

**CITY OF TRAVELERS REST  
COUNCIL MEETING COMMITTEE AGENDA  
Monday August 10, 2020 – 5:00 pm**

The City has implemented changes to our Public Meetings due to COVID-19. We invite the public to join us. You may connect by smart phone, tablet or computer and use this weblink: View on Facebook live <http://www.Facebook.com/DiscoverTravelersRest> or Zoom at <https://us02web.zoom.us/j/85346677399?pwd=dUd5TS8weXNXUHhRTjJNYXBITzFaQT09> Meeting ID: 853 4667 7399 Passcode: 4211456

- 1. Call to order, Mayor Amidon**
- 2. Approval of non-Committee item minutes** - Section 6 New Business and Section 7. Misc Matters
- 3. Public Works Committee**  
**Committee members: Kelly Byers, Jeff George and Sara Gilstrap**
  - a. Roll Call    Chair Byers
  - b. Approval Public Works Committee minutes July 6, 2020
  - c. Review Public Works Report for July
- 4. Public Safety Committee**  
**Committee members: Rick Floyd, Jeff George, Harvey Choplin, Kelly Byers and Brantly Vest**
  - a. Roll Call    Chair Floyd
  - b. Approval of Public Safety minutes July 6, 2020
  - c. Review Public Safety Reports for July
    - Fire Department
    - Police Department
    - Building Permits
    - Municipal Court
- 5. Planning and Development Committee**  
**Committee members: Brantly Vest, Grant Bumgarner, Kelly Byers, Harvey Choplin and Shaniece Criss**

a. Roll Call Chair Vest

b. Approval Planning & Development Committee minutes July 6, 2020

c. Discuss Short Term Rental properties, map and identified listings

**6. Personnel Committee**

**Committee members: Harvey Choplin, Rick Floyd, Grant Bumgarner, Kelly Byers and Brantly Vest**

a. Roll Call Chair Choplin

b. Personnel Handbook Update & presentation

c. Employee assessment results presentation

**7. New Business, Mayor Amidon**

a. Resolution R-02-20 for Pinestone Development Textile Mill Certification

b. Discussion and applications for Board of Zoning Appeals and Planning Commission

**8. Miscellaneous Matters**

Administrative Update

**9. Adjournment, Mayor Amidon**

**CITY OF TRAVELERS REST**  
**City Council Committee Meeting Minutes**  
**Monday July 6, 2020 – 5:00 P.M.**

The City has implemented changes to our Public Meetings due to COVID-19. We invite the public to join us by the means listed below:

Join the Zoom Meeting by smart phone, tablet or computer by following this weblink:

<https://us02web.zoom.us/j/89901991164> Meeting ID: 899 0199 1164

The following members were present at City Hall: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Rick Floyd, Jeff George, Brantly Vest and Sara Gilstrap(zoom). Also present were Eric Vinson, City Administrator, Charlene Carter, City Clerk, Patrea St. John, Planning Director, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Greg Robertson, Fire Chief, Mac McMakin, Assistant Fire Chief and City Attorney Mr. Robbie Childs. The media were notified, and members of the public attended through Zoom online.

**1. CALL TO ORDER**

Mayor Amidon called the meeting to order.

**2. Approval of Non-Committee minutes from June 8, 2020**

Councilmember Criss made the motion to approve and Councilmember Byers made the second and carried unanimously.

**3. Public Works Committee**

Committee members: Kelly Byers, Sara Gilstrap, Jeff George

- a. Chair Byers called the meeting to order by roll call  
Sara Gilstrap listened through Zoom
- b. Chair Byers made a motion to approve minutes from  
Committee meeting held June 8, 2020. The motion was seconded by  
Councilmember George.
- c. The Committee had reviewed the Public Works Report for June.  
Councilmember George asked if the SCDHEC grant had been submitted.
- d. Chair Byers made the motion for the Full Council to excuse to Executive  
Session to discuss Contractual and Legal matters related to provision of  
Solid Waste. Councilmember George seconded the motion.  
Chair Byers made the motion to return from Executive session and  
Councilmember George seconded the motion. Chair Byers made the  
motion for Ordinance O-15-20 Contractual Agreement to move to full  
Council for first reading. Chair Byers closed the committee with  
Councilmember George's second.

#### **4. Public Safety Committee**

Committee members: Rick Floyd, Harvey Choplin, Jeff George, Brantly Vest and Kelly Byers

- a. Chair Floyd called the meeting to order by roll call.
- b. Councilmember Choplin made a motion to approve minutes from Committee meeting held on June 8, 2020. The motion was seconded by Councilmember Vest and carried unanimously.
- c. The Committee reviewed the Public Safety Reports for June.  
Chair Floyd asked for an update if employees were healthy and safe. Chief Robertson and Chief Ford responded they are. Chief Ford gave an update on plans for the Saturday Unity March. He has met with the organizer and believe the intent for peacefulness and unity is paramount to her. The route and personnel has been established. Councilmember Choplin asked about community comments and any possible issues. Chief Ford stated he has proactively communicated with members of the community to address issues. There was steady requests for Building permits for June and Municipal Court has been scheduled for Thursday July 9, 2020. The City will implement provisions for Covid protection for Court proceedings.
- d. Chair Floyd opened the discussion to include Covid-19 current impacts on the business and community at large. Councilmembers provided input and discussed current Covid numbers and other local governments responses. Councilmember Criss suggested the Council take incremental steps such as a Resolution as a follow up to communications provided in recent months. The Council did discuss an Ordinance and questioned the enforcement required to impact the community. Administrator Vinson responded we will have a Resolution before Council at the July 16 meeting.
- e. Councilmember Byers made a motion to adjourn and Councilmember George seconded the motion.

#### **5. Planning and Development Committee**

Committee members: Brantly Vest, Grant Bumgarner, Kelly Byers, Harvey Choplin and Shaniece Criss

- a. Chair Vest called the meeting to order by roll call.
- b. Councilmember Criss made a motion to approve minutes from Committee meeting held on June 8, 2020. The motion was seconded by Councilmember Choplin and carried unanimously.

- c. The Committee received an update from Director St. John regarding the July 14 Neighborhood Meeting and clarified Developer's information.
- d. Director St. John provided information for a request to rezone property located at 230 Main St. A motion was made by Councilmember Bumgarner with Councilmember Byers second to send to full Council.
- e. The Committee had no further business and Councilmember George made a motion to adjourn with a second from Councilmember Criss

#### **6. New Business**

Mayor Amidon called Councilmember Byers for first reading. Councilmember Byers made the motion before Council to consider first reading of the Ordinance O-15-20 Contractual Agreement with Greater Greenville for the provision of Solid Waste. Councilmember George seconded the motion and carried unanimously.

#### **7. Miscellaneous Matters**

Administrator provided SCDOT update for the round about to start July 20.

#### **8. Adjournment**

There being no further business before Council and/or Committee, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember George and carried unanimously.

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Brandy Amidon, Mayor

Completed by

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Charlene Carter, City Clerk & Treasurer

Reviewed by

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Eric Vinson, City Administrator

## **Public Works Summary for July 2020**

- **Sanitation:** Still Tracking complaints on ACE. We had 24 calls for brush pick up.
- **Road and Bridge:** SCDOT was notified of six complaints to include four line of sight issues. The city was notified of and repaired four potholes. The stop sign at the corner of Keystone and Nolan Rd was replaced. The crosswalk signs for Main Street are scheduled to be installed on August 14. Two encroachment permits were signed.
- **Animal Control:** six complaint was reported with 5 impoundments. Four traps were set for cats.
- **Sewer:** Three sewer inspections were conducted. Two sewer evaluations were conducted on lots in the city. Three sewer verifications were done on lots in Grayson Point.
- **Building / Grounds Maintenance:** Versco is performing extra cleanings and disinfecting of the facility to keep our customers and employees safe as possible. The sink in the lobby restroom was repaired. A dehumidifier was placed in council chambers to help with the humidity issue in there. Both the generator at city hall and the fire station had PM pulled on them in July. Repairs are scheduled to be made next week. The locks on the front doors of the city hall lobby were adjusted.
- **Miscellaneous Items** Mulch is being installed on Main Street on the side that was not covered by the contractor.
- **Environmental:** We had thirteen environmental complaints and we were able to close out eight of these. See attached report for a total open and closed cases for the month of July.
- **Trash cans** We are getting a lot of good feedback on the new trash cans and recycle containers that were installed on Main Street We have applied for a grant to purchase new cans for trash and recycle cans that will be placed throughout the park and downtown areas. This grant will also cover some educational material for recycling to help the city better serve the residents. We were awarded \$21,990.00 in a recycle grant from DEHEC. This money will be used for various things to help increase our recycling program.

