriptions	113	250	125	140	30	125	140
4200	Court Expense	24,873	30,634	17,344	13,140	7,344	11,701	13,140

GENERAL FUND
2020-2021

POLICE....5100

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20		Fy 21	
		Prior 2 Yea	Prior 1 Yea	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
0200	Salaries	135,852	166,094	167,218	170,567	126,463	168,617	182,803
0201	Bonus	216	2,182	2,314	3,500	1,633	2,314	3,500
0202	Overtime	550	1,379	856	4,000	947	1,263	4,000
0220	401 K Plan	951	1,373	1,656	1,794	0	1,686	1,828
0250	Social Security	9,744	11,579	12,144	13,049	9,306	12,408	13,984
0260	Retirement	19,042	25,885	28,633	31,111	22,232	29,643	35,171
0270	Group Insurance	22,995	26,392	27,372	30,545	15,958	21,277	43,748
0400	Professional Service	1,376	6,095	510	1,500	1,100	1,467	20,000
1100	Telephone	27,932	3,513	2,971	4,000	1,698	2,264	4,000
1110	Postage	0	125	15	0	0	0	0
1200	Printing	0	0	0	300	0	0	300
1400	Travel & Training	3,745	3,589	1,082	2,500	2,043	2,724	2,500
1600	Maint. & Repair: Equipment	4,941	235	32	2,500	99	132	2,500
1700	Maint. & Repair: Vehicle	954	9,337	2,262	5,000	1,148	1,531	5,000
2600	Advertisements	488	0	0	2,000	0	0	2,000
3100	Gasoline	4,642	5,567	5,341	6,500	3,742	4,989	6,500
3300	Departmental Supplies-Material	2,042	3,811	2,833	3,000	2,054	2,739	3,000
3400	Equipment/MIS expenses	24,585	25,926	2,858	10,000	1,312	1,749	10,000
3600	Uniforms	3,295	4,263	4,952	1,250	2,942	3,923	1,250
4500	Contract Service: Equip. Maint	6,610	14,892	9,885	12,228	7,778	10,371	12,228
5300	Dues & Subscription	1,811	1,401	491	2,500	805	1,073	2,500
5700	Miscellaneous	452	45	203	500	220	293	500
6400	General Insurance	17,779	13,918	15,809	18,068	16,125	17,500	18,068
7400	Capital Outlay: Equipment	6,472	107,671	0	0	0	0	20,000
7410	Capital Outlay: Lease Purchasing	0	0	0	0	0	0	0
9100	debt service			0	0	0	0	0

5100 POLICE TOTAL: 296,474 435,272 289,437 326,412 217,605 287,963 395,380

GENERAL FUND
2020-2021

STREET...5600

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20		Fy 21	
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED 9 MOS.	ESTIMATED	PROPOSED	
0200	Salaries	113,190	122,682	86,465	124,325	85,657	114,209	143,790
0201	Bonus	1,834	1,258	1,024	1,800	2,101	1,024	1,800
0202	Overtime	2,484	4,948	1,223	3,000	2,577	3,436	3,000
0220	401 K Plan	542	308	603	1,300	0	0	1,438
0250	Social Security	8,539	9,309	6,437	9,600	7,222	9,629	11,000
0260	Retirement	13,021	17,350	12,493	19,345	14,346	19,128	23,812
0270	Group Insurance	25,622	19,433	15,700	20,234	15,309	20,412	26,978
0400	Professional Service	500	500	500	500	3,575	4,767	500
1100	Telephone	2,062	2,340	2,004	2,300	780	1,040	2,300
1310	Town Utilities	3,389	3,503	3,395	3,500	2,371	3,161	3,500
1320	Utilities: Street Lighting	43,423	43,871	43,484	49,000	29,342	39,123	49,000
1400	Travel & Training	366	0	0	300	41	55	300
1600	Maint. & Repair: Equipment	3,413	2,838	714	3,000	13	17	3,000
1700	Maint. & Repair: Vehicle	35,266	30,889	9,834	35,000	10,805	14,407	35,000
1800	Maint. & Repair: Streets	5,564	2,407	579	1,500	898	1,197	1,500
1810	Maint. & Repair: Sidewalks	178	5,814	0	3,000	0	0	30,000
3100	Gasoline	8,402	10,028	10,516	10,000	5,101	6,801	10,000
3300	Departmental Supplies & Materials	2,615	2,534	3,061	3,000	780	1,040	3,000
3301	Supplies: Street Signs & Poles	933	453	1,263	5,000	7,051	9,401	5,000
3308	Supplies: Traffic Control	0	0	0	0	0	0	0
3311	Supplies: Sand for Snow	0	0	0	0	0	0	0
3350	Supplies: General	2,049	3,108	723	4,000	1,940	2,587	4,000
3400	Equipment	499	300	352	500	0	0	500
3600	Uniforms	3,280	3,262	3,052	3,100	1,026	1,368	3,100
4504	Contract Service:	958	0	124	1,500	0	0	1,500
4810	Road R-O-W Clearing	0	0	0	0	0	0	0
5700	Miscellaneous	0	0	0	0	0	0	0
6400	General Insurance	21,787	17,089	13,717	16,316	20,680	14,447	16,316
7302	Capital Outlay: Sidewalks	0	0	1,025,389	0	0	0	0
7400	Capital Outlay: Equipment	0	39,313	6,924	0	0	6,924	30,000
7410	Capital Outlay: Lease Purchase	0	0	0	0	0	0	0
7501	Capital Outlay: Street Paving	0	0	0	0	0	0	0
8100	Debt Service: Principal	8,227	0	0	0	0	0	0
8200	Debt Service: Interest	127	0	0	0	0	0	0
8300	Debt Service: Agent Fee	0	0	0	0	0	0	0
5600	STREET TOTAL:	308,270	343,537	1,249,576	321,120	211,615	274,174	410,334

GENERAL FUND
2020-2021

SANITATION....5800

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20		Fy 21	
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS. ESTIMATED	PROPOSED	
0200	Salaries	74,870	41,217	60,301	37,150	28,235	37,647	93,733
0201	Bonus	2,323	3,147	1,151	1,500	1,150	1,151	1,500
0202	Overtime	6,197	3,758	4,557	2,000	2,557	3,409	2,000
0220	401 K Plan	602	957	360	372	0	0	937
0250	Social Security	6,257	3,649	3,644	2,843	2,381	3,175	7,171
0260	Retirement	1,855	205	1,096	0	0	0	8,391
0270	Group Insurance	15,329	18,228	8,046	6,745	5,103	6,804	20,233
0400	Professional Services	500	13,074	67,571	102,742	59,244	78,992	0
1100	Telephone	1,830	1,555	979	895	613	817	895
1111	Freight	0	0	134	150	0	0	150
1400	Travel & Training	152	0	255	225	83	255	225
1600	Maint.& Repair: Equipment	436	32	0	1,000	0	0	1,000
1700	Maint.& Repair: Vehicle	29,434	21,826	21,892	25,000	17,641	23,521	25,000
3100	Gasoline	12,543	15,883	17,149	18,000	11,479	15,305	18,000
3300	Departmental Supplies-Material	2,997	1,982	2,282	3,000	11,116	14,821	3,000
3400	Equipment	1,759	291	1,480	2,000	7,932	10,576	2,000
3600	Uniforms	3,015	2,686	2,048	3,000	935	1,247	3,000
4500	Contract Service:	8,052	8,052	8,052	4,989	8,052	4,989	9,000
5000	County Landfill Tipping Fee	0	0	0	1,000	0	0	1,000
5700	Misc.	0	0	0	0	0	0	0
6400	General Insurance	2,400	16,930	13,685	21,625	11,716	17,299	21,625
7400	Capital Outlay: Equipment	90,496	5,598	0	0	0	0	250,000
7410	Capital Outlay: Lease Purchase	0	0	0	0	0	0	0
8100	Debt Service: Principal	8,227	0	0	0	0	0	0
8200	Debt Service: Interest	127	0	0	0	0	0	0
8300	Debt Service: Agent Fee	0	0	0	0	0	0	0
5800 SANITATION TOTAL:		269,401	159,070	214,682	234,236	168,237	220,009	468,860

