

## BOARDS AND COMMISSIONS

### RATIFICATIONS

None

### APPOINTMENTS EXPIRED DECEMBER 31, 2017

<u>APPOINTEE</u>	<u>BOARD/COMMISSION</u>	<u>TERM</u>	<u>ELIGIBLE FOR REAPPT</u>
*J. Wayne Lowder	Accommodations Tax Advisory	2 Years	Yes
*John Acken <i>(Recommendation sent to County Council to appoint Ms. Kim Harvin)</i>	Planning Commission	4 Years	Yes (Declined Reappt)
*Robert Newman	Stormwater Manager & Sediment Control Appeals Board	3 Years	Yes

*\*Joint Appointments with Sumter County Council.*

### APPOINTMENTS EXPIRED JUNE 30, 2017 & OTHER REMAINING VACANCIES

<u>APPOINTEE</u>	<u>BOARD/COMMISSION</u>	<u>TERM</u>	<u>ELIGIBLE FOR REAPPT</u>
Melissa H. White	City of Sumter Housing and Economic Development Corp.	3 Years	No
Cassandra Thompson	Community Dev. Housing Board	4 Years	(no) See R-515
Amanda Dudley	Community Dev. Housing Board	4 Years	(no) See R-515
Shelley Galloway	Downtown Sumter Board	4 Years	(no) See R-515

### APPOINTMENTS EXPIRED JUNE 30, 2016

<u>APPOINTEE</u>	<u>BOARD/COMMISSION</u>	<u>TERM</u>	<u>ELIGIBLE FOR REAPPT</u>
Elizabeth Shannon	Housing and Economic Dev. Board	3 Years	No**
Frances Moss	Housing and Economic Dev. Board	3 Years	No**

**\*\*These appointees were appointed approximately one year late and could possibly serve an additional year (until June 30, 2017) before reaching their maximum tenure, if Council desires. However, this could result in four members of this board rotating off at the same time in June 2017.**

***Attendance Chart attached for City of Sumter Housing and Economic Development Board.***

### STORMWATER MANAGEMENT AND SEDIMENT CONTROL APPEALS BOARD

<u>APPOINTEE</u>	<u>BOARD/COMMISSION</u>	<u>TERM</u>	<u>ELIGIBLE FOR REAPPT</u>
*Russell Van Patten	Stormwater Management and Sediment Control Appeals Board	3 Years	Yes
*William L. Day, II	Stormwater Management and Sediment Control Appeals Board	3 Years	No

*\*Joint Appointments with Sumter County Council*

As you may recall, Council adopted Ordinance No. 2529 in December 2015 removing the term limits for members of the Stormwater Management and Sediment Control Appeals Board. County Council has not yet adopted such ordinance, pending further research.

October 2, 2018

**ACCOMMODATIONS TAX ADVISORY COMMITTEE**

<b><u>NAME</u></b>	<b><u>APPOINTED</u></b>	<b><u>REAPPOINTED</u></b>	<b><u>TERM EXPIRES</u></b>
Denise A. Weeks 735 Gloucester Drive Sumter, SC 29150 (W) 775-1201; (C) 406-0805 <i>(Cultural Position)</i>	11/06/12 (Replaced Laura Ballard)	12/17/13 02/16/16 02/20/18	12/31/2013 12/31/2015 12/31/2017 12/31/2019
Cheryl W. Baker 14 Pathfinder Drive Sumter, SC 29150 (803) 972-0772 <i>(Hospitality/Lodging – Quality Inn of Sumter)</i>	02/19/13 (Replaced Debra Bell)	12/17/13 02/16/16 02/20/18	12/31/2013 12/31/2015 12/31/2017 12/31/2019
J. Wayne Lowder 519 W. Hampton Avenue Sumter, SC 29150 (C) 468-6432 <i>(Hospitality – Guignard Diner)</i>	09/02/14 (Replaced Patrick Joyner)	02/16/16	12/31/2015 12/31/2017
Tommie Sorrell 3355 Patriot Parkway Sumter, SC 29154 (864) 202-2228/(803) 469-2500 <i>(Hospitality – Willie Sue's)</i>	08/18/15 (Replaced Rich Adams)	03/21/17	12/31/2016 12/31/2018
Craig Justice 110 Paisley Park Sumter, SC 29150 (803) 469-6000 or (803) 468-5140 <i>(Hospitality/Lodging-Springhill Suites)</i>	02/01/16 (Replaced Lucille Owens-Sanders)	02/20/18	12/31/2017 12/31/2019
Caleb McGowan 33 Bland Avenue Sumter, SC 29150 (803) 778-8272 <i>(At Large)</i>	06/21/16 (replaced Misty Hatfield)		12/31/2018
Earl A. Wilson 2595 W. Oakland Avenue Sumter, SC 29154 (803) 469-2727 or (803) 340-0388 <i>(At Large)</i>	06/21/16 (replaced David Stewart)		12/31/2018