## Public Works Report

Month of July 2020

### 1. Sanitation

Calls for Brush Pick-Up	28
Complaints	8
Residential	8
Commercial	0

### 2. Roads & Bridges

Complaints	10
Resolved by City	4
DOT Notification	6

### 3. Animal Control

Complaints	6
Impoundments	5
Dispositions	6
Humane Society	2
Return to Owner	4

### 4. Sewer

Complaints	0
Resolved by City	0
Inspections	3

### 5. Environmental

Complaints	See Report
Resolved by City	
Summons Issued	

### 6. Fuel

Fuel Usage	212.029
M1	87.73
M2	124.29

## Environmental Cases for July 2020

### Case Report

07/01/2020 - 07/31/2020

Case #	Case Date	Complainant Name	Description	Status	Parcel Address
289	7/30/2020	Phillip Tate	Roof Damage	Open	306 GRAY RD
288	7/30/2020	Phillip Tate	Roof Damage	Open	435 25 DR
287	7/23/2020	Phillip Tate		Open	6505 STATE PARK RD
286	7/21/2020	Phillip Tate	High Grass	Open	117 COLONY
285	7/21/2020	Phillip Tate	High Grass	Closed	101 HILLTOP
284	7/21/2020	Phillip Tate	High Grass	Closed	105 WILD GEESE RD
283	7/20/2020	Phillip Tate	Vehicle No Tag	Open	412 MCELHANEY RD
282	7/14/2020	Phillip Tate	High Grass	Closed	205 BRANDT CT
281	7/14/2020	Phillip Tate	High Grass	Closed	202 BRANDT CT
280	7/6/2020	Phillip Tate	High Grass	Closed	304 POPLAR TRL
279	7/6/2020	Phillip Tate	High Grass	Closed	122 POINSETT HWY
278	7/6/2020	Phillip Tate	High Grass	Closed	120 POINSETT HWY
277	7/1/2020	Phillip Tate	High Grass	Closed	22 MCALLISTER



	<b>Litter Pickup 2020</b>		
<b>Month</b>	<b>Number of Bags</b>	<b>Vol.</b>	<b>Pounds</b>
<b>January</b>	50	12	1200
<b>February</b>	29	14	653
<b>March</b>	14	8	315
<b>April</b>	14	4	315
<b>May</b>	8	8	176
<b>June</b>	3	1	68
<b>July</b>	0	0	0
<b>August</b>	7	4	158
<b>September</b>			
<b>October</b>			
<b>November</b>			
<b>December</b>			
<b>Yearly Total</b>	125	51	2885

# Travelers Rest Fire Dept.

Travelers Rest, SC

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## Incidents for Zone for Date Range

Zone: All Zones | Start Date: 07/01/2020 | End Date: 07/31/2020

INCIDENT	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-429	311 - Medical assist, assist EMS crew	07/01/2020	10 SPRINGDALE DR	E-85,SQ-85
2020-430	311 - Medical assist, assist EMS crew	07/01/2020	400 N HWY 25 BYP	SQ-85
2020-431	311 - Medical assist, assist EMS crew	07/02/2020	TIGERVILLE RD / N HWY 25	AC-85,SQ-85
2020-432	311 - Medical assist, assist EMS crew	07/02/2020	1500 TRAILHEAD CT	SQ-85
2020-433	322 - Motor vehicle accident with injuries	07/02/2020	ROE RD	E-85,E-85A,SQ-85
2020-434	611 - Dispatched & cancelled en route	07/02/2020	11 HART ST	SQ-85
2020-435	140 - Natural vegetation fire, other	07/02/2020	42 PLAZA DR	SQ-85
2020-436	311 - Medical assist, assist EMS crew	07/02/2020	14 BENTON RD	SQ-85
2020-437	311 - Medical assist, assist EMS crew	07/03/2020	1 HAVENWOOD LN	E-85,SQ-85
2020-438	440 - Electrical wiring/equipment problem, other	07/03/2020	412 MCELHANEY RD	E-85,E-85A,SQ-85
2020-439	311 - Medical assist, assist EMS crew	07/04/2020	9 BENTON RD	SQ-85
2020-440	651 - Smoke scare, odor of smoke	07/04/2020	107 TOLAR RD	E-85,E-85A,SQ-85
2020-441	744 - Detector activation, no fire - unintentional	07/04/2020	925 N MAIN ST	E-85,E-85A,SQ-85
2020-442	311 - Medical assist, assist EMS crew	07/05/2020	1 HAVENWOOD LN	E-85
2020-443	611 - Dispatched & cancelled en route	07/07/2020	22 BENTON RD	E-85,E-85A,SQ-85
2020-444	311 - Medical assist, assist EMS crew	07/07/2020	1 HAVENWOOD LN	E-85,SQ-85
2020-445	500 - Service Call, other	07/07/2020	301 HAWKINS RD	SQ-85
2020-446	744 - Detector activation, no fire - unintentional	07/07/2020	3300 POINSETT HWY	AC-85,C-85,E-85,E-85A,SQ-85
2020-447	743 - Smoke detector activation, no fire - unintentional	07/08/2020	6805 STATE PARK RD	E-85,E-85A,SQ-85
2020-448	311 - Medical assist, assist EMS crew	07/08/2020	125 TRAILBLAZER DR	SQ-85

Only REVIEWED incidents included.

2020-449	311 - Medical assist, assist EMS crew	07/09/2020	925 N MAIN ST	E-85,E-85A,SQ-85
2020-450	611 - Dispatched & cancelled en route	07/09/2020	9 MCELHANEY RD	E-85,SQ-85
2020-451	611 - Dispatched & cancelled en route	07/09/2020	11 INA ST	E-85,E-85A,SQ-85
2020-452	311 - Medical assist, assist EMS crew	07/09/2020	116 TUBBS MOUNTAIN RD	E-85,SQ-85
2020-453	311 - Medical assist, assist EMS crew	07/09/2020	1 HAVENWOOD LN	E-85,SQ-85
2020-454	322 - Motor vehicle accident with injuries	07/10/2020	N MAIN ST / COOPER ST	E-85,E-85A,SQ-85
2020-455	322 - Motor vehicle accident with injuries	07/11/2020	POINSETT HWY / PALADIN PKWY	C-85,E-85,E-85A
2020-456	311 - Medical assist, assist EMS crew	07/11/2020	6307 STATE PARK RD	E-85
2020-457	743 - Smoke detector activation, no fire - unintentional	07/12/2020	110 HAWKINS RD	E-85,E-85A
2020-458	311 - Medical assist, assist EMS crew	07/12/2020	412 MCELHANEY RD	E-85,SQ-85
2020-459	735 - Alarm system sounded due to malfunction	07/13/2020	1915 ESTRIDGE CT	AC-85,C-85,E-85,E-85A,SQ-85
2020-460	744 - Detector activation, no fire - unintentional	07/13/2020	104 WENDFIELD DR	AC-85,E-85A
2020-461	311 - Medical assist, assist EMS crew	07/14/2020	1500 TRAILHEAD CT	SQ-85
2020-462	321 - EMS call, excluding vehicle accident with injury	07/14/2020	1 HAVENWOOD LN	E-85,E-85A
2020-463	735 - Alarm system sounded due to malfunction	07/15/2020	3300 POINSETT HWY	AC-85,C-85,E-85,E-85A,SQ-85
2020-464	735 - Alarm system sounded due to malfunction	07/15/2020	49 BROOKSIDE DR	E-85,E-85A,SQ-85
2020-465	735 - Alarm system sounded due to malfunction	07/16/2020	49 BROOKSIDE DR	E-85,E-85A,SQ-85
2020-466	324 - Motor vehicle accident with no injuries.	07/16/2020	301 N MAIN ST	C-85,E-85,E-85A
2020-467	311 - Medical assist, assist EMS crew	07/16/2020	49 BROOKSIDE DR	E-85
2020-468	730 - System malfunction, other	07/17/2020	49 BROOKSIDE DR	AC-85,C-85,E-85,E-85A
2020-469	322 - Motor vehicle accident with injuries	07/17/2020	N HWY 25 / STATE PARK RD	E-85
2020-470	324 - Motor vehicle accident with no injuries.	07/17/2020	28 WALNUT LN	E-85,E-85A
2020-471	743 - Smoke detector activation, no fire - unintentional	07/18/2020	110 HAWKINS RD	E-85,E-85A,SQ-85
2020-472	735 - Alarm system sounded due to malfunction	07/18/2020	110 HAWKINS RD	C-85,E-85,E-85A,SQ-85

Only REVIEWED incidents included.

