



**APRIL 17, 2018**  
**City of Port Angeles Council Meeting Agenda**  
City Council Chambers, 321 East 5<sup>th</sup> Street

*The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:*

**A. Call to Order – Special Meeting at 5:00 p.m.** – A closed session will be held under authority of RCW 42.30.140(4) to discuss collective bargaining with an employee organization. Following the Closed Session, Council will hold an Executive Session under authority of RCW 42.30.110 (1)(c) to consider the minimum price at which real estate will be offered, and RCW 42.30.110 (1)(i) to discuss potential litigation with legal counsel.

**Call to Order – Regular Meeting at 6:00 p.m.**

**B. Roll Call, Pledge of Allegiance**  
**Ceremonial Matters, Proclamations & Employee Recognitions**

- 1. Arbor Day Proclamation

**C. Public Comment**

*The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 p.m. for the second Public Comment period. Individuals may speak for three minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak, each speaker may be allocated two minutes (Council Rules of Procedure Section 12).*

**D. Late Items**

*To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.*

**E. Consent Agenda | Approve**

- 1. City Council Minutes of April 3, 2018.....E-1
- 2. Expenditure Report: From March 24, 2018 to April 6, 2018 in the amount of \$1,335,740.45.....E-5
- 3. Vehicle Replacement: Parks Dept. Pickup #1856 .....E-27
- 4. Vehicle Replacement: Parks Dept. Tractor #1884.....E-29
- 5. Vehicle Replacement: Parks Dept. Mower #5331 .....E-31
- 6. Stonegarden Grant Acceptance.....E-33
- 7. Department of Ecology Local Solid Waste Financial Assistance Grant.....E-34
- 8. Metal Recycle Facility Fence Contract (CON-2018-01) .....E-54

**F. Public Hearings | 6:30 p.m. or Soon Thereafter .....None**

**G. Ordinances Not Requiring Council Public Hearings .....None**

**H. Resolutions Not Requiring Council Public Hearings .....None**

**I. Other Considerations** .....None

**J. Contracts & Purchasing**

- 1. Marine Drive Sewer Repair, Phase 2, Contract Award (WW-01-18) / *Approve* .....J-1
- 2. Vehicle Replacement: Solid Waste Refuse Truck #5801 / *Approve*.....J-3
- 3. Harbor Cleanup Process - Work Order No. 3 to Environmental Services Agreement / *Approve*.....J-5

**K. Council Reports**

**L. Information**

City Manager Reports:

- 1. Lions Park Tree Update .....L-1
- 2. Public Works 2018 1<sup>st</sup> Quarter Grants and Loans Status Report .....L-13
- 3. Public Works 2018 1<sup>st</sup> Quarter Report.....L-15

**M. Second Public Comment**

*The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 p.m. for the second Public Comment period. Individuals may speak for three minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak, each speaker may be allocated two minutes (Council Rules of Procedure Section 12).*

**Adjournment**

**PUBLIC HEARINGS**

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. Certain matters may be controversial and City Council may choose to seek public opinion through the public hearing process.

# **CITY COUNCIL MEETING**

Port Angeles, Washington

April 3, 2018

## **CALL TO ORDER SPECIAL MEETING:**

Mayor Bruch called the special meeting of the Port Angeles City Council to order at 5:01 p.m.

## **MEMBERS PRESENT ROLL CALL:**

Members Present: Mayor Bruch, Deputy Mayor Dexter, Councilmembers French, Kidd, Merideth, Moran, and Schromen-Wawrin.

Members Absent: None.

Staff Present: City Manager McKeen, Attorney Bloor, Acting Clerk Martinez-Bailey, T. Reed-Jennings, T. Agesson, and N. West.

## **EXECUTIVE SESSION:**

Based on input from Attorney Bloor, Mayor Bruch announced the need for an Executive Session, under the authority of RCW 42.30.110(1)(i) for the purpose of discussing potential litigation with legal counsel, for approximately 45 minutes. The Executive Session convened at 5:04 p.m.

## **RETURN TO OPEN SESSION:**

The Executive Session concluded at 5:47 p.m. No action was taken.

## **ADJOURNMENT:**

Mayor Bruch adjourned the Special Meeting at 5:47 p.m.

## **CALL TO ORDER-REGULAR MEETING:**

Mayor Bruch called the regular meeting of the Port Angeles City Council to order at 6:00 p.m.

## **ROLL CALL:**

Members Present: Mayor Bruch, Deputy Mayor Dexter, Councilmembers French, Kidd, Merideth, Moran, and Schromen-Wawrin.

Members Absent: None.

Staff Present: City Manager McKeen, Attorney Bloor, Acting Clerk Martinez-Bailey, K. Dubuc, T. Reed-Jennings, B. Smith, T. Agesson, N. West, and E. Moore.

## **PLEDGE OF ALLEGIANCE:**

Mayor Bruch led the Pledge of Allegiance to the Flag.

## **CEREMONIAL MATTERS, PROCLAMATIONS & EMPLOYEE RECOGNITIONS:**

### **1. Sexual Assault Awareness Month Proclamation**

Mayor Bruch read and presented the Sexual Assault Awareness Month Proclamation to Becca Korby, Director of Healthy Families of Clallam County. Ms. Korby Spoke about Healthy Families work in the community and commended the work of first responders. She recognized a recipient of a Gratitude award, City of Port Angeles Detective Shane Martin and thanked him for the work he does in the community. Police Chief Brian Smith said that he is very deserving of the award and thanked him for his work.

**PUBLIC COMMENT:**

John Bornsworth, 441 Hudson Road, said that he is a local urban forester and a member of the Washington Community Forestry Council. He spoke about the Tree City USA status, saying he wishes to collaborate with the City on reinstating the designation.

Paul Forrest, 127 West Seventh Street, suggested the formation of a tree board and hopes to work with the City to expand the urban canopy. He encouraged the recognition of Arbor Day.

Jane Vanderhoof, 114 West Second Street, said she noticed that when the street sweeper comes down her street it has to weave in and out between cars that are parked along the street and it is not effective when it does this.

**LATE ITEMS TO BE PLACED ON THIS OR FUTURE AGENDAS as determined by City Manager or Councilmember -**

1. Councilmember Kidd asked staff to inform Council on information related to the Tree City USA Status.
2. Mayor Bruch announced the upcoming Council Think Tank meeting scheduled for April 19 from 6-8:00 p.m.

**CONSENT AGENDA:**

At the request of Councilmember Merideth, Mayor Bruch pulled Item 7 from the Consent Agenda. Council discussion followed.

**It was moved by Dexter and seconded by Schromen-Wawrin to approve the Consent Agenda to include:**

1. City Council Minutes: March 20, 2018
2. Expenditure Report: From March 10 to 23, 2018 in the amount of \$2,918,217.19
3. Purchase of Cardiac Defibrillator
4. Cultural Resource Services Award Agreement, (PSA-2018-15)
5. WA State Traffic Commission Interagency Highway Safety Grant Agreement
6. MOA with U.S. Coast Guard Air Station Port Angeles
7. (Item Pulled)
8. Sanitary Sewer and Stormdrain Cleaning and CCTV Final Acceptance (SVC-2017-22-2017)
9. Planning Commission Appointment

**Motion carried 7-0.**

**Consent Agenda Item 7 – Amendment to Professional Services Agreement with Sargent Engineers**

Council discussed the proposed amendment.

**It was moved by Schromen-Wawrin and seconded by Kidd to:**

Approve and authorize the City Manager to sign Amendment No. 1 to Professional Services Agreement PSA 2018-02, with Sargent Engineers, Inc., in the amount of \$20,283, increasing the total contract not-to-exceed amount to \$70,349.00; and to make minor modifications to the agreement, if necessary. The completion date of the agreement remains December 31, 2018.

**Motion carried 6-1, with Merideth opposed.**

**PUBLIC HEARINGS:**

**1. Plastic Bag Policy Ordinance**

The Mayor continued the public hearing at 6:33 p.m.

Jayden Splore, 2208 East Third Avenue, Gales Addition, said plastic bags are ruining oceans and poisoning fish. She said she is 10 years old, loves seafood, and wants to eat seafood without getting poisoned.

Jane Daracunas, 4006 Fairmont Avenue, spoke about the rights and responsibilities of individuals and businesses and the pros and cons of paper vs. plastic. She said that though they are labeled as single use, that plastic bags are often used more than just once.

PORT ANGELES CITY COUNCIL MEETING – April 3, 2018

Michelle Scouten, 3528 Canyon Edge Drive, said she supports version 3 of the plastic bag ordinance. She asked that Council clarify the section regarding the distribution of green or brown bags and suggested Council extend the support to City sponsored events.

Sandy Royaltey, 526 East Eleventh Street, asked where the money will go that is collected for bags. She suggested it would be good if the money went to a fund for environmental cleanup.

Robbie Mantooth, 2238 East Lindberg Road, said the ordinance is a holistic approach towards the wellbeing of the community and that we should be a model for other communities. She said that by doing so, we are protecting the beauty of area and wildlife through the responsible use of materials.

Jane Vanderhoof, 114 West Second Street, said that she encourages the ban. She said we are fighting a battle of overpopulation and overuse of resources.

Jess Haugen, 664 McComb Road, Sequim, spoke in support of the ban. She added on her daughter's behalf that what we do in our homes affects what happens in the homes of animals and fish.

Ned Hammer, 1228 West Twelfth Street, spoke in support of the bag ordinance, saying that the ban is not a simple issue.

Sophia Gu, 903 South Albert Street, said she is in support of version 3 of the ordinance, saying it limits the use of definitions which she said can be confusing to people.

Mayor Bruch closed the public hearing at 6:53 p.m.

Council discussion followed.

**It was moved by Schromen-Wawrin and seconded by French to:**

Adopt an ordinance of the City Council of the City of Port Angeles, Washington, encouraging conservation and reuse by requiring a minimum fee for carryout bags, prohibiting thin film non-compostable plastic bags, and setting minimum requirements for compostable plastic bags and paper bags, Version C, with the following amendments: requiring a minimal fee for carryout bags as incentives for customers to bring their own bags, and allows the retailer to not count the carryout bags as overhead; this ordinance is subject to referendum and shall go into effect ninety (90) days from the date of enactment.

**Motion carried 4-3, with Moran, Merideth and Kidd opposed.**

**OTHER CONSIDERATIONS:**

**1. Urban and Community Forestry**

Ben Thompson of Department of Natural Resources gave a presentation and discussed tree management. He explained what the City would need to do to reestablish the Tree City USA designation.

Mayor Bruch recessed the meeting for a break at 8:05 p.m. The meeting reconvened at 8:10 p.m.

**ORDINANCES NOT REQUIRING COUNCIL PUBLIC HEARINGS:**

**1. 2018 Budget Amendment #1**

Interim Director Therese Agesson recommended adoption and noted minor changes from the first reading.

Mayor Bruch conducted a second reading of the ordinance by title, entitled,

**ORDINANCE NO. 3605**

AN ORDINANCE of the City of Port Angeles, Washington amending the 2018 budget and funds.

Council discussion followed.

**It was moved by Schromen-Wawrin and seconded by Moran to:**

Adopt ordinance as read.

**Motion carried 7-0.**

**CONTRACTS & PURCHASING**

**1. 8th Street Bridge Protective Screenings**

**It was moved by Kidd and seconded by Dexter to:**

Approve and authorize the City Manager to:

1) Accept the State of Washington funding assistance in the amount of \$350,000 and execute the Funding Agreement and Project Prospectus for State funding on the 8th Street Bridge Pedestrian Fence Project.

2) Award the Base Bid and Bid Additives 1 and 2, sign a construction contract with Interwest Construction, Inc. of Sequim, WA for the 8th Street Bridge Pedestrian Fence, Project TR0118, for the total bid amount of \$770,770.00, including applicable taxes; and make minor modifications to the contract, if necessary.

**Motion carried 7-0.**

Council recognized Councilmember Kidd on her efforts on the 8<sup>th</sup> Street bridge project.

**CITY COUNCIL REPORTS:**

Council reports were given.

**INFORMATION:**

Manager McKeen spoke regarding the reports included in the packet and reminded Council they could speak with the appropriate staff if they had any questions. As a follow up, Manager McKeen said that before the City makes final payment to Sargent Engineers for their work done on the City pier, staff would provide the appropriate reports and stamps to the Council, if needed. Also, Manger McKeen recommended that the discussion regarding the minimum height requirements for bridge railings be brought up during their legislative advocacy when Council could describe their experience and discuss if there should be options funded, in part, by the state.

**SECOND PUBLIC COMMENT:**

Muazzez Erren, 110 East Thirteenth Street, suggested the rubber bands from newspapers be saved and returned to the newspaper carriers so they can be used again.

Elizabeth Dunn, 1173 Dan Kelly Road, said she was inspired by the DNR presentation and spoke about the Sequoia tree at Lions Park. She said that it's good to have a process when there are trees slated for the removal.

**ADJOURNMENT:** Mayor Bruch adjourned the meeting at 8:47 p.m.

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Sissi Bruch, Mayor

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Kari Martinez-Bailey, Acting City Clerk



**City of Port Angeles  
City Council Expenditure Report  
Between Mar 24, 2018 and Apr 6, 2018**

Vendor	Description	Account Number	Amount
A/R MISCELLANEOUS REFUNDS	OVRPMT ELEC WORK MAY 2017	001-0000-213.10-90	0.30
	OVRPMT PARK/REC FEES	001-0000-213.10-90	146.34
	OVRPMT PARKS/REC FEES	001-0000-213.10-90	6.08
	OVRPMT VERN BURTON RENTAL	001-0000-213.10-90	0.60
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	001-0000-237.00-00	84.51
	Excise Tax Returns-Feb	001-0000-237.10-00	292.31
	Excise Tax Returns-Feb	001-0000-237.30-00	294.91
FIREFIGHER'S BOOKSTORE	PAPER (OFFICE,PRINT SHOP)	001-0000-237.00-00	(46.59)
MISC DEPOSIT & PERMIT REFUNDS	CAMPFIRE CLUBHOUSE DEPOSI	001-0000-239.10-00	50.00
	CAMPFIRE CLUBHOUSE DEPOSI	001-0000-239.10-00	50.00
	LOOMIS DEPOSIT REFUND	001-0000-239.10-00	50.00
	VERN BURTON DEPOSIT REFUN	001-0000-239.10-00	150.00
	VERN BURTON DEPOSIT REFUN	001-0000-239.10-00	600.00
	CLUBHOUSE DEPOSIT REFUND	001-0000-239.10-00	50.00
MISC ONE-TIME VENDORS	Release Uncl Property	001-0000-263.90-10	110.72
OLYMPIC PENINSULA HUMANE SOCIETY	DOG AND CAT LICENSE FEES	001-0000-239.98-00	824.00
SYMBOLARTS, LLC	BADGES & OTHER ID EQUIP.	001-0000-237.00-00	(22.62)
WA STATE PATROL	MARCH FINGERPRINT FEES	001-0000-229.50-00	320.00
WASHINGTON (DOL), STATE OF	MARCH CPLS ISSUED	001-0000-229.60-00	687.00
<b>Division Total:</b>			<b>\$3,647.56</b>
<b>Department Total:</b>			<b>\$3,647.56</b>
NEURATH PHOTOGRAPHY, ERIC	ART OBJECTS	001-1160-511.31-01	97.74
	COMMUNICATIONS/MEDIA SERV	001-1160-511.31-01	477.84
<b>Mayor &amp; Council Division Total:</b>			<b>\$575.58</b>
<b>Legislative Department Total:</b>			<b>\$575.58</b>
DATABAR INCORPORATED	PRINTING,SILK SCR,TYPSET	001-1210-513.42-10	953.72
OLYMPIC STATIONERS INC	OFFICE SUPPLIES, GENERAL	001-1210-513.31-01	12.19
	PAPER (OFFICE,PRINT SHOP)	001-1210-513.31-01	5.32
	SUPPLIES	001-1210-513.31-01	3.08
WASHINGTON (DRS), STATE OF	INSURANCE, ALL TYPES	001-1210-513.41-50	73.07
<b>City Manager Division Total:</b>			<b>\$1,047.38</b>
MISC TRAVEL	VENEKLASSEN-WA MUNI CLERKS	001-1230-514.43-10	408.28
MUNICIPAL CODE CORPORATION	MISC PROFESSIONAL SERVICE	001-1230-514.41-50	3,224.80
SOUND PUBLISHING INC	COMMUNICATIONS/MEDIA SERV	001-1230-514.44-10	34.86



**City of Port Angeles  
City Council Expenditure Report  
Between Mar 24, 2018 and Apr 6, 2018**

Vendor	Description	Account Number	Amount
<b>City Clerk Division Total:</b>			<b>\$3,667.94</b>
<b>City Manager Department Total:</b>			<b>\$4,715.32</b>
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	001-2023-514.49-50	141.25
MISC TRAVEL	PERKINS-PAYROLL 101 TRAIN	001-2023-514.43-10	479.00
OLYMPIC STATIONERS INC	OFFICE SUPPLIES, GENERAL	001-2023-514.31-01	44.60
	OFFICE SUPPLIES, GENERAL	001-2023-514.31-01	14.99
PACIFIC OFFICE EQUIPMENT INC	COMPUTER ACCESSORIES&SUPP	001-2023-514.31-01	204.66
PORT ANGELES CITY TREASURER	Bank fee - R Anderson	001-2023-514.49-90	10.00
	Bank fee - L Leonard	001-2023-514.49-90	10.00
	Bank fee - T Morse	001-2023-514.49-90	10.00
<b>Accounting Division Total:</b>			<b>\$914.50</b>
ELAVON, INC-WIRE	3rd Party Cr Card Fees	001-2025-514.41-50	9,166.91
EQUIFAX	FINANCIAL SERVICES	001-2025-514.41-50	166.56
PORT ANGELES CITY TREASURER	Public Ceremony for Steve	001-2025-514.31-01	63.78
<b>Customer Service Division Total:</b>			<b>\$9,397.25</b>
NEOPOST MAILFINANCE INC.	RENTAL/LEASE EQUIPMENT	001-2080-514.45-30	1,117.57
PACIFIC OFFICE EQUIPMENT INC	PAPER (OFFICE,PRINT SHOP)	001-2080-514.31-01	56.99
<b>Reprographics Division Total:</b>			<b>\$1,174.56</b>
<b>Finance Department Total:</b>			<b>\$11,486.31</b>
PACIFIC OFFICE EQUIPMENT INC	SUPPLIES	001-4010-558.31-01	73.92
PENINSULA AWARDS & TROPHIES	MISCELLANEOUS SERVICES	001-4010-558.31-01	12.68
<b>Planning Division Total:</b>			<b>\$86.60</b>
BAILEY SIGNS & GRAPHICS	MISCELLANEOUS SERVICES	001-4020-524.31-01	293.22
CLALLAM CNTY SHERIFF'S DEPT	CLLM CNTY - CONDEMN 4017	001-4020-524.41-50	75.00
MISC ONE-TIME VENDORS	CONDEMN PROCESS: 4017 FAI	001-4020-524.41-50	100.00
<b>Building Division Total:</b>			<b>\$468.22</b>
SOHO HIBACHI STEAKHOUSE	MISC PROFESSIONAL SERVICE	001-4071-558.49-91	11,000.00
<b>Economic Development Division Total:</b>			<b>\$11,000.00</b>
<b>Community Development Department Total:</b>			<b>\$11,554.82</b>
CENTURYLINK-QWEST	03-20 A/C 206Z200017790B	001-5010-521.42-10	199.36
	03-23 A/C 206T031979835B	001-5010-521.42-10	64.81
	03-23 A/C 206T411918873B	001-5010-521.42-10	57.57
CLALLAM CNTY SHERIFF'S DEPT	EQUIP MAINT & REPAIR SERV	001-5010-521.42-13	24,000.00
GALLS	POLICE EQUIPMENT & SUPPLY	001-5010-521.35-01	(434.38)
	POLICE EQUIPMENT & SUPPLY	001-5010-521.35-01	433.28





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Vendor	Description	Account Number	Amount
GALLS	POLICE EQUIPMENT & SUPPLY	001-5010-521.31-11	93.37
OLYMPIC STATIONERS INC	OFFICE SUPPLIES, GENERAL	001-5010-521.31-01	20.19
VERIZON WIRELESS	03-15 A/C 842160242-00001	001-5010-521.42-10	81.96
VIVID LEARNING SYSTEMS-WA	LIBRARY SERVICES(EXCL 908	001-5010-521.49-01	1,650.00
<b>Police Administration Division Total:</b>			<b>\$26,166.16</b>
MISC TRAVEL	NET NANNY 11, WSP TASK FO	001-5021-521.43-10	166.50
	OPERATION NET NANNY 11	001-5021-521.43-10	166.50
	WSP JOINT TASK FORCE OP (	001-5021-521.43-10	166.50
	FAIRBANKS-WSPCA SPRING K9	001-5021-521.43-10	516.81
PACIFIC OFFICE EQUIPMENT INC	ELECTRONIC COMPONENTS	001-5021-521.48-10	636.40
VERIZON WIRELESS	03-15 A/C 842160242-00001	001-5021-521.42-10	191.62
VIVID LEARNING SYSTEMS-WA	LIBRARY SERVICES(EXCL 908	001-5021-521.43-10	100.00
<b>Investigation Division Total:</b>			<b>\$1,944.33</b>
CURTIS & SONS INC, L N	POLICE EQUIPMENT & SUPPLY	001-5022-521.31-11	231.71
GALLS	SHOES AND BOOTS	001-5022-521.31-11	92.27
LINCOLN STREET STATION	EXTERNAL LABOR	001-5022-521.42-10	11.72
	EXTERNAL LABOR	001-5022-521.42-10	32.90
MISC TRAVEL	NW LEADERSHIP SEMINAR-POR	001-5022-521.43-10	59.19
	MILLER-WSPCA SPRING K9 CO	001-5022-521.43-10	516.81
	VANDUSEN-TRAVEL HOME FROM	001-5022-521.43-10	326.40
SYMBOLARTS, LLC	BADGES & OTHER ID EQUIP.	001-5022-521.31-11	282.62
VERIZON WIRELESS	03-15 A/C 842160242-00001	001-5022-521.42-10	601.26
VIVID LEARNING SYSTEMS-WA	LIBRARY SERVICES(EXCL 908	001-5022-521.43-10	478.47
WA STATE CRIMINAL JUSTICE	HUMAN SERVICES	001-5022-521.43-10	225.00
	HUMAN SERVICES	001-5022-521.43-10	350.00
<b>Patrol Division Total:</b>			<b>\$3,208.35</b>
MISC EMPLOYEE EXPENSE REIMBURSEMENT	UNIFORM PANTS	001-5029-521.20-80	73.99
	UNIFORM PANTS	001-5029-521.20-80	78.01
MISC TRAVEL	PR ACT ESSENTIALS PLUS TR	001-5029-521.43-10	146.48
	ROMAN-PRA ESSENTIALS PLUS	001-5029-521.43-10	24.00
PENINSULA AWARDS & TROPHIES	BADGES & OTHER ID EQUIP.	001-5029-521.31-01	16.30
SEW WHAT	MISCELLANEOUS SERVICES	001-5029-521.20-80	88.84
<b>Records Division Total:</b>			<b>\$427.62</b>
<b>Police Department Total:</b>			<b>\$31,746.46</b>
CENTURYLINK-QWEST	03-23 A/C 206T300778183B	001-6010-522.42-13	113.48



