

AGENDA



Andy Nickelston, Chairman
Ronnie Mendenhall, Vice Chairman
Rick Morris, Commissioner
Jimmy Walker, Commissioner
Ernest Lankford, Commissioner

REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
Monday, September 14, 2020
1014 MAIN STREET
DANBURY, NC 27016
6:00 PM

Call to Order

Invocation

Pledge of Allegiance

I. Approval of the Agenda

II. Comments - Managers/Commissioners

III. Public Comments

IV. Consent Agenda

- a. Minutes**
- b. Budget Amendments**
- c. Capital Reserve Resolution**
- d. Approval of 2021 Real Property Schedule of Values**

V. Information Agenda

VI. Discussion Agenda

- a. Equipment Financing**
- b. DSS Board Request for Substance Abuse Liaison Assistance**
- c. Tax Administration Monthly Report**
- d. Tax Office Restructuring**
- e. Letter of Support**
- f. NC DOT Request for Addition of Sheraton Court and Dixieland Court**

VII. Action Agenda

- a. Animal Control Advisory Board Appointment Request**
- b. Hospital Operations Board Appointment Requests**

VIII. Closed Session

IX. Adjournment

*Anyone with a disability(is) who needs an accommodation to participate in this meeting is requested to inform us 48 hours prior to the scheduled time of the affected group meeting

*Attachments may be delivered before or at the time of the meeting

*Times may vary due to times preset for agenda items



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: IV.a.

Minutes

Contact: Shannon Shaver

Summary:
Minutes for Approval:

August 24, 2020 Regular Meeting

ATTACHMENTS:

Description	Upload Date	Type
August 24, 2020 Regular Meeting Minutes	9/9/2020	Cover Memo

STATE OF NORTH)
CAROLINA)
COUNTY OF STOKES)
OFFICE OF THE)
COMMISSIONERS)
STOKES COUNTY)
GOVERNMENT)
DANBURY, NORTH)
CAROLINA)
MONDAY AUGUST 24, 2020

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Regular Session in the Stokes County Administration Building in the Commissioners Chamber located in Danbury, North Carolina on Monday August 25, 2020 at 6:00 pm with the following members present:

Board of Commissioners Present: Chairman Andy Nickelston, Vice Chairman Ronnie Mendenhall, Commissioner Rick Morris, Commissioner Jimmy Walker, and Commissioner Ernest Lankford

County Administration Present: County Manager Jake Oakley, Assistant County Manager/Clerk to the Board Shannon Shaver, and Finance Director Julia Edwards

CALL TO ORDER

Chairman Nickelston called the Regular Meeting of the Board of Commissioners to order.

INVOCATION

Commissioner Lankford delivered the Invocation.

PLEDGE OF ALLEGIANCE

Chairman Nickelston lead the Board in the Pledge of Allegiance and invited those in attendance to join.

APPROVAL OF AGENDA

Commissioner Morris moved to approve the Agenda as presented.

Vice-Chairman Mendenhall seconded the motion. The motion Passed.

COMMENTS - Managers/Commissioners

Commissioner Morris commented:

- Would like to give my condolences to Commissioner Mendenhall on the loss of his younger brother at too young of an age as well as all the other things he has been going through.
- I would like to pass my condolence's to the Joyce family as well as I heard that Mike Joyce's brother passed away yesterday.
- Welcome to everyone here tonight and watching virtual.

Commissioner Walker commented:

- I also offer my condolences to the Mendenhall family.
- They have been through a lot in the past couple of weeks.
- Good to see Commissioner Mendenhall here this evening.
- I want to compliment our staff.
- As I was coming to the meeting tonight I noticed how much better the building at the corner of 89 and Mountain Road looks.
- It is good to see things go from how that looked to how it looks now.
- Also want to compliment our Manager on helping us to make some good decisions.
- He has gotten us some good information together and helped us to make some decisions to move the county in the right direction.
- I haven't had a chance to tell him lately so I thought I would tell him now.

Commissioner Lankford commented:

- Appreciate the people that are out tonight.
- I know in these trying times it can be tough to get out.
- COVID-19 puts depression on everybody.
- It is hard to deal with.
- We have a lot of people that are having to stay in.
- I have been much in prayer for those that have special needs.
- I pray that God will lead us and show us the way through this and all things.

Vice Chairman Mendenhall commented:

- Good to see everyone out.
- I want to say thank you to everyone and my fellow Commissioners for their support during this difficult time for my family.
- For everyone that is watching or here in person, the number of cards, calls, and texts we have received have been amazing to us.
- I just want to say thank you.
- To lose a brother who was 9 years younger, and my mother breaking her arm all within 30 minutes of each other has been a trying time for my family over the past couple of weeks.
- I want to tell you that Stokes County has really come through for me.
- Thank you for coming out and being a part of our governmental process tonight.

Chairman Nickelston commented:

- I have been praying for Commissioner Mendenhall and his whole family for the Lord to give you comfort and peace.
- We are glad to see you here tonight.
- Good to see everyone here tonight.
- Good to see that we have a candidate for County Commissioners here tonight.
- Thank you to Sonya for being here and seeing how we conduct business.
- I usually don't talk much but I would like to take a minute to speak tonight.
- When I first campaigned I campaigned on infrastructure in the county and creating jobs.
- This was one thing that was at the top of my list.
- We are in dire need of internet.
- Our previous Boards have done all they can possibly do.
- \$1.8 million dollars went out and we still haven't gotten very far.
- With that being said I would like to make the announcement tonight that between my family, a friend, and myself we have decided to partner with Stokes WIFI.
- We are going to be putting up the money.
- This will not be coming out of any taxpayer funds at all.
- We are going to put up the money to put internet through the whole county.
- I ask you to be with us as we go through this.

- I am hoping that in between 8-12 months we will have everything up and running; and the internet will be available at an affordable price.
- Once again this does not cost the taxpayers a dime.

County Manager Oakley commented:

- I don't know how I top that.
- That is great news.
- Congratulations.
- This sounds wonderful.
- To think that we would have the ability to get everyone online, especially with what we are going through right now with our schools and virtual learning.
- Hope everyone is doing well.
- My prayers are with those that need it and I hope Commissioner Mendenhall and his family are doing okay.
- My condolences to the Joyce family as well.

Public Hearing- 2021 Revaluation Schedule of Values

Chairman Nickelston opened the floor for the Public Hearing for the 2021 Real Property Schedule of Values at 6:11 pm and noted that the purpose of the Public Hearing is to give taxpayers the opportunity to ask questions or address concerns relating to the proposed schedules, standards, and rules to be used in appraising real property in Stokes County.

Chairman Nickelston noted that there were no individuals signed up to speak and asked if anyone in attendance at the meeting wished to speak during the Public Hearing.

With no individuals signed up to speak and no one in attendance wishing to speak, Chairman Nickelston closed the Public Hearing at 6:12 pm.

Public Comments

Chairman Nickelston opened the floor for Public Comments at 6:12 pm.

With no individuals signed up to speak during Public Comments, Chairman Nickelston closed the floor for Public Comments at 6:13 pm.

CONSENT AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Minutes

Budget Amendments

Tax Administration Monthly Report

Resolution for Installment Financing Contract and Deed of Trust

Deed of Trust for Walnut Cove EMS and Maintenance Building Financing

Installment Financing Contract for Walnut Cove EMS and Maintenance Building

Commissioner Morris requested clarification on Budget Amendments #12 and #14 from Finance Director Julia Edwards.

Finance Director Julia Edwards noted that the funds were correct on both budget amendments but that budget amendment #12 would need to be corrected to take the DSS A/C Unit out of the description.

Commissioner Lankford moved to approve the Consent Agenda.

Commissioner Walker seconded the motion. The motion Passed.

INFORMATION AGENDA

Chairman Nickelston noted that there were no items on the Information Agenda at tonight's meeting.

DISCUSSION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Salary Study Draft Report

Phillip Robertson with the Mercer Group presented the Board with the draft report of the Salary Study via telephone due to COVID-19.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After much discussion and full consensus of the Board this item was placed back onto the Discussion Agenda for the last meeting in September.

COVID-19 Funding Information

County Manager Oakley and Assistant County Manager/Clerk to the Board Shannon Shaver presented the following information to the Board with the request that these items be moved to the Action Agenda at tonight's meeting. It was noted that these items were discussed at the last meeting.

Assistant County Manager/Clerk to the Board Shannon Shaver commented:

- We spoke with County Attorney Browder concerning questions from the Board as well as the Office of State Budget Management.
- The changes by County Attorney Browder are reflected in the updated guidelines and application.
- The state concurred that we would have to request tax records as documentation to prove a financial loss due to COVID-19 and saw no issue with these being requested.
- We are requesting that these items be approved at the meeting on August 24th so that we may begin the process.
- We have also sent copies of the Interlocal agreements to all municipalities and upon approval we will send them the final copy for their review and approval before the funds are distributed.
- We are requesting approval at tonight's meeting on the Guidelines and Application for

Grants to Small Businesses/Non-Profits with \$500,000.00 to be allocated at this time, the Interlocal Agreements, and the COVID-19 Advisory Grant Review Committee

After much discussion and full consensus of the Board these items were moved to the Action Agenda at tonight's meeting.

Hospital Operations Board Appointment Request

Assistant County Manager/Clerk to the Board Shannon Shaver presented an additional application received from Justin Duncan for the Hospital Operations Committee and noted that there were five applicants on the Action Agenda at tonight's meeting that were presented at the last meeting. It was noted that she confirmed with County Attorney Browder that if the Board wished to have alternates on the Committee that they would need to amend the By-laws to reflect this change.

