

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, DECEMBER 2, 2019, 7:00 P.M.
WILLIAM F. "BILL" LUTHER, JR. & DORIS LUTHER MEETING ROOM**

CALL TO ORDER – Mayor Jackie Warner

INVOCATION – Pastor Michael McGill, Grace Place Christian Church

PLEDGE OF ALLEGIANCE – Mayor Jackie Warner

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS

2. SPECIAL PRESENTATIONS:

- a. Presentation to Out-Going Mayor Pro Tem Mike Mitchell
- b. Presentation to Out-Going Commissioner Megan Larson
- c. Introduction of New Cumberland County Planning Director, Rawls Howard

3. MANAGER'S REPORT.

4. ADMINISTRATION OF OATH OF OFFICE TO THE MAYOR AND BOARD OF COMMISSIONERS:

- a. Oath of Office Administered to Mayor Elect Jackie Warner by Edward A. Warner, III, Notary
- b. Oath of Office administered to Town Commissioners Elect:
 - Jessie Bellflowers- Deputy Town Clerk Tiffany K. Shadik
 - Pat Edwards-Cumberland County Commissioner Michael C. Boose, Notary Public
 - Jerry Legge-Town Clerk Jane Starling
 - Bryan Marley-Tracie L. Marley, Notary Public
 - Dr. Kenjuana McCray-Senator Kirk DeViere

5. ORGANIZATIONAL MEETING OF THE NEW BOARD:

- a. Governing Board Seated and Meeting Recalled to Order.
- b. Election of the Mayor Pro Tem As Requested by Commissioner Marley.
 - Oath of Office administered for Mayor Pro Tem.

6. PUBLIC HEARINGS: None.

7. PUBLIC COMMENTS:

Each speaker is asked to limit comments to three (3) minutes, and the total comment period will be 30 minutes or less. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. Direct comments to the full Board, not to an individual Board member or staff member. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

8. CONSENT AGENDA:

- a. Consideration of the Minutes of November 18, 2019 Regular Meeting. **TAB 1**
- b. Consideration of the Mayor's Committee Appointments. **TAB 2**
- c. Consideration of Adoption of Resolution #2019-24 Setting the Meeting Schedule for Calendar Year 2020 Board of Commissioners Meetings. **TAB 3**
- d. Consideration of Budget Amendment #7 for Insurance Proceeds from Prior Year in the Amount of \$17,700 for Hurricane Damage to Ballfield Lights at Town Parks. **TAB 4**
- e. Consideration of approval of Holding a Special Meeting for December 5, 2019 at 5:30 p.m. The purpose of the meeting is for discussion of and possible action on;
 - Chain of Command/Protocol
 - Board Rules of Procedure
 - Ordinance No. 2018-09 (Consideration of Sale or Long-term Lease of Real Property)
 - Commissions and Committee Rule related to Married Couples Serving on the Same Unit
 - Appointment of Commissioners to Ex-Officio seats
 - Attending Chamber Luncheon on December 9th
 - New Board Meeting with Media Members on January 10th
 - Closed Session Related to a Personnel Matter

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately under New Business.

9. OLD BUSINESS: None.

10. NEW BUSINESS: None.

11. REPORTS AND INFORMATION ITEMS:

a. Reminders of Upcoming Events:

- Christmas at the Lake December 6, 2019, 6:00 PM - 9:00 PM @ Hope Mills Lake
- 2019 Christmas Parade December 7, 2019, 3:00 PM @ Route: Rockfish Elementary to Hope Mills Middle School
- Festival of Lights December 7, 2019, 5:00 PM @ Hope Mills Town Hall
- Historic Preservation Commission December 11, 2019, 5:00 PM @ Parks and Recreation Building
- Breakfast with Santa - Tickets to be Purchased Ahead of Time December 14, 2019, 8:30 AM - 11:00 AM @ Hope Mills Fire Station

12. STAFF COMMENTS.

13. OFFICIAL COMMENTS.

14. ADJOURNMENT. Everyone is invited to attend a reception immediately following the meeting at the Parks & Recreation Building located at 5766 Rockfish Road.

TAB 1

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES
MONDAY, NOVEMBER 18, 2019 7:00 P.M.
BILL LUTHER BOARD MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, November 18, 2019 at 7:00 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Mike Mitchell, Commissioner Jessie Bellflowers, Pat Edwards, Meg Larson and Jerry Legge.