**City of Port Angeles**  
**City Council Expenditure Report**  
**Between Mar 24, 2018 and Apr 6, 2018**

Vendor	Description	Account Number	Amount
CLALLAM CNTY SHERIFF'S DEPT	RENTAL/LEASE EQUIPMENT	001-6010-522.42-13	828.00
OLYMPIC STATIONERS INC	SUPPLIES	001-6010-522.31-01	9.21
PORT ANGELES CITY TREASURER	Uniform allowance - K DeB	001-6010-522.20-80	7.38
	Uniform allowance - K DeB	001-6010-522.20-80	10.69
<b>Fire Administration Division Total:</b>			<b>\$968.76</b>
CASTLE BRANCH, INC	SECURITY,FIRE,SAFETY SERV	001-6020-522.41-50	193.50
FIRE CHIEF EQUIPMENT CO, INC	SUPPLIES	001-6020-522.31-02	22.31
GOOD TO GO!	HUMAN SERVICES	001-6020-522.43-10	7.00
NAPA AUTO PARTS	HOSES, ALL KINDS	001-6020-522.31-02	89.77
	SUPPLIES	001-6020-522.31-02	9.44
PETEK, THOMAS C PHD	HEALTH RELATED SERVICES	001-6020-522.41-50	900.00
SUNSET DO-IT BEST HARDWARE	FUEL,OIL,GREASE, & LUBES	001-6020-522.31-02	35.14
SWAIN'S GENERAL STORE INC	SUPPLIES	001-6020-522.20-80	10.86
	CLOTHING & APPAREL	001-6020-522.20-80	37.87
	SUPPLIES	001-6020-522.31-02	54.14
VERIZON WIRELESS	03-15 A/C 442043914-00001	001-6020-522.42-10	120.70
<b>Fire Suppression Division Total:</b>			<b>\$1,480.73</b>
SWAIN'S GENERAL STORE INC	SUPPLIES	001-6022-594.64-10	32.55
<b>Special Operations Division Total:</b>			<b>\$32.55</b>
FIREFIGHER'S BOOKSTORE	PAPER (OFFICE,PRINT SHOP)	001-6040-522.43-10	582.02
NATIONAL SAFETY COUNCIL	COMPUTERS,DP & WORD PROC.	001-6040-522.43-10	40.00
VERIZON WIRELESS	03-15 A/C 442043914-00001	001-6040-522.42-10	56.68
<b>Fire Training Division Total:</b>			<b>\$678.70</b>
OLYMPIC PARTY & CUSTODIAL SUPPLIES	SUPPLIES	001-6050-522.31-01	186.87
	SUPPLIES	001-6050-522.31-01	531.66
	SUPPLIES	001-6050-522.31-01	225.00
SWAIN'S GENERAL STORE INC	SUPPLIES	001-6050-522.31-20	35.66
	SUPPLIES	001-6050-522.31-01	13.26
THURMAN SUPPLY	SUPPLIES	001-6050-522.31-01	54.29
<b>Facilities Maintenance Division Total:</b>			<b>\$1,046.74</b>
GLOBALSTAR USA	COMMUNICATIONS/MEDIA SERV	001-6060-525.42-10	433.32
	SHIPPING AND HANDLING	001-6060-525.42-10	10.86
	03-16 A/C 1.50018853	001-6060-525.42-10	42.15
<b>Emergency Management Division Total:</b>			<b>\$486.33</b>
<b>Fire Department Total:</b>			<b>\$4,693.81</b>



**City of Port Angeles**  
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Vendor	Description	Account Number	Amount
FEDERAL EXPRESS CORP	SHIPPING	001-7010-532.42-10	29.01
MISC EMPLOYEE EXPENSE REIMBURSEMENT	SAFETY BOOTS REIMBURSEMEN	001-7010-532.31-01	195.65
SWAIN'S GENERAL STORE INC	FIRST AID & SAFETY EQUIP.	001-7010-532.31-01	141.04
<b>Public Works Admin. Division Total:</b>			<b>\$365.70</b>
<b>Public Works &amp; Utilities Department Total:</b>			<b>\$365.70</b>
COLUMBIA RURAL ELECTRIC ASSN, INC	SUPPLIES	001-8010-574.43-10	239.75
MISC TRAVEL	MOORE-AWC HEALTHY WORKSIT	001-8010-574.43-10	153.76
PENINSULA AWARDS & TROPHIES	SUPPLIES	001-8010-574.31-01	25.36
<b>Parks Administration Division Total:</b>			<b>\$418.87</b>
CENTURYLINK-QWEST	03-20 A/C 206T217227465B	001-8012-555.42-10	57.57
<b>Senior Center Division Total:</b>			<b>\$57.57</b>
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	001-8050-536.49-50	0.16
QUIRING MONUMENTS INC	SUPPLIES	001-8050-536.34-01	769.00
SWAIN'S GENERAL STORE INC	SUPPLIES	001-8050-536.31-20	69.41
<b>Ocean View Cemetery Division Total:</b>			<b>\$838.57</b>
ANGELES MILLWORK & LUMBER	SUPPLIES	001-8080-576.31-01	74.91
	SUPPLIES	001-8080-576.31-20	76.54
	SUPPLIES	001-8080-576.31-01	133.32
	SUPPLIES	001-8080-576.31-20	10.46
CASTLE BRANCH, INC	SUPPLIES	001-8080-576.49-90	129.00
FASTENAL INDUSTRIAL	SUPPLIES	001-8080-576.31-01	47.52
	SUPPLIES	001-8080-576.31-20	13.17
	SUPPLIES	001-8080-576.31-20	12.92
FERGUSON ENTERPRISES INC	SUPPLIES	001-8080-576.31-20	1,389.86
HEARTLINE	SUPPLIES	001-8080-576.31-01	59.68
KNIGHT FIRE PROTECTION INC	SUPPLIES	001-8080-576.31-20	306.25
	SUPPLIES	001-8080-576.31-20	306.25
	SUPPLIES	001-8080-576.48-10	174.52
	SUPPLIES	001-8080-576.48-10	185.36
	SUPPLIES	001-8080-576.48-10	196.20
LAWN EQUIPMENT SUPPLY	SUPPLIES	001-8080-576.31-01	1,057.08
PACIFIC GOLF & TURF	SUPPLIES	001-8080-576.31-01	290.58
PORT ANGELES POWER EQUIPMENT	SUPPLIES	001-8080-576.31-01	186.25



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Vendor	Description	Account Number	Amount
QUIRING MONUMENTS INC	SUPPLIES	001-8080-576.49-90	175.00
SUNSET DO-IT BEST HARDWARE	SUPPLIES	001-8080-576.31-20	10.73
	SUPPLIES	001-8080-576.45-30	22.81
	SUPPLIES	001-8080-576.31-01	10.05
SWAIN'S GENERAL STORE INC	SUPPLIES	001-8080-576.31-20	18.98
	SUPPLIES	001-8080-576.31-20	21.55
	SUPPLIES	001-8080-576.31-40	41.20
<b>Parks Facilities Division Total:</b>			<b>\$4,950.19</b>
<b>Parks &amp; Recreation Department Total:</b>			<b>\$6,265.20</b>
SUNSET DO-IT BEST HARDWARE	SUPPLIES	001-8112-555.31-20	37.10
<b>Senior Center Facilities Division Total:</b>			<b>\$37.10</b>
ANGELES MILLWORK & LUMBER	SUPPLIES	001-8131-518.31-20	28.21
	SUPPLIES	001-8131-518.31-20	29.95
	SUPPLIES	001-8131-518.31-20	55.27
CED/CONSOLIDATED ELEC DIST	SUPPLIES	001-8131-518.31-20	42.01
	SUPPLIES	001-8131-518.31-20	298.65
CLALLAM CNTY TREASURER	SUPPLIES	001-8131-518.48-10	29.31
DAVE'S HEATING & COOLING SVC	SUPPLIES	001-8131-518.31-20	21.72
MATHEWS GLASS CO INC	SUPPLIES	001-8131-518.48-10	992.00
NAPA AUTO PARTS	SUPPLIES	001-8131-518.31-20	14.66
	SUPPLIES	001-8131-518.31-20	6.28
SUNSET DO-IT BEST HARDWARE	SUPPLIES	001-8131-518.31-20	7.60
SUPPLYWORKS	SUPPLIES	001-8131-518.31-01	1,399.35
THURMAN SUPPLY	SUPPLIES	001-8131-518.31-20	46.68
	SUPPLIES	001-8131-518.31-20	49.80
<b>Central Svcs Facilities Division Total:</b>			<b>\$3,021.49</b>
ASM SIGNS	SUPPLIES	001-8155-575.41-50	955.68
<b>Facility Rentals Division Total:</b>			<b>\$955.68</b>
<b>Facilities Maintenance Department Total:</b>			<b>\$4,014.27</b>
BILL'S PLUMBING & HEATING INC	RENTAL/LEASE EQUIPMENT	001-8221-574.41-50	190.00
<b>Sports Programs Division Total:</b>			<b>\$190.00</b>
<b>Recreation Activities Department Total:</b>			<b>\$190.00</b>
<b>General Fund Fund Total:</b>			<b>\$79,255.03</b>
OLYMPIC PENINSULA VISITOR BUREAU	COMMUNICATIONS/MEDIA SERV	101-1430-557.41-50	7,103.10



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Vendor	Description	Account Number	Amount
PORT ANGELES CHAMBER OF COMM	MISC PROFESSIONAL SERVICE	101-1430-557.41-50	7,026.13
VERTIGO MARKETING	MISC PROFESSIONAL SERVICE	101-1430-557.41-50	7,582.61
<b>Lodging Excise Tax Division Total:</b>			<b>\$21,711.84</b>
<b>Lodging Excise Tax Department Total:</b>			<b>\$21,711.84</b>
<b>Lodging Excise Tax Fund Total:</b>			<b>\$21,711.84</b>
ANGELES MILLWORK & LUMBER	HARDWARE,AND ALLIED ITEMS	102-7230-542.31-20	39.95
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	102-7230-542.49-50	25.59
FASTENAL INDUSTRIAL	HAND TOOLS ,POW&NON POWER	102-7230-542.31-25	247.33
IMSA-INTNL MUNICIPAL SGNL ASSC	MEMBERSHIPS	102-7230-542.49-01	170.00
LINCOLN STREET STATION	SHIPPING	102-7230-542.42-10	11.72
MISC TRAVEL	WHEATLEY-BUILDING SUPERVI	102-7230-542.43-10	34.50
PATRIOT DIAMOND INC	HAND TOOLS ,POW&NON POWER	102-7230-542.31-01	750.07
PUD #1 OF CLALLAM COUNTY	MISC PROFESSIONAL SERVICE	102-7230-542.47-10	17.36
SUMMIT SAFETY SHOES, LLC	SHOES AND BOOTS	102-7230-542.31-01	200.49
SUNSET DO-IT BEST HARDWARE	PIPE FITTINGS	102-7230-542.31-20	4.88
	PIPE FITTINGS	102-7230-542.31-20	36.79
	HARDWARE,AND ALLIED ITEMS	102-7230-542.31-20	41.02
	PIPE FITTINGS	102-7230-542.31-20	12.07
	HARDWARE,AND ALLIED ITEMS	102-7230-542.31-20	5.65
SWAIN'S GENERAL STORE INC	AUTO & TRUCK MAINT. ITEMS	102-7230-542.31-01	30.94
	HOSES, ALL KINDS	102-7230-542.31-20	18.91
	HOSES, ALL KINDS	102-7230-542.35-01	97.67
TRAFFIC SAFETY SUPPLY CO	MARKERS, PLAQUES,SIGNS	102-7230-542.31-25	481.20
	MARKERS, PLAQUES,SIGNS	102-7230-542.31-25	3,345.80
<b>Street Division Total:</b>			<b>\$5,571.94</b>
<b>Public Works-Street Department Total:</b>			<b>\$5,571.94</b>
<b>Street Fund Total:</b>			<b>\$5,571.94</b>
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	107-0000-237.00-00	46.20
<b>Division Total:</b>			<b>\$46.20</b>
<b>Department Total:</b>			<b>\$46.20</b>
BAILEY SIGNS & GRAPHICS	MISCELLANEOUS SERVICES	107-5160-528.31-01	48.92
<b>Pencom Division Total:</b>			<b>\$48.92</b>
<b>Pencom Department Total:</b>			<b>\$48.92</b>



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Vendor	Description	Account Number	Amount
<b>Pencom Fund Total:</b>			<b>\$95.12</b>
FEDERAL EXPRESS CORP	SHIPPING	310-7930-595.65-10	8.29
ZENOVIC & ASSOCIATES	CONSULTING SERVICES	310-7930-595.65-10	6,028.86
<b>GF-Street Projects Division Total:</b>			<b>\$6,037.15</b>
<b>Capital Projects-Pub Wks Department Total:</b>			<b>\$6,037.15</b>
<b>Capital Improvement Fund Total:</b>			<b>\$6,037.15</b>
SARGENT ENGINEERING, INC	CONSULTING SERVICES	312-7930-595.65-10	9,927.66
SOUND PUBLISHING INC	COMMUNICATIONS/MEDIA SERV	312-7930-595.65-10	227.52
WENGLER SURVEYING & MAPPING	ENGINEERING SERVICES	312-7930-595.41-50	4,855.00
	ENGINEERING SERVICES	312-7930-595.41-50	6,767.50
<b>GF-Street Projects Division Total:</b>			<b>\$21,777.68</b>
<b>Capital Projects-Pub Wks Department Total:</b>			<b>\$21,777.68</b>
<b>Transportation Benefit Fund Total:</b>			<b>\$21,777.68</b>
ANIXTER, INC	ELECTRICAL EQUIP & SUPPLY	401-0000-141.41-00	940.26
CARLSON SALES METERING SOLUTIONS	ELECTRICAL EQUIP & SUPPLY	401-0000-141.41-00	3,246.80
GENERAL PACIFIC INC	ELECTRICAL EQUIP & SUPPLY	401-0000-141.44-00	59,801.30
MISC UTILITY DEPOSIT REFUNDS	OVERPAYMENT-1505 W 5TH ST	401-0000-122.10-99	0.80
	FINAL BILL REFUND	401-0000-122.10-99	50.84
	FINAL BILL REFUND	401-0000-122.10-99	146.96
	CUSTOMER REFUND-MURRAY, J	401-0000-122.10-99	398.78
	FINAL BILL REFUND	401-0000-122.10-99	3.72
	FINAL BILL REFUND	401-0000-122.10-99	8.65
	FINAL BILL REFUND	401-0000-122.10-99	27.78
	FINAL BILL REFUND	401-0000-122.10-99	31.43
	FINAL BILL REFUND	401-0000-122.10-99	35.32
	FINAL BILL REFUND	401-0000-122.10-99	60.94
	FINAL BILL REFUND	401-0000-122.10-99	78.21
	FINAL BILL REFUND	401-0000-122.10-99	79.33
	FINAL BILL REFUND	401-0000-122.10-99	123.16
	FINAL BILL REFUND	401-0000-122.10-99	177.31
	FINAL BILL REFUND	401-0000-122.10-99	180.25
<b>Division Total:</b>			<b>\$65,391.84</b>
<b>Department Total:</b>			<b>\$65,391.84</b>
AMAZON CAPITAL SERVICES	SUPPLIES	401-7111-533.31-60	33.65



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Vendor	Description	Account Number	Amount
MISC TRAVEL	SHERE-THE TRUTH ABOUT CIR	401-7111-533.43-10	13.10
<b>Engineering-Electric Division Total:</b>			<b>\$46.75</b>
EES CONSULTING INC	MISC PROFESSIONAL SERVICE	401-7120-533.49-01	657.64
PORT ANGELES CITY TREASURER	Seattle Trip - T Reed-Jen	401-7120-533.43-10	13.10
<b>Power Systems Division Total:</b>			<b>\$670.74</b>
ANGELES MILLWORK & LUMBER	FASTENERS, FASTENING DEVS	401-7180-533.34-02	31.06
	LUMBER& RELATED PRODUCTS	401-7180-533.34-02	339.61
CENTURYLINK-QWEST	03-14 A/C 3604574717777B	401-7180-533.42-10	135.74
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	401-7180-533.49-50	99,127.58
DIRECTV	COMMUNICATIONS/MEDIA SERV	401-7180-533.42-10	87.24
FEDERAL EXPRESS CORP	SHIPPING	401-7180-533.42-10	6.79
	SHIPPING	401-7180-533.42-10	5.04
IMSA-INTNL MUNICIPAL SGNL ASSC	MEMBERSHIPS	401-7180-533.49-01	170.00
MATCO TOOLS	ELECTRICAL EQUIP & SUPPLY	401-7180-533.31-01	53.22
	TESTING&CALIBRATION SERVI	401-7180-533.48-10	114.35
MISC EMPLOYEE EXPENSE REIMBURSEMENT	COFFEE FOR TRAINING	401-7180-533.31-01	51.97
	DONUTS FOR TRAINING	401-7180-533.31-01	43.59
	PENCILS FOR TRAINING	401-7180-533.31-01	13.00
	MILEAGE REIMBURSEMENT	401-7180-533.31-01	12.00
MISC TRAVEL	NAVIGATING THE PERFORMANC	401-7180-533.43-10	212.60
	NAVIGATING THE PERFORMANC	401-7180-533.43-10	(212.60)
N&L LINE EQUIPMENT, INC	ELECTRICAL EQUIP & SUPPLY	401-7180-533.35-01	257.93
	TESTING&CALIBRATION SERVI	401-7180-533.48-10	176.47
OLYMPIC LAUNDRY & DRY CLEANERS	LAUNDRY/DRY CLEANING SERV	401-7180-533.41-50	98.53
OLYMPIC PARTY & CUSTODIAL SUPPLIES	JANITORIAL SUPPLIES	401-7180-533.31-01	62.20
OLYMPIC STATIONERS INC	OFFICE SUPPLIES, GENERAL	401-7180-533.31-01	54.08
PACIFIC OFFICE EQUIPMENT INC	OFFICE SUPPLIES, GENERAL	401-7180-533.31-01	430.09
	OFFICE SUPPLIES, GENERAL	401-7180-533.31-01	28.25
	OFFICE SUPPLIES, GENERAL	401-7180-533.31-01	(24.83)
	OFFICE SUPPLY,INKS,LEADS	401-7180-533.31-01	12.07
PLATT ELECTRIC SUPPLY INC	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	19.59
PORT ANGELES POWER EQUIPMENT	TESTING&CALIBRATION SERVI	401-7180-533.48-10	228.07





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Vendor	Description	Account Number	Amount
PORT OF PORT ANGELES	Lease Fees	401-7180-533.45-30	4,100.00
SUNSET DO-IT BEST HARDWARE	FASTENERS, FASTENING DEVS	401-7180-533.34-02	7.56
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.31-01	10.74
SWAIN'S GENERAL STORE INC	ELECTRICAL EQUIP & SUPPLY	401-7180-533.31-01	10.79
THURMAN SUPPLY	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	280.19
TYNDALE COMPANY	FIRE PROTECTION EQUIP/SUP	401-7180-533.31-01	144.98
	FIRE PROTECTION EQUIP/SUP	401-7180-533.31-01	108.16
	FIRE PROTECTION EQUIP/SUP	401-7180-533.31-01	(42.90)
	FIRE PROTECTION EQUIP/SUP	401-7180-533.31-01	(159.98)
UTILITIES UNDERGROUND LOC CTR	MISCELLANEOUS SERVICES	401-7180-533.49-90	24.64
<b>Electric Operations Division Total:</b>			<b>\$106,017.82</b>
<b>Public Works-Electric Department Total:</b>			<b>\$106,735.31</b>
<b>Electric Utility Fund Total:</b>			<b>\$172,127.15</b>
CORE & MAIN LP	PIPE FITTINGS	402-0000-141.40-00	3,709.96
	PLUMBING EQUIP FIXT,SUPP	402-0000-141.40-00	1,901.48
H.B. JAEGER COMPANY, LLC	PLUMBING EQUIP FIXT,SUPP	402-0000-141.40-00	2,343.31
MIOX CORPORATION	WATER SEWAGE TREATMENT EQ	402-0000-237.00-00	(2,074.76)
<b>Division Total:</b>			<b>\$5,879.99</b>
<b>Department Total:</b>			<b>\$5,879.99</b>
ALL WEATHER HEATING & COOLING	BUILDING MAINT&REPAIR SER	402-7380-534.48-10	2,061.77
CASCADE COLUMBIA DISTRIBUTION, INC	WATER&SEWER TREATING CHEM	402-7380-534.31-05	800.51
CENTURYLINK-QWEST	03-23 A/C 206T411255315B	402-7380-534.42-10	64.69
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	402-7380-534.49-50	21,386.67
DRY CREEK WATER ASSN, INC	MISC PROFESSIONAL SERVICE	402-7380-534.33-10	498.63
	MISC PROFESSIONAL SERVICE	402-7380-534.33-10	897.07
FAMILY SHOE STORE	SHOES AND BOOTS	402-7380-534.31-01	250.00
FASTENAL INDUSTRIAL	PAINTS,COATINGS,WALLPAPER	402-7380-534.31-01	10.73
	HARDWARE,AND ALLIED ITEMS	402-7380-534.31-01	153.41
FEDERAL EXPRESS CORP	SHIPPING	402-7380-534.42-10	31.66
GREEN RIVER COMMUNITY COLLEGE	EDUCATIONAL SERVICES	402-7380-534.43-10	180.00
	EDUCATIONAL SERVICES	402-7380-534.43-10	400.00
	EDUCATIONAL SERVICES	402-7380-534.43-10	475.00
	EDUCATIONAL SERVICES	402-7380-534.43-10	680.00