After some discussion it was decided that the Board would not take action on the other appointments on the Action Agenda tonight. Commissioner Morris noted that the Hospital Operations Committee would meet and make a decision on the applicants prior to the next meeting.

Assistant County Manager/Clerk to the Board Shannon Shaver suggested that the Board nominate then new applicant so that she could advertise this and a vote could be taken at the next meeting.

Commissioner Morris nominated Justin Duncan.

Commissioner Walker moved that the floor be closed for nominations.

Commissioner Lankford seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

The motion Passed and with full consensus of the Board this item was moved to the Action Agenda at the next meeting.

Animal Control Advisory Board Appointment Request

Assistant County Manager/Clerk to the Board Shannon Shaver presented a request from the Animal Control Advisory Board for the appointment of Susan Hathcock from Westfield NC to a vacant position on the board.

Chairman Nickelston opened the floor for nominations.

Vice Chairman Mendenhall nominated Susan Hathcock.

Commissioner Walker moved that the floor be closed for nominations.

Commissioner Lankford seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

The motion Passed and with full consensus of the Board this item was moved to the Action Agenda at the next meeting.

Lewis Purchase Agreement

County Manager Oakley presented the Lewis Purchase Agreement signed by all heirs and spouses for the property for the well/water tower on Wall Loop Rd and noted that upon the approval of the Board we will move forward with the preliminary work to be done to assess if this site is suitable. He requested that due to the 90 day timeline that this item be moved to the Action Agenda at this meeting.

Chairman Nickelston opened the floor for any discussion/questions/comments.

After some discussion and full consensus of the Board this item was moved to the Action Agenda at the meeting tonight.

ACTION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Board of Health Application

Chairman Nickelston noted that there was an application received from the Board of Health for a vacant position presented at the meeting on August 10, 2020 and moved to the Action Agenda for August 24, 2020 for Tori Phipps.

Chairman Nickelston opened the floor for any additional nominations.

Vice Chairman Mendenhall moved to close the floor for nominations.

Commissioner Walker seconded.

Chairman Nickelston opened the floor for any discussion/questions/comments.

With no discussion the motion Passed.

Chairman Nickelston polled the Board.

Commissioner Morris: Tori Phipps
Commissioner Walker: Tori Phipps
Commissioner Lankford: Tori Phipps
Vice Chairman Mendenhall: Tori Phipps
Chairman Nickelston: Tori Phipps

Chairman Nickelston noted that Tori Phipps had been appointed to the Board of Health as the dental representative.

Demolition of Old Prison Site

Chairman Nickelston noted that this item was discussed at the last meeting and placed on the Action Agenda at the meeting on August 24, 2020. It is requested that If the Board elects to go out for bids for the demolition it is requested that we receive bids for the old prison as well as the

Bullins property that the county purchased for consideration of the demolition of both properties.

Chairman Nickelston entertained a motion on the item presented at the last meeting.

Vice-Chairman Mendenhall moved to approve to go out for bids on the old prison site and the additional property as requested.

Commissioner Walker seconded the motion. The motion Passed.

Request to Abandon a Portion of Snyder Road- SR 1614

Chairman Nickelston entertained a motion on the item presented at the last meeting.

Commissioner Lankford moved to approve the request from the NC D.O.T. to abandon a portion of Snyder Road, SR 1614.

Commissioner Morris seconded the motion. The motion Passed.

Solar Farm Moratorium

The Board has been in discussion regarding the Solar Farm Moratorium. At the last meeting the Board discussed making the moratorium for solar farms of 50 or more acres and setting the time limit until the Planning Board could have ample time to create regulations. We discussed this with County Attorney Browder and he states that there needs to be a definite time on the moratorium. We have updated the moratorium to state 50 acres or more and a time limit of 1 year. The Board may change any of this information as these are only suggestions based on what has been discussed.

Chairman Nickelston entertained a motion on the item presented.

Commissioner Morris moved to approve the Solar Farm Moratorium for 1 year for farms over 50 acres.

Commissioner Lankford seconded the motion. The motion Passed.

Hospital Operations Board Appointment Requests

This item was moved to the Action Agenda at the next meeting due to the additional application and the Hospital Operations Committee will need time to meet and make a recommendation.

COVID-19 Application/Guidelines/Funding Amount for Grant Program/Grant Committee

Chairman Nickelston entertained a motion on the item presented.

Commissioner Walker moved to approve the Grant Application, Guidelines, Funding Amount of \$500,000.00, and the Grant Review Committee.

Commissioner Lankford seconded the motion. The motion Passed.

Lewis Purchase Agreement

Chairman Nickelston entertained a motion on the item presented.

Vice-Chairman Mendenhall moved to approve the Lewis Purchase agreement as presented at the meeting tonight.

Commissioner Morris seconded the motion. The motion Passed.

Adjournment

With no further business to come before the Board, Chairman Nickelston entertained a motion to adjourn.

Commissioner Lankford moved to adjourn the meeting at 7:30 pm.

Commissioner Walker seconded the motion. The motion Passed.

Shannon Shaver
Clerk to the Board

Andy Nickelston
Chairman



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: IV.b.

Budget Amendments

Contact: Julia E. Edwards

Summary:

ATTACHMENTS:

Description	Upload Date	Type
Budget Amendment #'s 15-19	9/9/2020	Cover Memo

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.4720.351	Maint. & Repairs Auto	\$ 125,000.00	\$ 2,000.00	\$ 127,000.00
	Total	<u>\$ 125,000.00</u>	<u>\$ 2,000.00</u>	<u>\$ 127,000.00</u>

This budget amendment is justified as follows:

To appropriate Insurance claim funds for towing garbage truck.

This will result in a net increase of \$2,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

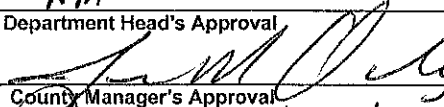
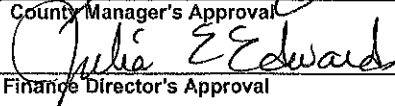
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.3839.850	Insurance Claims	\$ 10,997.00	\$ 2,000.00	\$ 12,997.00
	TOTALS	<u>\$ 10,997.00</u>	<u>\$ 2,000.00</u>	<u>\$ 12,997.00</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 14th day of September, 2020

Verified by the Clerk of the Board



N/A	Department Head's Approval	Date
		9-8-2020
	County Manager's Approval	Date
		9/9/20
	Finance Director's Approval	Date

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
	Transfer			
100.9820.960	Transfer to Capital Reserve Fund	\$ -	\$ 18,372.00	\$ 18,372.00
	Total	\$ -	\$ 18,372.00	\$ 18,372.00
	Capital Reserve Fund			
201.4180.025	Register of Deeds	\$ 12,013.00	\$ 18,372.00	\$ 30,385.00
		\$ 12,013.00	\$ 18,372.00	\$ 30,385.00

This budget amendment is justified as follows:

To transfer funds for Register of Deeds technology per G.S. 161-11.3.

This will result in a net increase of \$18,372.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

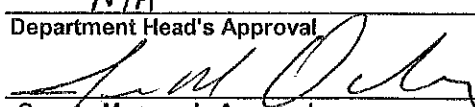
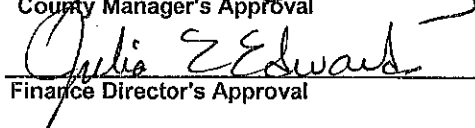
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
100.3991.000	Fund Balance	\$ 4,373,581.00	\$ 18,372.00	\$ 4,391,953.00
	TOTALS	\$ 4,373,581.00	\$ 18,372.00	\$ 4,391,953.00
	Capital Reserve Fund			
201.3981.000	Transfer from General Fund	\$ -	\$ 18,372.00	\$ 18,372.00
	TOTALS	\$ -	\$ 18,372.00	\$ 18,372.00

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 14th day of September, 2020

Verified by the Clerk of the Board



N/A	Department Head's Approval	Date
	County Manager's Approval	9-8-2020
	Finance Director's Approval	9-9-20

STOKES COUNTY
REGISTER OF DEEDS
UNDESINATED RECEIPTS DETERMINATION
FOR FISCAL YEAR ENDING JUNE 30, 2020

REGISTER OF DEEDS FEES	\$ 187,048.10
LESS	
SUPPLEMENTAL PENSION	<u>\$ (3,332.44)</u>
RECEIPTS RETAINED BY COUNTY	\$ 183,715.66
LESS	
DESIGNATED RECEIPTS FOR THE AUTOMATION ENHANCEMENT AND PRESERVATION FUND (CAPITAL RESERVE)	<u>\$ (18,371.57)</u> 10% OF RECEIPTS RETAINED BY COUNTY
REGISTER OF DEEDS RECEIPTS	\$ 165,344.09

THIS REPORT IS FOR THE PERIOD JULY 1, 2015 THRU JUNE 30, 2016. CHAPTER 161-11.3
DID NOT TAKE EFFECT UNTIL JANUARY 1, 2002.

