

AGENDA



Andy Nickelston, Chairman
Ronnie Mendenhall, Vice Chairman
Rick Morris, Commissioner
Jimmy Walker, Commissioner
Ernest Lankford, Commissioner

REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
Monday, June 22, 2020
1014 MAIN STREET
DANBURY, NC 27016
6:00 PM

Call to Order

Invocation

Pledge of Allegiance

- I. Approval of the Agenda**
- II. Comments - Managers/Commissioners**
- III. Public Comments**
- IV. Consent Agenda**
 - a. Minutes**
 - b. Budget Amendments**
 - c. Tax Administration Items for Approval**
 - d. JCPC Certification**
- V. Information Agenda**
 - a. Tax Office Agenda**
 - b. Charters of Freedom Dedication**
- VI. Discussion Agenda**
 - a. Request to Amend Non-Conforming Use Policy Section 70 from YMCA Camp Hanes**
 - b. EMS Station 1 Bid for Construction**
 - c. Resolution Authorizing the Negotiation of an Installment Financing Contract**
 - d. Solar Farm Moratorium**

- e. Proposed Ordinance to protect historical monuments in Stokes County**

VII. Action Agenda

- a. Stokes County Veterinarian Contract Renewal**

VIII. Adjournment

*Anyone with a disability(is) who needs an accommodation to participate in this meeting is requested to inform us 48 hours prior to the scheduled time of the affected group meeting

*Attachments may be delivered before or at the time of the meeting

*Times may vary due to times preset for agenda items



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: IV.a.

Minutes

Contact: Shannon Shaver

Summary:

Minutes for Approval:

May 28, 2020 - Joint Meeting with the Board of Education
June 3, 2020 -Budget Work Session
June 4, 2020 - Budget Work Session
June 8, 2020 - Regular Meeting
June 11, 2020 - Recessed Budget Work Session

Closed Session Minutes for Approval:

12-27-18
1-3-18
1-8-18
1-16-18
1-22-18
2-12-18
2-26-18
3-19-18
3-26-18
4-9-18
5-14-18
5-21-18
5-29-18
6-11-18
6-25-18
7-9-18
7-23-18
8-13-18
8-20-18
8-21-18
8-27-18
9-10-18
10-8-18

10-15-18

10-22-18

ATTACHMENTS:

Description	Upload Date	Type
May 28, 2020 Joint Meeting with the Board of Education Minutes	6/17/2020	Cover Memo
June 3, 2020 Budget Work Session Minutes	6/16/2020	Cover Memo
June 4, 2020 Budget Work Session Minutes	6/16/2020	Cover Memo
June 8, 2020 Regular Meeting Minutes	6/16/2020	Cover Memo
June 11, 2020 Recessed Budget Work Session Minutes	6/16/2020	Cover Memo

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
THURSDAY MAY 28, 2020

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Joint Meeting with the Stokes County Board of Education in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Thursday May 28, 2020 at 3:00 pm with the following members present:

Chairman Andy Nickelston
Vice Chairman Ronnie Mendenhall
Commissioner Ernest Lankford
Commissioner Rick Morris
Commissioner Jimmy Walker

County Personnel in Attendance:
County Manager Jake M. Oakley
Assistant County Manager/Clerk to the Board Shannon Shaver
Finance Director Julia Edwards

Board of Education Members present:
Mike Rogers, Chairperson
Katie Tedder, Vice-Chairperson (Tele-Conference)
Cheryl Knight, member
Pat Messick, member

Absent: Becky Boles, member

School Administration Present:
Dr. Brad Rice, Superintendent
Dr. Bryan Taylor Assistant Superintendent
Doug Rose, Chief Academic Officer
Pam Bolejack, Administrative Assistant
Lanette Moore, Executive Director of Finance
Ricky Goins, Director of Maintenance/Facilities.

Chairman Nickelston called the meeting to order and welcomed those in attendance.

Chairman Rogers called the Board of Education meeting to order.

INVOCATION

Chairman Nickelston delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Nickelston invited those in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Nickelston entertained a motion to approve or amend the May 28th Agenda.

Vice Chairman Mendenhall moved to approve the May 28th Agenda as presented.

Commissioner Lankford seconded the motion.

Chairman Nickelston opened the floor for discussion/questions/comments.

With no discussion the agenda was unanimously approved.

Chairman Rogers stated that the Board of Education would adopt the Agenda as presented.

Board Member Messick moved to approve the adopted the Agenda as presented.

Board Member Knight seconded.

Chairman Rogers opened the floor for discussion/questions/comments.

With no discussion the Agenda was unanimously approved.

Presentation of the Board of Education's Budget Request

Chairman Nickelston turned the floor over to Superintendent Dr. Brad Rice.

Superintendent Dr. Brad Rice presented the School Budget Request beginning with School Current Expense.

Dr. Rice commented:

- The Board has agreed to some new requests
- These are not in priority order.
- One of the requests is for the Fire Fighter Academy which we would look at as a half of the year position which would be a \$37,000.00 increase for this year, and then we can gage the interest and move forward hopefully for a full year next year.
- We also looked at a half time TIMS operator.
- TIMS is our bus routing software.
- This is an old system that someone cannot just jump into and use.
- We have had one TIMS operator for years.
- Things like COVID-19 make it important to have someone else trained in case of someone being out.
- It takes about 4 days to get certified but aside from that this is an awkward system that takes time to learn.
- We have also asked for a part time Data Manager position to act as back up for when people are out.
- We originally asked for a full time position but our Board cut it to half time which would be a cost of \$17,000.00.
- We have also asked for a new Maintenance position classified as a Carpenter I, but it would really be a Locksmith Apprentice.
- Again like we talked about with the other position it takes time to learn, and if we were to contract this out it would cost a lot more.
- We added in a salary adjustment for classified people that have been frozen by a salary schedule to balance the budget for many years, and need to be paid for their years of service.
- This would cost around \$180,000.00.
- These are our 4 new requests.
- We had other items on there but we have paired that down realizing this would be a tougher budget year than normal.
- We felt like these were important enough to add to our Current Expense request.

Dr. Rice opened the floor for any comments/questions/discussion.

Board Member Messick commented:

- I will piggyback on a lot of what Dr. Rice said.
- Want to keep our SRO's to maintain safety for our students and personnel.
- Wouldn't want to take a step back.
- Want the salary adjustment for the classified employees.

- This could be phased in.
- It would show how much they are valued.
- Try and maintain the budget we have had so far so we don't have to cut positions.
- Would like to add first responder and fire fighter at 50 percent if at all possible.
- This would benefit the students and maintain pride for their county.
- They would be invested in staying here and young people would respond to that.

Chairman Rogers commented:

- Will Carter actually came to Dr. Rose and myself with the firefighter academy suggestion.
- It has been a push in other counties to maintain the fire departments.
- Last night my son had an incident on Greenfield Road with a fallen tree.
- Everyone is safe.
- Within 5 minutes of calling it in South Stokes Fire Department was there to remove a tree on a rainy night in a curve of the road that could have been very dangerous if left there for long.
- We need to do what we can to supplement them so they are there when we call.
- TIMS Data Manager is important.
- The locksmith will be hard to fill and when our current employee retires he will be hard to replace.
- If we contract we are paying a higher rate.
- Salary adjustments are one way to show our people we appreciate what they are doing.

Chairman Nickelston commented:

- Firmly agree on the firefighter class
- I see it as being a long term savings to the county.

Commissioner Morris commented:

- Have you pulsed the interest or completed a survey on the interest in this program?

Chairman Rogers responded:

- Roughly 40 -50 students showed an interest in the class

Chief Academic Officer Doug Rose commented:

- Those numbers sound correct.
- I will have some good numbers on that I can get you.

Dr. Rice commented:

- Mr. Rose has worked to get this program in all 3 high schools.

Commissioner Morris commented:

- How would you phase in the classified employees?

Dr. Rice responded

- We would have to try and figure out how to make that work.

- A lot are experienced people who are nearing retirement so a phased in approach would not help them as much on the retirement

Board Member Knight commented:

- Greatly support opportunities and course offerings for students
- Could it have any negative effects on private sector or other classes like carpentry?
- This is just a thought.

Commissioner Lankford commented:

- Surry County at one time had a class on firefighters at the community college.
- Do they still have it?

Chairman Rogers responded:

- I believe they are still offering that at the community college.

Commissioner Walker commented:

- When the FTCC campus was built near the Stokes/Forsyth line the primary focus was public safety, fire training, and those types of things.
- What has changed?

Chairman Rogers commented:

- From what I understand it has become a 2 year degree.

Chief Academic Officer Doug Rose commented:

- The fire fighter class would be under the CTE and they would have the credentials to work for us.

Commissioner Walker commented:

- What other counties are doing this?

Chairman Rogers responded:

- Forsyth County and Walkertown are reaping the benefits of this and are expanding.
- The dollar figure presented to us was 9 million for employing full time firefighters.
- This is a good way to start interest.
- We need the next generation ready to go.

Commissioner Walker commented:

- I can easily support a project like this.
- We are challenged in getting the volunteers we need.
- Full time firefighters are expensive.
- If this could help turn that around it would pay for itself.

Commissioner Morris commented:

- Are these in priority order or are they random?

Dr. Rice responded:

- These are random.

Commissioner Walker commented:

- Could you prioritize these?
- I really respect our Manager's role in creating our budget and would like to know the priority on these items.

Dr. Rice responded:

- This is the Boards list.
- The Board would have to prioritize this.

Chairman Rogers commented:

- I can give you my list.
- Classified employees salary increase to take care of the people who have taken care of us forever.
- Tie between 1 and 3 because it will cost the county more in the long run on the Maintenance/Locksmith position, and the First Responder Firefighter program.
- TIMMS Data Manager; a backup would be helpful but it's not going to shut us down.

Commissioner Lankford commented:

- What is the reason for the locksmith?

Dr. Rice responded:

- Rekeying buildings to maintain safety.

Director of Maintenance Ricky Goins commented:

- We have buildings that have been keyed the same for the past 30 years.
- We have a key policy that we started several years ago.
- We keep records of who has keys.

Commissioner Lankford commented:

- I understand the need for rekeying

Chairman Rogers commented:

- We have gone to a key that can't be copied.

Board Member Knight commented:

- My feelings are similar with Mr. Rogers.
- Classified Employees
- Maintenance/Locksmith Position
- TIMS System Operator
- Fire and First Responder

Board Member Messick commented:

- Salary Adjustments
- Firefighter Program
- TIMS Operator
- Locksmith/Maintenance Position
- We took a lot out of this budget and I think these four are something that we really do need.

Board Member Knight commented:

- We did have 8 new requests and we cut down to these four.
- We knew this budget was going to be difficult and we tried to be mindful of that in our requests.

Board Member Tedder commented:

- Firefighter instructor positions; we have to do something to get more students interested in elective course.
- This is important as our numbers have already been dwindling over the years and that may get worse.
- Classified Employees; take care of our staff that have worked so hard and diligently for so many years and they more than deserve this modest increase.
- I will leave my priorities at that, and like the others have said we trimmed this down a lot.
- The requests that I made did not make the cut, and I thought those were very important.

Chairman Rogers commented:

- How long were those positions frozen?

Finance Director Lanette Moore responded:

- Since 2008.
- They have had a raise from the state only but not for their experience.
- Probably an average of \$100.00 a month increase for most people.

Dr. Rice commented:

- They never received experience bump over the past 13 years.
- This affects their retirement and could be a huge loss for a lot of people.

Superintendent Dr. Brad Rice presented the Schools Capital Request.

Dr. Rice commented:

- Mr. Goins goes around to all the schools and asks the Principals for their most pressing needs.
- We appreciate being a part of the building study when it gets to the schools.
- We receive about \$6 million dollars in requests each year including this year.
- The staff paired that down to \$2.1 million.
- The Board understanding the current situation cut that down to \$1,524,000.00.

- We cut that down to the 12 highest priorities which are:
1. \$100,000.00 in emergency funds
 2. Fire alarm at London Elementary –cannot get parts anymore-this is a safety hazard
 3. South Stokes Gym floor- holes in the floor around the edge and now the boards are starting to fall apart from each other, we can do a patch job for 20,000 to 40,000 which may hold for a year or two or pay 125,000 to replace which we saw as a cost savings to replace.
 4. King Elementary- ramp on mobile unit where they teach music
 5. Roof at Lawsonville Elementary
 6. Nancy Reynolds Gym Roof- did not do the roof when the school was redone
 7. West Stokes chillers-20 years old and at the end of their life, having to restart them 3 to 4 times a week-8-12 weeks lead time on replacing to receive them when ordered
 8. South Stokes boiler- 1978 model
 9. Boiler /burner at Piney Grove – no parts, its obsolete
 10. Refinish floors at secondary schools
 11. North Stokes roof

Commissioner Walker commented:

- If I remember correctly we almost fully funded the capital request last year.

Dr. Rice responded:

- We have many needs in our buildings.
- The carpet at Piney grove is over 20 years old and needs to be replaced.
- As much as we would like to replace it is not a safety issue.

Commissioner Walker commented:

- Would like to fund all of the requests on how the school needs balance with county needs.
- They need to be equitable.
- Current reduction in sales tax is estimated at 13.75%.
- When we apply that to the county needs and school needs I want to see balance.
- These are all very legitimate needs.
- Turnover is expensive and if we can reduce that if possible I would like to.
- If our Manager can take a look at the budget and see how all the overall priorities compare.

Commissioner Morris commented:

- Technically he has already done that already in the recommended budget
- The ball is in our court now.
- We can still get his thoughts but he has made a recommended budget.

County Manager Oakley responded:

- I have funded the capital request fully at \$1,524,000.00.
- I know the Board of Education cut this already in preparation for the drop in sales tax revenue.

- I did not cut the capital outlay.
- They cut it already.
- These priorities are the top 12, and how they have them laid out on what needs to be done.
- There are no cuts to the capital outlay in the proposed budget.

Chairman Rogers commented:

- We as a board cut it roughly 28%.
- We realize that there is no point in sending you a budget that no one can fund.

Commissioner Walker commented:

- It is encouraging to hear our Manager say he has fully funded this request.

Dr. Rice commented:

- There is a huge unknown right now.
- The elephant in the room is COVID-19.
- If they were to say we have to check temperatures on every bus we will need 76 part time people.
- We just don't know those things yet and did not prepare for that in our budget.
- If something big were to come up we may have to come back and ask for help.
- As of yesterday it is 57 days not counting weekends until the first day of school, and we need time to be sure we can provide the things that the state may require.
- This is a huge unknown.
- There are no guidelines yet.
- It would cost \$983,000.00 to give a disposable mask to every student, and employee every day at school.
- Hopefully we will get this guidance soon.
- There are some funding streams that will hopefully take care of these things if they are required, and all the costs would not fall on the county.

Chairman Nickelston commented:

- I know this is tough.
- You limited schools to 3 items and still had \$6 million dollars in requests.
- That is hard.
- I appreciate the work you did on this budget.

Chairman Rogers commented:

- We walked the track at South and are in the process of replacing the track at West.
- We decided not to replace the track at South this year.
- South can hold meets at West if needed.

Commissioner Morris commented:

- Our work is going to really be in the current expense area.
- We need some sort of contingency plan based on the virus.
- If we approved the budget as is we would have a 20 percent fund balance.

- We can spend down to 8 percent without the LGC sending a letter.
- I hope we can come up with something other than spending the fund balance.
- This revolves around not knowing what our revenues are going to do.
- Julia has worked all around and reduced us around 13percent.
- I am hearing bigger numbers than this but no one really knows for sure.
- We have to have a contingency that might bleed over on you guys a little bit.
- We will address that in our budget I think, and will do some kind of policy statement before we finalize it.
- We had a presentation on internet expansion from RiverStreet at our meeting recently.
- I encourage you to watch this presentation and I will write a summary in my blog.
- This will not substitute for watching the comprehensive presentation given by Eric Cramer.
- In the time that I was County Manager, and now a Commissioner internet has always been my number one issue.
- Their major request was that we put together a working group.
- What we had was a plan to spend \$20 to \$30 million dollars over the next 15 years.
- With wireless it would be 1 to 2 years at a much less cost.
- We have this on our discussion agenda at the next meeting.
- I am going to recommend that we put some of the members of the Board of Education, Dr, Rice, and Robin at the park to make a recommendation to our Board on the \$500,000 request for matching funds.
- The less we do the less chance we have to do something in October with the possible grant.
- This pandemic has highlighted the need for internet more than ever.
- This is my number one priority in our consolidated budget as we work this out.
- The less we spend the less we get.
- In a \$53 million dollar budget I am willing to cut about anything to find funds to get internet.
- Julia informed us that there is a \$300,000.00 fund balance from the split tax rate that could fund additional current expense.
- The sales tax has a fund balance too.

Finance Director Julia Edwards commented:

- On the sales tax, it has to go to capital.
- Using \$24,000.00 to balance their capital budget.
- May and June sales tax cannot be budgeted in this budget.
- You cannot budget what you have not received.
- You can do a budget amendment once you receive it.

Commissioner Morris commented:

- Maybe we can make that part of our contingency plan.
- If there is \$96,000.00 in there and 300,000.00 from their fund balance we can use that to fund more of their request.
- What I am hearing from what may be required from the schools in the fall is ridiculous.

- Hopefully you can say keep it in the form of guidance and we can decide if we can do it.
- If it is mandated, we may not be able to do this.
- One size fits all does not work

Dr. Rice responded:

- Some Superintendent's believe we need hard guidance.
- Everyone is not on a level playing field.
- We have asked for minimum uniform guidance and some grey area.
- We don't have the funding that other systems have.

Commissioner Morris continued:

- If we are able to obtain the funding for the internet it takes 6 months to install.
- We can have everyone in the county with internet within a couple of years.
- This is a reduction of 12 to 15 years.
- Once we get wireless customers and this money goes back into the system it could eventually be replaced with fiber.
- This doesn't get rid of the idea of fiber which is a better capability.
- This just gives you the option to get it more quickly.
- The price is affordable and this is just a revelation compared to what we were looking at.

Chairman Nickelston commented:

- Want to clarify that we were told the funds would be funneling back into the county.

Dr. Rice commented:

- 5 days are built into the school calendar for remote learning at a minimum.
- Anytime the Governor calls a state of emergency for more than a certain number of days we will utilize distance learning.
- Limited internet has been challenging for students and teachers.

Chairman Nickelston commented:

- I thought about something Commissioner Morris said about citizens he talked to willing to have a tax increase to get internet, and how many people in our county don't want a tax increase.
- Wondered if we talked with Stokes WIFI, and RiverStreet about adding an extra \$10.00 a month on the bills to help recover the money the county spends on this

Commissioner Morris commented:

- This working group needs to explore all opportunities and that would be a good question for them.
- The thing I am focusing on is not missing out on the outside money.
- We need to talk to our Legislators and be sure they don't do anything with the \$30 million dollars for internet in October.

Chairman Rogers commented:

- When I originally contacted Stokes WIFI there was an equipment cost until paid for and then a wireless cost.

Chairman Nickelston commented:

- Want to be sure that we aren't crowding out other providers.
- This is kind of unfair no matter who received the funding.

Commissioner Morris commented:

- There is a difference in the playing field for a private company vs. a co-op.
- The most calls I have are about internet, especially during this pandemic.