***Accommodations Tax Advisory Committee***

***Page 2***

***Ex-Officio Members:***

Shelley Kile, Communications/Tourism Director  
Rep.

City

City of Sumter  
P. O. Box 1449  
Sumter, SC 29151  
(W) 774-1661; Fax 436-2615  
[skile@sumter-sc.com](mailto:skile@sumter-sc.com)

Phillip Parnell, Director  
Sumter County Parks and Recreation  
155 Haynsworth Street  
Sumter, SC 29150  
(W) 436-2248; Fax 436-2400  
[pparnell@sumtercountysc.org](mailto:pparnell@sumtercountysc.org)

County Rep.

Chris Hardy  
Chamber of Commerce  
32 East Calhoun Street  
Sumter, SC 29150  
(W) 775-1231; Fax 775-0915  
[chris.hardy@sumterchamber.com](mailto:chris.hardy@sumterchamber.com)

Ex-Officio

***This Board establishes policies and priorities for use of Accommodations Tax Revenues. Members are appointed jointly by City and County Councils. Meetings are currently held every quarter.***

***Term            2 Years***  
***Tenure:        3 Terms***

***Rev. February 2018***

**CITY OF SUMTER  
HOUSING AND ECONOMIC  
DEVELOPMENT CORPORATION (CSHEDC)**

<b><u>NAME</u></b>	<b><u>APPOINTED</u></b>	<b><u>REAPPOINTED</u></b>	<b><u>TERM EXPIRES</u></b>
Joseph T. McElveen, Jr. (G) Mayor P. O. Box 1449 Sumter, SC 29151 (436-2580)	01/01		Tenure of Mayor
Ione J. Dwyer (G) City Councilwoman 630 Aidan Drive Sumter, SC 29150 (481-4284)	04/05/11 (Completing Unexpired Term of Hattie Scarborough)	06/00/12 06/00/15	06/30/2012 06/30/2015 06/30/2018
Deron McCormick (G) City Manager P. O. Box 1449 Sumter, SC 29151 436-2570	04/01/05		Tenure of City Manager
Melissa H. White (F) 226 Mason Croft Drive Sumter, SC 29150 778-8235	07/15/08 (Replaced Leon McDonald – Over Served Term)	06/07/11 06/17/14	06/30/2011 06/30/2014 06/30/2017
Elizabeth H. Shannon (C) 116 Vining Street Sumter, SC 29150 720-2944	09/02/08 (Replaced Dorothy Toney – Over Served Term)	06/15/10 08/20/13	06/30/2010 06/30/2013 06/30/2016
Frances C. Moss (C) 728 Estate Street Sumter, SC 29150 775-5440	09/02/08 (Replaced Lynda Parker – Over Served Term)	06/15/10 08/06/13	06/30/2010 06/30/2013 06/30/2016
Senthia Conyers (C) 1250 Habitat Drive Sumter, SC 29150 (803) 406-2218 (cell) (803) 436-2115 (work)	10/21/14 (Replaced Mary Gillard)	07/18/17	06/30/2017 06/30/2020
David Sanders (F) 607 Covington Street Sumter, SC 29150 (803) 778-8242	11/21/17 (Replaced Penny Pratt)		06/30/2019