REGISTER OF DEEDS FEE FISCAL YEAR 2019-20	TRANSFER TO CAPITAL RESERVE
FEES	2019-20 TRANSFER
REVENUE STAMPS	LESS APPROPRIATION 2018-19
ADM FEE REVENUE STAMPS	
\$ 187,048.10	\$ 18,372.00
\$ 131,104.20	<u>\$ -</u>
<u>\$ 2,622.00</u>	
\$ 320,774.30	TOTAL TRANSFER
	<u>\$ 18,372.00</u>
EXPENSES	
INDIRECT COST	
\$ 264,292.05	
<u>\$ 57,721.00</u>	
\$ 322,013.05	
REVENUES OVER EXPENSES	
\$ (1,238.75)	
DESIGNATED FOR AUTOMATION ENHANCEMENT AND PRESERVATION	
<u>\$ 18,371.57</u>	
NET	
\$ (19,610.32)	

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
Transfers				
100.9820.960	Transfer to Capital Reserve Fund	\$ 18,372.00	\$ 10,900.00	\$ 29,272.00
	Total	<u>\$ 18,372.00</u>	<u>\$ 10,900.00</u>	<u>\$ 29,272.00</u>
Capital Reserve Fund				
201.4330.001	Emergency Management	\$ -	\$ 10,900.00	\$ 10,900.00
	Total	<u>\$ -</u>	<u>\$ 10,900.00</u>	<u>\$ 10,900.00</u>

This budget amendment is justified as follows:

To transfer funds to Capital Reserve for Emergency Management. These funds are part of the restricted funding that has to be used for Emergency Management. These funds were appropriated for the docking station for generator at Lawsonville Baptist Church. The church has decided not to do the project.

This will result in a net increase of \$10,900.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.


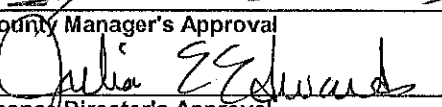
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
100.3991.000	Fund Balance	\$ 4,391,953.00	\$ 10,900.00	\$ 4,402,853.00
	TOTALS	<u>\$ 4,391,953.00</u>	<u>\$ 10,900.00</u>	<u>\$ 4,402,853.00</u>
Capital Reserve Fund				
201.3981.000	Transfer from General Fund	\$ 18,372.00	\$ 10,900.00	\$ 29,272.00
	TOTALS	<u>\$ 18,372.00</u>	<u>\$ 10,900.00</u>	<u>\$ 29,272.00</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 14th day of September, 2020

Verified by the Clerk of the Board



N/A	
Department Head's Approval	Date
	9-8-2020
County Manager's Approval	Date
	9-9-20
Finance Director's Approval	Date

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Capital Projects Fund			
	Storage/Maintenance Building			
400.5918.640	Construction	\$ 500,000.00	\$ (6,404.00)	\$ 493,596.00
	Walnut Cove EMS Station			
400.5912.600	Construction	\$ 650,000.00	\$ 186,404.00	\$ 836,404.00
	Total	\$ 1,150,000.00	\$ 180,000.00	\$ 1,330,000.00

This budget amendment is justified as follows:

To appropriate additional funding from financing for the Walnut Cove EMS station and Maintenance building. The total financing for both projects was \$1,265,000. The additional \$300,382 in the total financing includes the financing for the Walnut Cove Solid Waste Transfer station.

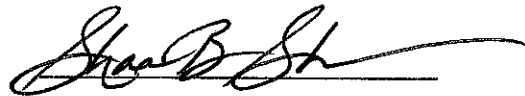
This will result in a net increase of \$180,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Capital Projects Fund			
400.3831.002	Processing from Financing	\$ 1,385,382.00	\$ 180,000.00	\$ 1,565,382.00
	TOTALS	\$ 1,385,382.00	\$ 180,000.00	\$ 1,565,382.00

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 14th day of September, 2020

Verified by the Clerk of the Board



N/A
 Department Head's Approval _____ Date _____
 County Manager's Approval _____ Date 9-8-2020
 Finance Director's Approval Julia Edwards _____ Date 9-9-20

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
Storage/Maintenance Building				
100.4170.020	Salaries & Wages Part Time	\$ 5,000.00	\$ 2,700.00	\$ 7,700.00
100.4170.190	Board Reimbursement	\$ 5,400.00	\$ 1,200.00	\$ 6,600.00
100.4170.260	Departmental Supplies	\$ 7,500.00	\$ 16,874.00	\$ 24,374.00
100.4170.321	Postage	\$ 6,300.00	\$ 7,000.00	\$ 13,300.00
100.4170.370	Advertising	\$ 2,000.00	\$ 500.00	\$ 2,500.00
100.4170.390	Precinct Officials	\$ 33,500.00	\$ 40,000.00	\$ 73,500.00
100.4170.430	Rental of Equipment	\$ 1,900.00	\$ 500.00	\$ 2,400.00
		<u>\$ 61,600.00</u>	<u>\$ 68,774.00</u>	<u>\$ 130,374.00</u>

This budget amendment is justified as follows:

To appropriate funds from CARES ACT COVID-19 funds for election.

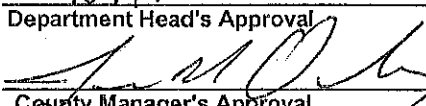
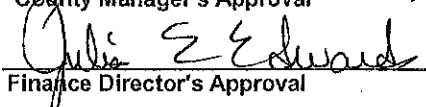
This will result in a net increase of \$68,774.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
General Fund				
100.3301.429	Care Act COVID-19 Election	\$ -	\$ 68,774.00	\$ 68,774.00
	TOTALS	<u>\$ -</u>	<u>\$ 68,774.00</u>	<u>\$ 68,774.00</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 14th day of September, 2020

Verified by the Clerk of the Board

<i>N/A</i>	
Department Head's Approval	Date
	9-8-2020
County Manager's Approval	Date
	9-9-20
Finance Director's Approval	Date

NOTICE OF SUBGRANT -2020 CARES Act Funds

Subgrantee:		<i>Stokes County Board of Elections</i>
Subgrantee Address:		<i>1012 Main Street Danbury, NC 27016</i>
Agreement Number: 03-25-85		Budget Period: 7/1/2020 – 12/31/2020
Funds Description		
This obligation of funds constitutes the Subgrantee's share, as authorized under Session Law 2020-17, of \$10,947,139 of federal and \$2,120,497 of state matching funds awarded under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, P.L. 116-136 for the 2020-2021 fiscal year to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle.		
Funding Information		
Description	Permissible Uses	Amount
Base Funding [S.L. 2020-17 Sec. 11.1(b)(1/2/3)]	Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle, including but not limited to: --Providing for increased postage costs for mail-in absentee ballots sent out by the county board of elections. --Ensuring an adequate number of poll workers by (i) use of advertising or public awareness campaigns or (ii) offering incentive compensation and other pay increases. --Recruiting members and promoting the use of multi-partisan assistance teams.	\$25,000
Second Primary Funding [S.L. 2020-17 Sec. 11.1(b)(4)]	Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during the June 23 Second Primary election for federal office.	\$0
One-Stop Voting Funding [S.L. 2020-17 Sec. 11.1(b)(5)]	Early one-stop voting-related expenses that are specifically to prevent, prepare for and respond to the coronavirus pandemic.	\$28,099
Remaining Funding [S.L. 2020-17 Sec. 11.1(c)]	Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle.	\$15,675
Total CARES Act Funding		\$68,774

Grant Administration

Grant Administration Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).

Reporting Requirements

Counties receiving lump sum payments must send monthly reports accounting for the county's use of funds to the State Board of Elections by the following deadlines:

- a. September 16, 2020
- b. October 16, 2020
- c. November 16, 2020
- d. December 16, 2020
- e. January 15, 2021
- f. February 16, 2021

No reports are due from counties whose funds are managed by the State Board of Elections.

ACCOUNT NAME	ACCOUNT NUMBER	INCREASE
SALARIES AND WAGES PART TIME	100.4170.020	\$2,700
BOARD REIMBURSEMENT	100.4170.190	\$1,200
DEPARTMENTAL SUPPLIES	100.4170.260	\$16,874
POSTAGE	100.4170.321	\$7,000
ADVERTISING	100.4170.370	\$500
PRECINCT OFFICIALS	100.4170.390	\$40,000
RENTAL OF EQUIPMENT	100.4170.430	\$500
	Total	\$68,774



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: IV.c.

Capital Reserve Resolution

Contact: Julia E. Edwards

Summary:

ATTACHMENTS:

Description	Upload Date	Type
Resolution Establishing Capital Reserve Fund	9/9/2020	Cover Memo

RESOLUTION ESTABLISHING CAPITAL RESERVE FUND

Appendix B

WHEREAS, the Board of Commissioners of the County of Stokes, State of North Carolina, has recognized the need for certain capital projects and improvements to certain capital assets; and

WHEREAS, the Board of Commissioners of the County of Stokes, deems it necessary to set aside in the budget ordinance for the fiscal year 2020-21 certain sums in order to accumulate sufficient funds to complete these projects.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Stokes, that the following amounts be deposited in a Capital Reserve Fund for the projects as follows:

Project Name	Account Number	2018-19 Reserve Amount	2019-20 Appropriated	2019-20 Amendments	2019-20 Expenditures	2019-20 Reserve Amount
Administration	201.4120.000	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	\$ -
Finance	201.4130.000	\$ 9,573.00	\$ -	\$ -	\$ 7,400.00	\$ 2,173.00
Elections	201.4170.022	\$ 76,480.00	\$ -	\$ -	\$ 76,480.00	\$ -
Tax Administration	201.4140.000	\$ -	\$ -	\$ -	\$ -	\$ -
Register of Deeds	201.4180.025	\$ 18,606.00	\$ -	\$ 16,423.00	\$ 23,016.00	\$ 12,013.00
Public Buildings	201.4190.013	\$ 700,439.00	\$ -	\$ 77,000.00	\$ 563,725.00	\$ 213,714.00
Technology	201.4210.009	\$ 5,423.00	\$ -	\$ -	\$ -	\$ 5,423.00
Vehicle Maintenance	201.4250.006	\$ 85,848.00	\$ -	\$ -	\$ -	\$ 85,848.00
Sheriff's Department	201.4310.001	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00
Solid Waste/Sanitary Landfill	201.4720.018	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00
Emergency Communications	201.4325.002	\$ 31,844.00	\$ -	\$ -	\$ 31,844.00	\$ -
Emergency Management	201.4330.001	\$ 19,924.00	\$ -	\$ -	\$ 19,924.00	\$ -
Fire Marshal	201.4340.000	\$ -	\$ -	\$ -	\$ -	\$ -
Social Services	201.5310.020	\$ -	\$ -	\$ 4,650.00	\$ -	\$ 4,650.00
Jail	201.4320.012	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
Animal Control	201.4380.002	\$ 708.00	\$ -	\$ -	\$ -	\$ 708.00
Economic Development	201.4920.027	\$ -	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00
Stokes Reynolds Mem. Hospital	201.5700.000	\$ 32,500.00	\$ 10,000.00	\$ -	\$ -	\$ 42,500.00
Totals		\$ 1,086,345.00	\$ 310,000.00	\$ 98,073.00	\$ 767,389.00	\$ 727,029.00

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to vote was adopted by unanimous vote the 14th day of September, 2020.



