

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**February 12, 2019**

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**COUNTY COMMISSIONERS**

**Leslie Campione, Chairman**

**Timothy I. Sullivan, District #1**

**Sean Parks, District #2**

**Wendy Breeden, District #3**

**Josh Blake, District #5**

**Jeff Cole, County Manager**

**Gary J. Cooney, Clerk to the Board**

**Melanie Marsh, County Attorney**

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**DISCLAIMER**

*To view upcoming meeting dates and locations, or for more information on upcoming meetings, visit [www.lakecountyfl.gov/bccmeetings](http://www.lakecountyfl.gov/bccmeetings), or call (352) 343-9888.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

## ITEMIZED AGENDA

February 12, 2019

9:00 AM. Invocation

Pledge of Allegiance

### **I. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

### **II. EMPLOYEE AWARDS**

#### **FIVE YEARS**

Andrea Gehringer, Librarian II  
Office of Library Services

Jeff Householder, Firefighter/EMT  
Office of Fire Rescue

Elisha Pappacoda, Communications Director  
Office of Communications

#### **TEN YEARS**

Alan Kirkland, Engineer IV  
Public Works Department – Design Engineering

Buffy Tucci, Firefighter/EMT  
Office of Fire Rescue

#### **TWENTY-FIVE YEARS**

Donna Gray-Williams, Librarian II  
Office of Library Services

### **RETIREMENTS**

#### **EIGHTEEN YEARS**

Stephen Gladwell, Compliance & Monitoring Associate  
Office of Code Enforcement

### **III. MINUTES APPROVAL**

#### **Tab 1**

Request approval of the following minutes:

- December 4, 2018 (Regular Meeting)
- December 18, 2018 (Regular Meeting)

## **CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

## **IV. CLERK OF COURT'S CONSENT AGENDA**

- Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-2):
1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.
  2. Request to acknowledge receipt from the City of Minneola the adoption package for Comprehensive Plan Amendment Ordinance 2018-09 for 12.31 acres for parcels 06-22-26-0003-000-04700 and 06-22-26-0003-000-06300. Also included is Ordinance 2018-08 for the annexation and rezoning of the parcels.

## **V. CONSENT AGENDA (Tabs 3 through 20):**

### **A. ECONOMIC PROSPERITY**

#### **Elevate Lake**

- Tab 3 Request approval to support the Four Corners Area Council's One Vision Initiative and authorization for the Chairman to execute any necessary funding agreements subject to County Attorney approval. The fiscal impact is \$15,000.00 (expenditure). Commission District 1
- Tab 4 Request approval of: an Economic Development Grant Incentive Program award for Project Infinity pursuant to Section 7-4, Lake County Code, after finalization of an agreement and public availability of Project Infinity information; and for the Chairman to execute the agreement upon review by the County Attorney's Office. The fiscal impact cannot be determined at this time, but will be a partial refund of ad valorem revenue received from Project Infinity over 10 years if all requirements are met.

## **Visit Lake**

Tab 5 Request approval of the sponsorship agreement with The Spring Games, LLC for the 2019 Spring Games to be held at multiple softball complexes throughout Lake County. The fiscal impact is not to exceed \$40,000.00 (expenditure). Commission Districts 2 and 3

## **B. PUBLIC SAFETY AND COMPLIANCE**

### **Animal Services**

Tab 6 Request approval of an Amendment to the Collaborative Agreement between the Lake County Sheriff's Office, the State of Florida/Lake County Department of Health and the Lake County Animal Shelter regarding the coordinated efforts to monitor, investigate, and control rabies and rabies exposure within Lake County. There is no fiscal impact.

### **Building Services**

Tab 7 Request approval to purchase an Online Plan Review Submittal module software upgrade and Special Assessment module through Perconti Data Systems, Inc. (St. Petersburg, FL) to support greater capabilities and efficiencies within the Office of Building Services and Road Operations Division. The estimated fiscal impact for both modules is \$174,500. (expenditure).

### **Public Safety**

Tab 8 Request approval of:

1. A CenturyLink Master Service Agreement (MSA), which provides support to public safety services.
2. An addendum under the CenturyLink MSA for maintenance and support of the 911 equipment until December 31, 2019.
3. Authorization for the Office of Procurement Services to execute any future subsequent related addendums, contracts, grant documents, purchase orders or other implementing documentation not to exceed \$50,000 cumulatively during a fiscal year as needed and budgeted to support Public Safety services under the approved MSA terms. Subsequent changes exceeding \$50,000 will be scheduled for the Board's consideration.

The fiscal impact is \$107,274.26 (expenditure).

Tab 9 Request approval to purchase two ambulances from ETR (Sanford, FL), and various ambulance-related capital equipment from Stryker/Physio-Control (Kalamazoo, MI). The fiscal impact is \$786,558 (expenditure).

Tab 10 Request approval to amend Lake County Policy LCC-99 entitled "Health Insurance Portability and Accountability Act (HIPAA) Hybrid Entity Designation" to add the Office of Communications as a designated healthcare component. There is no fiscal impact.

## **C. INFRASTRUCTURE AND INTERNAL SUPPORT SERVICES**

### **Facilities Management**

Tab 11 Request approval of a purchase from Hanson Engineering (Maitland, FL) for engineering services to interconnect the 1990 and the 2009 chiller plants pursuant to Lake County Contract Number 18-0439(A). The fiscal impact is \$73,304.00 (expenditure). Commission District 3

### **Procurement Services**

Tab 12 Request approval to declare the items on the attached list as surplus, authorization for their removal from the County's official fixed asset inventory system records, and authorization for the Office of Procurement Services Director to execute any required title documents. The fiscal impact cannot be determined at this time (revenue).