**CITY OF SUMTER HOUSING AND ECONOMIC  
DEVELOPMENT CORPORATION--CONTINUED**

<b><u>NAME</u></b>	<b><u>APPOINTED</u></b>	<b><u>REAPPOINTED</u></b>	<b><u>TERM EXPIRES</u></b>
Isaac M. Carr (F) 214 Guyton Drive Sumter, SC 29150 (803) 778-6591 (803) 934-1588	02/20/18 (Replaced William Byrd)		06/30/2020

***TERM: 3 Years***

***TENURE: 3 Terms***

***MEETS: When Necessary***

***AREA OF REPRESENTATION –***  
***GOVERNMENT (G)***  
***FINANCIAL (F)***  
***COMMUNITY (C)***

***Revised February 2018***

ATTENDANCE CHART  
FOR  
CHDO BOARD MEETINGS

**January 25, 2012 Meeting**

<b>MEMBERS PRESENT</b>	<b>MEMBERS ABSENT</b>
Councilwoman Ione J. Dwyer	Mayor Joseph T. McElveen, Jr.
Melissa White	City Manager Deron McCormick
Penny Pratt	Carolyn Frederick
Frances Moss	
Elizabeth Shannon	
Mary B. Gillard	

**September 10, 2013 Meeting**

<b>MEMBERS PRESENT</b>	<b>MEMBERS ABSENT</b>
Melissa White	Elizabeth Shannon
Penny Pratt	Frances C. Moss
William Byrd	Concilwoman Ione J. Dwyer
Mayor Joseph T. McElveen, Jr.	
City Manager Deron McCormick	

**January 13, 2015 Meeting**

<b>MEMBERS PRESENT</b>	<b>MEMBERS ABSENT</b>
Frances C. Moss	Elizabeth Shannon
Melissa White	Penny A. Pratt
Senthia Conyers	William Byrd
Councilwoman Ione J. Dwyer	
Mayor Joseph T. McElveen, Jr.	
City Manager Deron McCormick	

## **COMMUNITY DEVELOPMENT**

### **HOUSING BOARD MEMBERS**

<b><u>NAME</u></b>	<b><u>APPOINTED</u></b>	<b><u>REAPPOINTED</u></b>	<b><u>TERM EXPIRES</u></b>
Dollie Swinton 913 W. Bartlette Street Sumter, SC 29150 775-2029			6/30/1999
		05/18/99	06/30/2003
		09/16/03	06/30/2007
	(See Resolutions 419 and 515)	10/16/07	06/30/2011
		09/06/11	06/30/2015
		11/17/15	06/30/2019
Cassandra L. Thompson 422 Vining Street Sumter, SC 29150 775-6215	11/03/09		06/30/2013
		08/06/13	06/30/2017
Amanda M. Dudley 507 South Main Street Sumter, SC 29150 773-7494	08/03/10		06/30/2013
		08/06/13	06/30/2017
Gloria Logan Farmer 603 West Hampton Avenue Sumter, SC 29150 773-3679	08/21/18	(Replaced Sharon Clark)	06/30/2022
Mandie Elayne Brunson 301 South Main Street Sumter, SC 29150 (803) 607-8098	09/04/18	(Replaced David Sanders)	06/30/2022

**TERM: 4 Years**  
**TENURE: 2 Terms**  
**MEETS: As Needed**

**REV. 09/2018**

**RESOLUTION NO. 515**  
**(Amending Resolution No. 419 to Extend the Term of**  
**One Additional Member of the Downtown Sumter Committee)**

**A RESOLUTION EXTENDING THE TERMS OF MEMBERS**  
**OF THE DOWNTOWN SUMTER COMMITTEE AND**  
**THE COMMUNITY DEVELOPMENT HOUSING BOARD**  
**OF THE CITY OF SUMTER, SOUTH CAROLINA**

