

AGENDA



Andy Nickelston, Chairman
Ronnie Mendenhall, Vice Chairman
Rick Morris, Commissioner
Jimmy Walker, Commissioner
Ernest Lankford, Commissioner

REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
Monday, September 28, 2020
1014 MAIN STREET
DANBURY, NC 27016
6:00 PM

Call to Order

Invocation

Pledge of Allegiance

I. Approval of the Agenda

II. Comments - Managers/Commissioners

III. Public Comments

IV. Consent Agenda

a. Minutes

b. Budget Amendments

c. Tax Administration Monthly Report-Items for Approval

V. Information Agenda

VI. Discussion Agenda

a. Scenic Byway Resolution

b. Paving Agreement and Budget Amendment #25

c. Walnut Cove and Pinnacle Convenience Site Operating Hours

d. Purchase Agreement - Pinnacle Green Box Site

e. Walnut Cove Green Box Site Location

VII. Action Agenda

a. Equipment Financing

b. Tax Office Restructuring and Budget Amendment #23

- c. **NC DOT Request for Addition of Sheraton Court and Dixieland Court**
- d. **Letter of Support**

VIII. Adjournment

*Anyone with a disability(is) who needs an accommodation to participate in this meeting is requested to inform us 48 hours prior to the scheduled time of the affected group meeting

*Attachments may be delivered before or at the time of the meeting

*Times may vary due to times preset for agenda items



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: IV.a.

Minutes

Contact: Shannon Shaver

Summary:

Minutes for Approval: September 14, 2020 - Regular Meeting Minutes

ATTACHMENTS:

Description	Upload Date	Type
Regular Meeting Minutes- September 14, 2020	9/23/2020	Cover Memo

**STATE OF NORTH
CAROLINA

COUNTY OF STOKES**)
)
)
)

**OFFICE OF THE
COMMISSIONERS
STOKES COUNTY
GOVERNMENT
DANBURY, NORTH
CAROLINA
MONDAY SEPTEMBER 14,
2020**

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Regular Session in the Stokes County Administration Building in the Commissioners Chamber located in Danbury, North Carolina on Monday September 14, 2020 at 6:00 pm with the following members present:

Board of Commissioners Present: Chairman Andy Nickelston, Vice Chairman Ronnie Mendenhall, Commissioner Rick Morris, and Commissioner Jimmy Walker

Absent: Commissioner Ernest Lankford

County Administration Present: County Manager Jake Oakley, Assistant County Manager/Clerk to the Board Shannon Shaver, Finance Director Julia Edwards, and County Attorney Ty Browder

CALL TO ORDER

Chairman Nickelston called the Regular Meeting of the Board of Commissioners to order.

INVOCATION

Vice Chairman Mendenhall delivered the Invocation.

PLEDGE OF ALLEGIANCE

Chairman Nickelston lead the Board in the Pledge of Allegiance and invited those in attendance to join.

APPROVAL OF AGENDA

Vice-Chairman Mendenhall moved to approve the Agenda as presented.

Commissioner Morris seconded the motion. The motion Passed.

Absent: Lankford

COMMENTS - Managers/Commissioners

Commissioner Morris commented:

- Welcome to everyone here tonight.
- We have a full house under the Governor's extended 2.5.
- Hopefully there are some folks watching on YouTube as well.

Vice Chairman Mendenhall commented:

- Thank you for coming out.
- I am always glad to see people coming out to participate in our governmental process.
- Thanks for taking time out of your busy schedules and welcome to anyone watching at home as well.
- Hopefully the meeting will progress rapidly.

Chairman Nickelston commented:

- Good to see everyone here tonight.
- Hope everyone has a safe trip home after the meeting.

County Manager Oakley commented:

- Welcome to everyone here tonight.
- Hope everyone is doing well.

Commissioner Walker did not make any comments.

Public Comments

Chairman Nickelston opened the floor for Public Comments at 6:04 pm

Rev. Gregory Hairston
1070 Brook Ridge Drive
Walnut Cove, NC 27052

RE: East Walnut Cove Park

- I am here to make a formal request from the East Stokes Park Council.
- Some of the Council Members are present at the meeting tonight.
- We approached the County Commissioners once before on a project that we wanted to do to enhance the park.
- This project was to clear some timber to enhance the park.
- The park is isolated and cannot be seen from the main road.
- We have had some incidents making this necessary to provide safety for those that use the park.
- We have had some people shooting at the park.
- I am not sure if they are using it as a shooting range or something else.
- We have had some destruction due to Four-Wheeler use at the park.
- I have contacted the Sheriff's Department and they have said they will try and get some cameras down there and see if they can catch those responsible for this.
- We would like to clear some of the land that we are not using right now.
- This will enhance the park and make it safer and increase visibility.
- Hopefully the timber from clearing the land will provide funds to pave the parking lot.
- We would like to formally request that we be allowed to clear the land and use the proceeds to enhance the park by paving the parking lot.

With no other individuals signed up to speak Chairman Nickelston closed the floor for Public Comments at 6:07 pm.

CONSENT AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Minutes

Budget Amendments

Capital Reserve Resolution

Approval of 2021 Real Property Schedule of Values

Vice-Chairman Mendenhall moved to approve the Consent Agenda as presented.

Commissioner Morris seconded the motion. The motion Passed.

Absent: Lankford

INFORMATION AGENDA

Chairman Nickelston noted that there were no items on the Information Agenda at the meeting tonight.

DISCUSSION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Equipment Financing

Support Services Supervisor Glenda Pruitt presented information to the Board for financing of equipment approved in the FY 20/21 Budget. She noted that they received three quotes with the lowest interest rate of 1.33% from Zion Bancorporation.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no discussion and full consensus of the Board this item was moved to the Action Agenda at the next meeting.

DSS Board Request for Substance Abuse Liaison Assistance

DSS Board Chair Greg Collins, DSS Director Stacey Elmes, and Cardinal Representative Reid Thornburg presented information to the Board on the need for an additional Substance Abuse Liaison. They noted that the need has increased due to COVID-19.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After some discussion from the Board this item was moved to the Action Agenda at tonight's meeting.

Tax Administration Monthly Report

Tax Administrator Richard Brim presented the Tax Administration's Monthly Report:

1. Monthly Reports for the month of August 2020.
 - a. Tax Collections Status Reports FY 2020-2021.
 - b. Real and Personal Releases less than \$100.00 per N.C.G.S. 105-381(b).
 - c. Real and Personal Refunds less than \$100.00 per N.C.G.S. 105-381(b).
2. Real and Personal Releases more than \$100.00.
3. Real and Personal Refunds more than \$100.00.
4. Minimum Refunds Resolution.
5. Minimum Tax Bill Resolution.
6. Late Applications for Elderly Exemption.
7. 2% Discount, Prior to September 1. (Information Only).

Tax Administrator Richard Brim requested for the following items to be moved to the Consent Agenda at the next meeting:

1. Real and Personal Releases more than \$100.00.
2. Real and Personal Refunds more than \$100.00
3. Minimum Refunds Resolution.
4. Minimum Tax Bill Resolution.
5. Late Applications for Elderly Exemption.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no discussion and full consensus of the Board this item was moved to the Consent Agenda at the next meeting.

Tax Office Restructuring

Tax Administrator Richard Brim presented a request to the Board to restructure the Tax Office.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After much discussion and full consensus of the Board this item was moved to the Action Agenda at the next meeting.

Letter of Support

Sri Sarvasri Ananda presented the request for the Board to sign a letter of support presented at a previous meeting.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After much discussion and full consensus of the Board this item was moved to the Action Agenda at the next meeting.

NC DOT Request for Addition of Sheraton Court and Dixieland Court

County Manager Oakley presented a request received from the NC D.O.T. for the addition of Dixieland Court and Sheraton Court to the secondary road system.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no discussion and full consensus of the Board this item was moved to the Action Agenda at the next meeting.

ACTION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Animal Control Advisory Board Appointment Request

Chairman Nickelston entertained a motion on the item presented at the last meeting.

Chairman Nickelston opened the floor for any additional nominations and noted that Susan Hathcock had been nominated at the last meeting to serve on the Animal Control Advisory Board.

Vice Chairman Mendenhall moved to close the floor for nominations.

Commissioner Walker seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no further discussion the motion Passed.

Chairman Nickelston polled the Board.

Commissioner Morris: Susan Hathcock
Commissioner Walker: Susan Hathcock
Vice Chairman Mendenhall: Susan Hathcock
Chairman Nickelston: Susan Hathcock

Absent: Commissioner Lankford

Chairman Nickelston noted that Susan Hathcock had been appointed to the Animal Control Advisory Board.

Hospital Operations Board Appointment Requests

Assistant County Manager/Clerk to the Board Shannon Shaver presented the following information to the Board:

- A request was received from the Hospital Operations Committee for the appointment of the individuals that have submitted applications.
- There were five applications for review.
- At the meeting on August 10th Commissioner Morris inquired if there could be alternates on this Committee.
- We have consulted County Attorney Browder and he states that there is nothing in the Hospital Bylaws addressing this and that if the Committee would like to allow alternates the

Bylaws would need to be updated to reflect that.

- At the meeting on August 24th an additional application for Justin Duncan was presented at the meeting and the other applicants were not voted on until the Hospital Board could meet and make a recommendation.
- There was also an application received from Jayson Duncan after this meeting.

The Hospital Operations Committee is recommending the following individuals for appointment:

- Greg Collins
- Olivia Shelton
- Kimberly Walker
- Dwayne Young
- Jayson Duncan

- Once the bylaws can be revised to include language about alternate members, the plan is for Justin Duncan and Debbie Vaden to serve as an alternates.
- I have spoken with County Attorney Browder and he concurs that even though Jayson Duncan was not presented at the last meeting; he can still be appointed due to that we have more than met the advertisement requirements.

Chairman Nickelston entertained a motion on the item presented at the last meeting.

Chairman Nickelston opened the floor for any additional nominations.

Commissioner Walker nominated Jayson Duncan.

Vice Chairman Mendenhall seconded.

Chairman Nickelston opened the floor for any discussion/comments/questions.

With no further discussion the motion Passed.

Absent: Commissioner Lankford

Vice Chairman Mendenhall moved to close the floor for nominations.

Commissioner Walker seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no further discussion the motion Passed.

Chairman Nickelston polled the Board.

Commissioner Morris: Greg Collins, Olivia Shelton, Kimberly Walker, Dwayne Young, and Jayson Duncan

Commissioner Walker: Greg Collins, Olivia Shelton, Kimberly Walker, Dwayne Young, and Jayson Duncan

Vice Chairman Mendenhall: Greg Collins, Olivia Shelton, Kimberly Walker, Dwayne Young, and Jayson Duncan

Chairman Nickelston: Greg Collins, Olivia Shelton, Kimberly Walker, Dwayne Young, and Jayson Duncan

Absent: Commissioner Lankford

Chairman Nickelston noted that Greg Collins, Olivia Shelton, Kimberly Walker, Dwayne Young, and Jayson Duncan had been appointed to the Hospital Operations Committee.

DSS Board Request for Substance Abuse Liaison Assistance

Chairman Nickelston entertained a motion on the item presented at tonight's meeting.