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: IV.d.

Approval of 2021 Real Property Schedule of Values

Contact: Richard Brim, Tax Administrator

Summary:

Consent:

1. Final Approval of the 2021 Schedule of Values as presented at the meeting on August 10, 2020. The Public Hearing was held on August 24, 2020.

ATTACHMENTS:

Description	Upload Date	Type
2021 Real Property Schedule of Values Approval	9/9/2020	Cover Memo

COUNTY OF STOKES

Richard T. Brim
Tax Administrator



Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

Date: September 3, 2020

To: Stokes County Board of Commissioners

From: Richard T. Brim, Tax Administrator

Reference: 2021 Revaluation Real Property Schedule of Values

The Stokes County Board of Commissioners hereby approves the 2021 Schedule of Values for Real Property, including the Present-Use Value Deferred Taxation Schedule, submitted on August 10th, followed by a Public Hearing on August 24th.

Andy Nickelston – Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford – Commissioner

Rick Morris – Commissioner

Jimmy Walker – Commissioner

Attest:

Shannon Shaver – Clerk to the Board

Date



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: VI.a.

Equipment Financing

Contact: Glenda Pruitt

Summary:

Loan quotes for equipment financing for FY 2020/2021.

ATTACHMENTS:

Description	Upload Date	Type
Equipment Financing	9/9/2020	Cover Memo



Stokes County
Purchasing Department

Memorandum

To: Stokes County Board of Commissioners

From: Glenda Pruitt, Support Services Supervisor

Date: September 8, 2020

Re: FY 2020/2021 Equipment Financing

Request for loan quotes was to multiple banks on August 11, 2020 for providing capital for fiscal year 2020/2021 equipment purchases.

- (1) EMS ambulance and installed equipment
- (1) Frontloaded Refuse Truck (Solid Waste Dept)
- (13) Computers
- (14) Laptop Computers
- (2) Panasonic Toughbook with Docking Station
- (1) Server for Finance Software
- (4) Servers & Software for Network System

Funding amount is \$719,400.00

Loan Term Option 1: 3 year or 36 months with the first (1st) annual payment due October 2021

Bank Name	# of Payments	Rate	Annual Payment Amount	Interest Paid	Bank Charges	Payback Amount
First National Bank	3	1.44%	\$247,596.00	\$20,974.52	\$634.00	\$741,008.52
BB&T	3	1.52%	\$247,481.34	\$23,044.02	\$0.00	\$742,444.02
Zion Bancorporation	3	1.33%	\$247,093.27 \$246,314.60 \$245,623.92	\$19,631.79	\$0.00	\$739,031.79

Loan Term Option 2: 4 year or 48 months with the first (1st) annual payment due October 2021

Bank Name	# of Payments	Rate	Annual Payment Amount	Interest Paid	Bank Charges	Payback Amount
First National Bank	4	1.49%	\$187,274.26	\$27,206.24	\$634.00	\$747,240.24
BB&T	5	1.61%	\$151,132.85	\$36,264.25	\$0.00	\$755,664.25
Zion Bancorporation	3	1.41%	\$187,394.36 \$186,550.66 \$185,928.18 \$185,478.90	\$25,952.10	\$0.00	\$745,352.10

Proposals were received from First National Bank, BB&T and Zion Bancorporation.

Julia & I have reviewed the submitted proposals and would like to recommend Zion Bancorporation loan option 1. The interest rate was the lowest rate quoted and no other fees will be charged related to the loan.

Resolution Approving Financing Terms

WHEREAS: The County of Stokes, North Carolina (the "County") has previously determined to undertake a project for the financing of vehicles and equipment (the "Project"), and the Support Services Supervisor has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The County hereby determines to finance the Project through Zion Bancorporation, N.A. in accordance with the proposal dated August 28, 2020. The amount financed shall not exceed \$719,400.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.33%, and the financing term shall not exceed three (3) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The County shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The County hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the Zion Bancorporation, N.A. financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's general fund, or any other County fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of County officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

The resolutions set forth in the attached Governmental Certificate are hereby adopted.

Approved this _____ day of _____, 2020.

By: _____

Clerk to the Board

SEAL

By: _____

Chairman Stokes County Board of Commissioners



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: VI.b.

DSS Board Request for Substance Abuse Liaison Assistance

Contact: Greg Collins, Chair of Stokes County DSS

Summary:

ATTACHMENTS:

Description	Upload Date	Type
Stokes DSS Board Information	9/9/2020	Cover Memo



Stokes County
Department of Social Services

Post Office Box 30
Danbury, North Carolina 27016
www.co.stokes.nc.us

Stacey S. Elmes
Director

(336)593-2861 • Fax (336)593-2431 • Courier # 09-16-01

September 2, 2020

The Stokes County Board of County Commissioners
PO Box 20
Danbury, NC 27016

Dear Honorable Commissioners:

The COVID-19 pandemic in Stokes County has magnified the emergency of mental health and substance use in our county. As you are well aware Stokes County has long been experiencing crises in both of these areas and sadly, long after the pandemic ends the crises will continue. The Department of Social Services is diligently working with clients in need of mental health and substance use to improve their quality of life. In 2016 the Stokes County Board of Commissioners recognized and funded a mental health and substance abuse liaison. This position has been a great asset to the county, and has impacted the lives of those that we serve. The workload has become more than one person can effectively manage noting that Stokes County is currently ranked number two for highest opioid overdose emergency department visits in the state for the month of June 2020. (Attachment 1).

The tasks of this job include, but are not limited to:

- * Talking/counseling with consumers
- * Contacting providers to help make appointments
- * Navigating insurance questions/etc.
- * Interacting with Cardinal Innovations
- * Advocating for mental health/substance use needs
- * Assisting Social Workers with interpretations of medical and clinical documents
- * Assisting clients with placement into group homes and treatment facilities
- * Arranging for client transportation to/from appointments
- * Following up with clients to ensure that they are attending necessary appointments and going down the right path
- * Home Visits
- * Child/Family Team meetings
- * Staffing
- * Jail Visits
- * Community Outreach meetings

The Stokes County Department of Social Services Board is respectfully requesting that you consider appropriating recently received federal COVID-19 monies to fund an additional Social Worker II for the remaining portion of FY 2020-2021. In addition, we request that during the budget work sessions for FY 2021-2022 that you consider making this temporary position a fully funded permanent position.

Thank you for considering this request.

Sincerely,

Greg Collins

Greg Collins, Chair
Stokes County DSS Board

Attachments:

1. Article in NC Health News
2. NC Emergency Department Visits for Opioid Overdose: June 2020
3. NC Emergency Departments Visits for Overdose Involving Medications or Drugs with Dependency Potential: June 2020
4. Mental Health, Substance Use, & Suicidal Ideation During the COVID-19 Pandemic – June 24 – 30, 2020

NC organizations fighting the rural opioid crisis receive a \$4M federal boost - North Carolina Health News

[NC northcarolinahealthnews.org/2020/08/14/nc-organizations-fighting-the-rural-opioid-crisis-receive-a-4m-federal-boost/](https://northcarolinahealthnews.org/2020/08/14/nc-organizations-fighting-the-rural-opioid-crisis-receive-a-4m-federal-boost/)

Liora Engel-Smith

August 14, 2020



By Liora Engel-Smith

Amid signs that the state is losing ground in its battle against the opioid crisis, four North Carolina agencies on the front lines of addiction and recovery have received \$1 million apiece to address the issue in rural areas.

Two recipients of the recent federal Department of Health and Human Services grants serve Wilson and Robeson counties, rural areas that had some of the highest overdose emergency department visit rates in the state as of last month.