- WHEREAS,** the City Council (the "Council") of the City of Sumter, South Carolina (the "City") has previously established a Downtown Sumter Committee and a Community Development Housing Board, both of which are primarily advisory boards that provide invaluable assistance and guidance in the City's activities in their respective areas;
- WHEREAS,** Section 2-164(1) of the City's Code of Ordinances (the "Code") provides the maximum tenure for membership on a board or commission of the City;
- WHEREAS,** according to the terms of said Section 2-164(1) of the Code, there are currently three members of the Downtown Sumter Committee (*viz.*, Hubert Osteen, Jr., Angus McDuffie, and Emma Singleton) and one member of the Community Development Housing Board (*viz.*, Dollie Swinton) who have reached their maximum tenure (such individuals being referred to collectively as the "Members");
- WHEREAS,** *Jay Davis has reached his maximum tenure on the Downtown Sumter Committee, and City Council (on this 6<sup>th</sup> day of September, 2011) wishes to add his name to the list of Downtown Sumter Committee members in the paragraph above for extension of the maximum tenure; and*
- WHEREAS,** Section 2-164(2) of the Code allows the City Council of the City (the "Council") to amend such maximum tenure in "extreme, extenuating, peculiar and unusual circumstances;"
- WHEREAS,** the Members have served faithfully and diligently, and the Council has determined that the City, the Council, and the greater Sumter community would substantially benefit from the continued service of the Members; and
- WHEREAS,** in light of the advisory nature of the Downtown Sumter Committee and the Community Development Housing Board, and the invaluable and dedicated service of the Members, the Council has determined it to be in the best interests of the City and its residents for the Council to extend the maximum tenure of the Members pursuant to Section 2-164(2) of the Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SUMTER, SOUTH CAROLINA, AS FOLLOWS:**


1. In light of the recitals contained above, the Council hereby determines that the maximum tenure of the Members, if they be willing to serve, shall be extended pursuant to Section 2-164(2) of the Code. With respect to Members who consent to continue to serve, there shall be no maximum tenure for service on either the Downtown Sumter Committee or the Community Development Housing Board.
2. The Council hereby declares that the facts contained in the recitals to this Resolution constitute "peculiar" and "unusual" circumstances, and therefore find as a fact that the conditions to said Section 2-164(2) have been satisfied.

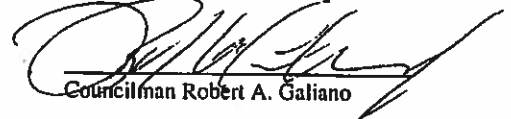



ADOPTED IN COUNCIL ASSEMBLED THIS 6<sup>TH</sup> DAY OF SEPTEMBER, 2011.

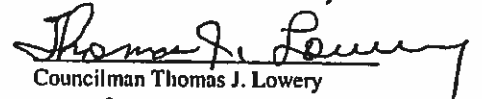
CITY OF SUMTER, SOUTH CAROLINA

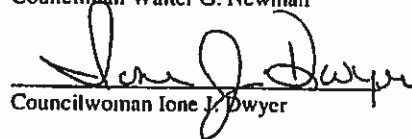
  
Mayor Joseph T. McElveen, Jr.

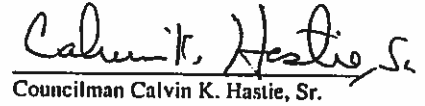
  
Mayor Pro Tem William T. Painter

  
Councilman Robert A. Galiano

  
Councilman Walter G. Newman

  
Councilman Thomas J. Lowery

  
Councilwoman Ione L. Dwyer

  
Councilman Calvin K. Hastie, Sr.