Commissioner Morris moved to approve the DSS Substance Abuse Liaison Position as presented at tonight's meeting.

Commissioner Walker seconded the motion. The motion Passed.

Absent: Lankford

CLOSED SESSION

Chairman Nickelston entertained a motion to enter Closed Session for the following rationale:

- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

Vice-Chairman Mendenhall moved to to enter Closed Session.

Commissioner Walker seconded the motion. The motion Passed.

Absent: Lankford

Adjournment

Chairman Nickelston entertained a motion to adjourn.

Vice-Chairman Mendenhall moved to to adjourn at 7:47 pm.

Commissioner Walker seconded the motion. The motion Passed.

Absent: Lankford

Shannon Shaver
Clerk to the Board

Andy Nickelston
Chairman



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: IV.b.

Budget Amendments

Contact: Julia E. Edwards

Summary:

Consent for Approval of Budget Amendment #'s 20,21,22, and 24

Budget Amendment #22 appropriates the funding for the DSS Substance Abuse Liaison position approved at the last meeting. The Board requested that we contact the state and inquire if the CARES ACT Funding can be used after December 31, 2020 for this position. The funding has to be spent by December 31, 2020 and cannot be placed in the budget for use later. Depending on when this position is hired any expense associated with this before December 31, 2020 could be reimbursed from the CARES ACT Funding.

ATTACHMENTS:

Description	Upload Date	Type
Budget Amendment #20,21,22, & 24	9/23/2020	Cover Memo

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Sheriff's Office			
100.4310.000	Salaries & Wages	\$ 2,211,250.00	\$ 27,139.00	\$ 2,238,389.00
	Contingency			
100.9910.100	Leave Contingency	\$ 112,225.00	\$ (27,139.00)	\$ 85,086.00
	Total	\$ 2,323,475.00	\$ -	\$ 2,323,475.00

This budget amendment is justified as follows:

To transfer funds from leave payoff contingency for retired, resigned, terminated and comp time over limit payoff as of 09/11/20.

This will result in a net increase of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			\$ -
	TOTALS	\$ -	\$ -	\$ -

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 28th day of September, 2020.

Verified by the Clerk of the Board

Sharyn Shaw

 Date

NA
 Department Head's Approval _____
 Date

[Signature]
 County Manager's Approval _____
 Date 9-22-2020

[Signature]
 Finance Director's Approval _____
 Date 9/22/20

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Planning			
100.4910.180	Professional Services	\$ -	\$ 6,000.00	\$ 6,000.00
100.4910.000	Salaries & Wages	\$ 308,318.00	\$ (6,000.00)	\$ 302,318.00
	Total	\$ 308,318.00	\$ -	\$ 308,318.00

This budget amendment is justified as follows:

To transfer funds to contract with retired employee for training of new employee.

This will result in a net increase of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			\$ -
				\$ -
				\$ -
	TOTALS	\$ -	\$ -	\$ -

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

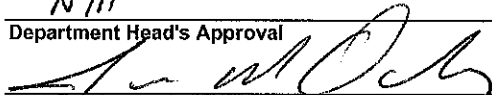
Adopted this 28th day of September , 2020

Verified by the Clerk of the Board



N/A

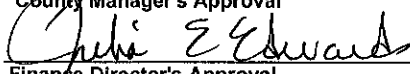
Department Head's Approval



Date

9-22-2020

County Manager's Approval



Date

9/22/20

Finance Director's Approval

Date

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Social Services				
100.5310.000	Salaries & Wages	\$ 2,698,819.00	\$ 24,410.00	\$ 2,723,229.00
100.5310.090	Social Security	\$ 181,125.00	\$ 1,513.00	\$ 182,638.00
100.5310.091	Medicare Tax	\$ 42,360.00	\$ 354.00	\$ 42,714.00
100.5310.100	Retirement	\$ 290,673.00	\$ 2,497.00	\$ 293,170.00
100.5310.101	401K	\$ 26,988.00	\$ 244.00	\$ 27,232.00
100.5310.100	Health Insurance	\$ 588,104.00	\$ 5,732.00	\$ 593,836.00
100.5310.110	Dental Insurance	\$ 26,148.00	\$ 255.00	\$ 26,403.00
100.5310.130	Unemployment Insurance	\$ 19,152.00	\$ 244.00	\$ 19,396.00
100.5310.171	Term Life	\$ 4,542.00	\$ 44.00	\$ 4,586.00
Contingency				
100.9910.000	Contingency	\$ 125,416.00	\$ (16,163.00)	\$ 109,253.00
Total		<u>\$ 4,003,327.00</u>	<u>\$ 19,130.00</u>	<u>\$ 4,022,457.00</u>

This budget amendment is justified as follows:

To appropriate funding for a additional Social Worker II-Substance Abuse Liaison Assistance due to the COVID-19 issues.

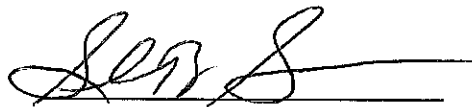
This will result in a net increase of \$19,130.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
100.3301.202	DSS-Federal	\$ 2,673,032.00	\$ 17,916.00	
100.3301.203	DSS-State	\$ 158,636.00	\$ 1,214.00	\$ 159,850.00
TOTALS		<u>\$ 2,831,668.00</u>	<u>\$ 19,130.00</u>	<u>\$ 159,850.00</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 28th day of September, 2020

Verified by the Clerk of the Board



N/A
Department Head's Approval

Date

[Signature]
County Manager's Approval

9/22/20
Date

[Signature]
Finance Director's Approval

9/22/20
Date

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020 .

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.4310.610	EQUIPMENT - CAPITAL	\$ 26,000.00	\$ 5,900.00	\$ 31,900.00
				\$ -
				\$ -
				\$ -
				\$ -
	Total	<u>\$ 26,000.00</u>	<u>\$ 5,900.00</u>	<u>\$ 31,900.00</u>

This budget amendment is justified as follows:
To help with the purchase of the Command Trailer Truck

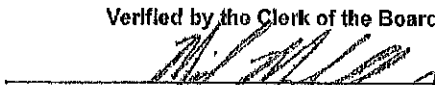

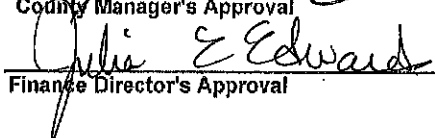
This will result in a net increase of \$5,900.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.3301.413	STATE FINES & FORFEITURES	\$ -	\$ 5,900.00	\$ 5,900.00
				\$ -
				\$ -
				\$ -
				\$ -
	TOTALS	<u>\$ -</u>	<u>\$ 5,900.00</u>	<u>\$ 5,900.00</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 28th day of September, 2020

Verified by the Clerk of the Board


 Department Head's Approval _____ Date 9/23/2020

 County Manager's Approval _____ Date 9-23-2020

 Finance Director's Approval _____ Date 9/23/20



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: IV.c.

Tax Administration Monthly Report-Items for Approval

Contact: Richard Brim, Tax Administrator

Summary:

**Items for Approval on September 28, 2020 presented at the
September 14, 2020 Regular Meeting:**

1. Real and Personal Releases more than \$100.00.
2. Real and Personal Refunds more than \$100.00
3. Minimum Refunds Resolution.
4. Minimum Tax Bill Resolution.
5. Late Applications for Elderly Exemption.

ATTACHMENTS:

Description	Upload Date	Type
Tax Items for Consent	9/18/2020	Cover Memo

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR AUGUST, 2020

REAL AND PERSONAL PROPERTY RELEASES MORE THAN \$100

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NO.</u>	<u>AMOUNT</u>	<u>REASON</u>
LAKEY, ROBERT A LAKEY, PORTIA P	2689 BEN JOYCE RD, KERNERSVILLE, NC 27284	851928-2020-2020	\$153.70	REVISED VALUE OF ABANDONED HOME
LAKEY, ROBERT A	2689 BEN JOYCE RD, KERNERSVILLE, NC 27284	311095-2020-2020	\$330.78	ADJUSTED VALUE DUE TO NO PERC
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2020-2020	\$168.72	MANUF HOME REMOVED FROM PROPERTY
THOMAS, CALVIN BENTON	1185 GRACE RD, WESTFIELD, NC 27053	287573-2020-2020	\$139.12	ADJUSTED VALUE OF MANUF HOME
DENNY, ROY HARLAN	1125 EMMA LN, KING, NC 27021	300572-2020-2020	\$702.26	ENROLLMENT IN PUV
SALES, WILLIAM TROY JR	383 CREEKRIDGE DR, KING, NC 27021	292541-2020-2020	\$167.24	ADJUSTED VALUE OF MANUF HOME

TOTAL AMOUNT \$1,661.82

Richard T. Brim 9/3/20
 RICHARD T. BRIM DATE
 TAX ADMINISTRATOR

 ANDY NICKELSTON DATE
 CHAIRMAN-STOKES COUNTY
 BOARD OF COMMISSIONERS

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR AUGUST, 2020

ORIGINAL

REAL AND PERSONAL PROPERTY REFUNDS MORE THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>	<u>REASON</u>
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2019-2019	100.4140.390	\$64.36	MANUF HOME
			209.3100.160	\$17.86	REMOVED FROM
			211.3100.160	\$8.94	PROPERTY
			112.3100.160	\$74.18	
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2018-2018	100.4140.390	\$69.27	MANUF HOME
			209.3100.160	\$17.87	REMOVED FROM
			211.3100.160	\$8.94	PROPERTY
			112.3100.160	\$69.27	
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2017-2017	100.4140.390	\$141.36	MANUF HOME
			209.3100.160	\$18.24	REMOVED FROM
			211.3100.160	\$9.12	PROPERTY
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2016-2016	100.4140.390	\$140.74	MANUF HOME
			209.3100.160	\$17.02	REMOVED FROM
			211.3100.160	\$9.08	PROPERTY
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2015-2015	100.4140.390	\$137.92	MANUF HOME
			209.3100.160	\$15.57	REMOVED FROM
			211.3100.160	\$8.90	PROPERTY
BUTNER, MICHAEL W BUTNER, KATHY S	125 BRAE RIDGE LN, KING, NC 27021	45348891	100.3100.113	\$38.54	VEHICLE SOLD
			100.2130.068	\$56.47	
			211.3100.001	\$5.35	
			112.3100.001	\$44.43	
LONG, JEFFREY D	2229 FLAT SHOALS RD, KING, NC 27021	40429161	100.3100.113	\$43.55	VEHICLE SOLD
			209.3100.112	\$12.09	
			211.3100.001	\$6.05	
			112.3100.001	\$50.20	
MASON, MARC A MASON, WINIFRED F	PO BOX 53, STONEVILLE, NC 27048	50317929	100.3100.113	\$40.33	VEHICLE SOLD
			209.3100.112	\$11.20	
			211.3100.001	\$5.61	
			112.3100.001	\$46.51	
MORAN, MICHAEL E MORAN, ROSEMARY L	1716 CAMP DOGWOOD RD, PINNACLE, NC 27043	34605192	100.3100.113	\$61.43	VEHICLE SOLD
			209.3100.112	\$17.07	
			211.3100.001	\$8.53	
			112.3100.001	\$70.82	
*SAIN, DEREK R	131 WHITE OAK DR, KING, NC 27021	56143305	100.3100.113	\$65.22	VEHICLE VAL ADJ
			206.3100.112	\$16.83	
			211.3100.001	8.41	
			112.3100.001	\$65.22	

* NOTE: REGARDING SAIN REFUND, ISSUE A CHECK TO THE STOKES COUNTY TAX DEPARTMENT FOR \$112.49 TO SATISFY DELINQUENT TAX BILL NUMBERS 860003 AND 7628. ISSUE A CHECK FOR \$43.19 TO MR. DEREK R. SAIN.

