

AGENDA

REGULAR MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500 ~ www.frankfort.ky.gov

August 27, 2018
5:00 PM

INVOCATION

REV. BOB BROWNING - FIRST BAPTIST CHURCH

PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZEN COMMENTS—PLEASE USE THE SIGN IN SHEET. INDIVIDUAL REMARKS ARE LIMITED TO FIVE MINUTES

CONSENT CALENDAR

Items on the Consent Calendar are considered by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

1. Minutes - To be provided

Attachments: None
Suggested Disposition: Receive and File
Approve

2. East Main Interceptor Amendment #2 with QK4

The purpose of this memorandum is to request City Commission approval of an amendment for QK4, Inc. for additional design work on the East Main Interceptor project, and authorize the Mayor to sign all documents related to the project. The lines along this section of East Main Street were identified as needing major repair in 2011 during one phase of the concrete pipe inspection project. With the amount of traffic and the high profile area this project will be very complicated and will require close coordination with the Kentucky Transportation Cabinet (KYTC).

Attachments: 1. 20180724 East Main Amendment 2
2. QK4 Amendment 2-memo
Suggested Disposition: Receive and File
Approve

3. Establishing 2018 Real and Personal property tax rates (To be provided)

Attachments: None
Suggested Disposition: Receive and File
Approve

4. Establishing the 2019 Motor Vehicle tax rates (To be provided)

Attachments: None
Suggested Disposition: Receive and File
Approve

5. 2018 JAG Allocation

Staff requests the City Commission to authorize the a Memorandum of Agreement with the Frankfort County Fiscal Court regarding the filing of a 2018 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$14,294.00 for Community Policing and to authorize the Mayor to sign all grant documents. The City and County have received JAG allocations for the past several years. Both entities have alternated the utilization of the funds every other year. The 2018 allocation of \$14,294.00 is scheduled to be utilized by the Franklin County Sheriff's Department for Community Policing. The City must enter into a Memorandum of Agreement with the County in order for them to move forward with the grant application. The City and County have a history of at least 10 years of alternating the JAG allocation and this process seems to work well. The JAG funds do not require a match from the City. There will be no impact to the budget.

Attachments: 1. 2018 JAG Grant MOA with County Memo
2. JAG Grant MOU
Suggested Disposition: Receive and File
Approve

6. Public Works Dump Truck

Public Works is seeking approval to purchase a 2019 International HV dump truck with snow removal equipment from Bluegrass International Truck via the Master Commissioner's Agreement and authorization for the Mayor to sign all related documents.

Attachments: 1. (2018.008) Street Dump Truck
Suggested Disposition: Receive and File
Approve

7. Public Works Garbage Truck

Additional info available Friday, August 3 following bid opening.

Attachments: None
Suggested Disposition: Receive and File
Approve

8. Public Works - Transit Bus Shelters

Public Works is seeking the approval to purchase four (4) new aluminum bus shelters with solar lighting from Brasco International, Inc. and authorization from the Mayor to sign all related documents.

Attachments: 1. (2018.008) Transit Bus Shelters
Suggested Disposition: Receive and File
Approve

9. Sewer Plant Asset Management Plan and Flow Study

Additional info available Friday, August 3 following bid opening.

Attachments: None
Suggested Disposition: Receive and File
Approve

10. Sewer Contract Extension with Airgas

The purpose of this memo is to recommend the authorization a contract extension with Airgas-Mid America to provide liquid oxygen for the ozone system and authorize the Mayor to sign all related documents. The Sewer Department took bids on July 15, 2014 for liquid oxygen for the purpose of generating ozone for disinfection of wastewater effluent prior to discharge into the Kentucky River. This will be the last extension of the original contract and this shall be publicly bid next year.

Attachments: 1. Abstract Memo for Airgas Liquid Oxygen Contract Extension
Suggested Disposition: Receive and File
Approve

11. Public Works Unit Price Contract

Public Works is seeking approval to renew the Unit Price Contract for one additional year with the 3 existing bidders including an increase of up to 3% per item as allowed in the 2017 UPC Contract and approval for the Mayor to sign all related documents. The Unit Price Contract is used to perform work related to sidewalks and drainage. When projects are identified, unit prices are applied, and the contractor chosen. Projects more than \$20,000.00 are presented to the Commission for approval. The 2017 UPC contained language that allows for a one-year extension to the contract with up to a 3% increase in unit costs provided both parties agree. All three of 2017 bidders are in agreement with the contract extension.