**GENERAL FUND
2020-2021**

NON-DEPARTMENTAL.....6600

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20		Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED 9 MOS.	ESTIMATED	PROPOSED
6401	Retiree's Hospitalization	0	0	0	0	0	0
8000	Contingency	0	0	0	0	0	0
8100	Debt Service: Principal	0	0	111,600	116,700	116,700	116,700
8200	Debt Service: Interest	0	0	10,579	14,555	14,555	14,555
8300	Debt Service: Agent Fee	0	0	0	0	0	0
9200	Contribution to VET Park Saving	0	0	0	0	0	0
9010	Contribution to W&S Fund	0	0	46,744	149,994	0	115,395
9020	Contribution to Capital Fund	221,934	134,092	88,476	35,000	0	19,720
9040	Contribution to Capital Reserve	0	0	0	0	250,000	250,000
6600 NON-DEPARTMENTAL TOTAL:		221,934	134,092	257,399	316,249	381,254	566,249
							516,370

GENERAL FUND
2020-2021

GENERAL FUND EXPENDITURES....10

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
4100	Administration	450,103	476,804	506,760	552,381	437,091	557,396	579,038
4110	Planning	72,787	94,240	133,774	150,691	83,750	125,251	153,401
4200	Building and Grounds	111,841	127,105	229,704	382,925	122,470	247,475	158,982
5100	Police	296,474	435,272	289,437	326,412	217,605	287,963	395,380
4300	Court	24,873	30,634	17,344	13,140	7,344	11,701	13,140
5600	Street	308,270	343,537	1,249,576	321,120	211,615	274,174	410,334
5800	Sanitation	269,401	159,070	214,682	234,236	168,237	220,009	468,860
6600	Non-Departmental	221,934	134,092	257,399	316,249	381,254	566,249	516,370
TOTAL:		2,252,091	1,800,754	2,898,676	2,297,154	1,629,366	2,290,216	2,695,505

WATER & SEWER FUND
2020-2021

WATER & SEWER FUND REVENUE...20

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
3120-0002	Investment Earning	1,074	1,745	2,922	2,000	1,823	2,922	2,000
3510-0017	Grant Funds	0	1,133,164	1,117,717	0	0	0	0
3610-0004	Miscellaneous	6,072	4,138	6,891	4,000	18,269	6,891	4,000
3880-0001	W&S Connection Fees	12,840	9,330	10,810	9,000	10,105	10,810	9,000
3880-0002	DHEC Fees	14,810	15,036	15,286	14,500	11,829	15,286	14,500
3880-0003	Water&Sewr Capacity Fees	40,600	84,186	46,380	40,000	98,600	46,380	40,000
3880-0004	Water Revenue	599,637	593,524	607,765	605,537	474,670	612,511	635,814
3880-0005	Water Taps	3,350	3,965	1,715	1,000	13,180	1,715	1,000
3880-0006	Sewer Revenue	654,226	698,571	675,216	657,499	564,961	686,133	690,374
3880-0007	Sewer Taps	3,200	3,200	20,800	4,000	34,250	20,800	20,000
3880-0008	Re-connection & Returned Checks	5,540	6,115	6,245	5,500	3,375	6,245	5,500
3880-0009	Late Fees	25,700	26,755	24,323	22,000	24,421	24,323	22,000
3880-0010	Sewer Sludge Fees	33,073	24,100	15,105	24,997	13,760	15,105	15,500
3880-0011	Setoff Debt Collection	450	50	0	500	0	0	500
3880-0012	Credit Card Processing Fee	235	5,298	6,279	6,000	5,201	6,279	6,500
3881-0002	And. County Loan	2,751	1,238	2,312	9,710	8,091	9,710	9,711
3881-0003	Clemson Loan	16,750	12,383	11,563	48,551	48,549	48,550	48,551
3881-0004	Capital Improvement/R-R Fee	0	0	0	0	0	0	0
3700-0003	Sale of Surplus Property	0	0	0	0	0	0	0
3920-0000	Special Capital Assessment	114,600	0	0	0	0	0	0
3900-0001	Proceeds from Capital Financing	698,933	0	0	0	0	0	0
3920-0004	Contribution fm. Hospitality Fund	32,350	132,350	67,850	32,350	0	37,850	57,850
3920-0006	Contribution fm. City of Clemson	73,852	294,566	366,784	506,089	285,816	366,784	366,925
3920-0007	Contribution fm. General Fund		134,092	46,744	149,994	0	46,744	115,395
3920-0008	Contribution fm. And County	67,473	70,953	71,919	101,218	63,514	71,919	73,385
3920-0010	Contribution Capital		0	0	0	0	0	0
3999-0001	Approp. Fund Balance		0	0	0	0	0	0

20 W&S REVENUE TOTAL: 2,407,516 3,254,759 3,124,626 2,244,445 1,680,414 2,027,144 2,138,505

WATER & SEWER REV. & EXPENSES		Fy 16	Fy 17	Fy 18	Fy 19			Fy 20
ACCT.#	ITEM DESCRIPTION	Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
20	W&S Revenue Total:	2,407,516	3,254,759	3,124,626	2,244,445	1,680,414	2,027,144	2,138,505
20	W&S Expenditure Total:	1,583,172	1,617,345	2,132,272	2,244,445	1,543,805	1,985,311	2,138,505
	DIFFERENCE:	824,344	1,637,414	992,354	0	136,609	41,833	0