### **Public Works**

Tab 13 Request approval to execute a Development Agreement with D.R. Horton, Inc. to provide improvements to the intersection of Dead River Road and State Road 19 in Tavares. The fiscal impact is \$490,861.00 (expenditure – impact fee credits to developer). Commission District 3

Tab 14 Request approval to execute a Maintenance Agreement with Eustis Commerce Park, LLC, to allow for the expansion and joint use of a county stormwater pond, located adjacent to the proposed Eustis Commerce Park site and Huffstetler Drive in Eustis, and for the perpetual maintenance and repair of the pond by Eustis Commerce Park, LLC. There is no fiscal impact. Commission District 4

Tab 15 Request approval of a reimbursement agreement with the Florida Department of Environmental Protection for Waste Tire Amnesty day. The fiscal impact is up to \$25,000.00 (revenue/expenditure).

Tab 16 Request approval to:

1. Execute a First Amendment to the Developer's Agreement for Maintenance of Improvements with Home Dynamics Sawgrass, LLC (Boca Raton, FL) for the Greater Lakes Phase 3 plat, south of Clermont.
2. Accept a letter of credit for maintenance for \$160,681.99.

There is no fiscal impact from this action. Commission District 1

**D. COMMUNITY AND TECHNICAL SUPPORT SERVICE**

**Community Services**

Tab 17 Request approval:

1. To apply to the Florida Department of Transportation under the Section 5310 Capital Grant Program to purchase paratransit vehicles for use under the Transportation Disadvantaged Program (Lake County Connection for FY 2019-2020).
2. Of a supporting resolution and acceptance and implementation of the grant award.
3. To authorize the procurement of the vehicles under the State's bid list through the Transit Research Inspection Procurement Services program.

The fiscal impact is \$264,588.00 (revenue/expenditure - \$238,129.20 in grant funding and \$26,458.80 in County funding).

Tab 18 Request approval to submit the Florida Department of Transportation Section 5311 grant application to fund the Transportation Disadvantaged Program in the Fiscal Year 2019/2020 budget, approval of the supporting resolution, and acceptance and implementation of the grant award. The fiscal impact is \$862,724.00 (revenue/expenditure - \$431,362.00 in grant funding and \$431,362.00 in County funding).

Tab 19 Request approval of the the Second Amendment of the 2015-2018 Local Housing Assistance Plan and accompanying Resolution (Exhibit E) and Certification; and authorize Allison Thall to execute the certification and any documents necessary to submit to the State. There is no fiscal impact.

## **Parks and Trails**

Tab 20 Request approval of Contract 19-0413 with Prime Electric, LLC, (Leesburg, FL) for Pedestrian/Bicycle and Vehicle Traffic Counters, and authorization for the Office of Procurement Services to execute all supporting documentation. The estimated annual fiscal impact is \$30,000.00 (expenditure).

## **VI. PRESENTATIONS**

Tab 21 Presentation of the Round Lake Road Project Development and Environmental Study. There is no fiscal impact. Commission District 4

## **VII. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)**

Tab 22 Request approval of Summer Grace Groves Planned Unit Development.

## **VIII. PUBLIC HEARINGS**

Tab 23 Request approval to adopt an ordinance amending Chapter 18, creating a new Section 18-2, entitled "Haul Permit," and approval to impose a permit fee of \$500.00. The fiscal impact cannot be determined at this time (revenue).

Tab 24 Request approval of an ordinance amending the Interlocal Service Boundary Agreement (ISBA) with the City of Clermont related to Schofield Road. The fiscal impact is \$61.00 (expenditure - recording of the Ordinance and ISBA Amendment). Commission District 2

Tab 25 Request approval to adopt a proposed ordinance to amend Chapter 7, Lake County Code, entitled "Economic Development and Business Incentives," to clarify the definition of "targeted business/industry" and to allow grants of up to 10 years if higher job creation and capital investment thresholds are met. The fiscal impact cannot be determined at this time.

## **IX. REGULAR AGENDA**

### **A. ECONOMIC PROSPERITY**

#### **Elevate Lake**

Tab 26 Presentation of the 2019 Economic Forecast.

**X. OTHER BUSINESS**

- Tab 27 Request approval to appoint individuals to the Board of Adjustment, and approval of potential ethical conflict waivers.
- Tab 28 Request approval to appoint individuals to the Elder Affairs Coordinating Council and approval of potential ethical conflict waiver.
- Tab 29 Request approval to appoint Christopher Dudeck, City of Clermont municipal representative, to the Lake County Arts and Cultural Alliance.

**XI. REPORTS**

- A. County Attorney
- B. County Manager

**XII. COMMISSIONER REPORTS**

- A. Commissioner Sullivan - District #1
- B. Commissioner Parks - District #2
- C. Commissioner Breeden - District #3
- D. Commissioner Blake - District #5
- E. Commissioner Campione - Chairman and District #4

**XIII. ANNUAL STRATEGIES WORKSHOP - 1:30 P.M. OR AS SOON THEREAFTER - EMERGENCY COMMUNICATIONS AND OPERATIONS CENTER.**

- Tab 30 Annual Strategies Presentation.



**The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.**

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**Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.**

**Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.**