

**CITY OF TRAVELERS REST
COUNCIL MEETING COMMITTEE AGENDA
Monday July 6, 2020 – 5:00 P.M.**

The City has implemented changes to our Public Meetings due to COVID-19. We invite the public to join us by the means listed below:

Join the Zoom Meeting by smart phone, tablet or computer by following this weblink:

<https://us02web.zoom.us/j/89901991164> Meeting ID: 899 0199 1164

- 1. Call to order, Mayor Amidon**
- 2. Approval of non-Committee item minutes - Section 5. Misc Matters and New Business**

- 3. Public Works Committee**
Committee members: Kelly Byers, Jeff George and Sara Gilstrap
 - a. Roll Call Chair Byers
 - b. Approval Public Works Committee minutes June 8, 2020
 - c. Review Public Works Report for June
 - d. Executive Session to discuss Contractual and Legal matters related to provision of Solid Waste
- 4. Public Safety Committee**
Committee members: Rick Floyd, Jeff George, Harvey Choplin, Kelly Byers and Brantly Vest
 - a. Roll Call Chair Floyd
 - b. Approval of Public Safety minutes June 8, 2020
 - c. Review Public Safety Reports for June
 - Fire Department
 - Police Department
 - Building Permits
 - Municipal Court
 - d. COVID-19 discussion

5. Planning and Development Committee

Committee members: Brantly Vest, Grant Bumgarner, Kelly Byers, Harvey Choplin and Shaniece Criss

a. Roll Call Chair Vest

b. Approval Planning & Development Committee minutes June 8, 2020

6. New Business

a. First Reading of the Ordinance O-15-20 Contractual Agreement and Legal Matters related to the provision of solid waste

7. Miscellaneous Matters

Administrative Update

8. Adjournment, Mayor Amidon

CITY OF TRAVELERS REST
City Council Committee Meeting Minutes
Monday June 8, 2020 – 5:00 P.M.

The City has implemented changes to our Public Meetings due to COVID-19. We invite the public to join us by the means listed below:

Join the Zoom Meeting by smart phone, tablet or computer by following this weblink:
<https://us02web.zoom.us/j/6906093523> Meeting ID: 690 609 3523

The following members were present at City Hall: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Rick Floyd, Jeff George, Sara Gilstrap and Brantly Vest. Also present were Eric Vinson, City Administrator, Charlene Carter, City Clerk, Patrea St. John, Planning Director, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Greg Robertson, Fire Chief, Mac McMakin, Assistant Fire Chief and City Attorney Mr. Robbie Childs. The media were notified, and members of the public attended through Zoom online.

1. CALL TO ORDER

Mayor Amidon called the meeting to order.

Councilmember Bumgarner made a motion to move item 10. Miscellaneous matters to 8. and item 8. Personnel Committee Executive Session to item 10. Councilmember George seconded the motion and carried unanimously.

2. Approval of Non-Committee minutes from May 11, 2020

Councilmember Byers made the motion to approve and Councilmember Criss made the second and carried unanimously.

3. Public Works Committee

Committee members: Kelly Byers, Sara Gilstrap and Jeff George

- a. Chair Byers called the meeting to order by roll call
- b. Councilmember Gilstrap made a motion to approve minutes from Committee meeting held May 11, 2020. The motion was seconded by Councilmember George.
- c. The Committee had reviewed the Public Works Report for May. Councilmember George commented positively about the steps from the trail to the museum. He asked Director Tate about the Safety program mentioned in the report is a tool safety program. Director Tate hopes to work in conjunction with the fire department. Mayor Amidon asked for an update about the graffiti at the old Ingles building and status. Director Tate responded certified mail had been sent regarding the issue to the owner.
- d. Administrator Vinson explained Pinestone Development Road

Construction Agreement as Eastern Drive at former City Hall will be closed. A new access will be added in the rear parking lot, the developer will incur the expenses and timeline will correlate with Phase I of Pinestone Development. Councilmember George made a motion to send agreement to full Council and Councilmember Gilstrap seconded the motion.

e. Administrator Vinson gave an overview of the Greenville County Multi-Jurisdictional Hazard Mitigation Plan as a collaborative effort with Greenville County and all Cities located within. He described numerous meetings and efforts over the prior 24 months to encompass the area and needs of Greenville entirely. Councilmember George made a motion to send to agreement to full Council and Councilmember Gilstrap seconded the motion.

f. Councilmember Gilstrap made a motion to adjourn and Councilmember George seconded the motion.