STAFF PRESENT

Town Manager Melissa Adams, Town Clerk Jane Starling, Finance Director Drew Holland, Parks & Recreation Director Lamarco Morrison, Police Chief Joel Acciardo, Fire Chief Chuck Hodges, Deputy Fire Chief Steve Lopez, Public Works Director Don Sisko, Deputy Public Works Director Bruce Clark, Chief Building Inspector David Ray Reeves, Development & Planning Administrator Chancer McLaughlin, and Stormwater Administrator Beth Brown. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Commissioner Legge, followed by the Pledge of Allegiance led by Mayor Jackie Warner.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Mayor Pro Tem Mitchell and carried unanimously, to approve the agenda as presented.

2. PRESENTATIONS.

- a. Proclamation in Recognition of Duncan Harling.

Mayor Warner read the proclamation in recognition of Duncan Harling.

Town of Hope Mills, NC

PROCLAMATION

IN RECOGNITION OF

Duncan Harling

WHEREAS, Duncan Harling is an Eagle and Summit Scout, and child of Michele and Hugh Harling; and

WHEREAS, Duncan **Harling** has built a new sign for American Legion Post 32 which has withstood 3 hurricanes; and

WHEREAS, with due diligence and dedication to the ideals and principals of the Boy Scouts of America, **Duncan Harling** has created a PSA for Scout Anti-Bulling that was seen all over the country, more than 3400 times; and

WHEREAS, in honor and recognition of such an achievement, special attention should be awarded.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Town of Hope Mills Board of Commissioners that **Duncan Harling** is congratulated for his achievements and leadership and wished well as he continues through life fulfilling the ideals and principals of all Eagle Scouts and the Boy Scouts of America.

PROCLAIMED this 18th Day of November, 2019.

Jackie Warner, Mayor

3. MANAGER'S REPORT.

Town Manager Adams provided the following report:

Rockfish Road Sidewalk Project: Nothing new to report at this time.

Johnson Street Sidewalk Project: Staff is waiting on CSX and PWC utility reviews.
ADA Transition program: Stewart, Inc. – Staff is continuing to gather self-assessment data.

Survey of Golfview Greenway property: Surveyor is expected to complete the survey by November 20th.

The Fountain Lane property: We are still awaiting on the property to be surveyed.

Trade Street Museum: The drawings for the renovations to the interior are at D2B for modifications and PW staff has not received a finished copy, as of yet.
Episcopal Church: The new HVAC system has been installed and wired. Awaiting on the final inspection to be completed.

Paving Survey: Kercher has all pertinent GIS and Powell Bill information and they are working on collating the information.

Update on the temporary Police Station building project: Police Chief Acciaro spoke with Ben Stout on Thursday, November 14th, who advised that the finalized building plans have

been delivered to the Town today for final review. He stated that once the plans are approved to proceed, that work could start as soon as Monday, December 2nd.

Back in August of this year, 9 people registered for the GED/HiSet Program through FTCC. Since that time there have been 4 students that show up regularly for classes. They meet every Tuesday and Thursday from 6:00 p.m. – 8:00 p.m. in the Conference Room at the Parks & Recreation Building. The recruiter informed Parks & Recreation Director Lamarco Morrison that she is constantly getting inquiries and interest to attend the classes, and another student signed up on November 13th, bringing the total to 5 students for the next class.

There seems to be some discussion concerning the yule log at the Lake on Friday, December 6th. Apparently, some citizens are worried that the Town is not planning to have the yule log. I have spoken to Parks & Recreation and the Fire Marshal and we most definitely are planning to have the yule log on Friday evening at the Lake. We are trying to make it somewhat bigger than last year, but it cannot be on the grass. For safety purposes, it has to be close to the water. We are currently working through the details.

All of the Department Heads were out of the office this past Friday, November 15th. We were participating in team building exercises and strategic planning & goals for this next year. Some of the items of discussion were improvements and efficiency within the Departments; ways to make more of a “green effort”; improvements to public relations; improvements to Citizens Academy and Farmers Market.

Heritage Park Master Plan: McAdams has completed the site analysis, inventory and surveys for the Heritage Park Master Plan. A second Public Input Meeting will be held on December 16th at 5:30 p.m. in the Luther Board Room to present their findings and get input on concept designs.

Baseball Field Rentals: Since updating the fee schedule for ballfield rentals in September, 2019, the Parks and Recreation Department has consistently received reservations. Currently USSSA has rented the fields for two consecutive weekends for softball tournaments bringing in revenue in the amount of approximately \$1,200.00. They have requested 10 dates in January, 2020.