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Vendor	Description	Account Number	Amount
JJC RESOURCES, LLC	ROAD/HWY MAT NONASPHALTIC	402-7380-534.31-20	866.12
MIOX CORPORATION	WATER SEWAGE TREATMENT EQ	402-7380-594.64-10	25,922.48
MISC TRAVEL	HART-BUILDING SUPERVISORY	402-7380-534.43-10	34.50
PATRIOT DIAMOND INC	HAND TOOLS ,POW&NON POWER	402-7380-534.31-01	750.07
PORT ANGELES CITY TREASURER	Window Blind - M Hale	402-7380-534.31-01	16.02
PUD #1 OF CLALLAM COUNTY	MISC PROFESSIONAL SERVICE	402-7380-534.47-10	164.84
SPECTRA LABORATORIES-KITSAP	TESTING&CALIBRATION SERVI	402-7380-534.41-50	215.00
	TESTING&CALIBRATION SERVI	402-7380-534.41-50	215.00
SUNSET DO-IT BEST HARDWARE	PLUMBING EQUIP FIXT,SUPP	402-7380-534.31-20	117.27
	FASTENERS, FASTENING DEVS	402-7380-534.31-01	11.08
SWAIN'S GENERAL STORE INC	LUMBER& RELATED PRODUCTS	402-7380-534.31-01	223.97
	FIRST AID & SAFETY EQUIP.	402-7380-534.31-01	43.16
	SHOES AND BOOTS	402-7380-534.31-01	200.77
TYCO INTEGRATED SECURITY	SECURITY,FIRE,SAFETY SERV	402-7380-534.41-50	889.35
	SECURITY,FIRE,SAFETY SERV	402-7380-534.41-50	1,595.05
UTILITIES UNDERGROUND LOC CTR	MISCELLANEOUS SERVICES	402-7380-534.49-90	24.64
<b>Water Division Total:</b>			<b>\$59,179.46</b>
<b>Public Works-Water Department Total:</b>			<b>\$59,179.46</b>
<b>Water Utility Fund Total:</b>			<b>\$65,059.45</b>
PATRIOT DIAMOND INC	HAND TOOLS ,POW&NON POWER	403-0000-237.00-00	(178.20)
<b>Division Total:</b>			<b>(\$178.20)</b>
<b>Department Total:</b>			<b>(\$178.20)</b>
ANGELES MILLWORK & LUMBER	ROAD/HWY MAT NONASPHALTIC	403-7480-535.31-20	1,257.88
	MATERIAL HNDLING&STOR EQP	403-7480-535.31-20	(16.84)
CAPTAIN T'S	CLOTHING & APPAREL	403-7480-535.31-01	115.68
CENTURYLINK-QWEST	03-14 A/C 3604574859247B	403-7480-535.42-10	100.07
	03-14 A/C 3604575170121B	403-7480-535.42-10	104.93
	03-14 A/C 3604576315689B	403-7480-535.42-10	200.44
	03-16 A/C 206T329544912B	403-7480-535.42-10	54.45
	03-16 A/C 206T355585090B	403-7480-535.42-10	54.45
CUES	WATER SEWAGE TREATMENT EQ	403-7480-535.35-01	315.94
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	403-7480-535.49-50	15,986.67
EDGE ANALYTICAL	MISC PROFESSIONAL SERVICE	403-7480-535.41-50	114.00
FASTENAL INDUSTRIAL	FASTENERS, FASTENING DEVS	403-7480-535.31-20	55.02



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Vendor	Description	Account Number	Amount
FASTENAL INDUSTRIAL	HARDWARE,AND ALLIED ITEMS	403-7480-535.31-01	93.11
	FASTENERS, FASTENING DEVS	403-7480-535.31-20	4.58
	HARDWARE,AND ALLIED ITEMS	403-7480-535.31-01	53.02
FEDERAL EXPRESS CORP	SHIPPING	403-7480-535.42-10	24.01
	SHIPPING	403-7480-535.42-10	47.17
	SHIPPING	403-7480-535.42-10	21.87
	SHIPPING	403-7480-535.42-10	154.72
FERGUSON ENTERPRISES INC	PIPE FITTINGS	403-7480-535.31-20	631.55
GOBLE SAMPSON ASSOCIATES	WATER SEWAGE TREATMENT EQ	403-7480-535.31-20	791.32
GRAINGER	HAND TOOLS ,POW&NON POWER	403-7480-535.31-20	777.87
H.B. JAEGER COMPANY, LLC	PIPE FITTINGS	403-7480-535.48-10	1.36
	PUMPS & ACCESSORIES	403-7480-535.48-10	1,016.63
HEARTLINE	ROAD/HWY MAT NONASPHALTIC	403-7480-535.31-20	17.92
KUBWATER RESOURCES, INC.	WATER&SEWER TREATING CHEM	403-7480-535.31-05	3,461.07
MACDONALD MILLER SOLUTIONS, INC	EQUIPMENT MAINTENANCE,REC	403-7480-535.48-10	2,022.12
MASCO PETROLEUM, INC	FUEL,OIL,GREASE, & LUBES	403-7480-535.32-11	1,479.92
	FUEL,OIL,GREASE, & LUBES	403-7480-535.32-11	1,742.55
	FUEL,OIL,GREASE, & LUBES	403-7480-535.32-11	1,668.19
MISC TRAVEL	BURKE-BUILDING SUPERVISOR	403-7480-535.43-10	34.50
PATRIOT DIAMOND INC	HAND TOOLS ,POW&NON POWER	403-7480-535.31-01	750.06
PORT ANGELES CITY TREASURER	Public Works supplies - M	403-7480-535.31-01	20.58
PUD #1 OF CLALLAM COUNTY	MISC PROFESSIONAL SERVICE	403-7480-535.47-10	321.03
	MISC PROFESSIONAL SERVICE	403-7480-535.47-10	583.11
STONEWAY ELECTRIC SUPPLY, CO	ELECTRICAL EQUIP & SUPPLY	403-7480-535.31-20	503.85
SUNSET DO-IT BEST HARDWARE	SUPPLIES	403-7480-535.31-20	74.75
	HAND TOOLS ,POW&NON POWER	403-7480-535.35-01	368.56
	PIPE FITTINGS	403-7480-535.31-20	54.48
	HARDWARE,AND ALLIED ITEMS	403-7480-535.31-20	85.56
SWAIN'S GENERAL STORE INC	FOODS: PERISHABLE	403-7480-535.31-01	42.61
	HARDWARE,AND ALLIED ITEMS	403-7480-535.31-01	33.88
	SUPPLIES	403-7480-535.31-01	27.91
	CLOTHING & APPAREL	403-7480-535.31-01	57.56
	JANITORIAL SUPPLIES	403-7480-535.31-01	93.90
TECHNICAL SYSTEMS, INC	ENGINEERING SERVICES	403-7480-535.48-02	1,221.75



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Vendor	Description	Account Number	Amount
TECHNICAL SYSTEMS, INC	ENGINEERING SERVICES	403-7480-535.48-02	1,466.10
TYCO INTEGRATED SECURITY	SECURITY,FIRE,SAFETY SERV	403-7480-535.41-50	1,350.00
	SECURITY,FIRE,SAFETY SERV	403-7480-535.41-50	222.34
	SECURITY,FIRE,SAFETY SERV	403-7480-535.41-50	205.76
USA BLUEBOOK	JANITORIAL SUPPLIES	403-7480-535.31-01	392.37
UTILITIES UNDERGROUND LOC CTR	MISCELLANEOUS SERVICES	403-7480-535.49-90	24.64
<b>Wastewater Division Total:</b>			<b>\$40,286.97</b>
<b>Public Works-WW/Stormwtr Department Total:</b>			<b>\$40,286.97</b>
<b>Wastewater Utility Fund Total:</b>			<b>\$40,108.77</b>
A/R MISCELLANEOUS REFUNDS	OVRPMT TR STATION FEES	404-0000-213.10-90	63.96
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	404-0000-237.00-00	47.10
	Excise Tax Returns-Feb	404-0000-237.10-00	78.88
<b>Division Total:</b>			<b>\$189.94</b>
<b>Department Total:</b>			<b>\$189.94</b>
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	404-7538-537.49-50	17,986.68
FEDERAL EXPRESS CORP	SHIPPING	404-7538-537.42-10	9.30
MISC EMPLOYEE EXPENSE REIMBURSEMENT	DRIVING ABSTRACT REIMB -	404-7538-537.49-90	13.00
	MILEAGE REIMBURSEMENT	404-7538-537.31-01	52.21
	MILEAGE REIMBURSEMENT	404-7538-537.31-01	95.37
MISC ONE-TIME VENDORS	COMPOST LOCAL PAGES AD 20	404-7538-537.44-10	252.00
PORT ANGELES CITY TREASURER	Transfer Station supplies	404-7538-537.31-01	17.98
RADIO PACIFIC INC (KONP)	COMMUNICATIONS/MEDIA SERV	404-7538-537.44-10	45.00
SOILTEST FARM CONSULTANTS	TESTING&CALIBRATION SERVI	404-7538-537.41-50	280.00
SWAIN'S GENERAL STORE INC	SPORTING & ATHLETIC EQUIP	404-7538-537.43-10	50.00
UNITEC CORPORATION	COMPUTER SOFTWARE FOR MIC	404-7538-537.48-02	2,710.00
<b>SW - Transfer Station Division Total:</b>			<b>\$21,511.54</b>
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	404-7580-537.49-50	15,798.79
FEDERAL EXPRESS CORP	SHIPPING	404-7580-537.42-10	44.22
	SHIPPING	404-7580-537.42-10	20.81
	SHIPPING	404-7580-537.42-10	22.44
	SHIPPING	404-7580-537.42-10	32.39
SWAIN'S GENERAL STORE INC	SUPPLIES	404-7580-537.31-01	111.62
<b>Solid Waste-Collections Division Total:</b>			<b>\$16,030.27</b>
ASPECT CONSULTING, LLC	CONSULTING SERVICES	404-7585-537.41-50	8,047.88



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Vendor	Description	Account Number	Amount
BAXTER AUTO PARTS #15	SUPPLIES	404-7585-537.31-20	27.35
	ELECTRICAL EQUIP & SUPPLY	404-7585-537.31-20	31.82
FOWLER COMPANY, H D	SUPPLIES	404-7585-537.31-20	4,433.59
<b>Solid Waste-Landfill Division Total:</b>			<b>\$12,540.64</b>
<b>Public Works-Solid Waste Department Total:</b>			<b>\$50,082.45</b>
<b>Solid Waste Utility Fund Total:</b>			<b>\$50,272.39</b>
ANGELES MILLWORK & LUMBER	LUMBER& RELATED PRODUCTS	406-7412-538.31-20	284.50
	LUMBER& RELATED PRODUCTS	406-7412-538.31-20	385.00
	LUMBER& RELATED PRODUCTS	406-7412-538.31-20	43.97
	HARDWARE,AND ALLIED ITEMS	406-7412-538.31-20	16.96
	FASTENERS, FASTENING DEVS	406-7412-538.31-20	14.94
CLALLAM CNTY ROAD DEPT	TESTING&CALIBRATION SERVI	406-7412-538.41-50	127.87
FEDERAL EXPRESS CORP	SHIPPING	406-7412-538.42-10	1.90
	SHIPPING	406-7412-538.42-10	7.87
SUNSET DO-IT BEST HARDWARE	FERTILIZERS & SOIL CONDTN	406-7412-538.31-01	14.65
SWAIN'S GENERAL STORE INC	HARDWARE,AND ALLIED ITEMS	406-7412-538.35-01	40.97
UTILITIES UNDERGROUND LOC CTR	MISCELLANEOUS SERVICES	406-7412-538.49-90	24.64
<b>Stormwater Division Total:</b>			<b>\$963.27</b>
<b>Public Works-WW/Stormwtr Department Total:</b>			<b>\$963.27</b>
<b>Stormwater Utility Fund Total:</b>			<b>\$963.27</b>
A/R MISCELLANEOUS REFUNDS	MBR #05955463411	409-0000-213.10-90	75.51
	OVRPMT MEDIC 1 FEES	409-0000-213.10-90	100.00
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	409-0000-237.00-00	94.68
<b>Division Total:</b>			<b>\$270.19</b>
<b>Department Total:</b>			<b>\$270.19</b>
CLALLAM CNTY EMS	Medic 1 Advisory	409-6025-526.41-50	720.00
REIFENSTAHL, PATRICIA	EQUIP MAINT & REPAIR SERV	409-6025-526.31-08	400.00
SWAIN'S GENERAL STORE INC	SUPPLIES	409-6025-526.20-80	28.24
	SUPPLIES	409-6025-526.20-80	43.37
SYSTEMS DESIGN WEST, LLC	CONSULTING SERVICES	409-6025-526.41-50	3,516.41
	CONSULTING SERVICES	409-6025-526.41-50	3,351.07
VERIZON WIRELESS	03-15 A/C 442043914-00001	409-6025-526.42-10	549.00
<b>Medic I Division Total:</b>			<b>\$8,608.09</b>
<b>Fire Department Total:</b>			<b>\$8,608.09</b>



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Vendor	Description	Account Number	Amount
<b>Medic I Utility Fund Total:</b>			<b>\$8,878.28</b>
ALPHA BUILDER CORPORATION	CITY REBATE	421-7121-533.49-86	35.27
	CITY REBATE	421-7121-533.49-86	1,288.00
ANGELES ELECTRIC INC	PW CONSTRUCTION & RELATED	421-7121-533.49-86	118.38
CLEARRESULT	CITY REBATE	421-7121-533.49-86	3,360.08
	CITY REBATE	421-7121-533.49-86	2,199.33
MISC CITY CONSERVATION REBATES	CITY REBATE	421-7121-533.49-86	1,200.00
MISC ONE-TIME VENDORS	LED DESK LAMP TEST FOR OF	421-7121-533.31-01	180.28
MISC TRAVEL	WATER HEAT CONF-PORTLAND,	421-7121-533.43-10	54.00
PORT ANGELES CITY TREASURER	Seattle Lighting Lab - B	421-7121-533.43-10	30.60
RADIO PACIFIC INC (KONP)	COMMUNICATIONS/MEDIA SERV	421-7121-533.44-10	625.00
<b>Conservation Division Total:</b>			<b>\$9,090.94</b>
<b>Public Works-Electric Department Total:</b>			<b>\$9,090.94</b>
<b>Conservation Fund Total:</b>			<b>\$9,090.94</b>
2 GRADE, LLC	CONSTRUCTION SERVICES,GEN	452-7388-594.65-10	3,258.46
FEDERAL EXPRESS CORP	SHIPPING	452-7388-594.65-10	15.18
NORLAND CONSTRUCTION NW	CONSTRUCTION SERVICES,HEA	452-7388-594.65-10	171,487.22
<b>Water Projects Division Total:</b>			<b>\$174,760.86</b>
<b>Public Works-Water Department Total:</b>			<b>\$174,760.86</b>
<b>Water Utility CIP Fund Total:</b>			<b>\$174,760.86</b>
SOUND PUBLISHING INC	COMMUNICATIONS/MEDIA SERV	453-7488-594.65-10	208.56
<b>Wastewater Projects Division Total:</b>			<b>\$208.56</b>
<b>Public Works-WW/Stormwtr Department Total:</b>			<b>\$208.56</b>
<b>WasteWater Utility CIP Fund Total:</b>			<b>\$208.56</b>
AMAZON CAPITAL SERVICES	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	77.57
ASSOCIATED PETROLEUM PRODUCTS, INC	FUEL,OIL,GREASE, & LUBES	501-0000-141.20-00	5,087.27
	FUEL,OIL,GREASE, & LUBES	501-0000-141.20-00	5,519.46
BAXTER AUTO PARTS #15	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	111.36
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	14.18
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	156.23
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	33.82
	HOSES, ALL KINDS	501-0000-141.40-00	38.19
DON SMALL & SONS OIL DIST CO.	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	803.97
HEARTLINE	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	490.71



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Vendor	Description	Account Number	Amount
HEARTLINE	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	155.24
HUGHES FIRE EQUIPMENT INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	140.15
KAMAN INDUSTRIAL TECHNOLOGIES	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	65.12
LACAL EQUIPMENT, INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	632.81
	AUTO & TRUCK MAINT. ITEMS	501-0000-237.00-00	(50.65)
MASCO PETROLEUM, INC	FUEL,OIL,GREASE, & LUBES	501-0000-141.20-00	793.10
MCMASTER-CARR SUPPLY CO	AUTO & TRUCK MAINT. ITEMS	501-0000-237.00-00	(6.53)
NAPA AUTO PARTS	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	235.31
	AUTO & TRUCK ACCESSORIES	501-0000-141.40-00	32.64
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	430.25
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	17.55
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	41.28
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	13.67
OWEN EQUIPMENT	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	38.93
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	58.12
PENINSULA LUBRICANTS	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	375.16
QUALITY 4X4 TRUCK SUPPLY	AUTO & TRUCK ACCESSORIES	501-0000-141.40-00	81.30
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	40.65
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	101.35
SIX ROBBLEES' INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	138.83
SUNSET DO-IT BEST HARDWARE	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	107.50
<b>Division Total:</b>			<b>\$15,774.54</b>
<b>Department Total:</b>			<b>\$15,774.54</b>
AMAZON CAPITAL SERVICES	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	40.63
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	55.82
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	34.11
	AUTO & TRUCK MAINT. ITEMS	501-7630-594.64-10	125.99
ANGELES COLLISION REPAIR	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	873.65
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	1,037.17
ARAMARK	LAUNDRY/DRY CLEANING SERV	501-7630-548.49-90	375.73
	LAUNDRY/DRY CLEANING SERV	501-7630-548.49-90	101.93
ASSOCIATED PETROLEUM PRODUCTS, INC	FUEL,OIL,GREASE, & LUBES	501-7630-548.32-13	98.83
	FUEL,OIL,GREASE, & LUBES	501-7630-548.32-13	137.47
BRIM TRACTOR COMPANY INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	186.65



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Vendor	Description	Account Number	Amount
CENTRAL WELDING SUPPLY	AUTO & TRUCK MAINT. ITEMS	501-7630-594.64-10	447.14
COPY CAT GRAPHICS	AUTO & TRUCK ACCESSORIES	501-7630-548.34-02	352.30
HUGHES FIRE EQUIPMENT INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	191.60
JIM BEKKEVAR SANDBLASTING	EXTERNAL LABOR SERVICES	501-7630-548.34-02	572.35
KIMBALL MIDWEST	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	88.17
LES SCHWAB TIRE CENTER	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	106.35
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	42.39
LINCOLN INDUSTRIAL CORP	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	141.80
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	19.57
MAACO AUTO PAINTING & BODYWORKS	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	310.97
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	1,670.83
MATCO TOOLS	AUTO & TRUCK MAINT. ITEMS	501-7630-548.35-01	307.40
MCMASTER-CARR SUPPLY CO	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	82.42
MISC TRAVEL	COBURN-BUILDING SUPERVISO	501-7630-548.43-10	34.50
MT PLEASANT AUTO BODY	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	698.31
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	637.39
MURRAY MOTORS INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	72.64
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	20.41
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	175.30
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	(38.01)
NAPA AUTO PARTS	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	17.03
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	105.65
OWEN EQUIPMENT	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	510.88
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	181.02
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	598.54
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	162.67
PORT ANGELES TIRE FACTORY	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.63
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.63
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.63
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	18.41
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.63
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.63
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.63





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Vendor	Description	Account Number	Amount
PORT ANGELES TIRE FACTORY	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.63
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.70
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	401.93
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	401.93
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	401.93
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.70
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.70
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.70
QUALITY 4X4 TRUCK SUPPLY	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	59.57
RAYMOND HANDLING CONCEPTS CORP	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	515.66
RICHMOND 2-WAY RADIO	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	21.14
RUDELL AUTO MALL	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	19.18
RUDY'S AUTOMOTIVE	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	56.39
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	252.49
SIX ROBBLEES' INC	AUTO & TRUCK ACCESSORIES	501-7630-594.64-10	320.11
	AUTO & TRUCK MAINT. ITEMS	501-7630-594.64-10	101.02
SOUND PUBLISHING INC	COMMUNICATIONS/MEDIA SERV	501-7630-548.44-10	102.70
STRAIT ALIGNMENT & BRAKE	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	309.35
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	234.52
SUNSET DO-IT BEST HARDWARE	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	27.49
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	3.70
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	5.85
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	32.24
	FUEL,OIL,GREASE, & LUBES	501-7630-548.34-02	8.89
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	13.90
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	3.00
SYSTEMS FOR PUBLIC SAFETY, INC	EXTERNAL LABOR SERVICES	501-7630-548.34-02	120.37
THURMAN SUPPLY	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	11.50
WESTERN PETERBILT INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	32.18
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	388.42
ZEE MEDICAL SERVICE CO	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	89.54
<b>Equipment Services Division Total:</b>			<b>\$15,414.85</b>
<b>Public Works-Equip Svcs Department Total:</b>			<b>\$15,414.85</b>





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Vendor	Description	Account Number	Amount
<b>Equipment Services Fund Total:</b>			<b>\$31,189.39</b>
DEPARTMENT OF REVENUE	Excise Tax Returns-Feb	502-0000-237.00-00	(225.39)
<b>Division Total:</b>			<b>(\$225.39)</b>
<b>Department Total:</b>			<b>(\$225.39)</b>
CANON USA, INC	OFFICE MACHINES & ACCESS	502-2081-518.45-31	108.86
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	117.06
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	125.08
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	139.12
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	162.52
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	180.88
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	180.88
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	182.18
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	196.19
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	196.19
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	196.19
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	227.06
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	245.42
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	276.15
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	293.28
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	311.52
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	396.17
	OFFICE MACHINES & ACCESS	502-2081-518.45-31	664.63
CENTURYLINK-QWEST	03-14 AC 3604570931558B	502-2081-518.42-10	48.88
	03-14 AC 3604570968343B	502-2081-518.42-10	100.40
	03-16 AC 206T359336570B	502-2081-518.42-10	489.24
	03-23 A/C 206T302306084B	502-2081-518.42-10	466.22
	03-23 A/C 206T310164584B	502-2081-518.42-10	489.24
	03-23 A/C 206T418577331B	502-2081-518.42-10	57.57
	03-23 A/C 79513296	502-2081-518.42-10	17.92
CONSOLIDATED TECH SERVICES	COMMUNICATIONS/MEDIA SERV	502-2081-518.42-10	477.32
FEDERAL EXPRESS CORP	SHIPPING	502-2081-518.31-02	4.09
NORTHPOINT CONSULTING INC	FW CHANGE - SECURELINK	502-2081-518.41-50	125.00
SUPERION, LLC	DATA PROC SERV & SOFTWARE	502-2081-518.43-15	1,840.34
VERIZON WIRELESS	03-22 A/C 571136182-00001	502-2081-518.42-10	452.73
	03-25 A/C 671402094-00001	502-2081-518.42-10	3,665.13



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Vendor	Description	Account Number	Amount
<b>Information Technologies Division Total:</b>			<b>\$12,433.46</b>
<b>Finance Department Total:</b>			<b>\$12,433.46</b>
<b>Information Technology Fund Total:</b>			<b>\$12,208.07</b>
AWC EMPLOYEE BENEFITS TRUST	L1 Med/Vis Premiums	503-1631-517.46-34	5,637.28
	Life Insurance	503-1631-517.46-32	1,706.36
	LTD	503-1631-517.46-31	4,719.94
	Med/Den/Vis Premiums	503-1631-517.46-30	200,577.63
HSA BANK	HSA Service Fee	503-1631-517.41-50	295.00
NW ADMIN TRANSFER ACCT	CONSULTING SERVICES	503-1631-517.46-33	85,923.20
	CONSULTING SERVICES	503-1631-517.46-34	5,763.60
REDACTED	Disability Board-March	503-1631-517.46-35	6.52
	Disability Board-March	503-1631-517.46-35	34.63
	Disability Board-March	503-1631-517.46-35	59.99
	Disability Board-March	503-1631-517.46-35	605.00
	Disability Board-March	503-1631-517.46-35	731.10
	Disability Board-March	503-1631-517.46-35	815.87
	Disability Board-March	503-1631-517.46-35	7,688.96
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	108.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	108.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	108.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	108.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	108.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	108.20
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	109.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	133.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	134.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	134.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	134.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	144.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	149.00
	REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	153.00
REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	376.00	
REIMBURSE MEDICARE-MARCH	503-1631-517.46-35	556.00	
<b>Other Insurance Programs Division Total:</b>			<b>\$317,369.28</b>