2020-473	311 - Medical assist, assist EMS crew	07/18/2020	1 HAVENWOOD LN	E-85,SQ-85
2020-474	745 - Alarm system activation, no fire - unintentional	07/18/2020	795 MARY PEACE STERLING CIR	E-85,E-85A,SQ-85
2020-475	311 - Medical assist, assist EMS crew	07/18/2020	23 MONTFORD CT	E-85,SQ-85
2020-476	611 - Dispatched & cancelled en route	07/20/2020	5 NOLAN RD	SQ-85
2020-477	500 - Service Call, other	07/20/2020	WILLIAMS RD / TILSTON LN	SQ-85
2020-478	311 - Medical assist, assist EMS crew	07/20/2020	125 POINSETT COMMON DR	SQ-85
2020-479	744 - Detector activation, no fire - unintentional	07/20/2020	1 HAVENWOOD LN	E-85,E-85A,S-85
2020-480	311 - Medical assist, assist EMS crew	07/21/2020	509 PARIS VIEW DR	SQ-85
2020-481	311 - Medical assist, assist EMS crew	07/21/2020	552 ROE CENTER CT	E-85,SQ-85
2020-482	622 - No incident found on arrival at dispatch address	07/21/2020	3300 POINSETT HWY	E-85,E-85A,SQ-85
2020-483	621 - Wrong location	07/21/2020	117 MOTOR BOAT CLUB RD	SQ-85
2020-484	311 - Medical assist, assist EMS crew	07/21/2020	101 WATSON RD	E-85,SQ-85
2020-485	311 - Medical assist, assist EMS crew	07/22/2020	109 N MAIN ST	SQ-85
2020-486	551 - Assist police or other governmental agency	07/22/2020	100 INSPIRATIONAL WAY	ATV85
2020-487	745 - Alarm system activation, no fire - unintentional	07/22/2020	110 HAWKINS RD	AC-85,C-85,E-85,E-85A,SQ-85
2020-488	311 - Medical assist, assist EMS crew	07/23/2020	252 LITTLE TEXAS RD	E-85,E-85A,SQ-85
2020-489	311 - Medical assist, assist EMS crew	07/23/2020	6805 STATE PARK RD	E-85
2020-490	735 - Alarm system sounded due to malfunction	07/24/2020	3300 POINSETT HWY	E-85,E-85A,SQ-85
2020-491	745 - Alarm system activation, no fire - unintentional	07/24/2020	50 ARBORETUM LN	E-85,E-85A,SQ-85
2020-492	311 - Medical assist, assist EMS crew	07/24/2020	6 MCALLISTER ST	E-85,SQ-85
2020-493	735 - Alarm system sounded due to malfunction	07/24/2020	27 WEST RD	E-85,E-85A,SQ-85
2020-494	740 - Unintentional transmission of alarm, other	07/25/2020	8 CENTER ST	AC-85,C-85,E-85,E-85A
2020-495	311 - Medical assist, assist EMS crew	07/25/2020	0 N HWY 25 BYP	E-85
2020-496	440 - Electrical wiring/equipment problem, other	07/25/2020	142 LINDSEY LAKE RD	E-85A
2020-497	311 - Medical assist, assist EMS crew	07/25/2020	100 WALNUT LN	E-85A

Only REVIEWED incidents included.

2020-498	743 - Smoke detector activation, no fire - unintentional	07/26/2020	1 HAVENWOOD LN	E-85,E-85A
2020-499	743 - Smoke detector activation, no fire - unintentional	07/27/2020	1 HAVENWOOD LN	E-85,E-85A
2020-500	611 - Dispatched & cancelled en route	07/27/2020	1 HAVENWOOD LN	E-85,E-85A,SQ-85
2020-501	611 - Dispatched & cancelled en route	07/28/2020	ROE FORD RD / N HWY 25 BYP	AC-85,C-85,E-85,E-85A
2020-502	322 - Motor vehicle accident with injuries	07/29/2020	131 MIDWOOD RD	E-85,SQ-85
2020-503	311 - Medical assist, assist EMS crew	07/29/2020	252 LITTLE TEXAS RD	SQ-85
2020-504	311 - Medical assist, assist EMS crew	07/30/2020	807 N MAIN ST	E-85,SQ-85
2020-505	711 - Municipal alarm system, malicious false alarm	07/31/2020	304 WEST RD	E-85,E-85A,SQ-85
2020-506	131 - Passenger vehicle fire	07/31/2020	3 PARIS VIEW DR	E-85,E-85A

**Total # Incidents: 78**

Only REVIEWED incidents included.

# Travelers Rest Fire Dept.

Travelers Rest, SC

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## Occupancies Inspected for Date Range

Start Date: 07/01/2020 | End Date: 07/31/2020

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
(VACANT) Travelers Rest Reformed	358	3 Plaza DR		07/07/2020
Presbyterian Church	348	223 N Poinsett HWY #B	North End	07/07/2020
Barrett Survey Group	597	110 S Main ST		07/07/2020
Bedazzled for Hair	588	106 S Main ST		07/07/2020
Beyond The Threads	316	123 N Poinsett HWY		07/07/2020
Calvary Chapel	332	216 N Poinsett HWY		07/07/2020
Field House Bar and Grill	334	223 N Poinsett HWY #A		07/07/2020
Foothill Chiropractic	356	1 Plaza DR #A		07/07/2020
Forrest Oil	357	1 Plaza DR #B		07/07/2020
Forrest Oil Building 2	544	110 S Main ST		07/07/2020
Goose Feathers	337	227 N Poinsett HWY		07/07/2020
Marcy's	520	316-B Poplar Street EXT	Downtown	07/07/2020
Naturally Unique Photography	558	108 S Main ST		07/07/2020
Pace Running Shop	319	133 N Poinsett HWY		07/07/2020
Path Finder Detective & Recovery		128 S Main ST #Suite-212	Downtown	07/22/2020
Trailside Counseling	518	306a N Poinsett HWY #C	Downtown	07/07/2020
Tsp enterprises	382	511 Roe RD		07/13/2020
Waffle House				

# of Occupancies Inspected: 17

% Occupancies Inspected: 3.37

# Travelers Rest Fire Dept.

Travelers Rest, SC

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## Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Start Date: 07/01/2020 | End Date: 07/31/2020

Personnel Name	Total hours
Almeida, Josh C	24:00
Carter, Lee	16:00
Crain, Barry M	4:00
Gilstrap, Matt W	24:00
Herman, Larry Dean	22:00
Irvin, Sean	4:00
Kelly, Christian B	24:00
Lewis, Robert T	4:00
Little, Adam C	24:00
McCarson, Brad C	20:00
McMakin, James E	22:00
Owen, Patricia A	14:00
Perkins, Lee A	10:00
Robertson, Gregory W	22:00
Shupe, Jacob C	14:00
Smith, Christopher L	20:00
Count of Personnel : 16	Total Agency Training Hours : 268:00

# Travelers Rest Fire Dept.

Travelers Rest, SC

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## Fuel Usage for Vehicle Number for Apparatus for Date Range

Apparatus: All Apparatus | Vehicle(s): All Vehicles | Start Date: 07/01/2020 | End Date: 07/31/2020

COMPLETED DATE	DONE BY	HOURS	MILES	FUEL VOLUME	DEF VOLU	COST	COMPLETED NOTES
<b>Apparatus: C-85 Vehicle: 2011 F150</b>							
07/06/2020	Gregory Robertson		67081	26.00			
07/10/2020	Christian Kelly		67198	11.60			
07/20/2020	Gregory Robertson		67459	27.00			
07/27/2020	Gregory Robertson		67602	13.50			
Apparatus Totals:		0.00	521.00	78.10			
<b>Apparatus: E-85 Vehicle: 2003 KME Pumper</b>							
07/01/2020	Matt Gilstrap	6419	64120	23.80			
07/07/2020	Matt Gilstrap	6424	64150	17.90			
07/12/2020	Brad McCarson	6431	64195	25.60			
07/16/2020	Matt Gilstrap	6436	64232	19.00			
07/22/2020	Matt Gilstrap	6443	64273	25.40			
07/23/2020	Patricia Owen	6447	64287	9.00			
07/31/2020	Matt Gilstrap	6453	64333	24.10			
Apparatus Totals:		34.00	213.00	144.80			
<b>Apparatus: E-85A Vehicle: 1997 Sutphen Pumper</b>							
07/16/2020	Christian Kelly	7458	57534	20.40			
07/22/2020	Christian Kelly	7463	57579	13.60			
07/29/2020	Josh Almeida	7469	57644	19.50	0.00		
Apparatus Totals:		11.00	110.00	53.50	0.00		
<b>Apparatus: FS Tr Vehicle: Fire Safety Trailer</b>							
07/10/2020	Matt Gilstrap		88024	22.50			
Apparatus Totals:		0.00	0.00	22.50			
<b>Apparatus: SQ-85 Vehicle:</b>							
07/04/2020	Lee Carter		41116.3	15.30			
07/06/2020	Adam Little		41154	11.70			Spare gas cans
07/09/2020	Adam Little		41243	15.00			
07/13/2020	Lee Carter		41301	8.00			
07/20/2020	Adam Little		41365	11.00			
07/24/2020	Adam Little		41440	11.50			
Apparatus Totals:		0.00	323.70	72.50			
Total For All:		45.00	1167.70	371.40			