Storm Water: The Town recently approved a new storm drain cleaning and maintenance contract with T2 Contracting, Inc. All storm drains and an infiltration device on Wallace Drive were cleaned last week. We currently have the rotation setup to clean every other Thursday as needed.

Repairs to the Veterans Memorial: Public Works has solicited several quotes for the repairs to the Veterans Memorial. They have received a preliminary quote from one company and are awaiting more detailed information on the pricing.

Code Enforcement: During the last week 41 code violation notices for junk vehicles, public nuisance, weeded lot, and minimum housing standards were given out in the following neighborhoods; Rockfish Woods; Fairway Forest; River Rd Area; Middle St Area; Woodland Hills; Hill St Area; Black Bridge Rd Area; Village Green; Bonaire Place; Eaglewood Forest; Creekbend; and Golf Acres.

Reminder: The Town of Hope Mills Employees will enjoy their Annual Thanksgiving Luncheon and 3rd Annual Service Awards this Thursday, November 21st from 11:00 a.m. until 1:00 p.m. at the Hope Mills Parks & Recreation Center.

4. PUBLIC HEARINGS.

- a. **Case P19-39:** Rezoning of 1.12+/- acres from R6A Residential & R10 Residential to C(P) Planned Commercial or to a more restrictive zoning district; located south of SR 1003 (Camden Road), west of SR 1374 (State Street); submitted by Phillip N. Smith & Doris A. Ross (owners) and Mark Candler on behalf of Candler & Associates, Inc. (agent). (Hope Mills) (County).

Development and Planning Administrator Chancer McLaughlin presented this item. Mr. McLaughlin commented the requested rezoning is tied to two properties, one of which is zoned R10 located at the southwest intersection of Camden Road and State Street. This parcel is vacant and unaddressed fronting approximately 74 feet along Camden Road. The second parcel is zoned under R6A district regulations and is located in the rear of the first property. An additional property is tied to the request but it is located outside of the Town of Hope Mills limits.

Mayor Warner opened the Public Hearing for Case P19-39 at 7:18 p.m.

Mayor Warner called for comments for or against Case P19-39. There were none.

Motion made by Commissioner Legge and carried unanimously, to close the public hearing for Case P19-39.

Mayor Warner closed the public hearing at 7:18 p.m.

Motion made by Commissioner Legge and carried unanimously, to approve Case P19-39 rezoning from R6A Residential and R10 Residential to C(P) Planned Commercial within the Town limits of Hope Mills and the Hope Mills Board of Commissioners find this portion of the request is consistent with the adopted Southwest Cumberland Land Use Plan (2013) which calls for "heavy commercial" at this location, the C(P) Planned Commercial district is classified as "heavy commercial"; and further find that approval of this portion of the request is reasonable and in the public interest because the subject properties generally meet the location criteria for heavy commercial as designated with the Land Use Policies Plan (2009) and the request is in harmony with the existing commercial zoning along the south side of Camden Road.

- b. **Case P19-40:** Revision and amendment to the Hope Mills Subdivision Ordinance amending Article IV Development Improvement and Design Standards, Section 86A-405. Sidewalks and walkways., sub-section a. Sidewalks and walkways required; and updating the table of contents as appropriate. (Hope Mills).

Development and Planning Administrator Chancer McLaughlin presented this item. Mr. McLaughlin commented during the September 9, 2019 meeting, the Board of Commissioners approved an amendment to Section 86A-405(a) of the Subdivision Ordinance. The next step is to adopt the amendment.

Mayor Warner opened the Public Hearing for Case P19-40 at 7:21 p.m.

Mayor Warner called for comments for or against Case P19-40. There were none.

Motion made by Mayor Pro Tem Mitchell and carried unanimously, to close the public hearing for Case P19-40.

Mayor Warner closed the public hearing for Case P19-40 at 7:22 p.m.

Motion made by Commissioner Legge and carried unanimously, to approve Case P19-40 text amendment to the Hope Mills Subdivision Ordinance, which, if approved would not require sidewalks for new group developments within an existing approved subdivision that did not originally require sidewalks, and find: a. in Case P19-40, the Hope Mills Board of Commissioners approve the text amendment to the Hope Mills Subdivision Ordinance, which, if approved would not require sidewalks for new group developments within an existing approved subdivision that did not originally require sidewalks, and find; b. the following change in conditions was considered in amending the subdivision ordinance to meet the development needs of the community: the requirement of sidewalks in existing residential subdivisions initially approved without sidewalks due to a group development creates a "sidewalk to nowhere" situation; and c. this text amendment approval is reasonable and in the public interest because it will alleviate the burden of installing a sidewalk on one property in an existing subdivision where no other sidewalk installation was required.

