City of Eatonton
Council Meeting Agenda
Tuesday, May 5, 2020
7:00 PM
via Conference Call*
Eatonton, Georgia 31024

* This meeting is being held by conference call in accordance with the Georgia Open Meetings Law O.C.G.A. §50-14-1 (g) which provides for a virtual meeting under circumstances necessitated by emergency conditions.

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1. Call to Order: 7:00 PM

2. Invocation: Councilman Alvin Butts

3. Approval of Agenda

4. Approval of Minutes Attachment #1

Council Meeting - April 20, 2020 at 7:00 PM

5. Public Comments

Reading of Rules for Public Comments

6. Old Business:

A. None.

7. New Business:

- A. Discussion and Possible Action on City's Response to COVID-19
- B. Discussion and Possible Action on Parade Permit Request by Lakeisha Andrews for 2020 High School Senior Parade on May 22, 2020
- C. Discussion and Possible Action on Requesting Technical Assistance from the Regional Commission to Prepare an Application for Coronavirus Emergency Supplemental Funding Program Funds
- D. Proposed Resolution to Authorize the Mayor to Sign an Amendment to the Area Agency on Aging Contract for SFY 2020

8. Zoning:

A. Proposed Resolution to Amend Sec. 75-132, Sec. 75-142, Sec. 75-302, and Sec. 75-312 of the Code of Ordinances

9. Committee Reports:

- Finance and Personnel *Councilmember Harvey C. Walker, Jr.*
- Public Utilities Councilmember Alvin Butts
- Streets, Buildings, and Grounds Councilmember William C. Mangum, Jr.
- Zoning and Ordinances Councilmember Teresa W. Doster
- Environmental Councilmember Marie Rainey
- Community Development Councilmember Janie B. Reid
- Public Safety Councilmember James A. Gorley
- City Administrator Mr. Gary Sanders
- City Attorney Mr. Christopher D. Huskins
- City Clerk Ms. Maria S. Jiménez

10. Executive Session

11. Motion to Adjourn

City of Eatonton Council Meeting April 20, 2020 7:00 PM Via Conference Call Eatonton, Georgia 31024

Elected Officials Present:

Mayor John Reid

Mayor Pro-Tem Harvey "Chip" Walker, Jr.

Councilman Alvin Butts

Councilwoman Teresa Doster

Councilman James A. Gorley

Councilman William Mangum, Jr.

Councilwoman Janie B. Reid

Elected Officials Absent:

Councilwoman Marie Rainey

Staff Members Present:

City Administrator, Gary Sanders City Attorney, Christopher Huskins City Clerk, Maria S. Jimenez Chief of Police, William Kent Lawrence

Staff Members Absent:

Mayor John Reid called the April 20, 2020 Council meeting to order at 7:00 PM.

Invocation was given by Councilwoman Janie B. Reid.

Motion was made by Councilwoman Doster and seconded by Mayor Pro-Tem Walker to approve the agenda. Motion carried by a unanimous vote of 6-0.

Motion was made by Councilman Butts and seconded by Councilman Mangum to approve the minutes from the April 7, 2020 Council Meeting with any necessary corrections. Motion carried by a unanimous vote of 6-0.

Public Comments: None

Reading of the Rule for Public Comments:

Old Business: None

New Business:

Proposed Resolution to Dispose of Surplus Property Attachment #7A

Mr. Sanders advised it was recommended by Public Works that the City dispose of a 2008 Ford Explorer as it has reached the end of its useful life and is facing costly repairs.

Motion was made by Councilman Gorley and seconded by Councilman Mangum to approve the proposed Resolution authorizing the disposal of surplus property and to authorize the Mayor to sign. Motion carried by a unanimous vote of 6-0.

Discussion and Possible Action on Appointing a Voting Delegate and Proxy for the 2020 GMA Annual Membership Business Meeting Attachment #7B

Motion was made by Councilwoman Doster and seconded by Councilman Gorley to appoint Mayor John Reid as the Voting Delegate for the City of Eatonton at the Annual GMA Membership Business Meeting. Motion carried by a unanimous vote of 6-0.

Discussion and Possible Action on Authorizing the Mayor to Sign the 2020/2021 GIRMA Property and Liability Insurance Policy Renewal Attachment #7C

Mr. Sanders advised GIRMA is now utilizing territory factors in determining premiums for property and liability insurance coverage because of property losses associated with damages across the state from catastrophic storms. Members located in Tier 1 and Tier 2 windstorm counties will experience a rate increase of more than 6% as a whole. The City's annual renewal reflects a 9% increase.

Motion was made by Mayor Pro-Tem Walker and seconded by Councilwoman Doster to authorize the Mayor to sign the 2020/2021 GIRMA Property and Liability Insurance Policy renewal to become effective on May 1, 2020. Motion carried by a unanimous vote of 6-0.

Zoning:

Reading of the Rule for Public Hearing Comments: Omitted.

Public Hearing Comments: None.

Committee Reports:

Motion was made by Mayor Pro-Tem Walker and seconded by Councilwoman Doster to pay the bills if and when the funds become available. Motion carried by a unanimous vote of 6-0.

Councilman Butts advised to keep staying safe, pray, and have faith.

Councilman Butts questioned if it would be permissible to allow High School Seniors to place signs along the side of the road.

Mayor Reid advised it would be tolerated to allow signs as they will not be having a formal graduation; Mayor Pro-Tem Walker agreed as it has been an unprecedented year.

Councilwoman Doster expressed appreciation to the Public Works Department as well as all Public Safety Officers and all city employees for a job well done during this difficult time.

Councilman Gorley expressed appreciation to all City staff, Mr. Sanders, Fire and Police Chiefs, and First Responders for a job well done. Advised to continue to be safe and expressed concern about Governor Kemp's green light to open certain businesses on Friday and Monday.

Chief Lawrence advised that all police department employees continue to do hand cleaning. Dispatchers and police officers will continue to wear mask even though the state is opening up. He suggested the City consider a slow opening for the safety of all our officers, firemen, first responders, all city workers, and City Hall.

