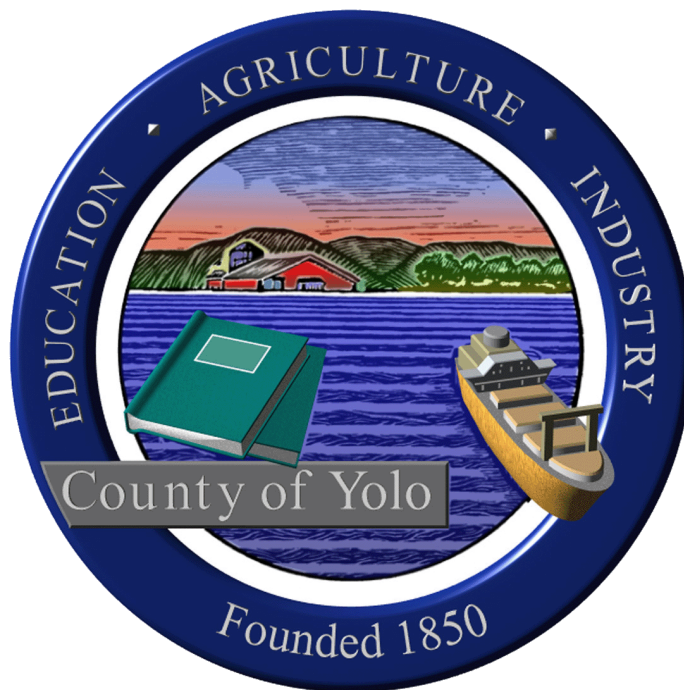


YOLO COUNTY BOARD OF SUPERVISORS

AGENDA & SUPPORTING MATERIALS

October 20, 2020



COUNTY BOARD OF SUPERVISORS

CHAIR, GARY SANDY, DISTRICT 3

VICE-CHAIR, JIM PROVENZA, DISTRICT 4

DUANE CHAMBERLAIN, DISTRICT 5

OSCAR VILLEGAS, DISTRICT 1

DON SAYLOR, DISTRICT 2

NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

Teleconference Options to join Zoom meeting:

By PC: <https://yolocounty.zoom.us/j/112072974>

Meeting ID: 112 072 974

or

By Phone: (408) 638-0968

Meeting ID: 112 072 974

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this agenda.

PATRICK S. BLACKLOCK
COUNTY ADMINISTRATOR

PHILIP J. POGLEDICH
COUNTY COUNSEL

Please note:

- During Board meetings, Supervisors will not review e-mails or other electronic communications on agenda items.

9:00 A.M. CALL TO ORDER

Pledge of Allegiance.

Roll Call.

Approval of Agenda

1. Consider approval of agenda.

Public Comment

2. To be afforded a brief period of time to speak before the Board of Supervisors, please refer to further instructions at the end of the agenda on how to electronically participate and submit your public comments. Note: per the Ralph M. Brown Act, Board members may briefly respond to statements made or questions posed during the public comment period on items that are not on the agenda, but may not take action on such items. You may also share your thoughts with the Board of Supervisors by submitting a written statement via email to clerkoftheboard@yolocounty.org.

CONSENT AGENDA

General Government

Clerk of the Board

3. Approve the minutes of the September 29, 2020 and October 6, 2020 Board of Supervisors meetings.
4. Ratify the following:
 - A. Resolution No. 20-115 proclaiming October 2020 as Domestic Violence Awareness Month in Yolo County.
 - B. Resolution No. 20-116 designating October 2020 as Farm to School Month in Yolo County.
5. Accept resignations, consider appointments and reappointments.
6. Correspondence.
7. Conferences, meetings and events the Board of Supervisors attended.

County Administrator

8. Adopt resolutions designating the County Administrator or the Assistant County Administrator as the authorized agent for the purpose of applying for and administering the federal Emergency Management Performance Grant (EMPG-S and EMPG) funding and Homeland Security Grant Program (HSGP) funding as managed through the California Governor's Office of Emergency Services for federal fiscal years 2020, 2021 and 2022. (No general fund impact) (Nunes/Lee)
9. Approve a support position and letter of support for HR 5659. (No general fund impact) (Blacklock/Tengolics)

Agriculture

10. Approve agreement with the California Department of Food and Agriculture in the amount of \$64,338 to perform trapping and inspection services for the Glassy-winged Sharpshooter and adopt resolution designating Yolo County Agricultural Commissioner to receive funds allocated for Pierce's Disease Program in Yolo County from July 1, 2020 through June 30, 2022. (No general fund impact) (Guerrero)

Assessor/Clerk-Recorder/Elections

11. Approve an agreement accepting a grant award of \$176,181 from the Center for Tech and Civic Life for the November 3, 2020 General Election in Yolo County and adopt a budget resolution increasing Assessor/Clerk-Recorder/Elections Department, Elections Branch 2020-21 budget to reflect an increase of \$176,181. (No general fund impact) (4/5 vote required) (Salinas)

Financial Services

12. Receive and file the Yolo County Treasurer's Report on Investments for the quarter ended September 30, 2020. (No general fund impact) (Rinde)
13. Adopt resolution establishing the County of Yolo appropriations limit for 2020-21 in the amount of \$3,393,519,194. (No general fund impact) (Rinde)
14. Approve updates to the County's Deferred Compensation Committee Charter. (No general fund impact) (Rinde)
15. Authorize the Chief Financial Officer to execute agreement with the California State Association of Counties Finance Corporation for the CaltreCs Collection Services Program. (No general fund impact) (Rinde)
16. Approve CARES Act Subrecipient Agreements with Yolo County Housing Authority for Tenant-Based Rental Assistance, and with the cities of Davis, West Sacramento and Woodland for homeless non-congregant sheltering and services. (No general fund impact) (Rinde/Haynes)
17. Ratify fourth amendment to extend an emergency hotel agreement with Valley Oaks Inn through October 31, 2020 up to a new maximum compensation of \$890,433.88. (No general fund impact) (Rinde/Pistochini)

Human Resources

18. Adopt Authorized Position and Salary Resolution to implement changes in the Community Services department and Health & Human Services Agency. (No general fund impact) (Lara)

Innovation and Technology Services

19. Adopt budget resolution and approve the use of fund balance to increase appropriations in 2020-21 for the Information Technology PC Replacement fund by \$54,277. (No general fund impact) (4/5 vote required) (Gerney)

Health & Human Services

Adult & Aging

20. Approve first amendment to Agreement No. 18-55 with CommuniCare Health Centers, Inc. to extend the term of the agreement through June 30, 2021 and add funding in the amount of \$77,995.15 for 2020-21, for a new contract maximum of \$246,201.15, with a contract term of February 1, 2018 through June 30, 2021, for the provision of Housing and Disability Advocacy Program services. (No general fund impact) (Larsen)
21. Approve first amendment to Agreement No. 3565 with Davis Community Meals for Community Services Block Grant services to increase funding in the amount of \$852.22, for the period of January 1, 2020 through December 31, 2020, for a new contract maximum of \$42,270.82; add an optional year extension for calendar year 2021 in the amount of \$41,418.60 for a lifetime maximum payment obligation not to exceed \$83,689.42; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)
22. Approve first amendment to Agreement No. 3562 with Yolo County Children's Alliance for Community Services Block Grant services to increase funding in the amount of \$1,376 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$68,242.75; add an optional year extension for calendar year 2021 in the amount of \$66,866.75 for a lifetime maximum payment obligation not to exceed \$135,109.50; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)
23. Approve first amendment to Agreement No. 3610 with the City of Davis for Community Services Block Grant services to increase funding in the amount of \$1,130.10 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$56,038.03; add an optional year extension for calendar year 2021 in the amount of \$54,907.93 for a lifetime maximum payment obligation not to exceed \$110,945.96; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)
24. Approve first amendment to Agreement No. 3558 with Short Term Emergency Aid Committee for Community Services Block Grant services to increase funding in the amount of \$275.29 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$13,648.64; add an optional year extension for calendar year 2021 in the amount of \$13,373.35, for a lifetime maximum payment obligation not to exceed \$27,021.99; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)
25. Approve first amendment to Agreement No. 3560 with Yolo Wayfarer Center dba Fourth & Hope for Community Services Block Grant services to increase funding in the amount of \$688 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$34,121.37, add an optional year extension for calendar year 2021 in the amount of \$33,433.37 for a lifetime maximum payment obligation not to exceed \$67,554.74; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)

26. Approve the Homeless Housing, Assistance and Prevention (HHAP) funding awards made by the Homeless and Poverty Action Coalition and authorize the Yolo County Procurement Manager to execute the resulting HHAP provider agreements as well as any necessary amendments. The total of all agreements shall not exceed \$679,002.08. (No general fund impact) (Larsen)

Child, Youth & Family

27. Approve a renewal agreement with Victor Community Support Services in the amount of \$250,000 for the period of July 1, 2020 through December 31, 2020 to provide Urban School-Based Mental Health Access & Linkage program and Urban School Mentorship & Strengths-Building program services for the period of July 1, 2020 through December 31, 2020. (No general fund impact) (Larsen)

Service Centers

28. Approve agreement with CommuniCare Health Centers, Inc. in the amount of \$225,000 for the period of October 1, 2020 through December 31, 2021 for the provision of Medi-Cal Navigation Outreach and Enrollment Services. (No general fund impact) (Larsen)
29. Approve agreement with Yolo County Children's Alliance in the amount of \$225,000 for the period of October 1, 2020 through December 31, 2021 for the provision of Medi-Cal Navigation Outreach and Enrollment Services. (No general fund impact) (Larsen)

Community Services

Community Services

30. Waive second reading and consider adoption of an ordinance amending Section 5-20.04(A) (2)(b)(5) of Chapter 20 under Title 5 of the Yolo County Code of Ordinances modifying the timeframe of the cannabis cultivation annual license term by three months, from January 1 - December 31 to April 1 - March 31. (No general fund impact) (Echiburu/Strachan)
31. Waive second reading and consider adoption of an ordinance amending Chapter 17 under Title 6 of the Yolo County Code of Ordinances regarding residential and commercial waste removal in the unincorporated areas within Yolo County. (No general fund impact) (Echiburu/Juhler)

HONORARY RESOLUTIONS

Honorary Resolutions

32. Acknowledge Honorary Resolutions.
 - A. Resolution proclaiming October 2020 as Domestic Violence Awareness Month in Yolo County. (Supervisor Provenza)
 - B. Resolution designating October 2020 as Farm to School Month in Yolo County. (Supervisor Provenza)

REGULAR AGENDA**(NOTE: Items below may be heard at any time during the meeting)****County Affiliated Agencies**

State Department of Water Resources

33. Receive presentation from the State Department of Water Resources on Cache Creek's flood capacity. (No general fund impact)(Cook/Sabatini)

Resource Conservation District

34. Receive presentation from the Yolo County Resource Conservation District on their invasive species removal projects in the Cache and Putah creek watersheds. (No general fund impact) (Cook/Sabatini)

General Government

Board of Supervisors

35. Action items and reports from members of the Board of Supervisors, including announcements, questions to be referred to staff and reports on various 2x2s and meetings with other agencies. (Board of Supervisors)
36. Long Range Planning Calendar - recurring opportunity for Board members to discuss and as needed, direct staff regarding future Board agenda items. (Board of Supervisors)

General Government

County Administrator

37. Action items and reports from the County Administrator. (Blacklock)
38. Receive update and consider any actions needed to support the COVID-19, a virus in the Coronavirus family, response and recovery strategies. (No general fund impact) (Blacklock)
39. Introduce by title only, waive first reading, and receive public comment on a proposed ordinance amending existing restrictions on industrial hemp cultivation, manufacturing, processing, storage, and related activities, and continue the ordinance to the November 3, 2020 Board of Supervisors meeting for a second reading and adoption. (No general fund impact) (Nunes/Will)

CLOSED SESSIONClosed Session

40. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code Section 54956.9(d)(1)
Name of case: Wild Wings Owners Association v. County of Yolo (Yolo Superior Court Case No. CV-19-237)
41. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation: 1 case(s)
42. Public Employment, Employee Appointment or Evaluation
Pursuant to Government Code Section 54957
Position title: Agricultural Commissioner
43. Public Employment, Employee Appointment or Evaluation
Pursuant to Government Code Section 54957
Position title: County Administrator
44. Public Employment, Employee Appointment or Evaluation
Pursuant to Government Code Section 54957
Position title: County Counsel
45. Public Report of action taken in Closed Session.

ADJOURNMENT

Next meeting scheduled for: November 3, 2020

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on October 16, 2020 in the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the Yolo County website: www.yolocounty.org.

By: _____
Julie Dachtler, Senior Deputy Clerk

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the Clerk of the Board as soon as possible and at least 24 hours prior to the meeting. The Clerk of the Board may be reached at (530) 666-8195 or at the following address:

Clerk of the Board of Supervisors
County of Yolo
625 Court Street, Room 204
Woodland, CA 95695

Note: Board of Supervisors meetings stream live at www.yolocounty.org and also videotaped for later broadcast on local cable stations. Check your local carrier for broadcast dates and times.

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

1. You are strongly encouraged to observe the Board of Supervisors meeting <https://yolocounty.zoom.us/j/112072974>, Meeting ID: 112 072 974 or phone in via 1-408-638-0968 Meeting ID: 112 072 974.
2. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 1 minute.
3. If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board clerkoftheboard@yolocounty.org noting in the subject line: For Public Comment. Your comment will be placed into the record at the Board meeting.
4. If you are watching/listening to the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may also submit your comment, limited to 250 words or less, to the Clerk of the Board at clerkoftheboard@yolocounty.org noting in the subject line: For Public Comment. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

**Consent-General Government # 3.****Board of Supervisors****Clerk of the Board****Meeting Date:** 10/20/2020**Brief Title:** Minutes**From:** Julie Dachtler, Senior Deputy Clerk of the Board, County Administrator's Office**Staff Contact:** Lupita Ramirez, Deputy Clerk of the Board, County Administrator's Office, x8195

Subject

Approve the minutes of the September 29, 2020 and October 6, 2020 Board of Supervisors meetings.

Recommended Action

Approve the minutes of the September 29, 2020 and October 6, 2020 Board of Supervisors meetings..

Attachments

[Att. A. September 29, 2020 Minutes](#)

[Att. B. October 6, 2020 Minutes](#)

Form Review

Form Started By: Julie Dachtler

Started On: 11/25/2019 03:08 PM

Final Approval Date: 11/25/2019

**Consent-General Government # 4.****Board of Supervisors****Clerk of the Board****Meeting Date:** 10/20/2020**Brief Title:** Ratify Resolutions**From:** Julie Dachtler, Deputy Clerk of the Board, County Administrator's Office**Staff Contact:** Lupita Ramirez, Deputy Clerk of the Board, County Administrator's Office, x8195

Subject

Ratify the following:

- A. Resolution No. 20-115 proclaiming October 2020 as Domestic Violence Awareness Month in Yolo County.
- B. Resolution No. 20-116 designating October 2020 as Farm to School Month in Yolo County.

Recommended Action

Ratify resolutions.

Attachments[Att. A. Domestic Violence Awareness Month](#)[Att. B. Farm to School Month](#)

Form Review

Form Started By: Julie Dachtler

Started On: 11/25/2019 03:08 PM

Final Approval Date: 11/25/2019

**Consent-General Government # 5.****Board of Supervisors****Clerk of the Board****Meeting Date:** 10/20/2020**Brief Title:** Committee Memo**From:** Lupita Ramirez, Deputy Clerk of the Board, County Administrator's Office**Staff Contact:** Lupita Ramirez, Deputy Clerk of the Board, County Administrator's Office, x8195

Subject

Accept resignations, consider appointments and reappointments.

Recommended Action

A. Approve the following reappointments:

1. Karen Vanderford to the Yolo County Housing Commission as a Tenant Commissioner +62 representative for a term ending October 31, 2022.
2. Joe Walters to the Yolo County Housing Commission as a Tenant Commissioner representative for a term ending October 31, 2022.

Attachments*No file(s) attached.*

Form Review

Form Started By: Julie Dachtler

Started On: 11/25/2019 03:08 PM

Final Approval Date: 11/25/2019



Consent-General Government # 6. Clerk of the Board

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Correspondence

From: Julie Dachtler, Senior Deputy Clerk of the Board, County Administrator's Office

Staff Contact: Lupita Ramirez, Deputy Clerk of the Board, County Administrator's Office, x8195

Subject

Correspondence.

Recommended Action

Correspondence to the Board (Board may take action on any of the following)

1. Correspondence from Christine Mahoney, Ralph Mihan, and Lynnel Pollock regarding Item No. 15 (Williamson Act) on the October 6, 2020 Board of Supervisors agenda. (CAO, Co. Counsel)
2. Correspondence from Nann Fangue and Anne Todgham, Olin Woods, Renee Spent and Adam Yassir, Ryan and Shelly Cello, and Sara and Ronald Ringen regarding Item No. 25 (waste ordinance) on the October 6, 2020 Board of Supervisors agenda. (CAO, Comm. Svcs.)
3. Copy of a letter from Rachel Pelican to Governor Newsom regarding the cannabis industry in California. (CAO, Comm. Svcs.)
4. Email from Moises Abarca regarding Item No. 26 (cannabis ordinance) on the October 6, 2020 Board of Supervisors agenda. (CAO, Comm. Svcs.)
5. Grand Jury Report – The Hawk, the Beetle, and the Budget: An Evaluation of the Approved Yolo Habitat Conservation Plan in its First 16 Months. (CAO)
6. Grand Jury Report – Election Security in Yolo County. (CAO, ACE)
7. Grand Jury Report – Monitoring Compliance with 2017-2018 Yolo County Grand Jury Recommendations. (CAO)
8. Grand Jury Report – Reorganization of the Public Guardian and Public Administrator: Needed Change and Continuing Challenges. (CAO, HHSA, Sheriff)
9. Letter from Brent Campos regarding the County's intent to abandon County Road 25 east of County Road 103. (CAO, Comm. Svcs.)
10. Letter from the State Board of Equalization with an update regarding the numbers of Assessment Appeals Board allowable. (CAO, ACE, CBOS)
11. Email from Dino Gay regarding voting in person. (CAO, ACE)
12. Email from Suzanne Felton Sanchez regarding vote by mail. (CAO, ACE)
13. Letter from the Yolo Food Bank requesting donations. (CAO)
14. Voice message from Aria Lindsey asking to withheld funds from the UC System based on them not fulfilling their land grant mission, based on their Moral Act of 1862, as UC Davis School of Education is proposing a suspension of admission. (CAO)

Invitations

1. NACo's Virtual Federal Policy Summit, October 21-22, 2020.
2. NACo Tech Xchange CIO Forum Series – Cybersecurity – October 15, 2020.