5. PUBLIC COMMENTS.

Mr. Bill Greene, 2540 Camp Lejeune Court, Hope Mills, NC. Mr. Greene thanked all those who participated in the Veterans Day Ceremony.

6. CONSENT AGENDA:

- a. Consideration of approval of the minutes from the November 4, 2019 regular meeting.

- b. Consideration of approval of travel and training for Fire Marshal Brett Ham to attend the 2020 Fire & Life Safety Education (FLSE) Conference at Great Wolf Lodge in Concord, North Carolina from February 10-14, 2020. Cost is \$771.00 and is currently budgeted.
- c. Consideration of approval of Budget Amendment #6, addition of \$2,475 to the General Fund for payment of new Parks & Recreation exercise equipment.

Town of Hope Mills, North Carolina
 Budget Ordinance Amendment
Fiscal Year 2019-2020
 Amendment #6

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending in June 30, 2020:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account</u>		<u>Decrease</u>	<u>Increase</u>
Equipment Rental	10-620-4500	-	2,475.00
		<u>\$ -</u>	<u>\$ 2,475.00</u>

This will result in a net increase of \$9,650 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>		<u>Decrease</u>	<u>Increase</u>
Sale of Fixed Assets	10-3920	-	2,475.00
		<u>\$ -</u>	<u>\$ 2,475.00</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 18th day of November 2019.

 Jackie Warner, Mayor

ATTEST:

 Jane G. Starling, Town Clerk

- d. Acceptance of the October 2019 Financial Statement.

“END OF CONSENT AGENDA”

Motion made by Commissioner Edwards and carried unanimously, to approve the consent agenda as read.

7. OLD BUSINESS: NONE.

8. NEW BUSINESS:

- a. Discussion and update regarding the Fayetteville Technical Community College (FTCC) Building Construction Faculty members and Town of Hope Mills officials (including members of the Hope Mills Historic Preservation Commission) Inspection of the Episcopal Parish House on Wednesday, November 6, 2019, as provided by Commissioner Bellflowers.

Commissioner Bellflowers provided an update on the November 6, 2019 walk through of the Parish House. The main reason for FTCC’s Building Construction Faculty members’ tour of the Parish House was to determine whether it would be a viable project and if it would be beneficial to student learning. The Town would be responsible for supplying all materials as the college would supply the labor. Stabilization would have to be completed prior to FTCC students beginning work on the project. The general consensus of the FTCC Building Construction Department was that the Parish House could be saved, but it will be costly and time consuming.

The visitors inquired whether the building was on the National Register of Historic Places. Commissioner Bellflowers commented it was and referenced the minutes from the March 8, 2017 Board of Commissioners meeting. Commissioner Bellflowers commented this project could be ready for FTCC students in fall of 2020 if the building undergoes stabilization and is vacant by May of 2020.

Discussion ensued regarding receiving tax credits for the historic district.

Mayor Pro Tem Mitchell commented Lowes of Hope Mills will likely donate materials as they have been extremely generous.

9. REPORTS AND INFORMATION ITEMS:

- a. Reminders.

Mayor Warner commented Hope Mills First Baptist Church will host the Community Thanksgiving Service on Sunday, November 24, 2019 at 6:00 p.m.

- **Lake Advisory Committee Meeting** Tuesday, November 19, 2019, 6:00 PM @ Parks and Recreation Building.
- **Third Annual Employee Service Awards and employee Thanksgiving Luncheon** Thursday, November 21, 2019, 11:00 AM – 1:00 PM @ Parks and Recreation Community Activity Room.
- **Parks & Recreation Advisory Committee Meeting** Monday, November 25, 2019, 6:30 PM @ Parks and Recreation Building.
- **Appearance Commission Meeting** Tuesday, November 26, 2019, 6:30 PM @ Parks and Recreation Building.
- **Thanksgiving Holiday TOWN OFFICES CLOSED** Thursday, November 28, 2019 & Friday, November 29, 2019.
- **CANCELED Festival Committee Meeting** Monday, December 2, 2019, 6:00 PM.
- **Board of Commissioners Meeting, swearing in of Newly Elect** Monday, December 2, 2019, 7:00 PM @ Luther Meeting Room, Town Hall; followed by brief reception at Hope Mills Parks and Recreation Building open to elected and public.
- **Chamber Luncheon** Monday, December 9, 2019, 12:30 PM @ Parks and Recreation Building.
- **Historic Preservation Commission Meeting** Wednesday, December 11, 2019, 5:00 PM @ Parks and Recreation Building.