Mayor advised not wanting to rush; we need to do what we can to protect our employees.

Councilman Gorley recommended City Hall should remain closed until the end of the month and then review.

Mr. Sanders advised Laura Mathis sent an email earlier today regarding Georgia HB 1122 which would change the composition of Regional Commission councils. If signed into law, the MGRC will go from 60 to 33 members. This bill passed the House and is pending in the Senate.

The CDBG application is complete and will be send to DCA this week. The deadline for receipt is May 1, 2020.

The 2021 Budget process is underway. Departments are preparing budget requests.

In a press conference today, Governor Kemp announced his plan to begin reopening certain sectors of the economy. Some businesses that have been closed will be able to open for baseline operations this Friday as long as they follow certain previously released guidelines; Restaurants may resume in-person dining on Monday, April 27 if they also follow these guidelines.

Ms. Jimenez advised that every April a 10% penalty is added to all active businesses that have not paid their Occupational Tax Certificate renewal. A total of 60 businesses would be accessed this penalty.

Ms. Jimenez requested that due to COVID-19 Council consider either assessing or waiving the 10% penalty fee on businesses that have not yet renewed their 2020 Occupational Tax Certificate.

Motion was made by Mayor Pro-Tem Walker and seconded by Councilwoman Doster to amend the agenda by adding the following item: **Discussion and Possible Action on Occupational Tax Penalty**. Motion carried by a unanimous vote of 6-0.

Discussion and Possible Action on Occupational Tax Penalty

Motion was made by Mayor Pro-Tem Walker and seconded by Councilman Butts to waive the 10% penalty on past due Occupational Tax Renewals for 2020. Motion carried by a unanimous vote of 6-0.

Mayor Reid asked if there was any other business to be conducted for the good of the City. There being none meeting adjourned at 7:27 PM.

	John Reid, Mayor	
ATTEST:		
Maria S. Jimenez, City Clerk		

city coural



City of <u>fatonton</u> Parade Permit



may 5th

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Eatonton Police Department Chief Kent Lawrence 214 W. Marion St. P. O. Box 3820 Eatonton, Ga. 31024

706-485-3551 706-484-2020

May 1, 2020

Mayor John Reid City Councilmen and Councilwomen

Re: Parade application

A parade to honor the 2020 Putnam High School Seniors has been requested for May 22, 2020 at 6 o'clock pm. Each senior and their parents will ride in one vehicle during the parade so that everyone can be recognized for their graduation because this is the way to keep social distancing due to the covid-19. I have advised them I would have to look at where we are standing with the covid-19 and meet with city council on Tuesday May 5, 2020 via Zoom about this matter and hopefully we will be able to support our Putnam County High School Seniors of 2020. I have talked to Eric Arena, Putnam County High School superintendent about this matter and he is in favor of working together with us to honor the seniors.

Sincerely,

Chief Kent Lawrence

U.S. Department of JusticeOffice of Justice Programs
Bureau of Justice Assistance



Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation

CFDA #16.034

Solicitation Release Date: March 30, 2020

Application Deadline: 11:59 p.m. eastern time on May 29, 2020

The <u>U.S. Department of Justice</u> (DOJ), <u>Office of Justice Programs</u> (OJP), <u>Bureau of Justice Assistance</u> (BJA) is seeking applications for the Coronavirus Emergency Supplemental Funding Program.

This solicitation incorporates the <u>OJP Grant Application Resource Guide</u> by reference. The OJP Grant Application Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.

Eligibility

The following entities are eligible to apply:

States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments that were identified as eligible for funding under the Fiscal Year (FY) 2019 State and Local Edward Byrne Memorial Justice Assistance Grant (JAG) Program are eligible to apply under the Coronavirus Emergency Supplemental Funding (CESF) Program solicitation. NOTE: Only the State Administering Agency that applied for FY 2019 JAG funding for a state/territory may apply for the state allocation of CESF funding.

The eligible allocations for the FY 2020 CESF Program can be found at: https://bja.ojp.gov/program/fy20-cesf-allocations.

For the purposes of the CESF Program, please note the following:

 The term "states" includes the District of Columbia, the Commonwealth of Puerto Rico, the Northern Mariana Islands, the U.S. Virgin Islands, Guam, and American Samoa. (Throughout this solicitation, each reference to a "state" or "states" includes all 56 jurisdictions.)

- The term "units of local government" includes a town, township, village, parish, city, county, borough, or other general purpose political subdivision of a state, or a federally recognized Indian tribal government that performs law enforcement functions (as determined by the Secretary of the Interior). A unit of local government also may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes; for example, in Louisiana, a unit of local government means a district attorney or parish sheriff.
- All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Contact information

For technical assistance with submitting an application, contact the Grants Management System (GMS) Support Hotline at 888–549–9901, option 3, or via email at GMS.HelpDesk@usdoj.gov. The GMS Support Hotline operates 24 hours a day, 7 days a week, including federal holidays

An applicant that experiences unforeseen GMS technical issues beyond its control that prevent it from submitting its application by the deadline must email the NCJRS Response Center contact identified below within 24 hours after the application deadline to request approval to submit its application after the deadline. Additional information on reporting technical issues appears under "Experiencing Unforeseen GMS Technical Issues" in the How to Apply (GMS) section in the OJP Grant Application Resource Guide.

For assistance with any other requirement of this solicitation, applicants may contact the NCJRS Response Center by telephone at 1–800–851–3420; via TTY at 301–240–6310 (hearing impaired only); by email at grants@ncjrs.gov; by fax to 301–240–5830; or by web chat at https://webcontact.ncjrs.gov/ncjchat/chat.jsp. The NCJRS Response Center hours of operation are 10:00 a.m. to 6:00 p.m. eastern time, Monday through Friday, and 10:00 a.m. to 8:00 p.m. eastern time on the solicitation close date.

Post-Award Legal Requirements Notice

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance). OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the OJP Grant Application Resource Guide.