WATER & SEWER FUND
2020-2021

WATER & SEWER OPERATIONS...8100

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	ESTIMATED	PROPOSED
0200	Salaries	199,579	225,416	224,264	226,329	177,391	236,521	238,392
0201	Bonus	2,303	5,322	3,984	6,000	5,632	7,509	6,000
0203	Overtime	21,139	26,939	29,376	26,000	19,908	26,544	36,000
0205	Compensation: Town Council	0	0	0	0	0	0	0
0220	401 K Plan	1,794	1,802	2,130	4,258	0	0	2,237
0250	Social Security	1,677	19,100	19,096	19,500	14,522	19,363	18,535
0260	Retirement	42,226	5,023	61,810	32,953	28,586	38,115	39,478
0270	Group Insurance	39,674	45,635	45,608	50,778	36,690	48,920	50,778
0400	Professional Service	12,254	44,297	38,630	15,000	12,800	19,200	15,000
1100	Telephone	7,119	7,480	7,219	7,500	3,100	4,133	7,500
1110	Postage	5,006	4,993	5,116	6,700	5,639	7,519	6,700
1111	Freight	0	333	1,330	1,800	135	180	1,800
1200	Printing	0	0	0	500	0	0	500
1310	Utilities: Town	7,550	18,462	21,523	20,000	14,991	19,988	20,000
1400	Travel & Training	3,944	2,460	1,650	2,000	1,245	1,660	5,000
1600	Maint. & Repair: Equipment	6,728	3,540	4,568	6,000	952	1,269	10,000
1610	Maint. & Repair: Water Tank	24,262	24,262	24,262	28,000	0	24,262	15,000
1612	Maint & Repair: Fire Hydrants	586	0	2,607	3,000	5,250	2,857	7,500
1615	Maint & Repair: Water Line	11,088	17,731	4,975	20,000	5,676	7,568	20,000
1620	Maint & Repair: Pump Station	10,505	19,017	10,675	10,000	5,142	6,856	10,000
1625	Maint & Repair: Sewer Line	6,110	9,294	1,272	10,000	0	0	10,000
1630	Maint. & Repair: Meters	1,644	1,963	382	2,000	95	127	2,000
1700	Maint. & Repair: Vehicles	12,891	10,514	6,913	9,000	4,384	5,845	10,000
1800	Maint. & Repair: Street Cuts	10,297	4,325	9,264	7,855	2,829	3,772	10,000
3100	Gasoline	7,695	10,079	7,856	7,500	5,765	7,687	10,000
3300	Departmental Supplies-Material	9,083	9,043	7,167	9,500	8,016	10,688	10,000
3302	Meters & Meter Boxes	12,457	8,920	13,337	15,000	35,558	47,411	35,000
3306	Pipe & Pipe Fittings	1,500	2,189	1,670	1,500	0	0	5,000
3309	Sewer Material, Chemical & Sup.	0	21	175	500	175	233	500
3312	Supplies: Sewer Materials	182	5,341	753	3,000	290	387	5,000
3316	Supplies: Water Materials	3,000	7,543	2,734	3,000	4,436	5,915	5,000
3350	General Supplies & Materials	2,134	4,629	362	2,000	0	0	2,000
3400	Equipment	1,725	1,850	1,469	2,000	0	0	5,000
3600	Uniforms	2,284	2,934	3,576	3,000	2,090	2,787	3,000
3610	Employee Appreciation	680	1,123	856	500	1,322	1,763	2,000
4500	Contract service	1,806	1,475	14,220	16,071	2,997	3,996	16,071
4501	Contract service Equipment Maint	17,935	26,081	18,280	6,000	923	1,231	6,000
4506	Contract Service: Testing Water	1,266	1,510	1,260	2,000	810	1,080	2,000
4800	Water: Resale	208,507	202,721	253,470	252,816	180,962	241,283	252,816
5300	Dues	14,978	25,834	29,002	16,350	29,302	39,069	16,350
5310	Bank Service Charges	160	130	81	77	25	33	77
5700	Miscellaneous	20	710	2,877	0	0	0	0
6400	General Insurance	25,319	20,447	24,252	31,727	26,687	26,000	31,727
7303	Capital Outlay: Sewer	0	0	0	0	0	0	0
7305	Capital Outlay: Water	647	0	0	0	0	0	115,395
7307	Capital Outlay: Hydrants	0	0	0	0	0	0	0
7400	Capital Outlay: Equipment	0	0	0	0	0	0	0
7410	Capital Outlay: Lease Purchase	0	0	0	0	0	0	0
7500	Capital Outlay: Bldg. & Land	0	0	0	0	0	0	0
8000	Contingency	0	0	0	0	0	0	0
8100	Debt Service: Principal	46,000	48,000	196,755	198,500	224,000	46,000	173,000
8200	Debt Service: Interest	5,994	201	46,741	48,952	48,951	5,994	47,376
8300	Debt Service: Agent Fee	0	0	0	0	0	0	0
9000	Contribution to General Fund	0	0	0	0	0	0	0
9040	Contribution to Capital Reserves	0	0	0	0	0	0	0
9051	Contribution to Capital Sewer Project	100,565	22,017	0	0	0	0	0
0000-1600	Depreciation Expense	0	0	0	0	0	0	21,823

8100 **W&S Operations Total:** 892,313 900,706 1,153,547 1,135,166 917,276 923,764 1,307,555

WATER & SEWER FUND
2020-2021

SEWER PLANT...8300

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Year	Prior 1 Year	Last Year	BUDGETED	9 MOS.	Estimated	Proposed
0200	Salaries	130,122	138,779	139,516	39,841	43,139	57,519	0
0201	Bonus	912	1,982	2,556	0	0	270	0
0203	Overtime	6,304	3,358	1,391	0	33	44	0
0220	401 K Plan	1,259	1,305	739	0	0	0	0
0250	Social Security	10,253	10,443	10,138	3,048	3,302	4,403	0
0251	Medicare	0	0	0	0	0	0	0
0260	Retirement	28,595	28,164	32,944	6,199	6,285	8,380	0
0270	Group Insurance	22,992	24,750	17,836	0	3	4	0
0400	Professional Service	1,966	2,000	55,522	692,000	491,133	654,844	712,760
1100	Telephone	6,434	6,230	7,536	0	68	91	0
1110	Postage	156	128	148	0	0	0	0
1111	Freight	2,481	394	413	0	0	0	0
1310	Utilities: Town	149,841	164,786	177,238	0	0	0	0
1400	Travel & Training	883	1,307	566	0	20	27	0
1500	Maint. & Repair: Building	0	2,186	79	0	0	0	0
1540	Maint & Repair Grounds	28,390	28,137	29,666	0	0	0	0
1600	Maint. & Repair: Equipment	85,886	40,050	27,820	0	126	168	0
1620	Maint. & Repair: Pump Stations	0	13	9,300	0	0	18,000	0
1700	Maint & Repair Vehicles	206	350	355	0	0	0	0
3100	Gasoline	1,562	2,074	2,779	0	0	0	0
3300	Departmental Supplies-Material	5,662	6,897	6,060	0	113	151	0
3304	Chemical Supplies	47,689	55,246	49,174	0	0	27,000	0
3400	Equipment	0	0	0	0	0	0	0
3600	Uniform	2,971	3,343	3,353	0	0	0	0
3610	Employee Appreciation	0	772	0	0	0	0	0
4500	Contract Service	17,265	50,544	62,863	0	0	0	0
4501	Contract Service: Equipment Maint	48,410	12,463	13,398	0	0	0	0
4513	Contract Service: Testing	13,033	14,647	18,904	0	0	0	0
5300	Dues & Subscription	2,611	2,404	2,629	0	75	100	0
5350	Bank Service Charge	0	0	0	0	0	0	0
5700	Miscellaneous	0	0	0	0	0	0	0
6400	General Insurance	17,814	17,588	15,800	21,090	9,408	18,449	21,090
7400	Capital Outlay: Equipment	0	0	0	250,000	0	175,000	0
7500	Capital Outlay: Improvements	23,692	0	0	0	0	0	0
7502	Capital Outlay: Land & Bld	0	0	192,881	0	0	0	0
7900	Depreciation	0	0	0	0	0	0	0
8000	Contingency	0	0	435	0	0	0	0
8100	Debt Service: Principal	7,033	71,928	73,560	75,230	56,263	75,017	76,937
8200	Debt Service: Interest	26,412	24,371	23,126	21,871	16,561	22,081	20,163
8300	Debt Service: Agent Fee	25	0	0	0	0	0	0

8300	Sewer Plant Total:	690,859	716,639	978,725	1,109,279	626,529	1,061,547	830,950
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HOSPITALITY FUND
2020-2021