Chairman Rogers commented:

- Being unserved we don't care where it is coming from.
- We just need internet.

Recess

Chairman Nickelston called for brief recess at 4:25 pm

Chairman Nickelston called the meeting back to order at 4:35 pm.

Vice Chairman Mendenhall commented:

- This is a tough job for me as I have been on both sides of the table.
- This is my 4th year on the Board and I like to keep up with what has been given to the schools.
- My first year on the Board we gave \$10,968,860.00 in current expense which was about a \$1.1 million dollar increase from the previous year, and we gave \$1,500,008.00 in capital.
- The second year we gave \$12,051,051.00 which was another increase of over a million dollars and gave 1,780,000.00 in capital.
- Last year we gave \$13,183,003.00 in current which was another million dollar increase and we kept capital at 1,780,000.
- I want everyone to know that we have worked hard to fund these requests.
- Want to commend Chairman Rogers, Dr.Rice and all the Board members for getting the capital down to a manageable level.
- I know it's not an easy job.
- In Current Expense you are asking a little more and I won't delay the meeting on this.
- This is the Commissioners job to work on now.
- We know what you have requested and we know what the County Manager has recommended.
- I hope the School Board feels like we have worked well with them.
- You have helped us with the cuts you made and I commend you for that.
- We will have our work cut out on the current expense budget.

County Manager Oakley presented the recommendation for the School Budget. (The recommended Budget and attachments presented at the meeting will be attached at the conclusion of the minutes)

County Manager Oakley commented:

- I presented the Recommended Budget on May 11, 2020.
- This budget included many cuts due to the current situation we are in.
- I was forced to look at the projected loss in tax.
- I tried to be fair in these cuts to the county and the school.
- When I received the School Capital request it was evident they had already cut this budget and I fully funded this request.
- I brought the tax rate back to 31/31 which cut the school budget.
- I can't decide the Board of Education's priorities.
- My goal was to try and fund as much as possible while not going any further into the fund balance.
- I do strongly recommend you consider the firefighter academy as a priority.
- You were voted in to do the hard job.
- This year it is extremely hard and I am sure you will do the right thing.
- You have a difficult situation in not receiving guidance from the state but from what I am hearing you have done a good job.
- Would like for Ms. Edwards to let the Board know of some changes that are being recommended to the Board.

Finance Director Julia Edwards commented:

- I have given the Board information on some additional funds available.
- Looking at projections for the current expense fund balance, it has brought in more than anticipated.
- I had recommended the Board use \$300,000.00 out of this.
- The Board has not given a decision on this yet.
- This would reduce the decrease down to \$161,273.00 from \$461,273.00.

Board Member Knight commented:

- Thanks to the Board of Commissioners for always working with the Board.
- We appreciate your willingness to help our students and teachers.
- Thanks for funding full time SRO's.
- This has been the most positive addition to our schools.
- These officers do more than just protect students.
- They build relationships.
- Thank you for funding the true 4 percent supplement for our teachers.
- This helps with retention and shows them how valuable you think they are.
- Thank you for our Social Workers.
- As you all face tough decisions due to this severe downturn in our economy please remember Stokes County Schools.

- I personally hope businesses can reopen as soon as possible and our counties economy can start to grow again.
- So many families are struggling and in need of work.
- I pray for our families and residents during these difficult times and pray that our Commissioners can do their very best to navigate through this.
- With the growing demand of virtual learning more now than ever our residents need internet.
- Hopefully our County Commissioners will consider all possible means to work towards internet for our students and residents.
- I have supported RiverStreet and appreciate their efforts in the county.
- I hope these partnerships can grow and work together for a quick solution for internet.
- Like I mentioned earlier right now given the downturn in the economy I worry about the competition that the fire academy creates with the other programs.
- I just want us consider all sides.
- This is all something we never imagined would happen and I am praying for everyone and am thankful for the relationship that we have.

Board Member Messick commented:

- Thanks to the Commissioners for welcoming us.
- A lot of what Cheryl said I agree with.
- I did not know about the \$300,000.00.
- Please explain the 31/31 tax.
- Can the schools request this fund balance?

County Manager Oakley responded:

- This is the portion of the tax you receive.
- Our rate is 62 cents.
- Last year it was 33.2 for schools, so the schools got more of the tax rate.
- This created a fund balance, and this is the amount Julia spoke about that can help fund the request.
- This just helps to show the people where their money is going.
- This year it is going back to 31/31.
- The funds are unappropriated.
- If we collect more than expected it goes into a fund balance.

Julia Edwards commented:

- The fund balance is created by what is not spent.
- Last year it was \$54,000.00.
- This year it is around \$320,000.00.
- I said \$300,000.00 in case that is off some.

Board Member Tedder commented:

- With all that we have going on I want to be sure that the Commissioners are still putting a priority on the SRO's.

The Board of Commissioners were in agreement that the SRO's would remain funded.

Chairman Rogers commented:

- We appreciate everything we were given
- We presented a budget to show we are serious about working together.
- When we viewed the budget we looked at it to see if it will save us money going forward.
- We are trying to save money for the next 50 years.

Commissioner Walker commented:

- I am interested in the dynamics in making this budget work.
- If things go better than we expect we can come back and make a positive adjustment if the sales tax comes in.
- What happens if sales tax comes in lower?
- Like the tone of the school board members.
- Our Manager is submitting a realistic budget.
- With the \$300,000.00 we are getting closer to funding the request.
- I have a lot better understanding of everything than before we came here today.

Commissioner Lankford commented

- Serving on the Board of Education, and the Board of County Commissioners I remember at one time the Board members would hate to come here because they weren't going to help.
- I have seen this attitude change.
- I am very happy to see this change and how well the Boards work together.
- The School Board and Commissioners are serving the same tax payers.
- We have had a good meeting here today and we all will do everything we can to help our children in the school system.

Adjournment

With no further business to come before the Board, Chairman Nickelston entertained a motion to adjourn.

Commissioner Mendenhall made a motion to adjourn

Commissioner Walker seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no discussion the motion carried unanimously.

Chairman Rogers entertained a motion to adjourn.

Board Member Knight made a motion to adjourn.

Board Member Messick seconded and the motion carried unanimously.

The meeting was adjourned at 5:15 pm.

Shannon Shaver

Clerk to the Board

Andy Nickelston

Chairman

Attachments from the May 28, 2020 Joint Meeting with the
Board of Education

SCHOOL-CAPITAL OUTLAY AND CAPITAL RESERVE

LINE ITEM #	OBJECT OF EXPENDITURE	2019-20 BUDGET FINAL	2020-21 BUDGET REQUEST	2020-21 BUDGET RECOMMENDED	2020-21 BUDGET
212.000.000	Capital Outlay Projects	\$ 1,780,000.00	\$ 1,524,000.00	\$ 1,524,000.00	\$ 1,524,000.00
	TOTAL CAPITAL OUTLAY	\$ 1,780,000.00	\$ 1,524,000.00	\$ 1,524,000.00	\$ 1,524,000.00
	SOURCES OF REVENUES				
212.3232.100	BOE 1/2 cent Sales Tax-ART 40	885,000.00	750,000.00	750,000.00	750,000.00
212.3233.100	BOE 1/2 cent Sales Tax-ART 42	895,000.00	750,000.00	750,000.00	750,000.00
212.3991.000	Fund Balance	-	24,000.00	24,000.00	24,000.00
212.3982.020	Transfer from General Fund	-	-	-	-
212.3982.040	Transfer from New School/F. Tech Fund (4 cents)	-	-	-	-
	BOE-Fund Balance-Transfer from Current Expense	-	-	-	-
	TOTAL REVENUES	\$ 1,780,000.00	\$ 1,524,000.00	\$ 1,524,000.00	\$ 1,524,000.00
	COUNTY APPROPRIATIONS				
212.5912.000	Schools-Capital Outlay	\$ 1,780,000.00	\$ 1,524,000.00	\$ 1,524,000.00	\$ 1,524,000.00
	Public School Capital Building Fund-Lottery	-	-	-	-
	TOTAL APPROPRIATION	\$ 1,780,000.00	\$ 1,524,000.00	\$ 1,524,000.00	\$ 1,524,000.00
	NOTES:				
	COUNTY APPROPRIATIONS				
	Capital Outlay	\$ 1,780,000.00	\$ 1,524,000.00	\$ 1,524,000.00	\$ 1,524,000.00
	TOTAL COUNTY APPROPRIATIONS	\$ 1,780,000.00	\$ 1,524,000.00	\$ 1,524,000.00	\$ 1,524,000.00
	SCHOOLS APPROPRIATIONS				
	Capital Outlay (Interest)	\$ -	\$ -	\$ -	\$ -
	School Fund Balance	-	-	-	-
	TOTAL SCHOOL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ -
	GRAND TOTAL APPROPRIATIONS	1,780,000.00	1,524,000.00	1,524,000.00	1,524,000.00
	Sales tax estimates are based on a recession due to the COVID-19				
	Requested Projects for 2020-21				
1.	Emergency		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
2.	Fall Protection		25,000.00	25,000.00	25,000.00
3.	London Fire Alarm		18,000.00	18,000.00	18,000.00
4.	South Stokes High School Gym Floor		125,000.00	125,000.00	125,000.00
5.	King Elementary Ramp		22,000.00	22,000.00	22,000.00
6.	Lawsonville Roof		415,000.00	415,000.00	415,000.00
7.	Nancy Reynolds Roof		190,000.00	190,000.00	190,000.00
8.	West Stokes High School Chillers		370,000.00	370,000.00	370,000.00
9.	South Stokes High School Boiler		40,000.00	40,000.00	40,000.00
10.	Piney Grove Boiler Burner		15,000.00	15,000.00	15,000.00
11.	Gym Refinishing		14,000.00	14,000.00	14,000.00
12.	North Stokes High School Roof		190,000.00	190,000.00	190,000.00
	TOTAL		\$ 1,524,000.00	\$ 1,524,000.00	\$ 1,524,000.00

SCHOOL CURRENT EXPENSE FUND

LINE ITEM #	OBJECT OF EXPENDITURE	2019-20 BUDGET FINAL	2020-21 BUDGET REQUEST	2020-21 BUDGET RECOMMENDED	2020-21 BUDGET
112					
	TOTAL CURRENT EXPENSE	\$ 13,183,303.00	\$ 14,096,873.00	\$ 12,719,430.00	\$ 13,019,430.00
	SOURCES OF REVENUES				
	GENERAL FUND				
112.3100.000	Ad Valorem Tax	\$ 11,584,170.00	\$ 12,275,479.00	\$ 11,110,653.00	\$ 11,110,653.00
112.3100.001	State Motor Vehicle Tax	1,310,343.00	1,459,577.00	1,321,077.00	1,321,077.00
112.3100.170	Penalties & Interest	198,490.00	200,000.00	200,000.00	200,000.00
112.3981.000	Transfer from New School/F. Tech Fund	90,300.00	87,700.00	87,700.00	87,700.00
112.3991.000	Fund Balance	-	74,117.00		300,000.00
	TOTAL REVENUES	13,183,303.00	14,096,873.00	12,719,430.00	13,019,430.00
	SCHOOL REVENUES				
	Fines & Forfeitures	160,000.00	160,000.00	160,000.00	160,000.00
	Interest	7,000.00	7,000.00	7,000.00	7,000.00
	Medicaid Adm Outreach Program	75,000.00	75,000.00	75,000.00	75,000.00
	Rent	7,000.00	7,000.00	7,000.00	7,000.00
	Tuition	-	-	-	-
	Fund Balance-Board of Education	-	-	-	-
	TOTAL REVENUES	\$ 13,432,303.00	\$ 14,345,873.00	\$ 12,968,430.00	\$ 13,268,430.00
112.5911.000	Schools-Current Expense (County)	\$ 13,093,003.00	\$ 14,009,173.00	\$ 12,631,730.00	\$ 12,931,730.00
112.5911.010	Schools-Special Appropriation	\$ -	\$ -	\$ -	\$ -
112.5911.020	Poplar Spring Operations	\$ 90,300.00	\$ 87,700.00	\$ 87,700.00	\$ 87,700.00
	TOTAL APPROPRIATION	\$ 13,183,303.00	\$ 14,096,873.00	\$ 12,719,430.00	\$ 13,019,430.00
	Total Budget		INCREASE	DECREASE	INCREASE
	does not include Special Appropriation and Poplar Spring Operations		\$ 916,170.00 7.00%	\$ (461,273.00) -3.52%	\$ (161,273.00) -1.23%
	NOTES:				
	Ad Valorem Tax				
\$ 3,679,755,204	Tax Levy @ 31 cents without motor vehicle		\$ 12,275,479 97.40%	\$ 11,110,653 97.40%	
	Motor Vehicle Tax				
\$ 426,153,774.00	Tax Levy @ 31 cents		\$ 1,459,577 100%	\$ 1,321,077 100%	
		33.20 cents	34.25 cents	31 cents	
Requested budget from Board of Education would require a 1.05 cent tax increase or use of General Fund fund balance. The Board of Education's budget shows a \$616,170 increase over the appropriation less budget amendment of \$50,000. The increase of \$916,170 does not include budget amendment for \$50,000 nor school's revenues:					
Requested budget decreases the amount of Poplar Springs from \$90,300 to \$87,700, which funds come from the New School/F. Tech Fund (4 cents)					

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
WEDNESDAY JUNE 3, 2020

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Budget Work Session in the Commissioners’ Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Wednesday June 3, 2020 at 2:00 pm with the following members present:

Chairman Andy Nickelston
Vice Chairman Ronnie Mendenhall
Commissioner Ernest Lankford
Commissioner Rick Morris
Commissioner Jimmy Walker

County Personnel in Attendance:
County Manager Jake M. Oakley
Assistant County Manager/Clerk to the Board Shannon Shaver
Finance Director Julia Edwards
Assistant Finance Director Lisa Lankford

Chairman Nickelston called the meeting to order and welcomed those in attendance.

INVOCATION

Vice Chairman Mendenhall delivered the Invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Nickelston invited those in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Nickelston entertained a motion to approve or amend the June 3rd Agenda.

Commissioner Morris moved to approve the Agenda as presented.

Commissioner Walker seconded.

Chairman Nickelston opened the floor for any discussion/comments/questions.

With no discussion the Agenda was approved unanimously.

Items of Interest from May 20, 2020 Budget Meeting

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Finance Director Julia Edwards presented the following corrections to the Recommended Budget:

Corrections to Recommended Budget

- Health Title XIX –Number of employee’s error (\$1,258.00)
- Veterans Services-Unemployment (\$13.00)
- GIS/Mapping- Miscellaneous Contractual Services \$3,200.00
- Elections-Equipment (\$4,000.00)
- Forsyth Tech-Fence done in FY 19/20 (\$5,000.00)
- Transfer from 4 cent fund \$5,000 (fence donated)
- Social Services-Revenue PTRC HCCBG funding reallocated (\$55,505.00)
- Senior Services-Revenue PTRC HCCBG reallocation of funding \$55,776.00

The total corrections equal a \$2,342.00 savings to the budget.

Finance Director Julia Edwards presented items of consideration to be added to the Budget for approval or disapproval:

Items to be added to Recommended Budget for Consideration

- Jail-(2) Jailers with fringe benefits totaling \$95,201.00 with an adjustment due to retirement and new employees for a savings of \$12,546.00, and an increase in revenues of \$38,080.00.
- Sheriff’s Department- Savings of \$16,147.00 in the Sheriff’s Budget due to retirement and new employees.
- Senior Services- Increase \$5,000.00 due to requirement to maintain 9-15 ongoing programs to keep Certificate of Excellence at the Walnut Cove Senior Center.
- Fire Marshal-Increase of \$1,650.00 for online NFPA books and Firehouse software contract due to renewal increase and upgrade.
- Register of Deeds-Increase of \$15,683.00 for adding permanent part time position back into the budget.

Finance Director Julia Edwards noted that with the corrections and adjustments the total impact to the budget would be an increase of \$48,419.00.

County Manager Oakley commented:

- These are items that some of you have expressed an interest in putting back into the budget.
- The corrections are just items that need to be corrected in the Recommended Budget.

There was discussion among the Board on these items and it was agreed that they were not prepared to vote on these items today.

Assistant County Manager/Clerk to the Board Shannon Shaver commented:

- Want to be sure that while we are going over the items of consideration for the budget that you all received some emails related to requests.
- One came directly to you from EMS Director Brandon Gentry and the other I forwarded to you from DSS Director Stacey Elmes.
- EMS is requesting an Administrative Assistant and DSS is requesting a Social Work Supervisor III to be put back into their budgets.
- We have not heard from anyone on placing these back into the budget so you don't see these on the information that Julia has provided, but I wanted to be fair and be sure you received these requests.
- I have copies of these requests if anyone would like to see them.

Chairman Nickelston opened the floor for any discussion/comments/questions.

Commissioner Walker commented:

- I am in favor of the DSS position.
- There was considerable discussion on this position at the last DSS Board Meeting and I have been meaning to mention it, so I am glad it has been brought up.
- Stacey had a good case for this position.
- This is a compliance issue.
- We are supposed to have a Supervisor for every so many employees and we are not in compliance.
- If you read the memo you will see a pretty good case for this position.
- On the EMS Administrative Assistant; I am not sure on that position and if it is needed.
- I just don't know enough about it to make a decision on it now.

Commissioner Morris commented:

- I have been involved in the decision making process with DSS for a long time.
- This supervisor position deals with child welfare which is the most important thing we deal with other than senior welfare.
- The ratio of worker to supervisor ratio is important because it is structured so that decisions are made jointly between less experienced, and more experienced people.
- I don't remember what our turnover rate is this year, but this is especially important if you end up having a lot of inexperienced Social Workers.

- They make decisions that have to be right.
- They are put in risky situations where they cannot afford to be wrong.
- I participated in that process on several occasions.
- It is very important that the supervisor to worker ratio be correct.
- That is where I stand on this.

New School F-Tech Fund

Finance Director Julia Edwards presented the Board with information on reducing the amount of the transfer from General Fund each year rather than skipping a year. This would change the amount from \$1,139,775.00 to \$911,820.00. This saves us \$227,995.00 each year.

The Board was in favor of changing the amount of the transfer from General Fund to \$911,820.00.

Salary Adjustments

Finance Director Julia Edwards presented the Board with information on salary adjustments per the recommended budget in Finance/Purchasing and Senior Services:

Finance/Purchasing-Financing Accounting Tech I to Finance Accounting Tech II for a total of \$2,988.49 with salary and fringe, with \$1,494.25 from Purchasing and \$1,494.25 from Finance (Increase due to more duties assigned)

Senior Services- Office Assistant I –Part Time-\$2,238.00 with salary and fringe. (Increase due to transportation services)

Vehicle Maintenance

Chairman Nickelston opened the floor for any discussion/questions/comments on the structure of the Vehicle Maintenance Department.

Commissioner Morris commented:

- There needs to be two positions.
- One should be a Vehicle Maintenance Supervisor, and the other would be a Vehicle Mechanic position.
- Took the two job descriptions and marked them up with some changes.
- I will provide a copy of this to you.
- Do not want the Purchasing Department running the garage.
- I would like to see the Sheriff take over Vehicle Maintenance.
- I have spoken with him and he is not looking for extra work but is willing to take the garage over.
- The salary study can set the pay.