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF. Volume' represent the amount



# Case Report For July 2020

1. Walmart Shoplifting: Retail theft continues to affect our city. 21 calls for shoplifting during the month of July. 13 were arrested and in possession of narcotics. Most property was turned back over to the Walmart.
2. Responded to 36 traffic collisions during the month of July. 29 accidents occurred on the roadway, 7 were private property or assisting other agency.
3. 4 people were arrested for DUI during the month of July.
4. Patrol Officers had 8 animal calls during the month of July. 4 on week days, 3 on weekends, 1 on week nights.
5. 4- Calls for public intoxication during the month of July. 2- Arrest.
6. July events in the city: 4- Farmer Markets
7. Grand Jury 4 cases for July.
8. Walmart had 54 calls for service (not including traffic stops and extra patrols).
9. 4- vehicles towed from Walmart for shoplifting during July.

## Travelers Rest Police

### Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW	TP01	44A	Alarm_Audible	1	0.04%
LAW		72	Fraud_Forgery/Deceit	1	0.04%
LAW		71D	Noise_Fireworks	1	0.04%
LAW		36	Officer_Extra Patrol Bus/Resd	6	0.22%
LAW		29	Officer_Follow up	2	0.07%
LAW		92B	Property_Recovered Property	1	0.04%
LAW		64	Traffic_Traffic Control	1	0.04%
LAW		56	Traffic_Traffic Stop	10	0.36%
LAW		53B	Vehicle_Abandoned	1	0.04%
LAW		53E	Vehicle_Stranded Motorist	1	0.04%
LAW		ZTP50C	ZTP_Accident_Hit and Run	3	0.11%
LAW		ZTP50B	ZTP_Accident_Injuries	2	0.07%
LAW		ZTP50	ZTP_Accident_No Injuries	25	0.90%
LAW		ZTP50PP	ZTP_Accident_Private Property	5	0.18%
LAW		ZTP44A	ZTP_Alarm_Audible	37	1.33%
LAW		ZTP44CS	ZTP_Alarm_Commercial Silent	6	0.22%
LAW		ZTP71BC	ZTP_Animal_Barking/Nuisance	4	0.14%

## Travelers Rest Police

### Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP71A	ZTP_Animal_Loose	7	0.25%
LAW		ZTP86	ZTP_Assault	1	0.04%
LAW		ZTP85	ZTP_Breaking and Entering Burg	2	0.07%
LAW		ZTP85D	ZTP_Burglary_Auto/Vehicles	1	0.04%
LAW		ZTP85C	ZTP_Burglary_Residence	1	0.04%
LAW		ZTP34B	ZTP_Check_Welfare Check	13	0.47%
LAW		ZTP74	ZTP_Damage_Malicious	5	0.18%
LAW		ZTP81	ZTP_Disturbance	17	0.61%
LAW		ZTP80A	ZTP_Domestic_Verbal	7	0.25%
LAW		ZTP33	ZTP_EMS Req Assistance	10	0.36%
LAW		ZTP14A	ZTP_Escort_Adult	22	0.79%
LAW		ZTP14J	ZTP_Escort_Juvenile	1	0.04%
LAW		ZTP40	ZTP_Fire_Call	21	0.75%
LAW		ZTP72	ZTP_Fraud_Forgery/Deceit	7	0.25%
LAW		ZTP76C	ZTP_Harassing_Calls	1	0.04%
LAW		ZTP41C	ZTP_Help_Routine Assist	4	0.14%
LAW		ZTP73	ZTP_Intoxicated_Person	1	0.04%
LAW		ZTP30D	ZTP_K9_Usage	1	0.04%
LAW		ZTP84C	ZTP_Larceny_Petit Larceny	8	0.29%

## Travelers Rest Police

### Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP91	ZTP_Littering	1	0.04%
LAW		ZTP75	ZTP_Missing_Person	1	0.04%
LAW		ZTP71D	ZTP_Noise_Fireworks	12	0.43%
LAW		ZTP71C	ZTP_Noise_Loud Music	5	0.18%
LAW		ZTP15	ZTP_Non Criminal Service	19	0.68%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	1,909	68.45%
LAW		ZTP29	ZTP_Officer_Follow Up	77	2.76%
LAW		ZTP19	ZTP_Officer_Report To	15	0.54%
LAW		ZTP79	ZTP_Officer_Special Operation	12	0.43%
LAW		ZTP81B	ZTP_Phone_911 Hangup Call	2	0.07%
LAW		ZTP92C	ZTP_Property_Found Property	4	0.14%
LAW		ZTP92B	ZTP_Property_Recovered Prop	1	0.04%
LAW		ZTP52B	ZTP_Roadway_Obstruction	10	0.36%
LAW		ZTP52TL	ZTP_Roadway_Traffic Light	1	0.04%
LAW		ZTP24	ZTP_See Complainant	21	0.75%
LAW		ZTP84D	ZTP_Shoplifting	15	0.54%
LAW		ZTP88	ZTP_Suspicious_Person	50	1.79%
LAW		ZTP57B	ZTP_Traffic_Reckless Driver	4	0.14%
LAW		ZTP64	ZTP_Traffic_Traffic Control	7	0.25%

## Travelers Rest Police

### Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP56	ZTP_Traffic_Traffic Stop	247	8.86%
LAW		ZTP61	ZTP_Traffic_Working Radar at L	42	1.51%
LAW		ZTP77	ZTP_Trespassing	3	0.11%
LAW		ZTP53B	ZTP_Vehicle_Abandoned	30	1.08%
LAW		ZTP53E	ZTP_Vehicle_Stranded Motorist	9	0.32%
LAW		ZTP53C	ZTP_Vehicle_Suspicious	44	1.58%
LAW		ZTP87B	ZTP_Vehicle_Vehicle Theft	1	0.04%
LAW		ZTP83	ZTP_Vice_Narcotics	2	0.07%
LAW		ZTP78B	ZTP_Warrant_Warrant Service	6	0.22%
LAW		ZTP49B	ZTP_Weapon_Discharge	2	0.07%
					2,789
LAW	TP02	ZTP50B	ZTP_Accident_Injuries	1	2.13%
LAW		ZTP71A	ZTP_Animal_Loose	1	2.13%
LAW		ZTP33	ZTP_EMS Req Assistance	2	4.26%
LAW		ZTP40	ZTP_Fire_Call	5	10.64%
LAW		ZTP84C	ZTP_Larceny_Petit Larceny	1	2.13%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	24	51.06%
LAW		ZTP19	ZTP_Officer_Report To	1	2.13%

## Travelers Rest Police

### Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP52B	ZTP_Roadway_Obstruction	1	2.13%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	10	21.28%
LAW		ZTP53B	ZTP_Vehicle_Abandoned	1	2.13%
				47	
LAW	XX1	ZTP81	ZTP_Disturbance	1	11.11%
LAW		ZTP41C	ZTP_Help_Routine Assist	3	33.33%
LAW		ZTP29	ZTP_Officer_Follow Up	1	11.11%
LAW		ZTP19	ZTP_Officer_Report To	1	11.11%
LAW		ZTP52B	ZTP_Roadway_Obstruction	1	11.11%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	2	22.22%
				9	2,845