4. Public Safety Committee

Committee members: Rick Floyd, Harvey Choplin, Brantly Vest and Kelly Byers

a. Chair Floyd called the meeting to order by roll call.

b. Councilmember Choplin made a motion to approve minutes from Committee meeting held on May 11, 2020. The motion was seconded by Councilmember George and carried unanimously.

c. The Committee reviewed the Public Safety Reports for May. Chair Floyd asked for an update if employees were healthy and safe. Chief Robertson and Chief Ford responded they are. Additional discussions included golf cart use and education, inspections for Fire resuming in several weeks, Furman to re-start August 15. The Committee and Council requested public information and education for issues regarding golf carts, biking on the trail and stop signs on the trail. There was a reduction in Building permits for May and Municipal Court has not been rescheduled.

d. Councilmember George made a motion to adjourn and Councilmember Byers seconded the motion.

5. Planning and Development Committee

Committee members: Brantly Vest, Grant Bumgarner, Kelly Byers, Harvey Choplin and Shaniece Criss

a. Chair Vest called the meeting to order by roll call.

- b. Councilmember Criss made a motion to approve minutes from Committee meeting held on May 11, 2020. The motion was seconded by Councilmember George and carried unanimously.
- c. The Committee received the Planning report and update for May
- d. Director St. John provided information for a request to rezone property located at 230 Main St. A motion was made by Councilmember Bumgarner with Councilmember Byers second to send to full Council.
- e. Director St. John provided a summary of the City's existing ordinance for food trucks and provided a summary of other municipal governments similarities and differences. She mentioned the recent complaints and inquires by Council members was the reason for the discussion. Chair Vest asked about the food trucks at the Farmers market and what gaps did she see that may be an issue for the City. Councilmember Criss asked what the permit costs are (\$25) and discussed HOA requesting the food trucks. Administrator Vinson commented on the impacts to neighborhoods. Councilmember Bumgarner mentioned some complaints revealed some food trucks were operating without a business license and DHEC permit. Director ST. John focused on some details like a similar neighboring brick and mortar business giving permission for a food truck to set up within specified feet. Chair Vest asked if the City was working with Northcliff? Councilmember Byers discussed parking in residential driveways as opposed to City Streets. She also commented on reviewing possible loopholes. Councilmember Criss asked and stated again this is just for information. Administrator Vinson also stated there is a difference between public and private functions and will be evaluated as such. Mayor Amidon stated we are not discouraging food trucks, but all businesses need to follow the rules.
- f. The Committee had no further business and Councilmember George made a motion to adjourn with a second from Councilmember Criss.

7. Ways and Means

Committee members: Grant Bumgarner, Harvey Choplin, Rick Floyd, Jeff George and Shaniece Criss

- a. Chair Bumgarner called the meeting to order by roll call.
- b. Councilmember Floyd made a motion to approve minutes from Committee meeting held on May 11, 2020. The motion was seconded by Councilmember Choplin and carried unanimously.

- c. Chair Bumgarner stated we have no budget amendment or changes
- d. Chair Bumgarner requested a motion to adjourn Ways and Means Committee. Councilmember Choplin provided the motion and Councilmember Floyd seconded the motion.

8. Miscellaneous Matters

Administrator Vinson read a recent Thank you from Joann Turner for the recent food drive. He also presented the new maps of the Trail and accommodations in Travelers Rest.

Mayor Amidon provided a big Thank you to Beth and Dean for helping on the Census Challenge with the City of Greer.

9. New Business

Councilmember Bumgarner made a motion to resign to Executive Session for the purpose of discussing Contractual and Legal matters related to Solid Waste Provisions. Councilmember Byers seconded the motion. Administrator Vison, PW Director Tate and City Attorney Robbie Childs also attended.

Councilmember Bumgarner made a motion to return from executive session with a second from Councilmember George and carried unanimously.

Mayor Amidon remarked the Executive Session was for information only.

10. Personnel Committee

Committee Members: Harvey Choplin, Rick Floyd, Grant Bumgarner, Kelly Byers and Brantly Vest and Mayor Amidon and Councilmember Gilstrap, Criss and George.

Councilmember Bumgarner made a motion to resign to executive session with full Council to discuss personnel related matters for the Evaluation of the City Administrator. Councilmember Byers seconded the motion and carried unanimously.

Councilmember Bumgarner made a motion to return from executive session and Councilmember George seconded the motion and carried unanimously.

11. Adjournment

There being no further business before Council and/or Committee, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember George and carried unanimously.