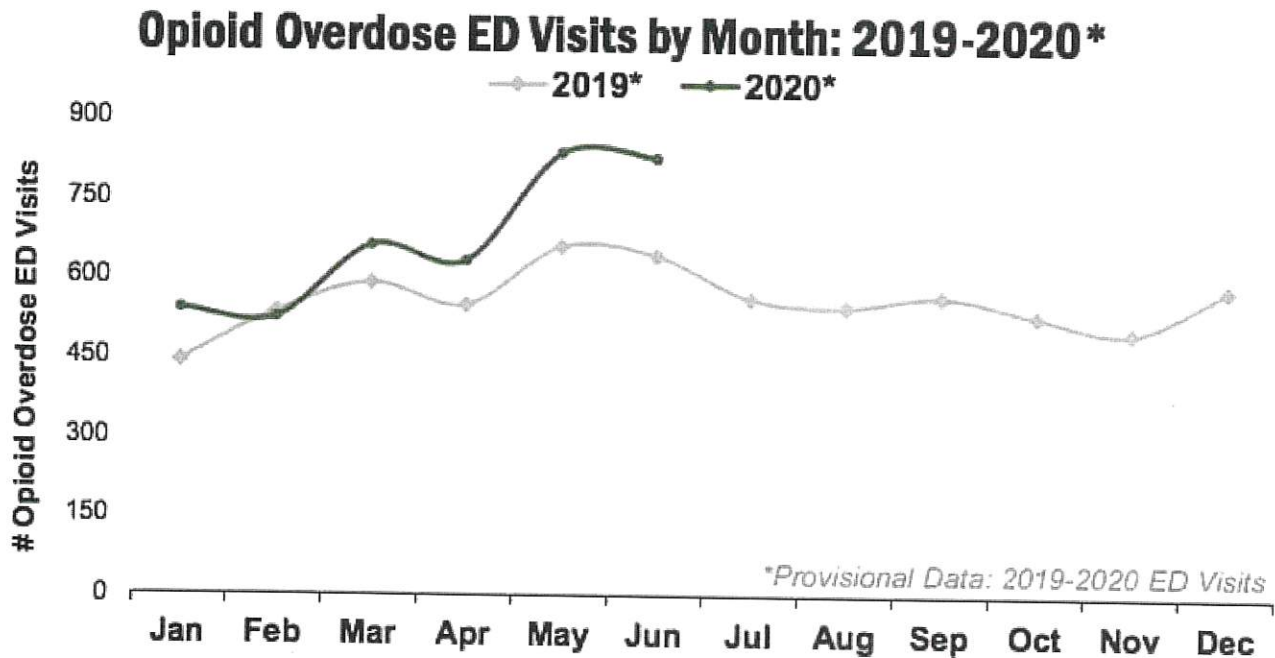


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in times like these
possible.**

Please donate today.

Addiction, a disease fueled by isolation, economic instability and despair, is on the rise in the post-COVID world. The state has seen a 15 percent spike in opioid overdoses since the pandemic began. During that same time, coronavirus control measures have pushed thousands into temporary or permanent joblessness, and attention has diverted away from addiction treatment.

Though the state’s unemployment has declined somewhat from its peak of 12.9 percent in April and May, June’s 7.6 percent rate is twice as high as it was before the pandemic. The implications of this crisis to the state’s overall overdose death rate this year remain to be seen.



Last 12 Months of ED Visits by Opioid Class: 2019-2020*

North Carolina’s Emergency Department visits for opioid overdoses spiked during the coronavirus pandemic. Source: NCDHHS.

“The need doesn’t go away just because there is a pandemic,” said Bart Grimes, chief of behavioral health at Robeson Health Care Corporation, a recipient of one of the grants. “People may delay seeking [other types of] care, but with a psychiatric condition, they’re just going to show up.”

Opioid addiction isn’t a new challenge in the rural border county. Robeson Health operates six residential rehabilitation facilities with a collective 100 beds in Robeson and the surrounding counties, Grimes said. Demand for services has been steady for years, in part thanks to the trafficking of illegal substances through the county along the I-95 corridor, he added.

But the pandemic has taken its toll. At 22 visits per 100,000 residents, Robeson County had the highest rate of opioid-related emergency department visits in the state in June, sharing that spot with Stokes County, nearly 200 miles away on the Virginia border.

Who got funded?

The Health Resources and Services Administration awarded \$1 million grants to 89 organizations serving rural areas nationwide, four North Carolina organizations included:

- North Carolina Healthcare Quality Alliance
- Robeson Health Care Corporation
- United Way of Rutherford County
- Wilson County Substance Prevention Coalition

Robeson Health plans to assemble a consortium of local organizations that work with people along the continuum of recovery, uniting disparate agencies and their programs into one seamless system.

By “connecting the dots,” providers in the county plan to create a smoother transition for clients with substance use disorders as they move from detox to residential treatment and back to the community.

The consortium will also work to fill service gaps, including the lack of support groups and sober homes in the county, Grimes added.

Wilson County, another opioid overdose hotspot, also has an agency that got the federal grant. According to June state data, Wilson had the third-highest rates of opioid overdose emergency department visits in North Carolina.

June opioid hotspots

According to June data from the state department of health, five counties — all rural according to the N.C. Office of Rural Health — had the highest opioid overdose emergency department visits in the state per capita:

1. Robeson County: 22 overdoses per 100,000 people
2. Stokes County: 22 overdoses per 100,000 people
3. Wilson County: 20.9 overdoses per 100,000 people
4. Randolph County: 19.5 overdoses per 100,000 people
5. Rockingham County: 17.6 overdoses per 100,000 people

Source: NCDHHS

Wilson County already has a robust network of organizations working to address the opioid crisis, said Jeff Hill, director of the Wilson County Substance Prevention Coalition, the agency that got the federal grant. The coalition intends to spread the money among a plethora of agencies and initiatives such as increasing community access to the overdose reversal drug naloxone and training more providers to prescribe medications to treat opioid addiction.

The county faces unique challenges when it comes to the opioid crisis, Hill said, because it is home to a manufacturing facility of OxyContin maker Purdue Pharma, which is facing numerous lawsuits for its role in fueling the opioid crisis.

People who manufacture drugs may view opioids less as a threat and more as means to “put food on the table,” Hill said. That association with their livelihood, he added, could create a sense of familiarity that sometimes makes it easier to use and misuse opioids.

A big portion of the coalition’s work has focused on shifting that culture with initiatives such as provider education on safe prescribing practices and information campaigns to help parents and teens understand the risk of opioid misuse.

These deeply ingrained beliefs may mean that the county may never fully address the opioid crisis, especially not within a three-year grant cycle, Hill said. But his approach is simple: “Let us do as much work as we can, within [that] time frame.”

824

NORTH CAROLINA EMERGENCY DEPARTMENT (ED) VISITS FOR OPIOID OVERDOSE: JUNE 2020

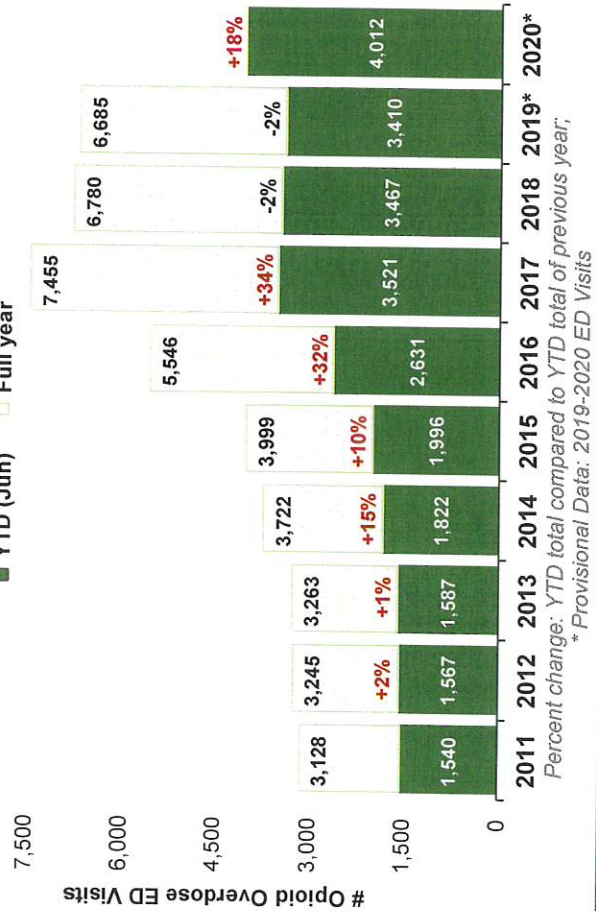
824 Opioid overdose ED visits June 2020*

Compared to **641** June 2019*

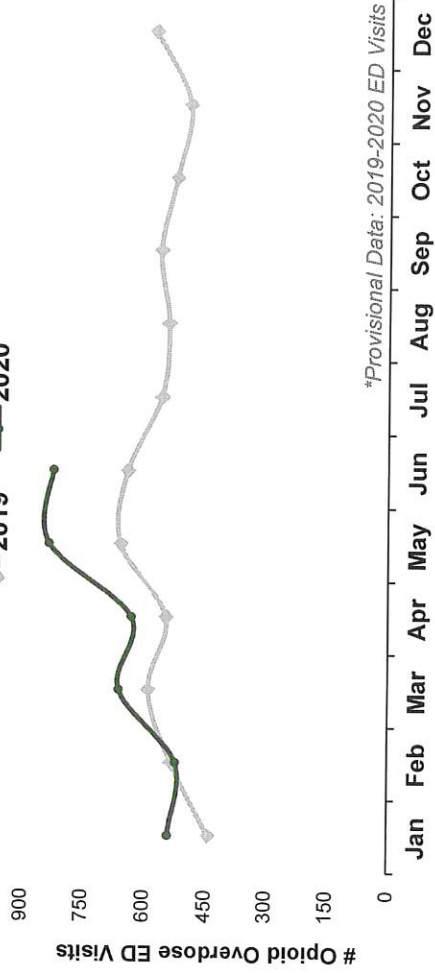
Data Source: NC DETECT: ED; Custom Event: Overdose:

Note: Counts based on ICD-10-CM diagnosis code of an opioid overdose: T40.0 (Opium), T40.1 (Heroin), T40.2 (Other Opioids), T40.3 (Methadone), T40.4 (Other Synthetic Narcotics), and T40.6 (Other and Unspecified Narcotics).