Deadline details

Applicants must register in GMS at https://grants.ojp.usdoj.gov/ prior to submitting an application under this solicitation. All applicants must register, even those that previously registered in GMS. Select the "Apply Online" button associated with the solicitation title. All registrations and applications are due by 11:59 p.m. eastern time May 29, 2020.

For additional information, see the "**How to Apply (GMS)**" section in the <u>OJP Grant Application</u> Resource Guide.

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Coronavirus Emergency Supplemental Funding Program Solicitation CFDA #16.034

A. Program Description

Overview

The Coronavirus Emergency Supplemental Funding (CESF) Program will provide funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus.

Statutory Authority: The CESF Program is authorized by Division B of H.R. 748, Pub. L. No. 116-136 (Emergency Appropriations for Coronavirus Health Response and Agency Operations); 28 U.S.C. 530C.

Permissible uses of Funds

Funds awarded under the CESF Program must be utilized to prevent, prepare for, and respond to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

Expenditures which require prior approval — There are no specific prohibitions under the CESF Program other than the unallowable costs that are identified in the DOJ Grants Financial Guide; however, the following items should be identified during application and appropriately justified as noted:

- Individual items costing \$500,000 or more if the recipient intends to purchase an individual item that costs \$500,000 or more, those item(s) should be identified and thoroughly justified by the grantee and receive written prior approval from BJA post-award through the submission and approval of a Grant Adjustment Notice (GAN). Costs must be reasonable to receive approval.
- Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV) if the recipient requests to purchase an UAS, UA, and/or UAV, Federal Aviation Administration approval must be obtained as outlined here:
 https://www.faa.gov/news/fact_sheets/news_story.cfm?newsId=22615. Documentation related to these purchases should be included with the application or the applicant must receive written prior approval from BJA post-award through the submission and approval of a GAN.

<u>Draw-down</u> – Consistent with the CESF Program's purposes, which involve assistance in responding to the present national emergency in connection with the coronavirus, OJP has determined that eligible states (or State Administering Agencies) or units of local government may draw down funds either in advance or on a reimbursable basis. To draw down in advance, funds must be placed in an interest-bearing account, unless one of the exceptions

in 2 C.F.R. § 200.305(b)(8) apply. This interest-bearing account must be dedicated specifically for the CESF Program award, and funds other awards or sources may not be commingled with the funds in the account established for the CESF Program award. It is not necessary that the interest-bearing account be a "trust fund." For additional information, see 2 C.F.R. § 200.305.

<u>Prohibition of supplanting</u> – Funds may not be used to supplant state or local funds but must be used to increase the amounts of such funds that would, in the absence of federal funds, be made available.

<u>Limitation on direct administrative costs</u> – Funds may not be used for direct administrative costs that exceed 10 percent of the total award amount.

B. Federal Award Information

Maximum number of awards BJA expects to make

1,873

Period of performance start date

January 20, 2020

Period of performance duration

2 years

Recipients have the option to request a one-time, up to 12-month extension. The extension must be requested via GMS no fewer than 30 days prior to the end of the performance period.

The expected eligible allocations for the FY 2020 CESF Program can be found at: https://bja.ojp.gov/program/fy20-cesf-allocations.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by statute.

Type of Award¹

BJA expects to make awards under this solicitation as grants. See the "Administrative, National Policy, and Other Legal Requirements" section of the <u>OJP Grant Application Resource Guide</u> for additional information.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements² as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See <u>OJP Grant Application Resource Guide</u> for additional information.

Budget Information

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the "Limitation on Use of Award Funds for Employee Compensation; Waiver" provision in the "Financial Information" section of the OJP Grant Application Resource Guide.

¹ For purposes of this solicitation, the phrase "pass-through entity" includes any recipient or subrecipient that provides a subaward ("subgrant") to carry out part of the funded award or program.

² The "Part 200 Uniform Requirements" means the DOJ regulation at 2 C.F.R Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200.

Cost Sharing or Match Requirement

The CESF Program does not require a match.

Please see the OJP Grant Application Resource Guide for information on the following:

Pre-agreement Costs (also known as Pre-award Costs)

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

Costs Associated with Language Assistance (if applicable)

C. Eligibility Information

For eligibility information, see the title page.

For information on cost sharing or match requirements, see <u>Section B. Federal Award Information</u>.

D. Application and Submission Information

What an Application Should Include

See the "Application Elements and Formatting Instructions" section of the <u>OJP Grant Application Resource Guide</u> for information on what happens to an application that does not contain all the specified elements. (This solicitation expressly modifies the "Application Elements and Formatting Instructions" section of the OJP Grant Application Resource Guide by **not** incorporating paragraph two of that section (referring to nonresponsive applications or applications missing critical elements not "[proceeding] to peer review"). The solicitation further expressly modifies the "Application Attachments" section of the OJP Grant Application Resource Guide by **not** incorporating the "Applicant Disclosure of Pending Applications," "Applicant Disclosure and Justification – DOJ High Risk Grantees," and "Research and Evaluation Independence and Integrity" provisions.)

1. Application for Federal Assistance (Standard Form (SF)-424)

The SF-424 is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the <u>OJP Grant Application Resource Guide</u> for additional information on completing the SF-424.

Intergovernmental Review: This solicitation ("funding opportunity") **is** subject to <u>Executive Order 12372</u>. An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website:

https://www.whitehouse.gov/wp-content/uploads/2020/01/spoc 1 16 2020.pdf
If the applicant's state appears on the SPOC list, the applicant must contact the State SPOC to find out about, and comply with, the state's process under E.O. 12372. In completing the SF-424, an applicant whose state appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. (An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the response that the: "Program is subject to E.O. 12372, but has not been selected by the State for review.")

2. Program Narrative

Describe the specific coronavirus prevention, preparation, and/or response efforts that will be addressed with this funding and include a summary of the types of projects or items that will be funded over the 2-year grant period.

3. <u>Budget Information and Associated Documentation</u>

Please note that the budget narrative should include a full description of all costs, including administrative costs or indirect costs (if applicable).