Hospitality Fund...3400

ACCT.#	ITEM DESCRIPTION	FY 17	FY 18	FY 19	FY 20			FY 21
		Prior 2 Yea	Prior 1 Yea	Last Year	BUDGETE	9 MOS.	ESTIMATE	PROPOSED
3600	Prior Year Surplus							
3780	Hospitality Tax Collection	140,758	163,396	164,888	170,000	122,874	164,571	156,000
	Proceeds from Capital Financing							
3999	Approp. Fund Balance				6,000			25,000
41 HOSPITALITY REVENUE TOTAL:		140,758	163,396	164,888	176,000	122,874	164,571	181,000

HOSPITALITY FUND
2020-2021

Hospitality Fund...3400

ACCT.#	ITEM DESCRIPTION	Fy 17	Fy 18	Fy 19	Fy 20			Fy 21
		Prior 2 Yea	Prior 1 Yea	Last Year	BUDGETE	9 MOS.	ESTIMATE	PROPOSED
0400	Professional Service	500	500	575	20,000	3,691	500	0
1100	Telephone	1,294	1,629	1,952	1,479	705		1,479
1111	Freight	0	0	0	0	0	0	0
1101	Postage	0	0	0	0	0	200	0
1200	Printing	0	0	0	0	0	0	0
1310	Utilities: Town	7,558	8,454	7,807	9,000	5,415	0	9,000
1400	Travel & Training	0	161	0	0	0	0	0
1510	Maint & Repair: Town Hall		0	0	0	0	0	0
1520	Maint & Repair: Veterans Park	109	0	0	6,000	4,887	0	6,000
1521	Maint & Repair Dog House	0	0	0	1,000	0	0	1,000
1530	Maint & Repair Depot/Guardhouse	0	0	5,416	2,500	0		2,500
1540	Maint & Repair: Grounds	334	2,231	289	0	0	290	0
1560	Maint & Repair Village Green	508	476	600	2,000	265	0	2,000
1600	Maint. & Repairs: Equipment	0	0	0	0	0	0	0
2600	Advertising	2,152	1,900	2,045	0	0		0
3300	Departmental Supplies	821	2,438	1,716	2,250	2,323		2,250
3400	Equipment	0	0	0	0	0		0
4501	Contract Service: Maintenance	0	1,101	263	0	263		0
4501	Contract Service: Park & Rec	0		0	0	0		0
4509	Contract Service: Equipment Maint.	0		0	0	0		0
4700	Christmas Lights & Decorations	0	2,809	2,735	0	0		0
4720	Festivals	11,062	19,353	14,797	12,000	14,607		12,000
5300	Dues and Subscriptions	0	0	10	0	0	0	0
5350	Bank Service Charge	0	10	0	50	0	10	50
5720	Pendleton Comm/VFD Contribution	0	0	0	2,000	0	2,000	2,000
6400	General Insurance	2,785	473	0	0	0	0	0
7400	Capital Outlay: Equipment	0	1,905	0	0	0		0
7410	Capital Outlay Lease Purchase	0	0	0	0	0		0
7500	Capital Outlay: Const-Land Imp.	0	0	0	0	0		0
8100	Debit Service: Principal	0	0	0	25,500	0	0	25,500
8200	Debit Service: Interest	0	0	0	0	0		0
9000	Contribution to General Fund	43,284	43,284	43,284	43,284	0	43,284	43,284
9001	Contribution to PRA	4,300	10,381	4,000	6,000	3,000	4,000	6,000
9002	Contribution to Grants	0	4,000	3,210	10,587	7,561	4,000	35,587
9003	Contribution to PDHC	11,500	0	0	0	0	0	0
9050	Contribution to W&S Fund	32,350	132,350	67,850	32,350	0	32,350	32,350
7100	HOSPITALITY TOTAL:	118,557	233,455	156,549	176,000	42,717	86,634	181,000



PENDLETON
SOUTH CAROLINA
History, Hospitality & Happenings!

Town of Pendleton Comprehensive Fee Schedule as of July 1, 2020

ADMINISTRATION

Copies:

Black & White

8 ½ X 11 B/W \$0.25

Color

8 ½ X 11 \$1.00

8 ½ X 14 \$1.50

11 X 17 \$2.00

Credit Card Convenience Fee \$1.00 per transaction

Election Filing Fees:

Mayor \$25.00

Council \$10.00

Facility Rentals:

In Town

Depot Building ~~\$35.00~~75/day

Barrett's Place Picnic Shelters ~~\$35~~45.00

3 hour increments

Ball field at Veterans Park ~~\$50~~75.00/field

Pavilion Restrooms afterhours ~~\$50~~60.00

Out of Town

~~\$50~~125/day

~~\$50~~55.00

~~3 hour~~3-hour increments

~~\$75~~100.00/field

~~\$75~~85.00

Freedom of Information Requests:

Deposit 25% of reasonably anticipated cost for reproduction of records.

Research ~~\$15~~25.00/hour plus cost for any requested copies

Finance Fees:

Returned Check ~~\$30~~35.00

Leadership Pendleton:

Registration \$75.00

Miscellaneous:

Leaf Bags \$0.30/each

Service Fee – Field \$75.00



PENDLETON SOUTH CAROLINA

History, Hospitality & Happenings!

Charged to residents/customers who make repeat calls, two or more, during work hours and after hours for an issue that has been determined is not the responsibility of the Town, requiring staff to respond in the field.

Special Events:

Application	\$ 25 30.00
Permit	Varies – based on application

Yard Sale Permits:

First yard sale	No charge for first permit
Second yard sale	\$5.00 within same calendar year of first permit

CODE ENFORCEMENT

In addition to all other penalties, fines, executions, and legal remedies described in Town Ordinances and in the International Property Maintenance Code (as amended from time to time), the owner of any real property upon which is found a violation of Town Ordinances and/or the International Property Maintenance Code shall be liable for a fee payable to the Town of Pendleton in the following amounts.

Actual cost for the Town to abate any violation upon a property plus 20%
Repeat Offenders (more than one violation within a twelve (12) month period.)
\$50.00

The fees described in the section above are continuing in nature for each violation and for each day the violation continues, whether or not the Town rehabilitates or abates the code violation and whether or not the Town employees rehabilitate or abate the code violation, or the work is performed by contract of a third party.

IPMC Board of Zoning Appeals - Appeal Application \$300

PLANNING & ZONING

<u>Building Permit Request Form (Category 1)</u>	<u>No Charge</u>
<u>Building Permit Request Form (Category 2)</u>	<u>\$25.00</u>
Sign Permit:	\$30 35.00
Variance:	\$100 150-\$ 200 250
Planned Development Major Change	\$200 250.00
Exempt Plat	\$50.00

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PENDLETON

SOUTH CAROLINA

History, Hospitality & Happenings!