# TRAVELERS REST POLICE DEPARTMENT-JULY 2020 VEHICLE REPORT

VEHICLE	ASSIGNMENT	BEGINNING MILEAGE	ENDING MILEAGE	TOTAL MILEAGE	MAINTENANCE THIS MONTH	MAINTENANCE OVER LIFE OF VEHICLE
10	Chief	111685	111897	212		\$9,295.29
77	Patrol	55974	57351	1377		\$2,944.18
78	Patrol	49512	50044	532		\$1,940.05
79	Patrol	48295	48993	698		\$11,058.23
80	Patrol	59965	60745	780		\$2,572.70
81	Patrol	52256	52904	648		\$9,695.79
307	SRO-Humvee	39594	39594	0		\$2,658.96
284	Patrol	70794	71469	675		\$3,772.73
285	Patrol	57416	58173	757	\$645.68	\$4,202.88
938	Patrol	16302	17085	783	\$484.26	\$830.52
351	Spare	132457	132457	0		\$20,378.00
370	Spare	81648	81690	42		\$4,003.88
371	Spare	76533	76870	337		\$3,420.38
675	Detective	151603	153011	1408		\$6,673.93
939	Patrol	22270	22830	560		\$448.22
146	Patrol	45918	46222	304		\$1,266.18
982	Investigator	135413	136848	1435		\$0.00
122	Patrol	33588	34674	1086		\$1,759.11
123	Patrol	33928	34727	799		\$936.12
977	SRO	67114	67615	501		\$2,746.11
<b>TOTAL this month</b>				<b>11634</b>	<b>\$1,129.94</b>	

**Municipal Court**  
**Monthly Report for July 2020**  
**COVID-19**

	Prior Month	Current Month	Year to Da (7/1/2020)
<b>Total Fines Processed</b>	\$2,075.00	\$3,664.52	\$3,664.52
<b>State Disbursement</b>	\$1,018.92	\$1,978.40	\$1,978.40
<b>City Disbursement (General Fund)</b>	\$931.32	\$1,408.15	\$1,408.15
<b>City Disbursement (Restricted)</b>	\$124.76	\$277.97	\$277.97
<b>Warrants Issued</b>	17	25	25
<b>Citations Issued</b>	62	80	80
<b>Criminal Cases Adjudicated</b>	13	16	16
<b>Traffic Cases Adjudicated</b>	1	12	12
<b>Total Cases Adjudicated</b>	14	28	28
<b>Jury Trials Requested</b>	0	3	3
<b>Jury Trials Held</b>	0	0	0
<b>Jury Trial (Pleas/Forfeited)</b>	1	2	2
<b>Cases Carried Over for Trial</b>	8	11	N/A



# MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of JULY 2020

## Municipal Court Cases

Total Fines		\$	<u>1,408.15</u>
Conviction Surcharges		\$	<u>100.00</u>
DUI Assessment		\$	<u>237.00</u>
DUS Assessment	\$		<u>0.00</u>
Insurance Fraud (See Form A)	\$		
Cruelty to Animals (See Form B)	\$		
Wildlife	\$		
Size & Weight	\$		
Carrier of Household Goods and Hazardous Waste	\$		
Other Assessments		\$	<u>1,919.37</u>

## Transfer Cases from General Sessions Court

Fines	\$	
Conviction Surcharge	\$	
DUI Assessment	\$	
Other Assessments	\$	
Bond Estreatments	\$	
TOTAL	\$	<u>3,664.52</u>

Signed J. Twitty  
Municipal Judge

Date August 3, 2020

## ATTACHMENT F

Total Amount Allocated to State	\$	<u>1978.40</u>
Total Amount Allocated to Victim Assistance Fund	\$	<u>277.97</u>



**THE HONORABLE CURTIS M. LOFTIS, JR.**  
State Treasurer

Municipal Name: City of Travelers Rest

Municipal Code: 2829

Date Submitted: 8/3/2020

Collection Period Beginning (Month/Year): 7/1/2020

Collection Period Ending (Month/Year): 7/30/2020

**SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM**

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	20-1-375		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-53-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-35		DC
DD	Highway Work Zone - Department of Public Safety	65%	56-5-1515		DD
DE	Highway Work Zone - State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct ( <i>New as of 7/1/2019</i> )	100%	15-17-530		DF
<b>DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/ PULLOUT</b>					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout - \$100	100%	56-1-460		F
G	Municipal DUI Assessment- \$12 Per Case	100%	56-5-2955	\$12	G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211	\$100	H
I	Municipal DUI DPS Pullout- \$100	100%	56-5-2930 & 2945	\$100	I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-LED \$25	100%	56-5-2950(E)	\$25	IA
<b>SURCHARGES</b>					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)		J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-212(A)	\$325	K
KA	Municipal Criminal Justice Academy \$5 Surcharge ( <i>Terminated 6/30/16</i> )	100%	14-1-240(A)		KA
<b>OTHER ASSESSMENTS - STATE SHARE</b>					
L	Municipal- 107.5%	85.84%	14-1-208	\$1416.40	L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-350(C)		LA
M	<b>TOTAL REVENUE DUE TO STATE TREASURER</b>			<b>\$ 1,978.40</b>	<b>M</b>

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208	\$177.97	N
O	Surcharges-Municipal	100%	14-1-211	\$100.00	O
OA	Other Assessments-Municipal	9.17%	17-22-350(C)		OA
P	<b>TOTAL RETAINED FOR VICTIM SERVICES</b>			<b>\$ 277.97</b>	<b>P</b>

Comments: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact Person Email: \_\_\_\_\_

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: \_\_\_\_\_

*Charlene Carter*

Municipal Treasurer Email: charlene@travelersrestsc.com

\*Note: This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasurer, even if there are no Collections.

Form can be emailed to [court.fines@sto.sc.gov](mailto:court.fines@sto.sc.gov). If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) PRIOR to transmission.

Wade Hampton Building, 1200 Senate Street, Suite 214  
Columbia SC, 29201

(803) 734-2101 | Court Fines Fax (803) 734-2161  
[www.treasurer.sc.gov](http://www.treasurer.sc.gov)

Travelers Rest Building Permit Report

Summary Report By Month 2020

	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	YTD 2020
<b>PERMITS ISSUED:</b>													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	7	4	6	3	1	5	4						30
COMMERCIAL NEW CONSTRUCTION	3	0	1	0	1	1	0						6
OTHER NEW CONSTRUCTION	0	0	0	0	0	0	0						0
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	5	6	1	2	12	11	8						45
SIGN PERMITS	4	1	1	0	1	2	1						10
RESIDENTIAL RENOVATION	2	2	0	2	5	3	4						18
COMMERCIAL RENOVATION	1	3	2	1	0	1	1						9
MOBILE HOMES	0	0	0	0		0	0						0
MOBILE HOMES Removed	0	0	0	0		1	0						1
<b>TOTAL PERMITS ISSUED</b>	<b>22</b>	<b>16</b>	<b>10</b>	<b>8</b>	<b>20</b>	<b>24</b>	<b>18</b>						<b>118</b>
<b>FEES COLLECTED:</b>													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	\$8,304	\$4,471	\$6,624	\$2,991	\$1,132	\$4,600	\$11,090						\$39,213
COMMERCIAL NEW CONSTRUCTION	\$58,187	\$0	\$3,155	\$0	\$933	\$2,535	\$0						\$64,810
OTHER NEW CONSTRUCTION	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	\$260	\$250	\$30	\$110	\$476	\$512	\$354						\$1,992
SIGN PERMITS	\$40	\$110	\$10	\$0	\$20	\$30	\$200						\$410
RESIDENTIAL RENOVATION	\$521	\$93	\$0	\$144	\$730	\$582	\$489						\$2,070
COMMERCIAL RENOVATION	\$681	\$343	\$1,274	\$48	\$0	\$205	\$63						\$2,614
MOBILE HOMES	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
PLAN REVIEW	\$1,263	\$4,873	\$838	\$3,300	\$0	\$463	\$150						\$10,887
<b>TOTAL FEES COLLECTED</b>	<b>\$69,256</b>	<b>\$10,140</b>	<b>\$11,931</b>	<b>\$6,593</b>	<b>\$3,291</b>	<b>\$8,927</b>	<b>\$12,346</b>						<b>\$122,484</b>
<b>INSPECTIONS PERFORMED:</b>													
ELECTRICAL	39	25	18	31	19	42	45						219
PLUMBING	30	30	20	27	16	38	28						189
MECHANICAL	38	40	30	45	26	48	57						284
BUILDING	46	35	32	32	22	40	1						208
MANUFACTURED HOMES	0	0	0	0	0	0	0						0
Certificates of Occupancy	3	7	2	10	1	8	3						34
MOBILE HOMES Removed	0	0	0	0	0	0	0						0
Demolition	0	0	0	0	0	0	0						0
<b>TOTAL INSPECTIONS PERFORMED</b>	<b>153</b>	<b>137</b>	<b>100</b>	<b>145</b>	<b>84</b>	<b>168</b>	<b>134</b>						<b>921</b>
<b>CODE ENFORCEMENT CASES:</b>													
NEW CASES		4	13	33	12	21	11						63
ACTIVE CASES		1	5	19	7	13	6						32
CLOSED CASES		3	8	14	5	8	5						31

# SHORT TERM RENTALS

Presently, Travelers Rest allows short term rentals (rentals lasting a duration of 30 days or less) on a property if that property is zoned C-2 Commercial District or S-1 Services District.

