

**COUNTY OF BERKS
COMMISSIONERS' BOARD MEETING AGENDA
March 1, 2018**

Christian Y. Leinbach, Commissioner, Chair
Kevin S. Barnhardt, Commissioner
Mark C. Scott, Esq., Commissioner
Christine M. Sadler, Esq., County Solicitor
Ronald R. Seaman, Chief Administrative Officer
Maryjo Gibson, Chief Clerk

NOTICE: Anyone who wishes to comment on a printed agenda item prior to official action being taken must make that known to the Chair or the Chief Clerk in advance.

CALL TO ORDER – 10:00 A.M.

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Christian Y. Leinbach, Commissioner Chair.

APPROVAL OF MINUTES

Approve the minutes of the February 22, 2018 Commissioners' Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

AGENDA ITEMS

1. Authorizing:

Budget Department

- 63.18 A. Adopt a resolution authorizing 2017 Budget Transfers in the amount of \$57,875; 2017 Appropriations in the amount of \$126,797; 2018 Budget Transfers in the amount of \$39,200 and 2018 Appropriations in the amount of \$420,980 per listing dated February 26, 2018.
- 64.18 B. Adopt a resolution authorizing Terence Brennan, Administrator at the Berks Heim Nursing and Rehabilitation, to execute the 2018-2019 PELICAN Renewal Quotation for the Berks Heim Nursing and Rehabilitation Liability and MCARE Assessment Program presented by EH&D through the Pelican Insurance Program and administered by CCAP ("County Commissioners Association of Pennsylvania").

Human Resources

- 65.18 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated March 1, 2018 as follows:
1. Authorize the appointment of Andrew Wenger to Temporary Detective – District Attorney's Office, effective 3/7/2018. Rate of \$35.85/hour. The Temporary position will provide coverage until the hiring of a full-time Detective, at which time, the Temporary position will be eliminated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
 2. Authorize the appointment of Amy McKnight to Interim Director of Nursing – Berks Heim Nursing Administration, effective 3/3/2018. Rate of \$91,946/annually. The working out of classification compensation will cease on 3/21/2018 which is the expected start date of the newly appointed Director of Nursing. The 2 week interim appointment is a requirement of the State of Pennsylvania Department of Health. Replacement for Cheryl Munro who retired. Budget 53000 – 33390.
- 66.18 B. Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Capital Blue Cross Group Administrative Services Contracts for 2018.

Facilities

- 67.18 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Addendum No. 1 for the purpose of adding additional terms to the previously executed Agreement of Sale and Temporary Easement associated with the Fisher Mill Road/Manatawny Bridge Replacement Project (County Bridge 58B), Oley Township, Pennsylvania.
- 68.18 B. Adopt a resolution authorizing Ryan C. Hunter, Director of Facilities & Operations, to electronically execute Letter of Amendment 3 to the General Reimbursement Agreement for Federal Aid Projects (No. R15050004-3) between the Pennsylvania Department of Transportation (PennDOT) and the County of Berks for the Hartz Mill Bridge Superstructure Replacement Project, County Bridge 38A, Caernarvon Township. This amendment increases the total project costs to \$2,008,000 to incorporate the costs for construction into the overall funding for the project.

Commissioners

- 69.18 A. Adopt a resolution authorizing the Chief Clerk to advertise enactment of proposed County Ordinance No. 02-2018, delegating to the Secretary of Transportation the County's authority to acquire Right-of-Ways necessary for the Gibraltar Road a/k/a Althouse Mill Bridge (45A) replacement project.
- 70.18 B. Adopt a resolution authorizing Justin Loose, Chief Information Officer, to execute the agreement letter with Kroll Cyber Security, LLC, New York, NY, to provide forensic services.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator as set forth on attached listing dated February 27, 2018.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated February 27, 2018 for week ending February 28, 2018, and the payment of electronic transfers and employee payroll.

AGENDA APPROVAL**REPORTS OF TREASURER AND CONTROLLER**

1. A. Dennis Adams, County Treasurer
2. Sandy Graffius, County Controller

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman

COMMISSIONERS' COMMENTS

Commissioner Barnhardt

Commissioner Scott

Commissioner Leinbach

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

ADJOURNMENT