Newsletters

1. NACo – Coronavirus Pandemic Resources for Counties – October 1, 5 and 8, 2020.
2. NACo – Planning your 2021 NACo Membership.
3. Greener Davis (City of Davis Conservation News) – October 2020
4. Greener Davis Special Edition – Air Quality Emergency
5. NACo – County News Now – October 7 and 13, 2020.

6. YCPARMIA STAR – October 2020.**Notices**

1. SacYolo Mosquito Control Notice regarding ground mosquito spraying for October 2nd and 8th.
2. Fish and Game Commission notices regarding 1) proposed regulatory action relative to amending sections 29.06, Title 14, CCR relating to Recreational Sea Urchin Bag Limit Exemption 2) petition to list the western Joshua tree (*Yucca brevifolia*) as threatened or endangered under the California Endangered Species Act.

Agendas

1. Yolo County Transportation District Citizens' Advisory Committee, October 5, 2020.
2. Technical Advisory Committee to the Yolo County Transportation District, October 5, 2020 – Cancelled.
3. Yolo County Flood Control & Water Conservation District, October 6, 2020.
4. Davis-County-UCD 2x2x2, October 7, 2020
5. First 5 Yolo Finance Committee, October 7, 2020.
6. YECA Governing Board, October 7, 2020.
7. Planning Commission, October 8, 2020 – Cancelled.
8. Valley Clean Energy Alliance Board of Directors, October 8, 2020.
9. CSAB Special Meeting, October 12, 2020.
10. Community Corrections Partnership, October 12, 2020.
11. Yolo County Transportation District Board of Directors, October 12, 2020.
12. First 5 Yolo, October 14, 2020.
13. IHSS Advisory Committee, October 14, 2020.
14. Library Advisory Board, October 14, 2020.
15. AAA4 Advisory Council, October 15, 2020.
16. Central Valley Regional Water Quality Control Board, October 15 and 16, 2020.
17. EMCC, October 15, 2020.
18. Parks Recreation and Wildlife Advisory Committee, October 19, 2020 – CANCELLED.
19. Waste Advisory Committee, October 22, 2020.

Minutes

1. Davis-county-UCD 2x2x2, May 11, 2020.
2. Library Advisory Board, August 12, 2020.
3. EMCC, August 27, 2020.
4. Yolo County Flood Control & Water Conservation District, September 1, 2020.
5. Waste Advisory Committee, September 24, 2020.

Attachments

No file(s) attached.

Form Review

Form Started By: Julie Dachtler
Final Approval Date: 11/25/2019

Started On: 11/25/2019 03:08 PM

**Consent-General Government # 7.****Clerk of the Board****Board of Supervisors****Meeting Date:** 10/20/2020**Brief Title:** AB 1234**From:** Julie Dachtler, Senior Deputy Clerk of the Board, County Administrator's Office**Staff Contact:** Julie Dachtler, Senior Deputy Clerk of the Board, County Administrator's Office, x8195

Subject

Conferences, meetings and events the Board of Supervisors attended.

Recommended Action

Where reimbursement is otherwise authorized by statute, members of a legislative body may be reimbursed for actual and necessary expenses incurred in the performance of official duties, provided that (1) the local agency has adopted a written reimbursement policy specifying the types of expenses that may be incurred, (2) expense reports and receipts are submitted, and (3) the members give a brief report on meetings attended at public expense at the next regular meeting of the local agency. (Gov. Code, §§ 53232 et seq.)

The following lists meetings attended by members of the Board of Supervisors since the posting of the last Board of Supervisors meeting agenda:

District 1, Oscar Villegas

None attended.

District 2, Don Saylor

None attended.

District 3, Gary Sandy

None attended.

District 4, Jim Provenza

None attended.

District 5, Duane Chamberlain

None attended.

Attachments*No file(s) attached.*

Form Review

Form Started By: Julie Dachtler

Started On: 11/25/2019 03:08 PM

Final Approval Date: 11/25/2019



Consent-General Government # 8. County Administrator

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Authorized Agent for Emergency Management Performance Grants and Homeland Security Grants

From: Mindi Nunes, Assistant County Administrator, County Administrator's Office

Staff Contact: Jennifer Lee, Grants Administrator, Office of Emergency Services, x4931

Subject

Adopt resolutions designating the County Administrator or the Assistant County Administrator as the authorized agent for the purpose of applying for and administering the federal Emergency Management Performance Grant (EMPG-S and EMPG) funding and Homeland Security Grant Program (HSGP) funding as managed through the California Governor's Office of Emergency Services for federal fiscal years 2020, 2021 and 2022. (No general fund impact) (Nunes/Lee)

Recommended Action

- A. Adopt resolution designating the County Administrator or Assistant County Administrator as the authorized agent for the purpose of applying for and administering the federal Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) funding for FY 2020 and the federal Emergency Management Performance Grant (EMPG) funding for FY 2020, FY 2021, FY 2022 as managed through the California Governor's Office of Emergency Services;
- B. Adopt resolution designating the County Administrator or Assistant County Administrator as the authorized agent for the purpose of applying for and administering the federal Homeland Security Grant Program (HSGP) funding for FY 2020, FY 2021, FY 2022 as managed through the California Governor's Office of Emergency Services; and
- C. Authorize signatory authority to County Administrator or Assistant County Administrator for the grant application, claims, progress reporting and grant fund disbursement.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

The California Governor's Office of Emergency Services (Cal OES) sub-grants federal funding for the Emergency Services Performance Grant and the Homeland Security Grant Program to local jurisdictions throughout the state. For each year's grant application process, Cal OES requires that the local governing board of each subgrantee jurisdiction designate an authorized agent to execute the necessary documents to obtain and administer the available federal funding. This designation will allow the Yolo Operational Area to continue to receive available funding during the federal fiscal years 2020, 2021 and 2022 and to apply for future funds as they become available.

Collaborations (including Board advisory groups and external partner agencies)

The forms have been reviewed by County Counsel.

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	\$0
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

Source of Funds for this Expenditure

General Fund	\$0
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Attachments

Att. A. EMPG Resolution

Att. B. HGSP Resolution

Form Review

Inbox	Reviewed By	Date
Mindi Nunes	Mindi Nunes	09/30/2020 08:43 AM
Patrick Blacklock	Patrick Blacklock	09/30/2020 08:55 AM
Financial Services	Mubeen Qader	09/30/2020 09:06 AM
County Counsel	Phil Pogledich	09/30/2020 05:26 PM
Form Started By: Jennifer Lee		Started On: 09/18/2020 01:24 PM
Final Approval Date: 09/30/2020		



Consent-General Government # 9. County Administrator

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: HR 5659

From: Patrick Blacklock, County Administrator

Staff Contact: Alexander Tengolics, Manager of Governmental Relations, County Administrator's Office, x8068

Subject

Approve a support position and letter of support for HR 5659. (No general fund impact)
(Blacklock/Tengolics)

Recommended Action

Approve a support position and letter of support for HR 5659.

Strategic Plan Goal(s)



Thriving Residents

Reason for Recommended Action/Background

Davis Media Access, a public, educational and government access channel, requested the County support and request Congressman Garamendi to co-sponsor HR 5659 which would fix harms rendered by the Federal Communication Commission in 2019, when the Commission voted to permit cable companies to assign a value to in-kind contributions and then subtract that amount from the franchise fees the cable operator pays the local community.

While the Legislative Subcommittee supports this position, this issue is not included in the County's Legislative Advocacy Policy requiring this item to come before the full Board full approval.

Collaborations (including Board advisory groups and external partner agencies)

Davis Media Access

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure

Additional expenditure authority needed

\$0

On-going commitment (annual cost)

Source of Funds for this Expenditure

General Fund

Attachments

Att. A. Letter of Support

Form Review

Inbox	Reviewed By	Date
Alexander Tengolics (Originator)	Alexander Tengolics	10/13/2020 12:51 PM
Patrick Blacklock	Patrick Blacklock	10/13/2020 01:09 PM
Elisa Sabatini	Elisa Sabatini	10/13/2020 01:41 PM
Form Started By: Alexander Tengolics		Started On: 10/09/2020 04:34 PM
Final Approval Date: 10/13/2020		



Consent-General Government # 10. Agriculture

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Resolution Authorizing Ag Commissioner to receive Pierce's Disease Program funds

From: David Guerrero, Interim Ag Commissioner, Agriculture

Staff Contact: Sabrina Ledesma, Business Services Supervisor, Agriculture, x8108

Subject

Approve agreement with the California Department of Food and Agriculture in the amount of \$64,338 to perform trapping and inspection services for the Glassy-winged Sharpshooter and adopt resolution designating Yolo County Agricultural Commissioner to receive funds allocated for Pierce's Disease Program in Yolo County from July 1, 2020 through June 30, 2022. (No general fund impact) (Guerrero)

Recommended Action

Approve agreement with the California Department of Food and Agriculture in the amount of \$64,338 to perform trapping and inspection services for the Glassy-winged Sharpshooter and adopt resolution designating Yolo County Agricultural Commissioner to receive funds allocated for Pierce's Disease Program in Yolo County from July 1, 2020 through June 30, 2022.

Strategic Plan Goal(s)



Flourishing Agriculture

Reason for Recommended Action/Background

The Glassy-Winged Sharpshooter is considered an A-rated pest which by definition is "a pest of known economic or environmental detriment" and "that allows for the possibility of eradication or successful containment. A-rated pests are prohibited from entering the State by virtue of their rating".

The Glassy-winged Sharpshooter has become a serious threat to California's grape industry because of its ability to spread bacterium, *Xylella fastidiosa*, which causes Pierce's Disease in grapes. There is no known cure at this time for Pierce's Disease. The bacterium also causes similar diseases and almonds, alfalfa and ornamental plants. All shipments of hosts, Glassy-winged Sharpshooter nursery stock material coming from an infested county are inspected upon entering Yolo County. We are trapping crop land, nursery sites and urban locations. Yolo County has been designated as a non-infested county. This designation permits our grape growers to transport bulk grapes to out of county processors without restriction. This contract is the renewal of an agreement that has been in place since the year 2000 for conducting trapping and inspection services for the Glassy-winged Sharpshooter Pierce's Disease Program throughout the county.

On September 27, 2019, Governor Newsom signed SB449 requiring a board resolution relating to the authorized expenditures for purposes regarding other pests and diseases as designated by the Secretary.

Collaborations (including Board advisory groups and external partner agencies)

The State of California Department of Food and Agriculture, Pierce's Disease Program has approved the agreement.

Competitive Bid Process
NA

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

Source of Funds for this Expenditure

General Fund	\$0
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Attachments

Att. A. GWSS Agreement

Att. B. Resolution

Form Review

Inbox	Reviewed By	Date
Dave Guerrero	Dave Guerrero	09/28/2020 11:50 AM
Financial Services	Shelby Milliren	09/28/2020 01:34 PM
County Counsel	Hope Welton	09/28/2020 06:32 PM
Eric Will	Eric Will	10/06/2020 09:52 AM
Form Started By: Sabrina Ledesma		Started On: 09/08/2020 12:06 PM
Final Approval Date: 10/06/2020		



Consent-General Government # 11. Clerk-Recorder/Assessor/Elections

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Receive a grant totaling \$176,181.25 from the Center for Tech and Civic Life
From: Jesse Salinas, Assessor/Clerk-Recorder/Registrar of Voters, Assessor/Clerk-Recorder/Elections

Staff Contact: Jeffrey Barry, Chief Deputy Clerk-Recorder, Assessor/Clerk-Recorder/Elections, x8265

Subject

Approve an agreement accepting a grant award of \$176,181 from the Center for Tech and Civic Life for the November 3, 2020 General Election in Yolo County and adopt a budget resolution increasing Assessor/Clerk-Recorder/Elections Department, Elections Branch 2020-21 budget to reflect an increase of \$176,181. (No general fund impact) (4/5 vote required) (Salinas)

Recommended Action

- A. Approve and authorize the Chair to sign the agreement accepting the grant award of \$176,181 from the Center for Tech and Civic Life for the planning and additional expenses incurred to conduct a safe secure November 3, 2020 General Election in Yolo County; and
- B. Adopt a budget resolution increasing Assessor/Clerk-Recorder/Elections Department, Elections Branch 2020-21 budget to reflect an increase of \$176,181.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

County Mandated Service

Reason for Recommended Action/Background

At the Board of Supervisor meeting on August 4, 2020, the Board approved the acceptance of \$440,509 in reimbursable State funding to prepare for the November 3, 2020 General Election. In early September, the Center for Tech and Civic Life received \$250 million to be "dedicated to local jurisdictions across the country to help ensure that they have staffing, training, and equipment necessary so that in November every eligible voter can participate in a safe and timely way and have their vote counted." Yolo County Elections applied for a grant allocation and was awarded \$176,181. These funds are to be used exclusively for expenses related to the November 3, 2020 General Election.

Collaborations (including Board advisory groups and external partner agencies)

Department of Financial Services

Competitive Bid Process
N/A

Attachments

- [Att. A. CTCL Grant](#)
 - [Att. B. Budget Resolution](#)
-

Form Review

Inbox	Reviewed By	Date
Jesse Salinas	Jesse Salinas	10/08/2020 06:00 PM
Financial Services	Laura Liddicoet	10/12/2020 09:02 AM
County Counsel	Hope Welton	10/12/2020 09:26 AM
Form Started By: Jeffrey Barry		Started On: 09/28/2020 05:00 PM
Final Approval Date: 10/12/2020		



Consent-General Government # 12. Financial Services

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: 1st Quarter Treasurer's Report on Investments

From: Chad Rinde, Chief Financial Officer, Department of Financial Services

Staff Contact: Edward Burnham, Treasury & Revenues, Department of Financial Services, x8212

Subject

Receive and file the Yolo County Treasurer's Report on Investments for the quarter ended September 30, 2020. (No general fund impact) (Rinde)

Recommended Action

Receive and file the Yolo County Treasurer's Report on Investments for the quarter ended September 30, 2020.

Strategic Plan Goal(s)



In Support of All Goals

Reason for Recommended Action/Background

The county treasury investment portfolio is summarized in Attachment A (Investment Summary), and includes the Treasurer's Investment Pool and the investment accounts managed by the Treasury that are not pooled together for investment returns. The pooled portfolio includes county funds, deposits from special districts, and school districts totaling \$565.1 million as of September 30, 2020.

The portfolio consisted of 4.9% (\$27.5 million) in cash at bank, 42.6% (\$240.55 million) in short-term investments in government investment pools, such as the Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP), and 52.6% (\$297 million) in an investment pool that is actively managed by professional investment advisor PFM Asset Management, LLP (PFM). These investments consist mostly of fixed income securities as authorized by government code, such as: U.S. Treasuries; securities issued by federal agencies, such as Fannie Mae, Freddie Mac and Federal Home Loan Bank; corporate notes; commercial papers; and certificates of deposit.

The detail of investments in the Pooled Portfolio is shown in Attachment B (PFM Performance Report). The non-pooled portfolio of \$91.71 million consists of specific investments for various entities and programs. These include \$37 million in government medium-term funds (LAIF and CAMP) for various districts and the 2017 Lease Revenue Bonds, \$25.4 million in investments managed by PFM for various county programs (Landfill Closure, Cache Creek, etc.), \$28.4 million in section 115 trusts held by PARS for County OPEB (Other Post Employment Benefits) and pension funding, and \$1.0 million in cash in money market accounts. The non-pooled investment holdings are shown in Attachment C (Non-pooled Holdings).

In their quarterly investment review for the 3rd quarter of calendar year 2020, PFM remains cautious with valuations on high-quality corporate bonds near record tight levels while fundamentals remain highly uncertain. The Fed's unprecedented support should help anchor spreads, but we have concerns around consumer finances and corporate balance sheets. Another surge in COVID-19 cases, rising geopolitical tensions and the Presidential election could be catalysts for another spike in volatility.

CASH BALANCES

Attachment D (Cash Balances) depicts the cash balances of the three major operation funds of the County, and their combined balance. On September 30, 2020, this unaudited balance was \$23.3 million, which decreased by \$19.7 million from the prior quarter due to receipt of property taxes, tribal funds, and net operating activities.

Collaborations (including Board advisory groups and external partner agencies)

Other agencies having deposits in the pool include: school districts, special districts and cities. A copy of the report is posted and available on the Department of Financial Service's website. The Board of Supervisors Investment Committee reviews the investment activity and strategy monthly; the Financial Oversight Committee reviews investment performance quarterly. All reports from the County's investment advisor PFM Asset Management LLC are available in the County Treasurer's office.

Competitive Bid Process

Not applicable.

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure

Additional expenditure authority needed \$0

On-going commitment (annual cost)

Source of Funds for this Expenditure

General Fund \$0

Attachments

Att. A. Investment Summary.

Att. B. PFM Performance Report

Att. C. Nonpooled Holdings

Att. D. Cash Balances

Form Review

Inbox	Reviewed By	Date
Financial Services	Chad Rinde	10/14/2020 08:42 AM
County Counsel	Hope Welton	10/14/2020 08:49 AM
Carolyn Jhajj	Carolyn Jhajj	10/14/2020 10:06 AM
Form Started By: Edward Burnham		Started On: 07/27/2020 09:41 AM
Final Approval Date: 10/14/2020		

**Consent-General Government # 13.****Board of Supervisors****Financial Services****Meeting Date:** 10/20/2020**Brief Title:** GANN Appropriations Limit 2020-21**From:** Chad Rinde, Chief Financial Officer, Department of Financial Services**Staff Contact:** Chad Rinde, Chief Financial Officer, Department of Financial Services, x8050

Subject

Adopt resolution establishing the County of Yolo appropriations limit for 2020-21 in the amount of \$3,393,519,194. (No general fund impact) (Rinde)

Recommended Action

- A. Adopt resolution establishing the County of Yolo appropriations limit for fiscal year 2020-21, as required by California state law, in the amount of \$3,393,519,194; and
- B. Amend County of Yolo appropriations limit for fiscal year 2019-20 in the amount of \$3,096,830,450.

