

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 15, 2019

COUNTY COMMISSIONERS

Leslie Campione, Chairman

Timothy I. Sullivan, District #1

Sean Parks, District #2

Wendy Breeden, District #3

Josh Blake, District #5

Jeff Cole, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

To view upcoming meeting dates and locations, or for more information on upcoming meetings, visit www.lakecountyfl.gov/bccmeetings, or call (352) 343-9888.

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 15, 2019

9:00 AM. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE AWARDS

FIVE YEARS

Fred Martin, Chief Plans Examiner
Office of Building Services

FIFTEEN YEARS

Darrell Collier, Firefighter/EMT
Office of Fire Rescue

Ramon Hernandez, Firefighter/EMT
Office of Fire Rescue

Melving Isaac-Jimenez, Engineer II
Office of Parks & Trails

Brent Muse, Firefighter/EMT
Office of Fire Rescue

Joann Sala, Licensing Investigator
Office of Building Services

Clayton Vaughn, Fire Lieutenant/EMT
Office of Fire Rescue

Scott Woodruff, Fire Lieutenant/EMT
Office of Fire Rescue

TWENTY YEARS

Ronald Cobbs, LAN/WAN Specialist
Information Technology Department

William Tillery, Fire Lieutenant/EMT
Public Works Department – Maintenance Area II (Minneola)

THIRTY-FIVE YEARS

Clarence Gillard, Sign & Striping Technician I
Public Works Department – Traffic Operations

RETIREMENTS:

TWENTY-FIVE YEARS

Patricia Fletcher, Office Associate IV
Office of Extension Services

EMPLOYEE QUARTERLY AWARDS:

EMPLOYEE OF THE QUARTER

Brent Bentley, Data Technician Information

SUPERVISOR OF THE QUARTER

Cole Scharlau, Program Manager
Office of Fairgrounds & Events

T.E.A.M OF THE QUARTER – TEAM CATURDAY

Marie Gravatt, Veterinarian
Office of Animal Services

Diane Hagan, Veterinary Technician
Office of Animal Services

Mary Yates, Veterinary Technician
Office of Animal Services

Emily Blythe, Office Associate
Office of Animal Services

II. MINUTES APPROVAL

- Tab 1 Request approval of the following minutes:
- November 6, 2018 (Regular Meeting)
 - November 8, 2018 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today’s agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-3):

1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.
2. Request to acknowledge receipt of the following from the Town of Lady Lake: Ordinance 2017-31 (Annexation), Ordinance 2017-32 (Comprehensive Plan Amendment), and Ordinance 2017-33 (Rezoning).
3. Request to acknowledge receipt of the St. Johns River Water Management District Governing Board's 2019 meeting schedule.

V. CONSENT AGENDA (Tabs 3 through 31):

A. PROCLAMATIONS

Tab 3 Request approval of a proclamation honoring Dr. Martin Luther King Jr., per Commissioner Campione.

B. COUNTY ATTORNEY

Tab 4 Request approval:
1. Of four resolutions instituting Eminent Domain proceedings for acquisition of properties needed for the County Road 455 (CR 455) and Ridgewood Avenue Project.
2. To proceed with pre-suit negotiation offers for acquisition of properties needed for the CR 455 and Ridgewood Avenue Project.

The fiscal impact cannot be determined at this time.

Tab 5 Request approval to accept an Offer to Purchase Alternate Key 3786249, and for the Chairman to execute any necessary closing documents. The fiscal impact is \$1,800.00 (revenue).
Commission Districts 5

C. PUBLIC SAFETY AND COMPLIANCE

Planning and Zoning

Tab 6 Request approval to advertise an ordinance to create Lake County Code, Appendix E, Sec. 14.03.05 "Waivers from Planned Zoning Districts (CP, MP, CFD, PUD)," which would establish a process to request waivers or variances from Planned Zoning Districts. There is no fiscal impact.

Public Safety

- Tab 7 Request approval to award a contract to purchase one mid-sized four-wheel drive vehicle under Request for Quotation Q2019-00031 to Beck Auto Sales, Inc. (Palatka, FL) for use by the Office of Emergency Management, and authorization for the Office of Procurement Services to execute all supporting documentation. The fiscal impact is \$26,470.00 (expenditure).
- Tab 8 Request approval to reassign the agreement with Galls, LLC (Lexington, KY) for uniforms and related attire from Lake Emergency Medical Services to the Lake County Board of County Commissioners. There is no additional fiscal impact from this action.
- Tab 9 Request approval of the Interlocal Agreement with the City of Groveland for Lake County to administer and process addressing within the city. The fiscal impact (revenue) cannot be determined at this time. Commission District 1
- Tab 10 Request approval of the Interlocal Agreement with the City of Mascotte for Lake County to administer and process addressing within the city. The fiscal impact cannot be determined at this time. Commission District 1