**City of Port Angeles  
City Council Expenditure Report  
Between Mar 24, 2018 and Apr 6, 2018**

Vendor	Description	Account Number	Amount
WASHINGTON HOSPITAL SVCS	CONSULTING SERVICES	503-1661-517.41-40	2,166.63
<b>Worker's Compensation Division Total:</b>			<b>\$2,166.63</b>
AGREEMENT DYNAMICS INC	PROFESSIONAL SERVICES	503-1671-517.41-50	6,747.50
LEVICK STRATEGIC COMMUNICATIONS, LP	CONSULTING SERVICES	503-1671-517.41-50	225.00
MULLEN COUGHLIN, LLC	CONSULTING SERVICES	503-1671-517.41-50	1,523.00
<b>Comp Liability Division Total:</b>			<b>\$8,495.50</b>
<b>Self Insurance Department Total:</b>			<b>\$328,031.41</b>
<b>Self-Insurance Fund Total:</b>			<b>\$328,031.41</b>
AWC EMPLOYEE BENEFITS TRUST	Retiree Premiums	602-6221-517.46-35	2,526.56
REDACTED	REIMBURSE MEDICARE-MARCH	602-6221-517.46-35	117.00
	REIMBURSE MEDICARE-MARCH	602-6221-517.46-35	123.00
	REIMBURSE MEDICARE-MARCH	602-6221-517.46-35	165.00
<b>Fireman's Pension Division Total:</b>			<b>\$2,931.56</b>
<b>Fireman's Pension Department Total:</b>			<b>\$2,931.56</b>
<b>Firemen's Pension Fund Total:</b>			<b>\$2,931.56</b>
AFLAC	PAYROLL SUMMARY	920-0000-231.53-11	192.31
	PAYROLL SUMMARY	920-0000-231.53-12	771.65
AWC EMPLOYEE BENEFITS TRUST	AWC SUPP LIFE APRIL 2018	920-0000-231.53-30	399.90
CHAPTER 13 TRUSTEE	Case #14-14948	920-0000-231.56-90	904.16
EMPOWER-P/R WIRE	PAYROLL SUMMARY	920-0000-231.52-20	22,391.11
FEDERAL PAYROLL TAX	P/R Tax	920-0000-231.50-10	20.46
	PAYROLL SUMMARY	920-0000-231.50-10	59,926.13
FICA/MEDICARE PAYROLL TAX	PAYROLL SUMMARY	920-0000-231.50-20	77,683.64
HSA BANK	Employee Contr to HSA	920-0000-231.52-40	3,510.14
ICMA-P/R WIRES	PAYROLL SUMMARY	920-0000-231.52-10	20,685.74
LEOFF	PAYROLL SUMMARY	920-0000-231.51-21	27,860.52
OREGON DEPT OF JUSTICE	PAYROLL CORRECTION	920-0000-231.56-20	92.30
PERS	PAYROLL SUMMARY	920-0000-231.51-10	1,161.96
	PAYROLL SUMMARY	920-0000-231.51-11	13,718.94
	PAYROLL SUMMARY	920-0000-231.51-12	75,733.63
UNITED WAY (PAYROLL)	PAYROLL SUMMARY	920-0000-231.56-10	409.00
<b>Division Total:</b>			<b>\$305,461.59</b>
<b>Department Total:</b>			<b>\$305,461.59</b>
<b>Payroll Clearing Fund Total:</b>			<b>\$305,461.59</b>



**City of Port Angeles**  
**City Council Expenditure Report**  
**Between Mar 24, 2018 and Apr 6, 2018**

Vendor	Description	Account Number	Amount
Total for Checks Dated	Between Mar 24, 2018 and Apr 6, 2018		\$1,335,740.45



**DATE:** April 17, 2018

**TO:** City Council

**FROM:** CRAIG FULTON, P.E, DIRECTOR OF PUBLIC WORKS & UTILITIES

**SUBJECT:** Vehicle Purchase – Replacement of Parks Department Pickup #1856

**Summary:**

Parks Department 3/4 ton Pickup #1856 has been extended beyond the set lifecycle and is recommended for replacement in 2018. The City advertised locally for a two wheel-drive 3/4 ton van and received 1 bid:

Ruddell Auto Mall: \$30,048.03 w/ tax included

**Funding**

- \$40,000.00, 2018 budget item 501-7630-594-6410 for Parks Department Pickup #1856 replacement.
- \$30,048.03 overall bid, including tax.
- \$9,951.97 for accessories, installed by City staff: dispatch radio, strobe light, City decals, shelving, and other basic accessories.
- \$40,000.00 total replacement cost.

Vehicle Cost with tax	30,048.03
<u>Accessories</u>	<u>9,951.97</u>
Total Cost	\$40,000.00

**Recommendation:**

1. Approve and authorize the City Manager to purchase a new Parks Department van using the bid by Ruddell Auto Mall of \$40,000.00, including tax and accessories.
2. Approve and authorize the City Manager to make minor modifications to the purchase contract if necessary.
3. Approve and authorize the City Manager to surplus vehicle #1856 upon addition of the new vehicle to the City fleet.

**Background/Analysis:**

The Parks Department pickup truck (3/4 ton Dodge) #1856 is 17 years old and has over 133,000 miles. It is necessary to replace the Parks Department pickup truck #1856, since it has reached the end of its useful service life.

In the past six years, the Parks Department has spent a total of \$14,906.30 on repair/maintenance costs. Repair costs are escalating due to the age, and mileage of the vehicle.

To properly meet the needs of the Parks Department, this truck is being replaced by a two-wheel drive, 3/4 ton van. The van configuration will provide a necessary, dry, secure area, for parts and tool storage.

**Funding Overview:**

Funding in the amount of \$40,000.00, line item 501-7630-594-6410, is included in the 2018 budget for the replacement of Parks Department 3/4 ton pickup #1856.



**DATE:** April 17, 2018

**TO:** City Council

**FROM:** CRAIG FULTON, P.E, DIRECTOR OF PUBLIC WORKS & UTILITIES

**SUBJECT:** Vehicle Purchase – Replacement of Parks Department Tractor #1884

**Summary:**

Parks Department Tractor#1884 is being recommended for replacement in 2018 due to increasing repair costs and usage hours/miles. The City received a quote from Jennings Equipment, through membership in the Washington State Purchasing Coop (WSPC), contract #Q10212 Lawn and Grounds Maintenance Equipment.

**Funding**

- \$45,000.00, 2018 budget item 501-7630-594-6410 for Parks Department Tractor #1884 replacement. This funding amount was approved at the March 20, 2018 City Council meeting when the Council approved 2018 Budget Amendment#1.
- \$43,042.50 overall bid, including tax.
- \$1,957.50 for accessories, installed by City staff; City decals, and other basic accessories.
- \$45,000 total replacement cost.

Tractor Cost with tax	43,042.50
<u>Accessories</u>	<u>1,957.50</u>
Total Cost	\$45,000.00

**Recommendation:**

1. Approve and authorize the City Manager to purchase a new Parks Department tractor using the bid by Jennings Equipment of \$45,000.00, including tax and accessories.
2. Approve and authorize the City Manager to make minor modifications to the purchase contract if necessary.
3. Approve and authorize the City Manager to surplus equipment #1884 upon addition of the new tractor to the City fleet.

**Background/Analysis:**

The Parks Department tractor #1884 has reached the end of its useful service life due to escalating repair costs and the number of hours of the vehicle. This key piece of equipment for the department is now 17 years old and has 1839 hours on it, which is equivalent to 60,687 miles.

Over the last six years, a total of \$32,162.62 has been spent on repair/maintenance costs. In August of 2017, the tractor suffered a hydraulic pump failure and to rebuild the pump was estimated at \$4,000 to fix.

Instead of continuing to invest additional funds in this equipment, staff sat down to work out how to replace it in 2018 since it was planned to be replaced in 2023. To make this work, staff evaluated the upcoming vehicle replacement list and determined that the Cemetery flatbed truck #1887, which was to be replaced in 2019, could easily be pushed out a few additional years because of the low mileage and current repair costs. Deferring #1887 and purchasing a new tractor in 2018, will also allow the City to replace this piece of equipment without affecting the overall Parks equipment reserve account.

**Funding Overview:**

Funding in the amount of \$45,000, line item 501-7630-594-6410, was included in the 2018 budget during the March 20, 2018 City Council meeting when Council approved the 2018 Budget Amendment #1.





**DATE:** April 17, 2018

**TO:** City Council

**FROM:** CRAIG FULTON, P.E, DIRECTOR OF PUBLIC WORKS & UTILITIES

**SUBJECT:** Equipment Purchase – Replacement of Parks Department Mower #5331

**Summary:**

Parks Department Mower #5331 has been extended beyond the set lifecycle and is recommended for replacement in 2018. The City received a quote from Western Equipment, through its membership in the Washington State Purchasing Coop (WSPC), contract #10212 Lawn and Grounds Maintenance Equipment.

**Funding:**

- \$76,500.00, 2018 budget item 501-7630-594-6410 for Parks Department Mower #5331 replacement.
- \$71,551.60 overall bid, including tax.
- \$2,500.00 for accessories, installed by City staff: City decals, and other basic accessories.
- \$74,051.60 total replacement cost.

Equipment cost with tax	71,551.60
<u>Accessories</u>	<u>2,500.00</u>
Total Cost	\$74,051.60

**Recommendation:**

1. Approve and authorize the City Manager to purchase a new Parks Department mower using the bid by Western Equipment of \$74,051.60, including tax and accessories.
2. Approve and authorize the City Manager to make minor modifications to the purchase contract if necessary.
3. Approve and authorize the City Manager to surplus equipment #5331 upon addition of the new equipment to the City fleet.

**Background/Analysis:**

The Parks Department mower #5331 is 13 years old and has over 2200 hours. It is necessary to replace this equipment since it has reached the end of its useful service life.

In the past six years, the Parks Department has spent a total of \$33,296.05 on maintenance/repair costs. Repair costs are escalating due to the age, and accumulated hours of the equipment.

**Funding Overview:**

Funding in the amount of \$76,500.00, line item 501-7630-594-6410, is included in the 2018 budget for replacement of Parks Department equipment #5331.



**DATE:** April 17, 2018

**TO:** City Council

**FROM:** BRIAN S. SMITH, POLICE CHIEF

**SUBJECT:** Acceptance of Stonegarden Grant Agreement

**Summary:** Each year state and local law enforcement agencies in Clallam County participate in the Operation Stonegarden Grant Program (OPSGP). Since 2009 PAPD has received both equipment and overtime through this program. This is a Federal Emergency Management Grant (FEMA) that is administered by the Washington Department of Military. The Clallam County Sheriff's Office is a sub-recipient. The Port Angeles Police Department is a participating agency. The performance period of OPSGP 17 is September 4, 2017 thorough August 31, 2020.

**Recommendation:** Authorize the City Manager or designee to sign the Letter of Understanding between the Clallam County Sheriff's Office and the Port Angeles Police Department.

**Funding:** Agencies that participate in approved patrols receive 100 per cent reimbursement for overtime and for equipment that is pre-approved in the grant. For FY-18 PAPD has budgeted \$39,500.00 in expense for overtime and \$50,000.00 for replacement mobile computers, both which are reimbursed through the grant.

**Background/Analysis:** This grant offers PAPD 100 % reimbursement for overtime patrols approved by the grant and for equipment approved by the grant. The approved patrols and equipment are described in the Operations Order. For the Port Angeles Police Department this includes overtime foot and vehicle patrols on the Waterfront and Olympic Discovery Trail, the Downtown, Ediz Hook and the International Border crossing at the Coho Ferry Dock. This also includes replacement mobile data computers. At any given time two or three OPSGP grants are operational and can overlap. Since OPSGP 2009 PAPD has through eight individual grants received funding to purchase thirty three vehicle mobile data computers, wireless access points, replacement mobile data computers, and four new police patrol vehicles and over \$250,000.00 in patrol overtime.

**Funding Overview:** The revenue and expenditures associated with OPSGP 16 and OPSGP 17 are reflected in the Capital Facilities Plan (CFP), in budget line 5022-333.97-06 (revenue) and budget line 5022-521.10-13 (expenditures).




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## CITY COUNCIL MEMO

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**DATE:** April 17, 2018

**To:** City Council

**FROM:** CRAIG FULTON, P.E., DIRECTOR OF PUBLIC WORKS & UTILITIES

**SUBJECT:** Department of Ecology Local Solid Waste Financial Assistance Grant

**Summary:** The City's application for a Local Solid Waste Financial Assistance Grant (previously known as that Coordinated Prevention Grant - CPG) has been approved by Department of Ecology (DOE). The grant is for a moderate risk waste collection program.

**Funding:** The Department of Ecology is providing the City with a Local Solid Waste Financial Assistance Grant for a total amount of \$88,297.33. The grant is based on a 75/25 match, with the funds to be used to properly manage an estimated 35 tons of moderate risk waste and labor cost.

City funding	22,074.33
<u>DOE fudding</u>	<u>66,223.00</u>
Total	\$ 88,297.33

**Recommendation:** Approve and authorize the Director of Public Works to sign the Department of Ecology Local Solid Waste Financial Assistance Grant and any future amendments or agreements.

**Background/Analysis:**

The City's application for a Local Solid Waste Financial Assistance Grant for July 2017 through June 2019 was approved by the Department of Ecology for a 75/25 match total eligible costs of \$88,297.3; \$22,074.33 being provided by the City.

The Solid Waste Division has participated in the CPG/ LSWFA program for almost 20 years. Over the 2 years of this grant, the City will receive funding for approximately 35 tons of moderate risk waste and labor cost.

The overall goal of the Local Solid Waste Financial Assistance Grant is to provide regional solutions and inter-governmental cooperation; prevent or minimize environmental contamination through planning and project implementation; and comply with state and local solid and hazardous waste management plans and laws.

**Funding Overview:**

The City's share was allocated in the 2017 and 2018 Solid Waste Transfer Station budget (404-7538-537-4151). The 2019 allocation will be completed as part of the 2019 budgeting cycle.



## Agreement No. W2RLSWFA-1719-PoAnPW-00026

### WASTE 2 RESOURCES LOCAL SOLID WASTE FINANCIAL ASSISTANCE AGREEMENT

BETWEEN

THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

CITY OF PORT ANGELES

This is a binding Agreement entered into by and between the state of Washington, Department of Ecology, hereinafter referred to as "ECOLOGY," and CITY OF PORT ANGELES, hereinafter referred to as the "RECIPIENT," to carry out with the provided funds activities described herein.

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#### GENERAL INFORMATION

Project Title:	2017-19 LSWFA City of Port Angeles IMP
Total Cost:	\$196,526.00
Total Eligible Cost:	\$88,297.33
Ecology Share:	\$66,223.00
Recipient Share:	\$22,074.33
The Effective Date of this Agreement is:	07/01/2017
The Expiration Date of this Agreement is no later than:	06/30/2019
Project Type:	Planning/Implementation

#### Project Short Description:

The City of Port Angeles will spend \$88,297.33 to properly manage an estimated 35 tons of moderate risk waste.

#### Project Long Description:

N/A

#### Overall Goal:

Provide regional solutions and intergovernmental cooperation; prevent or minimize environmental contamination through planning and project implementation; and comply with state and local solid and hazardous waste management plans and laws.

**RECIPIENT INFORMATION**

Organization Name: CITY OF PORT ANGELES

Federal Tax ID: 91-6001266

DUNS Number: 148344047

Mailing Address: 321 East Fifth Street  
 Port Angeles, WA 98362-0217

Physical Address: 321 East 5th Street  
 Port Angeles, Washington 98362-0217

**Contacts**

<p><b>Project Manager</b></p>	<p>Bruce Dorcy          Solid Waste Collection Coordinator</p> <p>321 East 5th Street          Port Angeles, Washington 98362-0217          Email: bdorcy@cityofpa.us          Phone: (360) 457-0411</p>
<p><b>Billing Contact</b></p>	<p>Bruce Dorcy          Solid Waste Collection Coordinator</p> <p>321 East 5th Street          Port Angeles, Washington 98362-0217          Email: bdorcy@cityofpa.us          Phone: (360) 457-0411</p>
<p><b>Authorized Signatory</b></p>	<p>Craig Fulton          Director of Public Works and Utilities</p> <p>321 East First Street          Port Angeles, Washington 98362-0217          Email: cfulton@cityofpa.us          Phone: (360) 417-4801</p>

**ECOLOGY INFORMATION**

**Mailing Address:** Department of Ecology  
Waste 2 Resources  
PO BOX 47600  
Olympia, WA 98504-7600

**Physical Address:** Waste 2 Resources  
300 Desmond Drive SE  
Lacey, WA 98503

**Contacts**

<b>Project Manager</b>	Peter Guttchen  PO Box 47775 Olympia, Washington 98504-7775 Email: PGUT461@ecy.wa.gov Phone: (360) 407-6612
<b>Financial Manager</b>	Peter Guttchen  PO Box 47775 Olympia, Washington 98504-7775 Email: PGUT461@ecy.wa.gov Phone: (360) 407-6612





## SCOPE OF WORK

Task Number: 1 **Task Cost: \$88,297.33**

Task Title: MRW Collection and Management

### Task Description:

RECIPIENT will continue to work with Waste Connections, Inc. under their existing contract to operate the Moderate Risk Waste (MRW) Facility located at the Regional Transfer Station in Port Angeles. Waste Connections will sub-contract the collection, transport, and disposal of waste. This project is not intended to fund the management of Small Quantity Generator (SQG) wastes.

Reimbursement for costs incurred by contractors to implement LWSFA funded activities identified under this task are subject to the same eligibility and reimbursement requirements as the RECIPIENT, and require ECOLOGY approval.

RECIPIENT staff may participate in trainings, workshops and or affiliations in order to stay current with emerging solid waste issues with pre-approval from ECOLOGY. The cost of memberships in civic, business, technical and professional organizations are allowed to the extent they are covered in the indirect rate. RECIPIENT may direct bill for memberships pre-approved by ECOLOGY, when indirect is not charged to this task.

Costs incurred for recycling or disposal of mercury-containing lights accepted by the LightRecycle Washington Program, and recycling or disposal of intentionally crushed mercury-containing lights are not eligible costs under this task.

The following list is a general proposal of the time and materials necessary to complete this task. Staff time - program management, monitor contracts; Purchases and purchased services - recycling and disposal services of collected material, operations costs; Contracted services - Waste Connections, Inc.

Invoices and time accounting submitted with RECIPIENT's request for reimbursement must support eligibility of expenses. RECIPIENT is encouraged to seek ECOLOGY prior approval for costs not directly identified in this scope of work.

### Task Goal Statement:

The goal of this task is to provide convenient and safe disposal options to residents diverting hazardous waste from the environment and recycling as much as possible.

### Task Expected Outcome:

RECIPIENT expects to divert 35 tons of HHW from 650 residential participants.

Agreement No: W2RLSWFA-1719-PoAnPW-00026  
Project Title: 2017-19 LSWFA City of Port Angeles IMP  
Recipient Name: CITY OF PORT ANGELES

Recipient Task Coordinator: Bruce Dorcy

**MRW Collection and Management**

**Deliverables**

Number	Description	Due Date
1.1	Work as defined in the Scope of Work for this Agreement is implemented.	06/30/2019

Agreement No: W2RLSWFA-1719-PoAnPW-00026  
 Project Title: 2017-19 LSWFA City of Port Angeles IMP  
 Recipient Name: CITY OF PORT ANGELES

**BUDGET**

**Funding Distribution EG180291**

*NOTE: The above funding distribution number is used to identify this specific agreement and budget on payment remittances and may be referenced on other communications from ECOLOGY. Your agreement may have multiple funding distribution numbers to identify each budget.*

Funding Title: City of Port Angeles IMP Funding Type: Grant  
 Funding Effective Date: 07/01/2017 Funding Expiration Date: 06/30/2019

Funding Source:

Title: State Building Construction Account (SBCA)  
 Type: State  
 Funding Source %: 100%  
 Description: Local Solid Waste Financial Assistance

Approved Indirect Costs Rate: Approved State Indirect Rate: 25%  
 Recipient Match %: 25%  
 InKind Interlocal Allowed: No  
 InKind Other Allowed: No  
 Is this Funding Distribution used to match a federal grant? No

City of Port Angeles IMP	Task Total
MRW Collection and Management	\$ 88,297.33

**Total: \$ 88,297.33**

**Funding Distribution Summary**

**Recipient / Ecology Share**

<b>Funding Distribution Name</b>	<b>Recipient Match %</b>	<b>Recipient Share</b>	<b>Ecology Share</b>	<b>Total</b>
City of Port Angeles IMP	25.00 %	\$ 22,074.33	\$ 66,223.00	\$ 88,297.33
<b>Total</b>		<b>\$ 22,074.33</b>	<b>\$ 66,223.00</b>	<b>\$ 88,297.33</b>

**AGREEMENT SPECIFIC TERMS AND CONDITIONS**

N/A

**SPECIAL TERMS AND CONDITIONS**

**GENERAL FEDERAL CONDITIONS**

**If a portion or all of the funds for this agreement are provided through federal funding sources or this agreement is used to match a federal grant award, the following terms and conditions apply to you.**

**A. CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION:**

1. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The RECIPIENT/CONTRACTOR shall provide immediate written notice to ECOLOGY if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact ECOLOGY for assistance in obtaining a copy of those regulations.
4. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal

remedies, including suspension and debarment.

8. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to ECOLOGY before requests for reimbursements will be approved for payment. RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov> and print a copy of completed searches to document proof of compliance.

#### **B. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) REPORTING REQUIREMENTS:**

CONTRACTOR/RECIPIENT must complete the FFATA Data Collection Form (ECY 070-395) and return it with the signed agreement to ECOLOGY.

Any CONTRACTOR/RECIPIENT that meets each of the criteria below must report compensation for its five top executives using the FFATA Data Collection Form.

- Receives more than \$25,000 in federal funds under this award.
- Receives more than 80 percent of its annual gross revenues from federal funds.
- Receives more than \$25,000,000 in annual federal funds.

Ecology will not pay any invoices until it has received a completed and signed FFATA Data Collection Form. Ecology is required to report the FFATA information for federally funded agreements, including the required DUNS number, at [www.fsr.gov](http://www.fsr.gov) <http://www.fsr.gov> within 30 days of agreement signature. The FFATA information will be available to the public at [www.usaspending.gov](http://www.usaspending.gov) <http://www.usaspending.gov>.

For more details on FFATA requirements, see [www.fsr.gov](http://www.fsr.gov) <http://www.fsr.gov>.

## GENERAL TERMS AND CONDITIONS

### Pertaining to Grant and Loan Agreements With the state of Washington, Department of Ecology

#### GENERAL TERMS AND CONDITIONS AS OF LAST UPDATED 1/22/2018 VERSION

##### 1. ADMINISTRATIVE REQUIREMENTS

- a) RECIPIENT shall follow the "Administrative Requirements for Recipients of Ecology Grants and Loans – EAGL Edition." (<https://fortress.wa.gov/ecy/publications/SummaryPages/1701004.html>)
- b) RECIPIENT shall complete all activities funded by this Agreement and be fully responsible for the proper management of all funds and resources made available under this Agreement.
- c) RECIPIENT agrees to take complete responsibility for all actions taken under this Agreement, including ensuring all subgrantees and contractors comply with the terms and conditions of this Agreement. ECOLOGY reserves the right to request proof of compliance by subgrantees and contractors.
- d) RECIPIENT's activities under this Agreement shall be subject to the review and approval by ECOLOGY for the extent and character of all work and services.