Brandy Amidon, Mayor

Completed by

Charlene Carter, City Clerk & Treasurer

Reviewed by

Eric Vinson, City Administrator

Public Works Summary for May 2020

- **Sanitation:** Still Tracking complaints on ACE. A total of 3 bags of litter were picked up in the month of June with a total of 1 volunteer. The amount of trash to be collected on Main Street is back to normal with the lifting of some of the Covid 19 guidelines. We had 58 calls for brush pick up on June 18th and 25th with about half of this missed on both dates.
- **Road and Bridge:** The wayfinding sign at the intersection of N Main Street and McElhaney Rd has been replaced. We should be able to start making repairs on McElhaney Rd. The bridge on Sullivan Dr is on schedule to be repaired in a few weeks. SCDOT has cleaned the cross-line pipe on Tubbs Mtn Ext. and this has helped tremendously with the flooding in that area. SCDOT trimmed several intersections that had blind spots from over grown trees. Roe Rd. and Roe Center Ct., we trimmed. Lights were placed along Main St on the trees in honor of the graduating seniors at Travelers Rest High School.
- **Animal Control:** 1 complaint was reported with 0 impoundments. Two traps were set for cats.
- **Sewer:** Due to the increased work load with code enforcement we were not able to perform any sewer inspections. 4 sewer evaluation was conducted on lots in the city. An invoice has been processed and sent to the contractor that hit the force main on McElhaney Rd pay for the damages.
- **Building / Grounds Maintenance:** Versco is performing extra cleanings and disinfecting of the facility to keep our customers and employees safe as possible.
- **Miscellaneous Items**
- **Environmental:** We have had an increase in environmental complaints due to growth season with the grass and several other complaints see attached report for a total open and closed cases for the month of June.
- **Trash cans** We are getting a lot of good feedback on the new trash cans and recycle containers that were installed on Main Street We have

applied for a grant to purchase new cans for trash and recycles cans that will placed throughout the park and downtown areas. This grant will also cover some educational material for recycling to help the city better serve the residents.

- **Safety Program:** We are working to keep the city employees safe and healthy.
-

Public Works Report

Month of June 2020

1. Sanitation

Calls for Brush Pick-Up	<u>58</u>
Complaints	<u>10</u>
Residential	<u>10</u>
Commercial	<u>0</u>

2. Roads & Bridges

Complaints	<u>7</u>
Resolved by City	<u>2</u>
DOT Notification	<u>5</u>

3. Animal Control

Complaints	<u>4</u>
Impoundments	<u>2</u>
Dispositions	<u>2</u>
Humane Society	<u>2</u>
Return to Owner	<u>0</u>

4. Sewer

Complaints	<u>0</u>
Resolved by City	<u>0</u>
Inspections	<u>4</u>

5. Environmental

Complaints	<u>See Report</u>
Resolved by City	<u> </u>
Summons Issued	<u> </u>

6. Fuel

Fuel Usage	<u>212.78</u>
M1	<u>131.26</u>
M2	<u>81.52</u>

	Litter Pickup 2020		
Month	Number of Bags	Vol.	Pounds
January	50	12	1200
February	29	14	653
March	14	8	315
April	14	4	315
May	8	8	176
June	3	1	68
July			
August			
September			
October			
November			
December			
Yearly Total	118	47	2727

Environmental Cases for June 2020

276	6/30/2020	Phillip Tate	High Grass	Open	602 TUBBS MTN DR
275	6/25/2020	Phillip Tate		Open	3 BENTON RD
274	6/23/2020	Phillip Tate	Vehicle No Tag	Open	OLD BUNCOMBE RD
273	6/18/2020	Steven Freund	High Grass	Open	100 COX DR
272	6/18/2020	Matthew	Animals/ Dogs	Open	115 COX
271	6/11/2020	Phillip Tate	Vehicle No Tag	Open	5 THOMAS RD
270	6/10/2020	Phillip Tate	Vehicle No Tag	Closed	29 CRAG RIVER WAY
269	6/10/2020	Phillip Tate	Vehicle No Tag	Closed	12 BLUFF RIDGE RD
268	6/9/2020	Phillip Tate	Trash in Ditch in front of residence	Closed	120 PARIS VIEW
267	6/8/2020	Eric Bradley	detached garage without permit	Closed	118 HILLSIDE RD
266	6/8/2020	Eric Bradley	mechanical changeout no permit - American Veteran AC 864-435- 0822	Closed	9 THUNDERBIRD RD
265	6/4/2020	Steven Freund	High Grass	Closed	15 WALNUT TRL
264	6/4/2020	Steven Freund		Open	106 POINSETT PL
263	6/4/2020	Steven Freund		Open	107 TUBBS MOUNTAIN ST