D. INFRASTRUCTURE AND INTERNAL SUPPORT SERVICES

Facilities Management

- Tab 11 Request approval to award term and supply Contract 19-0204 to ICU Protective Services, Inc. (Clermont, FL) for security guard services at the County Administration Building. The estimated annual fiscal impact is \$93,964.00 (expenditure). Commission District 3
- Tab 12 Request approval to award three contracts for as-needed roof repair services, under Request for Proposal 19-0906, to Advanced Roofing, Inc. (Sanford, FL), Marion/Service Roofing & Sheet Metal Company (Ocala, FL), and RMS Orlando, Inc. (Orlando, FL). The estimated fiscal impact is up to \$25,000.00 (expenditure).
- Tab 13 Request approval to award Contract 19-0202 for fire extinguisher inspection services to WC Fire Safety, Inc. (Montverde, FL). The estimated annual fiscal impact is \$29,000.00 (expenditure).

Procurement Services

Tab 14 Request approval to declare the items on the attached list as surplus due to age, wear, obsolescence or are noted to be "lost," which are items identified and disposed of during the course of routine technical upgrades. All items are being replaced under the new radio replacement contract with Motorola, which the Board approved on July 24, 2018. There is no fiscal impact.

Public Works

Tab 15 Request approval of a resolution supporting the designation of a portion of County Road 44, located in Eustis, in honor of Private First Class Derek Arthur Gibson. The fiscal impact is \$127.00 (expenditure - sign materials). Commission Districts 3, 4, and 5

Tab 16 Request approval to release a cash surety of \$44,973.45 that was provided for the construction of sidewalks in the Johns Lake Landing Phase 3 subdivision, located in Clermont. There is no fiscal impact. Commission District 2

Tab 17 Request approval to release a cash surety of \$3,028.78 that was provided for maintenance of improvements in the Connors Ridge subdivision, located east of Umatilla. There is no fiscal impact. Commission District 5

Tab 18 Request approval to release a maintenance bond of \$82,992.80 that was provided for the maintenance of infrastructure in the Victoria Estates subdivision, located East of Clermont. There is no fiscal impact. Commission District 2

Tab 19 Request approval to accept a performance bond of \$210,552.82 associated with Right-of-Way Utilization Permit #8603 and Commercial Driveway Connection Permit #53192 issued to construct a turn lane on Old Highway 441 for the Verandah Park subdivision in Tavares. The fiscal impact is \$800.00 (revenue – permit application fees). Commission District 3

Tab 20 Request approval to:

1. Accept the final plat for Palms at Serenoa, and all areas dedicated to the public as shown on the Palms at Serenoa final plat, located near Clermont.
2. Execute a Developer's Agreement for Construction of Improvements with Forestar (USA) Real Estate Group Inc. (Austin, TX).
3. Accept a performance bond of \$3,800,634.55.

The fiscal impact is \$1,551.00 (revenue - final plat application fee). Commission District 1

Tab 21

Request approval to:

1. Release a performance bond of \$907,269.13 posted for the completion of infrastructure improvements for the Sawgrass Bay Phase 4-B1 final plat, located near Clermont.
2. Execute a Developer's Agreement for Maintenance of Improvements with KB Home Orlando LLC (Orlando, FL).
3. Accept a maintenance bond of \$7,624.70 for maintenance of improvements.
4. Execute a Resolution accepting Centipede Street "Part" (County Road No. 0361) into the County Road Maintenance System.
5. Execute a Developer's Agreement for Construction and Maintenance of Sidewalk Improvements with KB Home Orlando LLC.
6. Accept a performance bond of \$9,393.12 for performance of sidewalk construction.
7. Accept a maintenance bond of \$853.92 for maintenance of sidewalk improvements.

There is no fiscal impact. Commission District 1

Tab 22

Request approval to:

1. Release a performance bond of \$2,795,258.99 posted for the completion of infrastructure improvements for the Louisa Grande final plat, located south of Clermont.
2. Execute a Developer's Agreement for Maintenance of Improvements with Avatar Properties, Inc. (Scottsdale, AZ).
3. Accept a maintenance bond of \$230,606.50 for maintenance of improvements.
4. Execute a Resolution accepting Hidden Court (County Road No. 0851) and Grande Loop (County Road No. 0851A) into the County Road Maintenance System.
5. Execute a Developer's Agreement for Construction and Maintenance of Sidewalk Improvements with Avatar Properties, Inc.
6. Accept a performance bond of \$66,916.83 for performance of sidewalk construction.
7. Accept a maintenance bond of \$6,083.35 for maintenance of sidewalk improvements.

There is no fiscal impact. Commission District 2

Tab 23

Request approval:

1. To execute a Local Agency Program Agreement with the Florida Department of Transportation (FDOT) for the construction and inspection services for the widening of County Road 473 from Treadway School Road to County Road 44, located in Leesburg (FPN #437485-1-58/68-01).
2. Of a supporting resolution authorizing the Chairman to execute and deliver the agreement to FDOT.