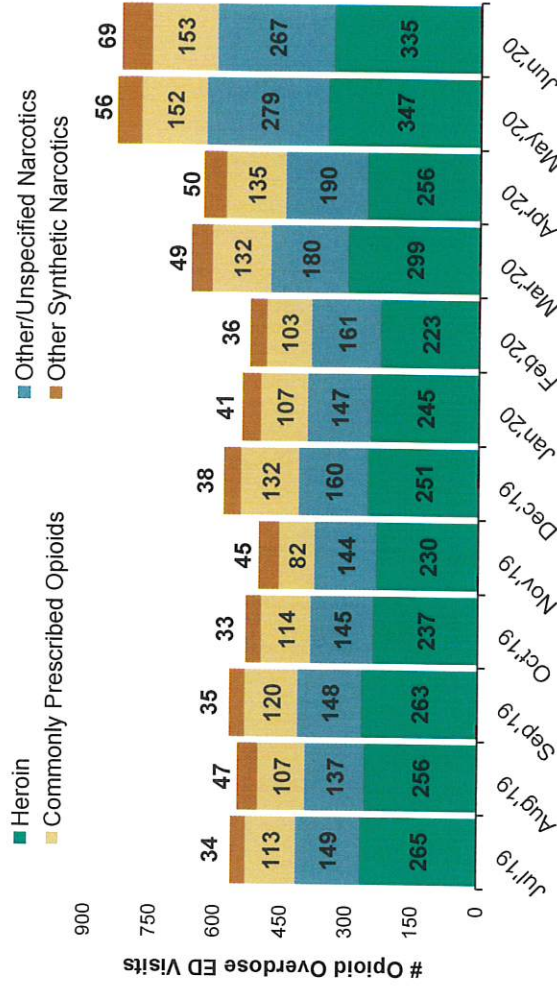
Opioid Overdose ED Visits by Year: 2011-2020*



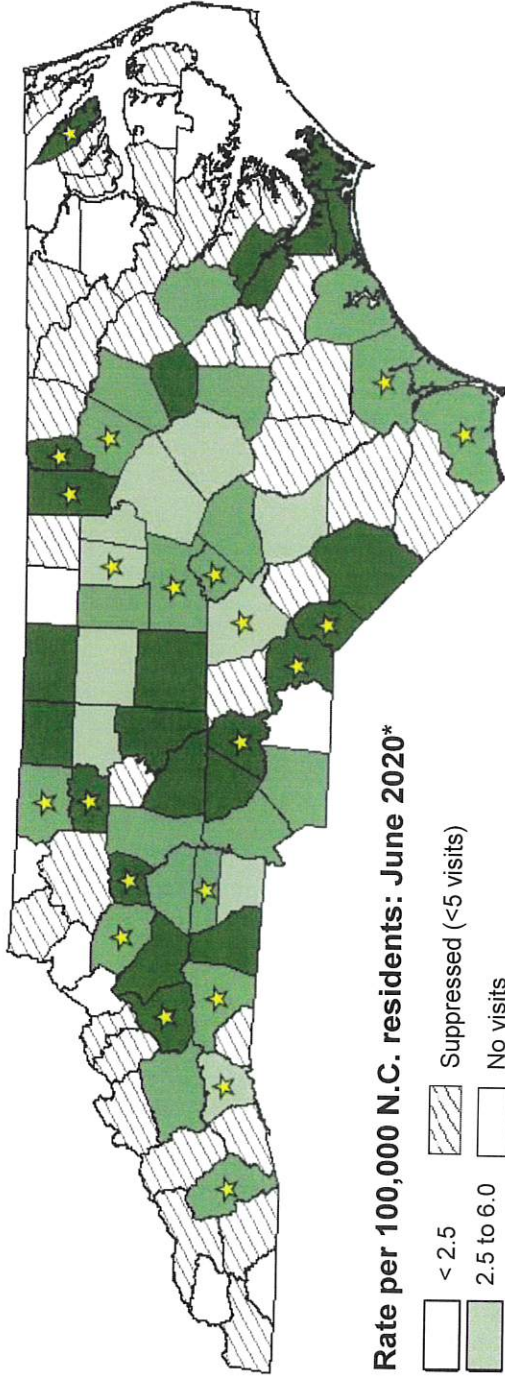
Opioid Overdose ED Visits by Month: 2019-2020*



Last 12 Months of ED Visits by Opioid Class: 2019-2020*



Monthly Opioid Overdose ED Visits Rate: June 2020*



Rate per 100,000 N.C. residents: June 2020*

< 2.5
 2.5 to 6.0
 6.0 to 12.0
 ≥ 12.0

Suppressed (<5 visits)
 No visits
★ Interpret with caution, low numbers (5 to 9 visits)

*Provisional Data: 2020 ED Visits

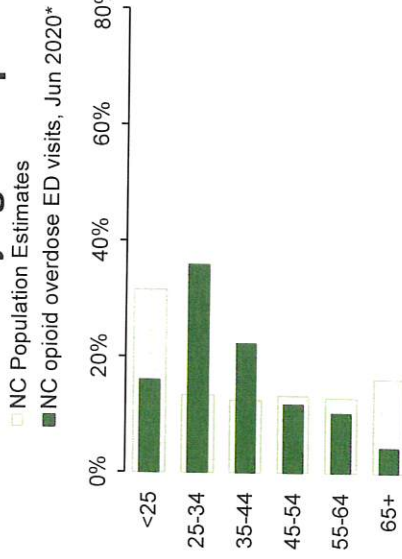
*Please note that rates are calculated using the current month of data. Counties listed in "Highest Monthly Rates of Opioid Overdose ED visits" table will likely change each month.
Therefore, the top 10 counties this month cannot be generalized as the top 10 counties for the year.

Highest Monthly Rates of Opioid Overdose ED visits among Counties ≥10 visits: June 2020*

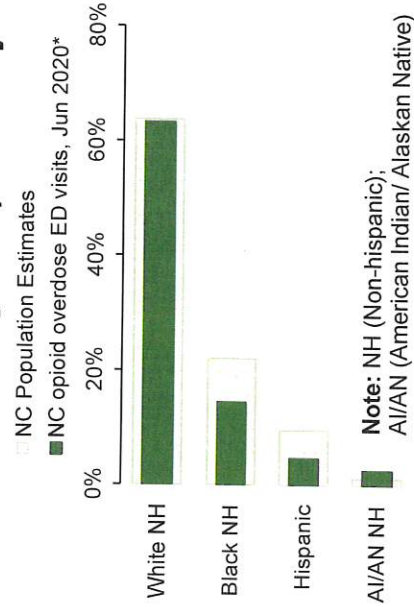
County	Count	Rate ^A
Robeson	29	22.0
Stokes	10	22.0
Wilson	17	20.9
Randolph	28	19.5
Rockingham	16	17.6
Craven	18	17.5
Cleveland	16	16.4
Carteret	10	14.4
Burke	12	13.3
Cabarrus	26	12.3
Statewide	824	8.0

Demographics of Opioid Overdose ED Visits Compared to Overall NC Population Estimates

ED Visits by Age Group

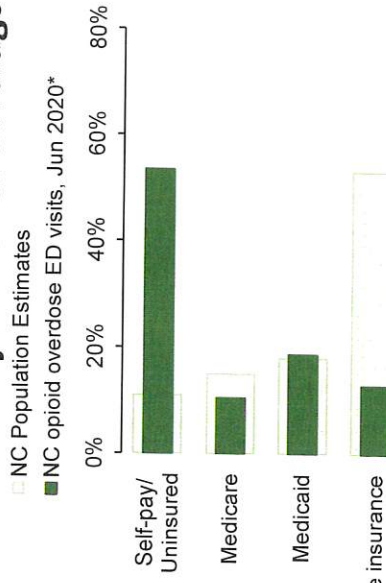


ED Visits by Race/Ethnicity



Note: NH (Non-hispanic); A/AN (American Indian/ Alaskan Native)

ED Visits by Insurance Coverage



Data Sources: ED Data-NC DETECT is North Carolina's statewide syndromic surveillance system. ED visit data from NCDETECT are provisional and should not be considered final. For training on NCDETECT, contact Amy.ising@ad.unc.edu; **Population Data**-U.S. Census Bureau, <http://quickfacts.census.gov>; **Insurance coverage Data**-Kaiser Family Foundation estimates based on the Census Bureau's American Community Survey, 2008-2018, www.kff.org/other/state-indicator/total-population.
Note: Self-pay ED visits are compared to the uninsured overall population estimate category.

*Provisional Data: 2019-2020 ED Visits



1,454

NORTH CAROLINA EMERGENCY DEPARTMENT (ED) VISITS FOR OVERDOSE INVOLVING MEDICATIONS OR DRUGS WITH DEPENDENCY POTENTIAL: JUNE 2020

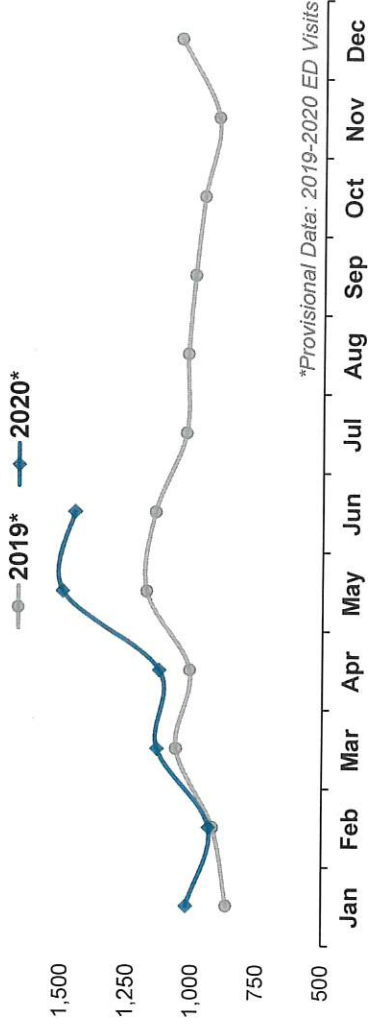
1,454 Overdose ED Visits for Med/Drugs^ with Dependency Potential in June 2020 compared to **1,145** in June 2019

Data Source: NC DETECT: ED; Syndrome: Unintentional/ Undetermined Medication or Drug Overdose (>14/<66) (ICD-9/10-CM)

^Report is based on initial encounter, unintentional and undetermined intent cases only, for ICD10CM overdose codes of drugs and medications with dependency potential within T40, T42, T43, T50.7, and T50.9.