See the Budget Preparation and Submission Information section of the <u>OJP Grant Application Resource Guide</u> for details on the Budget Detail Worksheet, and on budget information and associated documentation, such as information on proposed subawards, proposed procurement contracts under awards, and pre-agreement costs.

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the "Information on proposed subawards" provision in the "Budget Preparation and Submission Information" section of the OJP Grant Application Resource Guide. Specifically, OJP is suspending the requirements for CESF grant recipients to receive prior approval (either at the time of award or through a Grant Adjustment Notice) before making subawards.

For additional information regarding subawards and authorizations, please refer to the subaward section in the OJP Grant Application Resource Guide.

Please see the OJP Grant Application Resource Guide for information on the following:

4. <u>Indirect Cost Rate Agreement</u> (if applicable)

See the Budget Preparation and Submission Information section of the OJP Grant Application Resource Guide for information.

5. <u>Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high risk status)</u>

6. <u>Disclosure of Lobbying Activities</u>

How to Apply

An applicant must submit its application through <u>GMS</u>, which provides support for the application, award, and management of awards at OJP. Find information, registration, and submission steps on how to apply in GMS in response to this solicitation under **How to Apply (GMS)** in the <u>OJP Grant Application Resource Guide</u>.

E. Application Review Information

Review Process

BJA reviews the application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the solicitation. See the <u>OJP Grant Application Resource Guide</u> for information on the application review process.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the nonpublic segment of the

integrity and performance system accessible through the System for Award Management (SAM) (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, the Assistant Attorney General will make all final award decisions.

F. Federal Award Administration Information

Please see the OJP Grant Application Resource Guide for information on the following:

Federal Award Notices

Administrative, National Policy, and Other Legal Requirements

OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

In addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance).

For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the <u>OJP Grant Application Resource Guide</u>.

Information Technology (IT) Security Clauses

General Information about <u>Post-Federal Award Reporting Requirements</u>
Any recipient of an award under this solicitation will be required to submit the following reports and data:

Required reports. Recipients typically must submit quarterly financial status reports, semi-annual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the <u>OJP Grant Application Resource Guide</u> for additional information on specific post-award reporting requirements.

OJP may restrict access to award funds if a recipient of an OJP award fails to report in a timely manner.

G. Federal Awarding Agency Contact(s)

For OJP contact(s), see page 2 of this solicitation.

For contact information for GMS, see page 2.

H. Other Information

Please see the OJP Grant Application Resource Guide for information on the following:

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

Provide Feedback to OJP

Appendix A: Application Checklist

Coronavirus Emergency Supplemental Funding Program: FY 2020 Solicitation

This application checklist has been created as an aid in developing an application.

Wh	at an Applicant Should Do:			
<i>Pr</i>	ior to Registering in GMS: Acquire a DUNS Number	(see OJP Grant Application Resource Guide)		
	Acquire or renew registration with SAM	(see OJP Grant Application Resource Guide)		
	Register with GMS: For new users, acquire a GMS username a esource Guide)	and password* (see <u>OJP Grant Application</u>		
□ <u>G</u> r	For existing users, check GMS username a ant Application Resource Guide)	and password* to ensure account access (see OJP		
	Verify SAM registration in GMS (see OJP C	Grant Application Resource Guide)		
 Search for and select correct funding opportunity in GMS (see <u>OJP Grant Application</u> <u>Resource Guide</u>) 				
	Register by selecting the "Apply Online" button associated with the funding opportunity title (see OJP Grant Application Resource Guide)			
□ Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm (see OJP Grant Application Resource Guide)				
If experiencing technical difficulties in GMS, contact the NCJRS Response Center (see page 2)				
*Password Reset Notice – GMS users are reminded that while password reset capabilities exist, this function is only associated with points of contact designated within GMS at the time the account was established. Neither OJP nor the GMS Help Desk will initiate a password reset unless requested by the authorized official or a designated point of contact associated with an award or application.				
Ove	rview of Post-Award Legal Requirements:			
	Review the "Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2020 Awards" in the OJP Funding Resource Center.			

Scope Requirement:

☐ The eligible allocations for the FY 2020 CESF Program can be found at: https://bja.oip.gov/program/fy20-cesf-allocations.

Eligibility Requirement:

States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments that were identified as eligible for funding under the FY 2019 State and Local JAG Program will be eligible to apply under the CESF Program solicitation. NOTE: Only the State Administering Agency that applied for FY 2019 JAG funding for a state/territory may apply for the state allocation of CESF funding.

What an Application Should Include:

Application for Federal Assistance (SF-424)	(see OJP Grant Application Resource Guide)
Intergovernmental Review	(see page 6)
Program Narrative	(see page 7)
Budget Detail Worksheet	(see page 7)
Budget Narrative	(see page 7)
Indirect Cost Rate Agreement (if applicable)	(see page 7)
Financial Management and System of Internal Application Resource Guide)	Controls Questionnaire (see OJP Grant
Disclosure of Lobbying Activities (SF-LLL)	(see OJP Grant Application Resource Guide)

RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to Authorize the Mayor to Sign an Amendment to the Area Agency on Aging Contract for SFY 2020 and for other purposes.

WHEREAS, the City of Eatonton has received notification from the Middle Georgia Regional Commission that an amendment to the SFY 2020 Area Agency on Aging contract is required to reflect adjustments made as a result of the Regional Commission's current projected number of meals to be served through June 30, 2020; and

WHEREAS, SFY 2020 Area Agency on Aging contract funding amounts are evaluated and adjusted to ensure maximum utilization of available resources.

Now, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE MAYOR OF THE CITY OF EATONTON IS AUTHORIZED TO SIGN THE CONTRACT AMENDMENT BETWEEN THE MIDDLE GEORGIA REGIONAL COMMISSION AREA AGENCY ON AGING AND THE CITY OF EATONTON FOR SFY 2020 AND OTHER SUCH SUPPORTING MATERIAL AS SHALL BE NECESSARY FOR THE PROPER EXECUTION OF THE AMENDMENT.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 5th day of May, 2020.