The fiscal impact is \$710,243.00 (expenditure - \$557,348.00 in grant funding and \$152,895.00 funded through Sales Tax).
Commission District 3

Tab 24

Request approval to:

1. Execute an Interlocal Agreement with the City of Tavares for the transfer of jurisdiction, from the County to the City, of Huffstetler Drive from U.S. Highway 441 to Mt. Homer Road (CR 4956), located within the city limits.
2. Execute a County Deed transferring ownership of Huffstetler Drive's associated stormwater area from the County to the City of Tavares.

There is no fiscal impact. Commission District 3

Tab 25

Request approval to execute an Interlocal Agreement with the City of Minneola for transfer of jurisdiction of Washington Street (CR 1643) from Main Avenue to US Highway 27, located within the city limits, from the County to the City. The estimated fiscal impact is \$14,240.00 (expenditure).
Commission District 2

Tab 26

Request approval to award contracts for the provision of mosquito control insecticide chemicals, and authorize the Office of Procurement Services to execute all supporting documentation. The fiscal impact is estimated to be \$205,000.00 (expenditure – \$180,000 from the County and \$25,000 from the Florida Department of Agriculture and Consumer Services).

Tab 27

Request approval to utilize Global Tire Recycling of Sumter County, Inc. (Wildwood, FL), Empire Tire of Edgewater, LLC (Orlando, FL), Orange County BCC (Orlando, FL), and Seminole County BCC (Sanford, FL) for the disposal of waste tires and authorization for the Office of Procurement Services to execute all related implementing documents. The annual estimated fiscal impact is \$45,000.00 (expenditure).

Tab 28 Request approval to purchase one Claw/Roll-off Combination Truck under Request for Quotation Q2019-00027 from Orlando Freightliner (Apopka, FL) for use by the Lake County Environmental Services Division, and authorization for the Office of Procurement Services to execute any supporting documentation. The fiscal impact is \$215,082.00 (expenditure).

E. COMMUNITY AND TECHNICAL SUPPORT SERVICE

Community Services

Tab 29 Request approval of the Fiscal Year 2017/2018 Consolidated Annual Performance and Evaluation Report for the Community Development Block Grant Program. There is no fiscal impact.

Tab 30 Request approval for the Chairman to execute the Fiscal Year 2018 Community Development Block Grant Funding Approval/Agreement with the U.S. Department of Housing and Urban Development. The fiscal impact is \$1,284,695.00 (revenue).

Tab 31 Request approval of the Agreement with LifeStream Behavioral Center for Community Development Block Grant Fiscal Year 2018/2019 funds to expand its homeless services offered through the Open Door program by staffing Hope House, an eight bed emergency shelter. The fiscal impact shall not exceed \$110,000.00 (expense). Commission District 4

VI. PUBLIC HEARINGS

Tab 32 Request approval to adopt a proposed ordinance amending Appendix E, Lake County Land Development Regulations Section 9.01.00 "Landscaping Standards" and 9.02.00 "Tree Protection" by exempting developed single family lots from needing a tree removal permit. The estimated annual fiscal impact is \$5,600.00 (lost revenue from tree removal permit applications).

Tab 33 Request approval to adopt a proposed ordinance amending Appendix E, Land Development Regulations Section 1.08.03 "Nonconforming Uses" to allow nonconforming lots to utilize the Impervious Surface Ratio (ISR) criteria of the zoning district, which most closely matches the size of the lot and amending Section 3.02.06 "Density, Impervious Surface, Floor Area, and Height Requirements" to increase the ISR of the R-3 and R-4 zoning districts to 0.55. There is no fiscal impact.

Tab 34 Request approval to adopt an ordinance amending Section 22-37, Lake County Code, entitled Imposition, creating additional transportation impact fee categories and new or adjusted rates in all transportation impact fee benefit districts. The fiscal impact cannot be determined at this time.

VII. OTHER BUSINESS

Tab 35 Request approval and execution of the resolution appointing individuals to positions on the Affordable Housing Advisory Committee to serve two-year terms beginning December 1, 2018, and request approval of waiver of potential ethical conflicts.

Tab 36 Request approval to appoint five members to the new Metropolitan Planning Organization Community Advisory Committee.

VIII. REPORTS

A. County Attorney

B. County Manager

IX. COMMISSIONER REPORTS

A. Commissioner Sullivan - District #1

B. Commissioner Parks - District #2

C. Commissioner Breeden - District #3

D. Commissioner Blake - District #5

E. Commissioner Campione - Chairman and District #4

X. ADDENDUM – Public Works Consent

Tab 37 Request approval of an Amended and Restated Impact Fee Agreement with the City of Minneola and Hanover Smoak, LLC., for improvements to a portion of a Fosgate Road that runs from Grassy Lake Road west to US Highway 27, for a length of approximately 1.25 miles. The fiscal impact is \$3,874,767.65 (revenue - credit to future fiscal year Impact Fee Revenue). Commission District 2

XI. CLOSED SESSION – 10:00 A.M. OR AS SOON THEREAFTER

Tab 38 Closed Session of the Board of County Commissioners to discuss pending litigation. There is no fiscal impact.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.