Strategic Plan Goal(s)*In Support of All Goals***Reason for Recommended Action/Background**

Proposition 4, the constitutional amendment adopted by voters on November 6, 1979, established a formula for limiting future appropriations. Proposition 4 became effective beginning in 1980-81 and was designed to prevent governments from raising revenues and expenditures in excess of inflation or growth in personal income and population. The Proposition 4 limit formula began with 1978-79 proceeds of taxes as the base year, with appropriations adjusted annually by the lesser of the change in the cost of living or the change in California per capita personal income, adjusted by the change in population of the jurisdiction.

To counter the slow growth of appropriations limits, Proposition 111 (GANN Initiative) was passed by the voters in June of 1990. Proposition 111, which became effective in FY 1990-91, updated the State's appropriations limit to allow for new funding for priority state programs by changing the base year and formula for calculating the limit. Proposition 111 provides for the use of the FY 1986-87 appropriations limit as the new base, and expands the number of growth factors local governments have the discretion to select.

The "appropriations subject to limitation" consists of "proceeds of taxes", as defined in the Government Code. This includes appropriations of both locally generated tax revenues and State subventions derived from tax revenues. User fees and service charges are exempt from the limit unless the charges exceed the cost of providing the service. The excess, if any, would be subject to the limit. The calculation for the prior six years is shown in Att. B. for comparison.

The limit for Yolo County is based upon the prior year's limit adjusted by the percent change in population of the county, multiplied by the percent change in assessed valuation attributable to nonresidential new construction or the change in per-capita personal income (whichever is greater) as presented in Att. C. GANN Limit Calculation. Revenues in excess of appropriations, which exist for

more than one year, are required to be returned to taxpayers by revision of tax rates. The County's independent auditors review the computation of the appropriations limit for legal compliance on an annual basis.

As a result of the annual external auditor review of the GANN Limit, the Department of Financial Services is requesting amendment of the 2019-20 limit additionally to \$3,096,830,450 due to correction of an error in factor selection.

Using guidelines approved by the State Controller's Office, we find that Yolo County's proceeds of taxes are significantly below the appropriation limits established and applied on a consistent basis. Since 1978-79 the Yolo County appropriations limit has increased from \$25,361,952 to \$3,393,519,194 (an increase of over 13,000%). This increase is after adjusting the base year amount for subsequent changes in the cost of living, population, the West Sacramento incorporation, and the shift of financial responsibility of trial courts from the County to the State. In contrast, the amount of revenue subject to the limit has increased from \$25,361,952 to \$76,655,586 (an increase of 202%). Currently, the County has unused appropriations capacity of \$3.345 billion. As a result there is not a practical effect or limitation imposed on the County budget.

Collaborations (including Board advisory groups and external partner agencies)

The GANN Limit is a mathematical calculation and therefore no significant collaboration was required.

Competitive Bid Process

Not applicable.

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure

Additional expenditure authority needed \$0

On-going commitment (annual cost)

Source of Funds for this Expenditure

General Fund \$0

Attachments

Att. A. GANN Resolution

Att. B. GANN Taxes & Limit

Att. C. GANN Calculation

Form Review

Inbox

Financial Services (Originator)

County Counsel

Carolyn Jhaji

Form Started By: Chad Rinde

Final Approval Date: 10/13/2020

Reviewed By

Chad Rinde

Hope Welton

Carolyn Jhaji

Date

10/12/2020 08:44 AM

10/12/2020 09:23 AM

10/13/2020 08:16 AM

Started On: 08/20/2020 01:31 PM



Consent-General Government # 14. Financial Services

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Deferred Compensation Committee Charter Update

From: Chad Rinde, Chief Financial Officer, Department of Financial Services

Staff Contact: Ryan Pistochini, Manager of Procurement, Department of Financial Services, x8218

Subject

Approve updates to the County's Deferred Compensation Committee Charter. (No general fund impact) (Rinde)

Recommended Action

Approve updates to the County's Deferred Compensation Committee Charter.

Strategic Plan Goal(s)



In Support of All Goals

Reason for Recommended Action/Background

On December 15, 2015, the Board of Supervisors adopted a charter to establish the Deferred Compensation Committee to monitor, evaluate and advise the County on the administration of the County's 457(b) plan. The Committee conducts plan reviews, serves as fiduciaries, monitors the investment menu, and monitors the plan expenses. Over the past year, the Committee worked to provide additional options to plan participants to provide participants options for greater control of their retirement investments and additional tax-advantaged account options.

In January 2020, the County adopted a Section 401(a) deferred compensation plan to operate concurrently with the County's existing 457(b) deferred compensation plan. Each plan has various differences in how they provide pre-tax retirement benefits, but also have substantial overlap. Both plans are serviced by ICMA-RC. For the quarter ending June 30, 2020, the combined value of assets in the plans is \$61.9M. To simplify administration and oversight of both plans, the Board authorized the Deferred Compensation Committee to administer both plans. The Charter needs to be updated to reflect this added responsibility.

Collaborations (including Board advisory groups and external partner agencies)

The County's Deferred Compensation Committee, consisting of the Director of Human Resources, the Chief Financial Officer, one retiree and employees from the County Counsel's Office, District Attorney's Office, Innovation & Technology Services Department, and the Health & Human Services Agency, reviewed and supports these changes. The County's contracted deferred compensation plan advisor, Hyas Group, reviewed and supports these changes.

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure	
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

<u>Source of Funds for this Expenditure</u>	
General Fund	\$0

Attachments

Att. A. Revised Charter

Form Review

Inbox	Reviewed By	Date
County Counsel	Hope Welton	10/12/2020 09:24 AM
Carolyn Jhajj	Carolyn Jhajj	10/13/2020 08:40 AM
Form Started By: Ryan Pistochini		Started On: 09/21/2020 03:44 PM
Final Approval Date: 10/13/2020		



Consent-General Government # 15. Financial Services

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: CALTRECS Collection Program

From: Chad Rinde, Chief Financial Officer, Department of Financial Services

Staff Contact: Edward Burnham, Treasury & Revenues, Department of Financial Services, x8212

Subject

Authorize the Chief Financial Officer to execute agreement with the California State Association of Counties Finance Corporation for the Caltrecs Collection Services Program. (No general fund impact) (Rinde)

Recommended Action

Authorize the Chief Financial Officer to execute agreement and collect associated cost recovery fees associated with the California State Association of Counties Finance Corporation for Caltrecs Collection Services Program.

Strategic Plan Goal(s)



In Support of All Goals

Reason for Recommended Action/Background

The Department of Financial Services, Revenues Division, is recommending authorization to execute the Caltrecs MOU (Attachment A – Caltrecs MOU) to participate in the California State Association Counties Finance Corporation Caltrecs program and assessment of associated program fees.

Pursuant to the California Government Code §§ 12419.2 - 12419.12 the California State Controller in conjunction with the California Franchise Tax Board (FTB) is authorized to offset any eligible debt due to a county by intercepting state tax refunds or state lottery winnings. Under this authority, the FTB Interagency Intercept Collection Program intercepts state tax refunds and lottery winnings and submits the funds to the claimant County.

The Revenues Division currently uses third party software to research and locate delinquent tax payer account holders for unsecured taxes. The process to gather and format the debtor files and locate social security numbers in order to participate in this program is costly and time prohibitive. The California State Associate of Counties Finance Corporation has worked closely with several California Counties as well as the FTB and SCO to develop an online interface or clearinghouse that will help streamline the process of creating and maintaining the debtor files submitted to the FTB.

Included in this authorization, is the ability for the Department of Financial Services to recover all fees associated with the program. The fees are added to the collection and only payable when a successful collection has been made. Tax payers are notified in advance of their accounts will be included in the program and have the ability to contact our office to make payments without additional fees. Additionally, tax payers have the ability to contact DFS Revenues division to arrange a payment plan to avoid additional collections efforts (such as the Caltrecs program).

The Caltrecs program charges \$25 per collection plus a fee of \$2.25 is passed on to the delinquent account. The amount is included in the payment to the county by the FTB, and those charges are

then sent to Caltrecs by the county. Therefore, the program is a net \$0 cost to the county.

The Department of Financial Services has been successful in implementing a similar program using the Franchise Tax Board's Court-Ordered Debt Collections Program (FTB-COD) to collect court ordered delinquent County fees since December 1, 2004.

Collaborations (including Board advisory groups and external partner agencies)

The Department of Financial Services has researched with other participating counties and collaborated with County Counsel on this agreement.

Competitive Bid Process

Not applicable

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

Source of Funds for this Expenditure

General Fund	\$0
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Attachments

Att. A. Caltrecs MOU

Form Review

Inbox	Reviewed By	Date
Financial Services	Chad Rinde	10/13/2020 08:38 AM
County Counsel	Hope Welton	10/13/2020 09:32 AM
Eric May	Eric May	10/14/2020 10:27 AM
Carolyn Jhajj	Carolyn Jhajj	10/14/2020 10:33 AM
Form Started By: Edward Burnham		Started On: 09/22/2020 08:43 AM
Final Approval Date: 10/14/2020		



Consent-General Government # 16. Financial Services

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: CARES Act Subrecipient Agreements

From: Chad Rinde, Chief Financial Officer, Department of Financial Services

Staff Contact: Tom Haynes, Assistant CFO, Department of Financial Services, x8162

Subject

Approve CARES Act Subrecipient Agreements with Yolo County Housing Authority for Tenant-Based Rental Assistance, and with the cities of Davis, West Sacramento and Woodland for homeless non-congregant sheltering and services. (No general fund impact) (Rinde/Haynes)

Recommended Action

- A. Approve and authorized the the County Administrator to sign the CARES Act Subrecipient Agreement with Yolo County Housing Authority for Tenant-Based Rental Assistance; and
- B. Authorize the County Administrator to execute CARES Act Subrecipient Agreements with the cities of Davis, West Sacramento and Woodland for homeless non-congregant sheltering and services with form approved by County Counsel.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

Tenant Based Rental Assistance

The COVID-19 public health emergency has resulted in significant economic impacts to individuals and families across the nation, as business closures have resulted in widespread job losses. This impact is disproportionately felt by low-income households, many of whom may be unable to pay for rent and are at risk for eviction.

In response to this concern, the CARES expenditure plan allocated \$400,000 to augment the County's Tenant-Based Rental Assistance (TBRA) program, which is being implemented and administered by Yolo County Housing Authority. Under the TBRA program, eligible Yolo County residents may apply for up to \$3,000 in one-time assistance to pay for rent, security deposits or utility costs. Program guidelines were approved by the Board of Supervisors on October 6, 2020.

Staff recommends approval of the Subrecipient Agreement with Yolo County Housing (Attachment A) to implement the CARES Tenant-Based Rental Assistance program.

Non-Congregate Sheltering

The COVID-19 public health emergency has also created the need for non-congregate and supportive sheltering for individuals experiencing homelessness. Much of the County's homeless population falls into higher risk categories for COVID-19, including either being elderly or having

underlying health conditions, thereby heightening the need for social distancing and supportive services.

While the County continues to address this need through Project Roomkey, Staff have also been exploring ways to utilize CARES funding to support city efforts to develop permanent supportive housing, including through Project Homekey. Staff from the Department of Financial Services and Health and Human Services met with staff from each of the three larger cities (Davis, West Sacramento, and Woodland) in Yolo County, and identified a number of potential options for utilizing CARES funding to support such activities.

Following these meetings staff determined, and the cities agreed, that the best way to support homeless projects in each of the cities was through subrecipient agreements, which will allow each city to determine how best to spend CARES funding in accordance with eligibility requirements by the December 30 deadline.

Under terms of the agreements, the County will award \$500,000 to each city to perform activities to aid homeless individuals, with an emphasis on projects that will provide permanent supportive housing and/or increase the capacity for sheltering or supportive services. Each city will engage the Homeless Plan Executive Commission to ensure collaboration amongst entities in the region, and provide reports detailing the projects and activities that were funded with CARES Act funds. Any funding not expended by December 30, 2020 will be returned to the County.

Staff recommends authorizing the County Administrator to sign the Subrecipient Agreements with Davis, West Sacramento and Woodland (Attachments B-D) in a final form approved by County Counsel. Due to the timing of the preparation of the agreements, each City needs to get their corresponding City Council approval and may request minor edits to the form of the agreement.

Collaborations (including Board advisory groups and external partner agencies)

Staff from the Department of Financial Services worked with staff from the Yolo County Housing Authority and the cities of Davis, West Sacramento and Woodland in developing program options and the draft subrecipient agreements. DFS has also worked collaboratively with the County Administrator's Office in managing and coordinating the CARES expenditure plan, and with staff from the Health and Human Services Department on Project Roomkey and other homeless projects and activities.

Competitive Bid Process

Not applicable. As these agreements are sub-awards to other governmental agencies, they are exempt from the performance of competitive procurement. The County has communicated all regulations and requirements that the subrecipients will need to comply with as part of performance of the grant under the federal CARES Act.

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$1,900,000
Amount budgeted for expenditure	\$1,900,000
Additional expenditure authority needed	\$0
One-time commitment	Yes

Source of Funds for this Expenditure

CARES Act Funds

\$1,900,000

Further explanation as needed

The recommended Subrecipient Agreements will be funded by the County's allotment of CARES Act Coronavirus Relief Funds. Under terms of the agreements, any funding not expended by December 30, 2020 will be returned to the County.

Attachments

Att. A. Yolo County Housing Subrecipient Agreement

Form Review

Inbox	Reviewed By	Date
Financial Services (Originator)	Tom Haynes	10/12/2020 04:26 PM
County Counsel	Hope Welton	10/12/2020 04:36 PM
Carolyn Jhajj	Carolyn Jhajj	10/13/2020 08:38 AM
Form Started By: Tom Haynes		Started On: 09/29/2020 12:26 PM
Final Approval Date: 10/13/2020		

**Consent-General Government # 17.****Board of Supervisors****Financial Services****Meeting Date:** 10/20/2020**Brief Title:** Valley Oaks Amendment**From:** Chad Rinde, Chief Financial Officer, Department of Financial Services**Staff Contact:** Ryan Pistoichini, Manager of Procurement, Department of Financial Services, x8218

Subject

Ratify fourth amendment to extend an emergency hotel agreement with Valley Oaks Inn through October 31, 2020 up to a new maximum compensation of \$890,433.88. (No general fund impact) (Rinde/Pistoichini)

Recommended Action

Ratify fourth amendment to extend an emergency hotel lease with Valley Oaks Inn through December 31, 2020 up to a new maximum compensation of \$890,433.88.

Strategic Plan Goal(s)*Thriving Residents***Reason for Recommended Action/Background**

On April 28, 2020 the County established eight emergency hotel agreements to house vulnerable populations during the COVID-19 pandemic. Recently, the County's Health & Human Services Agency informed the Procurement Division of the need to continue the hotel lease at Valley Oaks Inn through October 31, 2020 with an option to extend the leases on a month-to-month basis through December 31, 2020. The need for rooms at this location reduced from 54 to 27 rooms for the remainder of the lease term. The Board is asked to ratify this amendment, as the Purchasing Agent executed the amendment due to the need to extend the term prior to this Board meeting date.

Collaborations (including Board advisory groups and external partner agencies)

The Department of Financial Services collaborated with the Health & Human Services Agency and the Office of County Counsel. The Health & Human Services Agency also collaborated with the City of Woodland regarding ongoing use of this location.

Competitive Bid Process

The initial contracts for emergency hotel leases, including Valley Oaks Inn, were awarded based in order of their willingness to participate in the program, until the maximum aggregate number of rooms required was met. This amendment with Valley Oaks Inn was discussed with the local city based on the ability to meet ongoing need.; This amendment is the fourth amendment with Valley Oaks Inn. Previous amendments adjusted the contract term, number of leased rooms, and contracted rates as the County's needs for this location changed over time.

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$348,705
Amount budgeted for expenditure	\$348,705
Additional expenditure authority needed	\$0
One-time commitment	Yes

Source of Funds for this Expenditure

CARES (Federal)	\$348,705
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Further explanation as needed

This amendment will be funded using CARES funds. The cost of the amendment is reflected in the CARES expenditure plan presented to the Board of Supervisors on July 21, 2020 and as updated since. The amended contract contains early termination provisions and other means to mitigate financial risk should the State decide to reallocate CARES funding and/or certain activities become unallowable. As with any federal funded program, there exists a risk that a portion of, or all of, the contracted expenses could be disallowed in the course of an audit.

This amendment contains an option that allows the County to extend the lease on a month-to-month basis through December 31, 2020. Should all the lease options be exercised, the County's additional expenditure can be up to \$172,935 through the end of December 2020. The amendment contains a provision that further reduces the County's financial risk by compensating the hotel owner a minimum amount of 20 of the 27 leased rooms. The County is not obligated to pay for any of the seven unoccupied rooms, reducing overall program costs.

Attachments

Att. A. Original Lease

Att. B. Amendment 1

Att. C. Amendment 2

Att. D. Amendment 3

Att. E. Amendment 4

Form Review

Inbox

Financial Services

County Counsel

Carolyn Jhaji

Form Started By: Ryan Pistochini

Final Approval Date: 10/13/2020

Reviewed By

Chad Rinde

Hope Welton

Carolyn Jhaji

Date

10/12/2020 08:49 AM

10/12/2020 09:26 AM

10/13/2020 08:20 AM

Started On: 10/02/2020 12:15 PM



Consent-General Government # 18. Human Resources

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Comprehensive HR Item

From: Alberto Lara, Director of Human Resources, Human Resources

Staff Contact: Renee Croswell, Senior Personnel Analyst, Human Resources, x8064

Subject

Adopt Authorized Position and Salary Resolution to implement changes in the Community Services department and Health & Human Services Agency. (No general fund impact) (Lara)

Recommended Action

Adopt Authorized Position and Salary Resolution to implement changes in the Community Services department and Health & Human Services Agency.

Strategic Plan Goal(s)



In Support of All Goals (Internal Departments Only)

- Provision of organizational supports and services
- County operational excellence plan

Fiscal Impact

Department: Community Services

Position(s): Landfill Construction Inspector

Current Year Fiscal Impact: \$0

Annual Fiscal Impact: \$0

Source of Funds: Charges for Services

Explanation: This action abolishes an obsolete class. The previous position with this title was already reclassified effective July 5th, 2020.

Department: HHSA

Position(s): Intensive Case Manager I

Current Year Fiscal Impact: \$\$3,231

Annual Fiscal Impact: \$3,321

Source of Funds: CalWorks

Explanation: To reclassify an incumbent to a new class and salary range.