b. Department Monthly Reports

- Fire Department, October, 2019
- Police Department, October, 2019
- Inspections Department, October, 2019
- Parks & Recreation, October, 2019
- Stormwater Department, September and October, 2019
- Public Works Department, October, 2019
 - ◇ Sanitation
 - ◇ Service Garage
 - ◇ Buildings & Grounds
 - ◇ Street

10. STAFF COMMENTS.

11. OFFICIAL COMMENTS.

Commissioner Bellflowers thanked everyone for attending and for those who voted in the recent election.

Commissioner Edwards thanked those who attended the Veterans Memorial and commented it was one of the best ceremonies the Town has had.

Mayor Pro Tem Mitchell thanked those for attending the meeting and commented it has been a pleasure serving the Town for two terms.

Commissioner Larson apologized for her absence during the Veteran's Day events as she was attending one for her son. Commissioner Larson commented she heard wonderful things about the Veterans Day events.

Commissioner Legge commented he too was absent for the Veterans Day events as he was out of Town and thanked Mr. Blevins for filling him in.

Mayor Warner thanked the Veterans Affairs Commission, the VFW, and Jim Blevins for coordinating the Golden Knights appearance. Mayor Warner commented the Veterans Day event was highly attended and a great success.

12. ADJOURNMENT.

Motion made by Commissioner Legge and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 7:42 p.m.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, CMC, NCCMC
Town Clerk

TAB 2

Date: December 2, 2019
To: Board of Commissioners
From: Mayor, Jackie Warner
Subject: Recommended Appointments of 2019-2021 Board Members as Committee Liaisons

INTERNAL ORGANIZATIONS

Audit/Finance Committee.....	Town Manager Melissa Adams Finance Director Drew Holland Mayor Jackie Warner Mayor Pro Tem Dr. McCray
Nominating Committee.....	Commissioner Pat Edwards Mayor Pro Tem Dr. McCray
Appearance Committee.....	Commissioner Pat Edwards
Parks & Recreation Advisory Commission.....	Mayor Pro Tem Dr. McCray
Veterans Affairs.....	Commissioner Bryan Marley
Historic Advisory Commission.....	Commissioner Jessie Bellflowers
Special Events Board Liaison	Commissioner Jerry Legge
Lake Restoration Advisory Committee*.....	Commissioner Jerry Legge *
Mayor's Youth Leadership Committee.....	Mayor Jackie Warner

TAB 3

**RESOLUTION ESTABLISHING THE TOWN OF HOPE MILLS BOARD
OF COMMISSIONERS 2020 MEETING SCHEDULE**

RESOLUTION NO. 2019-24

WHEREAS, G.S. 143-318.12, G.S. 160A-71, and Code of Ordinance Chapter 2, Section 2-66, Regular Meetings, empower the Board of Commissioners to establish a schedule of regular meetings;

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of the Town of Hope Mills that the following schedule of regular meetings is hereby adopted for 2020, all meetings to be held at 7:00 p.m. at the Town Hall, Bill Luther Meeting Room, 5770 Rockfish Road (except as noted below).

Monday, January 6, 2020	Monday, June 15, 2020
Thursday, January 30, 2020 preliminary FY20-21 budget discussion during dinner in New Bern	Monday, July 6, 2020
Friday, January 31, 2020 Essentials of Municipal Government Course 7:30 am – 5:30 pm	Monday, July 20, 2020
Monday, February 3, 2020	Monday, August 3, 2020
Monday, February 17, 2020	Monday, August 17, 2020
Monday, March 2, 2020	Monday, August 31, 2020 (to replace 1 st Sept. meeting due to holiday)
Friday, March 6, 2020 Budget Retreat (Rockfish Camp and Retreat 8:30 am 3:30pm)	Monday, September 21, 2020
Monday, March 16, 2020	Monday, October 5, 2020
Monday, April 6, 2020	Monday, October 19, 2020
Monday, April 12, 2020	Monday, November 2, 2020
Monday, May 4, 2020	Monday, November 16, 2020
Monday, May 18, 2020	Monday, December 2, 2020
Monday, June 1, 2020	Monday, December 16, 2020

ADOPTED the 2nd day of December, 2019.