262	6/4/2020	Steven Freund		Open	119 WILLIAMS RD
261	6/4/2020	Steven Freund		Open	6 HART ST
260	6/4/2020	Steven Freund	High Grass	Open	501 PARIS VIEW DR
259	6/3/2020	Helen Gravley	High Grass	Closed	1D LOVE PL
258	6/3/2020	Garland McCall	High Grass	Open	18 HILLSIDE DR
257	6/2/2020	Phillip Tate	High Grass	Closed	11 HILLTOP
256	6/2/2020	Phillip Tate	High Grass	Closed	4 MCALLISTE

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 7/1/2020 10:31:07 AM

Fuel Usage for Vehicle Number for Apparatus for Date Range

Apparatus: All Apparatus | Vehicle(s): All Vehicles | Start Date: 06/01/2020 | End Date: 06/30/2020

COMPLETED DATE	DONE BY	HOURS	MILES	FUEL VOLUME	DEF VOLUME
Apparatus: AC-85 Vehicle: 2005 F-150					
06/23/2020	Patricia Owen		87397	22.00	
Apparatus Totals:		0.00	0.00	22.00	
Apparatus: C-85 Vehicle: 2011 F150					
06/01/2020	Matt Gilstrap		66374	22.50	
06/10/2020	Gregory Robertson		66615	24.40	
06/17/2020	Gregory Robertson		66818	20.00	
Apparatus Totals:		0.00	444.00	66.90	
Apparatus: E-85 Vehicle: 2003 KME Pumper					
06/04/2020	Matt Gilstrap	6392	63947	22.20	
06/10/2020	Matt Gilstrap	6398	63985	22.00	
06/22/2020	Brad McCarson	6411	64066	21.50	
06/25/2020	Matt Gilstrap	6413	64079	7.60	
Apparatus Totals:		21.00	132.00	73.30	
Apparatus: E-85A Vehicle: 1997 Sutphen Pumper					
06/06/2020	Brad McCarson	7431	57272	21.00	
06/30/2020	Larry Herman	7446	57414	20.00	
Apparatus Totals:		15.00	142.00	41.00	
Apparatus: E-85B Vehicle: 1988 American Fire Pumper					
06/16/2020	Christian Kelly	2972	11093	7.50	
Apparatus Totals:		0.00	0.00	7.50	
Apparatus: S-85 Vehicle: 1996 Dodge 1500					
06/11/2020	Jacob Shupe		207235	7.80	
06/29/2020	Patricia Owen		207432	8.50	
Apparatus Totals:		0.00	197.00	16.30	
Apparatus: SQ-85 Vehicle:					
06/06/2020	Adam Little		40734	11.10	
06/13/2020	Lee Carter		40824	17.00	
06/22/2020	Lee Carter		40932	16.00	
Apparatus Totals:		0.00	198.00	44.10	
Total For All:		36.00	1113.00	271.10	

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF. Volume' represent the amount

Travelers Rest Fire Dept.

Travelers Rest, SC

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Fuel Usage for Vehicle Number for Apparatus for Date Range

Apparatus: All Apparatus | Vehicle(s): All Vehicles | Start Date: 06/01/2020 | End Date: 06/30/2020

COMPLETED DATE	DONE BY	HOURS	MILES	FUEL VOLUME	DEF VOLUME	COMPLETED
Apparatus: AC-85 Vehicle: 2005 F-150						
06/23/2020	Patricia Owen		87397	22.00		
Apparatus Totals:		0.00	0.00	22.00		
Apparatus: C-85 Vehicle: 2011 F150						
06/01/2020	Matt Gilstrap		66374	22.50		
06/10/2020	Gregory Robertson		66615	24.40		
06/17/2020	Gregory Robertson		66818	20.00		
Apparatus Totals:		0.00	444.00	66.90		
Apparatus: E-85 Vehicle: 2003 KME Pumper						
06/04/2020	Matt Gilstrap	6392	63947	22.20		
06/10/2020	Matt Gilstrap	6398	63985	22.00		
06/22/2020	Brad McCarson	6411	64066	21.50		
06/25/2020	Matt Gilstrap	6413	64079	7.60		
Apparatus Totals:		21.00	132.00	73.30		
Apparatus: E-85A Vehicle: 1997 Sutphen Pumper						
06/06/2020	Brad McCarson	7431	57272	21.00		
06/30/2020	Larry Herman	7446	57414	20.00		
Apparatus Totals:		15.00	142.00	41.00		
Apparatus: E-85B Vehicle: 1988 American Fire Pumper						
06/16/2020	Christian Kelly	2972	11093	7.50		
Apparatus Totals:		0.00	0.00	7.50		
Apparatus: S-85 Vehicle: 1996 Dodge 1500						
06/11/2020	Jacob Shupe		207235	7.80		116
06/29/2020	Patricia Owen		207432	8.50		
Apparatus Totals:		0.00	197.00	16.30		
Apparatus: SQ-85 Vehicle:						
06/06/2020	Adam Little		40734	11.10		
06/13/2020	Lee Carter		40824	17.00		
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Travelers Rest Fire Dept.