Minor Subdivision Final Plat (Staff Reviewable)	\$50.00
Minor Subdivision Final Plat (PC Reviewable)	\$50.00
Preliminary Major Plat (Residential)	\$750.00, or \$10 per lot, whichever is greater
Preliminary Major Plat (Non-Residential)	\$1,000.00
Final Major Plat	\$50 100.00
Rezoning (Residential)	\$100 150.00
Rezoning (PD/Commercial)	\$200 250.00
Rezoning (Non-Residential)	\$200 250.00
Site Plan Review	\$25.00
Variance (Zoning Residential)	\$100 150.00
Variance (Zoning Commercial)	\$200 250.00
Variance (LDR Residential)	\$100 150.00
Variance (LDR Commercial)	\$200 250.00
Appeal	\$20 150.00
Conditional Use Permit	\$25.00
Zoning Permit form construction	\$25.00

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POLICE

Incident Report	\$10.00/each
Accident Report	\$10.00/each
Overtime Parking Fine	\$25.00 per occurrence

PUBLIC WORKS

Sanitation fee: \$14.00/month/roll cart
 Roll cart (additional or replacement): \$79.00 plus monthly sanitation fee
 Bulk Container fees:

Pickups per week	4 cu. Yrds.	6 cu. Yrds.
1	\$64.46 \$70	\$89.18 \$95
2	\$113.90 \$135	\$163.36 \$185
3	\$163.36 \$200	\$237.52 \$275
4	\$212.80	\$311.70
5	\$262.26	\$385.88



PENDLETON
 SOUTH CAROLINA
 History, Hospitality & Happenings!

Brush pick-up (abnormal/excessive quantities) \$150.00 per trip
 Bulk Items pick-up (abnormal/excessive quantities) \$200.00 per trip

WATER & SEWER

Water/Sewer User Rates

Refer to Town of Pendleton's Water System Charges Sheet and Sewer System

Charges Sheet

Meter testing (on-site) \$20.00
 Meter testing (off-site) Actual Cost

Sludge Trucks

1000 gal truck	\$60-65 + \$5 (testing)	\$6570 /load
1100 gal truck	\$65-70 + \$5 (testing)	\$7075 /load
1200 gal truck	\$71-75 + \$5 (testing)	\$7680 /load
2000 gal truck	\$115-120 + \$5 (testing)	\$120125 /load

Plus, an additional ~~\$50~~100/hour for afterhours

**WATER SYSTEM CHARGES
TOWN OF PENDLETON, SC
JULY 2018**

GENERAL

- 1) Users of the Town's water system shall comply with all applicable portions of the Water and Sewer Use Ordinance of the Town of Pendleton.
- 2) The Fees and Rates published herein are based on an average daily water use of 3,000 gallons or less. The Town may, at its discretion, allow greater flows at these published charges, or the Town may require individual negotiations to determine any and all costs associated with the use of its water system.
- 3) If feasible for the town, water customers located outside of the town limits may be required to annex property prior to acquiring water service. Users of the Town's water system which are located outside of the Town limits shall pay all charges as listed below pertaining to outside water service.

NEW CONNECTIONS

- 1) Fees for connection deposit, capacity, and water taps shall be paid in advance with the application for water service. After 4pm, new connections or disconnections will not be made until the next business day.
- 2) Each new INSIDE user of the Town's water system shall pay a non-refundable Connection Fee of \$20.00. Each new OUTSIDE user will pay a non-refundable Connection Fee of \$30.00. In addition, a deposit in the amount prescribed below shall be required. This deposit shall be refunded at the time water service is discontinued, provided the user has paid all owed water charges and has a receipt, or other documentation acceptable to the Town, that the deposit was made.

	<u>Inside Deposit Owner</u>	<u>Inside Deposit Non-Owner</u>	<u>Outside Deposit Owner</u>	<u>Outside Deposit Non Owner</u>
a) Water system users with water Meter size less than 2"	\$20.00	\$40.00	\$30.00	\$50.00
b) Water system users with water Meter size of 2" and larger	To be negotiated individually.			

- 3) Each new user of the Town's water system shall pay a Capacity Fee as shown below. In the event more than one water system user utilizes a single water connection, each and every user shall pay the Capacity Fee (Refer to Sec. 02-15 of Water and Sewer Use Ordinance).

	<u>Inside Fee</u>	<u>Outside Fee</u>
a) Capacity Fee(Average Daily Flows Of 400 gallons or less)	\$1,000	\$2,000
b) Each additional Average Gallon Per Day Purchased	0.25	0.50

- 4) Each new user of the Town's water system shall pay a Tap Fee as shown below:

<u>Connection Size</u>	<u>Meter Size</u>	<u>Inside Rate</u>	<u>Outside Rate</u>
a. ¾"	5/8"	\$800.00	\$1,600.00
b. 1"	1"	\$950.00	\$1,900.00
c. 2"	2"	\$2,250.00	\$4,500.00
d. Larger than 2"	Larger than 2"	(To be negotiated individually)	

If the tap, service line, meter pit, & clean outs, as approved by the town, are installed by the developer, the installation fee is reduced to \$250 per 5/8" meter size. For inside Town Limits only.

USER RATES

- 1) Unless specifically negotiated otherwise, each user of the Town's water system shall pay a monthly bill based upon metered water used and the rates as shown below (Master meter users refer to Sec. 02-15 of Water and Sewer Use Ordinance).

	<u>Inside Rate</u>		<u>Outside Rate</u>	
a) Minimum Charge (0-1,500 Gallons)	Current	Proposed	Current	Proposed
	\$13.26	\$13.92	\$19.89	\$20.88
b) Each Additional 1,000 Gallons	Current	Proposed	Current	Proposed
	\$6.24	\$6.55	\$9.36	\$9.83

- 2) The Town will install, when feasible, a separate meter with a ¾ connection size for water that does not go through the sewer system for the following fee:
For larger size connection fees, refer to Item 4 above under "New Connections".

Irrigation meter \$765 – existing customer (plus deposit & connection fee) – Effective after Council final approval
 \$565 – at time of new customer tap (plus deposit & connection fee) – Effective after Council final approval

Customer Base Charge \$6.00 (per month) plus user rate per 1,000 gallons – Customer Charge Effective July 1, 2015

**SEWER SYSTEM CHARGES
TOWN OF PENDLETON, SC
JULY 2018**

GENERAL

- 1) Users of the Town's sewer system shall comply with all applicable portions of the Water and Sewer Use Ordinance of the Town of Pendleton.
- 2) The Fees and Rates published herein are based on average daily flows of 3,000 gallons or less. The Town may, at its discretion, allow greater flows at these published charges, or the Town may require individual negotiations to determine any and all costs associated with the use of its sewer system.
- 3) Users of the Town's sewer system which are located outside of the Town limits shall pay all charges as listed below pertaining to outside sewer service.

NEW CONNECTIONS

- 1) Fees for connection, deposit, capacity, and sewer taps shall be paid in advance with the application for sewer service.
- 2) Each new INSIDE user of the Town's sewer system shall pay a non-refundable Connection Fee of \$20.00. Each new OUTSIDE user will pay a non-refundable Connection Fee of \$30.00. In addition, a deposit in the amount prescribed below shall be required. This deposit shall be refunded at the time sewer service is discontinued, provided the user has paid all owed sewer charges and has a receipt, or other documentation acceptable to the Town, that the deposit was made.

	<u>Inside Deposit Owner</u>	<u>Inside Deposit Non-Owner</u>	<u>Outside Deposit Owner</u>	<u>Outside Deposit Non Owner</u>
a. Sewer system users with water meter size less than 2"	\$20.00	\$40.00	\$30.00	\$50.00
b. Sewer system users with water meter size of 2" or larger	To be negotiated individually.			

- 3) Each new user of the Town's sewer system shall pay a Capacity Fee as shown below. In the event more than one sewer system user utilizes a single sewer connection, each and every user shall pay the Capacity Fee.