##### 2. AMENDMENTS AND MODIFICATIONS

This Agreement may be altered, amended, or waived only by a written amendment executed by both parties. No subsequent modification(s) or amendment(s) of this Agreement will be of any force or effect unless in writing and signed by authorized representatives of both parties. ECOLOGY and the RECIPIENT may change their respective staff contacts and administrative information without the concurrence of either party.

##### 3. ARCHAEOLOGICAL AND CULTURAL RESOURCES

RECIPIENT shall take reasonable action to avoid, minimize, or mitigate adverse effects to archeological and historic resources. The RECIPIENT must agree to hold harmless the State of Washington in relation to any claim related to historical or cultural artifacts discovered, disturbed, or damaged due to the RECIPIENT's project funded under this Agreement.

RECIPIENT shall:

- a) Contact the ECOLOGY Program issuing the grant or loan to discuss any Cultural Resources requirements for their project:
  - For capital construction projects or land acquisitions for capital construction projects, if required, comply with Governor Executive Order 05-05, Archaeology and Cultural Resources.
  - For projects with any federal involvement, if required, comply with the National Historic Preservation Act.
  - Any cultural resources federal or state requirements must be completed prior to the start of any work on the project site.
- b) If required by the ECOLOGY Program, submit an Inadvertent Discovery Plan (IDP) to ECOLOGY prior to implementing any project that involves ground disturbing activities. ECOLOGY will provide the IDP form.  
RECIPIENT shall:
  - Keep the IDP at the project site.
  - Make the IDP readily available to anyone working at the project site.
  - Discuss the IDP with staff and contractors working at the project site.
  - Implement the IDP when cultural resources or human remains are found at the project site.
- c) If any archeological or historic resources are found while conducting work under this Agreement:
  - Immediately stop work and notify the ECOLOGY Program, the Department of Archaeology and Historic Preservation at (360) 586-3064, any affected Tribe, and the local government.
- d) If any human remains are found while conducting work under this Agreement:

- Immediately stop work and notify the local Law Enforcement Agency or Medical Examiner/Coroner's Office, and then the ECOLOGY Program.

- e) Comply with RCW 27.53, RCW 27.44.055, and RCW 68.50.645, and all other applicable local, state, and federal laws protecting cultural resources and human remains.

#### 4. ASSIGNMENT

No right or claim of the RECIPIENT arising under this Agreement shall be transferred or assigned by the RECIPIENT.

#### 5. COMMUNICATION

RECIPIENT shall make every effort to maintain effective communications with the RECIPIENT's designees, ECOLOGY, all affected local, state, or federal jurisdictions, and any interested individuals or groups.

#### 6. COMPENSATION

- a) Any work performed prior to effective date of this Agreement will be at the sole expense and risk of the RECIPIENT. ECOLOGY must sign the Agreement before any payment requests can be submitted.
- b) Payments will be made on a reimbursable basis for approved and completed work as specified in this Agreement.
- c) RECIPIENT is responsible to determine if costs are eligible. Any questions regarding eligibility should be clarified with ECOLOGY prior to incurring costs. Costs that are conditionally eligible require approval by ECOLOGY prior to expenditure.
- d) RECIPIENT shall not invoice more than once per month unless agreed on by ECOLOGY.
- e) ECOLOGY will not process payment requests without the proper reimbursement forms, Progress Report and supporting documentation. ECOLOGY will provide instructions for submitting payment requests.
- f) ECOLOGY will pay the RECIPIENT thirty (30) days after receipt of a properly completed request for payment.
- g) RECIPIENT will receive payment through Washington State Department of Enterprise Services' Statewide Payee Desk. RECIPIENT must register as a payee by submitting a Statewide Payee Registration form and an IRS W-9 form at the website, <http://www.des.wa.gov/services/ContractingPurchasing/Business/VendorPay/Pages/default.aspx>. For any questions about the vendor registration process contact the Statewide Payee Help Desk at (360) 407-8180 or email [payeehelpdesk@watech.wa.gov](mailto:payeehelpdesk@watech.wa.gov).
- h) ECOLOGY may, at its sole discretion, withhold payments claimed by the RECIPIENT if the RECIPIENT fails to satisfactorily comply with any term or condition of this Agreement.
- i) Monies withheld by ECOLOGY may be paid to the RECIPIENT when the work described herein, or a portion thereof, has been completed if, at ECOLOGY's sole discretion, such payment is reasonable and approved according to this Agreement, as appropriate, or upon completion of an audit as specified herein.
- j) RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial, performance, and other reports required by this agreement. Failure to comply may result in delayed reimbursement.

#### 7. COMPLIANCE WITH ALL LAWS

RECIPIENT agrees to comply fully with all applicable federal, state and local laws, orders, regulations, and permits related to this Agreement, including but not limited to:

- a) RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington which affect wages and job safety.
- b) RECIPIENT agrees to be bound by all applicable federal and state laws, regulations, and policies against discrimination.
- c) RECIPIENT certifies full compliance with all applicable state industrial insurance requirements.
- d) RECIPIENT agrees to secure and provide assurance to ECOLOGY that all the necessary approvals and permits required by authorities having jurisdiction over the project are obtained. RECIPIENT must include time in their project timeline for the permit and approval processes.



ECOLOGY shall have the right to immediately terminate for cause this Agreement as provided herein if the RECIPIENT fails to comply with above requirements.

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

#### 8. CONFLICT OF INTEREST

RECIPIENT and ECOLOGY agree that any officer, member, agent, or employee, who exercises any function or responsibility in the review, approval, or carrying out of this Agreement, shall not have any personal or financial interest, direct or indirect, nor affect the interest of any corporation, partnership, or association in which he/she is a part, in this Agreement or the proceeds thereof.

#### 9. CONTRACTING FOR GOODS AND SERVICES

RECIPIENT may contract to buy goods or services related to its performance under this Agreement. RECIPIENT shall award all contracts for construction, purchase of goods, equipment, services, and professional architectural and engineering services through a competitive process, if required by State law. RECIPIENT is required to follow procurement procedures that ensure legal, fair, and open competition.

RECIPIENT must have a standard procurement process or follow current state procurement procedures. RECIPIENT may be required to provide written certification that they have followed their standard procurement procedures and applicable state law in awarding contracts under this Agreement.

ECOLOGY reserves the right to inspect and request copies of all procurement documentation, and review procurement practices related to this Agreement. Any costs incurred as a result of procurement practices not in compliance with state procurement law or the RECIPIENT's normal procedures may be disallowed at ECOLOGY's sole discretion.

#### 10. DISPUTES

When there is a dispute with regard to the extent and character of the work, or any other matter related to this Agreement the determination of ECOLOGY will govern, although the RECIPIENT shall have the right to appeal decisions as provided for below:

- a) RECIPIENT notifies the funding program of an appeal request.
- b) Appeal request must be in writing and state the disputed issue(s).
- c) RECIPIENT has the opportunity to be heard and offer evidence in support of its appeal.
- d) ECOLOGY reviews the RECIPIENT's appeal.
- e) ECOLOGY sends a written answer within ten (10) business days, unless more time is needed, after concluding the review.

The decision of ECOLOGY from an appeal will be final and conclusive, unless within thirty (30) days from the date of such decision, the RECIPIENT furnishes to the Director of ECOLOGY a written appeal. The decision of the Director or duly authorized representative will be final and conclusive.

The parties agree that this dispute process will precede any action in a judicial or quasi-judicial tribunal.

Appeals of the Director's decision will be brought in the Superior Court of Thurston County. Review of the Director's decision will not be taken to Environmental and Land Use Hearings Office.

Pending final decision of a dispute, the RECIPIENT agrees to proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

Nothing in this Agreement will be construed to limit the parties' choice of another mutually acceptable method, in addition to the dispute resolution procedure outlined above.

#### 11. ENVIRONMENTAL DATA STANDARDS

- a) RECIPIENT shall prepare a Quality Assurance Project Plan (QAPP) for a project that collects or uses environmental measurement data. RECIPIENTS unsure about whether a QAPP is required for their project shall contact

the ECOLOGY Program issuing the grant or loan. If a QAPP is required, the RECIPIENT shall:

- Use ECOLOGY's QAPP Template/Checklist provided by the ECOLOGY, unless ECOLOGY Quality Assurance (QA) officer or the Program QA coordinator instructs otherwise.
  - Follow ECOLOGY's Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, July 2004 (Ecology Publication No. 04-03-030).
  - Submit the QAPP to ECOLOGY for review and approval before the start of the work.
- b) RECIPIENT shall submit environmental data that was collected on a project to ECOLOGY using the Environmental Information Management system (EIM), unless the ECOLOGY Program instructs otherwise. The RECIPIENT must confirm with ECOLOGY that complete and correct data was successfully loaded into EIM, find instructions at: <http://www.ecy.wa.gov/eim>.
- c) RECIPIENT shall follow ECOLOGY's data standards when Geographic Information System (GIS) data is collected and processed. Guidelines for Creating and Accessing GIS Data are available at: <https://ecology.wa.gov/Research-Data/Data-resources/Geographic-Information-Systems-GIS/Standards>. RECIPIENT, when requested by ECOLOGY, shall provide copies to ECOLOGY of all final GIS data layers, imagery, related tables, raw data collection files, map products, and all metadata and project documentation.

## 12. GOVERNING LAW

This Agreement will be governed by the laws of the State of Washington, and the venue of any action brought hereunder will be in the Superior Court of Thurston County.

## 13. INDEMNIFICATION

ECOLOGY will in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.

To the extent that the Constitution and laws of the State of Washington permit, each party will indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this Agreement.

## 14. INDEPENDENT STATUS

The employees, volunteers, or agents of each party who are engaged in the performance of this Agreement will continue to be employees, volunteers, or agents of that party and will not for any purpose be employees, volunteers, or agents of the other party.

## 15. KICKBACKS

RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this Agreement to give up any part of the compensation to which he/she is otherwise entitled to or receive any fee, commission, or gift in return for award of a subcontract hereunder.

## 16. MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MWBE)

RECIPIENT is encouraged to solicit and recruit, to the extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated under this Agreement.

Contract awards or rejections cannot be made based on MWBE participation; however, the RECIPIENT is encouraged to take the following actions, when possible, in any procurement under this Agreement:

- a) Include qualified minority and women's businesses on solicitation lists whenever they are potential sources of goods or services.
- b) Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.
- c) Establish delivery schedules, where work requirements permit, which will encourage participation of qualified

minority and women's businesses.

d) Use the services and assistance of the Washington State Office of Minority and Women's Business Enterprises (OMWBE) (866-208-1064) and the Office of Minority Business Enterprises of the U.S. Department of Commerce, as appropriate.

#### 17. ORDER OF PRECEDENCE

In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable federal and state statutes and regulations; (b) The Agreement; (c) Scope of Work; (d) Special Terms and Conditions; (e) Any provisions or terms incorporated herein by reference, including the "Administrative Requirements for Recipients of Ecology Grants and Loans"; and (f) the General Terms and Conditions.

#### 18. PRESENTATION AND PROMOTIONAL MATERIALS

ECOLOGY reserves the right to approve RECIPIENT's communication documents and materials related to the fulfillment of this Agreement:

- a) If requested, RECIPIENT shall provide a draft copy to ECOLOGY for review and approval ten (10) business days prior to production and distribution.
- b) RECIPIENT shall include time for ECOLOGY's review and approval process in their project timeline.
- c) If requested, RECIPIENT shall provide ECOLOGY two (2) final copies and an electronic copy of any tangible products developed.

Copies include any printed materials, and all tangible products developed such as brochures, manuals, pamphlets, videos, audio tapes, CDs, curriculum, posters, media announcements, or gadgets with a message, such as a refrigerator magnet, and any online communications, such as web pages, blogs, and twitter campaigns. If it is not practical to provide a copy, then the RECIPIENT shall provide a description (photographs, drawings, printouts, etc.) that best represents the item.

Any communications intended for public distribution that uses ECOLOGY's logo shall comply with ECOLOGY's graphic requirements and any additional requirements specified in this Agreement. Before the use of ECOLOGY's logo contact ECOLOGY for guidelines.

RECIPIENT shall acknowledge in the communications that funding was provided by ECOLOGY.

#### 19. PROGRESS REPORTING

- a) RECIPIENT must satisfactorily demonstrate the timely use of funds by submitting payment requests and progress reports to ECOLOGY. ECOLOGY reserves the right to amend or terminate this Agreement if the RECIPIENT does not document timely use of funds.
- b) RECIPIENT must submit a progress report with each payment request. Payment requests will not be processed without a progress report. ECOLOGY will define the elements and frequency of progress reports.
- c) RECIPIENT shall use ECOLOGY's provided progress report format.
- d) Quarterly progress reports will cover the periods from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Reports shall be submitted within thirty (30) days after the end of the quarter being reported.
- e) RECIPIENT must submit within thirty (30) days of the expiration date of the project, unless an extension has been approved by ECOLOGY, all financial, performance, and other reports required by the agreement and funding program guidelines. RECIPIENT shall use the ECOLOGY provided closeout report format.

#### 20. PROPERTY RIGHTS

- a) Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property under this Agreement, the RECIPIENT may copyright or patent the same but ECOLOGY retains a royalty free, nonexclusive, and irrevocable license to reproduce, publish, recover, or otherwise use the material(s) or property, and to

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authorize others to use the same for federal, state, or local government purposes.

- b) Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish ECOLOGY information; present papers, lectures, or seminars involving information supplied by ECOLOGY; or use logos, reports, maps, or other data in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to ECOLOGY.
- c) Presentation and Promotional Materials. ECOLOGY shall have the right to use or reproduce any printed or graphic materials produced in fulfillment of this Agreement, in any manner ECOLOGY deems appropriate. ECOLOGY shall acknowledge the RECIPIENT as the sole copyright owner in every use or reproduction of the materials.
- d) Tangible Property Rights. ECOLOGY's current edition of "Administrative Requirements for Recipients of Ecology Grants and Loans," shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by ECOLOGY in the absence of state and federal statutes, regulations, or policies to the contrary, or upon specific instructions with respect thereto in this Agreement.
- e) Personal Property Furnished by ECOLOGY. When ECOLOGY provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to ECOLOGY prior to final payment by ECOLOGY. If said property is lost, stolen, or damaged while in the RECIPIENT's possession, then ECOLOGY shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.
- f) Acquisition Projects. The following provisions shall apply if the project covered by this Agreement includes funds for the acquisition of land or facilities:
1. RECIPIENT shall establish that the cost is fair value and reasonable prior to disbursement of funds provided for in this Agreement.
  2. RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this Agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses intended by this Agreement.
- g) Conversions. Regardless of the Agreement expiration date, the RECIPIENT shall not at any time convert any equipment, property, or facility acquired or developed under this Agreement to uses other than those for which assistance was originally approved without prior written approval of ECOLOGY. Such approval may be conditioned upon payment to ECOLOGY of that portion of the proceeds of the sale, lease, or other conversion or encumbrance which monies granted pursuant to this Agreement bear to the total acquisition, purchase, or construction costs of such property.

## 21. RECORDS, AUDITS, AND INSPECTIONS

RECIPIENT shall maintain complete program and financial records relating to this Agreement, including any engineering documentation and field inspection reports of all construction work accomplished.

All records shall:

- a) Be kept in a manner which provides an audit trail for all expenditures.
- b) Be kept in a common file to facilitate audits and inspections.
- c) Clearly indicate total receipts and expenditures related to this Agreement.
- d) Be open for audit or inspection by ECOLOGY, or by any duly authorized audit representative of the State of Washington, for a period of at least three (3) years after the final grant payment or loan repayment, or any dispute resolution hereunder.

RECIPIENT shall provide clarification and make necessary adjustments if any audits or inspections identify discrepancies in the records.

ECOLOGY reserves the right to audit, or have a designated third party audit, applicable records to ensure that the state has been properly invoiced. Any remedies and penalties allowed by law to recover monies determined owed will be enforced. Repetitive instances of incorrect invoicing or inadequate records may be considered cause for termination. All work performed under this Agreement and any property and equipment purchased shall be made available to ECOLOGY and to any authorized state, federal or local representative for inspection at any time during the course of

this Agreement and for at least three (3) years following grant or loan termination or dispute resolution hereunder. RECIPIENT shall provide right of access to ECOLOGY, or any other authorized representative, at all reasonable times, in order to monitor and evaluate performance, compliance, and any other conditions under this Agreement.

## 22. RECOVERY OF FUNDS

The right of the RECIPIENT to retain monies received as reimbursement payments is contingent upon satisfactory performance of this Agreement and completion of the work described in the Scope of Work. All payments to the RECIPIENT are subject to approval and audit by ECOLOGY, and any unauthorized expenditure(s) or unallowable cost charged to this Agreement shall be refunded to ECOLOGY by the RECIPIENT. RECIPIENT shall refund to ECOLOGY the full amount of any erroneous payment or overpayment under this Agreement.

RECIPIENT shall refund by check payable to ECOLOGY the amount of any such reduction of payments or repayments within thirty (30) days of a written notice. Interest will accrue at the rate of twelve percent (12%) per year from the time ECOLOGY demands repayment of funds.

Any property acquired under this Agreement, at the option of ECOLOGY, may become ECOLOGY's property and the RECIPIENT's liability to repay monies will be reduced by an amount reflecting the fair value of such property.

## 23. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.

## 24. STATE ENVIRONMENTAL POLICY ACT (SEPA)

RECIPIENT must demonstrate to ECOLOGY's satisfaction that compliance with the requirements of the State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC) have been or will be met. Any reimbursements are subject to this provision.

## 25. SUSPENSION

When in the best interest of ECOLOGY, ECOLOGY may at any time, and without cause, suspend this Agreement or any portion thereof for a temporary period by written notice from ECOLOGY to the RECIPIENT. RECIPIENT shall resume performance on the next business day following the suspension period unless another day is specified by ECOLOGY.

## 26. SUSTAINABLE PRACTICES

In order to sustain Washington's natural resources and ecosystems, the RECIPIENT is fully encouraged to implement sustainable practices and to purchase environmentally preferable products under this Agreement.

- a) Sustainable practices may include such activities as: use of clean energy, use of double-sided printing, hosting low impact meetings, and setting up recycling and composting programs.
- b) Purchasing may include such items as: sustainably produced products and services, EPEAT registered computers and imaging equipment, independently certified green cleaning products, remanufactured toner cartridges, products with reduced packaging, office products that are refillable, rechargeable, and recyclable, and 100% post-consumer recycled paper.

For more suggestions visit ECOLOGY's web page: Green Purchasing, ,  
<https://ecology.wa.gov/Regulations-Permits/Guidance-technical-assistance/Sustainable-purchasing>.

## 27. TERMINATION

- a) For Cause

ECOLOGY may terminate for cause this Agreement with a seven (7) calendar days prior written notification to the

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RECIPIENT, at the sole discretion of ECOLOGY, for failing to perform an Agreement requirement or for a material breach of any term or condition. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination. Failure to Commence Work. ECOLOGY reserves the right to terminate this Agreement if RECIPIENT fails to commence work on the project funded within four (4) months after the effective date of this Agreement, or by any date mutually agreed upon in writing for commencement of work, or the time period defined within the Scope of Work.

Non-Performance. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this Agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of ECOLOGY, to perform any obligation required of it by this Agreement, ECOLOGY may refuse to pay any further funds, terminate in whole or in part this Agreement, and exercise any other rights under this Agreement. Despite the above, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and the State of Washington because of any breach of this Agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.

b) For Convenience

ECOLOGY may terminate for convenience this Agreement, in whole or in part, for any reason when it is the best interest of ECOLOGY, with a thirty (30) calendar days prior written notification to the RECIPIENT, except as noted below. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Non-Allocation of Funds. ECOLOGY's ability to make payments is contingent on availability of funding. In the event funding from state, federal or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to the completion or expiration date of this Agreement, ECOLOGY, at its sole discretion, may elect to terminate the Agreement, in whole or part, or renegotiate the Agreement, subject to new funding limitations or conditions. ECOLOGY may also elect to suspend performance of the Agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification or restrictions, although ECOLOGY will make a reasonable attempt to provide notice.

In the event of termination or suspension, ECOLOGY will reimburse eligible costs incurred by the recipient/contractor through the effective date of termination or suspension. Reimbursed costs must be agreed to by ECOLOGY and the recipient/contractor. In no event shall ECOLOGY's reimbursement exceed ECOLOGY's total responsibility under the agreement and any amendments.

If payments have been discontinued by ECOLOGY due to unavailable funds, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination.

RECIPIENT's obligation to continue or complete the work described in this Agreement shall be contingent upon availability of funds by the RECIPIENT's governing body.

c) By Mutual Agreement

ECOLOGY and the RECIPIENT may terminate this Agreement, in whole or in part, at any time, by mutual written agreement.

d) In Event of Termination

All finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, reports or other materials prepared by the RECIPIENT under this Agreement, at the option of ECOLOGY, will become property of ECOLOGY and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work

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completed on such documents and other materials.

Nothing contained herein shall preclude ECOLOGY from demanding repayment of all funds paid to the RECIPIENT in accordance with Recovery of Funds, identified herein.

**28. THIRD PARTY BENEFICIARY**

RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this Agreement, the state of Washington is named as an express third party beneficiary of such subcontracts with full rights as such.

**29. WAIVER**

Waiver of a default or breach of any provision of this Agreement is not a waiver of any subsequent default or breach, and will not be construed as a modification of the terms of this Agreement unless stated as such in writing by the authorized representative of ECOLOGY.



**DATE:** April 17, 2018

**TO:** City Council

**FROM:** CRAIG FULTON, P.E. – DIRECTOR OF PUBLIC WORKS AND UTILITIES

**SUBJECT:** Metal Recycle Facility Fence Project SW-01-18 (CON-2018-01) Award Construction Contract

**Summary:** The purpose of this project is to provide security fencing to the Metal Recycle Facility and Moderate Risk Waste Facility at the Port Angeles Landfill. Bids were opened on March 7, 2018, and four bids were received. Rainbow Sweepers, Inc., of Port Angeles, WA is the lowest responsible bidder with a bid amount of \$43,953.68.

**Funding:** Funds are available in the Solid Waste Utility capital reserves. A budget supplement will be presented to Council for approval during the second budget amendment process. The CFP and Budget will be amended based on approval of this spending. The amount has been included in the CFP for 2019-2024 to be presented to Council in May.

**Recommendation:** Approve and authorize the City Manager to:

- 1) Award and sign a construction contract with Rainbow Sweepers, Inc., for the Metal Recycle Facility Fence, Project CON-2018-01, for a contract amount of \$43,953.68 including applicable taxes, and to make minor modifications to the contract, if necessary; and
- 2) Issue change order(s) to the contract in an aggregate amount not to exceed the available contingency of \$9,000.

**Background/Analysis:**

The Metal Recycle Facility Fence, Project SW-01-18 (CON-2018-01), installs six-foot tall security fence around the Metal Recycle Facility and the Moderate Risk Waste Facility. The purpose of this project is to provide security to the Metal Recycle and Moderate Risk Waste Facilities. These facilities and their pilferable contents have become an attractive nuisance.

