

HARRIS COUNTY BOARD OF COMMISSIONERS

May 5, 2020
via Teleconference

WORK SESSION

6:30 PM

1. Budget Work Session I: FY 20/21

REGULAR SESSION

7:00 PM

CALL TO ORDER

MINUTES

2. Regular Session of April 21, 2020

OLD BUSINESS

NEW BUSINESS

3. Employee Healthcare Insurance Renewal: John Leggett, MSI
4. Financial Statement: February 2020
5. Proclamation: Enrichment Services Community Action Month
6. Consideration of Additional Employee Pay Options for COVID-19

COUNTY MANAGER

7. Bid Award: Rectangular Hay Baler (Public Works)
8. Grant Application: CARES Act for Airport

COUNTY ATTORNEY

9. Agreement: GDOC Care & Custody of Prison Inmates
10. Agreement: GDOT Inmate Work Detail
11. Agreement: Magistrate Court Representation by District Attorney

ADJOURNMENT

BUDGET WORK SESSION I: FY 20/21

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05/05/20

- ▶ This is the first Work Session regarding the FY 20/21 budget.
- ▶ Randy Dowling, County Manager, will present, review, and respond to questions/comments relating to the proposed budget for FY 20/21.
- ▶ Budget Work Session II is scheduled for May 19.

MINUTES

05/05/20

Minutes are not available to the public until approved by the Board of Commissioners. Once approved, minutes will be posted on the website.

EMPLOYEE HEALTHCARE INSURANCE RENEWAL

05/05/20

- ▶ John Leggett, with MSI Benefits, our insurance broker, will be present, via telephone, to review the renewal of the County employee health care insurance (medical, dental, vision) and to respond to questions/comments.

Motion and vote needed following discussion.

FINANCIAL STATEMENT: FEBRUARY 2020

05/05/20

The financial statement for FEBRUARY 2020 was provided for your review on April 21, 2020.

Clint Chastain, CFO, will be in attendance to discuss the report and respond to questions.

Motion and vote needed.

PROCLAMATION: ENRICHMENT SERVICES

05/05/20

- ▶ An email was received from Enrichment Services Program requesting counties in the ESP area approve a Proclamation to proclaim May as Community Action Month. Therefore, the following was prepared:

WHEREAS: The Enrichment Services Program, Inc. (ESP) is a non-profit, community action agency founded in 1965 with the mission to eliminate poverty through education, services, and partnerships, serving eight counties in Georgia and one county in Alabama; and

WHEREAS: ESP is committed to increasing the awareness of the impact of poverty and implementing strategies for reducing it; and

WHEREAS: ESP motivates residents toward a desirable future and encourages them to become a healthy contributor to the life of our community; and

WHEREAS: ESP and Community Action builds and promotes economic stability as an essential aspect of enabling and enhancing stronger communities, which in turn, promotes self-sufficiency, ensuring that all Americans are able to live in dignity; and

WHEREAS: ESP and Community Action connects millions of children and families to greater opportunity, transforming their lives and making our communities - and our nation - stronger; and

WHEREAS: ESP and Community Action continue to implement innovative programs that create a greater chance at success for everyone, continue to focus on a broader range of community challenges to ignite economic growth and ensure all families can benefit, and continue to be a voice for the disenfranchised.

NOW, THEREFORE, the Board of Commissioners of Harris County, Georgia, do hereby proclaim May 2020 as "Community Action Month" in recognition of the hard work and dedication of Enrichment Services Program, a Community Action Agency.

So proclaimed this 5th day of May, 2020, by a vote of ____ to ____.

HARRIS COUNTY BOARD OF COMMISSIONERS

Becky Langston, Chairman

Motion and vote needed.

CONSIDERATION OF ADDITIONAL EMPLOYEE PAY OPTIONS FOR COVID-19

05/05/20

- ▶ During the April 21 Commission meeting, the Board requested the County Manager to prepare various options for the Board to consider to pay employees during the COVID-19 pandemic as a way to show appreciation to the employees since they are essential workers working during the state's shelter in place order.
- ▶ Below are four (4) options prepared for the Board's consideration:

Option #1 (Time and ½)

For each pay period (2 weeks), this option would cost approximately \$228,000 for all full-time and part-time employees, except elected officials. For example, if four pay periods were used from March 22, when generally the Governor declared the State of Emergency, to May 16, generally when the State of Emergency is expected to end, the cost would be **\$912,000** (\$228,000 x 4 pay periods).