Attachments: 1. (2018.008) UPC extension
Suggested Disposition: Receive and File
Approve

12. Sewer Joint Funding Agreement with USGS

The purpose of this memorandum is to request approval from the City Commission for a Joint Funding Agreement with the United State Department of Interior U.S. Geological Survey (USGS) and to authorize the Mayor to sign all related documents. Approximately 11 years ago USGS began shutting down gauges across the United States due to the federal budget cuts and looked for increased third party support to maintain the infrastructure in place. The Sewer Department was contacted at that time and was asked to participate to keep the gauging station operational and has been a financial partner in the maintenance of the gauging station. The Sewer Department currently has a limit for nutrients in our Kentucky Pollutant Discharge Elimination System (KPDES) permit which is dependent upon the amount of flow in the Kentucky River. Annual cost is \$4,300.00 with the Sewer Department funding \$3,000.00 with USGS funding \$1,300.00.

Attachments: 1. USGS Annual Agreement 2017-2018 - Abstract
Suggested Disposition: Receive and File
Approve

13. Sewer Backflow Valve at 206 Paul Sawyer Drive

The Sewer Department has a backflow preventer valve program that allows customers to be reimbursed for a backflow valve based on the lowest bid. To qualify for this program, residents in the separate sanitary sewer system must have experienced a sewer backup at least once in the last five years and in the combined sewer system they automatically qualify. The customer requesting the valve must obtain 3 quotes from plumbers and will be reimbursed for the lowest bid. Joseph F. Fiala of 206 Paul Sawyer Dr. has experienced sewer backups and requested a backflow valve be installed. He has received 3 quotes in the amounts of \$3,400.00 (Next Generation), \$3,400.00 (Roto Rooter), and \$4,900.00 (All Pro Plumbing). He has also signed and returned a "Backflow Preventer Valve Agreement" which is to be signed by the mayor and recorded.

Attachments: 1. Memo 206 Paul Sawyer
2. Quotes 206 Paul Sawyer Drive
3. Agreement 206 Paul Sawyer Drive
Suggested Disposition: Receive and File
Approve

Personnel Action	Employee	Department	Date	Position
Promotion	Joe Sebastian	Fire\EMS	8/7/18	Fire Sergeant to Captain
Promotion	Gary Gebhart	Fire\EMS	8/7/18	Fire Sergeant to Captain
Retirement	James Nalley	Fire\EMS	8/31/18	Firefighter III Authorize payment of accrued leave
Resignation	Emily King	Police\E911	8/1/18	Telecommunicator I

Attachments: 1. James Nalley Retirement Letter
2. Emily King Resignation Letter
Suggested Disposition: Receive and File
Approve

BOARDS

ACTION ITEMS

These are items where discussion is held by the City Commission. Items such as Ordinances, Orders and Resolutions are discussed under this section of the agenda. Public comments are not allowed except as authorized by the Mayor

1. Second Reading

AN ORDINANCE AUTHORIZING THE ISSUANCE OF REVENUE BONDS TO FUND AN UNFUNDED LIABILITY IN AN AMOUNT REQUIRED TO FUND THE UNFUNDED LIABILITY; AUTHORIZING THE ISSUANCE; APPROVING FORMS OF THE BONDS; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE THE BONDS; PROVIDING FOR THE PAYMENT AND SECURITY OF THE BONDS; AND AUTHORIZING THE DELIVERY OF THE BONDS, WHEN, AS AND IF ISSUED. This Ordinance had its First Reading on July 23, 2018.

SUMMARY: This ordinance authorizes the City to serve as a conduit for the issuance of revenue bonds to fund a Note issued by the Kentucky Bar Association, to be used to fund KBA's unfunded liability to the Kentucky Employees Retirement System as part of KBA's authorized voluntary withdrawal from KERS. The ordinance establishes the procedures for approval, execution, payment, security and delivery of the bonds. The bonds do not constitute an indebtedness of the City and are payable solely from payments derived from the Note, with no financial obligation assigned to the City.

Attachments: 1. KBA Memo & Ordinance
Suggested Disposition: Receive and File
Adopt Ordinance

2. First Reading- Sewer Pretreatment Ordinance (To be provided)

Attachments: None
Suggested Disposition: Receive and File
Adopt Ordinance

3. First Reading - Text Amendment Ordinance for Allowing Short Term Rental Units within Frankfort (To be provided)

Attachments: None
Suggested Disposition: Receive and File
Adopt Ordinance

4. **First Reading - Text Amendment Ordinance for allowing a Microbrewery land use as a Conditional Use in the Limited Commercial and General Commercial zone districts within Frankfort (To be provided)**

Attachments: None
Suggested Disposition: Receive and File
Adopt Ordinance

5. **First Reading - Text Amendment Ordinance for allowing Hotels in the Special Historic Zone District (To be provided)**

Attachments: None
Suggested Disposition:

OLD/NEW BUSINESS

ADJOURNMENT