TOTAL AMOUNT \$1,502.50

Richard T. Brim
RICHARD T. BRIM
TAX ADMINISTRATOR

9/3/20
DATE

ANDY NICKELSTON
CHAIRMAN-STOKES COUNTY
BOARD OF COMMISSIONERS

DATE

) DIRECTING THE TAX COLLECTOR NOT TO MAIL A REFUND FOR AN OVERPAYMENT OF TAX IF THE REFUND IS LESS THAN FIFTEEN DOLLARS

State of North Carolina)

WHEREAS, by NCGS 105-321(g) the North Carolina General Assembly has authorized the governing body of a taxing unit that collects its own taxes to direct, by resolution, the taxing unit not to mail a refund for overpayment of tax if the refund is less than fifteen dollars (\$15.00).

BE IT RESOLVED by the Stokes County Board of Commissioners that the Stokes County Tax Administrator is directed not to mail a refund for an overpayment of tax if the refund is less than fifteen dollars (\$15.00); and

BE IT FURTHER RESOLVED that the taxing unit shall keep a record of all minimal refunds by receipt number and amount and shall make a report of the amount of these refunds to the governing body at the time of the settlement and shall implement a system by which payment of the refund may be made to a taxpayer who comes into the office of the taxing unit seeking the refund; and

BE IT FURTHER RESOLVED that unless the taxpayer requests the minimal refund in person at the office of the taxing unit before the end of the fiscal year in which the refund is due, the taxing unit must apply the minimal refunds as a credit against the tax liability of the taxpayer for taxes due to the taxing unit for the succeeding year.

BE IT FURTHER RESOLVED that this resolution shall be in effect with respect to Fiscal Year 2021 and shall remain in effect until amended or repealed by resolution of the Stokes County Board of Commissioners.

ADOPTED, this the 28th day of September, 2020.

Andy Nickelston – Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford – Commissioner

Rick Morris – Commissioner

Jimmy Walker – Commissioner

Attest:

Shannon Shaver – Clerk to the Board

DIRECTING THE TAX COLLECTOR NOT TO COLLECT AD VALOREM TAXES WHEN THE ORIGINAL PRINCIPAL AMOUNT DUE THREE DOLLARS OR LESS

State of North Carolina)

WHEREAS, by NCGS 105-321(f) the North Carolina General Assembly has authorized the governing body of a taxing unit that collects its own taxes to direct, by resolution, its assessor and tax collector not to collect minimal taxes charged on the tax records and receipts; and

WHEREAS, minimal taxes are the combined taxes and fees of the taxing unit and any other units for which it collects taxes, due on a tax receipt in a total original principal amount that does not exceed an amount, up to three dollars (\$3.00), set by the governing body; and

WHEREAS, the amount set by the governing body should be the estimated cost of the taxing unit of billing the taxpayer for the amounts due on a tax receipt or tax notice; and

WHEREAS, the Stokes County Board of Commissioners has determined that the estimated cost to Stokes County of billing a taxpayer for the amounts due on a tax receipt or tax notice is three dollars (\$3.00); now, therefore,

BE IT RESOLVED by the Stokes County Board of Commissioners that the Stokes County Tax Collector is directed not to collect the combined taxes and fees of Stokes County and any other unit of government for which it collects taxes, due on a tax receipt prepared pursuant to NCGS 105-320, when the total principal amount is three dollars (\$3.00) or less; and

BE IT FURTHER RESOLVED that the Tax Collector shall not bill the taxpayer for, or otherwise collect, such minimal taxes but shall keep a record of all such minimal taxes by receipt number and amount and shall make a report of the amount of these taxes to the Stokes County Board of Commissioners at the time of settlement; and

BE IT FURTHER RESOLVED that this resolution shall not apply to taxes on registered motor vehicles.

BE IT FURTHER RESOLVED that this resolution shall be in effect with respect to Fiscal Year 2021 and shall remain in effect until amended or repealed by resolution of the Stokes County Board of Commissioners.

ADOPTED, this the 28th day of September, 2020.

Andy Nickelston – Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford – Commissioner

Rick Morris – Commissioner

Jimmy Walker – Commissioner

Attest:

Shannon Shaver – Clerk to the Board

COUNTY OF STOKES

ORIGINAL

Richard T. Brim
Tax Administrator



Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

Date: August 14, 2020

To: Board of County Commissioners

From: Richard T. Brim, Tax Administrator

BOC:

After much consideration, I am requesting permission to restructure the Tax Office. The restructuring will not require additional staff. This reorganization is necessary for the office to perform more efficiently and will place employees in positions that accurately reflect the job duties they perform. With the new salary study being implemented in the near future, this is the perfect time to address this issue. I spoke to Jake Oakley, County Manager, in great length concerning this project. Mr. Oakley fully supports the restructuring of the Tax Office. I have attached a flowchart that depicts the new recommendations for reorganizing the Tax Office. I will work with the Mercer Group to create new job descriptions where applicable.

If you have any questions or need additional information please let me know.

Sincerely,

Richard T. Brim

Richard T. Brim

Approval

Denial

Andy Nickelston
Chairman, Board of Commissioners

Date

COUNTY OF STOKES

ORIGINAL

Richard Brim
Tax Administrator



Jackie Hostetter
Business Personal Property
Appraiser

Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

August 17, 2020

To: Board of Commissioners

From: Richard Brim

Re: Bradley & Juanita Kennedy
Late application for elderly exemption for 2020

Abstract No: 289739

Parcel No: 5987-00-51-8008

The above taxpayers own land and dwelling located at 1020 Double Creek Ln, Pinnacle. They are requesting acceptance of a late application for the year 2020 for the elderly exemption. A review of their application and accompanying documents indicate that they qualify for the exemption.

North Carolina General Statute 105-282.1(a1) states "...Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by...the board of county commissioners...as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to the property tax levied by the county or municipality in the calendar year in which the untimely application is filed."

Due to the circumstances of this request, and discussion with Mr. and Mrs. Kennedy, the Tax Administration recommends approval by the Board of this late application.

Approval _____

Denial _____

Date _____

Richard Brim

Richard Brim
Stokes County Tax Administrator

Andy Nickelston
Chairman, Board of Commissioners

COUNTY OF STOKES

ORIGINAL

Richard Brim
Tax Administrator



Jackie Hostetter
Business Personal Property
Appraiser

Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

August 17, 2020

To: Board of Commissioners

From: Richard Brim

Re: Judy I. Laprade
Late application for elderly exemption for 2020

Abstract No: 300885

Parcel No: 6903-02-87-5186

The above taxpayer owns land and dwelling located at 338 Northfield Dr, King. She is requesting acceptance of a late application for the year 2020 for the elderly exemption. A review of her application and accompanying documents indicate that she qualifies for the exemption.

North Carolina General Statute 105-282.1(a1) states "...Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by...the board of county commissioners...as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to the property tax levied by the county or municipality in the calendar year in which the untimely application is filed."

Due to the circumstances of this request, and discussion with Ms. Laprade, the Tax Administration recommends approval by the Board of this late application.

Approval _____

Denial _____

Date _____

Richard Brim
Stokes County Tax Administrator

Andy Nickelston
Chairman, Board of Commissioners

COUNTY OF STOKES

ORIGINAL

Richard Brim
Tax Administrator



Jackie Hostetter
Business Personal Property
Appraiser

Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

August 27, 2020

To: Board of Commissioners

From: Richard Brim

Re: Carla G. Creel
Late application for elderly exemption for 2020

Abstract No: 313359
Parcel No: 6962-06-48-1071

The above taxpayer owns land and dwelling located at 202 Summitt Ave, Walnut Cove. She is requesting acceptance of a late application for the year 2020 for the elderly exemption. A review of her application and accompanying documents indicate that she qualifies for the exemption.

North Carolina General Statute 105-282.1(a1) states "...Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by...the board of county commissioners...as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to the property tax levied by the county or municipality in the calendar year in which the untimely application is filed."

Due to the circumstances of this request, and discussion with Ms. Creel, the Tax Administration recommends approval by the Board of this late application.

Approval _____

Denial _____

Date _____

Richard Brim

Richard Brim
Stokes County Tax Administrator

Andy Nickelston
Chairman, Board of Commissioners



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VI.a.

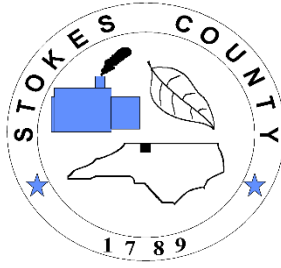
Scenic Byway Resolution

Contact: Tory Mabe

Summary:

ATTACHMENTS:

Description	Upload Date	Type
Resolution	9/24/2020	Cover Memo
Map of Extension Route	9/23/2020	Cover Memo
Information	9/23/2020	Cover Memo



**RESOLUTION IN SUPPORT OF THE EXTENSION AND RENAMING OF
THE HANGING ROCK SCENIC BYWAY**

WHEREAS, Stokes County is home to Hanging Rock State Park, encompassing over 8,850 acres of property in the center of the county; and

WHEREAS, natural resources within those acres, allow plentiful outdoor recreational opportunities such as: hiking to five scenic vistas, waterfalls, canoeing, lake swimming, rock climbing, bouldering, fishing, flora/fauna, bird watching, mountain biking, camping, and stunning views; and

WHEREAS, the ancient Sauratown Mountains rise abruptly from the North Carolina Piedmont, spanning from west to east, and rising to its highest elevation of 2,579 in Stokes County; and

WHEREAS, the current Hanging Rock Scenic Byway, traverses NC Highway 89 from Surry County, through Westfield, onto Highway 8 and Main Street Danbury, circling Hanging Rock State Park by way of NC Highway 66, Flat Shoals Road and Moore’s Springs Road; and

WHEREAS, the Hanging Rock Scenic Byway could be nominated for extension to include Chestnut Grove Road, Volunteer Road, High Bridge Road, and Perch Road, connecting the community of Pinnacle and western most peak of the Sauratown Mountains at Pilot Mountain State Park in Surry County; and

WHEREAS, connectivity to Surry County, home to historic City of Mount Airy in the North, childhood home of Andy Griffith and inspiration of “Mayberry”, and to Pilot Mountain State Park home to one of the most distinctive regional feature of North Carolina, “the Knob” or Big Pinnacle; and

WHEREAS, dedicated connectivity between these two state parks via a Byway would acknowledge the region's recreational significance in the outdoors and waterways of the Piedmont.

