

LIMITED IN-PERSON ATTENDANCE PERMITTED

Due to the Novel Coronavirus pandemic and the ongoing state of emergency, in-person attendance at this Council meeting by members of the general public will be limited. Attendance will be limited to twenty percent of the stated maximum occupancy, which equates to thirty-four (34) persons (including Council members, other elected officials, and staff). Attendees will be required to sit in designated seats, appropriately spaced. In-person attendance will be allowed on a “first-come” basis.

*Additionally, to ensure the meeting otherwise remains open to the public, we will continue to broadcast it live on the County’s YouTube channel, which can be found via the County’s website at Oconeesc.com. Further, the public may call in and listen by dialing **888-475-4499 OR 877-853-5257** and entering meeting ID # **894 3091 2629**. And, individuals parked in close proximity to Council Chambers may listen to the meeting on FM 92.3.*



A G E N D A

OCONEE COUNTY COUNCIL MEETING

June 16, 2020

6:00 PM

Council Chambers, Oconee County Administrative Offices
415 South Pine Street, Walhalla, SC

Call to Order

Public Comment Session

[Limited to a total of forty (40) minutes, four (4) minutes per person.]

If you are not able to attend in person and you have a comment, you may submit it by contacting our Clerk to Council, Katie Smith at ksmith@oconeesc.com or 864-718-1023, so that she may receive your comment and read it into the record.

Council Member Comments

Moment of Silence

Invocation by County Council Chaplain

Pledge of Allegiance to the Flag of the United States of America

Approval of Minutes

- June 2, 2020 Regular Minutes
- June 11, 2020 Special / Public Hearing Minutes

Administrator Comments

Attorney Comments

Public Hearings for the Following Ordinances

If you are not able to attend in person and you would like to be heard during the public hearing, please contact Katie Smith at ksmith@oconeesc.com or 864-718-1023 so that she may coordinate your participation by telephone.

Council’s meetings shall be conducted pursuant to the South Carolina Freedom of Information Act, Council’s Rules and the Model Rules of Parliamentary Procedure for South Carolina Counties, latest edition. This agenda may not be inclusive of all issues which Council may bring up for discussion at this meeting. Items are listed on Council’s agenda to give public notice of the subjects and issues to be discussed, acted upon, received as information and/or disposed of during the meeting. Items listed on Council’s agenda may be taken up, tabled, postponed, reconsidered, removed or otherwise disposed of as provided for under Council’s Rules, and Model Rules of Parliamentary Procedure for South Carolina Counties, latest edition, if not specified under Council’s rules.

Ordinance 2020-01 “AN ORDINANCE TO ESTABLISH THE BUDGET FOR OCONEE COUNTY AND TO PROVIDE FOR THE LEVY OF TAXES FOR ORDINARY COUNTY PURPOSES, FOR THE TRI-COUNTY TECHNICAL COLLEGE SPECIAL REVENUE FUND, FOR THE EMERGENCY SERVICES PROTECTION SPECIAL REVENUE FUND, FOR THE ROAD MAINTENANCE SPECIAL REVENUE FUND, FOR THE BRIDGE AND CULVERT CAPITAL PROJECT FUND, FOR THE ECONOMIC DEVELOPMENT CAPITAL PROJECT FUND, FOR THE DEBT SERVICE FUND, FOR THE VICTIM SERVICES SPECIAL REVENUE FUNDS, FOR THE CAPITAL VEHICLE / EQUIPMENT FUND, ALL IN OCONEE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.”

Ordinance 2020-02 “AN ORDINANCE TO ESTABLISH THE BUDGET FOR THE SCHOOL DISTRICT OF OCONEE COUNTY AND TO PROVIDE FOR THE LEVY OF TAXES FOR THE OPERATIONS OF THE SCHOOL DISTRICT OF OCONEE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.”

Ordinance 2020-03 “AN ORDINANCE TO PROVIDE FOR THE LEVY OF TAXES FOR THE KEOWEE FIRE SPECIAL TAX DISTRICT AND TO ESTABLISH THE BUDGET FOR THE KEOWEE FIRE SPECIAL TAX DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.”