Finance Director Julia Edwards commented:

- Need to make the working supervisor non-exempt.
- Need a grade to figure the budget.

Commissioner Walker commented:

- How would your configuration be different than using the way it is now with the Shop Foreman?

Commissioner Morris responded:

- Maybe we can leave the Shop Foreman position and redefine.

Finance Director Julia Edwards commented:

- Need to decide if the Shop Foreman currently in the position were to get the Supervisor position how that would be handled.
- He is already under a grade 70.

Commissioner Lankford commented:

- What is the county manager's recommendation?

County Manager Oakley responded:

- My recommendation is what is in the budget with putting it under the Support Services Supervisor/Purchasing.
- I can go with it being under the Sheriff.
- I just did not want to put another department under him due to he is already managing so many others.

Equipment Recommendation

County Manager Oakley reviewed the Equipment Recommendations in the budget at the request of the Board.

Recess

Chairman Nickelston called for a brief recess at 3:30 pm.

Chairman Nickelston called the meeting back to order at 3:47.

County Manager Oakley continued with the Equipment Recommendation.

The Board had no issues with the recommendations in the budget.

Appropriation to Internet

Commissioner Morris commented:

- State will put up an offer of \$30 million in matching funds in October.
- Many have no options for internet.
- This would rapidly speed up the process until we can get fiber in the ground.
- Don't think I can make the argument that we didn't get the internet but we kept the fund balance up.
- This is not an area we want to lag behind on.
- This pandemic proves that the internet is more important than ever.
- I was told that Forsyth has been doing a study of the students that can go to school online to reduce class size.
- Not sure if Dr. Rice is going to have to do that.

Commissioner Lankford commented:

- I can't support \$500,000.00.

Commissioner Morris commented:

- I won't support less than \$500,000.00.

Commissioner Walker commented:

- There is another company; Stokes WIFI and I can't go along with favoring one company over another.
- Don't want to harm what they are doing or discourage them.

Commissioner Morris commented:

- We aren't giving RiverStreet \$500,000.00.
- We will do an RFP just like we did before.
- We know based on the business model that they will reinvest back into the county.
- Not sure how a WIFI Company is going to compete with running cable.

Commissioner Walker continued:

- When it comes time to bid can RiverStreet bid on certain areas and Stokes WIFI bid on another?

Commissioner Morris commented:

- The RFP will decide the requirements for bidding.

Commissioner Walker commented:

- Do you think that RiverStreet would be willing to work with Stokes WIFI?

Commissioner Morris responded:

- That would be an Eric Cramer question.

- My reason for the \$500,000.00 is for the outside match.
- If we know we are going to do this we need to budget this.
- That is just honest budgeting.

Finance Director Julia Edwards commented:

- There is \$200,000.00 available in the budget for feasibility studies if you wanted to use that towards this.

Chairman Nickelston commented:

- There is no promise of the grant money.

Commissioner Morris commented:

- We are still promised the match and depending on the propagation study we may get further than you think on a million dollars.

Commissioner Lankford commented:

- I have already voted \$1.8 million dollars to RiverStreet and have not seen anything out of it.
- I cannot vote for more.

Commissioner Morris responded:

- You voted in \$1.8 million and they have put in \$8,488,000.00.

Chairman Nickelston commented:

- I am not saying I am against this.
- I would be a little more comfortable with waiting until we see what is going to happen higher up.
- We can always do a budget amendment.

Commissioner Morris responded:

- That is an improper way to budget if you are planning on doing this.
- If the \$30 million doesn't happen we would still have the \$1 million.

Commissioner Walker commented:

- You mentioned the funds in the Economic Development budget for feasibility studies.
- What was this for?

County Manager Oakley responded:

- The county buildings study currently being completed, and the school building study.
- They have not started on the school building study.
- Putting this in the budget will show the citizens what you are trying to do and that you are serious about providing internet to all of the areas of Stokes County.

Commissioner Walker commented:

- Could we have Stokes WIFI do a presentation on this?

Commissioner Morris responded:

- Why Stokes WIFI and not others?

Commissioner Walker responded:

- I don't know of any other companies offering this.
- I am willing to approve putting this money in the budget if we have the final say before anybody receives this.

Vice Chairman Mendenhall commented:

- I have heard a lot of talk about a work group.
- Will each Commissioner make suggestions about this group?

Commissioner Walker commented:

- We tried this a while back on the Wellness Center and it did not work

Commissioner Lankford commented:

- In favor of a working group.
- Not in favor of spending the money.

Vice Chairman Mendenhall commented:

- I think in creating the working group we need to have someone in charge.
- We have seen what happens when this doesn't happen.
- I think this should be the Chairman of the Board of County Commissioners.
- I feel fine with leaving the \$500,000.00 in as long as we can remove it if they don't come up with anything.

Commissioner Morris commented:

- Would also like to add some funds from the sales tax into the school budget.
- We have already funded their capital.
- I am good with the \$300,000.00.
- I want them to fund their classified employees.

Adjournment

With no further business to come before the Board, Chairman Nickelston entertained a motion to adjourn.

Vice Chairman Mendenhall moved to adjourn.

Commissioner Morris seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no further discussion the Budget Work Session was adjourned at 4:22 pm.

Shannon Shaver

Clerk to the Board

Andy Nickelston

Chairman

STATE OF NORTH CAROLINA)
)
 COUNTY OF STOKES)
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**OFFICE OF THE COMMISSIONERS
 STOKES COUNTY GOVERNMENT
 DANBURY, NORTH CAROLINA
 THURSDAY JUNE 4, 2020**

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Budget Work Session in the Commissioners’ Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Thursday June 4, 2020 at 3:00 pm with the following members present:

- Chairman Andy Nickelston
- Vice Chairman Ronnie Mendenhall
- Commissioner Ernest Lankford
- Commissioner Rick Morris
- Commissioner Jimmy Walker

- County Personnel in Attendance:
- County Manager Jake M. Oakley
- Assistant County Manager/Clerk to the Board Shannon Shaver
- Finance Director Julia Edwards
- Assistant Finance Director Lisa Lankford

Chairman Nickelston called the meeting to order and welcomed those in attendance.

INVOCATION

Commissioner Morris delivered the Invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Nickelston invited those in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Nickelston entertained a motion to approve or amend the June 4th Agenda.

Vice Chairman Mendenhall moved to approve the Agenda as presented.

Commissioner Morris seconded.

Chairman Nickelston opened the floor for any discussion/comments/questions.

With no discussion the Agenda was approved unanimously.

Budget Discussion

Chairman Nickelston opened the floor for continued budget discussion from the meeting on June 3, 2020.

Commissioner Morris commented:

- I have put some more thought into the garage situation and the shop foreman job description works for the supervisor position.
- Every job should have a growth path and not be stuck.
- This would be a working supervisor.
- Could do on a one-year pilot program like with Animal Control.
- Definitely want to put it under the Sheriff's Department
- My guess is that someone would be over there every day.
- We have had good success on the two other projects where the Sheriff took the Fire Marshal's office for a while, and then Animal Control which he still has.
- He has the most vehicles and they are trained to respond to unexpected situations.
- We did save some money by eliminating one position.
- Would like to leave the Supervisor at a grade 72 and make the Vehicle Mechanic position a grade 70.
- I think we still come out with a net savings.
- Take revised job descriptions and let Sheriff conduct interviews.
- It would be opened up internally first.
- If we need to make some changes after this year and when the salary study is delivered, we can make any necessary adjustments.
- This is just my recommendation.
- On the F.O.S.S. request; they did a decent job of justifying their need because of the virus.
- What they projected is working pretty well but they are concerned with the virus impacts.
- I have heard no negative comments since they opened.
- They have not been able to hold their fund raisers.
- I would recommend using some of the COVID-19 funds to help them.

Commissioner Walker commented:

- Can we help F.O.S.S. since they are in the budget?

Assistant County Manager/Clerk to the Board Shannon Shaver responded:

- Yes, it can go towards non-profits.
- Their request is not recommended in the budget.

Commissioner Morris continued:

- On schools I don't have anything different from yesterday other than I think we all agreed to give them the \$300,000.00.
- If anything can be used regarding that sales tax that Julia mentioned I would like to see if we can do that or let them know that it is here if they need it.
- This is something I have never done in a budget but I think due to the times it will need to be done.
- If we have stuff that is really borderline because of the uncertainty, we could schedule a review of the budget in 6 months and see where we are at that time.

Finance Director Julia Edwards responded:

- On the vehicle maintenance if we do away with the Shop Foreman, leave the Vehicle Maintenance Supervisor at a grade 72, and move the Vehicle Mechanic to a grade 70 it changes that budget by \$11,672.00.

Commissioner Lankford commented:

- I feel like the Sheriff wants to make the recommendation.
- I want him to do the evaluation on these jobs.
- I want to talk about the \$500,000.00 for wireless.

Commissioner Morris commented:

- Want to make a statement about something that I said yesterday.
- I should not have said that all those guys do at garage is change oil and tires, and I did not mean for it to sound that way.
- I shouldn't have minimized those positions.
- They do a lot of work.

Commissioner Walker commented:

- Still processing the information.
- We have two remaining employees in the garage.
- Is it really justified to take the person from a 63 to a 70?
- Why would people need to apply for these jobs if people are already in there?

Finance Director Julia Edwards responded:

- We are an equal opportunity employer.
- The Supervisor is currently at a 72, Shop Foreman 70, and Vehicle Maintenance at a 63.

Commissioner Walker continued:

- Commissioner Lankford made a good point of allowing the Sheriff to handle this.

Finance Director Julia Edwards commented:

- He will do the interviewing and hiring.
- He will also have control over the department and their budget.

Commissioner Morris commented:

- It is likely that they will be the only candidates since they are internal.
- It is possible someone else could apply.

Commissioner Walker commented:

- I like the idea of having a budget review in 6 months but I would prefer it to be sooner.
- Encouraged by F.O.S.S. and it seems they are doing well.
- Would wonder if the help from the \$991,000.00 would discourage people from donating.
- I was under the impression that this was a one-time funding when we did this a while back.
- I don't mind discussing the \$500,000.00 some more.
- The Manager mentioned the county had been cut by 1.6% and the schools are cut 1.2%.
- This is a concern for me about the budget.
- I am not sure how fair this is to county employees.
- Have a little more thinking to do about this.
- I was asked earlier by someone why our ambulances are not in better shape.

County Manager Oakley responded:

- Our ambulances are in great shape
- There are still some old ambulances in the fleet but they are still in good shape.
- We are on the schedule to replace them.

Commissioner Walker continued:

- I think they are in good shape.
- I know we have the top of the line stretchers that we invested in before many other counties.

Vice Chairman Mendenhall commented:

- Want to be sure I understand the Vehicle Maintenance layout.
- We are saying the budget is under the Sheriff.
- Not sure who addressed Commissioner Walker about the ambulances but I have been through 4 budgets and we have taken good care of EMS and replacing ambulances.

County Manager Oakley responded:

- We currently have 6 newer ambulances.
- Four are 2019's.
- One is a 2017.
- One is a 2014 that will be replaced this year.
- He keeps some older ones for transport.

Vice Chairman Mendenhall Ronnie:

- Where are we right now on the schools?

Finance Director Julia Edwards responded:

- If we add the 300,000 we are giving them \$12,931,730.00.

Chairman Nickelston commented:

- Want to go over some items and get an idea where everyone is on some items.

Chairman Nickelston polled the Board on items affecting the budget for approval, disapproval, or needing more discussion.

Item 1. Corrections to the FY 20/21 Recommended Budget for a savings of \$2,342.00. 5-0 vote for approval.

Item 2. Add 2 Jailers back to the budget. 5-0 vote for approval.

Item 3. Senior Services Professional Services to maintain Certificate of Excellence. 5-0 vote for approval.

Item 4. Fire Marshal due and subscriptions. 5-0 vote for approval.

Item 5. Register of Deeds Part Time Position. The Board concurred that they would like to discuss this item further.

Item 6. EMS Administrative Assistant. The Board concurred that they would like to discuss this item further.

Item 7. DSS Social Work Supervisor III. The Board concurred that they would like to discuss this item further.

Item 8. Vehicle Maintenance as Recommended in the Budget. 5-0 vote against.

Item 9. Vehicle Maintenance under the Sheriff. 5-0 vote for approval.

Item 10. Reducing Amount of Transfer from General Fund to the 4 cents Fund. 5-0 vote for approval.

Item 11. Salary Adjustments in Recommended Budget- Finance. 5-0 vote for approval.

Item 12. Salary Adjustments in Recommended Budget- Senior Services. 5-0 vote for approval.

Item 13. Equipment in Recommended Budget. 5-0 vote for approval.

Item 14. Appropriation of \$500,000.00 in the Budget for Wireless Expansion. The Board concurred they would like to discuss this item further.

Item 15. Appropriate \$300,000.00 from the School Current Expense Fund Balance towards the Schools request. 5-0 vote for approval.

Chairman Nickelston opened the floor for items the Board needed more discussion on.

Vice Chairman Mendenhall commented:

- Want to be sure I am understanding the Register of Deeds office completely and how many employees are there now.
- There are currently 3 full time, and 1 permanent part time.
- The part time was cut out and Brandon has asked us to reconsider.

County Manager Oakley confirmed that Vice Chairman Mendenhall was correct on the Register of Deeds office.

Commissioner Walker commented:

- When we were looking at Vehicle Maintenance there was \$10,000 for part time.
- If we didn't do the full amount is it possible to have someone fill in?

Finance Director Julia Edwards responded:

- This individual is set on a 20-hour schedule.

Commissioner Walker continued:

- Wondering if we need the amount of people due to automation in the Register of Deeds office.

Assistant County Manager/Clerk to the Board Shannon Shaver responded:

- Could wait until the budget review and see how it is and just put the part time position back into the budget for now.

Commissioner Morris commented:

- The work that the part time person is doing would have to be done by a contractor which is a costs savings.
- If we are really going to have a review on the budget, we should pick a date as part of the budget process.

County Manager Oakley responded:

- Add a budget review on November 9th to the Regular Meeting.

Finance Director Julia Edwards commented:

- By that point we can have the salary study in.
- I will put a note on the Register of Deeds budget that this position will be reviewed.

Assistant County Manager/Clerk to the Board Shannon Shaver commented:

- Jake had mentioned that to the Department Heads when we were meeting with them that hopefully budgets could be reviewed later once we had a better idea of the impacts from COVID-19.

Commissioner Walker commented:

- I don't have any reservations on the DSS Supervisor position

Commissioner Morris commented:

- Would fund it now and leave it in the budget moving forward.

Register of Deeds Part Time Position

After discussion the Board agreed unanimously to add the Register of Deeds part time position back into the Budget but would like the option to review when the Budget Review is done in November.

EMS Administrative Assistant

After discussion the Board agreed unanimously not to add the EMS Administrative Assistant to the Budget at this time but noted they would review at the Budget Review in November.

DSS Social Work Supervisor III

After discussion the Board agreed unanimously to add the DSS Social Work Supervisor III to the Budget.

Appropriation of \$500,000.00 in the Budget for Wireless Expansion

Chairman Nickelston commented:

- With the 500,000 we have the option to place this in the budget and take out if not used.
- Listening to our County Manager yesterday made me realize that this does show our citizens that we are serious about providing internet to everyone.

Commissioner Walker commented:

- My observation is that we as a Board agreed to not drop our fund balance under 20% unless we have a very good reason.
- Is this fair to other companies?
- For instance, Stokes WIFI could not respond to an RFP to address this right now.
- They are a small business that I don't want to stack the cards against.
- I would still rather do it right than do it fast.
- I am nervous about citizens asking what we have done with taking this much out of the fund balance.
- This is not the kind of question I like to answer.
- To be honest I really wish RiverStreet had a better reputation in the county.
- I am kind of upset with them and many people don't feel they have kept up their end of the bargain.
- I think they had a concept that was premature and now they see that fixed wireless is the best way to provide internet to more people in a timely manner.
- I am not totally against this but I am just unsure.

- This takes our fund balance down lower than the five of us agreed on.
- I would like to see more input from a committee that we are forming.
- I am on board with reservations and if I were to vote right now I would vote no.

Chairman Nickelston commented:

- Would rather budget for it now.

Commissioner Morris commented:

- Would rather budget for it now rather than later.
- Your budget does not really mean anything if you don't do it this way.
- Your budget credibility starts to suffer.

Commissioner Walker commented:

- We as a Board told the citizens that we would keep the Fund Balance at 20%.
- I am really encouraged that RiverStreet has stepped up to the table and offered this service.
- The alternative is to increase taxes.

Finance Director Julia Edwards commented:

- The only thing I could come up with to save some was to not transfer the \$100,000.00 to capital reserve since there is over \$100,000.00 in there now.
- This helps to go towards the \$500,000.00.

Chairman Nickelston commented:

- Fine with leaving it like you have it.

Commissioner Morris commented:

- I wouldn't use it towards the \$500,000.00.

Commissioner Walker commented:

- If we had an emergency situation wouldn't we be able to take that out of the general fund anyway?

Finance Director Julia Edwards responded:

- You can.

Vice Chairman Mendenhall commented:

- It is amazing the difference a day makes sometimes.
- I see some change in different opinions from yesterday.
- I am glad we are going to recess now.
- The \$500,000.00 is the big item here.
- We have quite a variance on different ideas.
- King has internet.
- The areas that RiverStreet brought up did not.

- The bill hasn't passed yet.
- Another county much smaller than ours gave \$100,000.00 towards funding wireless.

Chairman Nickelston commented:

- If we put this in, we can always take it out.
- It is not saying that we are going to spend \$500,000.00 for sure.
- The other way around is to not put it in the budget and add it if things get better.

Commissioner Lankford commented:

- Not ready to vote on this yet.
- If it's coming out of the fund balance I am not for it.

Commissioner Walker commented:

- I hope if we put our faith and confidence in RiverStreet that they don't let us down.

Chairman Nickelston commented:

- We need a contract in place to hold them to a standard

Commissioner Walker continued:

- We can set some parameters

Commissioner Morris commented:

- The propagation will be thorough and will cost around \$80,000.00 which they will cover.
- RiverStreet has not let us down.
- They have done exactly what they said they were going to do.
- They haven't missed a trick.
- They are actually ahead of schedule.
- The county spent enough money to run 45 miles of cable.
- They have spent enough to run 300 miles of cable.
- We have a proposal now to get it out to the larger numbers of people.
- I will sit down with anyone that wants to go over the data.
- I will prove them wrong if they think RiverStreet has not lived up to their end of the bargain.
- We have an unsolicited proposal from them.
- We have a legal process to go by.
- Competition drives the process.
- I am concerned about the small businesses too.
- My number one priority is internet for students.
- I would put it second only behind child welfare.
- All I want the Board to do with this \$500,000.00 is be sure we don't lose this external money.
- The Board needs to ensure our citizens that we are committed to this.
- You are not going to get any grant money if you don't put some skin in the game.
- All this sitting around penny pinching and not getting things done is not how we move forward.

- We can go all the way down to 8% in the fund balance before we get a letter.
- I don't care if it is \$500,000.00.
- It can be less, but we can't let this money go away.
- We don't have our committee yet, so this will all be yet to be decided.
- Let's put enough in there that our citizens know we are serious.
- Either way we are not going to spend this until the Board has the final say.