THEREFORE, BE IT RESOLVED, the Stokes County Board of Commissioners supports the extension and renaming of the Hanging Rock Scenic Byway to the Middle Mountains Scenic Byway to connect the state parks of the Sauratown Mountains through the appropriate nomination process to the North Carolina Department of Transportation.

Adopted the _____ of _____ by the Stokes County Board of Commissioners.

Andy Nickelston- Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford- Commissioner

Rick Morris – Commissioner

Attest:

Jimmy Walker- Commissioner

Shannon Shaver – Clerk to the Board

Introduction

As the Middle Mountains Scenic Byway bends and dips through gently rolling rural landscapes, Hanging Rock's stone cliffs rise in the distance and Pilot Mountain persistently reappears in the viewshed, in the same way it would have to the Native American Sauras to whom it was known as Jomeokee or "Great Guide." The unique natural and scenic resources of this place, where the isolated and ancient Sauratown Mountains rise abruptly from the North Carolina Piedmont, create an exceptional outdoor recreation destination. But it is also a region defined by its location on a north-south path first used by Native Americans, then later as a transportation corridor for settlers and eventually the tobacco and textile industries. The historic resources are diverse, including a heritage apple orchard, the world's largest open-faced granite quarry, and the most distinctive facility constructed in North Carolina by the Civilian Conservation Corps. The significance of many of the resources is evidenced by listing on the National Register of Historic Places. The unique culture of the region is showcased along the byway in the historic small towns of Danbury, Mount Airy and Pilot Mountain. These are communities that value and are actively preserving their rural heritage through traditional foods, art, and musical traditions that span generations.

The Middle Mountains Scenic Byway was originally designated as the Hanging Rock Scenic Byway by the North Carolina Department of Transportation on March 3, 1990. An extension encircling the north side of Hanging Rock State Parks was added August 5, 2009. An application to extend the byway to Pilot Mountain State Park and the City of Mount Airy, and to rename the byway the Middle Mountains Scenic Byway is pending approval by the North Carolina Department of Transportation.

This corridor management plan (CMP) is intended to guide the ongoing management of the byway and facilitate the designation of the route as a National Scenic Byway. All byways seeking designation as a National Scenic Byway must submit a CMP that addresses fourteen points. As a cross-reference, the table on page six identifies the Federal Highway Administration's (FHWA) fourteen requirements and the corresponding chapters that address those requirements in this document.

Chapter two of the CMP defines the route and provides an inventory of the resources that contribute to the byway's recreational, natural, scenic, historic, and cultural intrinsic qualities, as well as existing strategies for protecting these resources.

Chapter three presents a model of the byway visitor experience and identifies potential corridor enhancements. It also identifies interpretive themes and existing interpretive sites and materials. Lastly, this chapter assesses existing marketing resources and potential audiences.

Chapter 4 is dedicated to an overview of the physical attributes and characteristics of the network of roadways that comprise the byway.

Chapter 5 details the history and composition of the Middle Mountains Scenic Byway Steering Committee, as well as its mission statement. Chapter 6 contains an action plan for the Steering Committee that identifies goals for enhancing the visitor experience, marketing, and stewardship.

Route Description

The Middle Mountains Scenic Byway is a 72-mile route located in the northwest Piedmont region of North Carolina. The route encircles and connects Pilot Mountain State Park to Hanging Rock State Park in the Sauratown Mountains, and a northern segment travels through rural Stokes and Surry counties to the City of Mount Airy.

Beginning at the entrance to Pilot Mountain State Park:

- Pilot Knob Park Rd/CR 1151/CR 2053 1.5 miles to Old Winston Rd/CR 1152
- Left on Old Winston Rd/CR 1152 Stokes/CR 2051 Surry for 3.2 miles
- Left on E 52 Bypass/CR 1855 for .2 mile
- Left on E Main St/CR 1857 for 1 mile (downtown Pilot Mountain)
- Left on Key St/NC 268 for 1.5 miles
- Left on Shoals Rd/CR 2048 for 5.7 miles
- Left on Stony Ridge Rd/CR 2048 for 2.7 miles
- Left on Perch Rd/CR 2048 Surry/CR 1147 Stokes for 2.4 miles
- Left on N Old 52/CR 1236 for .1 mile to High Bridge Road
- Right on High Bridge Rd/CR 1157 for 2.9 miles
- Right on Volunteer Rd/CR 1136 for 3.6 miles
- Continue straight (West) on Chestnut Grove Rd/CR 1136 3
- Left on NC-66 for x miles
- Right on Flat Shoals Rd/CR2019 for 5 miles
- Left on Mountain Rd/NC-8 for 4 miles
- Left on NC-8/89 for 5 miles

At the intersection of NC-8/89 and CR 1001/Hanging Rock Park Rd/Moores Spring Rd, there are two options:

Hanging Rock State Park Loop:

- Left on CR 1001/Hanging Rock Park Rd/Moores Spring Rd for 7 miles to intersection of NC-66 and Flat Shoals Rd/CR2019 to close loop

Mount Airy Spur:

- Continue north on NC-89 for 28 miles
- Right on US-52 BUS/S. Main St./S. Refro St for 1.6 miles
- Left on NC 89/E Independence Blvd for 1 block (0.1 miles)
- Left on N Main St/CR 2111 (one way) for 1 mile (downtown Mt. Airy)

Right to return to NC 89/S. Main St.

Corridor Boundary

The corridor boundary is defined as the viewshed of the roadways comprising the byway. The Sauratown Mountains dominate the landscape, with views of Sauratown Mountain, Hanging Rock, and Pilot Mountain's Big Pinnacle visible from most of the route.



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VI.b.

Paving Agreement and Budget Amendment #25

Contact: Mark Delehant, Director of Public Works

Summary:

The attached information includes the paving agreement with the NC DOT. \$25,000.00 was included in this years budget for the paving at the Old Court House and Hospice Drive where the EMS Station is located. The actual amount for paving is \$33,442.00 which is an increase of \$8,442.00 from the estimated amount. The request is for the approval of the agreement and Budget Amendment #25 for the additional amount of \$8,442.00 to be approved at this meeting so that we can finalize with the NC DOT. They have another large job that will begin soon and if we are not started first it will be at least next spring or summer before our paving can begin.

ATTACHMENTS:

Description	Upload Date	Type
Paving Agreement	9/23/2020	Cover Memo
Paving Map	9/23/2020	Cover Memo
Budget Amendment #25	9/23/2020	Cover Memo



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

September 14, 2020

Mr. Mark Delehant
Public Works Director
Stokes County
P.O. Box 20
Danbury, North Carolina 27016

SUBJECT: Traffic -- DOT Construction Agreement
WBS Element: 36249.4209
Surry County

Dear Mr. Delehant:

Enclosed are duplicate originals of a Traffic – DOT Construction Agreement consisting of paving Hospice Drive and parking lot at Old Courthouse in Stokes County. You have forty-five (45) days from the date of receipt to sign and return the Agreement to our office.

After you have reviewed and signed the original copies please return them as well as a check in the amount of \$33,442.00 to Denise Ketcham for Departmental execution. One fully executed agreement will be sent back to you.

If you have any questions, please call Division Maintenance Engineer John Rhyne at 336-747-7800. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink that reads "S. P. Ivey" followed by a stylized initial "dk".

S. P. Ivey, P.E.
Division Engineer

SPI/ddk

Enclosure

NORTH CAROLINA
STOKES COUNTY

TRAFFIC – DOT CONSTRUCTION AGREEMENT

DATE: 9/8/2020

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

AND

WBS Elements: 36249.4209

STOKES COUNTY

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and Stokes County, hereinafter referred to as the "County".

WITNESSETH:

WHEREAS, the Department and the County propose to make certain paving and improvements in Stokes County; and,

WHEREAS, the County has agreed to participate in the cost of the project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

SCOPE OF THE PROJECT

1. The Project consists of paving Hospice Drive and parking lot at Old Courthouse in Stokes County, at the locations shown in Attachment A.

PHASES OF THE WORK

2. The Department shall be responsible for phases of the project which include planning, design, construction and contract administration. All work shall be done in accordance with departmental standards, specifications, policies and procedures.

FUNDING

3. The County shall reimburse the Department one hundred percent (100%) of the actual cost of all work performed by the Department, including administrative costs. Based on the estimated cost of \$33,442, the County shall submit a check to the Department's Division Engineer upon partial

execution of this Agreement by the County. Upon completion of the project, if actual costs exceed the amount of payment, the County shall reimburse the Department any underpayment within sixty (60) days of invoicing by the Department. If the actual cost of the work is less than \$33,442, the Department shall reimburse the County any overpayment. The Department shall charge a late payment penalty and interest on any unpaid balance due in accordance with G.S. 147-86.23.

4. It is understood by all parties hereto that all work shall be contained within existing right of way. However, should it become necessary, the County shall provide any required right of way and/or construction easements at no cost or liability whatsoever to the Department. Acquisition of right of way shall be accomplished in accordance with State procedures. The County shall indemnify and save the Department harmless from any and all claims for damages that might arise on account of damage to public or private property and right of way acquisition, drainage and construction easements for the construction of the project.

MAINTENANCE

5. Upon completion of the Project, only those improvements within the state owned right of way shall be considered on the State Highway System and owned and maintained by the Department.

ADDITIONAL PROVISIONS

6. The Department shall not be liable and shall be held harmless from any and all claims that might arise on account of the County negligence and/or responsibilities under the terms of this agreement and/or project.
7. The other party to this Agreement shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21) and related nondiscrimination authorities. Title VI and related authorities prohibit discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.
8. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.
9. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give

favours to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the County by authority duly given.

