



**Ashland Board of Commissioners
Special Regular Meeting (COVID-19 Circumstances)
Wednesday, May 27, 2020
12:00 PM
Video Teleconference Conducted Remotely**

AGENDA

I. CALL TO ORDER

II. RECEIVE AND FILE CALL LETTER

III. RECEIVE AND FILE MINUTES

- a. *Special Regular Meeting held on April 23, 2020.*
- b. *Special Called Meeting held on May 7, 2020.*
- c. *Special Regular Meeting held on May 14, 2020.*

IV. HEARINGS AND REPORTS

V. OLD BUSINESS

- a. *Second reading and final adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDMENT OF THE SCOPE OF SERVICES TO TASK ORDER 2018-02 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND HDR ENGINEERING, INC. REGARDING THE PHASE 2 STORMWATER MS4 COMPLIANCE REPORT PREPARATION AND SUBMISSION TO THE KENTUCKY DIVISION OF WATER.

FISCAL NOTE: Changes scope to allow for 2019 Annual Compliance Report Development being submitted to the Kentucky Division of Water. Annual contract not to exceed \$ 15,000.

- b. *Second reading and final adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 3 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND DEBCON, INC. INCREASING THE CONTRACT AMOUNT BY \$13,683.00 REGARDING THE 16TH STREET PLAZA (JUDD PLAZA) RENOVATION PROJECT FOR THE DEPARTMENT OF ENGINEERING.

FISCAL NOTE: Total contract amount including previous change orders = \$1,164,175.00. Total contract amount including current change order = \$1,177,858.00. Fiscal Year 2020 Streetscape Budget (Capital Purchase Improvement Fund) = \$1,350,000.00.

- c. *Second reading and final adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING PART V. COMPENSATION PLAN; G. IMPLICATIONS OF PERSONNEL ACTIONS AND I. SALARY INCREASES OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

FISCAL NOTE: Personnel policy change for the Board of Commissioners approve the salary of promotions and annual increases. Minimal Fiscal impact.

VI. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.

1. *City Manager recommends authorizing payment of Invoice #2643 dated May 6, 2020 in the amount of \$152,766.65 to Anthratch U.S., Inc. for the Phoenix Underdrain System Filters 5 & 6 at the Water Treatment Plant for the Department of Utilities, Division of Water Production.*

FISCAL NOTE: Total Contract amount - \$485,000.00. Amount paid to date - \$307,983.36. Current invoice amount - \$152,766.65. Remainder of contract following payment of current invoice - \$24,249.99.

2. *City Manager recommends authorizing payment of Application and Certificate for Payment dated May 21, 2020 in the amount of \$2,692.80 to Frederick & May Construction Co. Inc. for the Pollard Mills Storm Water, Sidewalks, Curbs, Gutters and Paving Project for the Department of Community and Economic Development.*

FISCAL NOTE: Total contract amount - \$439,685.00. Change orders approved - \$8,192.00. Total contract amount with Change Orders - \$447,877.00. Total paid to date - \$128,646.94. Total this invoice - \$2,692.80. Amount of contract remaining following payment of current invoice - \$316,537.26. Total spent / encumbered for Pollard Mills \$982,236.66 (CDG = \$842,320.38 and Utility \$139,916.28).

3. *City Manager recommends authorizing payment of Invoice #0054878 dated April 30, 2020 in the amount of \$2,140.00 and Invoice #0054879 dated April 30, 2020 in the amount of \$2,480.00 to GRW Engineering for the Pollard Mills Storm Water, Sidewalks, Curbs, Gutters and Paving Project for the Department of Community and Economic Development.*

FISCAL NOTE: Total contract amount - \$421,800.00. Total paid to date - \$169,022.29. Total of current invoices - \$4,620.00. Amount of contract remaining following payment of these invoices - \$248,157.71.

4. *City Manager recommends authorizing payment of Invoice #1200267074 dated May 8, 2020 in the amount of \$6,120.00 to HDR Engineering, Inc. for engineering services associated with a Cost of Service Study for rates for both the water and sewer systems.*

FISCAL NOTE: Total Contract Amount - \$72,000.00. Amount paid to date - \$32,400.00. Total this invoice - \$6,120.00. Contract Amount remaining following payment of current invoice - \$33,480.00.

5. *City Manager recommends authorizing payment of Invoice #18044-06 dated March 19, 2020 in the amount of \$5,238.00 and Invoice #18044-07 dated May 5, 2020 in the amount of \$3,034.00 to Taylor Siefker Williams Design Group for the review and update of the City's Comprehensive Plan for the Department of Community and Economic Development.*

FISCAL NOTE: Total contract - \$32,980.00. Amount paid to date - \$23,052.00. Total current invoices - \$8,272.00. Total contract remaining following payment of current invoices - \$1,656.00.

6. *City Manager recommends authorizing payment of Application #4 dated February 20, 2020 in the amount of \$28,643.49 to Womack Excavating LLC for the Community Center Project for the Department of Community and Economic Development.*

FISCAL NOTE: Total contract amount - \$164,163.00. Total Change orders approved - \$19,237.59. Total contract amount with change orders - \$183,400.59. Total paid to date - \$136,417.04. Total current invoice - \$28,643.49. Remainder of contract following payment of current invoice - \$18,340.06. Total spent / encumbered for Community Center project is \$401,375.56.