	<u>Inside Fee</u>	<u>Outside Fee</u>
a. Capacity Fee (Average Daily Flows of 200 gallons or less)	\$1,000	\$2,000
b. Each Additional Average Gallon per Day Purchased	\$2.00	\$ 4.00

- 4) Each new user of the Town's sewer system shall pay a Tap Fee as shown below:

	<u>Inside Rate</u>	<u>Outside Fee</u>
*a. Four Inch Sewer Tap	\$800.00	\$1,600.00
b. Six-inch Sewer Tap	to be negotiated individually	
c. Taps Larger than Six Inches	to be negotiated individually	

If the tap, service line & clean outs, as approved by the town, are installed by the developer, the installation fee is reduced to \$250 per four-inch sewer tap. For inside Town Limits only.

*For additional work required, amount is to be negotiated individually

USER RATES

- 1) Unless specifically negotiated otherwise, each user of the Town's sewer system shall pay a monthly bill based upon metered water used and the rates as shown below:

	<u>Inside Rate</u>		<u>Outside Rate</u>	
a. Minimum Charge (0-1,500 Gallons)	Current	Proposed	Current	Proposed
	\$14.05	\$14.75	\$21.08	\$22.13
b. Each Additional 1,000 Gallons	Current	Proposed	Current	Proposed
	\$6.77	\$7.11	\$10.16	\$10.67



PENDLETON SOUTH CAROLINA History, Hospitality & Happenings!

Town of Pendleton Department Head Agenda Item Request Form

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Please print or type all information.

Name of person making request: SM/AB Phone: _____

Date Submitted: 4/21/2020 Time Submitted: _____ Meeting Date: 5/4/2020

Agenda Item Title: CONSIDERATION OF FIRST READING OF "AN ORDINANCE INCREASING THE MONTHLY SANITATION FEE FOR THE TOWN OF PENDLETON, SOUTH CAROLINA"

Description: The passage of this Ordinance is required to increase the monthly sanitation fee by \$3.00 as directed by Town Council during a Called Meeting held at 6 pm on March 4, 2020. The current rate is \$11.00 per month. If passed, beginning July 1, 2020, the new monthly fee will be \$14.00.

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.

To be completed by Municipal Clerk's Office:

Date Received: 4-21-2020 Time: _____ Council Meeting Date: 5-4-2020

1ST Reading _____
2nd Reading _____

ORDINANCE NO. _____

**“An Ordinance increasing the monthly sanitation fee for the Town of Pendleton,
South Carolina”**

WHEREAS, the Town Council of the Town of Pendleton recognizes a need to upgrade the Solid Waste Collection system, by purchasing new equipment and maintaining existing equipment;

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Pendleton, that the following fee is increased:

The \$11.00 monthly sanitation disposal fee per single family dwelling, will increase to \$14.00 effective July 1, 2020.

SECTION 1 PENALTY.

Any person, firm, or corporation who violates any provision of this code for which another penalty is not specifically provided shall, upon conviction, be subject to a fine not exceeding \$500. and/or imprisonment not exceeding 30 days. A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

INTRODUCED in Council duly assembled the _____ day of _____, 2020.

ENACTED AND ORDAINED into and Ordinance at Second and Final Reading the _____ day of _____, 2020.

MAYOR: _____

COUNCIL:

WARD 1: _____

WARD 2: _____

WARD 3: _____

WARD 4: _____

Attest: Municipal Clerk: _____



PENDLETON
 SOUTH CAROLINA
 History, Hospitality & Happenings!

**Town of Pendleton
 Department Head Agenda Item Request Form**

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Please print or type all information.

Name of person making request: SM/AB Phone: _____

Date Submitted: 4/29/2020 Time Submitted: _____ Meeting Date: 5/4/2020

Agenda Item Title: CONSIDERATION OF FIRST READING OF "AN ORDINANCE OF THE TOWN OF PENDLETON, SOUTH CAROLINA INCREASING THE BULK CONTAINER FEES"

Description: The passage of this Ordinance is required to increase the bulk container fees, as discussed during a Called Meeting held at 6 pm on March 4, 2020. These increases keep the Town in line with private sanitation haulers. We are also decreasing the number of pick-ups per week offered due to workforce and staffing levels from the growth of single-family homes.

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.



To be completed by Municipal Clerk's Office:

Date Received: 4/29/2020 Time: _____ Council Meeting Date: 5/4/2020

1ST Reading _____
2nd Reading _____

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF PENDLETON, SOUTH CAROLINA INCREASING THE BULK CONTAINER FEES

WHEREAS, the Town Council of the Town of Pendleton recognizes a need to upgrade the Solid Waste Collection system, by purchasing new equipment and maintaining existing equipment;

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Pendleton, that the following fees be increased:

Bulk Container fees:

Pickups per week	4 cu. Yrds.	6 cu. Yrds.
1	\$64.46 \$70	\$89.18 \$95
2	\$113.90 \$135	\$163.36 \$185
3	\$163.36 \$200	\$237.52 \$275

SECTION 1 PENALTY.

Any person, firm, or corporation who violates any provision of this code for which another penalty is not specifically provided shall, upon conviction, be subject to a fine not exceeding \$500. and/or imprisonment not exceeding 30 days. A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

INTRODUCED in Council duly assembled the _____ day of _____, 20____.

ENACTED AND ORDAINED into and Ordinance at Second and Final Reading the _____ day of _____, 20____, with a July 1, 2020, effective date.

MAYOR: _____

COUNCIL:

WARD 1: _____

WARD 2: _____

WARD 3: _____

WARD 4: _____

ATTEST:

Municipal Clerk



PENDLETON
SOUTH CAROLINA
History, Hospitality & Happenings!

**Town of Pendleton
Department Head Agenda Item Request Form**

The South Carolina Freedom of Information Act requires the Town of Pendleton to publicly post the agendas of Town Council meetings. Additionally, all agenda items must be listed on the agenda and must describe the nature of the item(s) being considered. In order to meet these legal requirements, it is necessary to provide us with the following information before it can be placed on the agenda. **The deadline for submitting an agenda item request and supporting documentation for Council Member Agenda Packets is Wednesday 12:00 pm before the Council meeting.** Requests received after that time will be scheduled for the following meeting.

Please print or type all information.

Name of person making request: SM/AB Phone: _____

Date Submitted: 4/30/2020 Time Submitted: _____ Meeting Date: 5/4/2020

Agenda Item Title: CONSIDERATION OF FIRST READING OF "AN ORDINANCE AMENDING THE TOWN OF PENDLETON'S WATER AND SEWER USE ORDINANCE PERTAINING TO RATES"

Description: Water and Sewer rates have not been adjusted since 2018. We continue to transfer significant amounts of money from the General Fund into water and sewer. FY 2020/2021 budget reflects a transfer of \$173,245 from the General Fund to Water & Sewer Fund after we have taken into account the rate increase. While we strive to keep our rates reasonable, the transfers take away from other projects that the Town can do in the General Fund. We are transferring an equivalent of 12.7 mills of our tax rate.

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.

.....
To be completed by Municipal Clerk's Office:

Date Received: 4/30/2020 Time: _____ Council Meeting Date: 5/4/2020

1st Reading _____

2nd Reading _____

ORDINANCE NO. _____

**“AN ORDINANCE AMENDING THE TOWN OF PENDLETON’S WATER AND SEWER USE
ORDINANCE PERTAINING TO RATES”**

BE IT ORDAINED AND ENACTED by the Town Council of Pendleton, South Carolina, that the Town of Pendleton’s Water and Sewer Use Ordinance is hereby amended as attached:

INTRODUCED in Council duly assembled the _____ day of _____, 2020

ENACTED AND ORDAINED into an Ordinance a second and final reading the _____ day of _____, with an effective date of July 1, 2020.