The past few years have seen an increase in short term rental properties, and thus many South Carolina cities and towns have made an attempt to regulate and maintain such development.

Common regulations include:

- Required permit or business license
  - Folly Beach requires an annual business license, the cost of which is determined by the gross rental income for the previous year. The first \$2,000 of gross rental income is \$145, with each additional \$1,000 costing \$2.75. The city also requires a rental registration in addition to the business license.
  - Mauldin requires both an annual business license and a short term rental license from the city.
  - In Seneca, property owners must submit an application for a short-term rental unit to the zoning administrator.
  - Clemson requires property owners to register dwellings intended for short term rental with the City Planning and Codes Office. Registrations must be completed annually and cost \$100 each year.
  - Kiawah Island requires an annual business license to be renewed with the town each year. Each yearly renewal is \$500.
  - Isle of Palms requires a short term rental license to be renewed annually. The cost of this license is based on the property's gross rental income for the previous year: \$350 for the first \$2,000 of gross rental income and \$4.60 for each \$1,000 thereafter.
  - Marion requires an annual short term rental license. The fee for each license is \$50.
  - **It is important to note that, in almost all cases, registration permits are exempted if the property is rented no more than two times per year for a total period of no more than two weeks (14 days).**
- Occupancy restrictions
  - Mauldin allows no more than six adults and eight people total at any short term rental.
  - Seneca restricts the maximum occupancy to no more than two guests per bedroom or twelve guests total, whichever is less.
  - Clemson restricts the maximum occupancy to no more than two persons per bedroom or ten people total, whichever is less.
  - Kiawah Island restricts occupancy to two persons per bedroom plus an additional two people.

- In Isle of Palms, overnight occupancy is capped at the fewer of two persons per bedroom or twelve people total. The maximum occupancy at any time is no more than 40 people.
- Parking regulations
  - Mauldin restricts the number of cars able to be parked outside the rental to one per bedroom or four cars total, whichever is less.
  - Seneca stipulates that each rental should have at least one paved parking space, with additional parking as needed.
  - Isle of Palms restricts the number of cars. There must be at least two parking spaces, but the number of cars allowed is capped at the greater of one per bedroom or one per 2.5 persons in the maximum overnight occupancy count.
- Signage prohibitions
  - Mauldin, Seneca, and Clemson prohibit any signage that advertises the property as a short term rental.
- Property manager requirements
  - Seneca requires that short term rentals must have a local property manager. The owner may act as the property manager, but if he manages more than one short term rental, he must have a business license to do so. Other property managers are required to carry a business license, either individually or through a professional agency.
  - Clemson requires that all short term rentals that are not owner occupied (meaning that the owner does not also live on the property) must have an agency located within 75 miles of the property that is responsible for the care and maintenance of the dwelling.
  - Kiawah Island requires that there is an agent that is available to respond to any issues arising within two hours. This agent may be the property owner or someone designated by the owner.
- Inspections
  - Clemson requires annual compliance inspections with the city's Life Safety and Sanitation Requirements.
  - Kiawah Island requires that a property, upon its first application for an annual business license, must be inspected for code compliance.
  - Marion requires an inspection to ensure that short term rentals comply with safety codes.

Other less common regulations can be found in various South Carolina municipalities. Some of those worth consideration include:

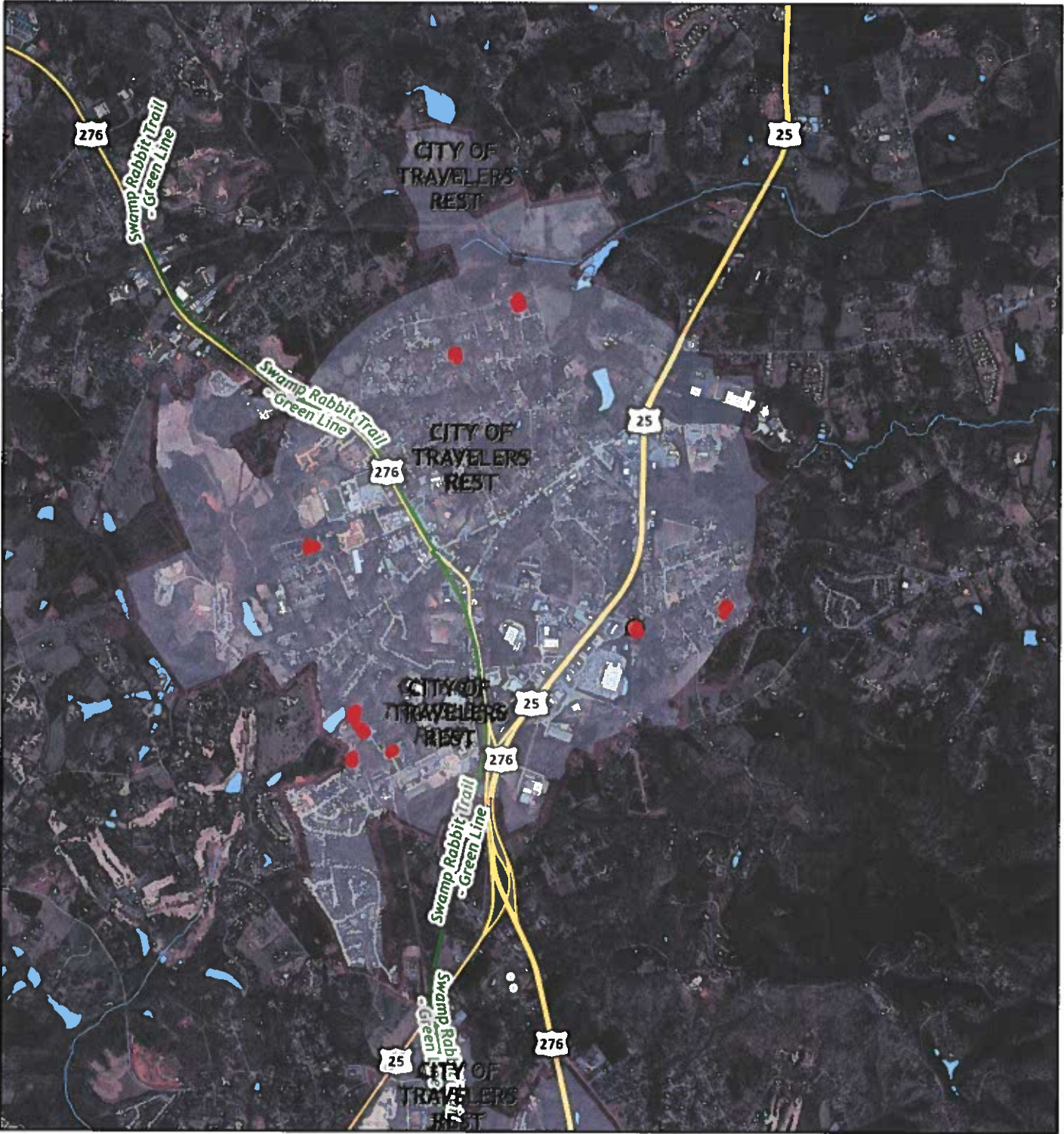
- Tega Cay explicitly prohibits short term rentals in residential areas, except as an owner-occupied bed and breakfast. However, they have no strict policy of enforcement.

If the city receives a complaint, they will send a letter of notification to the homeowner explaining the violation.

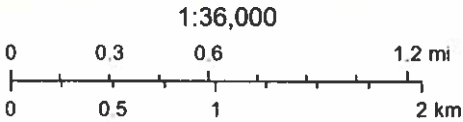
- Isle of Palms stipulates that only single family homes in their entirety may be rented. Renting private rooms or ADUs is not allowed.
- Similarly, Mauldin requires that only stand alone buildings may be rented. This means that a homeowner cannot rent a room or suite within their home, but they may rent their entire home or a separate dwelling on the property.
- Clemson requires that short term rental properties may only be rented for a maximum of 25 days per year, total.

Finally, some municipalities do not strictly regulate short term rentals. For example, Cheraw does not regulate short term rentals, but their Code of Ordinances does provide for the conditions in which a short term rental could be deemed a public nuisance and the owner held responsible for a criminal misdemeanor if the problem persists. Many others provide no ordinances for regulation whatsoever.