Department: HHSA

Position(s): Intensive Case Manager II

Current Year Fiscal Impact: \$4,046/position. \$28,322 total

Annual Fiscal Impact: \$4,046/position. \$28,322 total

Source of Funds: CalWorks

Explanation: To reclassify seven (7) positions from Employment Services Specialist III's to this new class and salary range.

Reason for Recommended Action/Background

See Attachment A for changes to the Authorized Position and Salary Resolution.

Collaborations (including Board advisory groups and external partner agencies)

Community Services

Health & Human Services Agency

Attachments

Att. A. Position & Salary Resolution

Att. B. ICM Class Spec

Form Review

Inbox	Reviewed By	Date
Alberto Lara	Alberto Lara	10/13/2020 08:20 AM
Financial Services	Mubeen Qader	10/13/2020 08:25 AM
Mindi Nunes	Mindi Nunes	10/13/2020 11:12 AM
Patrick Blacklock	Patrick Blacklock	10/13/2020 11:27 AM
Form Started By: Renee Croswell		Started On: 08/24/2020 10:17 AM
Final Approval Date: 10/13/2020		



Consent-General Government # 19. Innovation and Technology Services

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: PC Replacement Fund Budget Resolution and Use of Fund Balance

From: Kevin Yarris, Director, General Services

Staff Contact: Lizbeth Garcia, Administrative Services Analyst, General Services, x4881

Subject

Adopt budget resolution and approve the use of fund balance to increase appropriations in 2020-21 for the Information Technology PC Replacement fund by \$54,277. (No general fund impact) (4/5 vote required) (Gerney)

Recommended Action

Adopt budget resolution and approve the use of fund balance to increase appropriations in 2020-21 for the Information Technology PC Replacement fund by \$54,277.

Strategic Plan Goal(s)



In Support of All Goals

Reason for Recommended Action/Background

The Innovation and Technology Department is requesting the use of fund balance in the amount of \$54,277 to increase appropriations in fiscal year 2020-21 for the Information Technology PC Replacement fund. The request is to purchase equipment, primarily PC's for departments who participate in the PC replacement fund and whose equipment was slated to be replaced in the fiscal year 2020-21. These purchases were inadvertently delayed due to the redirection of staff for COVID efforts. Although the requested amount is available in the PC replacement fund balance, board appropriation approval is needed to expend the funds.

The funds will be expended for equipment in the following departments for the amounts identified below:

ACE – Assessor	\$1,004
ACE – Elections	\$15,249
Agriculture	\$71
Financial Services	\$14,345
General Services	\$3,004
Grant Jury	\$1,712
Innovation and Technology	\$8,030
Public Defender	\$10,862
Total	\$54,277

Collaborations (including Board advisory groups and external partner agencies)

Financial Services Department, County Administrator's Office, County Counsel, Innovation and Technology Services Department

Competitive Bid Process

N/A

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$54,277
Amount budgeted for expenditure	\$0
Additional expenditure authority needed	\$54,277
One-time commitment	Yes

Source of Funds for this Expenditure

Fund Balance

Further explanation as needed

The Innovation and Technology Department is requesting the use of fund balance in the amount of \$54,277 to increase appropriations in fiscal year 2020-2021 for the Information Technology PC Replacement fund. Although the requested amount is available in the PC replacement fund balance, board appropriation approval is needed to expend the funds.

Attachments

Att. A Budget Resolution

Form Review

Inbox	Reviewed By	Date
Lee Gerney	Lee Gerney	10/02/2020 02:23 PM
Financial Services	Melissa Patterson	10/02/2020 02:44 PM
County Counsel	Hope Welton	10/02/2020 04:42 PM
Carolyn Jhajj	Carolyn Jhajj	10/06/2020 03:50 PM
Form Started By: Lizbeth Garcia		Started On: 09/29/2020 03:20 PM
Final Approval Date: 10/06/2020		



Consent-Health & Human Services # 20. Adult & Aging

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: First Amendment to Agreement No. 18-55 with CommuniCare Health Centers, Inc. HDAP

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Ian Evans, Adult & Aging Branch Director, Health and Human Services Agency, x8297

Subject

Approve first amendment to Agreement No. 18-55 with CommuniCare Health Centers, Inc. to extend the term of the agreement through June 30, 2021 and add funding in the amount of \$77,995.15 for 2020-21, for a new contract maximum of \$246,201.15, with a contract term of February 1, 2018 through June 30, 2021, for the provision of Housing and Disability Advocacy Program services. (No general fund impact) (Larsen)

Recommended Action

Approve first amendment to Agreement No. 18-55 with CommuniCare Health Centers, Inc. to extend the term of the agreement through June 30, 2021 and add funding in the amount of \$77,995.15 for Fiscal Year (FY) 2020-21, for a new contract maximum of \$246,201.15, with a contract term of February 1, 2018 through June 30, 2021, for the provision of Housing and Disability Advocacy Program services.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

In August 2017, the California Department of Social Services (CDSS) requested proposals from counties for its Housing and Disability Advocacy Program (HDAP), which aims to assist individuals who are experiencing homelessness apply for disability benefit programs while also providing housing assistance. In October 2017, the Yolo County Health and Human Services Agency (HHSA) submitted an application to CDSS for HDAP funding. HHSA's proposed project aimed to improve the overall well-being of individuals and families in Yolo County with disabilities who are experiencing homelessness, by providing services that focus on four key areas, including (1) financial self-sufficiency (through access to disability income and/or workforce development), (2) housing stability, (3) physical health, and (4) behavioral health. In December 2017, staff received notification that HHSA's HDAP application was funded in the amount of \$190,483 over a three-year period from July 1, 2017 through June 30, 2020.

In order to provide the disability advocacy services associated with this grant, HHSA released a request for proposals (RFP) to seek a qualified vendor. CommuniCare Healthcare Centers, Inc. (CCHC) was selected to provide the services. Information regarding that provider selection process is detailed in the competitive bidding section of this staff report.

The project is structured as an enhancement to the General Assistance program in Yolo County, with CCHC working closely with General Assistance staff to identify individuals in the target population who require assistance with securing disability income. CCHC employs 1.0 full-time Disability Benefits Advocate to assist clients in the target population with preparing and submitting benefits claims to any appropriate disability benefits program, including but not limited to:

- Supplemental Security Income/ State Supplementary Program for the Aged, Blind, and Disabled (SSI/SSP);
- Federal Social Security Disability Insurance (SSDA);
- Cash Assistance Program for Immigrants (CAPI); and/or
- Veterans Disability Compensation.

The advocate also works with project partners to conduct screenings, assess each person's appropriateness for disability benefits, assist with preparing and filing disability applications, assist with gathering required documentation, and ensure the timely submission of benefits claims.

Now, HHSA has received additional HDAP funding from CDSS for FY 2020-21. Staff recommends approval of this amendment so CCHC may continue providing these vital services to eligible Yolo County residents with the additional HDAP funds.

Performance Measures included in this Agreement are as follows:

Performance measures were included with Agreement No. 18-55 and are not being changed by this amendment.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Competitive Bid Process

On November 9, 2017, HHSA issued a Request for Proposals (RFP) from qualified community-based organizations to provide Benefits Linkage Program services. The RFP was open for 42 days (just over six weeks), and staff offered potential bidders an opportunity to ask questions during a Mandatory Bidders' Conference on November 21, 2017. Bidders were offered the opportunity to submit proposals via the electronic BidSync system or by dropping off a paper proposal directly at HHSA.

HHSA received two proposal(s) from this solicitation. A proposal review Committee was formed that included three HHSA employees from three different HHSA branches. The proposal submitted by CommuniCare Health Centers, Inc. was selected as the top choice by all members of the Review Committee and was evaluated and determined to meet all the required qualifications necessary to successfully provide these services. Following the recommendations of the Proposal Review Committee, the two proposals were peer-reviewed by staff from the County Administrator's Office.

Additional information regarding the Competitive Bid Process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested: Benefits Linkage Program
Evaluation Criteria Included in RFP

- Company overview (20 points)
- Experience and past performance (30 points)
- Responsiveness/Responsibility (10 points)
- Approach to Project (50 points)
- Pricing Requirements (30 points)
- Quality Assurance and Oversight (20 points)
- Outputs and Outcome Measures (40 points)

- Financial Information (pass/fail)
- Quality and Completeness of Proposal (pass/fail)

Bids Received

Bidder	Bid
CommuniCare Health Centers, Inc.	\$139,228.36 annually
Yolo County Children's Alliance	\$139,231.20 annually

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$77,995
Amount budgeted for expenditure	\$77,995
Additional expenditure authority needed	\$0
One-time commitment	Yes

Source of Funds for this Expenditure

HDAP	\$77,995
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Further explanation as needed

No general funds are required by this action. These services will be funded by an HDAP grant allocation from the California Department of Social Services. The amount of \$77,995.15 is included in the HHSA approved budget for FY 2020-21.

The following is the breakdown of funding for this agreement.

FY 2017-18 February 1, 2018 through June 30, 2018	FY 2018-19 July 1, 2018 through June 30, 2019	FY 2019-20 July 1, 2019 through June 30, 2020	FY 2020-21 July 1, 2020 through June 30, 2021	Total
\$29,006	\$69,600	\$69,600	\$77,995.15	\$246,201.15

Attachments

Att. A. First Amendment

Form Review

Inbox	Reviewed By	Date
Karen Larsen	Karen Larsen	10/07/2020 09:43 AM
Financial Services	Mubeen Qader	10/07/2020 09:54 AM
County Counsel	Hope Welton	10/07/2020 11:27 AM
Carolyn Jhajj	Carolyn Jhajj	10/08/2020 11:38 AM
Form Started By: Laura Checa		Started On: 07/06/2020 09:56 AM

Final Approval Date: 10/08/2020



Consent-Health & Human Services # 21.

Board of Supervisors

Adult & Aging

Meeting Date: 10/20/2020

Brief Title: First Amendment to Agreement No. PO 3565 with Davis Community Meals-Community Services Block Grant (CSBG) services

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Ian Evans, Adult and Aging Branch Director, Health and Human Services Agency, x8297

Subject

Approve first amendment to Agreement No. 3565 with Davis Community Meals for Community Services Block Grant services to increase funding in the amount of \$852.22, for the period of January 1, 2020 through December 31, 2020, for a new contract maximum of \$42,270.82; add an optional year extension for calendar year 2021 in the amount of \$41,418.60 for a lifetime maximum payment obligation not to exceed \$83,689.42; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)

Recommended Action

- A. Approve first amendment to Agreement No. 3565 with Davis Community Meals for Community Services Block Grant (CSBG) services to increase funding in the amount of \$852.22 for the period of January 1, 2020 through December 31, 2020, for a new contract maximum of \$42,270.82;
- B. Add an optional year extension for calendar year 2021 in the amount of \$41,418.60 for a lifetime maximum payment obligation not to exceed \$83,689.42; and
- C. Delegate authority to the Director of the Yolo County Health and Human Services Agency or her/his designee to: 1) exercise the optional year extension up to \$41,418.60 calendar year 2021, and 2) issue related option year notices. Please see Sections 2 & 3 of Att. A. First Amendment.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

The Community Services Block Grant (CSBG) is funding administered by the federal government that is dedicated to assisting local communities combat poverty. Yolo County received \$294,566 in CSBG funding for calendar year 2020. In order to receive the funds, a key stipulation is that local service areas must conduct a biennial needs assessment and develop an accompanying action plan for how the community will use the funds to better serve low-income individuals and families.

The Yolo County Board of Supervisors is the Governing Board for local CSBG funding. However, as required by federal statutes, the Board of Supervisors has appointed a 15-member advisory body called the Yolo County Community Services Action Board (CSAB) to assist with administering these

funds. The CSAB works with staff in the Health and Human Services Agency to oversee the bi-annual needs assessment and develop a recommended version of the Community Action Plan, which comes to the Board of Supervisors for final approval.

The Community Services Block Grant assists the County to fulfill its obligation to address and operate community-based programs designed to reduce poverty, revitalize low-income communities, and empower low-income families and individuals within Yolo County's service area to achieve greater self-sufficiency by implementing priorities identified in the County's Community Services Block Grant- Community Action Plan:

a. Housing and Homeless Services—Finding and keeping safe, decent, and affordable housing. Priorities within this service area include; housing navigation assistance, supportive services to assist persons in maintaining permanent housing, eviction prevention assistance, such as help paying rent and utilities, and transitional/bridge housing.

b. Income and Employment Assistance—Securing stable income and making better use of income; finding and keeping meaningful employment. Priorities within this category including helping persons find and secure permanent employment, providing job skills training, and assistance enrolling in public benefit programs such as CalWORKs, CalFresh and General Assistance.

c. Emergency Assistance—Meeting the immediate needs of food, shelter, clothing and protection from violence. Priorities within this category include emergency shelter beds for persons and families experiencing homelessness, meals for food insecure persons and families, as well as safety from crime and domestic violence.

d. Disability Related or Elderly Services—Addressing the needs of disabled individuals or the elderly. Priorities within this category include providing assistance to obtain benefits and linkage within in-home support services and care.

On December 17, 2019, the Yolo County Board of Supervisors approved the CSBG funding award recommendations made by the CSAB in accordance with their 2020-2021 action plan and authorized the Yolo County Procurement Manager to execute the resulting CSBG provider agreements in an amount not exceed \$210,000. The resulting provider agreements were executed for a total combined amount of \$209,999.46.

For the ease of contract administration, this amendment adds an optional year extension in the amount of \$41,418.60 for calendar year 2021. Below is a breakdown of the potential costs associated with the optional year extension.

Option Year/ Calendar year OY/CY	Maximum Agreement Term Extension Per OY/CY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$41,418.60	Less than or equal to \$83,689.42

Further, this amendment delegates authority for the HHSA Director to exercise the optional year extension and to issue related notices. Please see sections 2 and 3. of Att. A. First Amendment.

Approval of this amendment will allow the continuation of the above-mentioned services with the funding necessary to sustain the programs; and will allow the County the option to extend these services through calendar year 2021.

Performance Measures included in this Agreement are as follows:

Performance measures were included in the underlying agreement and are not being changed by this amendment.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Community Services Action Board (CSAB)

Competitive Bid Process

On September 12, 2019, HHSA issued a Request for Proposals (RFP) from qualified community-based organizations to provide services for Low-Income Residents. The RFP was open for 36 days (5 weeks), and staff offered potential bidders an opportunity to ask questions during a mandatory bidders' conference on September 24, 2019 and a question/answer period via the electronic BidSync system (Bidsync). Bidders were offered the opportunity to submit proposals via Bidsync or by dropping off a paper proposal directly at HHSA.

HHSA received five (5) proposal(s) from this solicitation. A proposal review committee comprised of five (5) members of the CSAB was formed. The proposal submitted by Yolo County Children's Alliance was selected as one of the top choices by all members of the review committee, and was evaluated and determined to meet all the required qualifications necessary to successfully provide these services.

Additional information regarding the competitive bid process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested:

Services for Low-Income Residents

Evaluation Criteria Included in 3 components of the RFP:

1. General Proposal Criteria

- Company overview (40 points)
- Experience and past performance (120 points)
- Responsiveness/Responsibility (50 points)
- Quality Assurance and Oversight (30 points)
- Outputs and Outcome Measures (60 points)
- Financial Information (pass/fail)
- Quality and Completeness of Proposal (pass/fail)

2. Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (40 points)
- Scope Specific – Proposer's Approach to Project (150 points)

3. Non-Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (20 points)
- Scope Specific – Proposer's Approach to Project (150 points)

Bids Received

Bidder	Bid	Initial Funding Recommendation	Recommended Funding Increase
Yolo County Children's Alliance	\$100,000		
Davis Community Meals	\$61,942	\$41,418.60	\$852.22
City of Davis	\$82,115.44		

Yolo Wayfarer Center	\$50,000		
Short Term Emergency Aid Committee (STEAC)	\$20,000		

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$852
Amount budgeted for expenditure	\$852
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	\$41,419

Source of Funds for this Expenditure

CSBG	\$852
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Further explanation as needed

No general funds are required by this action. The action increases the contract maximum by \$852.22 for the period of January 1, 2020 through December 31, 2020. These services will be funded by Community Services Block Grant (CSBG). The amount of \$42,270.82 is included in the HHSA recommended budget for fiscal year 2020-21. The funding for the optional year extension will be included in the requested budget process for appropriate future fiscal years.

The following is the breakdown of funding for these agreements.

CFDA 93.569	Calendar Year 2020 January 1, 2020 through December 31, 2020	Total
Community Services Block Grant (CSBG)	\$42,270.82	\$42,270.82

The agreement also includes one one-year extension option for calendar year 2021 in an amount less than or equal to \$41,418.60.

Option Year/ Calendar Year OY/CY	Maximum Agreement Term Extension Per OY/CY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$41,418.60	Less than for equal To \$83,689.42

In no event shall the term of the Agreement extend beyond **December 31, 2021** nor shall the total contract maximum exceed the amount of **EIGHTY-THREE THOUSAND SIX HUNDRED EIGHTY-NINE DOLLARS AND FORTY-TWO CENTS (\$83,689.42)**, unless otherwise agreed to in writing by the parties and in conformity with the then-current Yolo County Procurement Policy approved by the Yolo County Board of Supervisors.

Attachments

Att. A. First Amendment

Form Review

Inbox	Reviewed By	Date
Karen Larsen	Karen Larsen	10/07/2020 01:52 PM
Financial Services	Mubeen Qader	10/07/2020 02:04 PM
County Counsel	Hope Welton	10/07/2020 04:00 PM
Carolyn Jhajj	Carolyn Jhajj	10/08/2020 01:53 PM
Form Started By: Laura Checa		Started On: 08/17/2020 03:46 PM
Final Approval Date: 10/08/2020		



Consent-Health & Human Services # 22.