Commissioner Walker commented:

- Stokes WIFI is finally getting enough traction to matter.
- I hate to take the wind out of their sails.
- I have no vested interest.
- I just want to be fair.

Commissioner Morris commented:

- I have no vested interest either
- Co-ops reinvest in the county where private businesses take the money for themselves.
- This is why we have an RFP process.
- It forces competition.

Commissioner Walker continued:

- It doesn't always work.
- The difference in a profit and nonprofit is revenues above expenditures.
- It doesn't have to be \$500,000.00.
- It could be \$200,000.00.

Commissioner Morris commented:

- It doesn't have to be \$500,000.00.
- I just don't want to see us losing external dollars.

Chairman Nickelston called for a 5-minute recess at 5:25 pm.

Chairman Nickelston called the meeting back to order at 5:30 pm.

Chairman Nickelston noted that the Board needed to set a date to recess the meeting to and asked if any Board member had any requests for the next meeting.

The Board discussed a date and time for the Recessed Meeting from today and agreed to meet on June 11, 2020 at 3:00 pm.

Commissioner Walker commented:

- I am not suggesting this happen but if we changed the wireless from \$500,000.00 to \$200,000.00, what would that do to the budget?
- I would like to know that at the next meeting.

Recess

With no further business to come before the Board Chairman Nickelston entertained a motion to Recess the Budget Work Session until Thursday June 11, 2020 at 3:00 pm.

Vice Chairman Mendenhall moved to Recess the meeting until June 11, 2020 at 3:00 pm.

Commissioner Morris seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no further discussion the motion carried unanimously.

The meeting was Recessed at 5:35 pm.

Shannon Shaver
Clerk to the Board

Andy Nickelston
Chairman

STATE OF NORTH)
CAROLINA)
COUNTY OF STOKES)
OFFICE OF THE)
COMMISSIONERS)
STOKES COUNTY)
GOVERNMENT)
DANBURY, NORTH)
CAROLINA)
MONDAY JUNE 8, 2020

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Regular Session in the Ronald Wilson Reagan Building (Stokes County Administration Building) in the Commissioners Chambers located in Danbury, North Carolina on Monday June 8, 2020 at 6:00 pm with the following members present:

Board of Commissioners Present: Chairman Andy Nickelston, Vice Chairman Ronnie Mendenhall, Commissioner Rick Morris, Commissioner Jimmy Walker, and Commissioner Ernest Lankford

County Administration Present: County Manager Jake Oakley, Assistant County Manager/Clerk to the Board Shannon Shaver, Finance Director Julia Edwards, and County Attorney Ty Browder

CALL TO ORDER

Chairman Nickelston called the Regular Meeting of the Board of Commissioners to order.

INVOCATION

Commissioner Walker delivered the Invocation.

PLEDGE OF ALLEGIANCE

Chairman Nickelston lead the Board in the Pledge of Allegiance and invited those in attendance to join.

APPROVAL OF AGENDA

Chairman Nickelston requested that an item be added to the Tax Administration's report on the Discussion Agenda under Item a. related to a request to place an insert in the tax bills from the Board of Elections.

Commissioner Morris requested that the Working Group listed as item f. on the Discussion Agenda be removed from the agenda due to things are not lining up as expected regarding the grant for wireless.

Chairman Nickelston opened the floor for any discussion/questions/comments.

The Board had no issue with Chairman Nickelston and Commissioner Morris's requests to amend the Agenda.

Commissioner Walker moved to approve the Agenda as amended.

Vice-Chairman Mendenhall seconded the motion. The motion Passed.

COMMENTS - Managers/Commissioners

Commissioner Morris commented:

- Welcome to everyone in the room and online.
- Will start my office hours again next month in the conference room on the third floor.
- May wait and do my blog and summarize this meeting and the budget work sessions.

Commissioner Walker commented:

- Talking with people around the county and they are so tired of all of these restrictions.
- I would say 80 plus percent just want there lives back.
- Folks are beginning to wonder what is really going on.

Commissioner Lankford commented:

- Good evening to everyone and good to see Ty again.
- Hope everything goes well at tonight's meeting.

Vice Chairman Mendenhall commented:

- Welcome to everyone here and watching at home.
- Good to see people participating in our governmental process.

Chairman Nickelston commented:

- Welcome to everyone in attendance and online.
- Being the chaos we are in I would like to do something different and invite everyone to join me at 7:30 pm tomorrow night on Facebook live to pray for our country.

County Manager Oakley commented:

- Welcome to everyone in attendance and watching at home.
- Hope everyone is staying safe and doing well.

Public Comments

Chairman Nickelston opened the floor for Public Comments at 6:10 pm.

There were no individuals signed up to speak during Public Comments.

Chairman Nickelston closed the floor for Public Comments at 6:11 pm.

CONSENT AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Minutes

Budget Amendments

NC Statewide Emergency Management Mutual Aid and Assistance Agreement Revision

Chairman Nickelston entertained a motion on the Consent Agenda.

Commissioner Morris noted that the Budget Amendment for \$16,000.00 related to the Pine Hall Community Center was due to a wash out and that he had requested clarification on that item. He noted that Glenda Pruitt has pictures if anyone would like to see it.

Commissioner Lankford moved to to approve the Consent Agenda as presented.

Vice-Chairman Mendenhall seconded the motion. The motion Passed.

INFORMATION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Register of Deeds - Update

Register of Deeds Brandon Hooker provided an update on the Register of Deeds office.

DISCUSSION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Tax Administration Monthly Report

Tax Administrator Richard Brim presented the Board with the Tax Administration's monthly report with a request for the following items to be moved to the Consent Agenda at the next meeting on June 22, 2020:

Items for Approval on June 22, 2020.

1. Real and Personal Releases more than \$100.00.
2. Real and Personal Refunds more than \$100.00.
3. Present-Use Value Late Application.
4. Tax Bill Insert

Chairman Nickelston opened the floor for any discussion/questions/comments.

There was some discussion from the Board on the Hauser Rd. change and concerns about changing the addresses.

After some discussion and full consensus of the Board the items requested were moved to the Consent Agenda for the next meeting.

Plan for Solid Waste/Scale House

Support Services Supervisor Glenda Pruitt and Perry Peterson with Peterson Gordon Architects presented the Board with information on the plan for the Solid Waste/Scale House building located at the landfill with a request that this item be moved to the Action Agenda at the meeting tonight.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After some discussion and with full consensus of the Board this item was moved to the Action Agenda at tonight's meeting.

Maintenance Building

Support Services Supervisor Glenda Pruitt and Perry Peterson with Peterson Gordon Architects presented a plan for the New Maintenance / Storage Building with a request for this item to be moved to the Action Agenda at the meeting tonight.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After some discussion and with full consensus of the Board this item was moved to the Action Agenda at tonight's meeting.

Request for Fireworks Display

Economic Development Director Will Carter presented a request to the Board to hold a Fireworks Display in Lawsonville, NC on July 5, 2020.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After some discussion and with full consensus of the Board this item was moved to the Action Agenda at tonight's meeting.

Stokes County Veterinarian Contract Renewal

Assistant County Manager/Clerk to the Board Shannon Shaver presented the Board with a request to renew the contract between the County of Stokes and Dr. Preston Roberts, DVM with no changes to the contract. It was noted that the addendum to the contract would update the contract period to July 1, 2020-June 30, 2021. The current contract ends June 30, 2020.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After some discussion and with full consensus of the Board this item was placed on the Action Agenda at the next meeting.

ACTION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

JCPC Appointments/Re-Appointments Request

Chairman Nickelston entertained a motion on the item presented.

Chairman Nickelston noted that the following individuals were nominated at the last meeting for JCPC Appointments and Re-Appointments:

Re-Appointees:

Stacey Elmes
Rusty Slate

Tamara Veit
Terri Fowler
Tiffany Cone

New Appointments:

Joe Rick
Zach Barth
Sarah Schaller
Jamie Edwards
Jordan Boyette
Christina Chilton

Chairman Nickelston opened the floor for any further nominations.

There were no further nominations.

With there being no further nominations, Chairman Nickelston entertained a motion to close the floor for nominations.

Vice Chairman Mendenhall moved to close the floor for nominations.

Commissioner Morris seconded.

The motion Passed.

Chairman Nickelston polled the Board:

Commissioner Morris- list as presented
Vice Chairman Walker- list as presented
Commissioner Lankford- list as presented
Commissioner Mendenhall-list as presented
Chairman Nickelston- list as presented

Chairman Nickelston noted that the individuals requested were unanimously approved by the Board for appointment to the JCPC.

Planning Board Appointments/Re-Appointments

Chairman Nickelston entertained a motion on the item presented at the last meeting.

Chairman Nickelston noted that the following individuals were nominated at the last meeting for Planning Board Appointments and Re-Appointments:

Larry Snyder - Yadkin Township
Ronnie Morris – Sauratown Township
Steven Spencer – Snow Creek Township
Gary Simmons – Quaker Gap Township

Chairman Nickelston opened the floor for any further nominations.

There were no further nominations.

With there being no further nominations, Chairman Nickelston entertained a motion to close the floor for nominations.

Vice Chairman Mendenhall moved to close the floor for nominations.

Commissioner Morris seconded.

The motion Passed.

Chairman Nickelston polled the Board:

Commissioner Morris- Snyder, Morris, Spencer, and Simmons

Vice Chairman Walker- Snyder, Morris, Spencer, and Simmons

Commissioner Lankford- Snyder, Morris, Spencer, and Simmons

Commissioner Mendenhall- Snyder, Morris, Spencer, and Simmons

Chairman Nickelston- Snyder, Morris, Spencer, and Simmons

Chairman Nickelston noted that the individuals requested were unanimously approved by the Board for appointment to the Planning Board.

Plan for Maintenance/Storage Building

Chairman Nickelston entertained a motion on the item presented at tonight's meeting.

Commissioner Morris moved to approve the Plan for the Maintenance/Storage Building as presented at tonight's meeting.

Commissioner Walker seconded the motion. The motion Passed.

Plan for Solid Waste/Scale House

Chairman Nickelston entertained a motion on the item presented at tonight's meeting.

Vice-Chairman Mendenhall moved to approve the Plan for the Solid Waste/Scale House as presented at tonight's meeting.

Commissioner Morris seconded the motion. The motion Passed.

Request for Fireworks Display

Chairman Nickelston entertained a motion on the item presented at tonight's meeting.

Commissioner Lankford moved to approve the Request for a Fireworks Display in Laswonville, NC on July 5, 2020 as presented at tonight's meeting.

Vice-Chairman Mendenhall seconded the motion. The motion Passed.

CLOSED SESSION

Chairman Nickelston requested that Assistant County Manager/Clerk to the Board Shannon Shaver read the rationale for entering Closed Session.

Rationale for Closed Session:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3)
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

The Board entered into Closed Session at 6:45 pm.

Vice-Chairman Mendenhall moved to enter Closed Session.

Commissioner Walker seconded the motion. The motion Passed.

Adjournment

The Board re-entered the Open Session of the meeting and with no further business to come before the Board, Chairman Nickelston entertained a motion to adjourn the meeting at 7:28 pm.

Vice-Chairman Mendenhall moved to adjourn.

Commissioner Lankford seconded the motion. The motion Passed.

Shannon Shaver
Clerk to the Board

Andy Nickelston
Chairman

Vice Chairman Mendenhall moved to approve the Agenda as presented.

Commissioner Morris seconded.

Chairman Nickelston opened the floor for any discussion/comments/questions.

With no discussion the Agenda was approved unanimously.

Budget Discussion continued from June 4th Meeting

Chairman Nickelston turned the floor over for questions for Sheriff Marshall related to Vehicle Maintenance.

Commissioner Walker commented:

- Are you comfortable handling the garage?
- I know you have a lot going on.

Sheriff Marshall responded:

- I will help the Commissioners any way I can.
- It is a small budget with only two personnel.
- I just need to look at it and see where everything stands and we will go from there.

Commissioner Walker continued:

- Appreciate your willingness to help.

Commissioner Morris commented:

- We are going to have a budget review in November due to the uncertainty of this budget to see what the sales tax did and look at any adjustments that might need to be made.
- Just information for you that this will be going on in all the different areas that you oversee.

Sheriff Marshall commented:

- I will not be in town for that meeting in November but will I have everything in writing for the Board to review.

Vice Chairman Mendenhall commented:

- Appreciate all that you do.
- You are always ready and willing to help.

Commissioner Walker commented:

- Not sure about the 7 position jump in the one position.
- The other is already at a certain grade level.
- This seems like a large jump.
- Not that this is a deal breaker for me.

Chairman Nickelston commented:

- This also does away with the Shop Foreman position which is currently at a grade 70 I believe.

Commissioner Morris commented:

- My reason for recommending this is that they will be doing almost the same job.
- There should be very little difference in pay.

Commissioner Lankford commented:

- I want to ask Mike about the 2 positions at the garage with one being at a 70, and the other at a 72.
- I am sure the County Manager already talked to you about this.
- Are you aware of this?

Sheriff Marshall responded:

- I have been made aware of that.
- One issue I see now is an 8 step span between the two positions and they do primarily the same job.
- I just need time to get a better idea of what is going on.
- I will do the same like I did with the Animal Shelter once I was able to evaluate the department.
- If all of the funds are not needed, we can pull back.
- We were able to pull some money back with the Animal Shelter budget.
- I will need some time to look at it and make any adjustments.
- If it has been overfunded I don't have an issue with coming to Julia, and we can do an amendment to move the money back.
- I'd rather be over budgeted and have funds to work with.

Commissioner Morris commented:

- We will have a salary study completed shortly that can help make a recommendation on these.

Commissioner Walker commented:

- Seems like trying to micromanage how you run the department that we are asking you to run.
- Would like giving you a chance to look at it before we make this decision.
- You are the person that is going to be evaluating.
- We will support what your decision is once you have had time to gather sufficient information.

Assistant County Manager/Clerk to the Board Shannon Shaver commented:

- Want to be sure everyone has a clear understanding of what is going on.
- One thing that you talked with Julia about is that you want to leave these budgeted at a 70 and 72.

- That way you have the funds you need and you can pull back the funds if they are not used.
- From a budgeting standpoint we have to budget them at a grade level.

County Manager Oakley commented:

- If you leave this amount in the budget now are they going to stay at their current level or will they go straight to that new grade level beginning July 1?

Commissioner Walker commented:

- I say leave them where they are until a decision is made because it is awful to give someone something and take it back.

Sheriff Marshall responded:

- They will stay at the current grade level until a decision can be made.
- If you can budget at the 70 and 72 it helps me a lot.

Vice Chairman Mendenhall commented:

- The statement was made that we would make the original budget decision but as soon as it went into the Sheriff's hands he will be in charge of the budget after that.

Finance Director Julia Edwards commented:

- No one's grade will change unless the Sheriff changes it.

Commissioner Walker commented:

- I like the sound of that.
- I am comfortable with that.
- I know the Sheriff will be as fair and equitable as possible.
- Like the concept of leadership by results.
- The approach you used with the Animal Shelter worked and I see no reason not to use the same in this situation.

The Board concurred that they were in agreement to move forward as planned with the Sheriff taking over the Vehicle Maintenance Department with those positions budgeted at a grade 70 and 72 with no changes taking place until the Sheriff makes his decision on the department.

Chairman Nickelston noted that Finance Director Julia Edwards had provided information to the Board based on the requests and adjustments from the last meeting.

Finance Director Julia Edwards presented the following information to the Board:

- There are three budget scenarios
- All three reflect the changes made at the last meeting.
- The only difference is one has the \$500,000.00 for wireless, one has \$200,000.00 for wireless, and one does not have any funds going into the budget for wireless.
- The budget totals and fund balance have also been provided for review.

Chairman Nickelston opened the floor for any discussion/questions/comments.

Commissioner Morris commented:

- We don't need to do the \$500,000.00 now in my opinion because of what Eric said about taking a whole new look at this
- It will be a whole new strategy if he ends up going with the second pot of money because it looks like the first one is not going to be available.
- It would be at least half of that amount.
- I think it would be good to put some token amount in to say we are serious about moving forward with this, and that we support matching funds grant.
- The difference in the percentages on the fund balance is minimal.
- You aren't going to fix anything with one of those that you couldn't fix with the other.
- We could do \$50,000.00 or \$100,000.00 as long we do something to show we are serious about wireless internet.
- The money in the Economic Development account can be used for feasibility studies and wireless matching grant funds.
- Then we have designated a certain amount.
- This doesn't become an issue until we get a fixed proposal.
- This is when we will have the real discussion on it.
- Anything we do now is symbolic.
- How much is in the Economic Development account?

Finance Director Julia Edwards commented:

- There is \$ 200,000.00 in the account now.
- We need to pay Perry from that account for building studies that he is completing for the county and for the schools.

Commissioner Walker commented:

- We can leave the Economic Development budget as is and just expand the range of uses.
- It can be used for anything that falls under Economic Development.

Commissioner Morris continued:

- One comment I would add is that it would be for internet matching funds.
- My interest is in getting outside money.
- We can't fund these things without outside money.

Commissioner Walker commented:

- Would prefer it to stay designated for feasibility studies and for infrastructure for internet.

Finance Director Julia Edwards commented:

- To confirm you want to expand the use of this fund and leave the \$200,000.00 that is currently in the fund.

Commissioner Lankford commented:

- I wouldn't want to go with \$200,000.00.

- I would say \$100,000.00 is good.

Commissioner Mendenhall commented:

- The \$200,000.00 is already in there.
- It would not be adding to the budget.

Commissioner Morris comment:

- Not for reducing that amount.

Commissioner Lankford commented:

- This is not going to happen anytime soon anyway.

Commissioner Mendenhall commented:

- Fine with this.
- The \$200,000.00 is already in the budget.
- We aren't adding any money to it.
- We can add the extension for internet matching funds.

Commissioner Walker commented:

- I don't want our Economic Development Director to be uneasy about this.

County Manager Oakley responded:

- He will be fine with this.
- He is all for projects that move the county forward.
- He wants to promote economic development in the county.

Finance Director Julia Edwards commented:

- A budget amendment will need to be done to move the money from capital reserve for anything it is used for.

The Board was in agreement to expand the use of the Economic Development fund currently designated for feasibility studies to include matching funds for wireless internet.

Approval of the Stokes County FY 20/21 Budget

Chairman Nickelston entertained a motion on the approval of the Stokes County FY 20/21 Budget.

Commissioner Morris commented:

- Before we approve the budget I think that the school needs to be part of the budget review that we are going to be having.
- They are going to have a lot of challenges trying to follow all of the guidelines when school goes back.

Vice Chairman Mendenhall moved to approve the FY 20/21 Budget with the reflected changes for a total budget of \$53,596,128.00 with a .62 cent tax rate reflecting the current appropriation of the tax rate being .31 cents for general fund and .31 cents for school current expense with no property tax increase and the fund balance remaining at 19.10% with the fire tax rate being .08 cents for King, Walnut Cove, Rural Hall, and the Fire Service District, and the School/Forsyth Tech Fund will remain at 4 cent.

Commissioner Lankford seconded

Chairman Nickelston opened the floor for any discussion/questions/comments.