Travelers Rest, SC

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Incidents for Zone for Date Range

Zone: All Zones | Start Date: 06/01/2020 | End Date: 06/30/2020

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-365	310 - Person in distress,	06/01/2020	49 BROOKSIDE DR	AC-85,E-85
2020-366	310 - Person in distress, other	06/01/2020	49 BROOKSIDE DR	AC-85,E-85
2020-367	113 - Cooking fire, confined to container	06/01/2020	593 ROE CENTER CT	AC-85,C-85,E-85,E-85A,SQ-85
2020-368	611 - Dispatched & cancelled en route	06/03/2020	229 LORRAINE DR	SQ-85
2020-369	311 - Medical assist, assist EMS crew	06/03/2020	229 LORRAINE DR	E-85,SQ-85
2020-370	554 - Assist invalid	06/03/2020	110 FARMVIEW DR	E-85
2020-371	550 - Public service assistance, other	06/04/2020	245 SWAMP RABBIT TRAIL	AC-85,E-85
2020-372	440 - Electrical wiring/equipment problem, other	06/04/2020	21 PLAZA DR	AC-85,E-85,E-85A
2020-373	735 - Alarm system sounded due to malfunction	06/04/2020	100 INSPIRATIONAL WAY	AC-85,C-85,E-85,E-85A
2020-374	711 - Municipal alarm system, malicious false alarm	06/05/2020	110 HAWKINS RD	E-85,E-85A
2020-375	611 - Dispatched & cancelled en route	06/05/2020	212 MEADOW ROSE DR	E-85A
2020-376	311 - Medical assist, assist EMS crew	06/05/2020	5 PRECIPICE PL	E-85,SQ-85
2020-377	744 - Detector activation, no fire - unintentional	06/06/2020	110 HAWKINS RD	E-85,E-85A,SQ-85
2020-378	733 - Smoke detector activation due to malfunction	06/06/2020	552 ROE CENTER CT	E-85
2020-379	311 - Medical assist, assist EMS crew	06/06/2020	9 BENTON RD	SQ-85
2020-380	322 - Motor vehicle accident with injuries	06/06/2020	300-399 Poplar St Ext	C-85,E-85,E-85A,SQ-85
2020-381	311 - Medical assist, assist EMS crew	06/06/2020	205 GOLF VISTA CT	SQ-85
2020-382	745 - Alarm system activation, no fire -	06/07/2020	22 BENTON RD	SQ-85
2020-383	310 - Person in distress, other	06/07/2020	49 BROOKSIDE DR	SQ-85
2020-384	735 - Alarm system sounded due to malfunction	06/08/2020	27 WEST RD	E-85,E-85A,SQ-85
2020-385	311 - Medical assist, assist EMS crew	06/08/2020	49 BROOKSIDE DR	SQ-85
2020-386	311 - Medical assist, assist EMS crew	06/09/2020	402 TUBBS MOUNTAIN RD	E-85,E-85A,SQ-85

Only REVIEWED incidents included.