JACKIE WARNER, MAYOR

ATTEST:

Jane G. Starling, CMC, NCCMC
Town Clerk

January 2020

January 2020							February 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 29	30	31	Jan 1, 20 New Years Day Holiday	2	3	4
5	6 6:00pm Festival Committee (Front Conference Room) 7:00pm BOC Regular Meeting (Luther Meeting Room @	7	8 5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -	9	10	11
12	13 12:30pm Chamber Luncheon (Parks and Recreation Building)	14	15	16	17	18
19	20 MLK DAY (HOLIDAY) No BOC Meeting due to Holiday and Training later in Month	21	22	23 6:00pm Veterans Affairs Committee (HM P&R)	24	25
26	27 6:00pm Mayors Youth Leadership Group 6:30pm Parks & Rec. Committee (P & R Center)	28 6:30pm Appearance Commission (Hope Mills Parks and Recreation)	29	30 2:00pm Dinner Prior to - Essentials of Municipal Government (New Bern - Craven County Convention & Visitors	31 Essentials of Municipal Government (New Bern, NC)	Feb 1

February 2020

February 2020							March 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
							29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 26	27	28	29	30	31	Feb 1
2	<div style="background-color: yellow; padding: 2px;">6:00pm Festival Committee (Front Conference Room)</div> <div style="background-color: pink; padding: 2px;">7:00pm Board of Commissioners Regular Meeting</div>	4	5	6	7	8
9	<div style="border: 1px solid green; padding: 2px;">12:30pm Chamber Luncheon (Parks and Recreation Building)</div>	<div style="background-color: #8ebf8e; padding: 2px;">6:30pm Citizens Academy (Various Town property)</div>	<div style="background-color: yellow; padding: 2px;">5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -</div>	13	14	15
16	<div style="background-color: yellow; padding: 2px;">6:00pm Mayors Youth (Front Conference Room)</div> <div style="background-color: pink; padding: 2px;">7:00pm Board of Commissioners Regular Meeting</div>	<div style="background-color: #8ebf8e; padding: 2px;">6:30pm Citizens Academy (Various Town property)</div>	19	20	21	22
23	<div style="background-color: yellow; padding: 2px;">6:30pm Parks & Rec. Committee (P & R Center)</div>	<div style="background-color: #8ebf8e; padding: 2px;">6:30pm Citizens Academy (Various Town property)</div> <div style="background-color: yellow; padding: 2px;">6:30pm Appearance Commission (Hope Mills Parks and</div>	26	<div style="background-color: yellow; padding: 2px;">6:00pm Veterans Affairs Committee (HM P&R)</div>	28	29

March 2020

March 2020							April 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	1	2	3	4
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 1	2 6:00pm Festival Committee (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	3 6:30pm Citizens Academy (Various Town property)	4	5 5:00pm Hope Meals Food Truck Rodeo (Municipal Complex)	6 8:30am BUDGET RETREAT (TBD)	7 9:00am Good 2 Grow (Municipal complex)
8	9 12:30pm Chamber Luncheon (Parks and Recreation Building)	10 6:30pm Citizens Academy (Various Town property)	11 5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -	12	13	14
15	16 6:00pm Mayors Youth (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	17 6:30pm Citizens Academy (Various Town property)	18	19	20	21
22	23 6:30pm Parks & Rec. Committee (P & R Center)	24 6:30pm Citizens Academy (Various Town property) 6:30pm Appearance Commission (Hope Mills Parks and	25	26 6:00pm Veterans Affairs Committee (HM P&R)	27	28
29	30	31 6:30pm Citizens Academy (Various Town property)	Apr 1	2	3	4

April 2020

April 2020							May 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4					1	2	
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 29	30	31	Apr 1	2 5:00pm Hope Meals Food Truck Rodeo (Municipal Complex)	3	4 9:00am Good 2 Grow (Municipal complex)
5	6 6:00pm Festival Committee (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	7	8 5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -	9	10 Good Friday (Holiday Municipal Offices Closed)	11
12	13 12:30pm Chamber Luncheon (Parks and Recreation Building)	14	15	16	17	18
19	20 6:00pm Mayors Youth (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	21	22	23 6:00pm Veterans Affairs Committee (HM P&R)	24	25
26	27 6:30pm Parks & Rec. Committee (P & R Center)	28 6:30pm Appearance Commission (Hope Mills Parks and Recreation)	29	30	May 1	2