ATTEST:

STOKES COUNTY

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Federal Tax Identification Number

(SEAL)

Remittance Address:

Stokes County

DEPARTMENT OF TRANSPORTATION

BY: _____

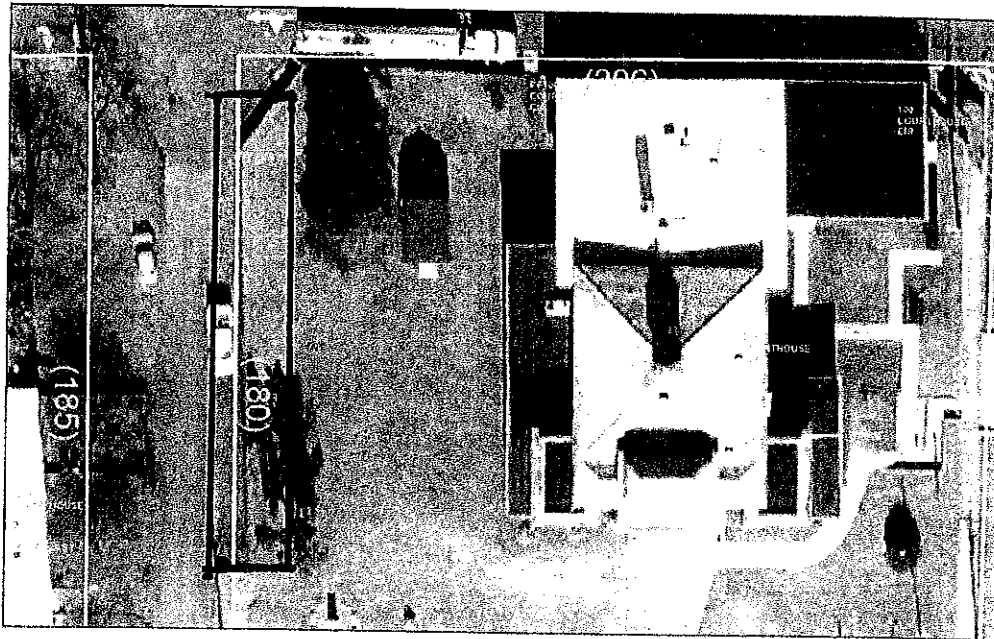
(CHIEF ENGINEER)

DATE: _____

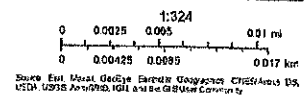
PRESENTED TO BOARD OF TRANSPORTATION ITEM O: _____

ATTACHMENT A

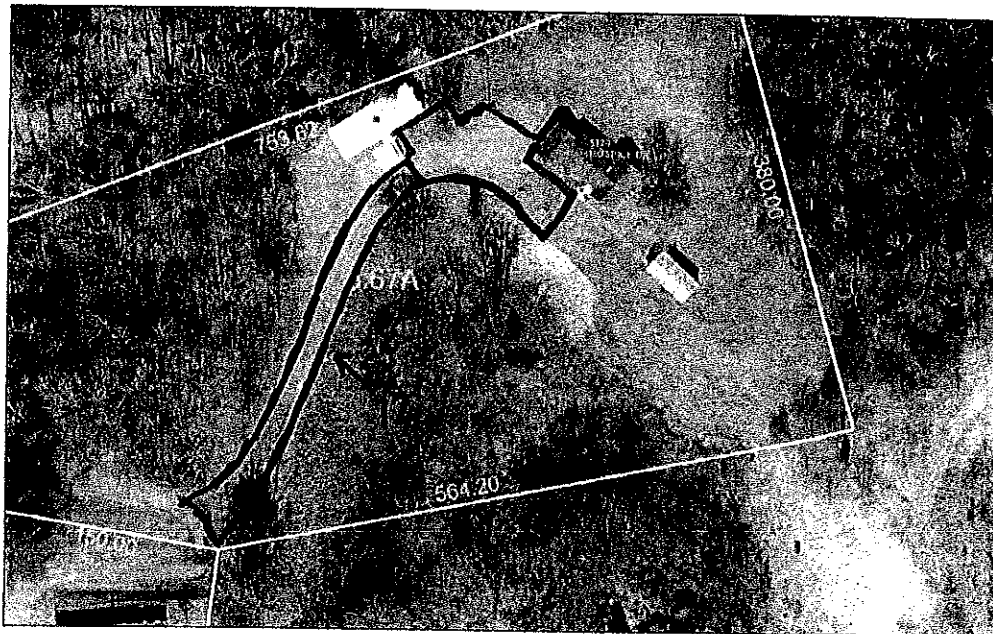
Stokes County



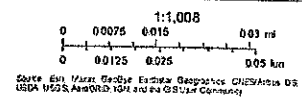
July 8, 2020



Stokes County



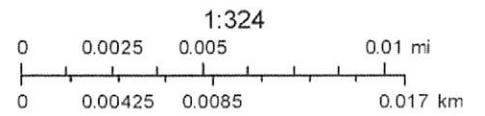
July 8, 2020



Stokes County



July 8, 2020

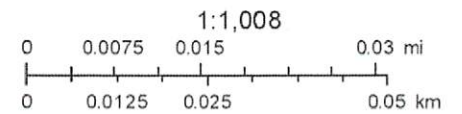


Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Stokes County



July 8, 2020

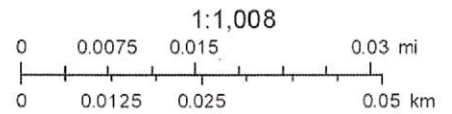


Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Stokes County



July 8, 2020



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	GENERAL FUND			
	Public Building			
100.4190.590	Improvement	\$ 53,100.00	\$ 8,442.00	\$ 61,542.00
	Total	\$ 53,100.00	\$ 8,442.00	\$ 61,542.00
	CAPITAL RESERVE FUND			
201.4190.013	Public Buildings	\$ 188,714.00	\$ (8,442.00)	\$ 180,272.00
201.9810.000	Transfer to General Fund	\$ 44,322.00	\$ 8,442.00	\$ 52,764.00
		\$ 233,036.00	\$ -	\$ 233,036.00

This budget amendment is justified as follows:

To transfer funds for additional cost of paving project.


This will result in a net increase of \$8,442.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
100.3920.960	Transfer from General Fund	\$ 44,322.00	\$ 8,442.00	\$ 52,764.00
	TOTALS	\$ 44,322.00	\$ 8,442.00	\$ 52,764.00

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 28th day of September, 2020

Verified by the Clerk of the Board



N/A

Department Head's Approval

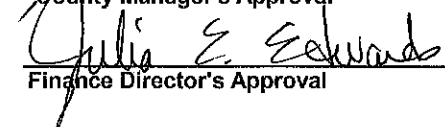
Date



9-28-2020

County Manager's Approval

Date



9/23/20

Finance Director's Approval

Date



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VI.c.

Walnut Cove and Pinnacle Convenience Site Operating Hours

Contact: Mark Delehant, Director of Public Works

Summary:

As you may recall, a few years ago, the Commissioners requested that we extend the hours at both the Pinnacle and Walnut Cove Convenience sites on Fridays and remain open until 9:00 pm and then 8:00 pm during the winter after daylight savings time. The site workers maintain an hourly record of visits and based on this data, after 7:00 pm, the average number of visitors during these additional two hours is only 3. For that reason I am requesting that we return to the original hours of 7:00 am till 7:00 pm on Fridays like the 5 other sites.



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VI.d.

Purchase Agreement - Pinnacle Green Box Site

Contact: Jake Oakley

Summary:

Attached is the Purchase Agreement for the Pinnacle Green Box Site. The Pinnacle Fire Dept. is in agreement and a signed copy will be provided at the meeting.

ATTACHMENTS:

Description	Upload Date	Type
Pinnacle Site Purchase Agreement	9/23/2020	Cover Memo

OFFER TO PURCHASE AND CONTRACT

COUNTY OF STOKES, as Buyer, hereby offers to purchase and **THE PINNACLE VOLUNTEER FRIE DISTRICT, INC.**, as Sellers, upon acceptance of said offer, agree to sell and convey, all of that plot, piece or parcel of land described below, together with all improvements located thereon and such fixtures and personal property as is listed below (collectively referred to as "the Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in the Stokes County, NC, and being designated as Tax Parcel 5974-1682-1706, and a portion of Tax Parcel 5974-72-7994 consisting of approximately 2.40 acres combined total as shown in attached tax map, and being more particularly described in Deed Book 000586 Page 01069 and Deed Book 000348 Page 00712 Stokes County Register of Deeds.

2. FIXTURES: N/A

3. PERSONAL PROPERTY: N/A:

4. PURCHASE PRICE AND TERMS OF PURCHASE: The total sales price is Thirty-Two Thousand Five Hundred Dollars (\$32,500.00). **No earnest money deposit shall be required.**

(a) The Buyer will have ninety (90) days from and after the execution of this Agreement to determine if the site is acceptable for the Buyer's intended use. During said period the Buyer shall have the right of access to the property for the purpose of determining if the site is suitable for Buyer's use. If Buyer determines, within its sole uncontrolled discretion, that the site is not suitable for Buyer's use, then Buyer shall notify Seller of such prior to the expiration of the ninety-day period. If the site is not suitable for Buyer's use, then this contract shall terminate. If the site is suitable for Buyer's use, then Buyer shall close on the purchase within 30 days after the expiration of the ninety-day period.

(b) The Buyer agrees to pay all costs for the title work, deed preparation, recording fees, and revenue stamps. Title shall be delivered by the Sellers at closing by General Warranty Deed, free and clear of any encumbrances or assessments. There must be no restriction, easement, zoning or other governmental regulation that would prevent the reasonable use of the real property for Buyer's intended use. All deeds of trust, liens and other charges against the Property must be paid and satisfied by Sellers prior to or at closing such that cancellation may be promptly obtained following closing. Sellers shall remain obligated to obtain any such cancellations following closing. The Property must have legal access to public right-of-way.

(f) The Sellers warrant that there are no governmental special assessments, either pending or confirmed, for sidewalk, paving, water, sewer or other improvements on or adjoining the Property, and no owner's association special assessments.

(g) Unless otherwise provided, the following items shall be prorated and either adjusted between the parties or paid at closing: (a) Ad valorem taxes on real property shall be prorated on a calendar year basis through the date of closing; (b) Ad valorem taxes on personal property for the entire year shall be paid by the Seller unless the personal property is conveyed to the Buyer, in which case, the personal property taxes shall be prorated on a calendar year basis through the date of closing; (c) All late listing penalties, if any, shall be paid by Seller; (d) Rents, if any, for the Property shall be prorated through the date of closing; (e) Owners' association dues, and other like charges, shall be prorated through the date of closing.

(h) Sellers agree to use their best efforts to deliver to Buyer as soon as reasonably possible after the acceptance of this offer, copies of all title information in possession of or available to Seller, including but not limited to: title insurance policies, attorney's opinions on title, surveys, covenants, deeds, notes and deeds of trust and easements relating to the Property.

(i) Sellers will provide reasonable access to Buyer or Buyer's representatives for the purposes of appraisal, inspection, and/or evaluation. Buyer may conduct a walk-through inspection of the Property prior to closing.

(j) Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with closing and transfer of fee simple title to Buyer, at a site determined by the Buyer. The deed is to be made to the County of Stokes. Unless otherwise provided herein, possession shall be delivered at closing.

(k) This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Sellers and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate. If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the closing, it shall survive the closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

(l) This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties. This offer shall become a binding contract when signed by both Buyer and Sellers. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word ASEAL@ beside their signatures below.

Signature page follows:

DATE: _____

DATE: _____

BUYER: County of Stokes

SELLER: Pinnacle Volunteer Fire District

Print Name and Title

Print Name and Title

Signature

Signature



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VI.e.

Walnut Cove Green Box Site Location

Contact: Jake Oakley

Summary:

Along with County Staff and Perry Peterson, we have identified the site on Neal Road for the relocation of the Walnut Cove Green Box Site. This location is currently owned by the Stokes County Board of Education. At their meeting on Monday September 21st they unanimously voted to approve the transfer of 4.065 acres of land to Stokes County. We have contacted the Town of Walnut Cove and this will be on their Planning Board agenda on October 15th for approval. At this time we need the Board of Commissioners to accept this location as a suitable site so we can proceed with the necessary deed work.