Commissioner Walker commented:

- Do we need to add that there will be budget review in the motion?

The Board concurred that this did not need to be included in the motion.

Commissioner Morris commented:

- When will the Budget Ordinance be approved?

Finance Director Julia Edwards responded:

- I have the Budget Ordinance prepared already and it can be approved today.

With no further discussion the motion carried and the Stokes County FY 20/21 Budget was approved with a 5-0 vote.

Approval of the 20/21 Stokes County Budget Ordinance

Chairman Nickelston entertained a motion on the approval of the 20/21 Stokes County Budget Ordinance.

Commissioner Lankford moved to approve the 20/21 Stokes County Budget Ordinance.

Commissioner Walker seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no further discussion the motion carried and the 20/21 Stokes County Budget Ordinance was approved with a 5-0 vote.

Adjournment

With no further business to come before the Board, Chairman Nickelston entertained a motion to adjourn.

Vice Chairman Mendenhall moved to adjourn the Recessed Budget Work Session.

Commissioner Walker seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no further discussion the motion carried.

The Recessed Budget Work Session was adjourned at 3:40 pm.

Shannon Shaver

Clerk to the Board

Andy Nickelston

Chairman



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: IV.b.

Budget Amendments

Contact: Julia E. Edwards, Finance Director

Summary:

Consent for Approval of Budget Amendment Numbers 118 & 119

ATTACHMENTS:

Description	Upload Date	Type
Budget Amendment \$118 #119	6/16/2020	Cover Memo

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	GRANT FUND			
205.4972.180	COVID-19 Recovery Act	\$ -	\$ 991,781.00	\$ 991,781.00
	Total	\$ -	\$ 991,781.00	\$ 991,781.00

This budget amendment is justified as follows:

To appropriate COVID-19 Recovery Act funding.

This will result in a net increase of \$991,781.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	GRANT FUND			
205.3301.003	COVID-19 Recovery Act	\$ -	\$ 991,781.00	\$ 991,781.00
	Total	\$ -	\$ 991,781.00	\$ 991,781.00

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 22th day of June, 2020

Verified by the Clerk of the Board

NH
 Department Head's Approval _____ Date _____
 County Manager's Approval *[Signature]* _____ Date *6-16-2020*
 Finance Director's Approval *Julia E Edwards* _____ Date *6/16/20*

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
	See Attachment	\$ 10,703,056.00	\$ (73,675.00)	\$ 10,629,381.00
		<u>\$ 10,703,056.00</u>	<u>\$ (73,675.00)</u>	<u>\$ 10,629,381.00</u>
	Regional Sewer Fund			
	See Attachment	\$ 33,018.00	\$ -	\$ 33,018.00
		<u>\$ 33,018.00</u>	<u>\$ -</u>	<u>\$ 33,018.00</u>
	Health Title XIX Fund			
	See Attachment	\$ 871,910.00	\$ 35,740.00	\$ 907,650.00
		<u>\$ 871,910.00</u>	<u>\$ 35,740.00</u>	<u>\$ 907,650.00</u>

This budget amendment is justified as follows:

To transfer fund due to the end of year review. \$73,675 decreased the appropriated fund balance. Increase Health Title XIX revenue.

This will result in a net decrease of \$37,938.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	GENERAL FUND			
100.3991.000	Fund Balance Appropriations	\$ 4,602,664.00	\$ (73,675.00)	\$ 4,528,989.00
	TOTALS	<u>\$ 4,602,664.00</u>	<u>\$ (73,675.00)</u>	<u>\$ 4,528,989.00</u>
	Health Title XIX Fund			
110.3519.401	Family Planning XIX	\$ 50,000.00	\$ 35,740.00	\$ 85,740.00
	TOTALS	<u>\$ 50,000.00</u>	<u>\$ 35,740.00</u>	<u>\$ 85,740.00</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 22th day of June, 2020.

Verified by the Clerk of the Board

N/A

Department Head's Approval _____ Date _____

[Signature] _____ Date *6-16-2020*

County Manager's Approval _____ Date _____

[Signature] _____ Date *6/16/20*

Finance Director's Approval _____ Date _____

STOKES COUNTY-BUDGET AMENDMENT

Page 2
Budget Amendment #72

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund Governing Body				
100.4110.000	Salaries & Wages	\$ 49,000.00	\$ (4,000.00)	\$ 45,000.00
100.4110.450	Insurance	\$ 663,560.00	\$ (5,000.00)	\$ 658,560.00
100.4110.451	Health Reimbursement Account	\$ 275,000.00	\$ 25,000.00	\$ 300,000.00
100.4110.490	Dues & Subscriptions	\$ 25,000.00	\$ (2,000.00)	\$ 23,000.00
Administration				
100.4120.311	Training	\$ 3,500.00	\$ (2,000.00)	\$ 1,500.00
100.4120.320	Telephone	\$ 5,500.00	\$ 200.00	\$ 5,700.00
100.4120.321	Postage	\$ 200.00	\$ 250.00	\$ 450.00
Finance				
100.4130.321	Postage	\$ 4,000.00	\$ 1,200.00	\$ 5,200.00
100.4130.340	Printing	\$ 3,000.00	\$ (1,000.00)	\$ 2,000.00
100.4130.440	Misc. Contractual Services	\$ 90,300.00	\$ 2,000.00	\$ 92,300.00
100.4130.490	Dues & Subscriptions	\$ 500.00	\$ 350.00	\$ 850.00
Purchasing				
100.4131.311	Training	\$ 3,000.00	\$ (1,000.00)	\$ 2,000.00
100.4131.340	Printing	\$ 1,050.00	\$ (500.00)	\$ 550.00
100.4131.351	Maint. & Repairs Auto	\$ 300.00	\$ 200.00	\$ 500.00
100.4131.430	Rental of Equipment	\$ 925.00	\$ (200.00)	\$ 725.00
Tax Administration				
100.4140.320	Telephone	\$ 10,000.00	\$ 500.00	\$ 10,500.00
GIS/Mapping				
100.4141.000	Salaries & Wages	\$ 126,431.00	\$ 3,500.00	\$ 129,931.00
100.4141.090	Social Security	\$ 7,083.00	\$ 200.00	\$ 7,283.00
100.4141.100	Retirement	\$ 11,436.00	\$ 325.00	\$ 11,761.00
100.4141.130	Unemployment Insurance	\$ 829.00	\$ 25.00	\$ 854.00
Election				
100.4170.260	Departmental Supplies	\$ 9,975.00	\$ 1,000.00	\$ 10,975.00
100.4170.310	Travel	\$ 3,400.00	\$ (500.00)	\$ 2,900.00
100.4170.321	Postage	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00
100.4170.370	Advertising	\$ 3,700.00	\$ 500.00	\$ 4,200.00
100.4170.390	Precinct Officials	\$ 31,000.00	\$ (2,000.00)	\$ 29,000.00
100.4170.510	Equipment	\$ 129,000.00	\$ (950.00)	\$ 128,050.00
Register of Deeds				
100.4180.020	Salaries & Wages-Part Time	\$ 11,755.00	\$ (1,000.00)	\$ 10,755.00
Public Buildings				
100.4190.000	Salaries & Wages	\$ 310,637.00	\$ 5,000.00	\$ 315,637.00
100.4190.320	Telephone	\$ 12,000.00	\$ 750.00	\$ 12,750.00
100.4190.352	Maint. & Repairs Buildings	\$ 57,445.00	\$ 3,000.00	\$ 60,445.00
100.4190.351	Maint. & Repairs Auto	\$ 12,000.00	\$ (5,000.00)	\$ 7,000.00
100.4190.491	Uniforms	\$ 18,000.00	\$ 1,000.00	\$ 19,000.00
Information Systems				
100.4210.000	Salaries & Wages	\$ 175,270.00	\$ 200.00	\$ 175,470.00

STOKES COUNTY-BUDGET AMENDMENT

Page 3
Budget Amendment #72

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
Vehicle Maintenance				
100.4250.000	Salaries & Wages	\$ 112,234.00	\$ 1,200.00	\$ 113,434.00
100.4250.110	Health Insurance	\$ 20,879.00	\$ (500.00)	\$ 20,379.00
100.4250.440	Misc. Contractual Services	\$ 5,580.00	\$ (1,000.00)	\$ 4,580.00
Sheriff's Office				
100.4310.000	Salaries & Wages	\$ 2,203,089.00	\$ 10,000.00	\$ 2,213,089.00
100.4310.020	Salaries & Wages-Part Time	\$ 112,000.00	\$ 20,000.00	\$ 132,000.00
100.4310.100	Retirement	\$ 216,136.00	\$ 6,000.00	\$ 222,136.00
100.4310.102	401K5%	\$ 102,716.00	\$ 5,000.00	\$ 107,716.00
100.4310.250	Auto Supplies	\$ 150,000.00	\$ (14,000.00)	\$ 136,000.00
100.4310.320	Telephone	\$ 27,377.00	\$ 1,000.00	\$ 28,377.00
Jail				
100.4320.000	Salaries & Wages	\$ 1,077,934.00	\$ 5,000.00	\$ 1,082,934.00
100.4320.020	Salaries & Wages-Part Time	\$ 160,000.00	\$ (5,000.00)	\$ 155,000.00
100.4320.102	401K5%	\$ 15,325.00	\$ (2,000.00)	\$ 13,325.00
District Resource Center				
100.4321.250	Auto Supplies	\$ 1,700.00	\$ (205.00)	\$ 1,495.00
100.4321.260	Departmental Supplies	\$ 2,600.00	\$ 200.00	\$ 2,800.00
100.4321.311	Training	\$ 225.00	\$ 5.00	\$ 230.00
Emergency Communications				
100.4325.320	Telephone	\$ 36,987.00	\$ 4,000.00	\$ 40,987.00
100.4325.440	Misc. Contractual Services	\$ 39,600.00	\$ 5,000.00	\$ 44,600.00
Emergency Management				
100.4330.261	Emergency Response Supplies	\$ 8,000.00	\$ 7,000.00	\$ 15,000.00
Fire Marshall				
100.4340.250	Auto Supplies	\$ 10,500.00	\$ (1,000.00)	\$ 9,500.00
100.4340.430	Rental of Equipment	\$ 600.00	\$ 75.00	\$ 675.00
Medical Examiner				
100.4360.000	Medical Examiner	\$ 33,000.00	\$ 12,000.00	\$ 45,000.00
Emergency Medical Services				
100.4370.010	Salaries & Wages-Overtime	\$ 685,000.00	\$ (30,000.00)	\$ 655,000.00
100.4370.250	Auto Supplies	\$ 100,000.00	\$ (3,000.00)	\$ 97,000.00
Animal Control				
100.4380.250	Auto Supplies	\$ 10,000.00	\$ (500.00)	\$ 9,500.00
100.4380.311	Training	\$ 2,500.00	\$ (1,500.00)	\$ 1,000.00
100.4380.321	Postage	\$ 3,300.00	\$ (3,000.00)	\$ 300.00
100.4380.330	Utilities	\$ 3,000.00	\$ 1,000.00	\$ 4,000.00
100.4380.370	Advertising	\$ 450.00	\$ (450.00)	\$ -
100.4380.430	Rental of Equipment	\$ 700.00	\$ 100.00	\$ 800.00
100.4380.491	Uniform Rental	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00
Solid Waste				
100.4720.250	Auto Supplies	\$ 58,500.00	\$ (2,500.00)	\$ 56,000.00
100.4720.350	Maint. & Repairs Equipment	\$ 3,730.00	\$ 500.00	\$ 4,230.00
100.4720.351	Maint. & Repairs Auto	\$ 211,554.00	\$ 10,000.00	\$ 221,554.00

STOKES COUNTY-BUDGET AMENDMENT

Page 4
Budget Amendment #72

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund Planning				
100.4910.250	Auto Supplies	\$ 6,000.00	\$ (500.00)	\$ 5,500.00
100.4910.430	Rental of Equipment	\$ 276.00	\$ 100.00	\$ 376.00
Economic Development				
100.4920.000	Salaries & Wages	\$ 103,158.00	\$ 100.00	\$ 103,258.00
100.4920.250	Auto Supplies	\$ 1,750.00	\$ (150.00)	\$ 1,600.00
100.4920.310	Travel	\$ 350.00	\$ (100.00)	\$ 250.00
Cooperative Extension				
100.4950.260	Departmental Supplies	\$ 2,975.00	\$ 500.00	\$ 3,475.00
100.4950.490	Dues & Subscriptions	\$ 1,175.00	\$ 100.00	\$ 1,275.00
Natural Resources				
100.4960.000	Salaries & Wages	\$ 90,260.00	\$ 200.00	\$ 90,460.00
100.4960.260	Departmental Supplies	\$ 1,780.00	\$ 500.00	\$ 2,280.00
Special Appropriation				
100.4961.491	N.C. Forestry Service	\$ 72,340.00	\$ 2,500.00	\$ 74,840.00
Health Department				
100.5100.000	Salaries & Wages	\$ 547,617.00	\$ (30,000.00)	\$ 517,617.00
100.5100.311	Employee Training	\$ 2,250.00	\$ 500.00	\$ 2,750.00
100.5100.321	Postage	\$ -	\$ 300.00	\$ 300.00
Environmental Health				
100.5192.000	Salaries & Wages	\$ 183,243.00	\$ 300.00	\$ 183,543.00
100.5192.250	Auto Supplies	\$ 3,000.00	\$ (300.00)	\$ 2,700.00
Social Services				
100.5310.250	Auto Supplies	\$ 15,000.00	\$ (1,700.00)	\$ 13,300.00
100.5310.320	Telephone	\$ 60,000.00	\$ 6,000.00	\$ 66,000.00
100.5310.330	Utilities	\$ 63,000.00	\$ (4,000.00)	\$ 59,000.00
100.5310.350	Maint. & Repairs Equipment	\$ 500.00	\$ (500.00)	\$ -
Public Assistance				
100.5420.000	State/County Special Assistance	\$ 432,341.00	\$ (30,000.00)	\$ 402,341.00
100.5440.000	Title IV-E Foster Care	\$ 1,137,998.00	\$ (60,000.00)	\$ 1,077,998.00
100.5470.000	IV-E Adoption Assistance	\$ 318,477.00	\$ (15,000.00)	\$ 303,477.00
100.5470.001	IV-B Adoption Assistance	\$ 75,000.00	\$ 10,000.00	\$ 85,000.00
Parks				
100.6121.440	Misc. Contractual Service-County Parks	\$ 8,000.00	\$ 2,000.00	\$ 10,000.00
Arts Council				
100.6150.000	Salaries & Wages	\$ 100,554.00	\$ (1,000.00)	\$ 99,554.00
Total General Fund		<u>\$ 10,703,056.00</u>	<u>\$ (73,675.00)</u>	<u>\$ 10,629,381.00</u>
Regional Sewer Fund				
501.7140.000	Salaries & Wages	\$ 29,418.00	\$ 100.00	\$ 29,518.00
501.7140.260	Departmental Supplies	\$ 3,600.00	\$ (100.00)	\$ 3,500.00
Total Regional Sewer Fund		<u>\$ 33,018.00</u>	<u>\$ -</u>	<u>\$ 33,018.00</u>

STOKES COUNTY-BUDGET AMENDMENT

Page 5
Budget Amendment #72

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
	Health Title XIX Fund			
	Adult Health Program			
110.5101.000	Salaries & Wages	\$ 212,431.00	\$ 1,000.00	\$ 213,431.00
110.5101.090	Social Security	\$ 12,734.00	\$ 100.00	\$ 12,834.00
110.5101.091	Medicare Tax	\$ 3,053.00	\$ 50.00	\$ 3,103.00
110.5101.110	Health Insurance	\$ 31,355.00	\$ (1,150.00)	\$ 30,205.00
	Child Health Program			
110.5102.000	Salaries & Wages	\$ 106,811.00	\$ 200.00	\$ 107,011.00
110.5102.090	Social Security	\$ 6,396.00	\$ 75.00	\$ 6,471.00
110.5102.100	Retirement	\$ 8,972.00	\$ 100.00	\$ 9,072.00
110.5102.110	Health Insurance	\$ 14,792.00	\$ 1,550.00	\$ 16,342.00
110.5102.111	Dental Insurance	\$ 856.00	\$ 65.00	\$ 921.00
110.5102.180	Professional Services	\$ 165,000.00	\$ 7,000.00	\$ 172,000.00
	Family Planning Program			
110.5103.000	Salaries & Wages	\$ 188,206.00	\$ 1,000.00	\$ 189,206.00
110.5103.090	Social Security	\$ 11,330.00	\$ 100.00	\$ 11,430.00
110.5103.091	Medicare Tax	\$ 2,671.00	\$ 50.00	\$ 2,721.00
110.5103.100	Retirement	\$ 17,123.00	\$ 100.00	\$ 17,223.00
	General			
110.5104.180	Professional Services	\$ 1,980.00	\$ 11,000.00	\$ 12,980.00
110.5104.230	Medical Supplies	\$ 7,500.00	\$ 8,000.00	\$ 15,500.00
110.5104.260	Departmental Supplies	\$ 13,900.00	\$ 5,000.00	\$ 18,900.00
110.5104.311	Training	\$ 9,000.00	\$ (5,000.00)	\$ 4,000.00
110.5104.320	Telephone	\$ 24,000.00	\$ 2,100.00	\$ 26,100.00
110.5104.330	Utilities	\$ 15,500.00	\$ 1,000.00	\$ 16,500.00
110.5104.430	Rental of Equipment	\$ 5,300.00	\$ 400.00	\$ 5,700.00
110.5104.490	Dues & Subscription	\$ 13,000.00	\$ 3,000.00	\$ 16,000.00
	Total Health Title XIX Fund	<u>\$ 871,910.00</u>	<u>\$ 35,740.00</u>	<u>\$ 907,650.00</u>



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: IV.c.

Tax Administration Items for Approval

Contact: Richard Brim, Tax Administrator

Summary:

Consent for Approval of items presented at the June 8, 2020 Meeting:

Items for Approval on June 22, 2020.