May 2020

May 2020							June 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1	2 9:00am Good 2 Grow (Municipal complex.)
3	4 6:00pm Festival Committee (Front 7:00pm Board of Commissioners	5	6	7 5:00pm Hope Meals Food Truck Rodeo (Municipal Complex.)	8	9
10	11 12:30pm Chamber Luncheon (Parks and Recreation Building)	12	13 5:00pm Copy: Historic Preservation Commission (Parks and Recreation	14	15	16
17	18 6:00pm Mayors Youth- Award Certificates At 7:00pm Board of Commissioners	19	20	21	22	23
24	25 Memorial Day (Holiday) 6:30pm CANCELED DUE TO HOLIDAY Parks & Rec. Committee (P &	26 6:30pm Appearance Commission (Hope Mills Parks and Recreation)	27	28 6:00pm Veterans Affairs Committee (HM P&R)	29	30
31	Jun 1	2	3	4	5	6

June 2020

June 2020						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2020						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1 6:00pm Festival Committee (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	2	3	4 5:00pm Hope Meals Food Truck Rodeo (Municipal Complex)	5	6 9:00am Good 2 Grow (Municipal complex)
7	8 12:30pm Chamber Luncheon (Parks and Recreation Building)	9	10 5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -	11	12	13
14	15 7:00pm Board of Commissioners Regular Meeting (Luther Board Room Town Hall)	16	17	18	19	20
21	22 6:30pm Parks & Rec. Committee (P & R Center)	23 6:30pm Appearance Commission (Hope Mills Parks and Recreation)	24	25 6:00pm Veterans Affairs Committee (HM P&R)	26	27
28	29	30	Jul 1	2	3	4

July 2020

July 2020							August 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1	2 5:00pm Hope Meals Food Truck Rodeo (Municipal Complex)	3 July 4th Holiday Observed	4 9:00am Good 2 Grow (Municipal complex)
5	6 6:00pm Festival Committee (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	7	8 5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -	9	10	11
12	13 12:30pm Chamber Luncheon (Parks and Recreation Building)	14	15	16	17	18
19	20 7:00pm Board of Commissioners Regular Meeting (Luther Board Room Town Hall)	21	22	23 6:00pm Veterans Affairs Committee (HM P&R)	24	25
26	27 6:30pm Parks & Rec. Committee (P & R Center)	28 6:30pm Appearance Commission (Hope Mills Parks and Recreation)	29	30	31	Aug 1

August 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1 9:00am Good 2 Grow (Municipal complex.)
2	3 6:00pm Festival Committee (Front 7:00pm Board of Commissioners	4	5	6 5:00pm Hope Meals Food Truck Rodeo (Municipal Complex.)	7	8
9	10 12:30pm Chamber Luncheon (Parks and Recreation Building)	11	12 5:00pm Copy: Historic Preservation Commission (Parks and Recreation	13	14	15
16	17 7:00pm Board of Commissioners Regular Meeting (Luther Board Room	18	19	20	21	22
23	24 6:30pm Parks & Rec. Committee (P & R Center)	25 6:30pm Appearance Commission (Hope Mills Parks and Recreation)	26	27 6:00pm Veterans Affairs Committee (HM P&R)	28	29
30	31 6:00pm Festival Committee- Serves as 7:00pm Board of Commissioners	Sep 1	2	3	4	5

September 2020

September 2020							October 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	4	5	6	7	1	2	3
13	14	8	9	10	11	12	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1	2	3 5:00pm Hope Meals Food Truck Rodeo (Municipal Complex)	4	5 9:00am Good 2 Grow (Municipal complex)
6	7 8:00am Labor Day (Town Hall Closed)	8	9 5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -	10	11	12
13	14 12:30pm Chamber Luncheon (Parks and Recreation Building)	15	16	17	18	19
20	21 6:00pm Mayors Youth (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	22 6:30pm Appearance Commission (Hope Mills Parks and Recreation)	23	24 6:00pm Veterans Affairs Committee (HM P&R)	25	26
27	28 6:30pm Parks & Rec. Committee (P & R Center)	29	30	Oct 1	2	3

October 2020

October 2020							November 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1 5:00pm Hope Meals Food Truck Rodeo (Municipal Complex.)	2	3 9:00am Good 2 Grow (Municipal complex.)
4	5 6:00pm Festival Committee (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	6	7	8	9	10
11	12 12:30pm Chamber Luncheon (Parks and Recreation Building)	13	14 5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -	15	16	17
18	19 6:00pm Mayors Youth (Front Conference Room) 7:00pm Board of Commissioners Regular Meeting	20	21	22 6:00pm Veterans Affairs Committee (HM P&R)	23	24
25	26 6:30pm Parks & Rec. Committee (P & R Center)	27 6:30pm Appearance Commission (Hope Mills Parks and Recreation)	28	29	30	31