Board of Supervisors

Adult & Aging

Meeting Date: 10/20/2020

Brief Title: First Amendment to Agreement No. PO 3562 with Yolo County Children's Alliance for Community Services Block Grant (CSBG) services

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Ian Evans, Adult and Aging Branch Director, Health and Human Services Agency, x8297

Subject

Approve first amendment to Agreement No. 3562 with Yolo County Children's Alliance for Community Services Block Grant services to increase funding in the amount of \$1,376 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$68,242.75; add an optional year extension for calendar year 2021 in the amount of \$66,866.75 for a lifetime maximum payment obligation not to exceed \$135,109.50; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)

Recommended Action

- A. Approve the first amendment to Agreement No. 3562 with Yolo County Children's Alliance for Community Services Block Grant services to increase funding in the amount of \$1,376 for the period of January 1, 2020 through December 31, 2020, for a new contract maximum of \$68,242.75;
- B. Add an optional year extension for calendar year 2021 in the amount of \$66,866.75 for a lifetime maximum payment obligation not to exceed \$135,109.50;
- C. Delegate authority to the Director of the Yolo County Health and Human Services Agency or her/his designee to: 1) exercise the optional year extension up to \$66,866.75 for calendar year 2021, and 2) issue related option year notices. Please see Sections 2 & 3 of Att. A. First Amendment.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

The Community Services Block Grant (CSBG) is funding administered by the federal government that is dedicated to assisting local communities combat poverty. Yolo County received \$294,566 in CSBG funding for calendar year 2020. In order to receive the funds, a key stipulation is that local service areas must conduct a biennial needs assessment and develop an accompanying action plan for how the community will use the funds to better serve low-income individuals and families.

The Yolo County Board of Supervisors is the Governing Board for local CSBG funding. However, as required by federal statutes, the Board of Supervisors has appointed a 15-member advisory body called the Yolo County Community Services Action Board (CSAB) to assist with administering these

funds. The CSAB works with staff in the Health and Human Services Agency to oversee the bi-annual needs assessment and develop a recommended version of the Community Action Plan, which comes to the Board of Supervisors for final approval.

The Community Services Block Grant assists the County to fulfill its obligation to address and operate community-based programs designed to reduce poverty, revitalize low-income communities, and empower low-income families and individuals within Yolo County's service area to achieve greater self-sufficiency by implementing priorities identified in the County's Community Services Block Grant- Community Action Plan:

- a. Housing and Homeless Services**—Finding and keeping safe, decent, and affordable housing. Priorities within this service area include; housing navigation assistance, supportive services to assist persons maintain permanent housing, eviction prevention assistance, such as help paying rent and utilities, and transitional/bridge housing.
- b. Income and Employment Assistance**—Securing stable income and making better use of income; finding and keeping meaningful employment. Priorities within this category including helping persons find and secure permanent employment, providing job skills training, and assistance enrolling in public benefit program such as CalWORKs, CalFresh and General Assistance.
- c. Emergency Assistance**—Meeting the immediate needs of food, shelter, clothing and protection from violence. Priorities within this category include emergency shelter beds for persons and families experiencing homelessness, meals for food insecure persons and families, as well as safety from crime and domestic violence.
- d. Disability Related or Elderly Services**—Addressing the needs of disabled individuals or the elderly. Priorities within this category include providing assistance to obtain benefits and linkage within in-home support services and care.

On December 17, 2019, the Yolo County Board of Supervisors approved the CSBG funding award recommendations made by the CSAB in accordance with their 2020-2021 action plan and authorized the Yolo County Procurement Manager to execute the resulting CSBG provider agreements in an amount not exceed \$210,000. The resulting provider agreements were executed for a total combined amount of \$209,999.46.

For the ease of contract administration, this amendment adds an optional year extension in the amount of \$66,866.75 for calendar year 2021. Below is a breakdown of the potential costs associated with the optional year extension.

Option Year/ Calendar Year (OY/CY)	Maximum Agreement Term Extension Per OY/CY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$66,866.75	Less than or equal to \$135,109.50

Further, this amendment delegates authority for the HHSA Director to exercise the optional year extension and to issue related notices. Please see sections 2 and 3. of Att. A First Amendment.

Approval of this amendment will allow the continuation of the above mentioned services with the funding necessary to sustain the programs; and will allow the County the option to extend these services through calendar year 2021.

Performance Measures included in this Agreement are as follows:

Performance measures were included the underlying agreement and are not being changed by this amendment.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Community Services Action Board (CSAB)

Competitive Bid Process

On September 12, 2019, HHSA issued a Request for Proposals (RFP) from qualified community-based organizations to provide services for Low-Income Residents. The RFP was open for 36 days (5 weeks), and staff offered potential bidders an opportunity to ask questions during a mandatory bidders' conference on September 24, 2019 and a question/answer period via the electronic BidSync system (Bidsync). Bidders were offered the opportunity to submit proposals via Bidsync or by dropping off a paper proposal directly at HHSA.

HHSA received five (5) proposal(s) from this solicitation. A proposal review committee comprised of five (5) members of the CSAB was formed. The proposal submitted by Yolo County Children's Alliance was selected as one of the top choices by all members of the review committee, and was evaluated and determined to meet all the required qualifications necessary to successfully provide these services.

Additional information regarding the competitive bid process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested: Services for Low-Income Residents

Evaluation Criteria Included in 3 components of the RFP:

1. General Proposal Criteria

- Company overview (40 points)
- Experience and past performance (120 points)
- Responsiveness/Responsibility (50 points)
- Quality Assurance and Oversight (30 points)
- Outputs and Outcome Measures (60 points)
- Financial Information (pass/fail)
- Quality and Completeness of Proposal (pass/fail)

2. Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (40 points)
- Scope Specific – Proposer's Approach to Project (150 points)

3. Non-Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (20 points)
- Scope Specific – Proposer's Approach to Project (150 points)

Bids Received

Bidder	Bid	Initial Funding Recommendation	Recommended Funding Increase
Yolo County Children's Alliance	\$100,000	\$66,866.75	\$1,376
Davis Community Meals	\$61,942		
City of Davis	\$82,115.44		
Yolo Wayfarer Center	\$50,000		
Short Term Emergency Aid Committee (STEAC)	\$20,000		

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$1,376
Amount budgeted for expenditure	\$1,376
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	\$66,867

Source of Funds for this Expenditure

CSBG	\$1,376
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Further explanation as needed

No general funds are required by this action. The action increases the contract maximum by \$1,376 for the period of January 1, 2020 through December 31, 2020. These services will be funded by Community Services Block Grant (CSBG). The amount of \$68,242.75 is included in the HHSA recommended budget for fiscal year 2020-21. The funding for the optional year extension will be included in the requested budget process for appropriate future fiscal years.

The following is the breakdown of funding for these agreements.

CFDA 93.569	Calendar Year 2020 January 1, 2020 through December 31, 2020	Total
Community Services Block Grant (CSBG)	\$68,242.75	\$68,242.75

The agreement also includes one one-year extension option for calendar year 2021 in an amount less than or equal to \$66,866.75

Option Year/ Calendar Year (OY/CY)	Maximum Agreement Term Extension Per OY/CY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Maximum Per OY/CY	Lifetime
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$66,866.75	Less than or equal to \$135,109.50	

In no event shall the term of the Agreement extend beyond **December 31, 2021** nor shall the total contract maximum exceed the amount of **ONE HUNDRED THIRTY-FIVE THOUSAND ONE HUNDRED NINE DOLLARS AND FIFTY CENTS (\$135,109.50)**, unless otherwise agreed to in writing by the parties and in conformity with the then-current Yolo County Procurement Policy approved by the Yolo County Board of Supervisors.

AttachmentsAtt. A. First Amendment**Form Review**

Inbox

Karen Larsen
Financial Services
County Counsel
Carolyn Jhajj
Form Started By: Laura Checa
Final Approval Date: 10/08/2020

Reviewed By

Karen Larsen
Mubeen Qader
Hope Welton
Carolyn Jhajj

Date

10/07/2020 01:51 PM
10/07/2020 02:01 PM
10/07/2020 03:59 PM
10/08/2020 12:00 PM
Started On: 08/17/2020 03:40 PM



Consent-Health & Human Services # 23.

Board of Supervisors

Adult & Aging

Meeting Date: 10/20/2020

Brief Title: First Amendment to Agreement No. PO 3610 with City of Davis-Community Services Block Grant (CSBG) services

From: Karen Larsen, Director Health and Human Services Agency

Staff Contact: Ian Evans, Adult and Aging Branch Director, Health and Human Services Agency, x8297

Subject

Approve first amendment to Agreement No. 3610 with the City of Davis for Community Services Block Grant services to increase funding in the amount of \$1,130.10 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$56,038.03; add an optional year extension for calendar year 2021 in the amount of \$54,907.93 for a lifetime maximum payment obligation not to exceed \$110,945.96; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)

Recommended Action

- A. Approve the first amendment to Agreement No. 3610 with the City of Davis for Community Services Block Grant (CSBG) services to increase funding in the amount of \$1,130.10 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$56,038.03;
- B. Add an optional year extension for calendar year 2021 in the amount of \$54,907.93 for a lifetime maximum payment obligation not to exceed \$110,945.96; and
- C. Delegate authority to the Director of the Yolo County Health and Human Services Agency or her/his designee to: 1) exercise the optional year extension up to \$54,907.93 for calendar year 2021, and 2) issue related option year notices. Please see Sections 2 & 3 of Att. A. First Amendment.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

The Community Services Block Grant (CSBG) is funding administered by the federal government that is dedicated to assisting local communities combat poverty. Yolo County received \$294,566 in CSBG funding for calendar year 2020. In order to receive the funds, a key stipulation is that local service areas must conduct a biennial needs assessment and develop an accompanying action plan for how the community will use the funds to better serve low-income individuals and families.

The Yolo County Board of Supervisors is the Governing Board for local CSBG funding. However, as required by federal statutes, the Board of Supervisors has appointed a 15-member advisory body called the Yolo County Community Services Action Board (CSAB) to assist with administering these

funds. The CSAB works with staff in the Health and Human Services Agency to oversee the bi-annual needs assessment and develop a recommended version of the Community Action Plan, which comes to the Board of Supervisors for final approval.

The Community Services Block Grant assists the County to fulfill its obligation to address and operate community-based programs designed to reduce poverty, revitalize low-income communities, and empower low-income families and individuals within Yolo County's service area to achieve greater self-sufficiency by implementing priorities identified in the County's Community Services Block Grant- Community Action Plan:

- a. Housing and Homeless Services**—Finding and keeping safe, decent, and affordable housing. Priorities within this service area include; housing navigation assistance, supportive services to assist persons in maintaining permanent housing, eviction prevention assistance, such as help paying rent and utilities, and transitional/bridge housing.
- b. Income and Employment Assistance**—Securing stable income and making better use of income; finding and keeping meaningful employment. Priorities within this category including helping persons find and secure permanent employment, providing job skills training, and assistance enrolling in public benefit program such as CalWORKs, CalFresh and General Assistance.
- c. Emergency Assistance**—Meeting the immediate needs of food, shelter, clothing and protection from violence. Priorities within this category include emergency shelter beds for persons and families experiencing homelessness, meals for food insecure persons and families, as well as safety from crime and domestic violence.
- d. Disability Related or Elderly Services**—Addressing the needs of disabled individuals or the elderly. Priorities within this category include providing assistance to obtain benefits and linkage within in-home support services and care.

On December 17, 2019, the Yolo County Board of Supervisors approved the CSBG funding award recommendations made by the CSAB in accordance with their 2020-2021 action plan and authorized the Yolo County Procurement Manager to execute the resulting CSBG provider agreements in an amount not exceed \$210,000. The resulting provider agreements were executed for a total combined amount of \$209,999.46.

For the ease of contract administration, this amendment adds an optional year extension in the amount of \$54,907.93 for calendar year 2021. Below is a breakdown of the potential costs associated with the optional year extension

Option Year/ Calendar year OY/CY	Maximum Agreement Term Extension Per OY/CY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$54,907.93	Less than or equal to \$110,945.96

Further, this amendment delegates authority for the HHSA Director to exercise the optional year extension and to issue related notices. Please see sections 2 and 3. of Att. A First Amendment.

Approval of this amendment will allow the continuation of the above mentioned services with the funding necessary to sustain the programs; and will allow the County the option to extend these services through calendar year 2021.

Performance Measures included in this Agreement are as follows:

Performance measures were included in Original Agreements and are not being changed by these amendments.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.
Community Services Action Board

Competitive Bid Process

On September 12, 2019, Yolo County Health and Human Services Agency (HHSA) issued a Request for Proposals (RFP) from qualified community-based organizations to provide services for Low-Income Residents. The RFP was open for 36 days (5 weeks), and staff offered potential bidders an opportunity to ask questions during a Mandatory Bidders' Conference on September 24, 2019. Bidders were offered the opportunity to submit proposals via the electronic BidSync system or by dropping off a paper proposal directly at HHSA.

HHSA received 5 proposal(s) from this solicitation. A Proposal Review Committee comprised of 5 members of the CSAB was formed. The proposal submitted by City of Davis was selected as one of the top choices by all members of the Review Committee, and was evaluated and determined to meet all the required qualifications necessary to successfully provide these services.

Additional information regarding the Competitive Bid Process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested:
Services for Low-Income Residents

Evaluation Criteria Included in 3 components of the RFP:

1. General Proposal Criteria

- Company overview (40 points)
- Experience and past performance (120 points)
- Responsiveness/Responsibility (50 points)
- Quality Assurance and Oversight (30 points)
- Outputs and Outcome Measures (60 points)
- Financial Information (pass/fail)
- Quality and Completeness of Proposal (pass/fail)

2. Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (40 points)
- Scope Specific – Proposer's Approach to Project (150 points)

3. Non-Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (20 points)
- Scope Specific – Proposer's Approach to Project (150 points)

Bids Received

Bidder	Bid	Initial Funding Recommendation	Recommended Funding Increase
Yolo County Children's Alliance	\$100,000		
Davis Community Meals	\$61,942		
City of Davis	\$82,115.44	\$54,907.93	\$1,130.10
Yolo Wayfarer Center	\$50,000		

Short Term Emergency Aid Committee (STEAC)	\$20,000		
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Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$1,130
Amount budgeted for expenditure	\$1,130
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	\$54,908

Source of Funds for this Expenditure

CSBG	\$1,310
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Further explanation as needed

No general funds are required by this action. The action increases the contract maximum by \$1,130.10 for the period of January 1, 2020 through December 31, 2020. These services will be funded by Community Services Block Grant (CSBG). The amount of \$56,038.03 is included in the HHSA recommended budget for fiscal year 2020-21. The funding for the optional year extension will be included in the requested budget process for appropriate future fiscal years.

The following is the breakdown of funding for these agreements.

CFDA 93.569	Calendar Year 2020 January 1, 2020 through December 31, 2020	Total
Community Services Block Grant (CSBG)	\$56,038.03	\$56,038.03

The agreement also includes one one-year extension option for calendar year 2021 January 1, 2021 through December 31, 2021 in an amount less than or equal to \$54,907.93.

Option Year/ Calendar Year OY/CY	Maximum Agreement Term Extension Per OY/FY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$54,907.93	Less than or equal to \$110,945.96

In no event shall the term of the Agreement extend beyond **December 31, 2021** nor shall the total contract maximum exceed the amount of **ONE HUNDRED TEN THOUSAND NINE HUNDRED FORTY- FIVE DOLLARS AND NINETY-SIX CENTS (\$110,945.96)**, unless otherwise agreed to in writing by the parties and in conformity with the then-current Yolo County Procurement Policy approved by the Yolo County Board of Supervisors.

Attachments

Att. A. First Amendment

Form Review

Inbox

Karen Larsen
Financial Services
County Counsel
Carolyn Jhajj
Form Started By: Laura Checa
Final Approval Date: 10/13/2020

Reviewed By

Karen Larsen
Mubeen Qader
Hope Welton
Carolyn Jhajj

Date

10/12/2020 03:37 PM
10/13/2020 07:58 AM
10/13/2020 09:16 AM
10/13/2020 11:35 AM
Started On: 08/17/2020 03:49 PM



Consent-Health & Human Services # 24. Adult & Aging

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: First Amendment to Yolo County Agreement No. PO 3558 with Short Term Emergency Aid Committee(STEAC) Community Services Block Grant (CSBG) services

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Ian Evans, Adult and Aging Branch Director, Health and Human Services Agency, x8297

Subject

Approve first amendment to Agreement No. 3558 with Short Term Emergency Aid Committee for Community Services Block Grant services to increase funding in the amount of \$275.29 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$13,648.64; add an optional year extension for calendar year 2021 in the amount of \$13,373.35, for a lifetime maximum payment obligation not to exceed \$27,021.99; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)

Recommended Action

- A. Approve first amendment to Agreement No. 3558 with Short Term Emergency Aid Committee (STEAC) for Community Services Block Grant (CSBG) services to increase funding in the amount of \$275.29 for the period of January 1, 2020 through December 31, 2020 (calendar year 2020) for a new contract maximum of \$13,648.64;
- B. Add an optional year extension for calendar year 2021 in the amount of \$13,373.35, for a lifetime maximum payment obligation not to exceed \$27,021.99; and
- C. Delegate authority to the Director of the Yolo County Health and Human Services Agency or her/his designee to: 1) exercise the optional year extension up to \$13,373.35 for calendar year 2021, and 2) issue related option year notices. Please see Sections 2. and 3. of Att. A. First Amendment.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

The Community Services Block Grant (CSBG) is funding administered by the federal government that is dedicated to assisting local communities combat poverty. Yolo County received \$294,566 in CSBG funding for calendar year 2020. In order to receive the funds, a key stipulation is that local service areas must conduct a biennial needs assessment and develop an accompanying action plan for how the community will use the funds to better serve low-income individuals and families.

The Yolo County Board of Supervisors is the Governing Board for local CSBG funding. However, as required by federal statutes, the Board of Supervisors has appointed a 15-member advisory body called the Yolo County Community Services Action Board (CSAB) to assist with administering these

funds. The CSAB works with staff in the Health and Human Services Agency to oversee the bi-annual needs assessment and develop a recommended version of the Community Action Plan, which comes to the Board of Supervisors for final approval.

The Community Services Block Grant assists the County to fulfill its obligation to address and operate community-based programs designed to reduce poverty, revitalize low-income communities, and empower low-income families and individuals within Yolo County's service area to achieve greater self-sufficiency by implementing priorities identified in the County's Community Services Block Grant- Community Action Plan:

a. Housing and Homeless Services—Finding and keeping safe, decent, and affordable housing. Priorities within this service area include; housing navigation assistance, supportive services to assist persons in maintaining permanent housing, eviction prevention assistance, such as help paying rent and utilities, and transitional/bridge housing.

b. Income and Employment Assistance—Securing stable income and making better use of income; finding and keeping meaningful employment. Priorities within this category including helping persons find and secure permanent employment, providing job skills training, and assistance enrolling in public benefit program such as CalWORKs, CalFresh and General Assistance.

c. Emergency Assistance—Meeting the immediate needs of food, shelter, clothing and protection from violence. Priorities within this category include emergency shelter beds for persons and families experiencing homelessness, meals for food insecure persons and families, as well as safety from crime and domestic violence.

d. Disability Related or Elderly Services—Addressing the needs of disabled individuals or the elderly. Priorities within this category include providing assistance to obtain benefits and linkage within in-home support services and care.