ATTEST:

  
Linda D. Hammett, City Clerk

***DOWNTOWN SUMTER COMMITTEE***

<b><i>NAME</i></b>	<b><i>APPOINTED</i></b>	<b><i>REAPPTED</i></b>	<b><i>TERM EXPIRES</i></b>
Hubert Osteen, Jr., Chairman 20 North Magnolia St. Sumter, SC 29150	03/01/99  (See Resolutions 419 and 515)	06/17/2003 10/16/2007 09/06/2011 11/03/2015	06/30/2003 06/30/2007 06/30/2011 06/30/2015 06/30/2019
Angus McDuffie P. O. Box 652 Sumter, SC 29151	04/06/99  (See Resolutions 419 and 515)	07/15/2003 11/06/2007 09/06/2011 11/03/2015	06/30/2003 06/30/2007 06/30/2011 06/30/2015 06/30/2019
Emma Singleton P. O. Box 1711 Sumter, SC 29151	04/06/99  (See Resolutions 419 and 515)	06/17/2003 10/16/2007 09/06/2011 11/03/2015	06/30/2003 06/30/2007 06/30/2011 06/30/2015 06/30/2019
Jay Davis 2 North Main Street Sumter, SC 29150 778-1139 (w) 934-6597 (c)	06/06/00    (See Resolution No. 515)	06/17/2003 07/17/2007 09/06/2011 11/03/2015	06/30/2003 06/30/2007 06/30/2011 06/30/2015 06/30/2019
Harold Nixon 18 East Liberty Street (w) 3140 Springdale (h) Sumter, SC 29150	02/16/05   (See City Council Minutes- October 20, 2015)	06/19/2007 06/07/2011 11/03/2015	06/30/2007 06/30/2011 06/30/2015 06/30/2019
Shelly Galloway Sumter School District 17 1109 North Pike West Sumter, SC 29150	11/03/09	08/06/2013	06/30/2013 06/30/2017
Julie M. Herlong 634 Antlers Drive Sumter, SC 29150	10/15/13	07/18/2017	06/30/2017 06/30/2021

DOWNTOWN SUMTER COMMITTEE—CONTINUED

Joseph Johnson 529 Love Street Sumter, SC 29150	12/00/17 (Replaced Melvin Cabbagestalk)	06/30/2021
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Tracey Fleming 890 Maplecreek Drive Sumter, SC 29154	09/18/18 (Replaced Delores Green)	06/30/2022
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<u><i>EX-OFFICIO MEMBERS:</i></u>	TERM:	4 Years (Initial Terms (1999) Staggered)
City Manager	TENURE:	2 Terms
County Administrator	MEETS:	2 <sup>nd</sup> Tuesday of Every Other Month at 8:30 a.m.

Rev. 09/2018

## **HOUSING AUTHORITY BOARD**

<b><u>NAME</u></b>	<b><u>APPOINTED</u></b>	<b><u>REAPPOINTED</u></b>	<b><u>TERM EXPIRES</u></b>
<b><u>CITY APPOINTEES</u></b>			
Vonda K. Mociun 900 Oak Brook Blvd. Sumter, SC 29150 (803) 469-8141	06/05/2012 (Completing term of Todd Williams)		12/31/2018
Willie B. Funnye 2229 Rolling Hill Lane Sumter, SC 29150 (803) 236-4344	01/05/2016 (Replaced Caleb McGowan)		12/31/2020
Javier Mitchell 32 Hilltop Street Sumter, SC 29150 (803) 778-8371	04/05/2016 (Replaced Katy Greenawalt)		12/31/2020
Steven B. Johnson 206 Mason Croft Drive Sumter, SC 29150 (803) 264-5869	02/21/2017 (Replaced Phil Leventis)		12/31/2018
William Byrd P. O. Box 1431 Sumter, SC 29151 (803) 778-0209	01/03/2017 (Replaced Ferdinand burns—deceased)		12/31/2021
<b><u>COUNTY APPOINTEES:</u></b>			
Mildred Carter 2915 Bend K Drive Dalzell, SC 29040	12/08/2015 (Replaced Norman Carter)		12/31/2020
Blandia Johnson 540 W. Hampton Avenue, #7 Sumter, SC 29150 (803) 795-2070	04/16/2016 (Completing Unexpired Term of Grace Charles)		12/31/2020