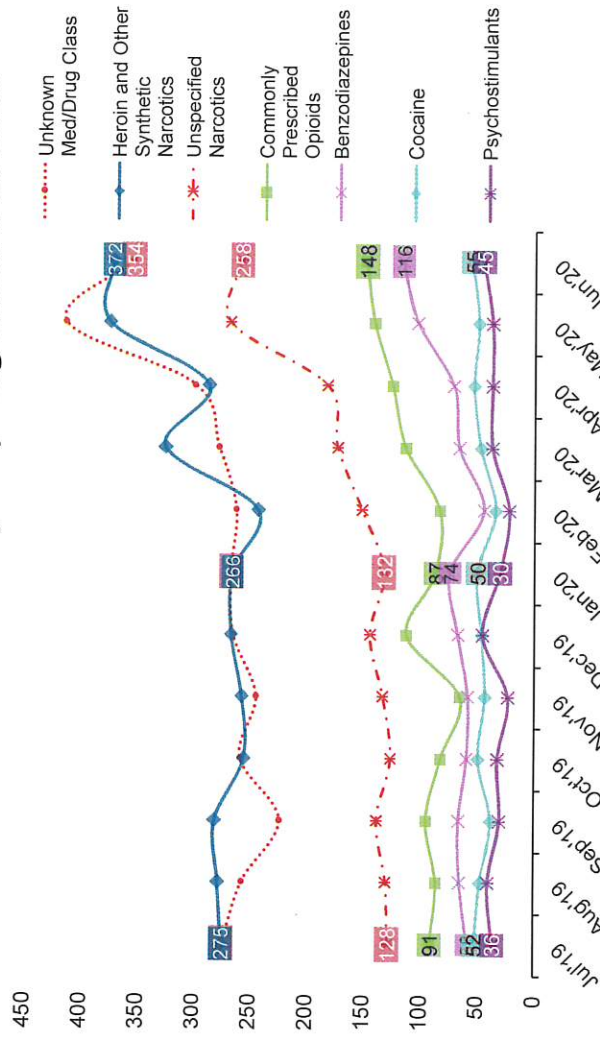
Note: Report is restricted to N.C. residents between the ages 15 to 65 years.

Med/Drug^ Overdose ED visits by Month: 2019-2020*



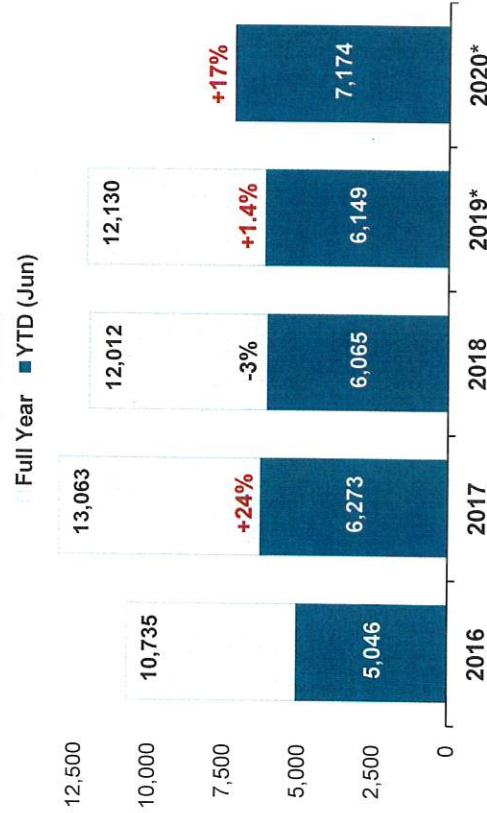
*Provisional Data: 2019-2020 ED Visits

Last 12 Months of ED visits by Med/Drug Class: 2019-2020*



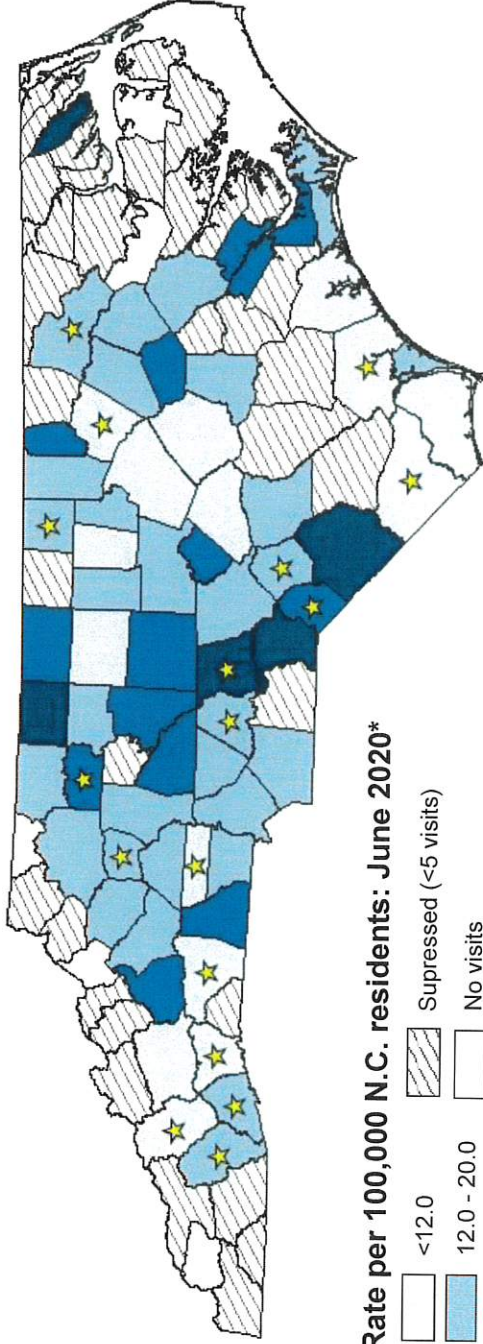
Drug classes shown are not mutually exclusive. A person may have more than one drug overdose diagnosis code, therefore, a person may be represented in multiple lines in the graph above. For case definitions, go to <https://www.injuryfreenc.ncdhhs.gov/DataSurveillance/poisoning/SummaryTableforPoisoningDefinitions-13Nov18-FINAL.pdf>

Med/Drug^ Overdose ED visits by Year: 2016-2020*



YTD: Year to Date
*Provisional Data: 2019-2020 ED Visits
Percent change: YTD total compared to YTD total of previous year

Monthly Med/Drug Overdose ED Visits Rate: June 2020*



Highest Monthly Rates of Med/Drug Overdose ED visits among Counties ≥10 visits: June 2020*

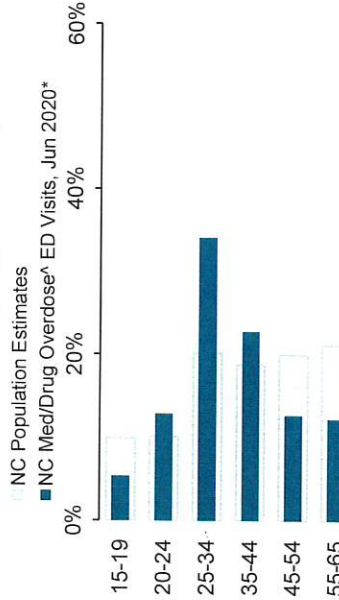
County	Count	Rate†
Robeson	61	46.3
Stokes	18	39.6
Richmond	15	33.4
Pasquotank	12	30.3
Rowan	38	26.9
Randolph	37	25.8
Wilson	21	25.8
Vance	11	24.7
Rockingham	22	24.3
McDowell	11	24.2
Cleveland	23	23.6
Davidson	39	23.4
Lee	14	22.8
Statewide	1,454	14.0

†Please note that rates are calculated using the current month of data. Counties listed in "Highest Monthly Rates of Med/ Drug Overdose^ ED visits" table will likely change each month. Therefore, the counties listed this month cannot be generalized as the top burden counties for the year.

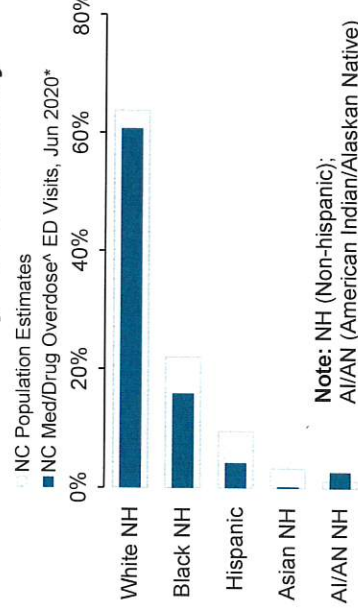
*Provisional Data: 2020 ED Visits

Demographics of Med/Drug Overdose^ ED Visits Compared to Overall NC Population Estimates

ED Visits by Age Group

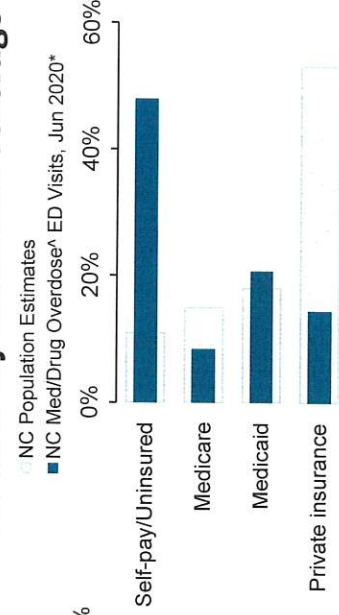


ED Visits by Race Ethnicity



Note: NH (Non-hispanic); AI/AN (American Indian/Alaskan Native)

ED Visits by Insurance Coverage



Data Sources: ED Data-NC DETECT is North Carolina's statewide syndromic surveillance system. ED visit data from NCDETECT are provisional and should not be considered final. For training on NCDETECT, contact Amy.ising@ad.unc.edu; Population Data-U.S. Census Bureau, <http://quickfacts.census.gov>; Insurance coverage Data-Kaiser Family Foundation estimates based on the Census Bureau's American Community Survey, 2008-2017. www.kff.org/other/state-indicator/total-population. ^Report is based on initial encounter unintentional and undetermined intent cases only, for ICD10CM overdose codes of drugs and medications with dependency potential within T40, T42, T43, T50.7, and T50.9. Note: Report is restricted to N.C. residents between the ages 15 to 65 years. Self-pay ED visits are compared to the uninsured overall population estimate category.