	John Reid, Mayor City of Eatonton, Georgia
ATTEST:	
City of Eatonton, Georgia	

MIDDLE GEORGIA REGIONAL COMMISSION AREA AGENCY ON AGING CONTRACT

RC/AAA ADMINISTRATIVE INFORMATION:

Expense X

Federal: \$ 73,249 State: \$ 5,624 Match: \$ 8,618

SECTION I - GENERAL CONTRACT PROVISIONS:

SECTION 1A

PARA #101 CONTRACT BETWEEN:

This Contract is made and entered into by and between the **Middle Georgia Regional Commission (MGRC)**, an agency of the State of Georgia legally empowered to contract pursuant to the Official Code of Georgia Annotated, Section 49-2-1 and as otherwise identified in Section II of this contract (if applicable), and hereinafter referred to as the RC;

AND

City of Eatonton

201 N. Jefferson Avenue Eatonton, GA 31024

legally empowered to contract pursuant to the laws of Georgia, and hereinafter referred to as the ${\sf CONTRACTOR}$.

This Contract is deemed to be made under and shall be construed and enforced in every respect according to the laws of the State of Georgia. Any lawsuit or other action based on a claim arising from this Contract shall be brought in a court or other forum of competent jurisdiction within Bibb County, Georgia.

Nothing contained in this Contract shall be construed to constitute the Contractor or any of its employees, agents, or subcontractors is a partner, employee, or agent of the RC, nor shall either party to this Contract have any authority to bind the other in any respect, it being intended that each shall remain an independent contractor.

MGRC Contract Section II, Paragraph #201, A.2 is amended as follows:

SECTION II - SPECIAL TERMS AND CONDITIONS:

- A. The Contractor agrees:
 - 2. That the approved budget for all fund sources or program is attached hereto as Appendix B.

MGRC Contract Section III, Paragraph #301

Is Amended to Read:

SECTION III - CONTRACT PAYMENT PROVISIONS:

PARA #301 MGRC PAYMENT TO CONTRACTOR AND CONTRACTOR MATCH REQUIREMENT:

The total approved budget for the entire Contract is \$87,491. Total payments to the Contractor shall not exceed \$78,873.

X TITLE III OLDER AMERICANS ACT

The total approved budget ($\underline{\mathbf{Appendix}}\ \underline{\mathbf{B}}$) for Title III is \$86,175, payment for reimbursement of expenses shall not exceed this amount, according to the terms specified below. For services reimbursed at a fixed rate per unit, the RC will pay the Contractor payments based upon the number of units served times the fixed rate per unit as specified below:

Congregate Meals \$10.79/Unit
Congregate Emergency Home Delivered Meals \$10.23/Unit
Home-Delivered Meals \$11.44/Unit

Total Contract reimbursement for expenses shall not exceed \$77,557.

TITLE III MATCH REQUIREMENT:

Certified Cost Only	In-Kind	Both	<u>X</u>
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The Contractor agrees to furnish annual cost/cash contribution or in-kind match of \$8,618, which represents 10% of the total Older Americans Act portion of the Contract excluding any applicable credits. The certified cost/expenditures or in-kind match values will be expended/recorded by the Contractor monthly in an amount not less than 10% of the total monthly Older Americans Act project expenditures reported, less any applicable credits. Requirements for certified cost and/or in-kind match are specified in Paragraph 304.

X NSIP NUTRITION SERVICES INCENTIVE PROGRAM (State)

The total approved budget ($\underline{\mathbf{Appendix}}\ \underline{\mathbf{B}}$) for NSIP is $\underline{\$1,316}$, payment for reimbursement of expenses shall not exceed this amount, according to the terms specified below. For services reimbursed at a fixed rate per unit, the RC will pay the Contractor payments based upon the number of units served times the fixed rate per unit as specified below:

Home-Delivered Meals \$11.44/Meal

Total Contract reimbursement for expenses shall not exceed \$1,316.

SECTION V:

PARA #501 CONTRACT APPENDICES INCLUSION:

This contract includes Appendices as listed below, which are hereto attached and made a part hereof:

Appendix B - Budget Fund Source Summary

SIGNATURES TO CONTRACT BETWEEN THE MIDDLE GEORGIA REGIONAL COMMISSION

AND

CITY OF EATONTON, GA

This Contract Amendment constitutes the full and complete agreement between the parties hereto and is part of the original contract for the State Fiscal Year 2020, dated July 1, 2019 through June 30, 2020.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures the day and year first above written.

CONTRACTOR EXECUTION:	RC EXECUTION:				
Signature	Signature				
Date Signed	Date Signed by Chairman				
Typed Name	Middle Georgia Regional Commission Typed Name of Agency				
*Typed Title of Individual Signing ATTEST:	Richard Bazemore Typed Name of Individual Signing				
Signature	Signature				
Typed Name	Date Signed by Executive Director				
Title	<u>Laura Mathis</u> Typed Name of Individual Signing				

^{*}Written authority is required as an attachment, which proves that the signer has the authority to sign for the Contractor.

Appendix B

BUDGET FUND SOURCE SUMMARY - SFY 2020

Fund Source	<u> </u>	Total Amount	1	ederal mount	 State mount	l -	Local mount
Congregate Meal Program							
Title IIIC-1	\$	25,539	\$	21,708	\$ 1,277	\$	2,554
Congregate Emergency Home Delivered Meals					1		
Title IIIC-2	\$	3,069	\$	2,609	\$ 153	\$	307
Home-Delivered Meal Program							
Title IIIC-2NSIP State	\$ \$	57,567 1,316	\$	48,932 -0-	\$ 2,878 1,316	\$	5,757 -0-
Totals:	\$	87,491	\$	73,249	\$ 5,624	\$	8,618

In the event that either the sources of reimbursement for services under this contract (appropriations from the General Assembly of the State of Georgia, or the Congress of the United State of America) are reduced during the term of this contract, the Department of Human Services, Division of Aging Services, and the Middle Georgia Regional Commission, Area Agency on Aging, has the absolute right to make financial and other adjustments to this contract and to notify the Contractor accordingly. Such adjustments may require a contract amendment including, but not limited to, a termination of the contract. The certification of the certification by the Commissioner of the Department of the occurrence of either of the reductions stated above shall be conclusive.