Attest: Municipal Clerk

MAYOR: _____

COUNCIL:

WARD 1: _____

WARD 2: _____

WARD 3: _____

WARD 4: _____

**WATER SYSTEM CHARGES
TOWN OF PENDLETON, SC
JULY 2018**

GENERAL

- 1) Users of the Town's water system shall comply with all applicable portions of the Water and Sewer Use Ordinance of the Town of Pendleton.
- 2) The Fees and Rates published herein are based on an average daily water use of 3,000 gallons or less. The Town may, at its discretion, allow greater flows at these published charges, or the Town may require individual negotiations to determine any and all costs associated with the use of its water system.
- 3) If feasible for the town, water customers located outside of the town limits may be required to annex property prior to acquiring water service. Users of the Town's water system which are located outside of the Town limits shall pay all charges as listed below pertaining to outside water service.

NEW CONNECTIONS

- 1) Fees for connection deposit, capacity, and water taps shall be paid in advance with the application for water service. After 4pm, new connections or disconnections will not be made until the next business day.
- 2) Each new INSIDE user of the Town's water system shall pay a non-refundable Connection Fee of \$20.00. Each new OUTSIDE user will pay a non-refundable Connection Fee of \$30.00. In addition, a deposit in the amount prescribed below shall be required. This deposit shall be refunded at the time water service is discontinued, provided the user has paid all owed water charges and has a receipt, or other documentation acceptable to the Town, that the deposit was made.

	<u>Inside Deposit Owner</u>	<u>Inside Deposit Non-Owner</u>	<u>Outside Deposit Owner</u>	<u>Outside Deposit Non Owner</u>
a) Water system users with water Meter size less than 2"	\$20.00	\$40.00	\$30.00	\$50.00
b) Water system users with water Meter size of 2" and larger	To be negotiated individually.			

- 3) Each new user of the Town's water system shall pay a Capacity Fee as shown below. In the event more than one water system user utilizes a single water connection, each and every user shall pay the Capacity Fee (Refer to Sec. 02-15 of Water and Sewer Use Ordinance).

	<u>Inside Fee</u>	<u>Outside Fee</u>
a) Capacity Fee(Average Daily Flows Of 400 gallons or less)	\$1,000	\$2,000
b) Each additional Average Gallon Per Day Purchased	0.25	0.50

- 4) Each new user of the Town's water system shall pay a Tap Fee as shown below:

<u>Connection Size</u>	<u>Meter Size</u>	<u>Inside Rate</u>	<u>Outside Rate</u>
a. ¾"	5/8"	\$800.00	\$1,600.00
b. 1"	1"	\$950.00	\$1,900.00
c. 2"	2"	\$2,250.00	\$4,500.00
d. Larger than 2"	Larger than 2"	(To be negotiated individually)	

If the tap, service line, meter pit, & clean outs, as approved by the town, are installed by the developer, the installation fee is reduced to \$250 per 5/8" meter size. For inside Town Limits only.

USER RATES

- 1) Unless specifically negotiated otherwise, each user of the Town's water system shall pay a monthly bill based upon metered water used and the rates as shown below (Master meter users refer to Sec. 02-15 of Water and Sewer Use Ordinance).

	<u>Inside Rate</u>		<u>Outside Rate</u>	
	Current	Proposed	Current	Proposed
a) Minimum Charge (0-1,500 Gallons)	\$13.26	\$13.92	\$19.89	\$20.88
b) Each Additional 1,000 Gallons	\$6.24	\$6.55	\$9.36	\$9.83

- 2) The Town will install, when feasible, a separate meter with a ¾ connection size for water that does not go through the sewer system for the following fee:
For larger size connection fees, refer to Item 4 above under "New Connections".

Irrigation meter	\$765 – existing customer (plus deposit & connection fee) – Effective after Council final approval \$565 – at time of new customer tap (plus deposit & connection fee) – Effective after Council final approval
Customer Base Charge	\$6.00 (per month) plus user rate per 1,000 gallons – Customer Charge Effective July 1, 2015

**SEWER SYSTEM CHARGES
TOWN OF PENDLETON, SC
JULY 2018**

GENERAL

- 1) Users of the Town's sewer system shall comply with all applicable portions of the Water and Sewer Use Ordinance of the Town of Pendleton.
- 2) The Fees and Rates published herein are based on average daily flows of 3,000 gallons or less. The Town may, at its discretion, allow greater flows at these published charges, or the Town may require individual negotiations to determine any and all costs associated with the use of its sewer system.
- 3) Users of the Town's sewer system which are located outside of the Town limits shall pay all charges as listed below pertaining to outside sewer service.

NEW CONNECTIONS

- 1) Fees for connection, deposit, capacity, and sewer taps shall be paid in advance with the application for sewer service.
- 2) Each new INSIDE user of the Town's sewer system shall pay a non-refundable Connection Fee of \$20.00. Each new OUTSIDE user will pay a non-refundable Connection Fee of \$30.00. In addition, a deposit in the amount prescribed below shall be required. This deposit shall be refunded at the time sewer service is discontinued, provided the user has paid all owed sewer charges and has a receipt, or other documentation acceptable to the Town, that the deposit was made.

	<u>Inside Deposit Owner</u>	<u>Inside Deposit Non-Owner</u>	<u>Outside Deposit Owner</u>	<u>Outside Deposit Non Owner</u>
a. Sewer system users with water meter size less than 2"	\$20.00	\$40.00	\$30.00	\$50.00
b. Sewer system users with water meter size of 2" or larger	To be negotiated individually.			

- 3) Each new user of the Town's sewer system shall pay a Capacity Fee as shown below. In the event more than one sewer system user utilizes a single sewer connection, each and every user shall pay the Capacity Fee.

	<u>Inside Fee</u>	<u>Outside Fee</u>
a. Capacity Fee (Average Daily Flows of 200 gallons or less)	\$1,000	\$2,000
b. Each Additional Average Gallon per Day Purchased	\$2.00	\$ 4.00

- 4) Each new user of the Town's sewer system shall pay a Tap Fee as shown below:

	<u>Inside Rate</u>	<u>Outside Fee</u>
*a. Four Inch Sewer Tap	\$800.00	\$1,600.00
b. Six-inch Sewer Tap	to be negotiated individually	
c. Taps Larger than Six Inches	to be negotiated individually	

*For additional work required, amount is to be negotiated individually

USER RATES

- 1) Unless specifically negotiated otherwise, each user of the Town's sewer system shall pay a monthly bill based upon metered water used and the rates as shown below:

	<u>Inside Rate</u>		<u>Outside Rate</u>	
a. Minimum Charge (0-1,500 Gallons)	Current	Proposed	Current	Proposed
	\$14.05	\$14.75	\$21.08	\$22.13
	Current	Proposed	Current	Proposed
b. Each Additional 1,000 Gallons	\$6.77	\$7.11	\$10.16	\$10.67



PENDLETON
SOUTH CAROLINA
History, Hospitality & Happenings!

Town of Pendleton
Department Head Agenda Item Request Form

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Please print or type all information.