November 2020

November 2020							December 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 1	<p>2</p> <p>6:00pm Festival Committee (Front Conference Room)</p> <p>7:00pm Board of Commissioners Regular Meeting</p>	3	4	5	6	7
8	<p>9</p> <p>12:30pm Chamber Luncheon (Parks and Recreation Building)</p>	10	<p>11</p> <p>Veterans Day (Holiday)</p> <p>5:00pm CANCEL DUE TO HOLIDAY Copy: Historic Preservation Commission (Parks and Recreation)</p>	12	13	14
15	<p>16</p> <p>6:00pm Mayors Youth (Front Conference Room)</p> <p>7:00pm Board of Commissioners Regular Meeting</p>	17	18	19	20	21
22	<p>23</p> <p>6:30pm Parks & Rec. Committee (P & R Center)</p>	<p>24</p> <p>6:30pm Appearance Commission (Hope Mills Parks and Recreation)</p>	25	<p>26</p> <p>Thanksgiving (Holiday)</p> <p>6:00pm CANCEL DUE TO HOLIDAY Veterans Affairs Committee (HM P&R)</p>	<p>27</p> <p>Day after Thanksgiving (Municipal offices Closed)</p>	28
29	30	Dec 1	2	3	4	5

December 2020

December 2020							January 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 29	30	Dec 1	2	3	4	5
6	<div style="background-color: yellow; padding: 2px;">6:00pm Festival Committee (Front Conference Room)</div> <div style="background-color: pink; padding: 2px;">7:00pm Board of Commissioners Regular Meeting</div>	8	<div style="background-color: yellow; padding: 2px;">5:00pm Copy: Historic Preservation Commission (Parks and Recreation Building 5766 Rockfish Rd.) -</div>	10	11	12
13	<div style="border: 1px solid green; padding: 2px;">12:30pm Chamber Luncheon (Parks and Recreation Building)</div>	15	16	17	18	19
20	<div style="background-color: yellow; padding: 2px;">6:00pm Mayors Youth (Front Conference Room)</div> <div style="background-color: pink; padding: 2px;">7:00pm Board of Commissioners Regular Meeting</div>	<div style="background-color: yellow; padding: 2px;">6:30pm Appearance Commission (Hope Mills Parks and Recreation)</div>	23	<div style="background-color: green; padding: 2px;">Christmas Holiday</div> <div style="background-color: yellow; padding: 2px;">6:00pm CANCEL Due to HOLIDAY Veterans Affairs Committee (HM P&R)</div>	<div style="background-color: green; padding: 2px;">Christmas Holiday</div>	26
27	<div style="background-color: green; padding: 2px;">Christmas Holiday</div> <div style="background-color: yellow; padding: 2px;">6:30pm CANCEL DUE TO HOLIDAY Parks & Rec. Committee (P & R Center)</div>	29	30	31	Jan 1, 21	2

TAB 4



AGENDA FORM

TO: Melissa Adams, Town Manager
FROM: Drew Holland, Finance Director
SUBJECT: Budget Amendment for Insurance Proceeds from prior year

BACKGROUND INFORMATION:

The Parks & Recreation Department has received insurance proceeds from hurricane damage to the ballfield lights at Municipal Park, Brower Park and Baldwin Elementary. The funds were received in the prior fiscal year and the work was completed in September of the current fiscal year. This budget amendment moves the funds from the prior fiscal year to the current fiscal year to cover the costs of the repairs.

STAFF RECOMMENDATION, IF APPLICABLE

Approve budget amendment #7 for \$17,700

RECOMMENDED ACTION:

Same as above

FISCAL IMPACT:

Addition of \$17,700 to the General Fund

ATTACHMENTS:

BA #7

This agenda form has been reviewed by:	Initial & Date
Town Manager	11/25/19
Finance Director	DH 11/20/19
Town Attorney	
Department Head (s)	
Town Clerk	JGS 11/20/19

Town of Hope Mills, North Carolina
Budget Ordinance Amendment
Fiscal Year 2019-2020
Amendment #7

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Maint & Repair - Bldgs 10-620-4000	-	17,700.00
	\$ -	\$ 17,700.00
	\$ -	\$ 17,700.00

This will result in a net increase of \$17,700 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Approp from Fund Balance 10-3990	-	17,700.00
	\$ -	\$ 17,700.00
	\$ -	\$ 17,700.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 2nd day of December 2019.

Jackie Warner, Mayor

Attest:

Jane G. Starling, Town Clerk