2020-387	311 - Medical assist, assist EMS crew	06/09/2020	21 SADDLEBACK CV	E-85
2020-388	735 - Alarm system sounded due to malfunction	06/09/2020	1 HAVENWOOD LN	E-85
2020-389	611 - Dispatched & cancelled en route	06/10/2020	1 KRIEGER DR	SQ-85
2020-390	611 - Dispatched & cancelled en route	06/11/2020	12 PARIS VIEW DR	SQ-85
2020-391	324 - Motor vehicle accident with no injuries.	06/12/2020	N Hwy 25	E-85,E-85A,SQ-85
2020-392	611 - Dispatched & cancelled en route	06/12/2020	9 MOSSY BROOK TRL	E-85A
2020-393	400 - Hazardous condition, other	06/12/2020	119 MCELHANEY RD	AC-85,E-85
2020-394	311 - Medical assist, assist EMS crew	06/12/2020	28 TUBBS MOUNTAIN RD EXT	E-85
2020-395	311 - Medical assist, assist EMS crew	06/13/2020	117 PARIS VIEW DR	E-85,E-85A
2020-396	743 - Smoke detector activation, no fire - unintentional	06/13/2020	1500 TRAILHEAD CT	AC-85,C-85,E-85,E-85A,SQ-85
2020-397	324 - Motor vehicle accident with no injuries.	06/13/2020	0 N 25 HWY	E-85,E-85A,S-85,SQ-85
2020-398	324 - Motor vehicle accident with no injuries.	06/13/2020	250 LITTLE TEXAS RD	E-85,E-85A,SQ-85
2020-399	743 - Smoke detector activation, no fire - unintentional	06/14/2020	355 CARL KOHRT DR	E-85,E-85A,SQ-85
2020-400	611 - Dispatched & cancelled en route	06/15/2020	432 N POINSETT HWY	SQ-85
2020-401	744 - Detector activation, no fire - unintentional	06/15/2020	1500 TRAILHEAD CT	E-85,E-85A,SQ-85
2020-402	311 - Medical assist, assist EMS crew	06/15/2020	6501 STATE PARK RD	SQ-85
2020-403	611 - Dispatched & cancelled en route	06/16/2020	132 MIDWOOD RD	E-85,E-85A
2020-404	743 - Alarm system activation, no fire - unintentional	06/17/2020	3300 POINSETT HWY	AC-85,C-85,E-85,E-85A,SQ-85
2020-405	611 - Dispatched & cancelled en route	06/18/2020	205 NORTHCLIFF WAY	E-85
2020-406	311 - Medical assist, assist EMS crew	06/18/2020	205 NORTHCLIFF WAY	E-85,E-85A
2020-407	735 - Alarm system sounded due to malfunction	06/18/2020	3300 POINSETT HWY	E-85,E-85A
2020-408	311 - Medical assist, assist EMS crew	06/18/2020	412 MCELHANEY RD	E-85
2020-409	611 - Dispatched & cancelled en route	06/19/2020	107 WILLIAMS RD	E-85
2020-410	311 - Medical assist, assist EMS crew	06/19/2020	6 LOWELL ST	E-85

Only REVIEWED incidents included.

2020-411	113 - Cooking fire, confined to container	06/20/2020	300 TRAILBLAZER DR	E-85,E-85A
2020-412	611 - Dispatched & cancelled en route	06/20/2020	110 HAWKINS RD	SQ-85
2020-413	735 - Alarm system sounded due to malfunction	06/21/2020	3300 POINSETT HWY	E-85,E-85A
2020-414	600 - Good intent call, other	06/21/2020	116 FOREST DR	E-85
2020-415	744 - Detector activation, no fire - unintentional	06/23/2020	110 HAWKINS RD	AC-85,C-85,E-85,E-85A,SQ-85
2020-416	611 - Dispatched & cancelled en route	06/23/2020	11 INA ST	AC-85,E-85,E-85A,SQ-85
2020-417	611 - Dispatched & cancelled en route	06/24/2020	110 HAWKINS RD	E-85,SQ-85
2020-418	611 - Dispatched & cancelled en route	06/24/2020	42 PLAZA DR	SQ-85
2020-419	400 - Hazardous condition, other	06/25/2020	13 S MAIN ST	AC-85,C-85,E-85,E-85A,SQ-85
2020-420	744 - Detector activation, no fire - unintentional	06/26/2020	110 HAWKINS RD	AC-85,C-85,E-85,E-85A,SQ-85
2020-421	311 - Medical assist, assist EMS crew	06/26/2020	208 TUBBS MOUNTAIN ROAD EXT	AC-85,E-85,E-85A,SQ-85
2020-422	311 - Medical assist, assist EMS crew	06/27/2020	36 S MAIN ST	E-85,SQ-85
2020-423	311 - Medical assist, assist EMS crew	06/27/2020	252 LITTLE TEXAS RD	E-85,SQ-85
2020-424	743 - Smoke detector activation, no fire - unintentional	06/28/2020	1500 TRAILHEAD CT	AC-85,C-85,E-85,E-85A
2020-425	311 - Medical assist, assist EMS crew	06/29/2020	104 GRAYSON DR	E-85
2020-426	611 - Dispatched & cancelled en route	06/29/2020	406 N POINSETT HWY	AC-85
2020-427	742 - Extinguishing system activation	06/29/2020	1 HAVENWOOD LN	E-85,E-85A,SQ-85
2020-428	324 - Motor vehicle accident with no injuries.	06/30/2020	3500 POINSETT HWY	E-85,E-85A

Total # Incidents: 64

Only REVIEWED incidents included.