1. Real and Personal Releases more than \$100.00.
2. Real and Personal Refunds more than \$100.00.
3. Present-Use Value Late Application.
4. Tax Bill Insert

ATTACHMENTS:

Description	Upload Date	Type
Tax Items for Consent	6/16/2020	Cover Memo

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR MAY, 2020

REAL AND PERSONAL PROPERTY RELEASES MORE THAN \$100

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NO.</u>	<u>AMOUNT</u>	<u>REASON</u>
MIKOS, LISA KAYE MIKOS, JAMES ANTHONY	1030 TIGER TRAIL RD KING, NC 27021	862913-2020-2019	\$236.98	VEHICLE REGISTERED IN FLORIDA
CALLAHAN, MICHAEL FOSTER CALLAHAN, ELLEN JUANITA	3246 N OLD 52 RD PINNACLE, NC 27043	862846-2020-2019	\$366.05	VEHICLE REGISTERED IN MONTANA

TOTAL AMOUNT \$603.03

Richard T. Brim 6/2/20
RICHARD T. BRIM DATE
TAX ADMINISTRATOR

ANDY NICKELSTON DATE
CHAIRMAN-STOKES COUNTY
BOARD OF COMMISSIONERS

ORIGINAL

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR MAY, 2020

REAL AND PERSONAL PROPERTY REFUNDS MORE THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>	<u>REASON</u>
HOSTETTER, RICKIE ALLEN	6326 NC 8 HWY N	35977309	100.3100.113	\$81.27	VEHICLE SOLD
HOSTETTER, JACKIE SPENCE	LAWSONVILLE, NC 27022		209.3100.112	\$22.57	
			211.3100.001	\$11.28	
			112.3100.001	\$93.68	
MERRITT, TONY LEE	1910 ASBURY RD	47053872	100.3100.113	\$63.99	VEHICLE SOLD
MERRITT, SANDRA LYNN	WESTFIELD, NC 27053		209.3100.112	\$17.78	
			211.3100.001	\$8.90	
			112.3100.001	\$73.79	
REDD, MARY WITHERS	2595 HICKORY FORK RD	47573486	100.3100.113	\$100.19	DMV ISSUED PLATE IN ERROR
REDD, GARY WALLACE	WALNUT COVE, NC 27022		209.3100.112	\$12.93	
			211.3100.001	\$6.46	

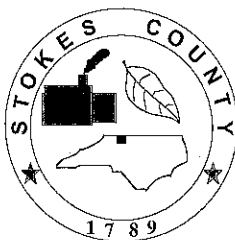
TOTAL AMOUNT \$492.84

Richard T. Brim
RICHARD T. BRIM
TAX ADMINISTRATOR

6/2/20
DATE

ANDY NICKELSTON DATE
CHAIRMAN-STOKES COUNTY
BOARD OF COMMISSIONERS

Richard T. Brim
Tax Administrator



Phone (336) 593-2811 **TAX ADMINISTRATION** **Fax** (336) 593-4019
Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

June 1, 2020

To: Stokes County Commissioners
From: Richard T. Brim, Tax Administrator
Subject: Present-Use Value Late Application

Per NCGS 105-277.4(a1), "Late Application.....an application may be approved by the board of equalization and review or, if that board is not in session, by the board of county commissioners."

We have (2) Present-Use Value late applications for Year 2020 on which the Tax Office is recommending approval:

<u>Taxpayer</u>	<u>Parcel</u>	<u>Acreage</u>	<u>Reason</u>
Elaine E. Smith	6080-00-81-8828	40.38	Late Delivery of Forestry Use Value Application .
APPROVAL _____ DENIAL _____			

<u>Taxpayer</u>	<u>Parcel</u>	<u>Acreage</u>	<u>Reason</u>
DTB Farms of Stokes County LLC	6041-00-67-1140	9.15	Late Delivery of Farm Use Value Application
"	6041-00-67-5025	8.85	"
"	6041-00-66-3921	9.00	"
"	6041-00-63-2233	60.88	"
"	6031-00-70-4998	45.07	"
"	6030-00-71-5425	36.00	"
"	6041-00-74-9397	106.76	"
APPROVAL _____ DENIAL _____			

Date 6/2/20

Date _____

Richard T. Brim

Richard T. Brim
Tax Administrator

Andy Nickelston, Chairman
Stokes County Board of Commissioners



COUNTY OF STOKES
TAX ADMINISTRATION

Post Office Box 294 • 1014 Main Street • Administration Building • Danbury, NC 27016
Phone (336) 593-2811 • Fax (336) 593-4019

Date: June 8, 2020

To: Board of County Commissioners

From: Richard Brim, Tax Administrator

Reference: Tax Bill Insert

BOC:


Jason Perry, Stokes County Board of Elections Director is requesting the Tax Office place an insert in the 2020 Tax Bills. I have attached a copy of the proposed insert for the Board to view. The cost associated for the insert will be approximately \$1,000. Mr. Perry stated this cost may be covered under the Cares Act. If you have any questions concerning the insert, please contact Jason Perry at jperry@co.stokes.nc.us or (336) 593-2409.

Approval _____

Denial _____

Date _____

Date _____



Richard Brim
Tax Administrator

Andy Nickelston, Chairman
Stokes County Board of Commissioners

VOTE ★ ★ ★ ★ ★ TO VOLUNTEER

When you go vote, the person helping you is a dedicated volunteer committed to the election process. They are front-line representatives of the Board of Elections office. These individuals are active voters serving their community and local government with pride. It is a long day and a lot of work, but without our volunteers, we could not make democracy work.

If you, a family member, or a friend would like to get paid to be an election official during Early Voting or on Election Day, please apply online or complete the attached form to GET INVOLVED.

Become an Elections Worker Today!

Benefits

- Make extra money
- Make a difference
- Strengthen your community
- Learn new skills
- Meet new people

Name: _____

Address: _____

Phone: _____

Email: _____

Please fill out form and send to:
Stokes County Board of Elections
PO BOX 34
Danbury, NC 27016

Or send via email or fax:
vote@co.stokes.nc.us
Fax: (336) 593-4022
For More Info Call;
336 593-2409



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: IV.d.

JCPC Certification

Contact: Shannon Shaver

Summary:
Approval of the JCPC Certification for FY 20/21

ATTACHMENTS:

Description	Upload Date	Type
JCPC Certification	6/16/2020	Cover Memo



NC Department of Public Safety, Division of Juvenile Justice
Juvenile Crime Prevention Council Certification

Fiscal Year: 2020 -2021

County: Stokes	Date: 06-11-2020
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CERTIFICATION STANDARDS

STANDARD #1 - Membership

- | | |
|---|-----|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? | YES |
| B. Is the membership list attached? | YES |
| C. Are members appointed for two year terms and are those terms staggered? | YES |
| D. Is membership reflective of social-economic and racial diversity of the community? | YES |
| E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | NO |

If not, which positions are vacant and why?

Defense Attorney and Business Leader and Students nomination and membership committee will continue to search for these vacancies.

STANDARD #2 - Organization

- | | |
|---|-----|
| A. Does the JCPC have written Bylaws? | YES |
| B. Bylaws are <input type="checkbox"/> attached or <input checked="" type="checkbox"/> on file (Select one.) | |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. | YES |
| D. Does the JCPC have written policies and procedures for funding and review? | YES |
| E. These policies and procedures <input type="checkbox"/> attached or <input type="checkbox"/> on file. (Select one.) | |
| F. Does the JCPC have officers and are they elected annually? | YES |
- JCPC has: Chair; Vice-Chair; Secretary; Treasurer.

STANDARD #3 - Meetings

- | | |
|--|-----|
| A. JCPC meetings are considered open and public notice of meetings is provided. | YES |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | YES |
| C. Does the JCPC meet bi-monthly at a minimum? | YES |
| D. Are minutes taken at all official meetings? | YES |
| E. Are minutes distributed prior to or during subsequent meetings? | YES |

STANDARD #4 - Planning

- | | |
|---|-----|
| A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? | YES |
| B. Is this Annual Plan presented to the Board of County Commissioners and to the Division of Juvenile Justice? | YES |
| C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? | YES |

Juvenile Crime Prevention Council Certification (cont'd)

STANDARD #5 - Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? (RFP, distribution list, and article attached) YES
-
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? YES
-

STANDARD #6 – No Overdue Tax Debt

- A. As recipient of the county DJJ allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243 (1), at the Federal, State, or local level? YES
-

Briefly outline the plan for correcting any areas of standards non-compliance.

Nomination and membership committee will continue to seek representation from the students, business leader and defense attorney.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. Attach Line Item Budget Information and Budget Narrative sheets detailing the expenditure budget. The JCPC Certification must be received by June 30, 2020.

**JCPC Administrative Funds
SOURCES OF REVENUE**

DJJ	0
Local	0
Other	0
Total	0

Tiffany C. Cone 4/11/20

JCPC Chairperson Date

Chairman, Board of County Commissioners Date

Chief Deputy Secretary or Designee, Division of Juvenile Justice Date

County FY

Juvenile Crime Prevention Council Certification (cont'd)

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Doug Rose	Stokes Co Schools	<input checked="" type="checkbox"/>	W	M
2) Chief of Police	Jordan Boyette	King Police Department	<input type="checkbox"/>	W	M
3) Local Sheriff or designee	Anna Keaton	Stokes Co Sherriff Department	<input checked="" type="checkbox"/>	W	F
4) District Attorney or designee	Jerry McGee	ADA	<input checked="" type="checkbox"/>	W	M
5) Chief Court Counselor or designee	Rusty Slate	CCC	<input type="checkbox"/>	W	M
6) Director, AMH/DD/SA, or designee	Sarah Schaller	Cardinal	<input checked="" type="checkbox"/>	W	F
7) Director DSS or designee	Stacey Elmes	Director	<input type="checkbox"/>	W	F
8) County Manager or designee	Shannon Shaver	Clerk to the Board	<input checked="" type="checkbox"/>	W	F
9) Substance Abuse Professional	Jamie Edwards	Insight	<input type="checkbox"/>	W	M
10) Member of Faith Community	Randy Cook	Pastor	<input type="checkbox"/>	W	M
11) County Commissioner	Jimmy Walker	Commissioner	<input checked="" type="checkbox"/>	W	M
12) Two Persons under age 18 (State Youth Council Representative, if available)			<input type="checkbox"/>		
			<input type="checkbox"/>		
13) Juvenile Defense Attorney			<input type="checkbox"/>		
14) Chief District Judge or designee	Kathy Ford	Stokes County Clerk	<input checked="" type="checkbox"/>	W	F
15) Member of Business Community			<input type="checkbox"/>		
16) Local Health Director or designee	Tammy Martin	Director	<input type="checkbox"/>	W	F
17) Rep. United Way/other non-profit	Tamara Veit	Stokes Friends of Youth	<input type="checkbox"/>	W	F
18) Representative/Parks and Rec.	Robin Riddlebarger	Hanging Rock State Park	<input type="checkbox"/>	W	F
19) County Commissioner appointee	Joe Rick	SCAN	<input type="checkbox"/>	W	M
20) County Commissioner appointee	Zach Barth	Children's Center	<input type="checkbox"/>	W	M
21) County Commissioner appointee	Terri Fowler	Insight	<input type="checkbox"/>	W	F
22) County Commissioner appointee	Christina Chilton	DJJ	<input type="checkbox"/>	W	F
23) County Commissioner appointee			<input type="checkbox"/>		
24) County Commissioner appointee			<input type="checkbox"/>		
25) County Commissioner appointee			<input type="checkbox"/>		



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: V.a.

Tax Office Agenda

Contact: Richard Brim, Tax Administrator

Summary:

Information:

1. Information relating to address options for Hauser Road.
2. Address Options for Hauser Road, SR 1183.

ATTACHMENTS:

Description	Upload Date	Type
Tax Office	6/16/2020	Cover Memo



COUNTY OF STOKES
TAX ADMINISTRATION

Post Office Box 294 • 1014 Main Street • Administration Building • Danbury, NC 27016
Phone (336) 593-2811 • Fax (336) 593-4019

Date: June 15, 2020

To: Board of County Commissioners

From: Richard Brim, Tax Administrator

Reference: Information relating to address options for Hauser Road

BOC:

After further consideration and additional conversations with Stokes County Communications Director Del Hall and Sheriff Mike Marshall, the Stokes County GIS/Mapping Department has sent all related property owners and residents a letter making them aware of the Hauser Road situation. I have attached a copy of the letter for reference. Requesting the affected citizens input will demonstrate Stokes County's willingness to work with them to resolve this matter.

The Stokes County GIS/Mapping Department has been in contact with NCDOT making them aware of a possible road name change. NCDOT has given us direction concerning the steps the County needs to follow in order to make this change occur, if this is the direction the County decides to go.

Once we review the affected citizens input, I will bring our findings to the BOC at the July 13, 2020 BOC meeting for discussion. If you need any additional information, please let me know.

Sincerely,

Richard Brim

Richard Brim



COUNTY OF STOKES
TAX ADMINISTRATION

Post Office Box 294 • 1014 Main Street • Administration Building • Danbury, NC 27016
Phone (336) 593-2811 • Fax (336) 593-4019

Date: June 11, 2020

To:

From: Richard Brim, Tax Administrator

Reference: Address Options for Hauser Road, SR 1183

It has been brought to the attention of the Stokes County GIS/Mapping Department of a road name and address range duplication in the Pinnacle zip code. This duplication has caused issues with deliveries and Emergency Services. Hauser Road is a state maintained road located in Surry County that has twenty-eight assigned addresses. Hauser Road is also a state maintained road in Stokes County with ten assigned addresses. The GIS/Mapping Department has been in contact with the Stokes County Communications Director, Stokes County Sheriff and Pinnacle Postmaster concerning the duplication.

Stokes County understands the magnitude of having to change your physical address, but a change is necessary to ensure public safety. Stokes County is taking a proactive approach in ensuring this matter is resolved quickly and efficiently. Stokes County is willing to work with the residents affected by the address changes involved with Hauser Rd., SR 1183.

Please choose one of the following options:

Option #1 – The Road name will remain Hauser Rd., only the address range will change. With this option, the first digit of your address will become a four and the balance of your address will remain unchanged; thus, replacing the previous address range of 1000-1619 with a new address range of 4000-4619.

Option #2 – Rename Hauser Rd. to Hauser Springs Rd.

Your input on this matter is greatly appreciated. Please circle the option that you prefer and return to the Stokes County GIS/Mapping Department by June 30, 2020. You can also email your choice to ghunsucker@co.stokes.nc.us. Stokes County will review this survey and use its findings to determine the appropriate course of action.

If you have any questions or concerns, please contact either Richard Brim, Tax Administrator (336) 593-2418 or Greg Hunsucker, GIS Specialist (336) 593-2461.

Sincerely,

A handwritten signature in cursive script that reads "Richard Brim".

Richard Brim



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: V.b.

Charters of Freedom Dedication

Contact: Mark Delehant, Director of Public Works

Summary:

Public Works Director Mark Delehant will provide information on the Dedication Ceremony for the Charters of Freedom being held on July 1, 2020 at 1:00 pm.



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: VI.a.

Request to Amend Non-Conforming Use Policy Section 70 from YMCA Camp Hanes

Contact: County Manager Jake Oakley

Summary:

Previously YMCA Camp Hanes made a request to improve their existing grandfathered in shooting ranges. Our policy for non-conforming use will not allow this. They are requesting a text amendment to this policy allowing grandfathered in shootings ranges to construct newer more modernized facilities on the existing property. The request is to move the grandfathered in range to another area on the property. These are safer for participants and neighboring citizens. This would not allow them to expand. It only allows them to replace the old outdated ranges to a newer, safer, more modern range on the same property. They would like the Board's concurrence to move forward with requesting the Planning Director and County Attorney to draft a text amendment to the current policy. If the Board is in agreement this will go to the Planning Board and then come back to the Board of Commissioners for final approval. Representatives from the YMCA will be in attendance at the meeting to answer any questions or provide information to the Board.

ATTACHMENTS:

Description	Upload Date	Type
Non-Conforming Use Policy	6/16/2020	Cover Memo
YMCA Camp Hanes Maps	6/16/2020	Cover Memo

ARTICLE VII

NON-CONFORMING SITUATIONS

Section 70 **Non-Conforming Uses** (#24)

Non-Conforming uses may be continued subject to the following provisions:

- 70.1 A non-conforming use may be extended throughout any portion of a completed building that, when the use was made non-conforming by this Ordinance, was manifestly designed or arranged to accommodate such use. However, a non-conforming use may not be extended to additional buildings or to land outside the original building.
- 70.2 A non-conforming use shall not be changed to any use but a conforming use. When a non-conforming use has been changed to a conforming use, the premises shall not thereafter be used for any non-conforming use.
- ✓ 70.3 Physical alterations of structures or the placement of new structures on open land are unlawful if they result in:
 - a. An increase in the total amount of space devoted to a non-conforming use.
 - b. Non-conformity with respect to dimensional restrictions such as yard requirements, height limitations or density requirements.
- 70.4 A structure that is non-conforming in any respect or a structure that is used in a non-conforming manner may be reconstructed or replaced if partially or totally destroyed, subject to the following restrictions:
 - a. The total amount of space devoted to a non-conforming use may not be increased.
 - b. The reconstructed building may not be more non-conforming with respect to dimensional restrictions such as yard requirements, height limitations, or density requirements; and such dimensional non-conformities must be eliminated if that can reasonably be accomplished without unduly burdening the reconstruction process or limiting the right to continue the non-conforming use of such building.

Amendment #24--Amended February 15, 1988

- 70.5 If a non-conforming use is discontinued for a continuous period of more than one hundred eighty (180) days, any future use of the land or building shall be in conformity with the provisions of this Ordinance.
- a. The Board of Adjustment may issue a special use permit to allow a non-conforming use that has been discontinued for more than 180 consecutive days, but less than two (2) years, to be reinstated if it finds that:
The discontinuance resulted from factors that, for all practical purposes, were beyond the control of the person maintaining the non-conforming use.
 - b. Non-conforming uses that are a risk to public health and safety shall not be allowed to continue once the activity is stopped. Activities in this category include but are not limited to tire disposal and automobile salvage yards.
- 70.6 Subject to 71.3 Concerning Repairs. Minor repairs to and routine maintenance of property where non-conforming situations exist are permitted and encouraged. Major renovation, work estimated to cost more than ten (10) percent of the appraised value of the structure to be renovated (and not required by the partial or total destruction of a structure, see Section 71.4) may be done pursuant to a special use permit issued by the Board of Adjustment. The Board of Adjustment shall issue such a permit if it finds that the work will not result in a violation of any other paragraphs of this non-conforming section or make the property more incompatible with the surrounding neighborhood. This provision does not pertain to single family residential structures or mobile homes.
- 70.6 The status of a non-conforming use shall not be affected by change of ownership of the property housing such non-conforming use.

Section 71 Non-Conforming Buildings and Structures

Non-conforming buildings and structures shall be allowed to remain subject to the following provisions:

- 71.1 A non-conforming building or structure shall not be enlarged or extended unless such extension shall comply with all the requirements of this Ordinance for the district in which it is located.
- 71.2 Physical alteration of structure or the placement of new structures on open land are unlawful if they result in:
 - a. An increase in the total amount of space devoted to a non-conforming use.
 - b. Nonconformity with respect to dimensional restrictions such as yard requirements, height limitations, or density requirements.

- 71.2.1 Notwithstanding any other provision of this Ordinance, a single family dwelling, (mobile home) made non-conforming based on dimensional requirements may be replaced by another mobile home provided that such dimensional non-conformities must be eliminated if that can reasonably be accomplished without unduly burdening the reconstruction process or limiting the right to continue the non-conforming use of such building.
- 71.3 Minor repairs to and routine maintenance of property where non-conforming situations exist are permitted and encouraged. Major renovation, work estimated to cost more than ten (10) percent of the appraised value of the structure to be renovated (and not required by the partial or total destruction of a structure, see Section 71.4) may be done pursuant to a special-use permit issued by the Board of Adjustment. The Board of Adjustment shall issue such a permit if it finds that the work will not result in a violation of any other violation of any other paragraphs of this non-conforming section or make the property more incompatible with the surrounding neighborhood.
- 71.4 A structure that is non-conforming in any respect or a structure that is used in a non-conforming manner may be reconstructed or replaced if partially or totally destroyed, subject to the following restrictions:
- a. The total amount of space devoted to a non-conforming use may not be increased.
 - b. The reconstructed building may not be more non-conforming with respect to dimensional restrictions such as yard requirements, height limitations, or density requirements, and such dimensional non-conformities must be eliminated if that can reasonably be accomplished without unduly burdening the reconstruction process or limiting the right to continue the non-conforming use of such building.
- 71.5 The status of a non-conforming building shall not be affected by change of ownership of said building.