Resolution to Amendment Chapter 75 of the Code of Ordinances

WHEREAS, pursuant to Sec. 75-62 (a) of the Code of Ordinances, City of Eatonton, Georgia, the Eatonton Planning and Zoning Commission upon its own motion considered certain amendments to the development standards set forth in Sec. 75-132, Sec. 75-142, Sec. 75-302, and Sec. 75-312 of the Zoning Code as outlined below; and

WHEREAS, in compliance with the provisions of Section 75-63, the Eatonton Planning and Zoning Commission and City Council held duly called and advertised public hearings to receive public comments on the proposed amendments on March 9, 2020 and March 16, 2020 respectively; and

WHEREAS, the Eatonton Planning and Zoning Commission voted to recommend approval of the proposed amendments to the Code of Ordinances.

Now, THEREFORE, BE IT RESOLVED, that Sec. 75-132, Sec. 75-142, Sec. 75-302, and Sec. 75-312 of Chapter 75 of the Code of Ordinances, City of Eatonton, Georgia are amended as follows:

- 1) To add the following standard to Sec. 75-132 (Development standards.) (R-1):
 - (h) Minimum heated floor area:
 - 1,200 square feet: site-built, modular.
- 2) To add the following standard to Sec. 75-142 (Development standards.) (R-2):
 - (h) Minimum heated floor area:
 - (1) 1,000 square feet: site-built, modular.
 - 600 square feet: manufactured. (2)
- 3) To add the following standard to Sec. 75-302 (Development standards.) (C-1):
 - Mixed-use residential component minimum heated floor area per dwelling (h) unit: 1,000 square feet.
- 4) To add the following standard to Sec. 75-312 (Development standards.) (C-2):
 - (h) Mixed-use residential component minimum heated floor area per dwelling

y of May,

unit: 1,000 square fee	et.
APPROVED AND ADOPTED by the Council 2020.	of the City of Eatonton, Georgia on this 5 th day
	John Reid, Mayor City of Eatonton, Georgia
ATTEST:	
Clerk, City of Eatonton, Georgia	
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[R-1 Zoning District]

Sec. 75-132. - Development standards.

- (a) Maximum dwellings per lot: One.
- (b) Minimum lot width: The minimum lot width in the R-1 district at setback is 125 feet.
- (c) Minimum setbacks: The minimum setbacks in the R-1 district are as follows:
 - (1) From front property line/right-of-way: 30 feet/45 feet from a major road.
 - (2) From rear of lot: 20 feet.
 - (3) From side line: 20 feet.
- (d) Maximum height of structures: The maximum height of structures in the R-1 district is 35 feet (except for water towers).
- (e) Basic parking requirement: The basic parking requirement in the R-1 district is two spaces per dwelling unit.
- (f) Maximum lot coverage by buildings: The maximum lot coverage by buildings in the R-1 district is 35 percent.
- (g) Minimum lot area:
 - (1) Individual well and septic system is 1.1 acre.
 - (2) Public or community well and septic system: 30,000 square feet.
 - (3) Individual well and sewer: 30,000 square feet.
 - (4) City water and sewer: 12,000 square feet.
- (h) Minimum heated floor area:
 - (1) 1,200 square feet: site-built, modular.

(Added text is shown by <u>underline</u>)

Sec. 75-131. - Uses allowed.

Those uses allowed in the R-1 district as a matter of right are as follows, as are the development standards applicable to the R-1 district. However, additional restrictions may apply, as well. Article IV of this chapter also must be consulted to determine whether a given use is subject to any additional requirement or is otherwise further defined or clarified.

Accessory uses and structures:

Accessory uses and structures customarily incidental to any permitted use: two, excluding a well house and pool.

Home occupation, general. (See <u>section 75-452</u> for additional requirements. Home occupations that require state or federal licensing or inspections, are conditional use only per <u>section 75-64</u>.)

Home occupation, daycare (less than six children): Conditional use.

Agriculture and forestry: Sawmill, portable: by conditional use permit.

Community facilities:

Public utility facilities: distribution and transmission.

Water towers.

Governmental uses.

Dwellings:

Group homes (less than six residents).

Site-built single-family residence (includes cottages and modular homes).

Garage apartments (Conditional Use.)

Relative residences.

Lodging (temporary):

Bed and breakfast.

Planned developments: See subsection 75-452(n).

Recreation and entertainment:

Parks/playgrounds, private.

Swimming pool, private (less than one user).

Tennis centers, clubs and facilities.

Religious facilities: Churches and other places of worship by conditional use permit.

Services: Hospice, six or less.

Temporary uses:

Mobile office/sales center.

Storage/occupancy during construction, 12 months maximum.

(Ord. of 3-20-2006; Res. of 3-6-2018)

[R-2 Zoning District]

Sec. 75-142. - Development standards.

- (a) Maximum dwelling(s), per lot: One.
- (b) Minimum lot width: The minimum lot width in the R-2 district at the setback is 100 feet.
- (c) Minimum setbacks: The minimum setback requirements for the R-2 district are as follows:
 - (1) From front property line/right-of-way: 30 feet/45 feet from major road.
 - (2) From rear of lot: 20 feet.
 - (3) Side line: 20 feet.
- (d) Maximum height of structures: The maximum height of structures in the R-2 district is 35 feet (except for water towers).
- (e) Basic parking requirement: The basic parking requirements for the R-2 district are two spaces per single-family home.
- (f) Maximum lot coverage by buildings: The maximum lot coverage by buildings in the R-2 district is 35 percent.
- (g) Minimum lot area: The minimum lot areas in the R-2 district are as follows:
 - (1) Individual well and septic system: 1.1 acre.
 - (2) Public or community well and septic system: 30,000 square feet.
 - (3) Individual well and sewer: 30,000 square feet.
 - (4) City water and sewer: 10,000 square feet.
- (h) Minimum heated floor area:
 - (1) 1,000 square feet: site-built, modular.
 - (2) 600 square feet: manufactured.