Option #2 (\$500 one-time check for all full-time employees and \$250 one-time check for all part-time employees)

This one-time expense would cost approximately **\$190,000**. The employees, except elected officials, would receive a net check for \$500 or \$250 and the County would pay the payroll taxes.

Option #3 (\$200 flat fee per pay period for all full-time employees and a pro-rated portion for part-time employees on top of regular earnings)

For each pay period (2 weeks), this option would cost approximately \$75,000 for all full-time and part-time employees, except elected officials. For example, if the four pay periods as described in Option #1 were used, the cost would be **\$300,000** (\$75,000 x 4 pay periods). This option can easily be extended if the Declaration of Emergency is extended. The flat fee would be a net amount and the County would pay the payroll taxes.

Option #4 (Combination of Option #2 and #3)

Pay Option #2 now for services from mid-March, when all this started to now, and then begin to pay Option #3 beginning April 19 to May 16, when the Declaration of Emergency is expected to generally end. This option would cost approximately **\$340,000** (\$190,000 + \$75,000 x 2).

Pay Periods: March 22 to April 4
 April 5 to April 18
 April 19 to May 2
 May 3 to May 16

- ▶ If approved, the needed funds will come from General Fund reserves for General Fund departments, Solid Waste Fund for the Solid Waste department, and the Water Works Fund reserves for the Water Works department.

Motion and vote needed.

**BID AWARD: RECTANGULAR HAY BALER
FOR PUBLIC WORKS**

05/05/20

- ▶ Funds, in the amount of \$21,000, were allocated in the FY 2019-20 Public Works budget to purchase a replacement hay baler for the Public Works Department.
- ▶ Bids were prepared, distributed, and advertised, and on the deadline date of April 23, two (2) bids were received, as follows:

	SunSouth Columbus, GA	Technology Int'l Lake Mary, FL
Bid Amount	\$ 22,900.00	\$ 30,735.00
Make	John Deere	Massey Ferguson
Model	338	1840
Delivery (after PO receipt)	1 day	6-8 weeks

- ▶ The low bid did not meet specifications (and is \$1,900 over budget), and all required documents and acknowledgments were not included with the high bid (and is \$9,735 over budget).
- ▶ Therefore, staff is recommending the bids be rejected and the bid readvertised

Motion and vote needed to reject the bids and to go back out on bid.

CARES ACT GRANT APPLICATION for AIRPORT

05/05/20

- ▶ The Federal CARES Act is providing \$10B to U.S. airports as economic relief. Of the Federal amount, \$410,817,650 is being allocated to Georgia airports. Of the State's amount, Harris County's general aviation airport is being allocated \$30,000 without any local matching requirement.
- ▶ The grant can only be spent on airport operations, such as employee payroll, utilities, and supplies incurred beginning January 20, 2020, and thereafter.
- ▶ The grant application must be submitted to GDOT no later than May 8, 2020.
- ▶ The County's grant application will use aviation fuel purchases.
- ▶ County staff has prepared the required application and budget worksheet.
- ▶ Funds could be available as soon as July 2020.

Motion and vote needed to authorize the Chairman to sign the grant application and authorize the County Manager to submit the grant and execute any other related documents.

**GDOC AGREEMENT
CAPACITY, CARE & CUSTODY OF PRISON INMATES**

05/05/20

This is the usual annual agreement with the Georgia Department of Corrections (GDOC) regarding the capacity and the care & custody of 156 inmates at the Harris County Prison for which the GDOC remits to the County \$22/day/inmate.

This is the usual annual agreement, which covers the period from *July 1, 2020 thru June 30, 2021*.

Motion and vote needed.

**GDOT AGREEMENT
INMATE WORK DETAIL**

05/05/20

This is the annual agreement with GDOT utilizing an inmate work detail consisting of a maximum of ten (10) inmates and one (1) correctional officer for which GDOT provides the vehicle, supplies all equipment, tools and materials, and pays the County \$39,500 for the Correctional Officer. This detail assists in the maintenance of DOT equipment, buildings and rights of way and works in counties other than Harris.

This is the usual annual agreement, which covers the period from *July 1, 2020 thru June 30, 2021*.

Motion and vote needed.

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AGREEMENT: MAGISTRATE COURT REPRESENTATION 05/05/20
BY DISTRICT ATTORNEY

- ▶ John Taylor, County Attorney, will review and discuss the agreement between the Magistrate Court and the District Attorney for the Chattahoochee Judicial Circuit regarding the prosecution of state law violations by the District Attorney's office that are returnable to the Magistrate Court.

Motion and vote needed.