

Mecklenburg County, North Carolina

Board of County Commissioners

FY2020 Annual Retreat

Grandover Hotel & Conference Center

January 23, 2019

10:00 – 10:30 ***Ice-Breaker – Mentimeter**

The Board will participate in fun exercise to learn about their priorities and opinions. The Chair is asked to recognize Human Resources Learning & Development Consultant, Meagan Palmer.

Section I: Conference Purpose & Agenda Overview

10:30 – 10:45 **County Manager's Welcome and Introduction**

The Board will receive welcome remarks and an overview of the goals & expectations for the board retreat by the County Manager. The Chair is asked to recognize County Manager Dena Diorio.

Agenda Overview & Binder Materials

The Board will receive an overview of the agenda for the retreat and review the binder materials. The Chair is asked to recognize Management & Budget Director Michael Bryant.

Section II: 2019 Community Pulse Report

10:45 – 11:45 **2019 Community Pulse Report**

The Board will receive overview of the 2019 Community Pulse Report. The Chair is asked to recognize Strategic Planning & Evaluation Director Dr. Monica Allen.

11:45 – 12:30 **Lunch**

Section III: Capital Improvement Plan

12:30-1:15 **FY2019 – FY2023 Capital Improvement Plan**

The Board will receive an update on the FY2019-FY2023 Capital Improvement Plan. The Chair is asked to recognize Chief Financial Officer Sarah Lyberg.

***Online streaming & broadcasting will begin at Section I: Conference Purpose & Agenda Overview**

Section IV: Board Topic of Interest

1:15 – 2:30 **Park & Recreation**

The Board will view a short video and receive an update on planned land acquisition, greenways, and facilities. The Chair is asked to recognize Park & Recreation Director Lee Jones.

2:30 – 2:45 **Break**

Section V: Board Topic of Interest

2:45 – 4:00 **Early Childhood Education**

The Board will view a short video and receive a presentation highlighting the status of investments made in early childhood education. The Chair is asked to recognize Sr. Assistant to the County Manager Tameika Leslie.

Section VI: Board Topic of Interest

4:00 – 5:00 **Economic Development: Small Business**

The Board will receive an update on a small business initiative and other programs to promote economic development. The Chair is asked to recognize the Office of Economic Development Director Peter Zeiler.

5:00 **Wrap-Up Day 1**

Dinner and Team Building Exercise

5:15 – 7:30 **Dinner and Team Building Exercise**

Following dinner, the Board will participate in a facilitated exercise with the goal of building a foundation for working together effectively for all residents of Mecklenburg County.

January 24, 2019

8:15 – 9:00 **Breakfast**

9:00 – 9:30 ***Team Building Exercise – What’s in an Answer**

Following breakfast, conference attendees will participate in a fun exercise to learn about their personalities and interests using thought provoking questions. The Chair is asked to recognize Human Resources Learning & Development Consultant, Meagan Palmer.

County Manager’s Remarks

The County Manager will provide introductory remarks for day 2 of the Board Retreat. The Chair is asked to recognize County Manager Dena Diorio.

Section VII: Board Topics of Interest

9:30 – 10:30 **Human Resources Organizational Transformation**

The Board will receive an update on a plan to transform the County’s Human Resources department, policies & procedures. The Chair is asked to recognize Human Resources Director Paula Herman.

Section VIII: Board Topic of Interest

10:30 – 11:30 **Health & Human Services Panel Discussion**

The Board will view a short video and participate in a facilitated panel discussion with the directors of the County’s health & human services agencies. The Chair is asked to recognize Public Information Director Danny Diehl.

11:30 – 12:30 **Lunch**

Section IX: Economic Outlook

12:30 – 1:30 **Economic Outlook**

The Board will receive an economic update from the County’s Economist. The Chair is asked to recognize Economist Brandon Simmons.

***Online streaming & broadcasting will begin at the County Manager’s Remarks section**

Section X: Assessed Valuation

1:30 – 3:00 **2019 Revaluation**

The Board will receive an update on the 2019 revaluation. The Chair is asked to recognize County Assessor Ken Joyner.

3:00 – 4:00 **Property Tax Rate**

The Board will view a short video and receive a presentation that highlights the process for calculating the revenue neutral property tax rate & tax bill scenarios. The Chair is asked to recognize Management & Budget Director Michael Bryant.

Section XI: Board Topic of Interest

4:00 – 4:45 **Board Topic of Interest: Written Responses**

The Board will discuss the written responses to the topics of interest. The Chair is asked to recognize Management and Budget Director Michael Bryant.

4:45 **Wrap-Up Day 2**

Dinner and Team Building Exercise

5:00 – 7:30 **Dinner and Team Building Exercise**

Following dinner, the Board will participate in a facilitated activity that builds upon the successes and take-aways from day one's team building exercise.

January 25, 2019

7:30 – 8:00 **Breakfast**

***County Manager’s Remarks**

The County Manager will provide introductory remarks for day 3 of the Board Retreat. The Chair is asked to recognize County Manager Dena Diorio.

Section XII: Financial Update

8:00 – 8:30 **FY2018 Comprehensive Annual Financial Report**

The Board will view a short video and receive a presentation highlighting the FY2018 Comprehensive Annual Financial Report (CAFR). The Chair is asked to recognize Chief Financial Officer Sarah Lyberg.

8:30 – 9:15 **FY2019 Financial Status & FY2020 Preliminary Revenue Forecast**

The Board will receive a financial forecast, including a FY2019 projection and FY2020 non-property tax revenue estimate. The Chair is asked to recognize Chief Financial Officer Sarah Lyberg.

Section XIII: FY2019 Operating Budget Highlights

9:15 – 9:45 **FY2019 Operating Budget Highlights**

Prior to engaging into a prioritization exercise, the Board will receive a presentation highlighting the investments approved in the adopted FY2019 operating budget. The Chair is asked to recognize Management & Budget Director Michael Bryant.

Section XIV: Board Priority Setting

9:45 – 10:30 **Community Priorities**

The Board will receive a briefing on community priorities identified by residents and advisory committees. The Chair is asked to recognize Management and Budget Director Michael Bryant.

10:30 – 10:45 **Break**

***Online streaming & broadcasting will begin at the County Manager’s Remarks section**

10:45 – 12:00 **Board Priority Setting**

The Board will participate in a priority setting exercise. The Chair is asked to recognize Human Resources Learning & Development Consultant, Meagan Palmer.

12:00 – 1:00 **Lunch & Check-out**

Section XV: FY2020 Budget Preparation

1:00 – 1:30 **Board Priority Setting Report Out**

The Board will receive a briefing summarizing the results from the prioritization exercise. The Chair is asked to recognize Human Resources Learning & Development Consultant, Meagan Palmer.

1:30 – 1:45 **FY2020 Budget Preparation**

The Board will receive a briefing on the FY2020 operating budget calendar and public policy workshop agenda. The Chair is asked to recognize Management and Budget Director Michael Bryant.

1:45 **Closing Comments for the Conference**

The Board will receive the County Manager's closing remarks. The Chair is asked to recognize County Manager Dena Diorio.