(Added text is shown by underline)

Sec. 75-141. - Uses allowed.

Those uses allowed in the R-2 zoning district as a matter of right are as follows, as are the district development standards that apply to it. However, additional restrictions may apply as well. Article IV of this chapter also must be consulted to determine whether a given use is subject to any additional requirement or is otherwise further defined or clarified.

Accessory uses and structures:

Accessory uses and structures customarily incidental to any permitted use.

Home occupation, general. (See <u>section 75-452</u> for additional requirements. Home occupations that require state or federal licensing or inspections, are conditional use only per <u>section 75-64</u>.)

Home occupation, daycare (less than six children): Conditional use.

Agriculture and forestry:

Produce stands.

Sawmill, portable.

Community facilities:

Public utility facilities: distribution and transmission.

Water towers.

Governmental uses.

Dwellings:

Group homes (less than six residents).

Manufactured home.

Modular home.

Single-family residence.

Garage apartment.

Relative residence.

Education: Public schools.

Lodging (temporary):

Bed and breakfast.

Planned developments: See section 75-452(n).

Recreation and entertainment:

Parks/playgrounds, private.

Swimming pool, private (but more than one user).

Tennis centers, clubs and facilities (private).

Religious facilities: Churches and other places of worship.

Services: Hospice, six or less residents.

Temporary uses:

Mobile office/sales center.

Storage/occupancy during construction.

Camper/travel trailer: No more than 14 days within a 30-day period.

(Ord. of 3-20-2006; Res. of 3-6-2018)

[C-1 Zoning District]

Sec. 75-302. - Development standards.

- (a) Minimum lot size. The minimum lot size in the C-1 district is 10,890 square feet.
- (b) Minimum lot width. The minimum lot width in the C-1 district at the building setback line is 100 feet.
- (c) Minimum yard requirements. The minimum yard requirements in the C-1 district are as follows:
 - (1) Front yard: 45 feet major streets/ 30 feet all other streets.
 - (2) Side yard: 15 feet.
 - (3) Rear yard: 15 feet.
- (d) Maximum height of structures: The maximum height of structures in the C-1 district is 35 feet.
- (e) Basic parking requirement: The basic parking requirement in the C-1 district is one space per each 200 square feet of space designated for retail sales.
- (f) Maximum lot coverage by buildings: The maximum lot coverage by buildings in the C-1 district is 35 percent.
- (g) Buffer requirement: The buffer requirement in the C-1 district is 30 feet if adjacent to any residential district.
- (h) Mixed-use residential component minimum heated floor area per dwelling unit: 1,000 square feet.

(Added text shown by <u>underline</u>)

Sec. 75-301. - Uses allowed.

Those uses allowed in the C-1 zoning district as a matter of right are as follows, as are the development standards applicable to the C-1 district. However, additional restrictions may apply as well. Article IV of this chapter also must be consulted to determine whether a given use is subject to any additional requirement or is otherwise further defined or clarified.

Accessory uses and structures: Accessory uses and structures customarily incidental to any permitted use.

Agriculture and forestry:

Produce stands.

Sawmill, portable.

Animal care facilities:

Animal hospitals and veterinary clinics.

Grooming shops.

Pet stores.

Automotive, boat and trailer; sales and service:

Automobile service station, no repairs.

Automobile, truck and trailer lease and rentals.

Automobile/truck wash service.

Automobile parts and tire store; retail.

Boat sales and service.

Building, building materials and farm equipment:

Electrical supply stores.

Feed, seed, fertilizer and insecticide sales.

Hardware store.

Paint, glass and wallpaper stores.

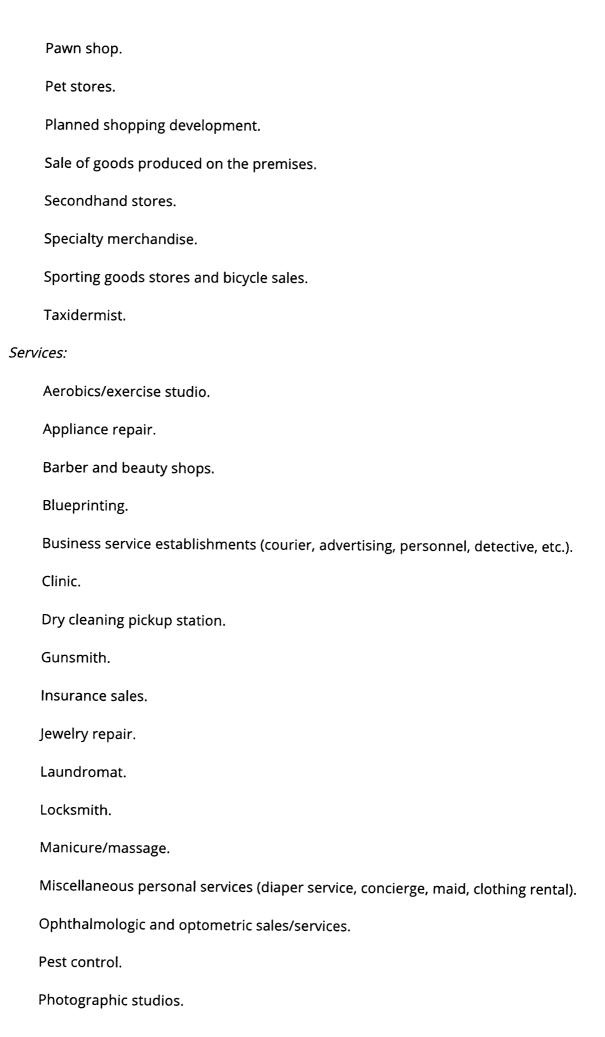
Plumbing and heating equipment dealers.