Ordinance 2020-12 “AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A GOVERNMENTAL REAL ESTATE LEASE AGREEMENT BETWEEN OCONEE COUNTY AS LESSOR AND CLEMSON UNIVERSITY AS LESSEE FOR CERTAIN REAL PROPERTY, INCLUDING CERTAIN IMPROVEMENTS THEREON, LOCATED AT 200 BOOKER DRIVE, WALHALLA, SOUTH CAROLINA; AND OTHER MATTERS RELATED THERETO.”

Third Reading of the Following Ordinances

Ordinance 2020-02 *[see caption above]*

Ordinance 2020-03 *[see caption above]*

Ordinance 2020-12 *[see caption above]*

Second Reading of the Following Ordinances

[None Scheduled]

First Reading of the Following Ordinances

Ordinance 2020-09 “AN ORDINANCE AMENDING THE “SIGN CONTROL ORDINANCE OF OCONEE COUNTY, SOUTH CAROLINA.”

Ordinance 2020-10 “AN ORDINANCE AMENDING THE ENFORCEMENT AND PENALTY PROVISIONS OF THE “LITTER CONTROL ORDINANCE OF OCONEE COUNTY, SOUTH CAROLINA.”

First & Final Reading for the Following Resolutions

[None Scheduled]

Discussion Regarding Action Items

Please note the following in relation to the first four procurement matters below:

June 2, 2020 - 1st reading, 2020-01 Budget Ordinance was approved

June 11, 2020 – 2nd reading, 2020-01 Budget Ordinance was approved

June 25, 2020 – 3rd and final reading, 2020-01 Budget Ordinance is anticipated to be approved.

Printing and Mailing All Type Tax Notices / Assessor, Auditor, Delinquent Tax & Treasurer / Not Exceed Approved Ordinance 2020-01 Budget Amount(s)

Budget: \$135,571.00 / **Project Cost:** \$135,571.00 / **Balance:** \$0.00

The solicitation was issued to contract with an outside firm that will furnish all labor, equipment, materials and postage to provide tax bills and assessment forms, print notices and bills from data provided by the County, fold and insert into envelopes, presort, deliver to US Post Office and mail. QS1/Smith Data will generate the data files that will be provided electronically to Laser Print Plus. This will save the County money in postal expenses, and also provide tax notices that are easy to read and understand and a return envelope to be used for tax payments.

The pricing for this purchase is per a Request for Proposals (RFP) issued by the County of Greenville; which allows other South Carolina Counties, at their discretion, to make use of the County of Greenville's competitive process and to purchase directly from Laser Print Plus WY, LLC. This RFP was awarded, by the County of Greenville, in July of 2018 with the option to renew for four additional years. Since the County of Greenville has three years of optional renewals, staff is requesting to contract with Laser Print Plus for the remaining three years (1 year with the option to renew for 2 additional one-year periods.) The amount requested is based on estimated quantities and will fluctuate based on the actual number of notices mailed and the Assessor's reassessment year.

It is the staff's recommendation that Council; upon final approval of the FY 20-21 budget [1] approve the Award for Printing and Mailing of All Type Tax Notices to Laser Print Plus WY, LLC of Columbia, SC, in an amount not to exceed the approved 2020-01 Budget, for one year, with an option to renew for two additional one-year periods and [2] authorize the County Administrator to renew the award for up to two one-year periods, provided their work is satisfactory and the amount does not exceed the future years approved budgets for this expenditure.

Tires from State Contract / Rock Quarry & Vehicle Maintenance / Estimated Amount: \$145,000.00

Budget: \$145,000.00 / **Project Cost:** \$145,000.00 / **Balance:** \$0.00

Vehicle Maintenance purchases tires as needed for County vehicles such as, but not limited to, police pursuit tires for law enforcement vehicles, auto radial for passenger vehicles and light/medium radial for trucks, estimated at \$140,000.00. The Rock Quarry purchases tires as needed for road driven vehicles assigned to their department, estimated at \$5,000.00.