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 7/1/2020 10:33:10 AM



Occupancies Inspected for Date Range

Start Date: 06/01/2020 | End Date: 06/30/2020

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Businesses at 212 N Poinsett	568	212 N POINSETT HWY #C		06/25/2020
Cooper Lodge	341	314 N Poinsett HWY		06/25/2020
Copperhead Mountin Distillery	394	14 S Main ST	Downtown	06/25/2020
Daves Barber Shop	340	312 N Poinsett HWY #A		06/25/2020
David Waddell Insurance Agency Inc.	350	312 N Poinsett HWY #B		06/25/2020
Farm House Taco's	431	164 S Main ST #A		06/25/2020
Images by Piedmont Portrait	321	206 N Poinsett HWY		06/25/2020
Miracle Hill Thrift Store	379	552 Roe Center CT		06/22/2020
Monkey Wrench BBQ	400	21 S Main ST	Downtown	06/25/2020
Nationwide Ins. Joey Hudson	326	210 N Poinsett HWY #B		06/25/2020
Pink Mama's Ice Cream	396	11 S Main ST	Downtown	06/25/2020
Plant Life	565	12 S Main ST	Downtown	06/25/2020
Prime Lending	576	204 N Poinsett HWY #A		06/25/2020
Salon Blu	542	16 S Main ST	Downtown	06/25/2020
Swamp Rabbit Brewery	403	26 S Main ST		06/25/2020
Top Soil Kitchen and Market	395	13 S Main ST #A	Downtown	06/25/2020
Tractor Supply Company	524	550 Roe Center CT		06/22/2020
True Color Lab / Piedmont Portraits	320	204 N Poinsett HWY		06/25/2020
Vacant Edwards Furniture	430	138 s Main ST		06/25/2020
Vacant-Resurrection Power Ministries	318	128 N Poinsett HWY		06/25/2020
W.R. Williams Engineer. & Surveyor	397	15 S Main ST #C	Downtown	06/25/2020

of Occupancies Inspected: 21

% Occupancies Inspected: 4.17

Travelers Rest Fire Dept.



Travelers Rest, SC

This report was generated on 7/1/2020 10:32:10 AM

Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Start Date: 06/01/2020 | End Date: 06/30/2020

Personnel Name	Total hours
Almeida, Josh C	16:00
Carter, Lee	20:00
Crain, Barry M	2:00
Gilstrap, Matt W	18:00
Herman, Larry Dean	22:00
Irvin, Sean	2:00
Kelly, Christian B	20:00
Little, Adam C	16:00
McCarson, Brad C	20:00
McMakin, James E	10:00
Owen, Patricia A	20:00
Perkins, Lee A	20:00
Robertson, Gregory W	16:00
Shupe, Jacob C	18:00
Smith, Christopher L	16:00
Zylstra, Alex	8:00
Count of Personnel : 16	Total Agency Training Hours : 244:00

Travelers Rest Building Permit Report

Summary Report By Month 2020

	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	YTD 2020
	PERMITS ISSUED:												
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	7	4	6	3	1	5							26
COMMERCIAL NEW CONSTRUCTION	3	0	1	0	1	1							6
OTHER NEW CONSTRUCTION	0	0	0	0	0	0							0
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	5	6	1	2	12	11							37
SIGN PERMITS	4	1	1	0	1	2							9
RESIDENTIAL RENOVATION	2	2	0	2	5	3							14
COMMERCIAL RENOVATION	1	3	2	1	0	1							8
MOBILE HOMES	0	0	0	0	0	0							0
MOBILE HOMES Removed	0	0	0	0	0	1							1
TOTAL PERMITS ISSUED	22	16	10	8	20	24							100
FEES COLLECTED:													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	\$8,304	\$4,471	\$6,624	\$2,991	\$1,132	\$4,600							\$28,123
COMMERCIAL NEW CONSTRUCTION	\$58,187	\$0	\$3,155	\$0	\$933	\$2,535							\$64,810
OTHER NEW CONSTRUCTION	\$0	\$0	\$0	\$0	\$0	\$0							\$0
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	\$260	\$250	\$30	\$110	\$476	\$512							\$1,638
SIGN PERMITS	\$40	\$110	\$10	\$0	\$20	\$30							\$210
RESIDENTIAL RENOVATION	\$521	\$93	\$0	\$144	\$730	\$582							\$2,070
COMMERCIAL RENOVATION	\$681	\$343	\$1,274	\$48	\$0	\$205							\$2,551
MOBILE HOMES	\$0	\$0	\$0	\$0	\$0	\$0							\$0
PLAN REVIEW	\$1,263	\$4,873	\$838	\$3,300	\$0	\$463							\$10,737
TOTAL FEES COLLECTED	\$69,256	\$10,140	\$11,931	\$6,593	\$3,291	\$8,927							\$110,138
INSPECTIONS PERFORMED:													
ELECTRICAL	39	25	18	31	19	42							174
PLUMBING	30	30	20	27	16	38							161
MECHANICAL	38	40	30	45	26	48							227
BUILDING	46	35	32	32	22	40							207
MANUFACTURED HOMES	0	0	0	0	0	0							0
Certificates of Occupancy	3	7	2	10	1	8							31
MOBILE HOMES Removed	0	0	0	0	0	0							0
Demolition	0	0	0	0	0	0							0
TOTAL INSPECTIONS PERFORMED	153	137	100	145	84	168							787
CODE ENFORCEMENT CASES:													
NEW CASES		4	13	33	12	21							63
ACTIVE CASES		1	5	19	7	13							32
CLOSED CASES		3	8	14	5	8							31