7. *City Manager recommends declaring the following items as surplus to be sold at public auction:*

Public Services -

Truck #849 - 1997 Ford F150 4X4 pickup - Vin# 1FTDF1821VNB61849 Central Garage Service Truck - Truck is old and in need of costly repairs - 103,156 Miles - To be sold competitively

Truck #600 - 2010 International 7400 - Vin# 1HTWCAAN8AJ234600 Solid Waste Packer Truck - Truck is old and in need of costly repairs - 99,374 Miles - To be sold competitively

Equipment #2105 - 1988 Kalamazoo 2500B4 Street Painter 21HH05 Street Department paint machine - Old and in need of costly repairs - 2,292 Miles - To be sold competitively

Utilities -

Truck #108 - 2000 Chevrolet 2500 - Vin #1GCFC24U5YZ320108 Water Plant Service Truck - Truck is old and in need of costly repairs - 96,912 Miles - To be sold competitively

Truck #051 - 2007 Chevrolet Silverado Vin #1GCEC19J97E506051 Wastewater Collection Service Truck - Truck is old and in need of costly repairs - 145,777 Miles - To be sold competitively

Truck #684 - 2009 Chevrolet Colorado Vin# 1GCCS149398105684 Water Distribution Service Truck - Truck is old and in need of costly repairs - 165,193 Miles - To be sold competitively

Truck #437 - 2009 Chevrolet Colorado Vin# 1GCCS149398126437 Water Distribution Service Truck - Truck is old and in need of costly repairs - 137,048 Miles - To be sold competitively

Unit #555 - 2004 Gator Made Utility Trailer #4Z1UA12444S008555 Water Distribution Trailer - No longer needed - To be sold competitively

Unit #556 - 2004 Gator Made Utility Trailer #4Z1 UA12164S008554 Water Distribution Trailer - No longer needed - To be sold competitively

Truck #754 - 2003 Chevrolet 1500 4x4 Vin #1gcck14t73z207754 Water Distribution service truck - Truck is old and in need of costly repairs - 97,282 Miles - To be sold competitively

Unit #801 - 2002 Angle Trailer #4G7US1019T0000801 Water Distribution Trailer - No longer needed - To be sold competitively

Unit #3050 - 1986 Cronkhite Trailer #1C9632727G1203050 Water Distribution Trailer - No longer needed - To be sold competitively

Unit #217 - 2000 Ford Crown Vic Vin #2FAFP71WL YX1 13217 Wastewater Treatment Plant Pool car- Old and in need of costly repairs - 108,163 miles - To be sold competitively

Unit# 513 - 2004 John Deere Gator-CX MOOOCXA012513 Wastewater Treatment Plant used to move around the plant - Old and no longer needed - To be sold competitively

Unit #422 - 1900 Caterpillar V80D Forklift #40X01422 Wastewater Treatment Plant used to move items around in the plant - Old and no longer needed - To be sold competitively

Various Meter parts, flanged valves, brass fittings, fire check valves that are no longer needed - To be sold competitively

Ashland Bus System -

Bus #844 - 2004 Ford Cut-away bus - Vin #1FDXE45P84HA95844 - 250,283 Miles - Has reached usefulness and has been replaced - To be sold competitively

Bus #074 - 2009 Chevy Cut-away bus - Vin #1GBE5V19X9F413074 - 313,078 Miles - Has reached usefulness and has been replaced - To be sold competitively

FISCAL NOTE: None.

8. *City Manager recommends allowing the Parks and Recreation Department to accept the donation of 3 pieces of exercise equipment from the Ashland Area YMCA.*

FISCAL NOTE: None.

VII. NEW BUSINESS

- a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND BLUEGRASS RECREATION SALES AND INSTALLATION DECREASING THE CONTRACT AMOUNT BY \$1,000.00 AND EXTENDING THE CONTRACT TO JULY 30, 2020 FOR THE COMMUNITY CENTER PROJECT FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

FISCAL NOTE: Original Contract amount - \$68,689.04. Current change order - (\$1,000.00). Total payment to date - \$22,115.99. Total remaining following adoption of change order - \$45,573.05. Total amount spent / encumbered for Community Center project is \$401,375.56.

- b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 3 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND BRISTLECON VENTURES 2, LLC D/B/A FALCON STRUCTURES EXTENDING THE CONTRACT TO JULY 31, 2020 REGARDING THE COMMUNITY CENTER PROJECT FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

FISCAL NOTE: No financial impact. Extending contract time only. Total spent / encumbered for Community Center project is \$ 401,375.56.

c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY ASSISTED HOUSING AUTHORITY AND GLA-LOW OF ASHLAND, LLC TO ENTER INTO A HOUSING ASSISTANCE PAYMENTS CONTRACT REGARDING THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, SECTION 8 PROJECT-BASED VOUCHER PROGRAM FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

FISCAL NOTE: Proposed cost is \$58,208 per month/\$698,496 per year. The contract length is 15-years with one 5-year extension.

d. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH THE SALVATION ARMY OF ASHLAND, THE SUB-RECIPIENT OF \$10,000.00 FROM THE 2019 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT-CV FUNDS.

FISCAL NOTE: Funded with 2019 CDBG-CV Allocation of \$10,000.00.

e. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND PEOPLES INSURANCE AGENCY, LLC TO PROVIDE PROPERTY AND CASUALTY INSURANCE BROKER/AGENT PLACEMENT SERVICES FROM JULY 1, 2020 - JUNE 30, 2021 IN THE AMOUNT OF \$14,000.00 AND AUTHORIZING PAYMENT OF SAME.

FISCAL NOTE: Contract amount - \$14,000.00. Reduction of \$11,000.00 from 2019-2020 or 44% less than previous year's fee requested due to current COVID19 pandemic.

f. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND AND BARE PROPERTIES, LLC REGARDING A PARKING AND CONSTRUCTION ENCROACHMENT ON 8TH STREET AT 739 CARTER AVENUE ON THE CITY'S RIGHT-OF-WAY AND REPEALING ORDINANCE NO. 103, 2017.

FISCAL NOTE: None.

g. *Discussion Item:*

HEALTH INSURANCE BENEFITS

VIII. ADJOURNMENT OR RECESS