ATTACHMENTS:

Description	Upload Date	Type
Neal Road Survey	9/23/2020	Cover Memo

I, OWEN L. OSBORNE, PROFESSIONAL LAND SURVEYOR, CERTIFY TO ONE OR MORE OF THE FOLLOWING AS INDICATED BY AN X:

A. THAT THE PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND;

B. THAT THIS PLAT IS A SURVEY THAT IS LOCATED IN SUCH PORTION OF A COUNTY OR MUNICIPALITY THAT IS UNREGULATED AS TO AN ORDINANCE THAT REGULATES PARCELS OF LAND;

C. THAT THIS PLAT IS OF A SURVEY OF AN EXISTING PARCEL OR PARCELS OF LAND;

D. THAT THIS PLAT IS OF A SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT ORDERED SURVEY OR OTHER EXCEPTION TO THE DEFINITION OF A SUBDIVISION;

E. THAT THE INFORMATION AVAILABLE TO THIS SURVEYOR IS SUCH THAT I AM UNABLE TO MAKE A DETERMINATION TO THE BEST OF MY PROFESSIONAL ABILITY AS TO PROVISIONS CONTAINED IN A. THRU D. ABOVE.

I, OWEN LEE OSBORNE, PROFESSIONAL LAND SURVEYOR, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION USING DEED DESCRIPTIONS AS SHOWN; THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS SHOWN; THAT THE RATIO OF PRECISION IS 1:10,000 OR GREATER; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 18th DAY OF SEPTEMBER, A.D. 2020.

PRELIMINARY

OWEN LEE OSBORNE N.C. REGISTRATION No. L-3295

CERTIFICATE OF APPROVAL RECORDING, MINOR SUBDIVISION

I hereby certify that the subdivision plat shown hereon has been found to comply with the Subdivision Regulations for Stokes County, North Carolina, and that such plat has been approved according to the procedures for approval of a minor subdivision.

Stokes County Planning Department

Date: _____

STATE OF NORTH CAROLINA
COUNTY OF STOKES

I, _____ REVIEW OFFICER OF STOKES COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER DATE

NORTH CAROLINA, _____ STOKES COUNTY:

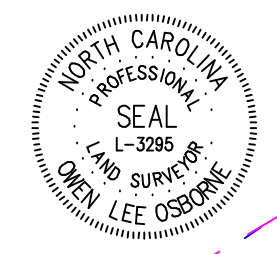
THIS PLAT IS HEREBY PRESENTED FOR REGISTRATION AND DULY RECORDED IN THE OFFICE OF REGISTER OF DEEDS OF _____ STOKES COUNTY, IN PLAT BOOK _____ PAGE _____

THIS _____ DAY OF _____ SEPTEMBER, 2020.

AT _____ : _____ O'CLOCK _____ M.

BRANDON HOOKER REGISTER OF DEEDS

- NOTES**
1. THIS PLAT IS SUBJECT TO ANY EASEMENTS, AGREEMENTS, OR RIGHTS-OF-WAY OF RECORD PRIOR TO DATE OF THIS PLAT, WHICH WAS NOT VISIBLE AT THE TIME OF OUR INSPECTION.
 2. THE SUBJECT PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY NFIP FIRM MAPS.
 3. NO TITLE SEARCH WAS DONE AS A PART OF THIS SURVEY.
 4. PROPERTY CURRENTLY IN THE NAME OF STOKES COUNTY BOARD OF EDUCATION.
 5. NO GEODETIC MONUMENTATION FOUND WITHIN 2000 FEET OF PROPERTY.
 6. ALL PROPERTY CURRENTLY ZONED RA.
 7. TOTAL NUMBER OF LOTS IS 1.



I HEREBY CERTIFY THAT I (WE) AM (ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF STOKES COUNTY AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH MINIMUM BUILDING SETBACK LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, AND OTHER SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED.

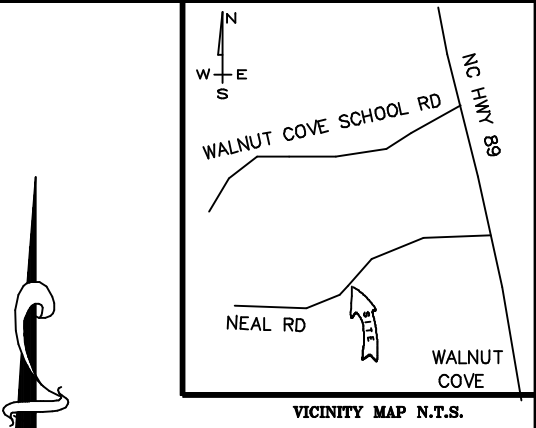
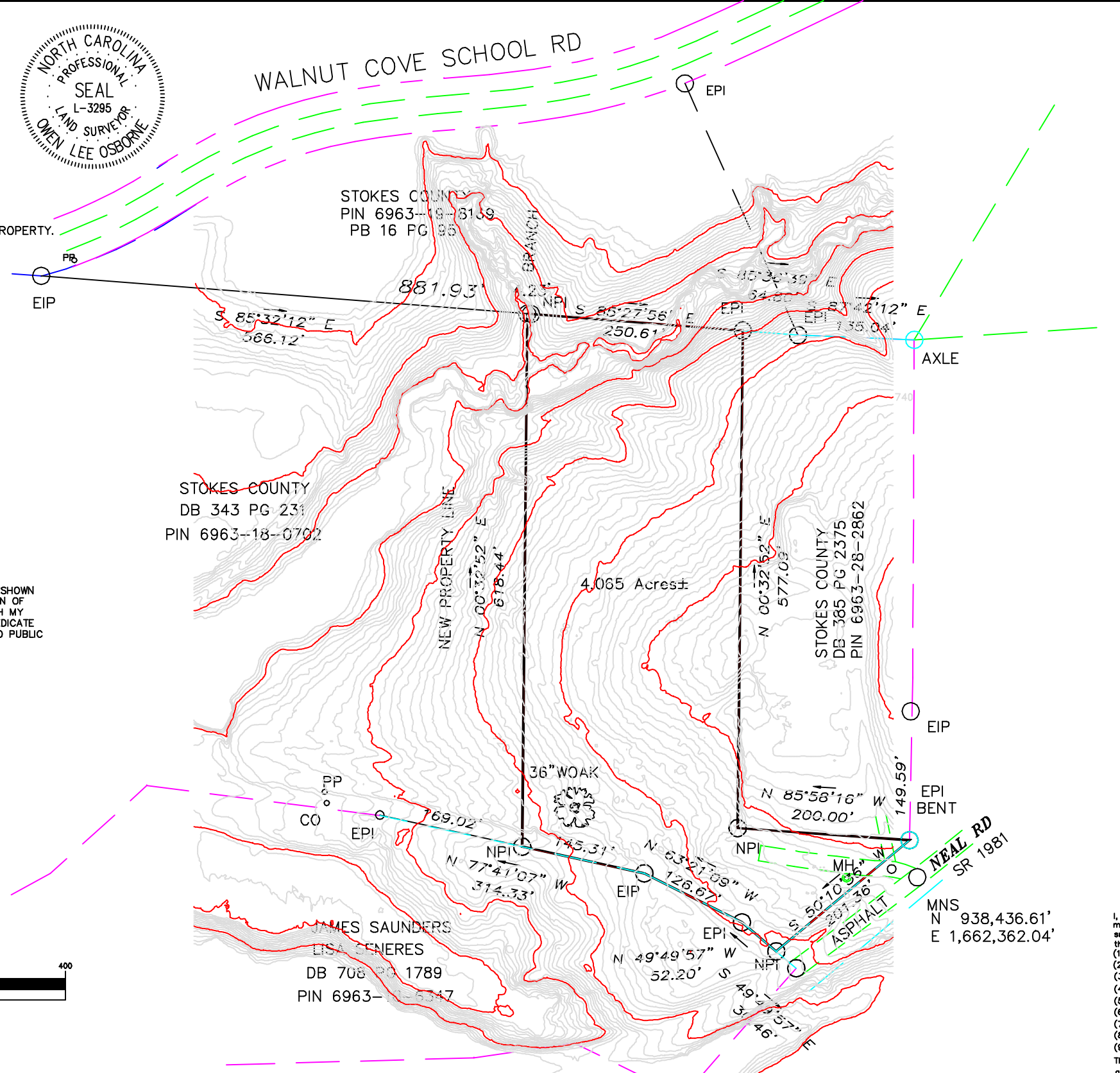
DATE _____ OWNER(S) _____

LEGEND

- PP Power Pole
- GW Guy Wire
- OHU Overhead Utility Line
- WV Water Valve
- O (alone) Non Monumented Point
- EIP Existing Iron Pipe
- NIP New Iron Pipe
- NPI New Pin Iron
- EPI Existing Pin Iron

GRAPHIC SCALE

(IN FEET)
1 inch = 100 ft.



SCALE	TOWNSHIP	COUNTY	STATE	DATE
1"=100'	SAURA	STOKES	N.C.	9/18/20
SURVEYED: OLO	MAPPED: OLO	COMPUTER FILE: STOKESNEALRD	JOB NO. 2327-20	FIELD BOOK ELECTRONIC

Owen Osborne Land Surveying, Inc.
Professional Land Surveyor
976 ACADEMY STREET
RURAL HALL, N.C. 27016
Corporate Number C-2316
Phone (336) 969-1999

SURVEY FOR: **STOKES COUNTY**

BEING A SUBDIVISION OF A TRACT OF LAND RECORDED IN D.B. 343 - PG. 231.
TAX PIN 6963-18-0702

CERTIFICATE OF GLOBAL POSITIONING SYSTEMS SURVEYS

I, Owen Lee Osborne, certify that this map was drawn under my supervision from an actual GPS survey made under my supervision and the following information was used to perform the GPS survey:

- (1) Class of survey: A
- (2) Positional accuracy: does not exceed 0.10'
- (3) Type of GPS field procedure: NC VRS
- (4) Dates of Survey: September, 2020
- (5) Datum/Epoch: Nad 83 (2011)
- (6) Published/Fixed-control use: NCGS Network VRS
- (7) Geoid model: 12B
- (8) Combined grid factor: 0.9999352
- (9) Units: US Survey Feet

This map was prepared in accordance with the standards and practice for land surveying as outlined by the NC Administration Code Title 21, Chapter 56.1607.
Witness my hand and official seal this 18th day of September 2020.
Owen L. Osborne L-3295
Owen Lee Osborne, Professional Land Surveyor Registration No.



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VII.a.

Equipment Financing

Contact: Glenda Pruitt

Summary:

Loan quotes for equipment financing for FY 2020/2021 were presented at the last meeting and moved to the Action Agenda.

ATTACHMENTS:

Description	Upload Date	Type
Equipment Financing	9/9/2020	Cover Memo



Stokes County
Purchasing Department

Memorandum

To: Stokes County Board of Commissioners

From: Glenda Pruitt, Support Services Supervisor

Date: September 8, 2020

Re: FY 2020/2021 Equipment Financing

Request for loan quotes was to multiple banks on August 11, 2020 for providing capital for fiscal year 2020/2021 equipment purchases.