On several occasions an adjacent property owner has observed thieves accessing the Landfill from the eastern property line via the Olympic Discovery Trail and stealing material. In the process, the thieves often leave trash and other material on the adjacent private property. As an act of good faith, with the intent to be a good neighbor while also increasing security and safety



at the Metal Recycle and Moderate Risk Waste Facilities, and the Landfill as a whole, the Public Works Department plans to install security at the facility.

The first phase is to install the proposed fencing around the Metal Recycle and Moderate Risk Waste Facilities. The second phase will install perimeter fencing along the Olympic Discovery Trail (north property line) and the eastern and western Landfill property boundaries.

Construction bids were solicited on February 14, 2018 and on March 7, 2018 four bids were received. Rainbow Sweepers, Inc., of Port Angeles, WA is the lowest responsible bidder, with a base bid amount of \$37,841.67. The base bid amounts, including taxes, are shown in the following table:

**Table 1**

<b>Contractor</b>	<b>Base Bid</b>
Rainbow Sweepers, Inc., Port Angeles, WA	\$37,841.67
Viking Fence Company, Bremerton, WA	\$48,702.76
Fence Specialists, Tacoma, WA	\$39,220.41
Cortez Fencing, Moses Lake, WA	\$41,323.38
<b>Base Bid Engineer's Estimate</b>	<b>\$47,000.00</b>

The project bid was split into a base bid, two alternate bid items, and an additive bid item. The project base bid covers installation of approximately 800 lineal feet of six-foot tall chain link fence around the Metal Recycle and Moderate Risk Waste Facilities, with three double 24-foot wide chain link gates as means of access to these facilities.

Two alternative bid items govern the style of barbed wire security arms to be installed; Alternative 1 is the standard three strand barbed wire security arms, Alternate 2 is for more robust six strand V-shaped barbed wire security arms.

As an additive bid, approximately 2,480 lineal feet of six-foot tall chain link fence would be installed along the eastern property line of the Port Angeles Landfill, extending from the Olympic Discovery Trail right-of-way to the south side of the 18<sup>th</sup> Street access road to the Port Angeles Landfill. A breakdown of Rainbow Sweepers' winning bid is presented in the following table:

**Table 2**

<b>Bid Items</b>	<b>Bid Amount</b>	<b>Bid Amount</b>
Metal Recycle Facility Fence - Base Bid	\$37,841.67	
Alternate 1 Items - 3 Strand Barbed Wire (Not Selected)		\$3,492.57
Alternate 2 Items - 6 Strand Barbed Wire (Selected)	\$6,112.01	
Landfill East Property Line Fence - Additive Items (Not Selected)		\$66,729.75
<b>Total Bid</b>	<b>\$43,953.68</b>	

Due to available funding, the Public Works Department recommends award of the Metal Recycle Facility Fence Base Bid and Alternate 2, resulting in a total contract amount of \$43,953.68 including applicable taxes.

This project is not included on the approved Capital Facilities Plan (CFP), but emerged as a high priority project in late 2017. The CFP and Solid Waste Budget will be amended in the second quarter budget supplement. The second phase of perimeter fencing is included in the new 2019-2024 CFP that will be presented to Council in May.

The project was presented to the Utilities Advisory Committee (UAC) during the April 10, 2018 meeting. The UAC is forwarding a favorable recommendation to the City Council to award a construction contract for the Base Bid plus Alternate 2.

**Funding Overview:** Funds are available in the Solid Waste Utility capital reserves. A budget supplement will not impact the utility rate nor the CFP moving forward. The CFP and Budget will be amended.

Coordination efforts between Finance and Public Works Staff has resulted in the determination that this project can be funded out of the Solid Waste capital reserves.



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**CITY COUNCIL MEMO**

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**DATE:** April 17, 2018

**To:** City Council

**FROM:** CRAIG FULTON, P.E. – DIRECTOR OF PUBLIC WORKS & UTILITIES

**SUBJECT:** Marine Drive Sewer Repair, Phase 2 Project WW-01-18 Award Construction Contract

**Summary:** This project will replace approximately 277 feet of existing 8" concrete pipe with 8" PVC pipe. Bids were opened on March 20, 2018, and five bids were received. 2 Grade of Port Angeles, WA is the lowest responsible bidder with a bid amount of \$125,607.85.

**Funding:** This project requires a supplemental budget approval in the amount of \$160,000 to the 2018 Wastewater Utility capital projects budget. Funds are available in the Solid Waste Utility capital reserves. A budget supplement will be presented to Council for approval during the second budget amendment process. The CFP and budget will be amended based on the approval of this spending. The amount has been included in the CFP for 2019-2024 to be presented to Council in May. Project budget supplement will also cover costs for the cultural resources services required for excavation.

**Recommendation:** Approve and authorize the City Manager to:

- 1) Award and sign a construction contract with 2 Grade, for the Marine Drive Sewer Repair, Phase 2, Project WW0118, for a contract amount of \$125,607.85 including applicable taxes, and to make minor modifications to the contract, if necessary; and
- 2) Issue change order(s) to the contract in an aggregate amount not to exceed the available contingency of \$15,000.00.

**Background/Analysis:** The 8-inch gravity sewer under Marine Drive between the log channel and Pump Station 3 at the intersection of Marine Drive and Hill Street was constructed in or around 1969 as part of the wastewater collection system upgrade and the construction of the first City wastewater treatment plant. The system was expanded in 1999 with the construction of two new 4-inch pressure mains that serve the businesses on Ediz Hook and the Coast Guard Base at the tip of the hook.

Since construction of the pressure mains, the gravity sewer line has experienced continual high hydrogen sulfide (H<sub>2</sub>S) gas concentrations which is a byproduct of septic sewage. The H<sub>2</sub>S combines with water creating sulfuric acid which has corroded the gravity concrete and asbestos sewer mains causing thinning of the top and sides of the pipes. The H<sub>2</sub>S has also corroded the concrete manhole

walls and cast iron manhole lids and rims. In 2017, a contract was awarded which lined the pipes with a plastic, corrosion resistant lining, repaired the manholes by lining the surfaces with a two coating corrosion resistant repair system, and replaced the manhole rim and lids with corrosion resistant rim and covers. Unfortunately, approximate 277 feet of sewer main was not able to be lined due to extensive damage from corrosion. (See attached photo below)



This project will replace approximately 277 feet of existing 8" concrete pipe with 8" PVC pipe. A temporary bypass system will be installed during installation of the new sewer main to convey wastewater around the work area. This temporary sewage bypass system will consist of a pump and an above ground hose from one manhole to another.

The total bid amounts, including taxes, are shown in the following table. On February 13, 2018, this project was presented to the Utility Advisory Committee as a continuation and final completion of the Marine Drive Sewer Repair, Project WW0116.

**Table 1**

Contractor	Bid Amount
2 Grade, Port Angeles, WA	\$125,607.85
Interwest Construction, Inc., Sequim, WA	\$154,324.38
Hanson Excavation, LLC., Shelton, WA	\$172,897.72
Bruch & Bruch Construction, Port Angeles, WA	\$183,190.72
Vet Industrial, Bremerton, WA	\$231,388.59
<b>Engineer's Estimate</b>	\$169,057.62

**Funding Overview:** This project requires a supplemental budget approval in the amount of \$160,000 to the 2018 Wastewater Utility capital projects budget. Funds are available in the Solid Waste Utility capital reserves. A budget supplement will be presented to Council for approval during the second budget amendment process. The CFP and budget will be amended based on the approval of this spending. The amount has been included in the CFP for 2019-2024 to be presented to Council in May. Project budget supplement will also cover costs for the cultural resources services required for excavation.

Coordination between Finance Staff and Public Works Staff resulted in determining this project can be funded without negatively affecting the Budget or utility rates.



**DATE:** April 17, 2018

**TO:** City Council

**FROM:** CRAIG FULTON, P.E, DIRECTOR OF PUBLIC WORKS & UTILITIES

**SUBJECT:** Vehicle Purchase - Replacement of Solid Waste Division Refuse Truck #5801

**Summary:** One of the five Solid Waste refuse trucks operated by the City, vehicle #5801, has been extended beyond the set lifecycle and is recommended for replacement in 2018. The City of Port Angeles has an intergovernmental agreement with the City of Tacoma for cooperative purchases. The City of Tacoma has a contract with Western Peterbilt (contract #ES16-0477F) for the purchase of refuse trucks. The specifications of the contract match the requirements for City of Port Angeles Solid Waste refuse trucks.

**Funding:**

- \$353,900.00, 2018 budget item 501-7630-594-6410 for Solid Waste Refuse Truck #5801 replacement.
- \$331,059.25 overall bid, including tax.
- \$2,500.00 for accessories, installed by City staff: dispatch radio, City decals, and other basic accessories.
- \$333,559.25 total replacement cost.

Vehicle Cost with tax	331,059.25
<u>Accessories</u>	<u>2,500.00</u>
Total Cost	\$333,559.25

**Recommendation:**

1. Approve and authorize the City Manager to purchase a new Solid Waste refuse truck from Western Peterbilt, through the City of Tacoma contract ES16-0477F for a total price not to exceed \$333,559.25, including tax and accessories.
2. Approve and authorize the City Manager to make minor modifications to the purchase contract if necessary.
3. Approve and authorize the City Manager to surplus vehicle #5801 upon addition of the new vehicle to the City fleet.

**Background/Analysis:**

The Solid Waste refuse truck fleet consists of five trucks. A life cycle was set for 10 years (extended from 8 years) or 10,000 hrs. The oldest refuse truck was purchased in 2005 and is now 13 years old with an accumulated 14,800 operational hours.

To date, no major component replacement or rebuild has been completed on this truck, however, an engine/transmission/differential failure and major refuse body/lift rebuild is eminent due to the accumulated hours.

The City of Port Angeles has an intergovernmental agreement with the City of Tacoma for cooperative purchases. The City of Tacoma has an ongoing bid and purchase agreement with Western Peterbilt on contract ES16-0477F, which was competitively awarded. The specifications of this contract match those required by the City of Port Angeles Solid Waste Division.

The City of Port Angeles has utilized the purchase agreement with the City of Tacoma, to purchase four previous trucks.

**Funding Overview:**

The 2018 budget contains \$353,900.00 for the replacement of one Solid Waste refuse truck. Through the City of Tacoma intergovernmental agreement the total cost of the refuse truck is \$333,559.25



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**CITY COUNCIL MEMO**

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**DATE:** April 17, 2018

**To:** City Council

**FROM:** **NATHAN WEST, DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT**  
**WILLIAM BLOOR, CITY ATTORNEY**

**SUBJECT:** **Harbor Cleanup Process – Work Order No. 3 to the Environmental Services Agreement**

**Summary:** In 2013, the City entered into a Participation Agreement with other Potentially Liable Parties (PLPs) to jointly prepare a Remedial Investigation/Feasibility Study (RI/FS) as the first step in a cleanup of the harbor. The group then entered into the Environmental Services Agreement (ESA), which secured the services of technical consultants. In the ESA, the PLP agreed to prepare a final RI/FS acceptable by Department of Ecology (DOE). The work necessary to prepare a final RI/FS was divided into three separate Work Orders. Work Order No. 2 will soon be complete. Work Order No. 3 provides for work through the Final RI/FS.

**Funding:** The estimated amount needed for funding Work Order No. 3 is \$590,800. The City's share of Work Order No. 3 is \$118,160.00. The budget for 2018 is sufficient for the increase. No budget amendment is needed. The majority of costs are covered by insurance.

**Recommendation:** Approve and adopt Work Order No. 3 expanding the scope of work and budget of the Environmental Services Agreement and authorize the City Manager to execute documents necessary and appropriate to implement Work Order No. 3.

**Background/Analysis:** In 2012, the Department of Ecology (DOE) informed the City that it is one of several entities potentially liable for some portion of the contaminants in the harbor. The City and the other entities named as potentially liable parties (PLPs) – the Port, Nippon, Merrill & Ring, and Georgia Pacific – joined together to share costs and jointly approved a series of agreements, which included an Environmental Services Agreement. The PLPs then negotiated an Agreed Order (AO) which legally obligates the City, and the other PLPs who signed it, to complete a Remedial Investigation/Feasibility Study (RI/FS).

The PLP group also identified four technical consultants to work on the RI/FS. The PLP group entered into an Environmental Services Agreement with the technical consultants. That Agreement specified that the consultants, under the direction of the PLP group, would produce a final RI/FS.

The Agreement divided the work of producing the RI/FS into three Work Orders, the culmination of which would be the production of the final RI/FS as required by the AO.

Work Order No. 1 provided for collection of data. It is complete.

Work Order No. 2 directed and authorized the technical consultants to take the data collected during Work Order No. 1 and from it prepare a draft RI/FS. The draft RI/FS now is very close to being complete, and we expect it will be delivered to DOE within a few days. Delivery of the draft RI/FS will conclude Work Order No. 2.

Work Order No. 3 authorizes work through the Final RI/FS and completes the original overall project scope of work envisioned by the Participation Agreement.

**Funding Overview:** The estimated amount needed for funding Work Order No. 3 is \$590,800. The City's share of Work Order No. 3 is \$118,160.00. The budget for 2018 is sufficient for the increase. No budget amendment is needed. The majority of costs are covered by insurance.

Staff recommends Council approve and adopt Work Order No. 3 expanding the scope of work and budget of the Environmental Services Agreement and authorize the City Manager to execute documents necessary and appropriate to implement Work Order No. 3.



**Exhibit D**

**Work Order No. 3 Environmental Services Agreement**

**Between**

**the Port of Port Angeles; the City of Port Angeles; Nippon Paper Industries USA Co., Ltd.;**  
**Merrill & Ring, Inc.; and Georgia-Pacific LLC**

**and**

**Floyd|Snider, Inc.**

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**WORK ORDER NO. 3**

This Work Order No. 3 is for work through the Final Remedial Investigation/Feasibility Study (RI/FS) Report deliverable for the Western Port Angeles Harbor Group's (WPAH Group's) Remedial Investigation/Feasibility Study (RI/FS). The form is defined in, and issued pursuant to, **Section 2(a)** of the Environmental Services Agreement ("Agreement") between Floyd|Snider, Inc. ("Contractor") and the Port of Port Angeles, the City of Port Angeles, Nippon Paper Industries USA Co., Ltd., Merrill & Ring, Inc., and Georgia-Pacific LLC (collectively, "Clients"), dated April 29, 2013 (as at any time amended, restated, supplemented, or otherwise modified). The Project described in this Work Order No. 3 shall be governed in all respects by the terms and conditions set forth in the Agreement, except to the extent that such terms and conditions are supplemented or otherwise modified by this Work Order No. 3 as permitted under the Agreement. Each capitalized term used and not otherwise defined herein shall have the meaning ascribed to such term in the Agreement. This Work Order No. 3 shall be effective as of the date executed by the Contractor and Clients.

**I. DESCRIPTION OF WORK:**

**Project Management (Task 1A)**

- **General Project Management.** Floyd|Snider, Inc. (F|S) will continue to serve the role of Project Coordinator for the work performed under this Work Order No. 3. F|S will provide project management services, including cost tracking, serving as a point-of-contact for Washington State Department of Ecology (Ecology) requests, preparing agendas for Ecology and WPAH Group technical meetings, preparing formal Ecology meeting notes, preparing a Quarterly Progress Report for Ecology, and maintaining an administrative record. F|S will continue to schedule Consultant team (F|S, Anchor QEA, Integral Consulting, Inc. [Integral], and Exponent, Inc. [Exponent]), Ecology, and WPAH Group technical meetings as necessary. Project management activities will continue at a level of effort consistent with that of the activities conducted under Work Order No. 2. The fee associated with Project Management as included in this Work Order No. 3 is associated with Project Management tasks conducted following completion of the scope of services covered by Work Order No. 2.

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- **WPAH Group Meetings.** Six WPAH Group meetings will be held between May 2018 and February 2019. Of these, two are assumed to occur in Port Angeles (an 8-hour day including travel time), and four in Seattle or Bainbridge Island (a 4- to 6-hour day including travel time). All meetings will be attended by the entire Consultant team.
- **Document Repository.** F|S will host a web portal for project documents related to the development of the RI/FS. The web portal to be used as the document repository is to be determined. This portal will be for Consultant and WPAH Group use only, and will not be shared with Ecology or other Trustees or Agencies.

**Public Review Draft RI/FS Report Development (Task 8)**

- **Draft RI/FS Revisions.** The Draft RI/FS Report is to be submitted to Ecology on April 6, 2018. Work Order No. 2 closes with this submittal. Per the Agreed Order, Ecology has 60 days to comment on the Draft RI/FS Report. However, based on the Ecology comment process to date, this work order assumes that Ecology will require up to 120 days to return comments on the Draft RI/FS Report, in August 2018. Following receipt of Ecology comments on the Draft RI/FS Report, the Consultant team will begin revision of the Draft RI/FS Report, which will then be submitted to Ecology as the Public Review Draft RI/FS Report. The Ecology submittal date for the Public Review Draft RI/FS Report is set by the Agreed Order schedule as 90 days following receipt of Ecology comments. This work order assumes that a 90-day extension to the revision period will be required to meet with Ecology and resolve all comments. This results in an anticipated submittal date of early February 2019. All members of the Consultant team will participate in the development of the Public Review Draft RI/FS Report. Overall, the cost and schedule of the RI/FS Report assume Consultant team and Client review cycles as documented in the Project Communications and Data Sum Rules memorandum. They also assume some effort by the WPAH Group to resolve conflicting comments or directions in a timely manner.
- **Consultant Working Meetings/Calls.** Six technical meetings attended by the entire Consultant team will be held between May 2018 and January 2019. These meetings will be held to discuss Draft RI/FS revisions and prepare for WPAH Group and Ecology meetings. Each meeting is assumed to be 6 hours including preparation, travel, and attendance.

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**Work Order No. 3 Environmental Services Agreement**

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- **Ecology Coordination.** Coordination with Ecology will occur during the Draft RI/FS revision process. Ecology meetings to discuss comments and proposed revisions to address the comments will be scheduled, and preparation and attendance at these meetings is included in the scope of Work Order No. 3. All members of the Consultant team will attend all Ecology meetings. F|S, as Project Coordinator, will prepare formal meeting notes to document the discussions and decisions made. Attendance at up to six meetings with Ecology between May 2018 and January 2019 is assumed, with the total number of meetings required dependent on the scope of the Ecology comments that are not acceptable to the WPAH Group and require discussion with Ecology. The Consultant team may also prepare written memoranda or other deliverables in response to Ecology comments as needed.
- **Transload Facility Planning.** Detailed evaluation of the feasibility of the transload facility required as part of the remedial action will be conducted. F|S and Anchor QEA will lead transload facility planning and evaluation with review and input from the Consultant team. This will include evaluating wetland mitigation options on the Triangle property, the feasibility of a conveyor to transfer cap materials from the Triangle property, the necessity of relocating power lines, and other considerations. As part of this work, Matt Luxon of Acme Environmental, an expert in ecological restoration, will be added to the Consultant team to provide wetland mitigation evaluation for the project. Matt will evaluate mitigation requirements associated with the transload facility construction, conduct siting evaluations, and determine permitting processes related to wetland mitigation.
- **Public Participation Process.** This task also assumes assistance to Ecology with the public participation process, which may include preparation of fact sheets, mailing, public meetings, and presentations to be determined. The Consultant team and WPAH Group will also review Ecology's responsiveness summary once public comments have been received on the Public Review Draft RI/FS Report and Ecology has drafted the summary. It is assumed that the WPAH Group will not participate in drafting the responsiveness summary.

*Note: This level of effort assumes that the comments received by Ecology on the Draft RI/FS Report do not require significant revision of the document. Changes to cleanup levels, points of compliance, surface-weighted average calculations methodology, remedial action level development process, rework of multiple alternatives, rework of the Disproportionate Cost*

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*Analysis, or development of multiple additional alternatives would all be considered significant revisions.*

**Draft Final RI/FS Report Development (Task 9)**

- **Public Review Draft RI/FS Revisions.** Following completion of the Ecology review of the Public Review Draft RI/FS Report (30 days), the public review period (30 days), and Ecology' review of public comments on the Public Review Draft RI/FS Report (30 days), the revision of the Public Review Draft RI/FS will begin, anticipated to begin in May 2019.

Per the Agreed Order, the WPAH Group has 60 days to incorporate revisions deemed necessary by Ecology to the Public Review Draft RI/FS Report resulting in a Draft Final RI/FS Report submittal date of July 2019. At this time, the WPAH Group may discuss revisions that are not acceptable to the WPAH Group and the appropriate response to Ecology. During the Public Review Draft RI/FS revision phase, one meeting with Ecology is anticipated to discuss the public review comments and revisions to the content of the Public Review Draft RI/FS.

Following submission of the Draft Final RI/FS report, Ecology will review and provide approval of the Final RI/FS Report within 14 days per the Agreed Order, in August 2019. This Work Order assumes no further revisions to the Draft Final RI/FS Report will be required after submittal to Ecology.

*Note: This level of effort assumes that the comments received by the public on the Public Review Draft RI/FS Report do not require significant revision of the document. Changes to multiple figures, tables, or text sections, addition of significant new text, or revision of multiple alternatives, rework of the Disproportionate Cost Analysis, or development of additional alternatives would all be considered significant revisions.*

**Work Not Included in This Work Order**

Excluded from this Agreement is participation in or commenting on issues related to Natural Resources Damage Assessment.

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**II. DESCRIPTION OF DELIVERABLES:**

1. Preliminary Ecology Meeting Materials (up to six meetings anticipated during Work Order No. 3) (internal and Ecology review drafts, and final)
2. Client Review draft of the Public Review Draft RI/FS Report (internal)
3. Public Review Draft RI/FS Report (submitted to Ecology)
4. Client Review draft of the Draft Final RI/FS Report (internal)
5. Draft Final RI/FS Report (submitted to Ecology)
6. Final RI/FS Report (submitted to Ecology, if required due to edits to the Draft Final RI/FS Report)
7. Quarterly Progress Reports to Ecology (internal draft, and submitted to Ecology)
8. Monthly Progress Reports in the form defined on Exhibit B of the Agreement with attached invoices that include the detail required in the Agreement for projects based on Time and Materials (internal)
9. Any deliverables required in support of Ecology coordination and negotiations, to be determined

**III. LOCATION OF SERVICES AND/OR DELIVERY POINT FOR DELIVERABLES:**

All services under this contract are related to an Ecology Order to the Port of Port Angeles; the City of Port Angeles; Nippon Paper Industries USA Co., Ltd.; Merrill & Ring, Inc.; and Georgia-Pacific LLC for the WPAH Site in Clallam County, Washington. Deliverables produced for this project will be submitted to the following parties:

Karen Goschen, Executive Director  
Port of Port Angeles  
338 W. First Street  
Port Angeles, WA 98362

Dan McKeen, City Manager  
City of Port Angeles  
P.O. Box 1150  
Port Angeles, WA 98362

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**and**  
**Floyd | Snider, Inc.**

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Steve Johnson  
Nippon Paper Industries USA Co., Ltd.  
1815 Marine Drive  
Port Angeles, WA 98363

Norm Schaaf, President  
Merrill & Ring, Inc.  
P.O. Box 1058  
Port Angeles, WA 98362

Shannon Johnson, Sr. Manager Environment Engineering  
Georgia-Pacific LLC  
P.O. Box 105605  
Atlanta, GA 30303

**IV. SCHEDULE (COMMENCEMENT, COMPLETION, AND/OR INTERIM MILESTONE DATES):**

This Work Order No. 3 becomes effective on April 7, 2018, and extends through Ecology approval of the Final RI/FS Report, anticipated in August 2019. These milestones may be extended only by written approval from the Clients.