The SC Materials Management Office awarded SC Contract # 4400022242 (Bridgestone/Firestone), 4400014834 (Goodyear), and 4400012720 (Michelin) for Statewide Tires and Service to a list of tire manufactures. The manufactures provided a distributors list to the SC Materials Management Office, who then awards contract numbers to the individual distributors. Super Service of Walhalla, SC is a Bridgestone/Firestone, Goodyear, and Michelin Tire Distributor under State Contract Number 4400022786. The discounts range from 23% – 52.25% off list price depending on the brand and type of tire. Super Service delivers the tires at no charge and also stocks a large inventory of tires.

It is the staff's recommendation that Council; upon final approval of the FY 20-21 budget [1] approve the purchase of Bridgestone/Firestone, Goodyear, and Michelin tires as needed from Super Service Tire &

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Alignment of Walhalla, SC in a combined estimated amount of \$145,000 for fiscal year 2020-2021 and [2] allow the County Administrator to approve future purchases from state contract for the next four-year period or through FY 2024-2025, as long as all purchases for Bridgestone/Firestone, Goodyear, and Michelin tires are in accordance with the State Contract award and amounts do not exceed amounts budgeted and approved by Council in future years for tire purchases.

Procurement #: RFP 19-08 / Institutional Healthcare Services / Detention Center / Amount: 386,400.00

Budget: \$386,400.00 / Project Cost: \$386,400.00 / Balance: \$0.00

RFP 19-08 was issued on May 1, 2020 to select an outside firm to be responsible for medical care for inmates at the Detention Center. This RFP requested pricing for 12hr, 18hr and 24hr coverage options. In order to meet the needs of the department, the Detention Center Director requests the 18hr/7-day Coverage option. This contract is to start on July 1, 2020. Their health care delivery system will comply with all industry and state standards for medical services provided to inmates.

Six firms were notified of this RFP and two proposals were received on May 28, 2020. An Evaluation Committee consisting of County and Sheriff's Department Staff reviewed and scored the proposals and unanimously recommended Southern Health Partners of Chattanooga, TN for award.

It is the staff's recommendation that Council; upon final approval of the FY 20-21 budget [1] approve the award of RFP 19-08, Institutional Healthcare Services to Southern Health Partners of Chattanooga, TN, in the amount of \$386,400.00; [2] approve any additions to the "Cost Pool" as long as the medical budget for the detention center is not exceeded, and [3] authorize the County Administrator to renew this contract for an additional four years, as long as the amount does not exceed the medical amount budgeted for the Detention Center and the services provided are satisfactory.

Procurement #: RFP 19-06 / Inmate Food Service / Detention Center / Amount: Not to Exceed Approved Ordinance 2020-01 Budget Amount

Budget: \$266,000.00 / Project Cost: \$266,000.00 / Balance: \$0.00

RFP 19-06 was issued on February 14, 2020 to select a firm to be responsible for all inmate meals at the Detention Center. This vendor will be responsible for hiring, training and supervising all kitchen personnel, maintain compliance with local and state food preparation standards, supply all inmate food to meet minimum standards, prepare and serve the food, and clean all kitchen equipment and premises daily. The County will be charged monthly, for the actual meals prepared for inmates, based on a sliding scale (provided in attachments) of the cost per inmate meal that is based on the monthly Average Daily Inmate Population.

Four firms were notified of this RFP and two proposals were received on March 31, 2020. An Evaluation Committee consisting of County and Sheriff Department staff reviewed and scored the proposals and unanimously recommended Trinity Services Group, Inc., of Oldsmar, FL for award.

It is the staff's recommendation that Council; upon final approval of the FY 20-21 budget [1] approve the award of RFP 19-06, Inmate Food Services to Trinity Services Group, Inc., of Oldsmar, FL, in an amount not to exceed the approved Ordinance 2020-01 budgeted amount for the expenditure and [2] authorize the County Administrator to renew this contract for an additional four years, as long as the amount does not exceed the food amount budgeted and approved by Council for future years and all services are satisfactory.