On December 17, 2019, the Yolo County Board of Supervisors approved the CSBG funding award recommendations made by the CSAB in accordance with their 2020-2021 action plan and authorized the Yolo County Procurement Manager to execute the resulting CSBG provider agreements in an amount not exceed \$210,000. The resulting provider agreements were executed for a total combined amount of \$209,999.46.

For the ease of contract administration, this amendment adds an optional year extension in the amount of \$13,373.35 for calendar year 2021. Below is a breakdown of the potential costs associated with the optional year extension.

Option Year/ Calendar year OY/CY	Maximum Agreement Term Extension Per OY/CY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$13,373.35	Less than or equal to \$27,021.99

Further, this amendment delegates authority for the HHSA Director to exercise the optional year extension and to issue related notices. Please see sections 2 and 3. of Att. A First Amendment.

Approval of this amendment will allow the continuation of the above mentioned services with the funding necessary to sustain the programs; and will allow the County the option to extend these services through calendar year 2021

Performance Measures included in this Agreement are as follows:

Performance measures were included with the underlying agreement and are not being changed by this amendment.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Community Services Action Board (CSAB)

Competitive Bid Process

On September 12, 2019, HHSA issued a Request for Proposals (RFP) from qualified community-based organizations to provide services for Low-Income Residents. The RFP was open for 36 days (5 weeks), and staff offered potential bidders an opportunity to ask questions during a mandatory bidders' conference on September 24, 2019 and a question/answer period via the electronic BidSync system (Bidsync.) Bidders were offered the opportunity to submit proposals via Bidsync or by dropping off a paper proposal directly at HHSA.

HHSA received five (5) proposal(s) from this solicitation. A proposal review committee comprised of five (5) members of the CSAB was formed. The proposal submitted by Yolo County Children's Alliance was selected as one of the top choices by all members of the review committee, and was evaluated and determined to meet all the required qualifications necessary to successfully provide these services.

Additional information regarding the competitive bid process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested:

Services for Low-Income Residents

Evaluation Criteria Included in 3 components of the RFP:

1. General Proposal Criteria

- Company overview (40 points)
- Experience and past performance (120 points)
- Responsiveness/Responsibility (50 points)
- Quality Assurance and Oversight (30 points)
- Outputs and Outcome Measures (60 points)
- Financial Information (pass/fail)
- Quality and Completeness of Proposal (pass/fail)

2. Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (40 points)
- Scope Specific – Proposer's Approach to Project (150 points)

3. Non-Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (20 points)
- Scope Specific – Proposer's Approach to Project (150 points)

Bids Received

Bidder	Bid	Initial Funding Recommendation	Recommended Funding Increase
Yolo County Children's Alliance	\$100,000		
Davis Community Meals	\$61,942		
City of Davis	\$82,115.44		

Yolo Wayfarer Center	\$50,000		
Short Term Emergency Aid Committee (STEAC)	\$20,000	\$13,373.75	\$275.29

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$275
Amount budgeted for expenditure	\$275
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	\$13,733

Source of Funds for this Expenditure

CSBG	\$275
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Further explanation as needed

No general funds are required by this action. The action increased the contract maximum by \$275.29 for a total of \$13,648.64 for the period of January 1, 2020 through December 31, 2020. These services will be funded by Community Services Block Grant (CSBG). The amount of \$1,373.35 is included in the HHSA recommended budget for fiscal year 2020-21. The funding for the optional year extension will be included in the requested budget process for appropriate future fiscal years. The following is the breakdown of funding for this agreement.

CFDA 93.569	Calendar Year 2020 January 1, 2020 through December 31, 2020	Total
Community Services Block Grant (CSBG)	\$13,648.64	\$13,648.64

The agreement also includes one one-year extension options for calendar year 2021 in an amount less than or equal to \$13,648.64.

Option Year/ Calendar Year (OY/CY)	Maximum Agreement Term Extension Per OY/FY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$13,373.35	Less than or equal to \$27,021.99

In no event shall the term of the Agreement extend beyond December 31, 2021 nor shall the total contract maximum exceed the amount of **TWENTY-SEVEN THOUSAND TWENTY-ONE DOLLARS AND NINETY-NINE CENTS (\$27,021.99)**, unless otherwise agreed to in writing by the parties and in conformity with the then-current Yolo County Procurement Policy approved by the Yolo County Board of Supervisors.

Attachments

Att. A. First Amendment

Form Review

Inbox	Reviewed By	Date
Karen Larsen	Karen Larsen	10/07/2020 01:52 PM
Financial Services	Mubeen Qader	10/07/2020 02:06 PM
County Counsel	Hope Welton	10/07/2020 04:00 PM
Carolyn Jhajj	Carolyn Jhajj	10/08/2020 02:02 PM
Form Started By: Laura Checa		Started On: 08/17/2020 03:51 PM
Final Approval Date: 10/08/2020		



Consent-Health & Human Services # 25.

Board of Supervisors

Adult & Aging

Meeting Date: 10/20/2020

Brief Title: First Amendment to Agreement No. PO 3560 with Yolo Wayfarer Center, dba Fourth & Hope, Community Services Block Grant (CSBG) services

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Ian Evans, Adult and Aging Branch Director, Health and Human Services Agency, x8297

Subject

Approve first amendment to Agreement No. 3560 with Yolo Wayfarer Center dba Fourth & Hope for Community Services Block Grant services to increase funding in the amount of \$688 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$34,121.37, add an optional year extension for calendar year 2021 in the amount of \$33,433.37 for a lifetime maximum payment obligation not to exceed \$67,554.74; and delegate authority to the Health and Human Services Agency Director to exercise the optional year extension and issue related notices. (No general fund impact) (Larsen)

Recommended Action

- A. Approve the first amendment to Agreement No. 3560 with Yolo Wayfarer Center dba Fourth & Hope for Community Services Block Grant services to increase funding in the amount of \$688 for the period of January 1, 2020 through December 31, 2020 for a new contract maximum of \$34,121.37;
- B. Add an optional year extension for calendar year 2021 in the amount of \$33,433.37 for a potential lifetime maximum payment obligation not to exceed \$67,554.74; and
- C. Delegate authority to the Director of the Yolo County Health and Human Services Agency or her/his designee to: 1) exercise the optional year extension up to \$33,433.37 for calendar year 2021, and 2) issue related option year notices. Please see Sections 2 & 3 of Att. A. First Amendment.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

The Community Services Block Grant (CSBG) is funding administered by the federal government that is dedicated to assisting local communities combat poverty. Yolo County received \$294,566 in CSBG funding for calendar year 2020. In order to receive the funds, a key stipulation is that local service areas must conduct a biennial needs assessment and develop an accompanying action plan for how the community will use the funds to better serve low-income individuals and families.

The Yolo County Board of Supervisors is the Governing Board for local CSBG funding. However, as required by federal statutes, the Board of Supervisors has appointed a 15-member advisory body called the Yolo County Community Services Action Board (CSAB) to assist with administering these

funds. The CSAB works with staff in the Health and Human Services Agency to oversee the bi-annual needs assessment and develop a recommended version of the Community Action Plan, which comes to the Board of Supervisors for final approval.

The Community Services Block Grant assists the County to fulfill its obligation to address and operate community-based programs designed to reduce poverty, revitalize low-income communities, and empower low-income families and individuals within Yolo County's service area to achieve greater self-sufficiency by implementing priorities identified in the County's Community Services Block Grant- Community Action Plan:

a. Housing and Homeless Services—Finding and keeping safe, decent, and affordable housing. Priorities within this service area include; housing navigation assistance, supportive services to assist persons in maintaining permanent housing, eviction prevention assistance, such as help paying rent and utilities, and transitional/bridge housing.

b. Income and Employment Assistance—Securing stable income and making better use of income; finding and keeping meaningful employment. Priorities within this category including helping persons find and secure permanent employment, providing job skills training, and assistance enrolling in public benefit program such as CalWORKs, CalFresh and General Assistance.

c. Emergency Assistance—Meeting the immediate needs of food, shelter, clothing and protection from violence. Priorities within this category include emergency shelter beds for persons and families experiencing homelessness, meals for food insecure persons and families, as well as safety from crime and domestic violence.

d. Disability Related or Elderly Services—Addressing the needs of disabled individuals or the elderly. Priorities within this category include providing assistance to obtain benefits and linkage within in-home support services and care.

On December 17, 2019, the Yolo County Board of Supervisors (BOS) approved the CSBG funding award recommendations made by the CSAB in accordance with their 2020-2021 action plan and authorized the Yolo County Procurement Manager to execute the resulting CSBG provider agreements in an amount not exceed \$210,000. The resulting provider agreements were executed for a total combined amount of \$209,999.46.

For the ease of contract administration, this amendment adds an optional year extension in the amount of \$33,433.37 for calendar year 2021. Below is a breakdown of the potential costs associated with the optional year extension.

Option Year/ Calendar Year (OY/CY)	Maximum Agreement Term Extension Per OY/CY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$33,433.37	Less than or equal to \$67,554.74

Further, this First Amendment clarifies the language regarding the delegated authority for the HHS Director to exercise the option and to issue related notices. Please see sections 2 and 3 and. of Att. A. First Amendment.

Approval of this amendment will allow the continuation of the above-mentioned services with the funding necessary to sustain the programs; and will allow the County the option to extend these services through Calendar Year 2021.

Performance Measures included in this Agreement are as follows:

Performance measures were included in the underlying agreement and are not being changed by this amendment.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Community Services Action Board

Competitive Bid Process

On September 12, 2019, HHSA issued a Request for Proposals (RFP) from qualified community-based organizations to provide services for Low-Income Residents. The RFP was open for 36 days (5 weeks), and staff offered potential bidders an opportunity to ask questions during a mandatory bidders' conference on September 24, 2019 and a question/answer period via the electronic BidSync system (Bidsync). Bidders were offered the opportunity to submit proposals via Bidsync or by dropping off a paper proposal directly at HHSA.

HHSA received five (5) proposal(s) from this solicitation. A proposal review committee comprised of five (5) members of the CSAB was formed. The proposal submitted by Yolo County Children's Alliance was selected as one of the top choices by all members of the review committee, and was evaluated and determined to meet all the required qualifications necessary to successfully provide these services.

Additional information regarding the competitive bid process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested:

Services for Low-Income Residents

Evaluation Criteria Included in 3 components of the RFP:**1. General Proposal Criteria**

- Company overview (40 points)
- Experience and past performance (120 points)
- Responsiveness/Responsibility (50 points)
- Quality Assurance and Oversight (30 points)
- Outputs and Outcome Measures (60 points)
- Financial Information (pass/fail)
- Quality and Completeness of Proposal (pass/fail)

2. Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information (40 points)
- Scope Specific – Proposer's Approach to Project (150 points)

3. Non-Homeless Services Scope Specific Proposal Criteria

- Scope Specific – Experience and Past Performance General Information
- Scope Specific – Proposer's Approach to Project (150 points)

Bids Received

Bidder	Bid	Initial Funding Recommendation	Recommended Funding Increase
Yolo County Children's Alliance	\$100,000		
Davis Community Meals	\$61,942		

City of Davis	\$82,115.44		
Yolo Wayfarer Center	\$50,000	\$33,433.73	\$688
Short Term Emergency Aid Committee (STEAC)	\$20,000		

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$688
Amount budgeted for expenditure	\$688
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	\$33,433

Source of Funds for this Expenditure

CSBG	\$688
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Further explanation as needed

No general funds are required by this action. The action increases the contract maximum by \$688 for a total of \$34,121.37 for the period of January 1, 2020 through December 31, 2020. These services will be funded by Community Services Block Grant (CSBG). The amount of \$34,121.37 is included in the HHSA approved budget for fiscal year 2020-21. The funding for the optional year extension will be included in the requested budget process for appropriate future fiscal years.

CFDA 93.569	Calendar Year 2020 January 1, 2020 through December 31, 2020	Total
Community Services Block Grant (CSBG)	\$34,121.37	\$34,121.37

The agreement also includes one one-year extension option for calendar year 2021 in an amount less than or equal to \$33,433.37

Option Year/ Calendar Year (OY/CY)	Maximum Agreement Term Extension Per OY/CY	Maximum Increased Funding Amount Per OY/CY	Revised Agreement Lifetime Maximum Per OY/CY
First/ CY 2021	On or before December 31, 2021	Less than or equal to \$33,433.37	Less than or equal to \$67,554.74

In no event shall the term of the Agreement extend beyond December 31, 2021 nor shall the total contract maximum exceed the amount of **SIXTY-SEVEN THOUSAND FIVE HUNDRED FIFTY-FOUR DOLLARS AND SEVENTY-FOUR CENTS (\$67,554.74)**, unless otherwise agreed to in writing by the parties and in conformity with the then-current Yolo County Procurement Policy approved by the Yolo County Board of Supervisors.

Attachments

Att. A. First Amendment

Form Review

Inbox	Reviewed By	Date
Karen Larsen	Karen Larsen	10/07/2020 01:52 PM
Financial Services	Mubeen Qader	10/07/2020 02:07 PM
County Counsel	Hope Welton	10/07/2020 04:00 PM
Carolyn Jhajj	Carolyn Jhajj	10/08/2020 02:23 PM
Form Started By: Laura Checa		Started On: 08/17/2020 03:53 PM
Final Approval Date: 10/08/2020		



Consent-Health & Human Services # 26. Adult & Aging

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Approval of Homeless Housing, Assistance and Prevention (HHAP) Agreements

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Ian Evans, Adult and Aging Branch Director, Health and Human Services Agency, x8297

Subject

Approve the Homeless Housing, Assistance and Prevention (HHAP) funding awards made by the Homeless and Poverty Action Coalition and authorize the Yolo County Procurement Manager to execute the resulting HHAP provider agreements as well as any necessary amendments. The total of all agreements shall not exceed \$679,002.08. (No general fund impact) (Larsen)

Recommended Action

- A. Approve the Homeless Housing, Assistance and Prevention (HHAP) funding awards made by the Homeless and Poverty Action Coalition as the Administrative Entity; and
- B. Authorize the Yolo County Procurement Manager to execute the resulting HHAP provider agreements as well as any necessary amendments. The total of each agreement will vary based on the funding award; however, the total of all agreements shall not exceed \$679,002.08.

Strategic Plan Goal(s)



Thriving Residents

Reason for Recommended Action/Background

On December 6, 2019, the Department of Business, Consumer Services and Housing Agency (BCSH) released a Notice of Funding Availability (NOFA) for the Homeless Housing, Assistance and Prevention (HHAP). The funding was allocated to the local homeless continuums of care (CoC) for the purpose of providing prevention and shelter diversion to permanent housing; rental assistance and rapid rehousing; delivery of permanent housing; and innovation solutions like motel/hotel conversion, new navigation centers and emergency shelters. These funds were approved through the July 31, 2019 passing of Assembly Bill 101 to provide immediate assistance to cities, counties, and local CoCs to address the homelessness crisis throughout California.

Requirements of the HHAP grant included designating an Administrative Entity and establishing a local selection committee of non-conflicted partners to review and approve grant applications. In December 2019, the local CoC, also known as the Homeless and Poverty Action Coalition (HPAC), designated the County of Yolo as the Administrative Entity. The local selection committee reviewed proposals throughout the month of June 2019. On June 24, 2019, the funding recommendations made by the selection committee were approved by HPAC.

Flexible funding will be used to fund resolutions to the varied and unpredictable barriers to permanent housing encountered by individuals experiencing homelessness. Homelessness prevention services will include a range of services aimed to prevent homelessness at a level necessary to assist a program participant to: regain stability in the program, stabilize the participant's current permanent housing, or to assist them with a move to other permanent housing.

Thus, the HPAC respectfully requests the BOS to approve the following funding recommendations as the Administrative

Entity.

Funding Received

Providers	Funding Recommendation
Shores of Hope	\$158,651.93
Short Term Emergency Aid Committee (STEAC)	\$ 20,000.00
CommuniCare Health Centers, Inc.	\$ 65,300.00
Davis Community Meals	\$200,000.00
Yolo Wayfarer Center – Project 1	\$169,750.00
Yolo Wayfarer Center – Project 2	\$65,300.15

Performance Measures will be included in the individual HHAP provider agreements

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Competitive Bid Process

Requirements of the HHAP grant included designating an Administrative Entity (Yolo County HHSA for Yolo County) and establishing a local selection committee of non-conflicted partners to review and approve grant applications. HPAC developed and adopted a local competition timeline and selection process. Proposals were reviewed and scored based on the developed criteria. This vendor was awarded funding via this process.

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$679,002
Amount budgeted for expenditure	\$679,002
Additional expenditure authority needed	\$0
One-time commitment	Yes

Source of Funds for this Expenditure

HHAP Grant	\$679,002
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Further explanation as needed

No general funds are required by this action. These services will be funded by Homeless Housing, Assistance and Prevention Grant Funds. The amount of \$679,002.08 is included in the HHSA adopted budget for fiscal year 2020-21.

Attachments

No file(s) attached.

Form Review**Inbox**

Karen Larsen

Reviewed By

Karen Larsen

Date

10/12/2020 05:10 PM

10/22/2020

Financial Services

County Counsel

Carolyn Jhajj

Form Started By: Kimberly Mayfield

Final Approval Date: 10/14/2020

Mubeen Qader

Hope Welton

Carolyn Jhajj

Agenda

10/13/2020 07:59 AM

10/13/2020 09:25 AM

10/14/2020 10:12 AM

Started On: 09/03/2020 12:35 PM



Consent-Health & Human Services # 27. Child, Youth & Family

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Renewal Agreement with Victor Community Support Services, Inc. MHSA

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Karleen Jakowski, Child, Youth & Family Branch Director, Health and Human Services Agency, X2978

Subject

Approve a renewal agreement with Victor Community Support Services in the amount of \$250,000 for the period of July 1, 2020 through December 31, 2020 to provide Urban School-Based Mental Health Access & Linkage program and Urban School Mentorship & Strengths-Building program services for the period of July 1, 2020 through December 31, 2020. (No general fund impact) (Larsen)

Recommended Action

- A. Approve a renewal agreement with Victor Community Support Services in the amount of \$250,000 for the period of July 1, 2020 through December 31, 2020 to provide Urban School-Based Mental Health Access & Linkage program and Urban School Mentorship & Strengths-Building program services for the period of July 1, 2020 through December 31, 2020; and
- B. Delegate authority to the Director of the Yolo County Health and Human Services Agency or her/his designee to: 1) exercise an optional extension up to \$250,000 for six month period from January 1, 2021 to June 30, 2021; and 2) issue a related option year notices. Please see Section III. of Att. A. Renewal Agreement.