Greenville County, SC



July 16, 2020



Greenville County GIS Division, Greenville, South Carolina, Greenville County GIS Division, Greenville, South Carolina, Greenville County, South Carolina GIS Division



# Locations:

A		B		C		D	E
	Website		Website		Website		Website
1	Airbnb		<a href="#">Welsummer House-TR/Greenville/Furman/SR Bike Trail</a>		5 Spur Drive	Entire House	
2	Airbnb		<a href="#">Claire's tearoom/artist suite</a>		9 Duchess Court	In-Law Suite	
3	Airbnb		<a href="#">Claire's Moroccan Room</a>		9 Duchess Court	Private Room	
4	Airbnb		<a href="#">Travelers Rest Retreat</a>		9 Williams Road	Entire House	<a href="#">has summons</a>
5	Vrbo		<a href="#">Walk to the Trail, Downtown TR, and the Farmers Market at the Park</a>		4 Applegate Court	Entire House	
6	Vrbo		<a href="#">Trail Blazer-Park Setting w/ Running Creek /Greenville/TR, Biking, Hiki</a>		30 Montford Court	Entire House	<a href="#">Jun-20</a>
7	Vrbo		<a href="#">Walk to Downtown TR, The Swamp Rabbit Trail, and the Farmers Mar</a>		303 Southcreek Drive	Entire House	
8	Vrbo		<a href="#">Down town Travelers rest walking to swamp rabbit bike trail</a>		237 Lorraine Drive	Entire House	<a href="#">Nov. 2019</a>
9	Vrbo		<a href="#">Swamp Rabbit Retreat</a>		206 Roosevelt Avenue	Entire House	
10	Vrbo		<a href="#">Trail Blazer-Greenville/Travelers Rest: Biking, Hiking, Furman Universi</a>		307 Southcreek Drive	Entire House	
11	Airbnb		<a href="#">Foothills Cottage - Greenville, Paris Mountain</a>		110 N End Circle	Entire House	
12	Airbnb		<a href="#">Comfy cozy</a>		No way to tell - near downtown,	Private Room	
13	Airbnb		<a href="#">A room with a view</a>		No way to tell - in or near Watsc	Private Room	
14	Airbnb		<a href="#">Better than a hotel</a>		Same property as A Room With Private Room	Private Room	
15	Airbnb						





## **M E M O R A D U M**

**TO:** Personnel Committee/City Council

**FROM:** Eric Vinson, City Administrator

**DATE:** August 6, 2020

**SUBJECT:** Employee Handbook Update

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The City has worked with our Human Resources Consultant, Shellie Horaski, from Find Great People and the City Attorney to review and update the City's Employee Handbook. The Employee Handbook was last updated in 2007. The updated handbook is provided for your review. New language and changes are underlined. All other language in normal font is existing language retained from our current handbook.

Most policies listed above were updated or expanded to ensure compliance or to further protect the City. Substantive changes to existing policies include the following:

- Residency Requirement changed from 15-mile radius to 20-mile radius
- Annual maximum sick days carried over changed from 120 days to 90 days.
- Employee Birthday Holiday replaced by Day After Thanksgiving
- Payed Overtime is preferred method of compensation for overtime hours worked with Comp. Time being optional compensation.

A complete summary of changes will be presented to the Personnel Committee. Adoption of the new handbook requires City Council approval by resolution.



## **M E M O R A D U M**

**TO:** City Council

**FROM:** Eric Vinson, City Administrator

**DATE:** August 6, 2020

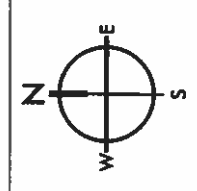
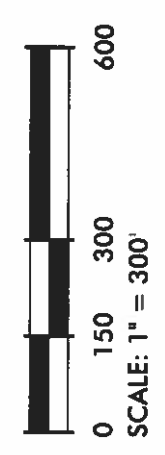
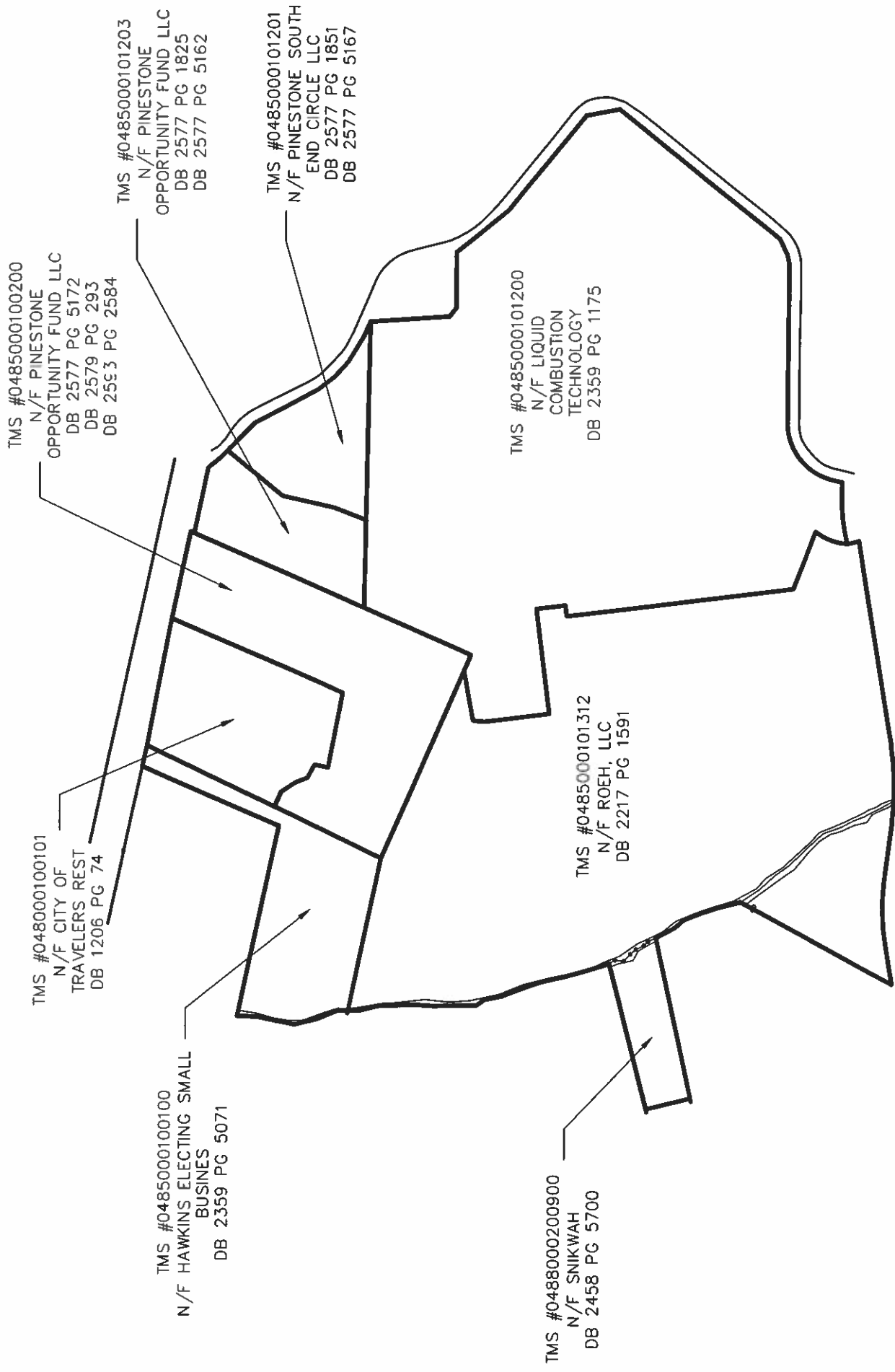
**SUBJECT:** Pinestone Textile Mill Certification for State Income Tax Credit

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The South Carolina General Assembly passed the Textiles Communities Revitalization Act in 2008, creating tax credits to promote rehabilitation and redevelopment of abandoned mill buildings. The credits are applied toward eligible expenses while rehabilitating, restoring or redeveloping a mill site.

The owner/developer of Pinestone Development is eligible and is seeking a State tax credit. The state tax credit is taken against such state taxes as income tax, license tax or both; bank taxes; or insurance premium taxes. The credit can equal up to 25% of eligible expenses.

As required in the Act, the developer is requesting that the local governing authority certify the site for eligibility by way of a resolution approved by a positive majority vote of the Council. A resolution is included for your consideration.



