

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**December 4, 2018**

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**COUNTY COMMISSIONERS**

**Timothy I. Sullivan, Chairman**

**Sean Parks, District #2**

**Wendy Breeden, District #3**

**Leslie Campione, District #4**

**Josh Blake, District #5**

**Jeff Cole, County Manager**

**Gary J. Cooney, Clerk to the Board**

**Melanie Marsh, County Attorney**

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**DISCLAIMER**

***To view upcoming meeting dates and locations, or for more  
information on upcoming meetings, visit  
[www.lakecountyfl.gov/bccmeetings](http://www.lakecountyfl.gov/bccmeetings), or call (352) 343-9888.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

## ITEMIZED AGENDA

December 4, 2018 – 9:00 A.M.

**I. WELCOME AND INTRODUCTIONS**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. HURRICANE MICHAEL LOCAL RESPONSE UPDATE**

**V. 2018 WOMEN’S HALL OF FAME**

**VI. STATE OF THE COUNTY PRESENTATION**

**VII. INTERMISSION AND REFRESHMENTS**

**VIII. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

**IX. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

**X. MINUTES APPROVAL**

Tab 1

Request approval of the following minutes:

- October 9, 2018 (Regular Meeting)

**CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today’s agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

## **XI. CLERK OF COURT'S CONSENT AGENDA**

- Tab 2** Request approval of the Clerk of Courts' Consent Agenda (Items 1-3):
1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.
  2. Request to acknowledge receipt from the City of Minneola the adoption package for Small Scale Comprehensive Plan Amendment Ordinance 2017-29 DEO# 18-01 ESR for 8.29 acres for parcel 36-21-25-0001-000-00400. Also included is Ordinance 2017-28 for the annexation and rezoning of the parcel.
  3. Request to acknowledge receipt of property placed on the Lands Available List. Lake County has until February 17, 2019 to purchase property from the Lands Available List before it is available to the public.

## **XII. CONSENT AGENDA (Tabs 3 through 12):**

### **A. PUBLIC SAFETY AND COMPLIANCE**

#### **Public Safety**

**Tab 3** Request approval to standardize the use of high fidelity adult and pediatric patient simulation products (mannequins) through CAE Healthcare, Inc. (Sarasota, FL), authorize the Office of Procurement Services to issue purchase orders for related goods and services as needed, and authorization for the Chairman to execute any necessary contract documentation. The fiscal year 2019 estimated impact is \$35,000.00 (expenditure).

**Tab 4** Request approval to apply for and accept funding from the Florida Department of Health's Emergency Medical Services Grant for enhancement of the County's emergency medical system, and authorization for the Chairman to execute the grant application and supporting resolution. The fiscal impact is up to \$34,167.00 (revenue).

### **B. INFRASTRUCTURE AND INTERNAL SUPPORT SERVICES**

#### **Public Works**

**Tab 5** Request approval to utilize the Vista (Apopka, FL) and Deland Landfills for the disposal of treated lumber, furniture, yard waste, and other related class 3 materials, and authorization for the Office of Procurement Services to execute all related implementing documents. The estimated fiscal impact is \$65,000.00 (expenditure).

- Tab 6 Request approval of contracts under Request for Statement of Qualifications 18-0929 to Pennoni Associates, Inc. (Winter Haven, FL) and Traffic Engineering Data Solutions, Inc. (DeBary, FL) for on-call transportation and traffic engineering services. The estimated fiscal impact is \$135,000.00 (expenditure).
- Tab 7 Request approval to apply for and accept a Lake County Water Authority Stormwater Treatment Grant to design and construct a linear stormwater treatment pond in the remnant canal located at Marsh Park on Lake Yale in Eustis, and authorization for the Chairman to execute any supporting documentation. The fiscal impact is \$125,000.00 (\$62,500.00 in grant revenue and \$62,500.00 in Stormwater MSTU funds). Commission District 4
- Tab 8 Request approval of:
1. An agreement and supporting resolution with the Florida Department of Transportation for the right of way acquisition services for Old U.S. Highway 441/County Road 19A at the Eudora Road roundabout project (FPN #437464-2-44-01).
  2. An Unanticipated Revenue Resolution to amend the fiscal year 2019 budget to receive the grant funds.
- The fiscal impact is \$200,000.00 (\$100,000.00 in grant funding, and \$100,000 in Sales Tax funding). Commission District 4
- Tab 9 Request approval:
1. To apply for a Florida Department of Transportation Drive IT Home grant for the Keep Lake Beautiful Program.
  2. For the County Manager to execute any associated documents if awarded.
- The estimated fiscal impact is \$16,000.00 (Revenue).
- Tab 10 Request approval of an amendment to the Impact Fee Credits Agreement with Cemex Construction Materials Florida LLC (CEMEX) for improvements to Schofield Road in Clermont, which would require CEMEX to complete the final plans and specifications for the improvements on or before 18 months from the performance or occurrence of all Approval Conditions. There is no fiscal impact. Commission District 2

**C. COMMUNITY AND TECHNICAL SUPPORT SERVICE**

**Community Services**

Tab 11 Request approval to award term and supply contract 19-0903 to Consumer Debt Counselors, Inc. (Winter Park, FL) for homebuyer orientation services in association with the County's housing services programs to be provided on an as-needed basis. The estimated annual fiscal impact is \$18,316.00 (expenditure).

**Library Services**

Tab 12 Request approval of:

1. An Interlocal Agreement with the City of Clermont to provide funding to support operation of the County's Cooper Memorial Library.
2. A Memorandum of Understanding with Lake-Sumter State College for expanded hours at Cooper Memorial Library, as supported by the City of Clermont.

The estimated fiscal impact is \$76,920.00 (revenue).  
Commission District 2

**XIII. PRESENTATIONS**

Tab 13 Presentation of an update on the Wolf Branch Innovation District. There is no fiscal impact. Commission District 4

**XIV. REGULAR AGENDA**

**A. PUBLIC SAFETY AND COMPLIANCE**

**Planning and Zoning**

Tab 14 Request approval to advertise an ordinance to amend Appendix E, Lake County Land Development Regulations Section 9.01.00 "Landscaping Standards" and 9.02.00 "Tree Protection" by streamlining existing landscape code and exempting developed single family lots from needing a tree removal permit. The fiscal impact is approximately \$5,600.00 annually (lost revenue from tree removal permit applications).

**B. INFRASTRUCTURE AND INTERNAL SUPPORT SERVICES**

**Public Works**

Tab 15 Presentation, discussion and direction relating to potential transportation impact fee category additions and single-family home waivers. The fiscal impact cannot be determined at this time.

## **XV. REPORTS**

A. **County Attorney**

B. **County Manager**

## **XVI. COMMISSIONER REPORTS**

A. **Commissioner Parks - District #2**

B. **Commissioner Breeden - District #3**

C. **Commissioner Campione - District #4**

D. **Commissioner Blake - District #5**

E. **Commissioner Sullivan - Chairman and District #1**

## **XVII. ADDENDUM – Planning and Zoning Consent Agenda**

Tab 16 Request approval of an Amendment to the Interlocal Boundary Service Agreement with the City of Clermont relating to Schofield Road. There is no fiscal impact. Commission District 2

## **XVIII. ADDENDUM – County Attorney Consent Agenda**

Tab 17 Request approval to have a Closed Session of the Board of County Commissioners on December 18, 2018, to discuss pending litigation. There is no fiscal impact.

**The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.**

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**Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.**

**Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.**