**TERM: 5 Years**

**TENURE: 1 Full Term (City Appointees)**

**MEETS: 3rd Tuesday each Month - 12:30 p.m.**

**Housing Authority Office (13 Caldwell Street; Sumter, SC 29150)**

**REVISED 01/2017**

**PLANNING COMMISSION**

<b><u>NAME</u></b>	<b><u>APPOINTED</u></b>	<b><u>REAPPOINTED</u></b>	<b><u>TERM EXPIRES</u></b>
<b><u>CITY:</u></b>			
W. Burke Watson, Jr. 3325 Gristmill Lane Sumter, SC 29150 775-1281 or 934-6048	05/06/08 (Completed term of Otis Atkinson)	12/07/2010 12/16/2014	12/31/2010 12/31/2014 12/31/2018
Dennis Bolen 115 North Salem Avenue Sumter, SC 29150 316-1969	02/21/12 (Replaced Ellie Palmer)	01/05/2016	12/31/2015 12/31/2019
Ronetta I. Moses 14 Shirer Street Sumter, SC 29150 775-2703	09/01/15 (Completing Unexpired Term of James T. McCain, Jr.)	12/20/2016	12/31/2016 12/31/2020
<b><u>COUNTY:</u></b>			
Tyler "Doc" Dunlap 1770 Camden Highway Sumter, SC 29153 983-9955	08/27/13 (Completing Unexpired Term of James Davis)	12/08/2015	12/31/2015 12/31/2019
Harold B. Johnson 3750 Thomas Sumter Hwy. Dalzell, SC 29040 983-0551	12/09/14 (Replaced David Durham)		12/31/2018
Sandra McBride 2800 McCrays Mill Road Sumter, SC 29150 481-4915	12/14/10 (Completing Unexpired Term of Roland Robinson)	03/26/2013 02/14/2017	12/31/2012 12/31/2016 12/31/2020
<b><u>JOINT APPOINTEES:</u></b>			
Todd Champion 809 Antlers Drive Sumter, SC 29150 934-6256	05/21/13 (Replaced David Merchant)	03/07/2017	12/31/2016 12/31/2020

**JOINT APPOINTEES--CONTINUED**

Bertha A. Willis	03/04/14	12/31/2016
48 Rast Street	(Completing Unexpired Term of Constance Lane)	
Sumter, SC 29150	03/21/2017	12/31/2020
774-6181 (o); 840-3042 (c)		
John M. Acken	09/02/14	12/31/2017
1 Swan Lake Drive	(Completing unexpired term of Qualisha Belton)	
Sumter, SC 29150		
773-2110 (h)		

**EX-OFFICIO MEMBER:**

George McGregor, Planning Director (774-1606)

**TERM: 4 Years**  
**TENURE: 2 Terms**  
**MEETS: 4th Wednesday each month - 3:00 p.m. – Sumter Opera House**

*Rev. Mar. 2017*

Planning Commission – 2017

Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
W. Burke Watson	Present	Present	Present	Present	Present	Absent	Present	No Mtg.	Present	Present	Present	
Sandra McBride	Present	Present	Present	Present	Absent	Present	Present	No Mtg.	Present	Present	Present	
Dennis Bolen	Present	Present	Present	Absent	Absent	Present	Absent	No Mtg.	Present	Absent	Present	
Todd Champion	Absent	Present	Present	Present	Present	Present	Present	No Mtg.	Present	Present	Absent	
Tyler Dunlap	Present	Present	Absent	Present	Absent	Present	Present	No Mtg.	Present	Present	Present	
Bertha Willis	Present	Absent	Present	Present	Present	Present	Absent	No Mtg.	Present	Present	Present	
John Acken	Absent	Present	Present	Present	Present	Absent	Present	No Mtg.	Absent	Present	Absent	
Harold Johnson	Present	Absent	Absent	Absent	Absent	Absent	Present	No Mtg.	Absent	Present	Absent	
Ronetta Moses	Present	Absent	Present	Absent	Present	Present	Present	No Mtg.	Present	Present	Present	