Strategic Plan Goal(s)



Thriving Residents



Safe Communities

Reason for Recommended Action/Background

On April 4, 2017, the Yolo County Board of Supervisors approved the Yolo County's Mental Health Services Act (MHSA) Three-Year Program and Expenditure Plan for FY 2017-2020 (MHSA 3-Yr. Plan 17-20.) The MHSA 3-Yr. Plan 17-20, most specifically the Prevention and Early Intervention (PEI) component of MHSA, identified and provided for an Urban School-Based Mental Access & Linkage Program and a Urban School-Based Mentorship & Strengths-Building Program. HHSa is requesting an approval of this agreement for an active extension of services through December 31, 2020 and to add an additional 6-month extension option to allow time for the procurement of school services under the current Yolo Three-Year Program and Expenditure Plan for FY 2020-23 and the County of Yolo Mental Health Student Services Act (MHSSA) Grant. The extension of services will allow Victor to continue these vital services to clients and prevent a gap in services while allowing for a smooth transition of services.

Urban School-Based Mental Health Access and Linkage

As set forth in the Yolo MHSA 3-Yr. Plan 2017-20., most specifically for the Prevention and Early

Intervention (PEI) component of MHSA, the purpose of the Urban School-Based Access and Linkage Program is to place clinical staff at local schools in the urban districts to provide universal screening, assessment and referral to treatment for children and youth aged 6 to 18, with the goal of identifying children and youth who need mental health services, providing linkages, and supplying a warm hand-off.

The purpose of this program is to provide a simplified method of assessment and referral of children to the services they need, by placing a referral and access specialist in schools to provide linkage for children and youth aged 6 to 18. The Urban School-Based Access and Linkage Program will not provide clinical services, but will link children, youth and their families to services that help manage and address mental/emotional health concerns when necessary. Wellness Teams will also meet monthly to review current participants and refer new youth, including school administrators, counselors, teachers and staff.

Urban School-Based Mentorship and Strengths-Building Program

As set forth in the Yolo MHSA 3-Yr. Plan 2017-20., most specifically for the Prevention and Early Intervention (PEI) component of MHSA, the purpose of the Urban School-Based Mentorship and Strengths-Building Program is to provide evidence-based, culturally responsive services and offer promising practices in outreach and engagement for at-risk children and youth in multiple settings, to build their resiliency and help to mitigate and/or support their mental health experiences. Services will be conducted in settings most familiar to the children and families served. The overall focus will be on teaching children ways to promote their own wellbeing and resiliency, and to provide youth-serving professionals to support resiliency among youth.

The Urban School-Based Mentorship and Strengths-Building Program is intended to serve these three functions: 1) to provide school- and/or community-based education programs about children's mental health programs, children's mental health, and relevant children's mental health issues to children, youth and child-serving agencies; 2) to provide school- and/or community-based prevention groups for school-age children; and 3) to provide after-school mentorship to children and youth. Those programs operating in local schools are intended to aid teachers and school administrators in developing their skills to recognize when children and youth may need to be assessed for mental health treatment needs. The Mentorship and Strengths-Building Program does not provide clinical services, but will engage the Access and Linkage Program to provide linkages/referrals when necessary.

Performance Measures included in this Agreement are as follows:

Please see Exhibits F.1 and F.2 of Att. A. Renewal Agreement

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Competitive Bid Process

On April 19, 2017, Yolo County Health and Human Services Agency (HHSA) issued a Request for Proposals (RFP) from qualified community-based organizations to provide Urban School-Based Mental Health Access and Linkage; Urban School-Based Mentorship Strengths-Building Program Services. A mandatory bidders conference was held and the RFP was open for 21 days. HHSA received one proposal(s) from this solicitation. The proposal submitted by Victor Community Support Services, Inc. was evaluated and determined to meet all the required qualifications necessary to successfully provide these services.

Additional information regarding the Competitive Bid Process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested:

Urban School-Based Mental Health Access and Linkage; and Urban School-Based Mentorship and Strengths-Building Program services

Evaluation Criteria Included in RFP

- Company overview (20 points)
- Experience and past performance (30 points)
- Responsiveness/Responsibility (10 points)
- Approach to Project (200 points)
- Pricing Requirements (30 points)
- Quality Assurance and Oversight (20 points)
- Outputs and Outcome Measures (40 points)
- Financial Information (pass/fail)

Bids Received

Bidder	Bid
Victor Community Support Services, Inc.	\$1,350,000 (\$450,000/FY)

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$250,000
Amount budgeted for expenditure	\$250,000
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	\$250,000

Source of Funds for this Expenditure

MHSA PEI	\$250,000
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Further explanation as needed

No general funds are required by this action. These services will be funded by MHSA PEI. The amount of \$250,000 is included in the HHSA proposed budget for FY2020-21.

The following is the breakdown of funding for this agreement.

Scope of Services	FY2020-21 July 1, 2020 through December 31, 2020
Mental Health Access and Linkage	\$125,000
Mentorship and Strengths Building Program	\$125,000
Total	\$250,000

The agreement also includes one six-month extension option for the remainder of Fiscal Year 2020-21 in an amount less than or equal to \$250,000.

Option Year/ Fiscal Year (OY/FY)	Revised Agreement Expiration Date Per OY/FY	Maximum Increased Funding Amount Per OY/FY	Revised Agreement Lifetime Maximum Per OY/FY
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First/ (FY 2020-21)	On or before June 30, 2021	Less than or equal to \$250,000	Less than or equal to \$500,000
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In no event shall the term of the agreement extend beyond **June 30, 2021**, nor shall the total contract maximum exceed, including the one six-month extension option, exceed the amount of **\$500,000**, unless otherwise agreed to in writing by the parties and in conformity with the then-current Yolo County Procurement Policy approved by the Board of Supervisors.

Attachments

Att. A. Renewal Agreement

Form Review

Inbox

Karen Larsen

Financial Services

County Counsel

Carolyn Jhajj

Form Started By: Laura Checa

Final Approval Date: 10/13/2020

Reviewed By

Karen Larsen

Mubeen Qader

Hope Welton

Carolyn Jhajj

Date

10/12/2020 02:30 PM

10/13/2020 07:54 AM

10/13/2020 09:15 AM

10/13/2020 11:29 AM

Started On: 05/27/2020 02:13 PM



Consent-Health & Human Services # 28. Service Centers

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Agreement with CommuniCare Health Centers for Medi-Cal Navigation

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Nolan Sullivan, Service Center Branch Director, Health and Human Services Agency, x2945

Subject

Approve agreement with CommuniCare Health Centers, Inc. in the amount of \$225,000 for the period of October 1, 2020 through December 31, 2021 for the provision of Medi-Cal Navigation Outreach and Enrollment Services. (No general fund impact) (Larsen)

Recommended Action

Approve agreement with CommuniCare Health Centers, Inc. in the amount of \$225,000 for the period of October 1, 2020 through December 31, 2021 for the provision of Medi-Cal Navigation Outreach and Enrollment Services.

Strategic Plan Goal(s)



Thriving Residents

Reason for Recommended Action/Background

According to the US Census, Yolo County has a 6.8% uninsured rate. The Yolo County Health and Human Services Agency (HHSA) is committed to ensuring every Yolo County resident has access to quality health insurance to support their family's medical needs. The Agency performs a variety of outreach functions but because of limitations to staffing, budget, and materials, these efforts struggle. In Fiscal Year 2019-20 the State of California released the Navigation Funding Grant to support additional outreach and retention measures for California Counties.

On February 25, 2020 the allocation agreement between the Department of Health Care Services (DHCS) and the County of Yolo was approved by the Board of Supervisors. Due to the COVID-19 pandemic the project was delayed by DHCS while the State resolved some funding uncertainties. That funding has now been secured and HHSA has been approved to move forward with awarding contracts to our chosen vendors.

CommuniCare Health Centers will provide services to identify, enroll and retain an estimated 3,700 Yolo County Medi-Cal individuals. This funding will allow HHSA to maintain and grow the Medi-Cal caseload from target populations in Yolo County, as well as provide enhanced services to Yolo County Medi-Cal recipients. Populations being targeted for enrollment and retention activities are rural agricultural workforce, rural seniors, low income families, homeless residents and Transitional Aged Youth (TAY).

Performance measures are included in Attachment B.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Competitive Bid Process

On March 5, 2020, Yolo County Health and Human Services Agency (HHSA) issued a Request for Proposals (RFP) from qualified community-based organizations to provide Medi-Cal Outreach and Retention Services. The RFP was open for 47 days (just over 6 weeks), and staff offered potential bidders an opportunity to ask questions during a Mandatory Bidders' Conference on March 18, 2020. Bidders were offered the opportunity to submit proposals by dropping off a paper proposal directly at HHSA.

HHSA received four proposal(s) from this solicitation. The proposals submitted by CommuniCare Health Centers, Inc. and Yolo County Children's Alliance were selected as the top choice by all members of the Review Committee, and were evaluated and determined to meet all the required qualifications necessary to successfully provide these services.

Additional information regarding the Competitive Bid Process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested:
Medi-Cal Outreach and Retention

Evaluation Criteria Included in RFP

- Company overview (20 points)
- Experience and past performance (50 points)
- Responsiveness/Responsibility (20 points)
- Approach to Project (50 points)
- Pricing Requirements (20 points)
- Quality Assurance and Oversight (20 points)
- Outputs and Outcome Measures (20 points)
- Financial Information (pass/fail)
- Quality and Completeness of Proposal (pass/fail)

Bids Received

Bidder	Bid
CommuniCare Health Centers, Inc.	\$439,111
Yolo County Children's Alliance	\$340,000
Shores of Hope	\$111,000

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$150,000
Amount budgeted for expenditure	\$150,000
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	\$75,000

Source of Funds for this Expenditure

MCL Navigation Grant	\$150,000
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Further explanation as needed

No general funds are required by this action. These services will be funded by the Medi-Cal Navigation Grant. The total amount of this action is \$225,000 for the period of October 1, 2020 through December 31, 2021. The amount of \$150,000 is included in the HHSA proposed budget for fiscal year 2020-21. The related funding will be included in the requested budget process for future fiscal years.

The following is the breakdown of funding for this agreement.

CFDA #93.778	Fiscal Year 2020-21 October 1, 2020 through June 30, 2021	Fiscal Year 2021-22 July 1, 2021 through December 31, 2021	TOTAL
MediCal Outreach and Enrollment	\$150,000	\$75,000	\$225,000
Total	\$150,000	\$75,000	\$225,000

Attachments

[Att. A. Agreement](#)

[Att. B. Performance Measures](#)

Form Review

Inbox

Karen Larsen

Financial Services

County Counsel

Carolyn Jhajj

Form Started By: Kimberly Mayfield

Final Approval Date: 10/06/2020

Reviewed By

Karen Larsen

Mubeen Qader

Hope Welton

Carolyn Jhajj

Date

10/05/2020 12:15 PM

10/05/2020 12:25 PM

10/05/2020 03:51 PM

10/06/2020 03:08 PM

Started On: 09/21/2020 07:21 AM



Consent-Health & Human Services # 29. Service Centers

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Agreement with Yolo County Children's Alliance for Medi-Cal Navigation

From: Karen Larsen, Director, Health and Human Services Agency

Staff Contact: Nolan Sullivan, Service Center Branch Director, Health and Human Services Agency, x2945

Subject

Approve agreement with Yolo County Children's Alliance in the amount of \$225,000 for the period of October 1, 2020 through December 31, 2021 for the provision of Medi-Cal Navigation Outreach and Enrollment Services. (No general fund impact) (Larsen)

Recommended Action

Approve agreement with Yolo County Children's Alliance in the amount of \$225,000 for the period of October 1, 2020 through December 31, 2021 for the provision of Medi-Cal Navigation Outreach and Enrollment Services.

Strategic Plan Goal(s)



Thriving Residents

Reason for Recommended Action/Background

According to the US Census, Yolo County has a 6.8% uninsured rate. The Yolo County Health and Human Services Agency (HHSA) is committed to ensuring every Yolo County resident has access to quality health insurance to support their family's medical needs. The Agency performs a variety of outreach functions but because of limitations to staffing, budget, and materials, these efforts struggle. In Fiscal Year 2019-20 the State of California released the Navigators Funding grant to support additional outreach and retention measures for California Counties.

On February 25, 2020 the allocation agreement between the Department of Health Care Services (DHCS) and the County of Yolo was approved by the Board of Supervisors. Due to the COVID-19 pandemic the project was delayed while the State resolved funding uncertainties. That funding has now been secured and HHSA has been approved to move forward with awarding contracts to our chosen vendors. Yolo County Children's Alliance will provide services to identify, enroll, and retain an estimated 3,700 Yolo County Medi-Cal individuals. This funding will allow HHSA to maintain and grow the Medi-Cal caseload from target populations in Yolo County, as well as provide enhanced services to Yolo County Medi-Cal recipients. Populations being targeted for enrollment and retention activities are: rural agricultural workforce; rural seniors; low income families; homeless residents; and Transitional Aged Youth (TAY).

Performance measures are included in Attachment B.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel has approved this Agreement as to form.

Competitive Bid Process

On March 5, 2020, Yolo County Health and Human Services Agency (HHSA) issued a Request for

Proposals (RFP) from qualified community-based organizations to provide Medi-Cal Outreach and Retention Services. The RFP was open for 47 days (just over 6 weeks), and staff offered potential bidders an opportunity to ask questions during a Mandatory Bidders' Conference on March 18, 2020. Bidders were offered the opportunity to submit proposals by dropping off a paper proposal directly at HHSA.

HHSA received four proposal(s) from this solicitation. The proposals submitted by CommuniCare Health Centers, Inc. and Yolo County Children's Alliance were selected as the top choice by all members of the Review Committee, and was evaluated and determined to meet all the required qualifications necessary to successfully provide these services.

Additional information regarding the Competitive Bid Process is provided below, including a summary of the RFP evaluation criteria.

Request for Proposals (RFP) Service Requested:
Medi-Cal Outreach and Retention

Evaluation Criteria Included in RFP

- Company overview (20 points)
- Experience and past performance (50 points)
- Responsiveness/Responsibility (20 points)
- Approach to Project (50 points)
- Pricing Requirements (20 points)
- Quality Assurance and Oversight (20 points)
- Outputs and Outcome Measures (20 points)
- Financial Information (pass/fail)
- Quality and Completeness of Proposal (pass/fail)

Bids Received

Bidder	Bid
CommuniCare HHealth Centers, Inc.	\$439,111
Yolo County Children's Alliance	\$340,000
Shores of Hope	\$111,000

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$150,000
Amount budgeted for expenditure	\$150,000
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	\$75,000

Source of Funds for this Expenditure

MCL Navigation Grant	\$150,000
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Further explanation as needed

No general funds are required by this action. These services will be funded by Medi-Cal Navigation Grant. The total amount of this action is \$225,000 for the period of October 1, 2020 through

December 31, 2021. The amount of \$150,000 is included in the HHSA proposed budget for fiscal year 2020-21. The related funding will be included in the requested budget process for future fiscal years.

The following is the breakdown of funding for this agreement.

CFDA #93.778	Fiscal Year 2020-21 October 1, 2020 through June 30, 2021	Fiscal Year 2021-22 July 1, 2021 through December 31, 2021	TOTAL
MediCal Outreach and Enrollment	\$150,000	\$75,000	\$225,000
Total	\$150,000	\$75,000	\$225,000

Attachments

[Att. A. Agreement](#)

[Att. B. Performance Measures](#)

Form Review

Inbox	Reviewed By	Date
Karen Larsen	Karen Larsen	10/05/2020 12:15 PM
Financial Services	Mubeen Qader	10/05/2020 02:27 PM
County Counsel	Hope Welton	10/05/2020 03:50 PM
Carolyn Jhajj	Carolyn Jhajj	10/06/2020 03:14 PM
Form Started By: Kimberly Mayfield		Started On: 09/21/2020 07:25 AM
Final Approval Date: 10/06/2020		



Consent-Community Services # 30. Community Services

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Amend the Timeframe of the Annual Cannabis License Term

From: Taro Echiburu, Director, Department of Community Services

Staff Contact: Susan Strachan, Cannabis Policy and Enforcement Manager, Dept. of Community Services, x4817

Subject

Waive second reading and consider adoption of an ordinance amending Section 5-20.04(A)(2)(b)(5) of Chapter 20 under Title 5 of the Yolo County Code of Ordinances modifying the timeframe of the cannabis cultivation annual license term by three months, from January 1 - December 31 to April 1 - March 31. (No general fund impact) (Echiburu/Strachan)

Recommended Action

Waive second reading and consider adoption of an ordinance amending Section 5-20.04(A)(2)(b)(5) of Chapter 20 under Title 5 of the Yolo County Code of Ordinances modifying the timeframe of the cannabis cultivation annual license term by three months, from January 1 - December 31 to April 1 - March 31.

Strategic Plan Goal(s)



Flourishing Agriculture

Reason for Recommended Action/Background

In 2016, the Board of Supervisors approved an ordinance (Title 5, Chapter 20) to regulate the cultivation of cannabis in Yolo County. The ordinance included a timeframe for the term of the annual licenses which would be issued pursuant to the ordinance. The license term timeframe specified in Section 5-20.04(A)(2)(b)(5), states that the term of the annual license is from January 1 of the year in which it is issued to December 31 when it expires. The proposed amendment to that code section would adjust the timeframe of the annual license term by three months, to April 1 of the year in which the license is issued to March 31 the following year when the license would expire.

There are several reasons for this modification. First, with licenses expiring on December 31, the Cannabis Task Force (CTF) begins the license renewal application process in September. The licensees are then given approximately two months to prepare and submit their applications. This timeframe also coincides with cannabis harvest which makes it difficult for the licensees. It also makes it difficult for CTF staff who conduct inspections during harvest and also have to review and process the licensing applications. In addition, since County offices are closed for two days at Thanksgiving and the last week of December, the time for processing the applications and receiving and processing licenses fees is reduced, making issuance of the licenses by January 1 difficult.