- (1) EMS ambulance and installed equipment
- (1) Frontloaded Refuse Truck (Solid Waste Dept)
- (13) Computers
- (14) Laptop Computers
- (2) Panasonic Toughbook with Docking Station
- (1) Server for Finance Software
- (4) Servers & Software for Network System

Funding amount is \$719,400.00

Loan Term Option 1: 3 year or 36 months with the first (1st) annual payment due October 2021

Bank Name	# of Payments	Rate	Annual Payment Amount	Interest Paid	Bank Charges	Payback Amount
First National Bank	3	1.44%	\$247,596.00	\$20,974.52	\$634.00	\$741,008.52
BB&T	3	1.52%	\$247,481.34	\$23,044.02	\$0.00	\$742,444.02
Zion Bancorporation	3	1.33%	\$247,093.27 \$246,314.60 \$245,623.92	\$19,631.79	\$0.00	\$739,031.79

Loan Term Option 2: 4 year or 48 months with the first (1st) annual payment due October 2021

Bank Name	# of Payments	Rate	Annual Payment Amount	Interest Paid	Bank Charges	Payback Amount
First National Bank	4	1.49%	\$187,274.26	\$27,206.24	\$634.00	\$747,240.24
BB&T	5	1.61%	\$151,132.85	\$36,264.25	\$0.00	\$755,664.25
Zion Bancorporation	3	1.41%	\$187,394.36 \$186,550.66 \$185,928.18 \$185,478.90	\$25,952.10	\$0.00	\$745,352.10

Proposals were received from First National Bank, BB&T and Zion Bancorporation.

Julia & I have reviewed the submitted proposals and would like to recommend Zion Bancorporation loan option 1. The interest rate was the lowest rate quoted and no other fees will be charged related to the loan.

Resolution Approving Financing Terms

WHEREAS: The County of Stokes, North Carolina (the "County") has previously determined to undertake a project for the financing of vehicles and equipment (the "Project"), and the Support Services Supervisor has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The County hereby determines to finance the Project through Zion Bancorporation, N.A. in accordance with the proposal dated August 28, 2020. The amount financed shall not exceed \$719,400.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.33%, and the financing term shall not exceed three (3) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The County shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The County hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the Zion Bancorporation, N.A. financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's general fund, or any other County fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of County officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

The resolutions set forth in the attached Governmental Certificate are hereby adopted.

Approved this _____ day of _____, 2020.

By: _____

Clerk to the Board

SEAL

By: _____

Chairman Stokes County Board of Commissioners



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VII.b.

Tax Office Restructuring and Budget Amendment #23

Contact: Richard Brim, Tax Administrator

Summary:

Tax Administrator Richard Brim presented the Board with a request to restructure the Tax Office at the last meeting

This item was moved to the Action Agenda. If the Board elects to do this the cost will be \$9,398.00. Budget Amendment #23 is included.

ATTACHMENTS:

Description	Upload Date	Type
Tax Office Restructuring	9/9/2020	Cover Memo
Budget Amendment #23	9/22/2020	Cover Memo

COUNTY OF STOKES

Richard T. Brim
Tax Administrator



Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

Date: August 14, 2020

To: Board of County Commissioners

From: Richard T. Brim, Tax Administrator

BOC:

After much consideration, I am requesting permission to restructure the Tax Office. The restructuring will not require additional staff. This reorganization is necessary for the office to perform more efficiently and will place employees in positions that accurately reflect the job duties they perform. With the new salary study being implemented in the near future, this is the perfect time to address this issue. I have spoken to Jake Oakley, County Manager, in great length concerning this project. Mr. Oakley fully supports the restructuring of the Tax Office.

I have attached a flowchart that depicts the new recommendations for reorganizing the Tax Office. I will work with the Mercer Group to create new job descriptions where applicable.

If you have any questions or need additional information please let me know.

Sincerely,

Richard T. Brim

Richard T. Brim

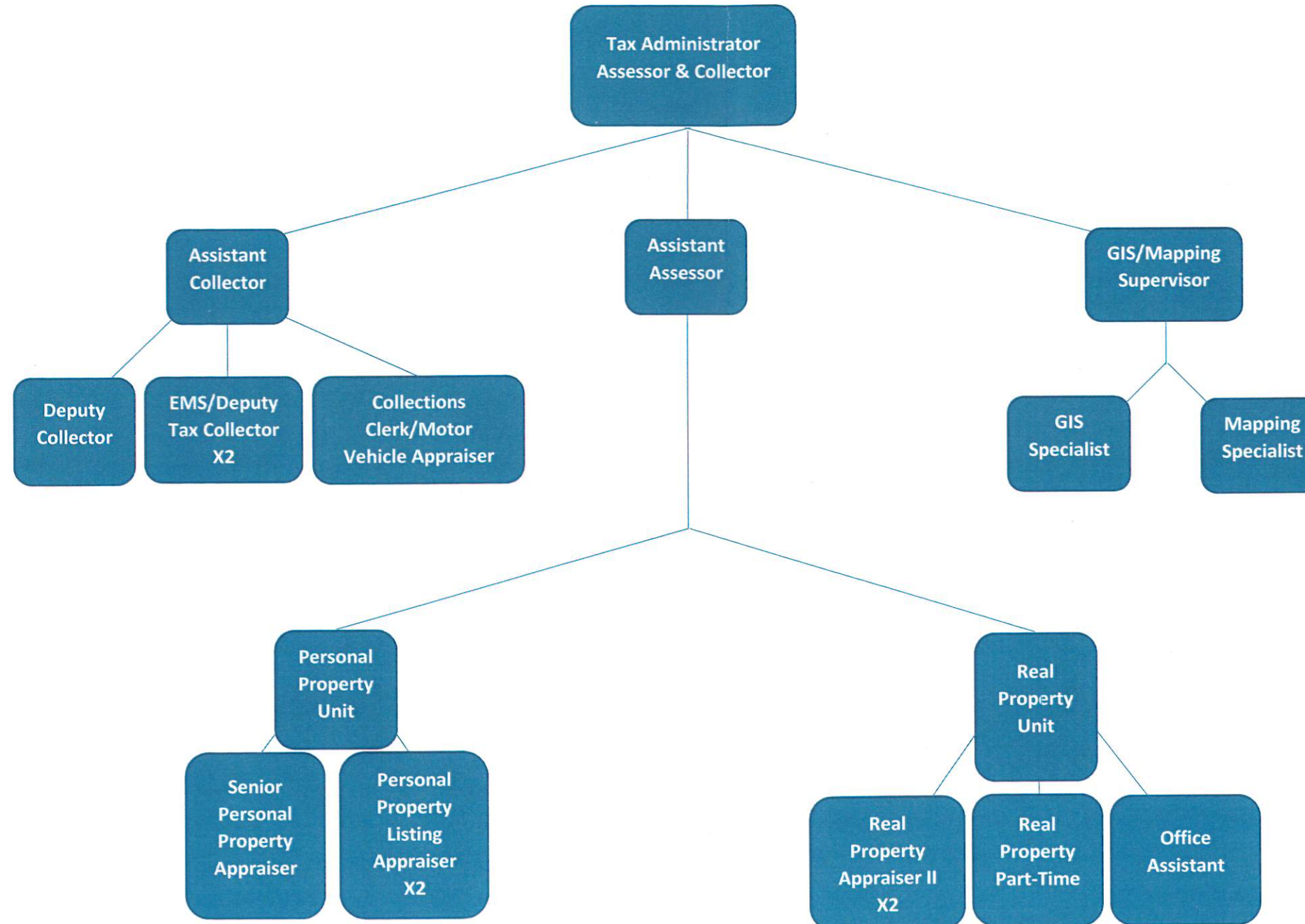
Approval

Denial

Andy Nickelston
Chairman, Board of Commissioners

Date

Stokes County Tax Administration



STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Tax Administration				
100.4140.000	Salaries & Wages	\$ 369,645.00	\$ 11,751.00	\$ 381,396.00
100.4140.090	Social Security	\$ 22,918.00	\$ 703.00	\$ 23,621.00
100.4140.091	Medicare Tax	\$ 5,360.00	\$ 164.00	\$ 5,524.00
100.4140.100	Retirement	\$ 37,815.00	\$ 1,398.00	\$ 39,213.00
Revaluation				
100.4142.000	Salaries & Wages	\$ 155,643.00	\$ (2,751.00)	\$ 152,892.00
100.4142.090	Social Security	\$ 10,611.00	\$ (1,187.00)	\$ 9,424.00
100.4142.091	Medicare Tax	\$ 2,482.00	\$ (272.00)	\$ 2,210.00
100.4142.100	Retirement	\$ 15,923.00	\$ (282.00)	\$ 15,641.00
100.4142.101	401K	\$ 1,557.00	\$ (126.00)	\$ 1,431.00
Contingency				
100.9910.000	Contingency	\$ 109,253.00	\$ (9,398.00)	\$ 99,855.00
Total		<u>\$ 731,207.00</u>	<u>\$ -</u>	<u>\$ 731,207.00</u>

This budget amendment is justified as follows:

To appropriate and transfer funds for the tax office restructuring.

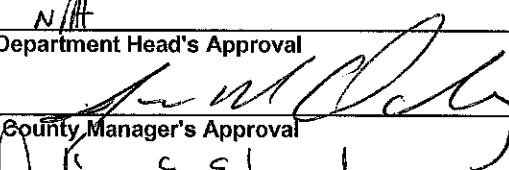
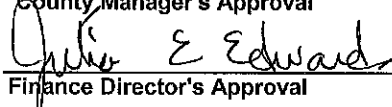
This will result in a net increase of \$0.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
TOTALS		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 28th day of September, 2020

Verified by the Clerk of the Board

<i>N/A</i>	
Department Head's Approval	Date
	9-22-2020
County Manager's Approval	Date
	9/22/20
Finance Director's Approval	Date



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VII.c.

NC DOT Request for Addition of Sheraton Court and Dixieland Court

Contact: Jake Oakley

Summary:

ATTACHMENTS:

Description	Upload Date	Type
State Request	9/9/2020	Cover Memo
Memo	9/9/2020	Cover Memo
Map	9/9/2020	Cover Memo



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

July 13, 2020

Stokes County

Subject: *Request for Addition – Sheraton Court and Dixieland Court*

Stokes County Board of Commissioners
Post Office Box 20
Danbury, North Carolina 27016


Dear Sir or Madam:

This is to advise that the subject request is acceptable for addition to the North Carolina Secondary Road System as determined by the policies of the North Carolina Department of Transportation, Division of Highways. These roads are classified as a Secondary Roads.

We respectfully request that you approve this addition by completing and returning the attached SR-2 form to me.

If you have any questions, please advise.

Sincerely,

DocuSigned by:

5B328B7E6EC44E5...

Jeremy M. Guy, PE
District II Engineer

JMG/vrk
Attachments

cc: File

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION NINE / DISTRICT TWO
375 SILAS CREEK PARKWAY
WINSTON-SALEM, NC 27127

Telephone: (336) 747-7900
Fax: (336) 703-6694
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
375 SILAS CREEK PARKWAY
WINSTON-SALEM, NC 27127

Memo

To: Jake Oakley, County Manager
From: Greg Hunsucker, GIS Specialist /E-911 Addressing
Date: 9/9/2020
Re: Portion of Sheraton Ct and Portion of Dixieland Ct – for Addition to State Roads

A petition has been submitted to NC DOT for adding a portion of both Sheraton Ct and Dixieland Ct to the State Road System. This is an existing subdivision located off of Newsome Rd and will not include the entire subdivision; just the highest traffic area at the beginning.