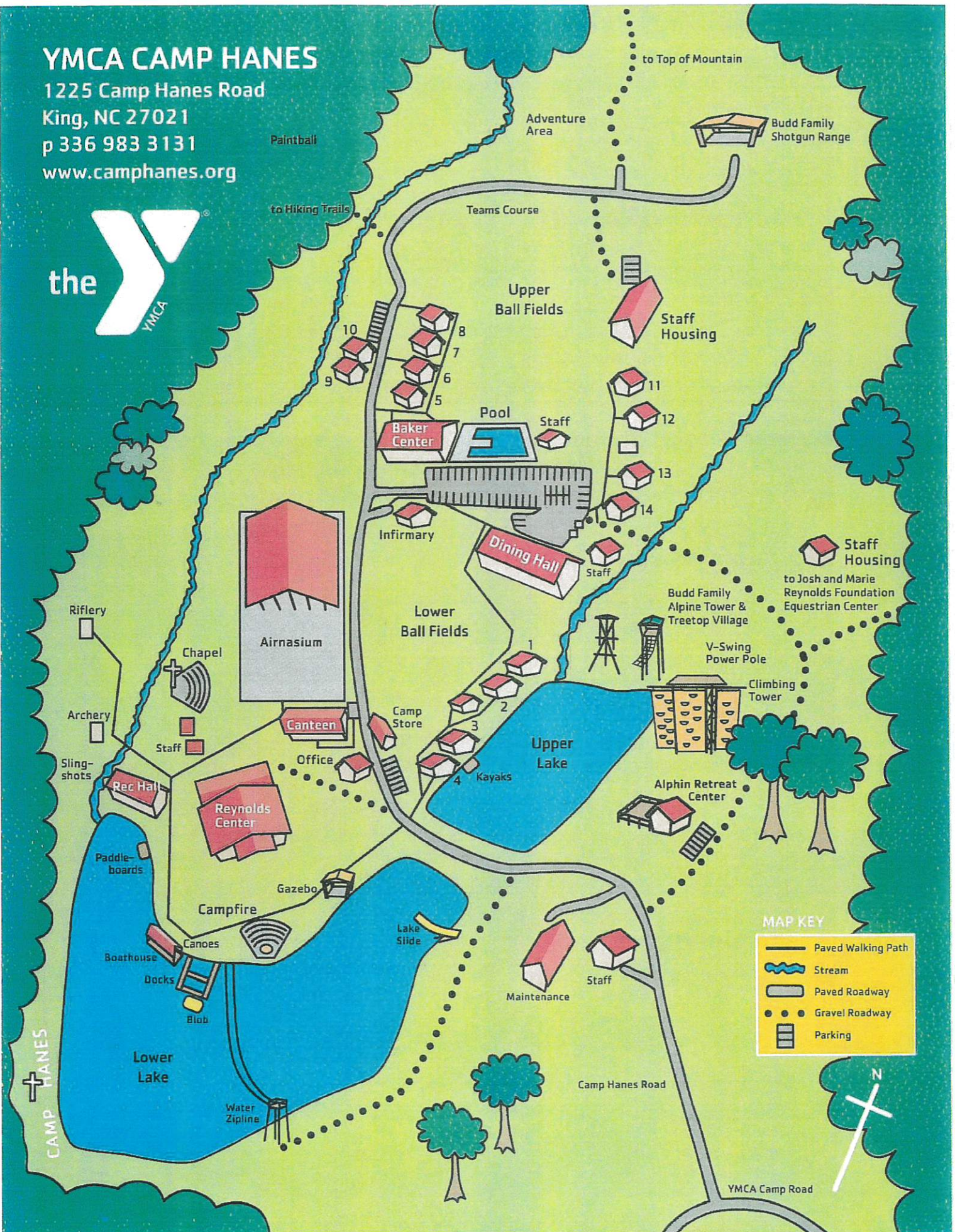
YMCA CAMP HANES

1225 Camp Hanes Road

King, NC 27021

p 336 983 3131

www.camphanes.org



MAP KEY

	Paved Walking Path
	Stream
	Paved Roadway
	Gravel Roadway
	Parking



CAMP HANES

YMCA Camp Road

Camp Hanes Road

to Top of Mountain

Paintball

to Hiking Trails

Adventure Area

Budd Family Shotgun Range

Teams Course

Upper Ball Fields

Staff Housing

Baker Center

Pool

Staff

11

12

13

14

Infirmary

Dining Hall

Staff

Staff Housing

to Josh and Marie Reynolds Foundation Equestrian Center

Lower Ball Fields

Budd Family Alpine Tower & Treetop Village

V-Swing Power Pole

Climbing Tower

Riflery

Chapel

Airnasium

Archery

Staff

Canteen

Camp Store

1

2

3

4

Kayaks

Alphin Retreat Center

Sling-shots

Rec Hall

Reynolds Center

Office

Paddle-boards

Campfire

Gazebo

Lake Slide

Boathouse

Docks

Canoes

Blub

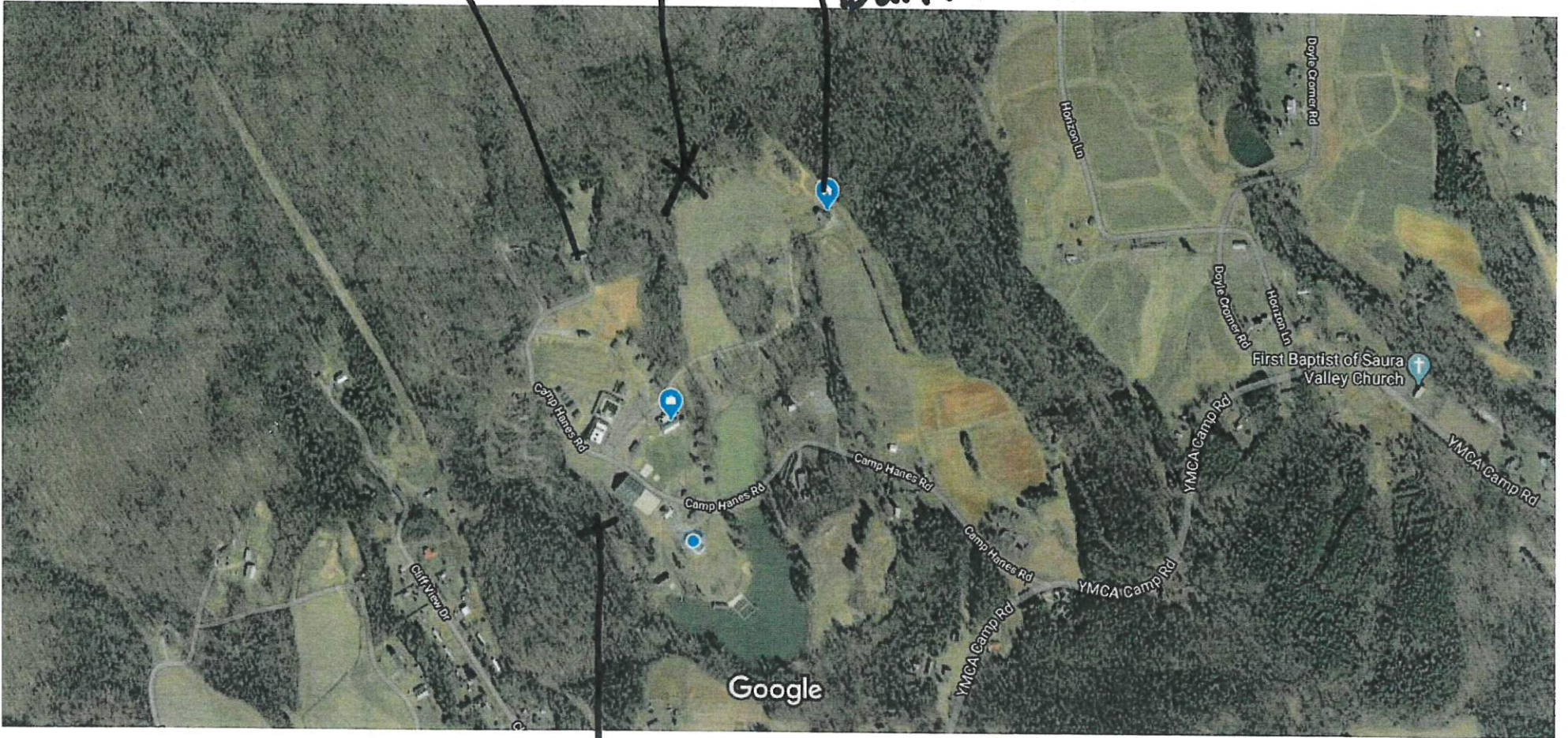
Water Zipline

Maintenance

Staff

original

NEW range
Barn



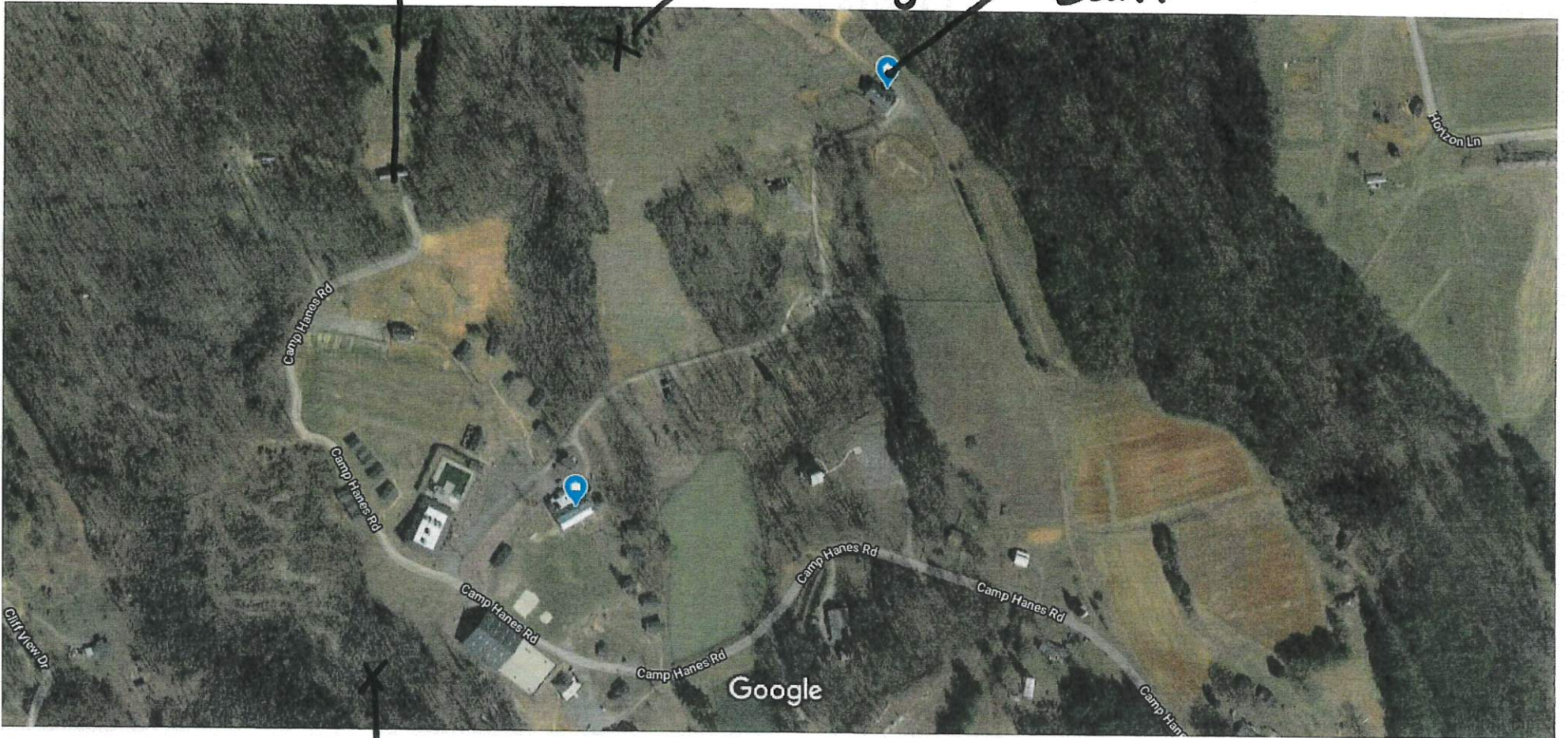
Google

current rifelry

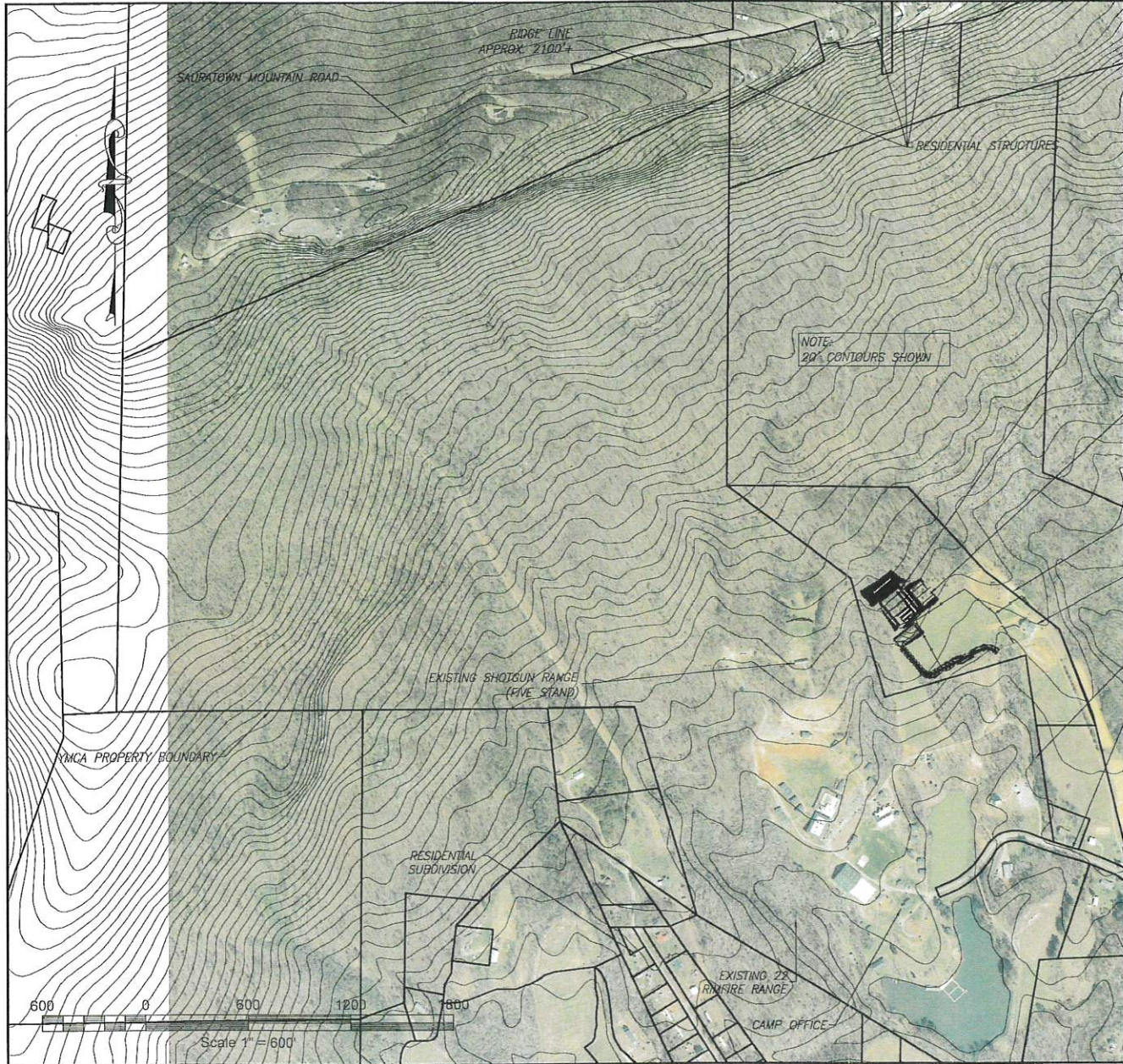
Shotgun

new range

Barn



current range



NOTE:
20' CONTOURS SHOWN

PRELIMINARY
NOT RELEASED FOR CONSTRUCTION

50 YARD RIFLE RANGE
(22 RIFLE ONLY)

TARGET ARCHERY RANGE

YMCA PROPERTY BOUNDARY

EXISTING HORSE BARN

EXISTING GRAVEL DRIVEWAY TO
HORSE BARN TO BE USED FOR
RANGE ACCESS

CAMP HAYNES ROAD

PILOT MOUNTAIN

CAMP HAYNES

HANGING ROCK STATE
PARK

NC 8

NC 66

US 311

US 52

US 158

PILOT
MOUNTAIN
STATE
PARK

VICINITY MAP
NO SCALE

WINSTON SALEM

NORTH CAROLINA WILDLIFE RESOURCES COMMISSION
DIVISION OF ENGINEERING SERVICES
1720 MAIL SERVICE CENTER
RALEIGH, NORTH CAROLINA 27699
Phone: 919 707 0160
Fax: 919 707 0162
www.ncwildlife.org



YMCA - CAMP HANES SHOOTING RANGE
STOKES COUNTY, NC

CONCEPTUAL SITE PLAN

Date:	2/14/2019
File Name:	CONCPET
Surveyed:	N/A
Designed:	SPB
Drawn:	SPB
Approved:	N/A
Sheet No.:	SD-1.0



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: VI.b.

EMS Station 1 Bid for Construction

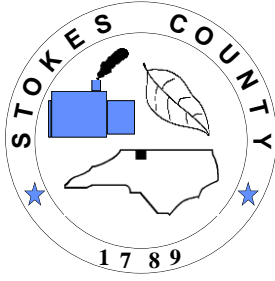
Contact: Glenda Pruitt, Support Services Supervisor

Summary:

Bids were received for the construction of EMS Station 1 in Walnut Cove on June 10, 2020. The request is for this item to be moved to the Action Agenda at tonight's meeting.

ATTACHMENTS:

Description	Upload Date	Type
Memo-EMS Station 1 Bids Walnut Cove	6/16/2020	Cover Memo
EMS Walnut Cove Station 1 Bids	6/16/2020	Cover Memo



Stokes County
Purchasing Department

Memorandum

To: Board of Commissioners

From: Glenda Pruitt, Support Services Supervisor
Brandon Gentry, EMS Director

Date: June 16, 2020

Re: EMS Station 1 Walnut Cove Bids

Bid proposals were received, publicly opened and read aloud by Perry Peterson with Peterson Gordon Architects on June 10, 2020 @ 3:00 p.m. in the Stokes County Board of Commissioners Chambers. Brandon Gentry, EMS Director and myself were in attendance along with representatives from contractors. Attached are the bids received listing each contractor and the base bid submitted. All bids received were over the allotted budgeted amount of \$650,000.00. Davie Construction Co. submitted the lowest bid of \$778,000.00. In discussion with Perry there can be a reduction up to \$77,800 without having to rebid the project. He is in the process of reviewing the plan details for any options to reduce cost. Perry will be out of town for the Board Meeting, therefore if you have any questions please let me know or contact him at perry@petersongordon.com before Monday, June 22, 2020. We would like to request the Board's approval to proceed with awarding the contract to Davie Construction Co. for the construction of EMS Station 1 located in Walnut Cove and to proceed with financing with a closing date of mid-August.