Name of person making request: SM/ab **Phone:** 646-9409

Date Submitted: 4/29/2020 **Time Submitted:** 9:49 AM **Meeting Date:** 5/4/2020

Agenda Item Title: CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE TO AMEND ORDINANCE NO. 05-09 AN ORDINANCE ESTABLISHING SALARIES OF MAYOR AND COUNCIL AND PROVIDING FOR PAYMENT OF THEIR EXPENSES

Description: After reviewing area municipality's salaries for Mayor and Town Council, it is determined Pendleton's Mayor and Town Council compensation is low and needs to be adjusted and has not been increased in 15 years. This amended Ordinance also includes the option for Mayor and Town Council to participate in the Town's retirement system and health insurance, which is a common option in the surrounding area.

Recommended Action: Approval

Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.

.....
To be completed by Municipal Clerk's Office:

Date Received: 4/29/2020 *Time:* _____ *Council Meeting Date:* 5/4/2020

1st Reading 3-2-2020
2nd Reading 5-4-2020

ORDINANCE NO.: 20-03

AN ORDINANCE TO AMEND ORDINANCE NO. 05-09 AN ORDINANCE ESTABLISHING SALARIES OF MAYOR AND COUNCIL AND PROVIDING FOR PAYMENT OF THEIR EXPENSES

WHEREAS, Section 5-7-170 of the SC Code of Laws 1976, provides the authority for determining the salary of the Mayor and council and repayment of their expenses; and,

WHEREAS, Section 5-7-170 of the SC Code of Laws 1976, further provides that an ordinance establishing or increasing such salaries shall not become effective until the commencement date of the terms of two or more members elected at the next general election following the adoption of the Ordinance, at which time it will become effective for all members whether or not they were elected in such election; and,

WHEREAS, the Town of Pendleton's next general election is Tuesday, November 2, 2021, with the seats for the office of the Mayor, Town Council Ward 1 and Town Council Ward 3 being open for election for terms commencing on December 1, 2021; and,

WHEREAS, the annual salaries for the Mayor and Town Council of the Town of Pendleton, SC have not been adjusted since 2005; and,

WHEREAS, the current annual salary of the Mayor is six thousand dollars (\$6,000) and the current annual salary of town council is three thousand (\$3,000); and,

WHEREAS, currently, the Mayor is the only official participating in the Town's health insurance and retirement plan, and the Town desires to extend these two plans to both Mayor and Town Council.

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Pendleton, South Carolina, in council duly assembled, that;

Section 1. The annual salary of the Mayor shall be ten thousand dollars (\$10,000), the annual salary for Mayor pro-tem shall be eight thousand dollars (\$8,000), and the annual salary of each council member shall be seven thousand dollars (\$7,000).

Section 2. The Mayor and Town Council members shall be allowed to participate in the Town's health insurance program and retirement plan, per the Town's Personnel Manual, and to participate in the Town's health insurance program, they must be members of the retirement plan. The Mayor and Town Council members shall be responsible for 100 percent of any dependent coverage for health insurance. The Town reserves the right to change or modify its health insurance program from time to time, and continue coverage as is available under the health insurance program as modified from time to time.

Section 3. Actual expenses incurred in the performance of official duties may be reimbursed provided an expense report with receipts attached is completed and does not exceed per diem as stated in the Town of Pendleton's Personnel Manual.

Section 4. This Ordinance shall become effective December 1, 2021, which is the date of commencement of the terms of Council Members elected at the next general election.

Section 5. All Ordinances or part of ordinances conflicting with provisions of this Ordinance are hereby repealed insofar as the same effect this Ordinance.

Section 6. Should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

This Ordinance shall become effective on December 1, 2021.

MAYOR: _____

COUNCIL:

WARD 1: _____

WARD 2: _____

WARD 3: _____

WARD 4: _____

(Attest): _____

Municipal Clerk



PENDLETON

SOUTH CAROLINA
History, Hospitality & Happenings!

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Please print or type all information.

Name of person making request: SM/ab **Phone:** 646-9409

Date Submitted: 2/21/2020 **Time Submitted:** 9:49 AM **Meeting Date:** 3/2/2020

Agenda Item Title: CONSIDERATION OF FIRST READING OF AN ORDINANCE TO AMEND ORDINANCE NO. 05-09 AN ORDINANCE ESTABLISHING SALARIES OF MAYOR AND COUNCIL AND PROVIDING FOR PAYMENT OF THEIR EXPENSES

Description: After reviewing area municipality's salaries for Mayor and Town Council, it is determined Pendleton's Mayor and Town Council compensation is low and needs to be adjusted and has not been increased in 15 years. This amended Ordinance also includes the option for Mayor and Town Council to participate in the Town's retirement system and health insurance, which is a common option in the surrounding area.

Recommended Action: Approval

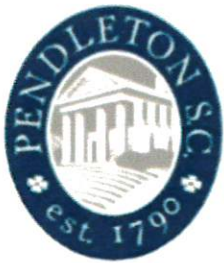
Please attach any pertinent documents to support this item. This will help the Town Council to make an informed decision in the best interest of the Town of Pendleton.



To be completed by Municipal Clerk's Office:

Date Received: 2/21/2020 Time: _____ Council Meeting Date: 3/2/2020

**POLICE
DEPARTMENT
REPORT**



Doyle M. Burdette
Chief of Police
310 Greenville St.
Pendleton, SC 29670
(864) 646-9409

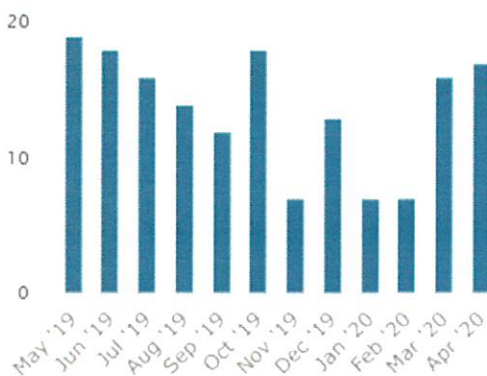


PENDLETON
POLICE DEPARTMENT
Protecting & Serving Our Community

The Pendleton Police Department has answered over 670 calls for service since January 1st which is down from 785 in 2019 and 1075 over the same time frame in 2018.

There were 116 reports taken in March and 17 reports taken in April. In March 25 tickets were issued and in April 7 tickets were issued.

Incident History (last 12 months)



Initial Classifications

Information Only (UDC 91V)	5
Destruction/Damage/Vandalism Of Property (290)	3
Larceny/Theft Offenses - All Other Larceny (23H)	3
Burglary/Breaking And Entering (220)	2
Found/Lost Property (UDC 91I)	1
Motor Vehicle - Motor Vehicle Theft (240)	1
Larceny/Theft Offenses - Theft Of Motor Vehicle Parts Or Accessories (23G)	1
Assault Offenses - Simple Assault (13B)	1

Since the Executive Orders began to take effect, we have seen a decrease in traffic on the roads as well as people using social distancing when and where appropriate. We have seen a larger number of arguments and other disputes from people who are not used to being together for prolonged periods of time. Overall though it seems everyone is using the time to their advantage.

As you know I will be retiring on July 17th of this year. Since I was 18 years old I have been either a soldier or a police officer. After achieving 25 years in the field and the possibility to retire I have decided to do so to pursue my small business and possibly teach at a university. I have no plans beyond leather work at this time. I want to thank everyone on the council for the opportunity and support you gave me over the past five years. Y'all have made the job much easier and supportive than it probably would have been anywhere else. The support also made my decision extremely difficult. I have truly enjoyed working with everyone and thank you for everything.

If a citizen sees a problem, please contact dispatch and notify the police department prior to posting on social media. We do not monitor social media.