Sheraton Ct has 1/8 miles in proposed addition (0.125 Miles) and Dixieland Ct has 1/25 Miles in proposed addition (0.04 Miles).

The area of the additions for both roads' segments, has 13 land owners directly affected by this request, all but 3 of the owners have signed. The renters or residents signed on those 3 lots not signed by the owners; they are represented on the attached map with a green dot. The parcels highlighted in red have signed the petition, even ones that do not have any direct impact from the proposed addition requested.

For specific impacts of this addition to the owners' properties, please contact NC DOT Division 9 for details.

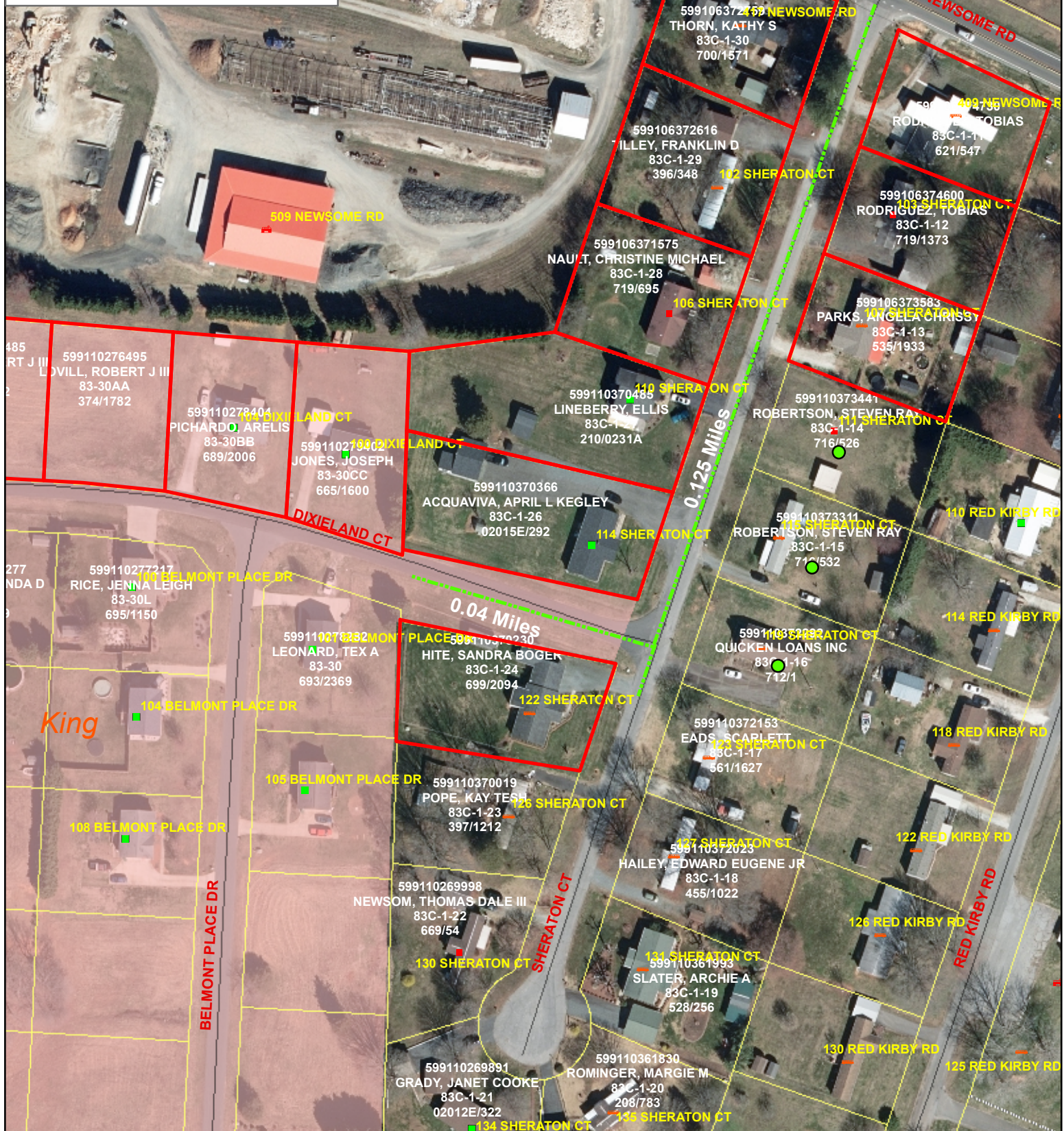
This area falls under the planning jurisdiction of the City of King and underground utilities are present.

If you have any questions, please feel free to contact my office.

Thank you.

**SHERATON CT = 12 HOMES
1/8 MILES OR 0.125 MILES**

**DIXIELAND CT = 3 HOMES
1/25 MILES OR 0.04 MILES**



Disclaimer
Stokes County GIS Mapping
This map was prepared using the most reliable sources from government and private industry sources. There are no guaranties (implied or expressed) regarding this map by the Stokes County Mapping/GIS Department. Furthermore, the Stokes County Mapping/GIS Department shall not be held responsible to any party, under any circumstance for damages arising from the use or misuse of this map. Any and all errors brought to our attention will be corrected in later revisions.

Tax Map
1:1,400
0 25 50 100 150 200 Feet
Owners that have signed are highlighted in Red Outline
● Resident/Renter Signed
Printed Date: 8/26/2020



**Board of County Commissioners
September 28, 2020
6:00 PM**

Item number: VII.d.

Letter of Support

Contact: Commissioner Jimmy Walker

Summary:

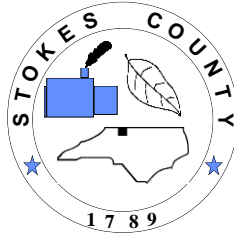
At a past meeting Sri Ananda Sarvasri spoke with the Board and requested that they sign a letter of support. The letter that was presented at that meeting is attached for review. After the meeting on September 14, 2020 this was moved to the Action Agenda. There is a revised draft attached from Sri Ananda Sarvasri for review.

ATTACHMENTS:

Description	Upload Date	Type
Letter of Support	9/1/2020	Cover Memo
Revised Letter of Support	9/24/2020	Cover Memo

COUNTY OF STOKES

Andy Nickelston
Chairman



Rick Morris
Commissioner

Jimmy Walker
Commissioner

Ronnie Mendenhall
Vice Chairman

Ernest Lankford
Commissioner

Board of Commissioners

Post Office Box 20 • 1014 Main Street • Danbury, NC 27016 **Fax** (336) 593-2346

Letter of Introduction

The recent COVID-19 pandemic has raised many questions as to how we can best protect our health. From all the research, one thing is clear, those with a strong immune system have the best protection. There is no doubt that a strong immune system is our best, and perhaps only way, to protect and maintain our health in these uncertain times. Unfortunately, our medical healthcare system provides little insight or guidance as to how we can develop and maintain a strong immune system.

As commissioners of Stokes County, we feel responsible for protecting the well-being of all our citizens. Recently, we have reviewed some significant findings related to strengthening the immune system through natural healthcare and biological agriculture. The data shows that for the past 100 years, the nutritional density of our food has been declining, and over that same period, the rise in degenerative diseases has been increasing substantially. Current research shows that an increase in mineral density and biological vigor of our agricultural soils leads to an increase in the nutrient density of our food. Higher nutrient density means a greater variety and quantity of valuable vitamins, minerals, and immune strengthening phytochemicals, including polyphenols: flavonoids, lignans, resveratrol, phenolic acids, antioxidants, anthocyanins, carotenoids, and hundreds of other biochemicals that boost our immune system.

We would like to introduce to you one of the advocates of natural healthcare who lives in Stokes County and who has provided us with insights as to how we can restore and maintain a healthy and strong immune system. His name is Sri Ananda Sarvasri. He is the author of the book, "Extraordinary Healthcare," has nearly 50 years experience in the field, and has made numerous presentations before the board of commissioners. We are not scientists, but what he says makes a lot of sense and we think he deserves to be heard by those of you in the health and agricultural fields in Stokes County. We suggest that you listen and try to put the ideas into practice. We are hopeful that these new approaches can boost the health and quality of life of our citizens and revive our local agriculture economy through low-cost, non-toxic, biological methods. These agricultural methods are more productive than organic and more profitable than conventional. They are non-toxic, high-yield, and require no expensive dangerous chemicals that destroy the biology of the soil. The system is much lower in cost than any other agricultural system.

This is a perfect opportunity for farm-to-market growers, community gardeners, home gardeners, and large-scale field crop growers to learn about and adopt a new 21st century system of biological agriculture. This could bring about a wonderful future for our agricultural community, our health community, and the people of Stokes County.

Stokes County Commissioners, Dated: September 14, 2020, Signed:

Andy Nickelston- Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford- Commissioner

Rick Morris – Commissioner

Attest:

Jimmy Walker- Commissioner

Shannon Shaver – Clerk to the Board

Letter of Introduction

The recent COVID-19 pandemic has raised many questions as to how we can best protect our health. From all the research, one thing is clear, those with a strong immune system have the best protection. There is no doubt that a strong immune system is our best, and perhaps only way, to protect and maintain our health in these uncertain times.

As commissioners of Stokes County, we feel responsible for protecting the well-being of all our citizens. Recently, we have reviewed some significant findings related to strengthening the immune system through natural healthcare and biological agriculture. The data shows that for the past 100 years, the nutritional density of our food has been declining, and over that same period, the rise in degenerative diseases has been increasing substantially. Current research shows that an increase in mineral density and biological vigor of our agricultural soils leads to an increase in the nutrient density of our food. Higher nutrient density means a greater variety and quantity of valuable vitamins, minerals, and immune strengthening phytochemicals, including polyphenols: flavonoids, lignans, resveratrol, phenolic acids, antioxidants, anthocyanins, carotenoids, and hundreds of other biochemicals that boost our immune system.

We would like to introduce to you one of the advocates of natural healthcare who lives in Stokes County and who has provided us with insights as to how we can restore and maintain a healthy and strong immune system. His name is Sri Ananda Sarvasri. He is the author of the book, "Extraordinary Healthcare," has nearly 50 years experience in the field, and has made numerous presentations before the board of commissioners. We are not scientists, but what he says makes a lot of sense and we think he deserves to be heard by those of you in the health and agricultural fields in Stokes County. We suggest that you listen and try to put the ideas into practice. We are hopeful that these new approaches can boost the health and quality of life of our citizens and revive our local agriculture economy through low-cost, non-toxic, biological methods. These agricultural methods are more productive than organic and more profitable than conventional. They are non-toxic, high-yield, and require no expensive dangerous chemicals that destroy the biology of the soil. The system is much lower in cost than any other agricultural system.

This is a perfect opportunity for farm-to-market growers, community gardeners, home gardeners, and large-scale field crop growers to learn about and adopt a new 21st century system of biological agriculture. This could bring about a wonderful future for our agricultural community, our health community, and the people of Stokes County.

Stokes County Commissioners, Dated: September 28, 2020, Signed:

Andy Nickelston - Chairman _____

Ronnie Mendenhall - Vice Chairman _____

Jimmy Walker - Commissioner _____

Rick Morris - Commissioner _____

Ernest Lankford - Commissioner _____