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

Municipal Name: City of Travelers Rest Municipal Code: 2899 Date Submitted: 7/2/2020
Collection Period Beginning (Month/Year): 6/1/2020 Collection Period Ending (Month/Year): 6/30/2020

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	20-1-3-75		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-53-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-85		DC
DD	Highway Work Zone - Department of Public Safety	65%	56-5-1535		DD
DE	Highway Work Zone - State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct (New as of 7/1/2019)	100%	16-17-530		DF
DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/PULLOUT					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout - \$100	100%	56-1-460	100	F
G	Municipal DUI Assessment- \$12 Per Case	100%	56-5-2995		G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211		H
I	Municipal DUI DPS Pullout- \$100	100%	56-5-2930 & 2945		I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-SLED \$25	100%	56-5-2950(E)		IA
SURCHARGES					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)		J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-212(A)	125	K
KA	Municipal Criminal Justice Academy \$5 Surcharge (Terminated 6/30/16)	100%	14-1-240(A)		KA
OTHER ASSESSMENTS - STATE SHARE					
L	Municipal- 107.5%	88.84%	14-1-208	793.92	L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-350(C)		LA
M	TOTAL REVENUE DUE TO STATE TREASURER			\$ 1,018.92	M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208	99.76	N
O	Surcharges-Municipal	100%	14-1-211	25	O
OA	Other Assessments-Municipal	9.17%	17-22-350(C)		OA
P	TOTAL RETAINED FOR VICTIM SERVICES			\$ 124.76	P

Comments: _____

Contact Person: _____ Telephone: _____

Contact Person Email: _____

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: Charlene Curtis

Municipal Treasurer Email: chatlene@travelersrestsc.com

*Note: This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasurer, even if there are no Collections. Form can be emailed to court.fines@sto.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) PRIOR to transmission.

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of JUNE 2020

Municipal Court Cases

Total Fines		\$	<u>931.32</u>
Conviction Surcharges		\$	<u>25.00</u>
DUI Assessment		\$	<u>0.00</u>
DUS Assessment	\$		<u>100.00</u>
Insurance Fraud (See Form A)	\$		
Cruelty to Animals (See Form B)	\$		
Wildlife	\$		
Size & Weight	\$		
Carrier of Household Goods and Hazardous Waste	\$		
Other Assessments		\$	<u>1,018.68</u>

Transfer Cases from General Sessions Court

Fines		\$	<u></u>
Conviction Surcharge		\$	<u></u>
DUI Assessment		\$	<u></u>
Other Assessments		\$	<u></u>
Bond Estreatments		\$	<u></u>
TOTAL		\$	<u>2,075.00</u>

Signed J. Twitty
Municipal Judge

Date July 2, 2020

ATTACHMENT F

Total Amount Allocated to State	\$	<u>1018.92</u>
Total Amount Allocated to Victim Assistance Fund	\$	<u>124.76</u>

City of Travelers Rest

Municipal Court Monthly Report for June 2020 COVID-19

	Prior Month	Current Month	Year to Dat <small>(7/1/2019)</small>
Total Fines Processed	\$3,067.50	\$2,075.00	\$78,299.23
State Disbursement	\$1,671.16	\$1,018.92	\$42,706.53
City Disbursement (General Fund)	\$1,225.31	\$931.32	\$31,852.91
City Disbursement (Restricted)	\$171.03	\$124.76	\$5,486.75
Warrants Issued	11	17	255
Citations Issued	70	62	858
Criminal Cases Adjudicated	9	13	401
Traffic Cases Adjudicated	1	1	429
Total Cases Adjudicated	10	14	914
Jury Trials Requested	2	0	29
Jury Trials Held	0	0	5
Jury Trial (Pleas/Forfeited)	1	1	47
Cases Carried Over for Trial	24	8	N/A