EMS Station #1, Walnut Cove, NC

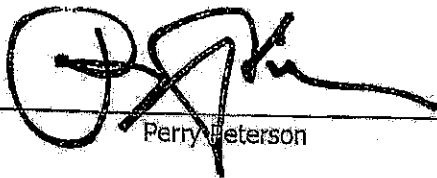
Stokes County

Bids for General Contract

June 10, 2020

Company Name	License #	Bid Bond	Base Bid
Colt Simmons Construction Mt. Airy, NC	73949	X	891,400
Davie Construction Co. Advance, NC	31420	X	778,000
Dreambuilt Construction Advance, NC	75480	X	806,500
Garanco, Inc. Pilot Mountain, NC	34928	X	789,600
I.L. Long Construction Winston-Salem, NC	1722	X	952,000
MWM Construction Greensboro, NC	71079	X	860,528
W.C. Construction Winston-Salem, NC	63557	X	867,000

Certified by:



Perry Peterson

6-10-20

Date



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: VI.c.

Resolution Authorizing the Negotiation of an Installment Financing Contract

Contact: Finance Director Julia Edwards

Summary:

Resolution of the Board of Commissioners of the County of Stokes Authorizing the Negotiation of an Installment Financing Contract. This calls for a Public Hearing which will be held at the beginning of the Regular Meeting of the Board of Commissioners on July 13, 2020 at 6:00 pm.

Andrew Carter, Financial Advisor recommends using the amount of \$950,000.00 as the not to exceed amount due to the costs associated with the project including:

Construction \$778,000.00
Architect \$54,000.00
Sewer Hookup \$12,222.00
DEC \$25,000.00
Parker Poe (Bond Attorney) \$20,000.00
Ty Browder (County Attorney) \$1,500.00
LGC Application \$1,750.00
Title Insurance \$4,150.00 (If needed for bank)

Total Estimated Costs= \$896,622.00

Amount not to exceed is \$950,000.00

The request is for this item to be moved to the Action Agenda at tonight's meeting to meet the deadlines for publishing the notice.

ATTACHMENTS:

Description	Upload Date	Type
Resolution -Financing EMS Station 1	6/16/2020	Cover Memo

EXTRACTS FROM MINUTES OF THE BOARD OF COMMISSIONERS

A regular meeting of the Board of Commissioners of the County of Stokes, North Carolina, was duly held on June 22, 2020 at 6:00 p.m. in the Commissioners' Chambers on the 2nd Floor of the Ronald Wilson Reagan Memorial Building (Administration Building) located at 1014 Main Street, Danbury, North Carolina 27016. Chairman Andy Nickelston presiding.

The following members were present:

The following members were absent:

_____ presented the following resolution, copies of which having been made available to the Board of Commissioners, for adoption:

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO

WHEREAS, the County of Stokes, North Carolina (the "*County*") is a validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the "*State*");

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) purchase real and personal property, (2) enter into installment purchase contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

WHEREAS, the Board hereby determines that it is in the best interest of the County to (a) enter into an installment financing contract (the "*Contract*") with a financial institution to be determined (the "*Bank*") in order to obtain sufficient funds to construct a new Emergency Medical Services Station in the County (the "*Project*") and (b) to enter into a deed of trust, security agreement and fixture filing (the "*Deed of Trust*") related to the County's fee simple interest in the real property on which the Project will be located (the "*Mortgaged Property*") that will provide security for the County's obligations under the Contract;

WHEREAS, the County hereby determines that the construction of the Project is essential to the County's proper, efficient and economic operation and to the general health and welfare of its inhabitants;

that the Project will provide an essential use and will permit the County to carry out public functions that it is authorized by law to perform; and that entering into the Contract and Deed of Trust is necessary and expedient for the County by virtue of the findings presented herein;

WHEREAS, the County hereby determines that the Contract allows the County to purchase the Project and take title thereto at a favorable interest rate currently available in the financial marketplace and on terms advantageous to the County;

WHEREAS, the County hereby determines that the estimated cost of financing the construction of the Project is an amount not to exceed \$950,000 and that such cost of the construction of the Project exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

WHEREAS, although the cost of financing the construction of the Project pursuant to the Contract is expected to exceed the cost of financing the construction of the Project pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of financing the Project pursuant to the Contract and the Deed of Trust and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (2) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of acquiring the Project; and (3) insufficient revenues are produced by the Project so as to permit a revenue bond financing;

WHEREAS, the County has determined and hereby determines that the estimated cost of financing the Project pursuant to the Contract reasonably compares with an estimate of similar costs under a bond financing for the same undertaking as a result of the findings delineated in the above preambles;

WHEREAS, the County does not anticipate a future property tax increase to pay installment payments falling due under the Contract;

WHEREAS, Parker Poe Adams & Bernstein LLP, as special counsel ("*Special Counsel*"), will render an opinion to the effect that entering into the Contract and the transactions contemplated thereby are authorized by law;

WHEREAS, no deficiency judgment may be rendered against the County in any action for its breach of the Contract, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any money due under the Contract;

WHEREAS, the County is not in default under any of its debt service obligations;

WHEREAS, the County's budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act, and external auditors have determined that the County has conformed with generally accepted accounting principles as applied to governmental units in preparing its Annual Budget ordinance;

WHEREAS, past audit reports of the County indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the "*LGC*"), external auditors or

any other regulatory agencies in connection with such debt management and contract obligation payment policies;

WHEREAS, a public hearing on the Contract after publication of a notice with respect to such public hearing must be held and approval of the LGC with respect to entering the Contract must be received; and

WHEREAS, the County hereby determines that all findings, conclusions and determinations of the County in this Resolution are subject to modification or affirmation after all interested parties have been afforded the opportunity to present their comments at a public hearing regarding the execution and delivery of the Contract, the Deed of Trust and the Project to be financed thereby.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AS FOLLOWS:

Section 1. ***Authorization to Negotiate the Contract.*** That the County Manager and the Finance Officer, with advice from the County Attorney and Special Counsel, are hereby authorized and directed to solicit proposals from financial institutions to finance the Project and proceed and negotiate on behalf of the County to finance the Project for a principal amount not to exceed \$950,000 under the Contract to be entered into in accordance with the provisions of Section 160A-20 of the General Statutes of North Carolina and to provide in connection with the Contract, as security for the County's obligations thereunder, the Deed of Trust conveying a lien and interest in the Mortgaged Property, including the improvements thereon, as may be required by the Bank providing the funds to the County under the Contract.

Section 2. ***Application to LGC.*** That the Finance Officer or her designee is hereby directed to file with the LGC an application for its approval of the Contract and all relevant transactions contemplated thereby on a form prescribed by the LGC and to state in such application such facts and to attach thereto such exhibits regarding the County and its financial condition as the LGC may be required by the LGC.

Section 3. ***Direction to Retain Special Counsel and Financial Advisor.*** That the County Manager and the Finance Officer, with advice from the County Attorney, are hereby authorized and directed to retain the assistance of Parker Poe Adams & Bernstein LLP, Raleigh, North Carolina, as special counsel and DEC Associates Inc., Charlotte, North Carolina, as financial advisor.

Section 4. ***Public Hearing.*** That a public hearing (the "*Public Hearing*") shall be conducted by the Board of Commissioners on July 13, 2020 at 6:00 p.m. in the Commissioners' Chambers on the 2nd Floor of the Ronald Wilson Reagan Memorial Building (Administration Building) located at 1014 Main Street, Danbury, North Carolina 27016, concerning the Contract, the Deed of Trust, the proposed Project and any other transactions contemplated therein and associated therewith.

Section 5. ***Notice of Public Hearing.*** That the Clerk to the Board is hereby directed to cause a notice of the Public Hearing, in the form attached hereto as Exhibit A, to be published once in a qualified newspaper of general circulation within the County no fewer than 10 days prior to the Public Hearing.

Section 6. ***Repealer.*** That all motions, orders, resolutions and parts thereof in conflict herewith are hereby repealed.

Section 7. ***Effective Date.*** That this Resolution is effective on the date of its adoption.

On motion of _____, seconded by _____, the foregoing resolution entitled: "**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF**

STOKES, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO” was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA)
) SS:
COUNTY OF STOKES)

*I, SHANNON SHAVER, Clerk to the Board of Commissioners of the County of Stokes, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true and exact copy of a resolution entitled: “**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO”** was adopted by the Board of Commissioners of the County of Stokes, North Carolina, at a meeting held on the 22nd day of June, 2020.*

***WITNESS** my hand and the corporate seal of the County of Stokes, North Carolina, this the 22nd day of June, 2020.*

(SEAL)

Shannon Shaver
Clerk to the Board of Commissioners
County of Stokes, North Carolina

EXHIBIT A
NOTICE OF PUBLIC HEARING

At its June 22, 2020 meeting, the Board of Commissioners (the “*Board of Commissioners*”) of the County of Stokes, North Carolina (the “*County*”) adopted a resolution which:

1. Authorized the County to proceed to finance the construction of a new Emergency Medical Services Station in the County (the “*Project*”), pursuant to an installment financing contract (the “*Contract*”) in a principal amount not to exceed \$950,000 under which the County will make certain installment payments, in order to make the Project available to the County;

2. Authorized the County to proceed to provide, in connection with the Contract, as grantor, a deed of trust, security agreement, and fixture filing (the “*Deed of Trust*”) on the real property (the “*Mortgaged Property*”) on which the Project will be constructed to create a lien thereon for the benefit of the financial institution providing the funds to the County under the Contract.

The Mortgaged Property will be located at 1115 Walnut Cove School Road, Walnut Cove, North Carolina 27052. The Mortgaged Property will be subject to the mortgage provided in the Deed of Trust. On payment by the County of all installment payments due under the Contract, the Deed of Trust and any lien created thereunder will terminate and the County’s title to the Mortgaged Property will be unencumbered.

NOTICE IS HEREBY GIVEN, pursuant to Sections 160A-20 of the General Statutes of North Carolina, that on July 13, 2020 at 6:00 p.m. in the Commissioners’ Chambers on the 2nd Floor of the Ronald Wilson Reagan Memorial Building (Administration Building) located at 1014 Main Street, Danbury, North Carolina 27016, a public hearing will be conducted concerning the approval of the execution and delivery of the Contract and the County’s construction of the Project. All interested parties are invited to present comments at the public hearing regarding the execution and delivery of the Contract and the Project to be financed thereby.

/s/ Shannon Shaver
Clerk to the Board of Commissioners
County of Stokes, North Carolina

Published: [between June 23, 2020 and July 3, 2020]



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: VI.d.

Solar Farm Moratorium

Contact: Commissioner Rick Morris

Summary:

This was first presented after the first large scale solar farm was approved by the Board of Commissioners and no further action was taken at that time due to the Board decided to handle these on a case by case basis while a policy is created. A second solar farm has now been approved.

ATTACHMENTS:

Description	Upload Date	Type
Solar Farm Resolution	6/16/2020	Cover Memo



RESOLUTION ESTABLISHING A THREE YEAR MORATORIUM ON APPROVAL OF LARGE SCALE SOLAR FARMS OF _____ ACRES OR LARGER

WHEREAS, The Stokes County Board of County Commissioners (BOCC) recently approved the county's second large scale commercial solar farm; and

WHEREAS, there were many questions and concerns expressed during the zoning process as to the potential negative impacts of this solar farm on the environment and other aspects of the community; and

WHEREAS, the questions posed to the solar farm developers by the BOCC were answered but with general answers that were inconclusive as to the actual negative environmental impacts that might be caused by the large-scale solar farm; and

WHEREAS, there is a major concern with tying up large areas of rural agricultural land for the decades to accommodate a commercial solar farm; and

WHEREAS, there are concerns with ruining the natural scenic beauty of Stokes County; and

WHEREAS, it's very difficult to quantify the benefits that would be afforded a county other than the individual property owners by a large-scale solar farm when no such facilities have been located in the county; and

WHEREAS, a commission has been appointed to develop a set of state standards for commercial solar farms in North Carolina and that report is not due for two years;

WHEREAS, a _____ year period is needed to study the positive and negative impacts of large scale commercial solar farms; and to develop standards for said solar farms;

NOW, THEREFORE, BE IT RESOLVED, that effective upon approval of this resolution the Stokes County BOCC hereby imposes a _____ year moratorium on the approval of any new large scale commercial solar farms of _____ acres or larger within the boundaries of Stokes County; but not including the areas under the jurisdiction of the City of King, and Towns of Walnut Cove and Danbury;

BE IT FURTHER RESOLVED, The Stokes County Government will utilize all legal means necessary to enforce this moratorium until evidence and experience can be gained as to the actual impacts, positive and negative, of large-scale commercial solar farms and their impact on a scenic rural agricultural based county like Stokes County, N.C.

Adopted the _____ of _____ by the Stokes County Board of Commissioners.

Andy Nickelston- Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford- Commissioner

Rick Morris – Commissioner

Attest:

Jimmy Walker- Commissioner

Shannon Shaver – Clerk to the Board



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: VI.e.

Proposed Ordinance to protect historical monuments in Stokes County

Contact: Andy Nickelston

Summary:

County Attorney Browder will present a draft ordinance to the Board at the meeting.



**Board of County Commissioners
June 22, 2020
6:00 PM**

Item number: VII.a.

Stokes County Veterinarian Contract Renewal

Contact: Shannon Shaver

Summary:

The contract between Stokes County and Dr. Preston Roberts, who provides veterinary services ends on June 30, 2020. Dr. Roberts is in agreement to enter into another contract with the same terms and conditions according to Animal Control Supervisor Scottie Kiser. A copy of the existing contract and the addendum is included.

This was presented at the June 8, 2020 Meeting and moved to the Action Agenda for the June 22, 2020 Meeting.

ATTACHMENTS:

Description	Upload Date	Type
Stokes County Vet Contract	6/4/2020	Cover Memo
Addendum	6/8/2020	Cover Memo

NORTH CAROLINA

AGREEMENT

STOKES COUNTY

THIS CONTRACT made by and between the County of Stokes ("The County") and Dr. Preston Roberts, DVM ("Dr. Roberts"), DBA Animal Care Clinic of Rural Hall, an independent contractor with a principal place of business in Forsyth County, North Carolina.

WITNESSETH

THAT WHEREAS, THE COUNTY requires certain professional services from a licensed VETERINARIAN at the Stokes County Animal Shelter; and

WHEREAS, Dr. Roberts has agreed to provide certain veterinary services needed by The County as mutually agreed upon by The County and Dr. Roberts; and

WHEREAS, both parties to the Contract wish to reduce the terms of their Agreement in writing;

NOW, THEREFORE, in consideration of promises mutually exchanged, the parties agree as follows:

I. Dr. Roberts shall:

- A) Provide consulting services regarding methods of and administration of euthanasia used at the animal shelter and upon request, regarding other operations of the animal shelter.
- B) Provide oversight of euthanasia and drug records at the Stokes County Animal Shelter to the extent necessary to meet the requirements of the State of North Carolina and Federal Drug Enforcement Administration.
- C) Be available for Animal Control Officers to call or text with any questions regarding animal control procedures.

II. The County shall:

- A) Restrict access to controlled substances at the Stokes County Animal Shelter to those persons approved by Dr. Roberts.
- B) Ensure that all controlled substances at the Stokes County Animal Shelter are maintained in a secure manner that meets or exceeds those required by the Federal Drug Enforcement Administration.

- C) Ensure that necessary supplies of controlled drugs are available for required euthanasia procedures.
- D) Ensure that all animals to be euthanized shall be selected for such procedure in full compliance with applicable North Carolina General Statutes, Stokes County Ordinances and the Animal Welfare Act 19-A and 32-1.
- E) Provide compensation in the amount of \$250.00 per month during the contract period for services provided by Dr. Roberts as established in this contract for services.

Payment will be made within thirty (30) days after receipt of Invoice.

The maximum financial exposure to The County for actual veterinary services will be \$3000.00 for the contract period. This amount is only for the services listed in Section II-E.

III. The County and Dr. Roberts mutually agree:

- A) The Contract period shall be from July 01, 2019 through June 30, 2020.
- B) Dr. Roberts is an independent contractor; and shall not be entitled to any employee benefits from the County.
- C) This Contract may be modified by mutual written agreement of the parties, and may be terminated by either party with thirty (30) days written notice to the other party.
- D) Stokes County Animal Shelter procedures call for injured animals to be picked up by the Stokes County Animal Control Officers and transported to Dr. Roberts' Animal Care Clinic of Rural Hall for evaluation and treatment before taking them to the Stokes County Animal Shelter. When this occurs, the animal will either receive treatment to stabilize or a determination will be made about euthanasia. The cost incurred will be invoiced to The County directly. Any injured animals picked up outside of the Animal Care Clinic of Rural Hall's operating hours will be transported to Carolina Veterinary Specialist after hours' emergency hospital in Winston-Salem, North Carolina.
- E) Under circumstances where Dr. Roberts is required to euthanize animals for the Stokes County Animal Shelter, there will be a \$45.00 charge per animal to cover expenses associated with the euthanasia. Common examples where this might occur would be the case of a certified euthanasia Animal

Control Officer not being available or where an injured animal is taken to Dr. Roberts' Animal Care Clinic for treatment.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated.



JAKE OAKLEY
STOKES COUNTY MANAGER

Date: 5-29-19



DR. PRESTON ROBERTS, DVM

Date: 5-31-19

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.



JULIA E. EDWARDS
STOKES COUNTY FINANCE OFFICER

Date: 5/29/19

Approved as to form and legal sufficiency:



COUNTY ATTORNEY

ADDENDUM TO AGREEMENT DATED JULY 1, 2019 BETWEEN THE COUNTY OF STOKES AND DR. PRESTON ROBERTS, DVM

The undersigned parties hereby renew the agreement between the County of Stokes and Dr. Preston Roberts, DVM with the following change to the existing agreement:

The existing contract period is July 1, 2019 through June 30, 2020 with the new contract period beginning July 1, 2020 through June 30, 2021.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated.

JAKE OAKLEY
STOKES COUNTY MANAGER

Date

DR. PRESTON ROBERTS, DVM

Date

State of North Carolina

Stokes County

I, Shannon Shaver, a Notary Public of the County and State aforesaid certify that Jake Oakley, Stokes County Manager and personally appeared before me this day and acknowledged the execution of the foregoing Addendum to Agreement.

Witness my hand and official seal this _____ day of June, 2020.

Notary Public

My Commission expires: _____

(NOTARY SEAL)

State of North Carolina

Stokes County

I, _____, a Notary Public of the County and State aforesaid certify that Dr. Preston Roberts, DVM personally appeared before me this day and acknowledged the execution of the foregoing Addendum to Agreement.

Witness my hand and official seal this _____ day of June, 2020.

Notary Public

My Commission expires: _____

(NOTARY SEAL)