Note that the schedule depends on many factors, primarily the extent of the Ecology comments on the Draft RI/FS Report, the Ecology meeting process, and Ecology acceptance of the proposed remedy. The schedule as necessitated by the Agreed Order for major deliverables is as follows:

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**and**  
**Floyd | Snider, Inc.**

<b>Deliverable/Event</b>	<b>Timing</b>	<b>Note</b>
Public Review Draft RI/FS Report	February 2019	Six meetings anticipated to be held with Ecology following submittal of the Draft RI/FS Report in April 2018 to address comments that may not be acceptable to the WPAH Group.
Draft Final RI/FS Report	July 2019	Submittal to Ecology is anticipated in July 2019. Agreed Order identifies the due date as 60 days after receipt of revisions deemed necessary by Ecology.
Final RI/FS Report	August 2019	Following submission of the Draft Final RI/FS report, Ecology will review and provide approval of the Final RI/FS Report within 14 days per the Agreed Order. Revision prior to finalization is not anticipated.

**V. SPECIFICATIONS, ACCEPTANCE CRITERIA, AND/OR OTHER REQUIREMENTS:**

Acceptance criteria for the Deliverables for this project are as follows:

<b>Deliverable</b>	<b>Acceptance Criteria</b>
Public Review Draft RI/FS	Approval from Clients to submit Public Review Draft RI/FS Report to Ecology
Draft Final RI/FS	Approval from Clients to submit Draft Final RI/FS Report to Ecology
Potential Assistance to Ecology with Public Participation Materials (including fact sheets, mailings, public meetings, presentations)	Approval from Clients for submittal of any public participation materials to Ecology
Quarterly Progress Reports	Approval from Clients to submit Quarterly Progress Reports to Ecology.
Monthly Progress Reports	Clients' acceptance of contents of report and invoice backup

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**and**

**Floyd|Snider, Inc.**

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**VI. KEY PERSONNEL:**

The project manager for the Contractor is Dr. Allison Geiselbrecht; her address is as follows:

Floyd|Snider  
Suite 600  
601 Union Street  
Seattle, WA 98101-2341

Four other consulting firms will share the work on this project as part of the WPAH Group agreement. The leads for each of the firms are given below. Their duties are described in Section I, Description of Work.

<b>Lead</b>	<b>Title</b>	<b>Role</b>
Linda Baker	Principal, Integral	Team leader for Integral
Clay Patmont	Principal, Anchor QEA	Team leader for Anchor QEA
Mark Johns	Principal, Exponent	Team leader for Exponent
Matt Luxon	Ecologist, Acme Environmental	Support for evaluation of wetland mitigation/ ecological restoration opportunities

There are currently no additional vendors anticipated for completion of Work Order No. 3.

**VII. CONTRACT PRICE (INCLUDING BASIS FOR DETERMINING AND PAYMENT SCHEDULES APPLICABLE THERETO):**

The Estimated Fee for this Work Order No. 3 is provided as an attached table. The total Estimated Fee is \$590,800. The Estimated Fee forms the Contract Price for Work Order No. 3. The Contractor will notify the WPAH Group in writing when/if it appears that the Contract Price will be exceeded and the Scope of Work has not been completed due to changes in project scope or other actions that delay the project schedule or adversely affect the successful completion of the Scope of Work for the Contract Price. Permission from the Clients will be needed prior to the completion of tasks that exceed the approved Contract Price.



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All work for this Work Order No. 3 is based on Time and Materials, but with an agreed-upon markup of 3.5 percent for all subconsultants, subcontractors, vendors, direct charges, and supplies. Business & Occupation taxes and other related taxes other than sales tax will be covered as part of the markup. Sales tax will be invoiced as a cost. All major vendors, subconsultants, and subcontractors will be contracted directly with the Prime, and the Prime will coordinate its management with the subconsultant most closely tied to its work.

Per-day-basis charges are allowed as they pertain to the Scope of Work (e.g., field vehicles).

**VIII. ADDRESSES FOR INVOICES:**

Invoices with backup and attached Monthly Progress Reports will be sent in Adobe Acrobat PDF format by email to each member of the WPAH Group at the following addresses:

<p><b><u>For the Port of Port Angeles:</u></b>  Karen Goschen, Executive Director  <a href="mailto:kareng@portofpa.com">kareng@portofpa.com</a>  (360) 457-1138</p>	<p><b><u>For the City of Port Angeles:</u></b>  Dan McKeen, City Manager  <a href="mailto:dmckeen@cityofpa.us">dmckeen@cityofpa.us</a>  (360) 417-4500</p>
<p><b><u>For Nippon Paper Industries USA Co., Ltd.:</u></b>  Steve Johnson  <a href="mailto:stevej.npiusa@olypen.com">stevej.npiusa@olypen.com</a>  (360) 565-7076</p>	<p><b><u>For Georgia-Pacific LLC:</u></b>  Shannon Johnson, Sr. Manager  Environmental Engineering  <a href="mailto:shannon.johnson@gapac.com">shannon.johnson@gapac.com</a>  (404) 652-6258</p>
<p><b><u>For Merrill &amp; Ring, Inc.:</u></b>  Norm Schaaf, President  <a href="mailto:nschaaf@merrillring.com">nschaaf@merrillring.com</a>  (360) 452-2367</p>	

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Copies of invoices and Monthly Progress Reports will also be provided to the following recipients per the Project Communications and Data Sum Rules memorandum:

Chris Hartman, Port of Port Angeles  
Jesse Waknitz, Port of Port Angeles  
Simon Barnhart, Port of Port Angeles  
Bill Bloor, City of Port Angeles  
Chris Nagaura, Nippon Paper Industries  
Taiji Nomura, Nippon Paper Industries  
Tod Gold, Joyce Ziker Parkinson  
Rodney L. Brown, Jr., Cascadia Law Group  
Tanya Barnett, Cascadia Law Group  
Bill Shaw, K&L Gates  
Ben Mayer, K&L Gates  
Ankur Tohan, K&L Gates  
Endre Szalay, K&L Gates  
Joanne Kalas, Foster Pepper PLLC  
Mary Allen, Foster Pepper PLLC  
Kurt Peterson, Foster Pepper PLLC  
Ana Maria Garnier, Foster Pepper PLLC

Payment should be sent to the following individual:

Rae Carleson, Accounting Department  
Floyd|Snider, Suite 600  
601 Union Street  
Seattle, WA 98101-2341

Rae's phone number is (206) 292-2078, and her email is rae.carleson @floydsnider.com.

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**and**  
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**IX. SIGNATURES:**

This form, when completed and approved, will be signed by the Clients and Contractor. This Work Order No. 3 may be executed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same document.

<b>CLIENTS:</b>	<b>CONTRACTOR:</b>
<u>Port of Port Angeles</u> <hr/> Karen Goschen, Executive Director April ____, 2018	<u>Floyd   Snider, Inc.</u> <hr/> Allison Geiselbrecht, Principal April ____, 2018
<u>City of Port Angeles</u> <hr/> Dan McKeen, City Manager April ____, 2018er	
<u>Nippon Paper Industries USA Co., Ltd.</u> <hr/> Steve Johnson April ____, 2018	
<u>Georgia-Pacific LLC</u> <hr/> Shannon Johnson, Sr. Manager April ____, 2018	
<u>Merrill &amp; Ring, Inc.</u> <hr/> Norm Schaaf, President April ____, 2018	

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**Floyd|Snider, Inc.**

**Estimated Fee for Work Order No. 3**

Task	Consultants				
	F S	Anchor QEA	Integral	Exponent	Acme Environmental
Task 1A – Project Management	\$73,000	\$41,000	\$24,000	\$19,000	\$0
Task 8 – Public Review Draft RI/FS Report Development	\$131,000	\$79,000	\$50,000	\$47,000	\$29,000
Task 9 – Draft Final RI/FS Report Development	\$38,000	\$28,000	\$18,000	\$2,000	\$0
Subtotal	\$242,000	\$148,000	\$92,000	\$68,000	\$29,000
3.5% Markup	--	\$5,200	\$3,200	\$2,400	\$1,000
<b>Consultant Total</b>	<b>\$242,000</b>	<b>\$153,200</b>	<b>\$95,200</b>	<b>\$70,400</b>	<b>\$30,000</b>
<b>Work Order No. 3 Total</b>					<b>\$590,800</b>



**DATE:** April 17, 2018

**TO:** City Council

**FROM:** COREY DELIKAT, PARKS & RECREATION DIRECTOR

**SUBJECT:** Lions Park Tree Update

**Summary:** The following memo is an update on the process that led to the determination for the removal of a Sequoia tree at Lions Park.

**Funding:** No funding or expenditures are associated with this update.

**Recommendation:** Information Only

**Background/Analysis:** Since August 2017, City staff has worked with two neighbors regarding a non-native Sequoia tree located inside Lions Park at 601 East Whidby Avenue. The tree is located close to the property line of the park and the roots of this tree are causing property damage to a nearby driveway, waterline, and have gone under the foundation of a nearby house (see attached photos 1-4).

In late 2016, a neighbor reached out to the City to evaluate the tree. The neighbor informed us that she continues to deal with property damage issues caused by the roots of the tree. In the spring of 2017, City staff, including Parks & Recreation Department Arborist Brooke Keohokalole, evaluated the Sequoia tree. Brooke verbally reported her two main concerns:

- Sequoia trees are one of the fastest growing trees, which makes them much weaker than slow growing trees. The root systems are shallow and, because the location of this particular tree, the roots are penetrating through the fence line causing multiple property damages. Root pruning was not recommended as this would leave the feeder roots too short causing the tree to be unstable on one side which would lead to the tree being susceptible to falling on the adjacent property. Root pruning is also an injurious practice that can cause significant damage to trees even if there was an acceptable distance between the roots of the tree and the adjacent property.
- The second concern was the co-dominant stems in the tree that are growing side by side and at the same height (see photo 5). This causes the tree to have a weak union where the

two tops split, causing the unions to have a high risk of failure. Because the tree is located in a City park, this alone was concerning without even discussing the root issues and property damage.

Because of this determination, the City deemed this tree hazardous and notified the concerned neighbor that the tree would be removed in the near future. Ultimately, it is the wrong type of tree planted in the wrong location. Although the City does not like to remove trees, especially in our City parks, we have an obligation to keep the public safe in our parks and to the adjacent property owners.

Upon learning that tree was going to be removed, a different neighbor of the park approached the City and felt the tree should not be removed. After voicing her concerns to the City, several others were asked to look into the removal of the tree, including Mayor Sissi Bruch, local Arborist John Bornsworth, and Parks, Recreation & Beautification Commissioner Iris Winslow. Because of the difference of opinions, we as a group decided it would be best to form a small committee to discuss the situation and reach a conclusion. So, in the winter of 2017, myself, the above mentioned individuals and the two neighbors met to discuss the tree in Lions Park. The consensus of all and the conclusion from the meeting was to hire an outside Municipal Arborist to come to Port Angeles to evaluate the tree. After receiving a list of qualified Municipal Arborists from local Arborist John Bornsworth, I reached out to Kevin McFarland from Sound Urban Forestry in Olympia. During my conversation with Kevin, he mentioned that he had experience dealing with Redwood trees located on municipal property. Kevin sent the City a proposal and we hired him to evaluate the tree.

On January 8, 2018, Municipal Arborist Kevin McFarland visited Port Angeles and conducted an assessment of the Sequoia tree at Lions Park. On January 17, 2018, the City received Kevin's report (see attached) on the tree, which was emailed to the committee on January 19. On January 26, the committee met as a group to discuss the report via phone with Kevin. Kevin did a great job fielding questions and providing the committee with additional information. During the meeting, Kevin reiterated that the two issues the City was originally concerned with, the co-dominant stems and the root system, were both a high risk and recommended that the tree be removed. I notified the City's Human Resources Manager who then notified our insurance company WCIA that this was the second Arborist who has put the City on notice that the Sequoia tree needs to be removed. I mentioned to the group at the final meeting and via email for those that couldn't attend the meeting that the City would be removing the Sequoia tree at Lions Park. I informed the committee that the Parks, Recreation & Beautification Commission would be briefed on this issue again during the regular February meeting and, per one of the committee member's requests, that we would wait to inform the Council of the removal of the tree until after the regular March commission meeting to allow for two months of public comment to the Commissioners before briefing City Council under "Information" during an April meeting. All of these conditions have been met. Since Council has now been briefed, the City will start the bid process for the removal of the tree.

In closing, the committee members feel very confident about the process that took place. Further discussion is yet to come to decide what type of project the wood from the tree will be used for. Another positive factor is that the City will work with the Parks, Recreation & Beautification

Commission as well as the Community & Economic Development Department on a formal policy that specifically focuses on tree removal in our City parks and facilities.

**Funding Overview:** No funding or expenditures are associated with this update.

**Attachments:**

- Photos 1-5
- Sound Urban Forestry Tree Risk Assessment, by Kevin McFarland





Photo 1 – Root Upheaval on Neighboring Property Driveway



Photo 2 – Root Upheaval on Neighboring Property Driveway





Photo 3 – Roots Under Neighboring Property Foundation



Photo 4 – Roots Under Neighboring Property Foundation





Photo 5 – Location Where Co-Dominant Stems Begin

# SUF

Sound Urban Forestry, LLC

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PMB 97, 1910 E. 4<sup>th</sup> Avenue – Olympia, WA 98506  
360-870-2511  
suf1234@comcast.net

1/17/18

City of Port Angeles  
Parks & Recreation Department  
C/o Corey Delikat, Director  
308 E. 4th Street  
Port Angeles, WA 98362

**RE: Lions Park Giant Sequoia Assessment**

Mr. Delikat:

Upon the request of the City of Port Angeles, I have conducted an evaluation of a giant sequoia tree within the City's Lions Park. I have been asked to provide a risk assessment of the tree and also provide comments regarding the issue with the roots damaging the neighboring property. I visited the site on January 8, 2018 and met with Jim Britebau representing the City. The following report presents my findings and recommendations.

## **Tree Risk Assessment**

The tree risk assessment methodology used for this report was developed by the International Society of Arboriculture in 2013. It replaces the original method adopted in 2011.

Tree risk assessment can be conducted at different levels of intensity, each employing varying methods and providing the client with varied options of reporting and recommendations. The level selected should be appropriate for the assignment.

The ANSI standard for risk assessment and ISA's *Best Management Practices: Tree Risk Assessment* defines three levels of tree risk assessment:

- Level 1: Limited visual
- Level 2: Basic
- Level 3: Advanced

Level 1 assessment involves a visual assessment of an individual tree or populations of trees near specified targets, conducted from a specified perspective in order to identify certain obvious defects or specified conditions. A limited visual assessment typically focuses on identifying trees with *imminent* and/ or *probable* likelihood of failure.

A Level 2 or basic assessment is the standard assessment performed by arborists in response to most private client requests for tree risk assessments. It consists of a detailed visual inspection of a tree and its surrounding site and a synthesis of the information collected. A basic assessment requires walking completely around the tree – looking at the site, buttress roots, trunk and branches. Looking at the tree from some distance away, as well as close up, to consider crown shape and surroundings.

Level 3 is an advanced assessment and it is performed to provide detailed information about specific tree parts, defects, targets, or site conditions. It may be in conjunction with or after a basic assessment if additional information is needed and the client approves the additional service. Specialized equipment, data collection and analysis, and/or expertise are usually required for advanced assessments. These assessments are, therefore, generally more time intensive and more expensive.

After determining the likelihood of failure and the likelihood of impacting a target, the combined likelihood of a failure impacting a target can be categorized. Matrix 1 can be used as a guide in relating these likelihood factors within a given time frame. The resulting terms (unlikely, somewhat likely, likely, very likely) are defined by their use within the table and are used to represent this combination of occurrences in Matrix 2.

**Matrix 1. Likelihood of Failure**

Likelihood of Failure	Likelihood of Impacting Target			
	Very Low	Low	Medium	High
<b>Imminent</b>	Unlikely	Unlikely	Likely	Very likely
<b>Probable</b>	Unlikely	Unlikely	Somewhat likely	Likely
<b>Possible</b>	Unlikely	Unlikely	Unlikely	Somewhat likely
<b>Improbable</b>	Unlikely	Unlikely	Unlikely	Unlikely

**Matrix 2. Risk Rating**

Likelihood of Failure and Impact	Consequences of Failure			
	Negligible	Minor	Significant	Severe
<b>Very likely</b>	Low	Moderate	High	Extreme
<b>Likely</b>	Low	Moderate	High	High
<b>Somewhat likely</b>	Low	Low	Moderate	Moderate
<b>Unlikely</b>	Low	Low	Low	Low

Field Data and Recommendations

A level 2 assessment was conducted on the identified tree. Table 3 presents my complete findings and the location of the tree is noted on the included aerial.

**Table 3. Complete Risk Assessment Summary**

Tree ID#	Species	DBH (in)	Height (ft)	Live Canopy Ratio (%)	Target	Distance to Target	Condition	Comments	Risk Rating	Recommendations
1	Giant Sequoia	66	105	80	House and garage to the west, drive park users	18', 30', 7', 0'	Poor	Main trunk splits into co-dominant leaders at 40'. The south side of the union has 4-5' of inclusion, the north side has 6-7'. No signs of active separation and no resin emission on either side of the inclusion.	High	Removal

## Comments

The current structure of the tree with two large diameter co-dominant stems is a concern. Either one of the stems could fail due to high winds, gravity or a combination of both. A common application in cases such as these is to apply subordination pruning to remove or reduce one of the stems. In this instance, I would not recommend this type of pruning. Both stems are too large for this to result in reducing the potential of failure. This would remove too much of the live canopy and the size or diameter of the cut would not be acceptable. The remaining canopy structure would be susceptible to wind damage.

The other option that could be considered is the installation of a structural support system. This would either be static or dynamic types of systems. The static uses a steel cable with no slack between the two co-dominant stems in this situation. This system restricts the movement of the tree. The dynamic system utilizes polyester rope that connects the two stems but has slack to allow the tree to move. Either of these systems could reduce the risk rating to a moderate-high but they will not eliminate the possibility of a failure.

## Tree Roots

As part of my assessment I have been asked to address the issue of the trees roots affecting the adjacent private property. I identified five very large diameter roots growing at the surface within the property. The roots have pushed up and cracked the asphalt drive. It is my understanding that the property owner is concerned that the drive cannot be repaired or replaced with the roots as they currently are. Furthermore, there is the potential for the foundation of the house to be damaged by the roots.

There are a couple of factors contributing to the surface root situation. One is that sequoia trees naturally have a shallow root system. Another factor is that the soil to the south and east of the tree is highly saturated with water. I was informed that the soil around the tree is generally wet throughout the year. This site constraint is contributing greatly to the shallow rooting because the tree cannot penetrate the soil due to the moisture and lack of oxygen in the subsoil.

Root pruning is not an option as this would result in the loss of too much critical root area and subsequent instability, stress or death from the lack of food storage and nutrient uptake.

*Taking into consideration the risk determination and damage to the adjacent private property I recommend the tree be removed.*

Please contact me if you should have questions.  
Professionally Submitted,



Kevin M. McFarland, Principal  
Sound Urban Forestry, LLC  
City of Tumwater Contracted Tree Protection Professional  
ISA Certified Arborist PN-0373 & ISA Tree Risk Assessment Qualified  
1910 E. 4<sup>th</sup> Ave., PMB 97  
Olympia, WA 98506

#### References

Dunster, Dr, Julian et al. 2013. *Tree Risk Assessment Manual*. International Society of Arboriculture. Champaign, IL.

Mattheck, C. & Brelor, H (1998). *The body language of trees. A handbook for failure Analysis*. Research for Amenity Trees No. 4. The Stationary Office, London.