**A RESOLUTION R-02-20**

**TO CERTIFY PROPERTY AS AN ABANDONED TEXTILE MILL SITE  
PURSUANT TO SOUTH CAROLINA CODE SECTION 12-65-60  
(GREENVILLE COUNTY TAX MAP NUMBERS 0485.00-01-013.12, 001.00, -  
001.01, -002.00, - 012.00, -012.01, 012.03, and 0488.00-02-009.00)**

WHEREAS, the South Carolina Textiles Communities Revitalization Act (the "Act") was enacted in Title 12, Chapter 65 of the South Carolina Code of laws (2008), as amended, to create an incentive for the rehabilitation, renovation, and redevelopment of abandoned textile mill sites located in South Carolina;

WHEREAS, the Act provides that it is necessary to encourage private investment and restore and enhance the tax base of the taxing districts in the areas by the redevelopment of these abandoned textile mills sites;

WHEREAS, South Carolina Code Section 12-65-30 provides that a taxpayer who rehabilitates an abandoned textile mill site is eligible either for a credit against certain income taxes, license fees or premium taxes, or a credit against local property taxes;

WHEREAS, South Carolina Code Section 12-65-20(1) provides that a textile mill is "abandoned" if at least eighty percent of the textile mill has been closed continuously to business or otherwise nonoperational as a textile mill for the previous year;

WHEREAS, South Carolina Code Section 12-65-20(3) provides that a "textile mill" is "a facility or facilities that were initially used for textile manufacturing, dying, or finishing operations and for ancillary uses to those operations;"

WHEREAS, South Carolina Code Sections 12-65-20(4)(a) and (b)(iii), provide that a "textile mill site" includes "the textile mill together with the land and other improvements on it which were used directly for textile manufacturing operations or ancillary uses;" and in the case of the textile mill being in a distressed area of a county in South Carolina, as designated by the applicable council of governments it includes "land and improvements which were used directly for textile manufacturing operations or ancillary uses, or were located on the same parcel or a contiguous parcel within one thousand feet of any textile mill structure or ancillary uses;"

WHEREAS, South Carolina Code Section 12-65-20(b) provides that a "contiguous parcel" is "any separate tax parcel sharing a common boundary with an adjacent parcel or separated only by a private or public road;"

WHEREAS, South Carolina Code Section 12-65-60 provides that a taxpayer may apply to the municipality or county in which the textile mill site is located for a certification of the textile mill site providing that the site qualifies as an abandoned textile mill site and that its geographic area is consistent with Section 12-65-20(4);

WHEREAS, South Carolina Code Section 12-65-60 provides that the taxpayer may conclusively rely upon the certification of the municipality or county in determining the credit allowed;

WHEREAS, South Carolina Revenue Ruling No. 15-8, Section 12.A. provides that a “taxpayer,” is that which or who rehabilitates the textile mill site and places it in service for its intended use;

WHEREAS, some or all of the Taxpayers, as provided herein below, intend to develop the Property, as defined herein below, into a mixed use development known as “Pinestone;”

WHEREAS, the map attached hereto as Exhibit A and incorporated herein, shows the subject parcels of land for Pinestone being designated as 0485.00-01-013.12 (the “Mill Parcel”) - 001.00, -001.01, -002.00, - 012.00, -012.01, 012.03, and 0488.00-02-009.00 (the “Contiguous Parcels,” each being a “Contiguous Parcel,” and the Contiguous Parcels together with the Mill Parcel being the “Property”);

WHEREAS, the chart attached hereto as Exhibit B and incorporated herein, shows the current, affiliated owners of each parcel of the Property being Liquid Combustion Technology LLC, Roeh, LLC, Pinestone Opportunity Fund, LLC, and Pinestone South End Circle, LLC, all South Carolina limited liability companies, Snikwah, Inc., a South Carolina corporation, and Cary H. Hall, Jr. and Joe O. Hawkins, as Co-Trustees of the Hawkins Electing Small Business Trust under Trust Agreement dated March 29, 2002 (collectively, the “Owners,” and each an “Owner”);

WHEREAS, the Mill Parcel is to be rehabilitated and developed by affiliated companies Pinestone Apartment Owner, LLC, and Pinestone Commercial Property LLC, both South Carolina limited liability companies;

For purposes herein, each Owner along with Pinestone Apartment Owner, LLC and Pinestone Commercial Property LLC are referred to as the “Taxpayers;”

WHEREAS, the Mill Parcel contains a former textile mill built in approximately 1962 for Emb-Tex, later M-Tex, which manufactured textile products, specifically embroidery. It is believed that M-Tex ceased operations sometime in the early 2000s;

WHEREAS, at least eighty percent of the textile mill has been closed continuously to business or otherwise non-operational at a textile mills site since at least 2007, when Liquid Combustion Technology, LLC acquired the same;

WHEREAS, the Contiguous Parcels share a common boundary with an adjacent parcel and are within one thousand feet of the textile mill structure or ancillary uses;

WHEREAS, the applicable council of governments for the Property, the Appalachian Council of Governments, has certified that the Property is in a distressed area of the State as provided in its letter dated June 16, 2020, attached hereto as Exhibit C and incorporated herein.

DONE, in a meeting duly assembled this 10 day of August 2020.

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Brandy Amidon, Mayor

ATTEST:

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Charlene Carty  
City Clerk and Treasurer

REVIEWED:

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Eric E. Vinson  
City Administrator

**EXHIBIT A**

**TAX MAP OF TEXTILE MILLS SITE**

**EXHIBIT B**

**CHART SHOWING OWNERS**

<b><u>OWNER NAME</u></b>	<b><u>ADDRESS</u></b>	<b><u>GREENVILLE COUNTY TAX MAP NUMBER</u></b>
Liquid Combustion Technology	150 South End Circle	0485.00-01-012.00
Roeh LLC	100 Roe Road	0485.00-01-013.12
Cary H. Hall, Jr. and Joe O. Hawkins, as Co-Trustees of the Hawkins Electing Small Business Trust Under Trust Agreement dated march 29, 2002		0485.00-01-001.00
Pinestone Opportunity Fund LLC	6709 State Park Road	0485.00-01-002.00 and Portion of 0485.00-01-001.01 (2.43 acres)
Pinestone Opportunity Fund LLC	6701 State Park Road	0485.00-01-0012.03
Pinestone South End Circle LLC	100 South End Circle	0485.00-01-012.01
Snikwah, a South Carolina corporation	232 S. Main Street	0488.00-02-009.00



**EXHIBIT C**

**CERTIFICATION LETTER FROM APPALACHIAN COUNCIL OF GOVERNMENTS**



Pinestone Capital, LLC and Pinestone Apartments QOZB JV, LLC  
c/o Jimmy Wilson  
1491 E. Poinsett Street Ext.  
Greer, South Carolina 29651

Re: Pinestone Development in Travelers Rest, SC

June 16, 2020

Dear Josh,

Recent amendments to the South Carolina Textiles Communities Revitalization Act provide the opportunity for tax credits for certain activities pertaining to a property that is located in a distressed area, as designated by the applicable council of governments. At a meeting on October 26, 2018, the Appalachian Council of Governments Board of Directors made these designations for Anderson, Cherokee, Greenville, Oconee, Pickens, and Spartanburg Counties.

Through this correspondence, I am certifying that the Pinestone development project site is in a distressed area of the state, as designated by the Board of Directors of the Appalachian Council of Governments. Per our discussion, this site is comprised of the following Greenville County tax parcels:

Tax Parcel Identification Number	Owner Name
C485.00-01-012.00	Liquid Combustion Technology
C485.00-01-013.12	Roeh, LLC
C485.00-01-001.00	Cary H. Hall, Jr. and Joe O. Hawkins, as Co-Trustees of the Hawkins Electing Small Business Trust Under Trust Agreement dated march 29, 2002
C485.00-01-002.00 and Portion of C485.00-01-001.01 (2.43 acres)	Pinestone Opportunity Fund, LLC
C485.00-01-0012.03	Pinestone Opportunity Fund, LLC
C485.00-01-012.01	Pinestone South End Circle, LLC
C488.00-02-009.00	Snikwah, a South Carolina corporation

30 Century Circle, Greenville, SC, 29607  
Phone | 864.242.9733  
[www.scacog.org](http://www.scacog.org)

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If we may provide further assistance with this effort, please do not hesitate to let me know.

With regards,



E. Brooke Ferguson  
Economic Development Director



## **MEMORADUM**

**TO:** City Council

**FROM:** Charlene Carter

**DATE:** August 7, 2020

**SUBJECT:** Discussion & applications for BZA & Planning Commission

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It has come to our attention that City has two vacancies on our Boards and Commissions.

Mr. Lamar McCarrell, member of the Board of Zoning Appeals has resigned. We need to appoint a new member and have a meeting scheduled for August 26. We have 2 applicants: Tony Rackley and Leslee Alexander

Mr. Murray Dodd, member of the Planning Commission has resigned. We will need to appoint a new member. We have an applicant, Tony Rackley who applied in January 2020.

Attached are the applications for appointments and the list for both Board's members.