*Sumter*  
SOUTH CAROLINA

**STORMWATER MANAGEMENT AND  
SEDIMENT CONTROL APPEALS BOARD**

<b><u>NAME</u></b>	<b><u>APPOINTED</u></b>	<b><u>REAPPOINTED</u></b>	<b><u>TERM EXPIRES</u></b>
William L. Day, II 300 Planters Drive Sumter, SC 29150	03/04/03		12/31/2005
	(Completing term of Ernest Porter)		
		12/06/05	12/31/2008
		12/00/08	12/31/2011
		12/06/11	12/31/2014
Russell A. VanPatten 450 Pringle Drive Sumter, SC 29150 (H) 773-5749 (W) 774-2127	03/20/07		12/31/2009
	(Replaced Richard Burns)		
		06/15/10	12/31/2012
		04/02/13	12/31/2015
Robert T. "Bobby" Newman 3410 Myrtle Beach Hwy. Sumter, SC 29153 (W) 495-4430	06/15/10		12/31/2011
	(Replaced Janet Lynam)		
		10/16/12	12/31/2014
		12/16/14	12/31/2017
Joshua Castleberry 951 Amerson Street Sumter, SC 29150 (W) 778-6601 (H) 934-1333 (C) 236-4597	08/07/12		12/31/2015
	(Replaced Arthur D. Plowden, III)		
F. Wayne Hunter 120 E. Liberty Street Sumter, SC 29150 (H) 775-3333 (C) 968-0077	09/02/14		12/31/2014
	(Replaced Todd Champion)		
		12/16/14	12/31/2017
		12/05/17	12/31/2020

**Ex-Officio Members:**

Teige Elliott, Stormwater Utility Manager  
Dr. Peter Wilson, County Engineer

**TERM:** 3 Years (Initial Terms Staggered)  
**TENURE:** 3 Terms  
**MEETS:** When Necessary

Rev. December 2017



# Stormwater Board

contractors are added later on, the original and one copy of the additional Co-permittee or contractor certifications must be submitted along with the monthly reports or copies of the inspection forms submitted after the signing of the certification. For construction Sites that disturb less than 10 acres, the Owner/Operator of the facility covered by this permit shall make all contractor certifications available to DHEC and the SWCD upon request. The Department and/or SWCD may on a case-by-case basis require the submittal of the Co-permittee and other contractor certifications.

## 3.11 OTHER AUTHORIZATION OR REQUIREMENT

Where any authorization, bonds, permits or other securities are required by applicable federal, state or local laws, regulations or ordinances for any part of the proposed work to be done under the plan, the applicant shall, upon request, furnish the Sumter County Soil and Water Conservation District with satisfactory evidence that such requirements have been met before the commencement of work under an approved application.

## 3.12 EXTENSION OF TIME

If the applicant is unable to complete the work within the time specified in the approved plan and grading permit, he may, prior to the expiration of such time, present in writing a request for an extension of time, setting forth the reasons for the requested extension. The Sumter County Soil and Water Conservation District shall respond to this request within 10 working days of submission.

## 3.13 RESPONSIBILITY OF APPLICANT

The applicant shall be responsible for carrying out the proposed work in accordance with the approved erosion and sediment control and storm water management plan and grading permit, and in compliance with the requirements of this ordinance.

## 3.14 APPEALS AND ADMINISTRATIVE HEARINGS

A. The City Council of the City of Sumter shall appoint a five-member appeals board to carry out the provisions of this section. The appeals board shall be constituted as follows, and shall serve staggered three-year terms:

- two grading contractors, or persons who have experience in grading or similar field;
- one designer meeting the requirements of Section 3.9.G of this ordinance
- two members at large

In order to provide continuity in the composition and operation of this board, the initial appointments of the grading contractors referenced above shall be one such contractor for an initial one-year term, and one such contractor for an initial two-year term. The designer referenced above shall be appointed for an initial one-year term. Upon expiration of such initial terms, the appointments thereafter shall be for three-year terms.

The City Engineer or City Director of Public Works, and the County Engineer or County Director of Public Works, shall serve *ex officio*, as advisory, non-voting members of the board.

The appeals and hearings board shall select a chairperson at its inception; the chair shall