Commercial recreation and entertainment:

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Amusement, recreational and entertainment activities carried on wholly within a
      permanently enclosed building.
     Athletic club.
     Athletic field, private.
     Swimming pool, public.
Communication:
     Communication services: Western union, etc.
     Radio and television broadcasting stations.
     Telephone business offices.
Community facilities:
     Assembly halls (includes armories).
     Cultural facilities (museums, galleries, live theater).
     Fraternal club or lodge.
     Funeral home.
     Governmental uses.
     Noncommercial club or lodge (except fraternal club or lodge).
Public utility facilities: distribution and transmission.
     Volunteer fire stations.
     Water towers.
Dwellings:
     Second floor apartments in downtown area.
     Security.
Eating and drinking places:
     Bar/tavern/cocktail lounge.
    Cafeteria.
    Coffee shop.
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Drive-in restaurants.
     Drive-through restaurants.
     Fast food restaurants.
     Lunch counter.
     Restaurants: sit down.
Education:
     College and universities, private.
     Colleges and universities, public.
     Day nurseries/kindergartens.
     Industry-related schools/training centers/trade schools.
     Public schools.
     Specialized non-degree schools (business, art, dance, etc.).
     Vocational/technical schools.
Lodging (temporary):
     Bed and breakfast/tourist homes.
     Fraternity and sorority houses and residence halls.
Planned developments: See subsection 75-452(n)(4).
Religious facilities: Churches and other places of worship.
Retail trade:
     Antique shop.
     Apparel and accessory stores.
    Appliance store and repairs.
    Art store.
    Bait sales.
     Bakery/cookies.
    Banks/financial institutions.
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Professional offices (medical, legal, accounting, engineering, architectural, dental).

Real estate office.

Security monitoring.

Shoe repair and shoeshine parlors.

Tailor.

Trailer/auto/truck lease, service and sales.

Typesetting/photoengraving/copy service.

Temporary uses:

Storage/occupancy during construction.

Transportation:

Automobile parking garage.

Automobile parking lot, commercial.

Taxistands.

(Ord. of 3-20-2006; Amd. of 5-17-2010; Amd. of 5-19-2014)

[C-2 Zoning District]

Sec. 75-312. - Development standards.

- (a) Minimum lot size: The minimum lot size in the C-2 district is 20,000 square feet.
- (b) Minimum lot width: The minimum lot width at the building setback line is 125 feet.
- (c) Minimum yard requirements: The minimum yard requirements in the C-2 district are as follows:
 - (1) Front yard: Major streets 45 feet/all other roads 30 feet.
 - (2) Side yard: 20 feet abuts commercial or industrial districts.
 - (3) Rear yard: 20 feet abuts commercial or industrial districts.
- (d) Maximum height of structures: The maximum height of structures in the C-2 district is 35 feet.
- (e) Basic parking requirement: The basic parking requirement in the C-2 district is one space per each 200 square feet of space designated for retail sales.
- (f) Maximum lot coverage by buildings: The maximum lot coverage by buildings in the C-2 district is 35 percent.
- (g) Buffer requirement: The buffer requirement for the C-2 district is 30 feet if adjacent to a residential district.
- (h) Mixed-use residential component minimum heated floor area per dwelling unit: 1,000 square feet.

(Added text shown by underline)

Sec. 75-311. - Uses allowed.

Those uses allowed in the C-2 zoning district as a matter of right are as follows, as are the development standards applicable to the C-2 district. All uses permitted in the C-1 district are permitted in the C-2 district. However, additional restrictions may apply, as well. Article IV of this chapter also must be consulted to determine whether a given use is subject to any additional requirement or is otherwise further defined or clarified.

Accessory uses and structures: Accessory uses and structures customarily incidental to any permitted use.

Agriculture and forestry:

Greenhouse/nursery.

Livestock sales; pavilion or farmer's market.

Animal care facilities: Boarding and breeding kennels.

Automotive, boat and trailer; sales and service:

Automobile and truck sales.

Automobile repair and paint shops.

Automobile service station, with repairs.

Automobile upholstery shop.

Manufactured homes sales.

Retail automobile parts and tire store.

Tire retreading and recapping.

Trailer sales room and sales lot.

Truck stop.

Building, building materials and farm equipment:

Building contractors/supplies.

Construction equipment: sales and service.

Heavy construction contractors (paving, grading, etc.).

Lumber and other building materials.

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Special trade contractors (electrical, plumbing, etc.).
     Tractor/farm equipment: sales and service.
Commercial recreation and entertainment:
     Carnival, rodeo, horse show, athletic events, community fair (temporary).
     Coliseum, stadium.
     Drive-in theater.
     Fairgrounds and amusement parks.
     Fishing lake, public.
     Go-cart concessions.
     Golf course, public.
     Golf or baseball driving range.
     Miniature golf course.
     Shooting/archery range.
     Waterslides and parks.
     Zoos.
Communication: Billboard manufacturer.
Community facilities: Same as in the C-1 district.
Dwellings: Same as in C-1 district.
Eating and drinking places: Same as in the C-1 district.
Education: Same as in the C-1 district.
Lodging (temporary):
     Hotel.
     Motel.
     Travel trailer park.
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Manufacturing and industrial uses:

Lumberyard.

Furniture upholstery. Ice cream manufacturer. Ice plants. Laboratories. Metal fabrication. Milk processing. Welding. Planned developments: See subsection 75-452(n)(4). Religious facilities: Churches and other places of worship. Services: Ambulance and emergency medical services (private). Appliance and equipment repair. Hospitals. Medical and dental laboratories. Tattoo parlor. Vending machine distributors. Storage: Cold storage. Miniwarehouse/self-storage. *Temporary uses:* Same as the C-1 district. Transportation: Bus stations.

(Ord. of 3-20-2006; Amd. of 5-17-2010; Amd. of 5-19-2014)