Smiley, E. Thomas, Nelda Matheny and Sharon Lilly. 2011. *Best Management Practices – Tree Risk Assessment*. International Society of Arboriculture. Champaign, IL

Location of Tree





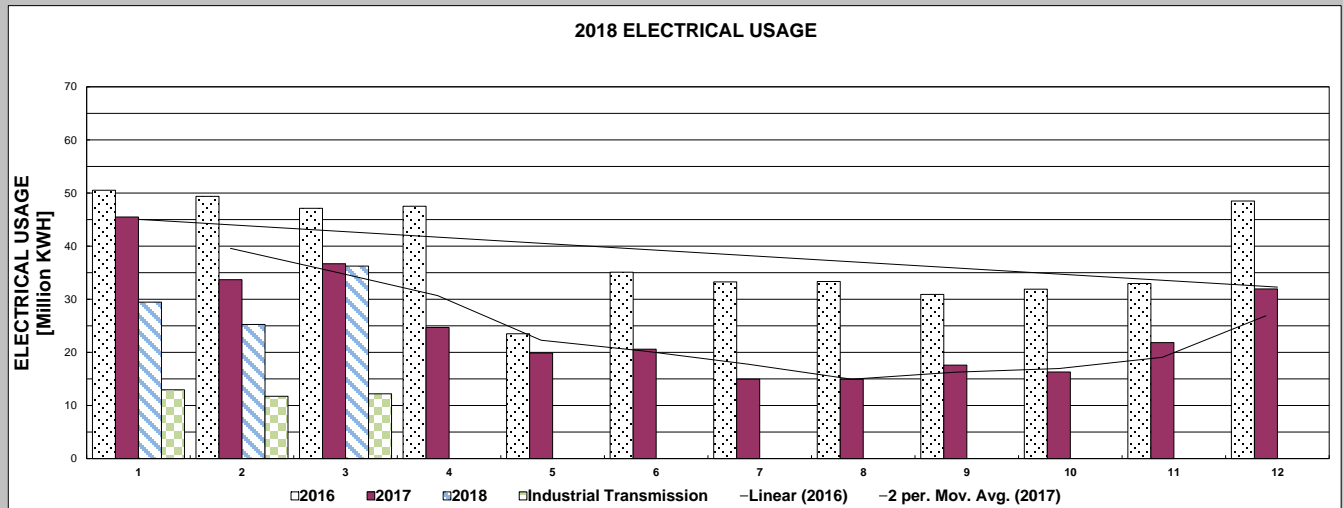
**PUBLIC WORKS GRANT & LOAN STATUS REPORT**  
**January 2018 – March 2018**

PROJECT DESCRIPTION	PROJECT COST	GRANT/LOAN SOURCE & ID	AMOUNT GRANT MATCH/ LOAN DATA	AWARD LISTING	STATUS
<b>Power Systems</b>					
Emerging Technology Field Test for High Efficiency Pump Systems 1) Clallam Co. Courthouse 2) Clallam Co. Juvenile Family Services Bldg.	\$40,000	Grant BPA #75783	\$34,007 from BPA \$5,993 from City with in-kind contributions of staff time paid from the Energy Efficiency Program	April 2017	Grant agreement approved by Council May 2017, Agreement signed. Effective dates of Grant: 4/17 - 4/18 Project underway.
<b>Stormwater</b>					
Green LID Alley Project Grant	\$676,980 (including grant-funded design)	Grant DOE #WQC-2016-PoAnPW-00362	\$461,250 from Stormwater Financial Assistance Program; \$153,750 minimum City match	July 1, 2015	Closed Out
City Hall Parking Lot LID Retrofit	\$102,000 (design only)	Grant DOE #WQSWPC-2016-PoAnPW-00001	\$102,000 from Stormwater Financial Assistance Program; No City match required	July 1, 2015	Grant acceptance approved by Council Feb 2016, Grant awarded Feb 2018. Staff awaiting DRAFT Grant Agreement from DOE
16 <sup>th</sup> Street LID Retrofit	\$160,000 (design only)	Grant DOE #WQSWPC-2016-PoAnPW-00014	\$160,000 from Stormwater Financial Assistance Program; No City match required	July 1, 2015	Grant acceptance approved by Council Feb 2016. Grant awarded Feb 2018. Staff awaiting DRAFT Grant Agreement from DOE
Decant Facility	\$680,554 (including grant-funded design)	Grant DOE #WQC-2016-PoAnPW-00368	\$474,300 from Stormwater Financial Assistance Program; \$83,700 minimum City match required	July 1, 2015	Grant acceptance approved by Council Feb 2016, Grant awarded Feb 2018. Staff reviewing DRAFT Grant Agreement
Capacity Grant	N/A	Grant DOE #WQSWCAP-1719-PoAnPW-00121	\$50,000 from Stormwater Financial Assistance Program; No City match required	September 2017	Agreement in place
<b>Wastewater</b>					

PROJECT DESCRIPTION	PROJECT COST	GRANT/LOAN SOURCE & ID	AMOUNT GRANT MATCH/ LOAN DATA	AWARD LISTING	STATUS
<b>Transportation</b>					
Hill Street ODT	\$200,000 (design only)	Grant WSDOT #LA8992	\$200,000 from Pedestrian and Bicycle Safety Funding	June 2015	Grant agreement approved by Council Sept 2016. Consultant contract signed. 60% design completed.
Race Street Complete	\$398,540	Grant FHWA #DTFH701E3002	\$398,540 from WA Federal Lands Access Program; \$63,761 City minimum match	January 2015	Grant Agreement signed. Alta design contract signed. 30% design completed.
Marine Drive Channel Bridge	\$100,000 (design only)	Grant FHWA/WSDOT #LA-8898	\$75,000 from Surface Transportation Program; 13.5% minimum City match	March 2015	Signed agreement May 2016. Design underway.
W. 10 <sup>th</sup> Street (S. I Street to S. N Street)	\$1,728,800	Grant TIB #8-1-150(009)-1	\$1,150,001 from TIB; \$578,799 minimum City match	November 2017	Grant agreement approved at Council Feb 2018. Grant Agreement signed. Design underway.
8th Street Bridge Protective Screening	\$350,000 (construction only)	Grant WA State #	WA State 2018 Supplemental Budget \$350,000 from WA \$420,770 City funds	N/A	Grant acceptance approved by Council Apr 2018. Staff obtaining signatures.
<b>FEMA</b>					

List of Acronyms

- AIP: Arterial Improvement Program
- BPA: Bonneville Power Administration
- BRAC: Bridge Replacement Advisory Committee
- DOE: Department of Ecology
- DWSRF or SRF: Drinking Water State Revolving Fund or State Revolving Fund
- FEMA: Federal Emergency Management Agency
- FHWA: Federal Highway Administration
- NOANet: Northwest Open Access Network
- NOSC: North Olympic Salmon Coalition
- PASD: Port Angeles School District
- PSP: Puget Sound Partnership
- PSMP: Pedestrian Safety and Mobility Program
- PWB: Public Works Board, administers the PWTF Program
- PWTF: Public Works Trust Fund
- RCO: Recreation and Conservation Office
- SRF: Salmon Recovery Funding
- TIB: State of Washington Transportation Improvement Board
- WSDOT: Washington State Department of Transportation

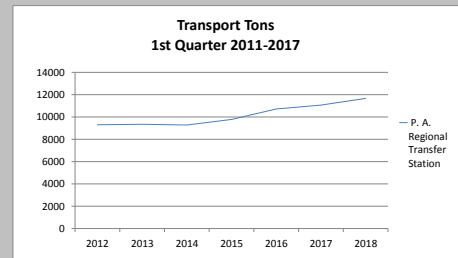
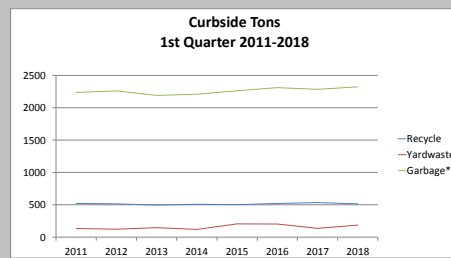
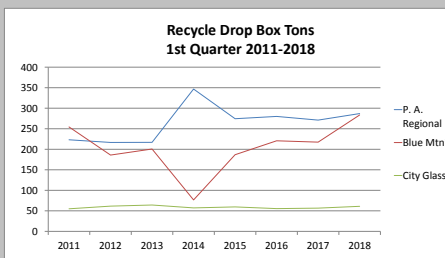
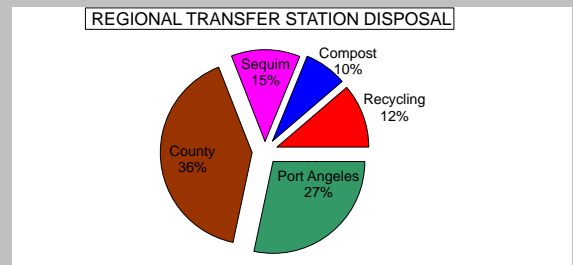
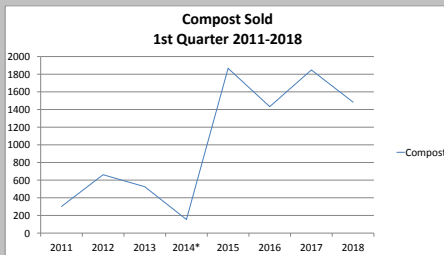
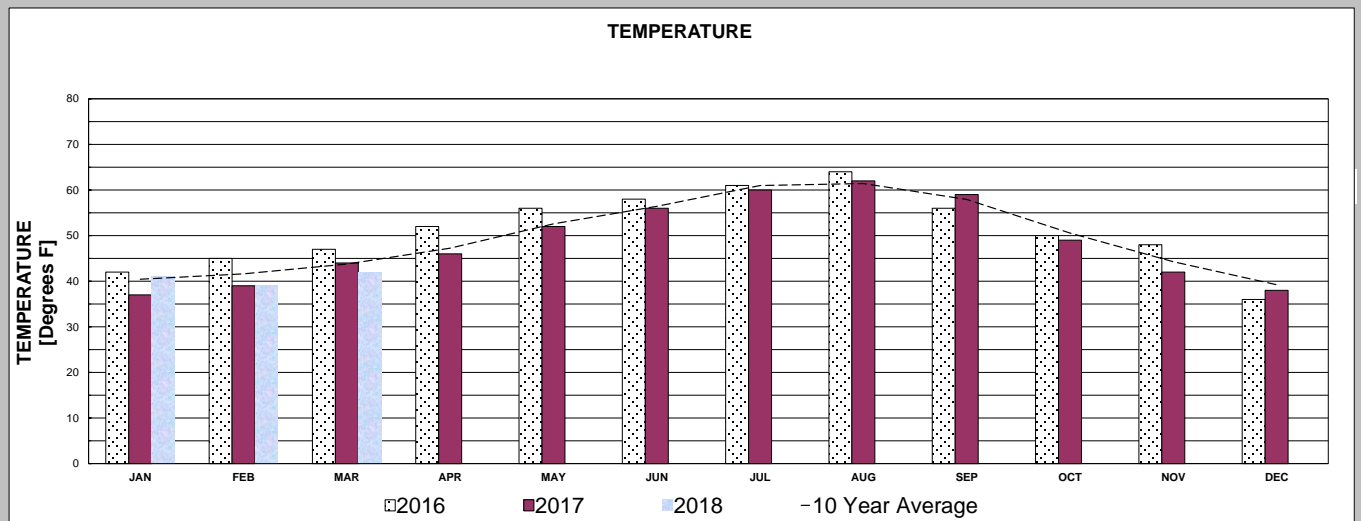


**AVERAGE INDUSTRIAL ELECTRICAL USE**

LAST YEAR TO DATE (M Kwh)	23.239467
THIS YEAR TO DATE (M Kwh)	6.5722

**AVERAGE COMBINED ELECTRICAL USE**

LAST YEAR TO DATE (M Kwh)	49.0054
THIS YEAR TO DATE (M Kwh)	38.6191



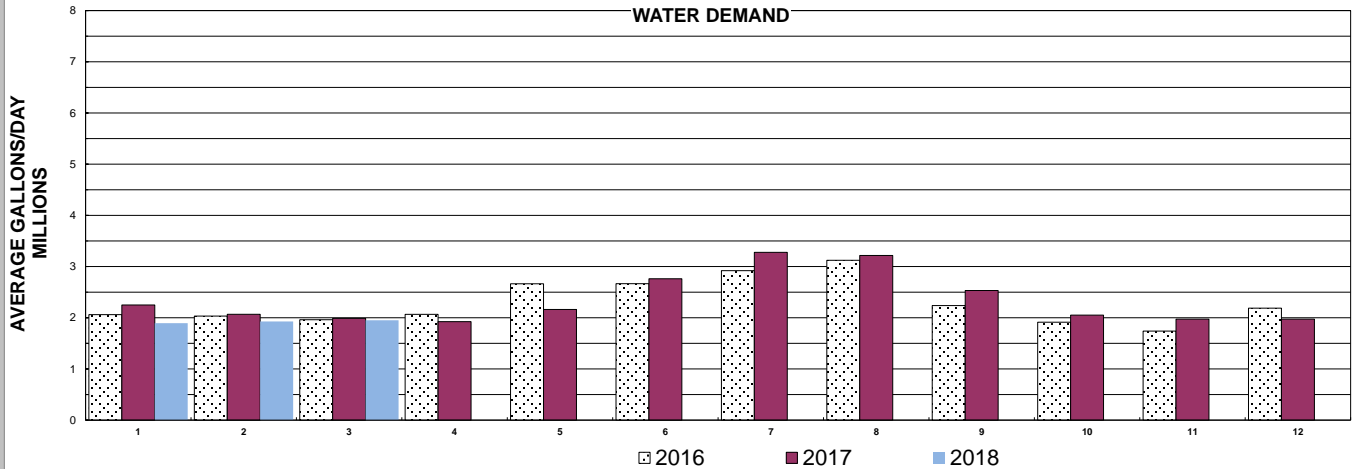


# CITY OF PORT ANGELES

## PUBLIC WORKS & UTILITIES DEPARTMENT

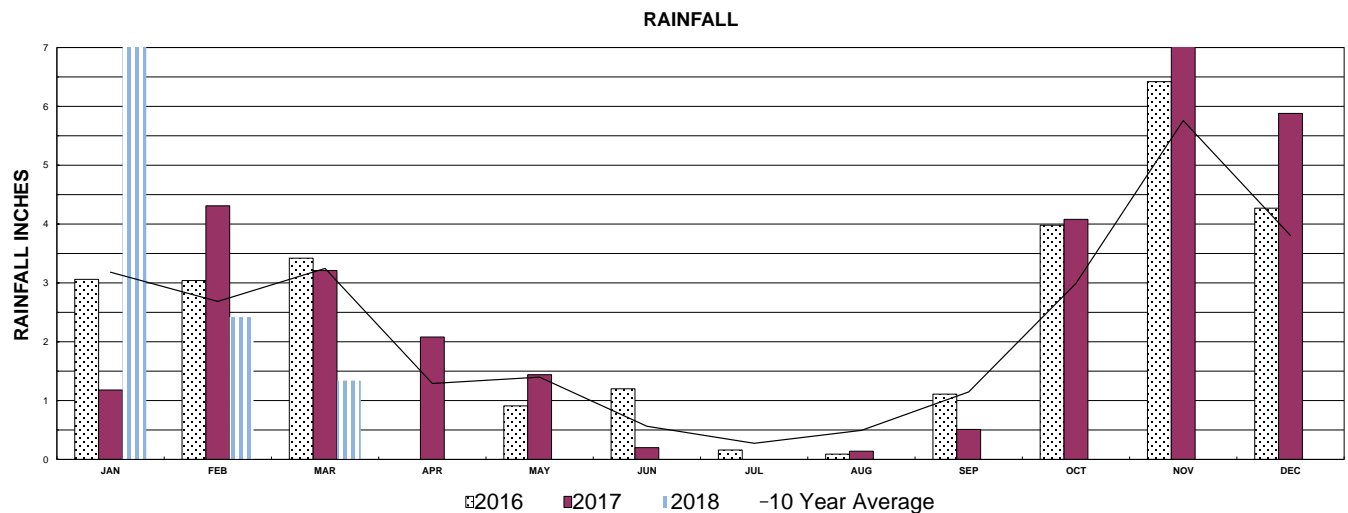
### 2018 1st QUARTER REPORT

#### April 2018



LAST YEAR TO DATE (MG)	2.10
THIS YEAR TO DATE (MG)	1.92

	MONTH	YR.	
SEWER SYSTEM JETTED	16,668	30,697	Feet
NON METERED HYDRANT	10,400	108,500	Gallons
SYSTEM TV INSPECTED	2,373	4,665	Feet



10 YR AVG. TOTAL TO DATE	9.11
THIS YR TO DATE	10.84

# PUBLIC WORKS & UTILITIES DEPARTMENT QUARTERLY REPORT, 1st QUARTER 2018

<u>WATER</u>	<u>LIGHT OPERATIONS</u>	<u>ENGINEERING</u>
<ul style="list-style-type: none"> <li>- Utility locates 170</li> <li>- Water service leaks repaired 9</li> <li>- Water mains repaired 17</li> <li>- Water meters replaced 34</li> <li>- Fire hydrant repaired / replaced 17</li> <li>- Required DOH testing 3</li> <li>- Customer service requests 47</li> <li>- Air vent maintenance 0</li> <li>- Hydrant / water main flushing 727,100 gals (est)</li> <li>- Water loss due to leaks 432,200 gals (est)</li> </ul> <p style="text-align: center;"><b><u>WASTEWATER COLLECTION</u></b></p> <ul style="list-style-type: none"> <li>- Unplugged 4 Non City sewers</li> <li>- Assisted City Light with 8 pole holes</li> <li>- Vactored 22 pole holes for Georgiana playground</li> <li>- Video sink holes at Race and 7<sup>th</sup> / Washington</li> <li>- Flow meter data retrieval</li> <li>- Manhole work at 18<sup>th</sup> &amp; Milwaukee</li> <li>- Overnight sewer cleaning</li> <li>- Cleaned out pump stations</li> <li>- Videod the sewer repair list</li> <li>- Cleaned out portion of the pump station 17 force main</li> <li>- Cleaned wash rack</li> </ul> <p style="text-align: center;"><b><u>WASTEWATER TREATMENT</u></b></p> <ul style="list-style-type: none"> <li>- Supplied monthly DMR to Ecology</li> <li>- Performed weekly pump station inspections</li> <li>- Completed monthly CSO site inspections</li> <li>- Assisted in installation of roll-up doors at CSO storage building</li> <li>- Removed Penn-Balley sludge pump and installed Seepex progressive cavity pump</li> <li>- Replaced Primary sludge Pump #1 discharge piping</li> <li>- Worked on replacing water piping in secondary basement</li> </ul> <p style="text-align: center;"><b><u>EQUIPMENT SERVICES</u></b></p> <ul style="list-style-type: none"> <li>- Patrol Car #6105- Complete brake replacement, Install 4 new tires</li> <li>- Patrol Car #1313- Repair body damage due to incident with deer</li> <li>- Patrol Car #910- Replace water pump, radiator, and hoses</li> <li>- Street Sweeper #1240- Replace rub shoes on vacuum hood</li> <li>- Service Truck #1260- Install hydraulic winch and bumper</li> <li>- Medic Unit #006- Replace front wheel bearings, brakes, rotors, and tires</li> <li>- Garbage Truck #5801- Remove and reseal packer blade cylinders</li> <li>- Garbage Truck #1080- Replace radiator, fan belt, and hyd. pump u-joints</li> <li>- Parks Mower #1232- Rebuild mower deck</li> </ul>	<ul style="list-style-type: none"> <li>- Service Connections 18</li> <li>- Street Light Maintenance 34</li> <li>- Utility locates Completed 138</li> <li>- Electrical permits 234 totaling \$32,298 in fees</li> </ul> <p style="text-align: center;"><b><u>SOLID WASTE</u></b></p> <ul style="list-style-type: none"> <li>- Attended SWAC</li> <li>- Attended Solid Waste Division Safety Meeting</li> <li>- Attended Public Works &amp; Utilities Quarterly Safety Training</li> </ul> <p style="text-align: center;"><b><u>STREETS</u></b></p> <ul style="list-style-type: none"> <li>- Asphalt and concrete repairs for Water/Wastewater/Light Ops Divisions</li> <li>- Pothole repair – both gravel and asphalt, citywide</li> <li>- Street sweeping – citywide, including Waterfront Trail</li> <li>- Adopt a highway trash pickup, trash pickup due to resident complaints</li> <li>- Trip and fall repair due to notifications</li> <li>- Vegetation control (roadside mowing, tree pruning, brush removal) citywide</li> <li>- Guardrail repairs due to vehicle accidents</li> <li>- Snow and ice control in response to storms and freezing weather</li> </ul> <p style="text-align: center;"><b><u>STORMWATER</u></b></p> <ul style="list-style-type: none"> <li>- Responded to minor IDDE events</li> <li>- Misc. jetting/repair/tracing of storm lines in known problem areas or other requested areas</li> <li>- Programmatic jetting of storm lines (new 5 year program to clean all storm lines within the city)</li> <li>- Cleaned permeable pavement on Solar Lane and sidewalks on 18<sup>th</sup> St. and Dunker Dr.</li> <li>- Performed stormwater sampling and tracing at various locations</li> <li>- Quarterly Corp Yard SWPPP Inspection</li> <li>- Misc. catch basin repairs</li> <li>- Performed maintenance on rain gardens in the 5<sup>th</sup> and L St. neighborhood and on Oak St.</li> <li>- Culvert inlet inspection ahead of and during storms</li> <li>- Cleaned ECO Storm Plus filters @ First and Valley and Front and Cherry St.</li> </ul> <p style="text-align: center;"><b><u>TRAFFIC CONTROL</u></b></p> <ul style="list-style-type: none"> <li>- Cut brush impeding sign visibility across the city</li> <li>- Sign maint. Citywide – straightening, cleaning, replacement, etc.</li> <li>- Performed traffic maint. related requests per the Traffic Engineer</li> <li>- Area 4 Regulatory Retro Reflectivity Sign Change Out Completed</li> </ul>	<p style="text-align: center;"><b><u>PRE-DESIGN PLANNING</u></b></p> <ul style="list-style-type: none"> <li>- Pump Station 3 Replacement</li> <li>- 2018 Landfill Beach Nourishment</li> <li>- "H" Street Stormwater Outfall</li> <li>- Francis Street Outfall Repair</li> <li>- Liberty Street Water Main</li> <li>- Ranney Well Roof</li> <li>- Reservoir Repairs</li> <li>- Decant Facility at Transfer Station</li> <li>- Pump Station #5 Rehab</li> <li>- 2017 West UGA Study</li> <li>- Hot water system improvements at the Clallam County Courthouse</li> <li>- Landfill Flare Replacement</li> </ul> <p style="text-align: center;"><b><u>CONSULTANT SELECTION</u></b></p> <ul style="list-style-type: none"> <li>- 2018 Ranney Well Performance Testing</li> <li>- 2018 Cultural Resource Services</li> <li>- 2018 GeoTech Services</li> <li>- 2018 Surveying Services</li> <li>- Landfill Flare Replacement</li> <li>- E St Reservoir Non Destructive Testing</li> </ul> <p style="text-align: center;"><b><u>DESIGN</u></b></p> <ul style="list-style-type: none"> <li>- 2017 Industrial Waterline Study</li> <li>- 8th Street Bridges Protective Screening</li> <li>- 10th Street Reconstruction (I to N Street)</li> <li>- "A" Street &amp; Laurel Street Substation Switchgear Replacement</li> <li>- "I" Street Substation Switchgear Replacement</li> <li>- Craig Avenue Road Reconstruction</li> <li>- Hill Street ODT (Pedestrian/Bike)</li> <li>- Marine Drive Sewer Repair Ph 2</li> <li>- Marine Dr. Channel Bridge Abutment Repair</li> <li>- Marine Channel Bridge Sewer Crossing</li> <li>- Marine Dr. Channel Water Main Crossing</li> <li>- Metal Recycling Facility Fencing</li> <li>- Outfall Pipe at Landfill</li> <li>- Race Street Development PH1-Design</li> <li>- Whidbey Avenue Main Replacement</li> </ul> <p style="text-align: center;"><b><u>AD &amp; AWARD</u></b></p> <ul style="list-style-type: none"> <li>- 8th Street Bridges Protective Screening</li> <li>- Marine Drive Sewer Repair Ph 2</li> <li>- Metal Recycling Facility Fencing</li> <li>- Tumwater Bridge Rehabilitation</li> </ul> <p style="text-align: center;"><b><u>CONSTRUCTION</u></b></p> <ul style="list-style-type: none"> <li>- "E" Street Pressure Valve</li> <li>- Biosolids Dewatering</li> <li>- City Pier Floats</li> <li>- Elwha SCADA Upgrade</li> <li>- Sewer/Stormwater CCTV and Cleaning</li> </ul> <p style="text-align: center;"><b><u>CLOSEOUT</u></b></p> <ul style="list-style-type: none"> <li>- 2017 Electric Pole Inspection</li> <li>- 2017 Power Line Tree Trimming</li> </ul> <p style="text-align: center;"><b><u>ONGOING</u></b></p> <ul style="list-style-type: none"> <li>- CSO Monitoring</li> <li>- ESRI GIS Online APP</li> <li>- GDB, GeoNet SCADA Interface, GDB Rewrites, WWTP GDB Creation</li> <li>- Hydrogeologic Services</li> <li>- Landfill Post-Closure Monitoring</li> <li>- Stormwater NPDES Permit Code Development Tools &amp; Education Updates</li> <li>- Streamkeepers Monitoring</li> <li>- Water System Plan Update</li> <li>- Elwha Water &amp; Mitigation</li> <li>- Laurel Street Outfall Repair</li> </ul> <p style="text-align: center;"><b><u>ON HOLD</u></b></p> <ul style="list-style-type: none"> <li>- Peabody Creek Culvert Rehab</li> <li>- CSO 6 and 7 Reconstruction</li> <li>- Ediz Hook Sewer Repair Ph 2</li> <li>- Pump Station Evaluation</li> </ul>