Procurement #: 19-09 / Seneca Rail Park Infrastructure / Economic Development / Amount: Project: \$ 570,319.32
10% Contingency: \$ 57,031.93
Total Award: \$ 627,351.25

Budget: \$627,351.25 / Project Cost: \$627,351.25 / Balance: \$0.00

On March 19, 2019 Council Approved the grant application to SC Rural Infrastructure Authority in the amount of \$500,000 for water and sewer infrastructure expansion in the Seneca Rail Park.

The Seneca Rail Park Infrastructure Project consists of: connection to existing 12-in water main; Construction of 384-LF of new 12-inch water main including steel cased bore under Shiloh Road and Railroad; Construction of 2,680-LF of 10-inch gravity sewer including ten (10) manholes; Connect gravity sewer to existing OJRSA manhole. All associated work required to install the above-described infrastructure.

On April 30, 2020 formal sealed bids were opened for this project. This bid was originally sent to twelve (12) bidders. Six (6) firms submitted bids, with Cedar Farms & Construction, Inc. of Eastanollee, GA submitting the lowest bid of \$570,319.32.

It is the staff's recommendation that Council [1] approve the award of ITB 19-09 to Cedar Farms & Construction, Inc., of Eastanollee, GA for the Seneca Rail Park Infrastructure in the amount of \$570,319.32, with a 10% contingency amount of \$57,031.93 for any change orders that may arise, for a total award amount of \$627,351.25 and [2] authorize the County Administrator to execute documents for this project and sign any change orders within the contingency amount.

DISCUSS AND AUTHORIZE THE COUNTY ADMINISTRATOR TO PURCHASE CERTAIN REAL PROPERTY COMPRISED OF APPROXIMATELY 11.23 ACRES, LOCATED ADJACENT TO THE OCONEE COUNTY REGIONAL AIRPORT. THE PURCHASE PRICE SHALL NOT EXCEED ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000), WHICH SHALL BE PAID FOR BY FAA AND SC AERONAUTICS GRANTS, WITH A COUNTY MATCH BETWEEN ZERO AND FIVE PERCENT.

Staff requests that County Council authorize the County Administrator to, on behalf of the County, execute a purchase agreement, receive a deed, and take all other action necessary to purchase certain real property comprised of approximately 11.23 acres, which is located adjacent to the Oconee County Regional Airport. The property is designated by tax map number 256-00-01-006, and is more particularly shown on the attached survey, dated September 19, 2019. The property is being purchased for the purpose of future airport terminal area expansion with apron and hangar development. The purchase price shall not exceed one hundred and fifty thousand dollars and 00/100 (\$150,000.00); the purchase price shall either be paid for, or reimbursed by, FAA grant award #TBD and SC Aeronautics Commission grant award #TBD, with the County contributing matching funds between zero and five percent of the whole.

It is staff's recommendation that Council authorize this real property purchase.

Council Committee Reports

Budget, Finance, & Administration / Mr. Elliott.....[06/02/2020]

- Board & Commission Appointments** *(IF ANY)* [Seats listed are all co-terminus seats]
- ***Building Codes Appeal Board**.....1 At Large Seat
 - ***Board of Zoning Appeals**.....District 5
 - ***Conservation Bank Board**.....District 5
 - ***Agriculture Advisory Board**.....District 5

***No questionnaires on file for the seats listed above**

Executive Session

[upon reconvening Council may take a Vote and/or take Action on matters brought up for discussion in Executive Session, if required]

For the following purposes, as allowed for in § 30-4-70(a) of the South Carolina Code of Laws:

[1] General economic development discussion and activity update regarding multiple projects, as well as a product study.

[2] Discussion regarding an Economic Development matter, Project Patch.

Adjourn

Assisted Listening Devices [ALD] are available to accommodate the special needs of citizens attending meetings held in Council Chambers.

ALD requests should be made to the Clerk to Council at least 30 minutes prior to the meeting start time.

Oconee County Council, Committee, Board & Commission meeting schedules, agendas are posted at the Oconee County Administration Building & are available on the County Council Website.