By modifying the timeframe of the annual license term by three months, to April 1 - March 31, the application submittal and processing period would occur in January through March which would provide additional time for both staff and licensees. The 2020 year-round cultivation annual licenses would be extended to March 31, 2021 and staff would start accepting applications for 2021 annual licenses in January 2021.

Collaborations (including Board advisory groups and external partner agencies)

The proposed amendment was prepared in collaboration with the County Administrator's Office, County Counsel's Office, and the Department of Community Services.

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	\$0
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

Source of Funds for this Expenditure

Cannabis Fund	\$427,000
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Further explanation as needed

Adjusting the timeframe of the annual license term will result in a one-time deferral of approximately \$427,000 in fee revenue, as licensing fees would be due in April instead of January. While this will not impact the total revenue that will be collected, a larger portion of this revenue will be shifted to fiscal year 2021-22 to align with the new license term. Sufficient fund balance is available to cover any funding shortfall in the current fiscal year that results from this action.

Attachments

Att. A. License Ordinance Amendment

Form Review

Inbox	Reviewed By	Date
Leslie Lindbo	Leslie Lindbo	10/07/2020 08:56 AM
Taro Echiburu	Taro Echiburu	10/07/2020 11:02 AM
County Counsel	Hope Welton	10/07/2020 11:27 AM
Form Started By: Susan Strachan		Started On: 10/06/2020 11:53 AM
Final Approval Date: 10/12/2020		



Consent-Community Services # 31. Community Services

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Solid Waste Ordinance

From: Taro Echiburu, Director, Department of Community Services

Staff Contact: Marissa Juhler, Waste Reduction Manager, Department of Community Services, x8813

Subject

Waive second reading and consider adoption of an ordinance amending Chapter 17 under Title 6 of the Yolo County Code of Ordinances regarding residential and commercial waste removal in the unincorporated areas within Yolo County. (No general fund impact) (Echiburu/Juhler)

Recommended Action

Waive second reading and consider adoption of an ordinance amending Chapter 17 under Title 6 of the Yolo County Code of Ordinances regarding residential and commercial waste removal in the unincorporated areas within Yolo County. (No general fund impact) (Echiburu/Juhler)

Strategic Plan Goal(s)



Sustainable Environment

Reason for Recommended Action/Background

This is a continuation of the second reading of the ordinance as staff was directed on October 6, 2020, to modify the proposed ordinance amendment regarding cart set out and removal times in various areas of the county, and bring back to the Board of Supervisors on October 20, 2020. The proposed ordinance brings Yolo County into compliance with the new State of California Department of Resources, Recycling and Recovery (Cal Recycle) Short-Lived Climate Pollutants (SLCP) organic waste diversion requirements set under Assembly Bill (AB) 341 and AB 1826. The ordinance adds components addressing food waste and green waste (organics) segregation from the municipal solid waste (MSW) stream at both the residential and commercial level. The ordinance also addresses new exemption criteria by which residents and businesses may opt out of the solid waste franchise collection services by demonstrating organic waste is being diverted through other methods and/or the resident or business agrees to self-haul waste to a permitted facility in Yolo County for proper disposal and recycling. The ordinance addresses other exemption criteria specific to the rural nature of our County whereby inaccessible areas may be exempted and farm dumpsters in the same family name may be utilized or shared instead of mandated residential cart collection, so long as the farm or business has sufficient recycling and organics service onsite. To address concerns raised by citizen's regarding cart placement and set out hours, the proposed ordinance requests a modification from a 7:00 A.M. day after collection requirement, to a 9:00 A.M. day after collection requirement, in the Willowbank community only. All other communities will continue to use the 7:00 A.M. day after collection requirement. This will allow Willowbank residents an additional two hours to place carts back behind a fence line or in their garage before an official complaint can be issued to Yolo County Code Enforcement. This change also allows for complaints to be received when Code Enforcement staff have the ability to respond and aligns with the new Code Enforcement Ordinance that was approved by the Board of Supervisors on September 29, 2020. Lastly, a section has been added to address loose pile yard trimming collection, which is another form of organics waste diversion, helping meet the SLCP reduction goals set above. The proposed ordinance language clarifies the

size of piles that may be placed loose in the street for collection, what materials are defined as yard trimmings, and placement guidelines. These new sections will assist Yolo County Division of Integrated Waste Management and Code Enforcement staff in resolving obstruction to bike lane issues, drainage problems and flag lot constraints. In closing, the proposed ordinance improves the current Solid Waste Ordinance No. 1378 by bringing Yolo County into compliance with new organics regulations and waste diversion goals and affirms the additional exemption criteria by which we offer assistance to residents and businesses in meeting these goals as well. Therefore, staff recommends that the Board of Supervisors approve the proposed ordinance amending Chapter 17 under Title 6 of the Yolo County Code of Ordinances regarding residential and commercial waste removal in the unincorporated areas within Yolo County.

Collaborations (including Board advisory groups and external partner agencies)

The Division of Integrated Waste Management collaborated with advisory groups, through public surveys and meetings, and approval by County Counsel to develop the language proposed in the Ordinance.

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	\$0
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

Source of Funds for this Expenditure

General Fund	\$0
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Further explanation as needed

Costs associated with the administration of this ordinance are covered with solid waste franchise fees in the Yolo County Sanitation Enterprise Funds. Costs associated with any code enforcement action, that may result from a violation within the ordinance, are recovered through fines and fees where possible and warranted.

Attachments

Att. A. Ordinance

Form Review

Inbox	Reviewed By	Date
Taro Echiburu	Taro Echiburu	10/13/2020 01:17 PM
Eric May	Eric May	10/14/2020 10:27 AM
Form Started By: Marissa Juhler		Started On: 10/06/2020 01:04 PM
Final Approval Date: 10/14/2020		

**Board of Supervisors**

32.

Meeting Date: 10/20/2020**Brief Title:** Honorary Resolutions**From:** Board of Supervisors**Staff Contact:** Board of Supervisors

Subject

Acknowledge Honorary Resolutions.

- A. Resolution proclaiming October 2020 as Domestic Violence Awareness Month in Yolo County. (Supervisor Provenza)
- B. Resolution designating October 2020 as Farm to School Month in Yolo County. (Supervisor Provenza)

Recommended Action

Acknowledge Honorary Resolutions.

Attachments*No file(s) attached.*

Form Review

Form Started By: Julie Dachtler
Final Approval Date: 11/25/2019

Started On: 11/25/2019 03:08 PM

**Regular-Affiliated Agencies # 33.****Board of Supervisors****Meeting Date:** 10/20/2020**Brief Title:** Receive presentation from State Department of Water Resources**From:** Jill Cook, Deputy County Administrator, County Administrator's Office**Staff Contact:** Elisa Sabatini, Manager of Natural Resources, County Administrator's Office, x5773

Subject

Receive presentation from the State Department of Water Resources on Cache Creek's flood capacity. (No general fund impact)(Cook/Sabatini)

Recommended Action

Receive presentation from the State Department of Water Resources on Cache Creek's flood capacity.

Strategic Plan Goal(s)*Safe Communities**Flourishing Agriculture***Reason for Recommended Action/Background**

In response to concerns raised by Yolo County, the City of Woodland, and numerous landowners after the high water events in February 2019, the California Department of Water Resources (DWR) has initiated an analysis on the flood capacity of Cache Creek and factors that may contribute to decreasing flood capacity. Jeremy Arrich, Chief of the Division of Flood Management, will present on behalf of DWR.

Background

The February 27, 2019 storm event led to overtopping of the Cache Creek levee system in two locations near the town of Yolo and a flood fight at Huff's Corner on the west side of I-5. The peak flow at the Yolo Gauge was 26,500 cubic feet per second. The advertised capacity of the levee system is 30,000 cubic feet per second. The Cache Creek levee system and channel, with the exception of the right bank levee at Huff's Corner, is maintained by DWR. The Huff's Corner section is managed by Yolo County (Natural Resources Division).

After the flood event, DWR initiated a study to investigate the factors that contributed to the loss of capacity. DWR engaged staff from Yolo County, the Yolo County Flood Control and Water Conservation District, and the City of Woodland in the development of this study to keep local agencies informed and to integrate local, historical knowledge. DWR will present their preliminary findings, discuss the actions they've taken to date to address the loss of capacity, and detail the range of actions they are exploring to restore the channel capacity.

Collaborations (including Board advisory groups and external partner agencies)

Staff has collaborated with the City of Woodland, the Yolo County Farm Bureau, the Cache Creek

Technical Advisory Committee, numerous landowners, and the California Department of Water Resources.

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure

Additional expenditure authority needed \$0

On-going commitment (annual cost)

Source of Funds for this Expenditure

General Fund \$0

Attachments

Att. A. Presentation

Form Review

Inbox	Reviewed By	Date
Elisa Sabatini (Originator)	Elisa Sabatini	10/12/2020 02:39 PM
Patrick Blacklock	Patrick Blacklock	10/13/2020 07:24 AM
Carolyn Jhajj	Carolyn Jhajj	10/13/2020 08:24 AM
Form Started By: Elisa Sabatini		Started On: 09/15/2020 03:43 PM
Final Approval Date: 10/13/2020		



Regular-Affiliated Agencies # 34.

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Invasive Species Removal in Cache and Putah Creek Watersheds

From: Jill Cook, Deputy County Administrator, County Administrator's Office

Staff Contact: Elisa Sabatini, Manager of Natural Resources, County Administrator's Office, x5773

Subject

Receive presentation from the Yolo County Resource Conservation District on their invasive species removal projects in the Cache and Putah creek watersheds. (No general fund impact)
(Cook/Sabatini)

Recommended Action

Receive informational presentation from Yolo County Resource Conservation District on their invasive species removal projects in Cache and Putah creek watersheds.

Strategic Plan Goal(s)



Sustainable Environment



Flourishing Agriculture

Reason for Recommended Action/Background

The Yolo County Resource Conservation District (RCD) has received two large grants from the Wildlife Conservation Board (WCB) to control giant reed (arundo donax) in the Putah-Cache Creek watershed. The first was a planning grant, which will be completed April 2021, to obtain required permits and landowner agreements for the removal project. The second grant is for control work, which started in September 2020 in watersheds downstream of the Capay Dam on Cache Creek. This project includes cutting and chipping, and spraying invasive species and will be completed in the fall of 2024. Next summer (2021), the RCD will apply for a third grant from the Wildlife Conservation Board for funding to continue the invasive species removal work into the Capay Valley and lower Putah Creek.

Collaborations (including Board advisory groups and external partner agencies)

Yolo County Resource Conservation District

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

Source of Funds for this Expenditure
General Fund

\$0

Further explanation as needed
This project is funded by a grant from the Wildlife Conservation Board.

Attachments

Att. A. Presentation

Form Review

Inbox	Reviewed By	Date
Elisa Sabatini (Originator)	Elisa Sabatini	10/12/2020 02:48 PM
Patrick Blacklock	Patrick Blacklock	10/13/2020 07:23 AM
Carolyn Jhajj	Carolyn Jhajj	10/13/2020 08:31 AM
Form Started By: Elisa Sabatini		Started On: 10/01/2020 12:02 PM
Final Approval Date: 10/13/2020		

**Board of Supervisors**

35.

Meeting Date: 10/20/2020**Brief Title:** Board Reports**From:** Board of Supervisors**Staff Contact:** Board of Supervisors

Subject

Action items and reports from members of the Board of Supervisors, including announcements, questions to be referred to staff and reports on various 2x2s and meetings with other agencies. (Board of Supervisors)

Recommended Action

Action items and reports from members of the Board of Supervisors, including announcements, questions to be referred to staff and reports on various 2x2s and meetings with other agencies.

Attachments

No file(s) attached.

Form Review

Form Started By: Julie Dachtler

Started On: 11/25/2019 03:08 PM

Final Approval Date: 11/25/2019

**Regular-General Government # 36.****Board of Supervisors****Board of Supervisors****Meeting Date:** 10/20/2020**Brief Title:** Long-Range Planning Calendar**From:** Patrick Blacklock, County Administrator**Staff Contact:** Clerk of the Board of Supervisors, x8195

Subject

Long Range Planning Calendar - recurring opportunity for Board members to discuss and as needed, direct staff regarding future Board agenda items. (Board of Supervisors)

Recommended Action

This is an opportunity for Board members to discuss and as needed, direct staff regarding future Board agenda items.

Attachments

[Att. A. LRPC](#)

Form Review

Form Started By: Julie Dachtler

Started On: 11/25/2019 03:08 PM

Final Approval Date: 11/25/2019



Regular-General Government # 37.
County Administrator

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: CAO Report

From: Patrick Blacklock, County Administrator

Staff Contact: Patrick Blacklock, County Administrator, x8150

Subject

Action items and reports from the County Administrator. (Blacklock)

Recommended Action

Action items and reports from the County Administrator.

Attachments

No file(s) attached.

Form Review

Form Started By: Julie Dachtler

Started On: 11/25/2019 03:08 PM

Final Approval Date: 11/25/2019



Regular-General Government # 38. County Administrator

Board of Supervisors

Meeting Date: 10/20/2020

Brief Title: Receive update on COVID-19

From: Patrick Blacklock, County Administrator, County Administrator's Office

Staff Contact: Jill Cook, Deputy County Administrator, County Administrator's Office, x8150

Subject

Receive update and consider any actions needed to support the COVID-19, a virus in the Coronavirus family, response and recovery strategies. (No general fund impact) (Blacklock)

Recommended Action

Receive update and consider any actions needed to support the COVID-19, a virus in the Coronavirus family, response and recovery strategies.

Strategic Plan Goal(s)



Thriving Residents

Reason for Recommended Action/Background

Receive updates on the COVID-19, a virus in the Coronavirus family, response strategy.

- Health Officer/Public Health
- Health Care System
- Covid Response Operations Center (C-ROC)
- Legislative
- Community Benefit Fund
- Recovery
- Board Actions

Collaborations (including Board advisory groups and external partner agencies)

Many agencies.

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure

Additional expenditure authority needed \$0

On-going commitment (annual cost)

Source of Funds for this Expenditure

General Fund \$0

Attachments

Att. A. Presentation

Form Review

Inbox	Reviewed By	Date
Patrick Blacklock	Patrick Blacklock	10/13/2020 01:06 PM
Phil Pogledich	Phil Pogledich	10/14/2020 11:46 AM
Form Started By: Julie Dachtler		Started On: 09/08/2020 09:31 AM
Final Approval Date: 10/14/2020		



Regular-General Government # 39.
County Administrator

Board of Supervisors**Meeting Date:** 10/20/2020**Brief Title:** Industrial Hemp Ordinance**From:** Mindi Nunes, Assistant County Administrator, County Administrator's Office**Staff Contact:** Eric Will, Management Analyst, County Administrator's Office, x8157

Subject

Introduce by title only, waive first reading, and receive public comment on a proposed ordinance amending existing restrictions on industrial hemp cultivation, manufacturing, processing, storage, and related activities, and continue the ordinance to the November 3, 2020 Board of Supervisors meeting for a second reading and adoption. (No general fund impact) (Nunes/Will)

Recommended Action

Introduce by title only, waive first reading, and receive public comment on a proposed ordinance amending existing restrictions on industrial hemp cultivation, manufacturing, processing, storage, and related activities, and continue the ordinance to the November 3, 2020 Board of Supervisors meeting for a second reading and adoption.

Strategic Plan Goal(s)*Flourishing Agriculture***Reason for Recommended Action/Background**Background

Since March 2020, County staff have been working with the Industrial Hemp working group to develop a set of guidelines for a Yolo County Hemp Pilot Program (Pilot). The guidelines are included in Attachment A and an ordinance that is closely based on the guidelines is included in Attachment B. The working group discussions have included presentations on the biochemistry of cannabis, discussions regarding enforcement, good neighborhood policies, similarities to marijuana, and the development of an appropriate timeline for a Pilot program to occur. The development of the pilot program is a crucial step in facilitating the creation of an industrial hemp ordinance that contemplates both federal and state requirements, but also utilizes local data gathering and analysis to inform the County and interested parties in best practices for production.

This action follows the adoption of an ordinance on March 9, 2020 that banned most activities associated with manufacturing, processing, and storage of industrial hemp. Furthermore, that ordinance added a grandfathering date for industrial hemp storage locations existing as of February 25, 2020.

Proposed Ordinance

The Ordinance, if adopted, will extend existing restrictions on the foregoing activities, preserve all other elements of the County's regulatory approach (including limited exemptions), and provide for 2021 implementation of a pilot project relating to industrial hemp cultivation. The Ordinance will apply throughout the County, including within the incorporated cities to the maximum extent permitted by law.

Hemp Pilot Program

The purpose of the pilot program is to develop data and information to inform future revisions to County hemp regulations that ensure, among other things, appropriate land use and co-existence with other farming operations and cannabis cultivators, and address community concerns while enabling cultivation within the parameters of federal and state regulations. The pilot program is open to seed (for planting) production and CBD (flower) production from genetically female plants only (not hemp grain or fiber production). The pilot program is anticipated to occur from February 2021 to January 31, 2022, with additional monitoring to occur until at least December 2023.

More information on the pilot program may be found in Attachment A to this report. The pilot program guidelines included in that attachment were developed in coordination with the County Administrator's Office, County Counsel, Agriculture Department, Community Services Department, and Sheriff's Office, and members of the Hemp working group. The ordinance included as Attachment B adapts the guidelines into the County Code, confines hemp cultivation to participants in the pilot program and operations that comply with other existing exemptions, and preserves all other existing aspects of the County's regulatory program. The ordinance contemplates that the Agricultural Commissioner will develop rules and regulations to guide implementation of the pilot program, including specific requirements (based on the guidelines document) for seed and CBD pilot projects. During 2021, both the hemp working group and Board of Supervisors will receive periodic updates on the status of the Pilot to guide future regulatory efforts.

Collaborations (including Board advisory groups and external partner agencies)

This item was developed in coordination with County Counsel, the County Administrator's Office, and the Hemp work group.

Attachments

[Att. A. Pilot Program Guidelines](#)

[Att. B. Ordinance](#)

[Att. C. Presentation](#)

Form Review

Inbox	Reviewed By	Date
Eric Will (Originator)	Eric Will	10/13/2020 08:47 AM
Mindi Nunes	Mindi Nunes	10/13/2020 11:14 AM
County Counsel	Phil Pogledich	10/14/2020 05:28 PM
Elisa Sabatini	Elisa Sabatini	10/14/2020 06:37 PM
Form Started By: Eric Will		Started On: 08/19/2020 04:35 PM
Final Approval Date: 10/14/2020		