*Provisional Data: 2020 ED Visits



Mental Health, Substance Use, and Suicidal Ideation During the COVID-19 Pandemic — United States, June 24–30, 2020

Mark É. Czeisler^{1,2}; Rashon I. Lane MA³; Emiko Petrosky, MD³; Joshua F. Wiley, PhD¹; Aleta Christensen, MPH³; Rashid Njai, PhD³; Matthew D. Weaver, PhD^{1,4,5}; Rebecca Robbins, PhD^{4,5}; Elise R. Facer-Childs, PhD¹; Laura K. Barger, PhD^{4,5}; Charles A. Czeisler, MD, PhD^{1,4,5}; Mark E. Howard, MBBS, PhD^{1,2,6}; Shantha M.W. Rajaratnam, PhD^{1,4,5}

The coronavirus disease 2019 (COVID-19) pandemic has been associated with mental health challenges related to the morbidity and mortality caused by the disease and to mitigation activities, including the impact of physical distancing and stay-at-home orders.* Symptoms of anxiety disorder and depressive disorder increased considerably in the United States during April–June of 2020, compared with the same period in 2019 (1,2). To assess mental health, substance use, and suicidal ideation during the pandemic, representative panel surveys were conducted among adults aged ≥18 years across the United States during June 24–30, 2020. Overall, 40.9% of respondents reported at least one adverse mental or behavioral health condition, including symptoms of anxiety disorder or depressive disorder (30.9%), symptoms of a trauma- and stressor-related disorder (TSRD) related to the pandemic[†] (26.3%), and having started or increased substance use to cope with stress or emotions related to COVID-19 (13.3%). The percentage of respondents who reported having seriously considered suicide in the 30 days before completing the survey (10.7%) was significantly higher among respondents aged 18–24 years (25.5%), minority racial/ethnic groups (Hispanic respondents [18.6%], non-Hispanic black [black] respondents [15.1%]), self-reported unpaid caregivers for adults[§] (30.7%), and essential workers[¶] (21.7%).

* <https://www.medrxiv.org/content/10.1101/2020.04.22.20076141v1>.

[†] Disorders classified as TSRDs in the *Diagnostic and Statistical Manual of Mental Disorders* (DSM–5) include posttraumatic stress disorder (PTSD), acute stress disorder (ASD), and adjustment disorders (ADs), among others.

[§] Unpaid adult caregiver status was self-reported. The definition of an unpaid caregiver for adults was a person who had provided unpaid care to a relative or friend aged ≥18 years to help them take care of themselves at any time in the last 3 months. Examples provided included helping with personal needs, household chores, health care tasks, managing a person's finances, taking them to a doctor's appointment, arranging for outside services, and visiting regularly to see how they are doing.

[¶] Essential worker status was self-reported. The comparison was between employed respondents (n = 3,431) who identified as essential versus nonessential. For this analysis, students who were not separately employed as essential workers were considered nonessential workers.

INSIDE

- 1058 Characteristics of Marijuana Use During Pregnancy — Eight States, 2017
- 1064 Top Food Category Contributors to Sodium and Potassium Intake — United States, 2015–2016
- 1070 Serious Adverse Health Events, Including Death, Associated with Ingesting Alcohol-Based Hand Sanitizers Containing Methanol — Arizona and New Mexico, May–June 2020
- 1074 COVID-19–Associated Multisystem Inflammatory Syndrome in Children — United States, March–July 2020
- 1081 Hospitalization Rates and Characteristics of Children Aged <18 Years Hospitalized with Laboratory-Confirmed COVID-19 — COVID-NET, 14 States, March 1–July 25, 2020
- 1088 Transmission of SARS-CoV-2 Involving Residents Receiving Dialysis in a Nursing Home — Maryland, April 2020
- 1094 Facility-Wide Testing for SARS-CoV-2 in Nursing Homes — Seven U.S. Jurisdictions, March–June 2020
- 1099 Notes from the Field: Seroprevalence Estimates of SARS-CoV-2 Infection in Convenience Sample — Oregon, May 11–June 15, 2020
- 1101 Notes from the Field: Emergency Visits for Complications of Injecting Transmucosal Buprenorphine Products — United States, 2016–2018
- 1103 Notes from the Field: Multidrug-Resistant Tuberculosis Among Workers at Two Food Processing Facilities — Ohio, 2018–2019
- 1106 QuickStats

Continuing Education examination available at https://www.cdc.gov/mmwr/mmwr_continuingEducation.html



Community-level intervention and prevention efforts, including health communication strategies, designed to reach these groups could help address various mental health conditions associated with the COVID-19 pandemic.

During June 24–30, 2020, a total of 5,412 (54.7%) of 9,896 eligible invited adults** completed web-based surveys†† administered by Qualtrics.§§ The Monash University Human Research Ethics Committee of Monash University (Melbourne, Australia) reviewed and approved the study protocol on human

** A minimum age of 18 years and residence within the United States as of April 2–8, 2020, were required for eligibility for the longitudinal cohort to complete a survey during June 24–30, 2020. Residence was reassessed during June 24–30, 2020, and one respondent who had moved from the United States was excluded from the analysis. A minimum age of 18 years and residence within the United States were required for eligibility for newly recruited respondents included in the cross-sectional analysis. For both the longitudinal cohort and newly recruited respondents, respondents were required to provide informed consent before enrollment into the study. All surveys underwent data quality screening procedures including algorithmic and keystroke analysis for attention patterns, click-through behavior, duplicate responses, machine responses, and inattentiveness. Country-specific geolocation verification via IP address mapping was used to ensure respondents were from the United States. Respondents who failed an attention or speed check, along with any responses identified by the data-scrubbing algorithms, were excluded from analysis.

†† The surveys contained 101 items for first-time respondents and 86 items for respondents who also participated in later surveys, with the 15 additional items for first-time respondents consisting of questions on demographics. The survey instruments included a combination of individual questions, validated questionnaires, and COVID-19-specific questionnaires, which were used to assess respondent attitudes, behaviors, and beliefs related to COVID-19 and its mitigation, as well as the social and behavioral health impacts of the COVID-19 pandemic.

§§ <https://www.qualtrics.com/>.

subjects research. Respondents were informed of the study purposes and provided electronic consent before commencement, and investigators received anonymized responses. Participants included 3,683 (68.1%) first-time respondents and 1,729 (31.9%) respondents who had completed a related survey during April 2–8, May 5–12, 2020, or both intervals; 1,497 (27.7%) respondents participated during all three intervals (2,3). Quota sampling and survey weighting were employed to improve cohort representativeness of the U.S. population by gender, age, and race/ethnicity.§§ Symptoms of anxiety disorder and depressive disorder were assessed using the four-item Patient Health Questionnaire*** (4), and symptoms of a COVID-19–related TSRD were assessed using the six-item Impact of Event Scale††† (5). Respondents also reported

§§ Survey weighting was implemented according to the 2010 U.S. Census with respondents who reported gender, age, and race/ethnicity. Respondents who reported a gender of “Other,” or who did not report race/ethnicity were assigned a weight of one.

*** Symptoms of anxiety disorder and depressive disorder were assessed via the four-item Patient Health Questionnaire (PHQ-4). Those who scored ≥ 3 out of 6 on the Generalized Anxiety Disorder (GAD-2) and Patient Health Questionnaire (PHQ-2) subscales were considered symptomatic for these respective disorders. This instrument was included in the April, May, and June surveys.

††† Symptoms of a TSRD attributed to the COVID-19 pandemic were assessed via the six-item Impact of Event Scale (IES-6) to screen for overlapping symptoms of PTSD, ASD, and ADs. For this survey, the COVID-19 pandemic was specified as the traumatic exposure to record peri- and posttraumatic symptoms associated with the range of stressors introduced by the COVID-19 pandemic. Those who scored ≥ 1.75 out of 4 were considered symptomatic. This instrument was included in the May and June surveys only.

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whether they had started or increased substance use to cope with stress or emotions related to COVID-19 or seriously considered suicide in the 30 days preceding the survey.^{§§§}

Analyses were stratified by gender, age, race/ethnicity, employment status, essential worker status, unpaid adult caregiver status, rural-urban residence classification,^{¶¶¶} whether the respondent knew someone who had positive test results for SARS-CoV-2, the virus that causes COVID-19, or who had died from COVID-19, and whether the respondent was receiving treatment for diagnosed anxiety, depression, or post-traumatic stress disorder (PTSD) at the time of the survey. Comparisons within subgroups were evaluated using Poisson regressions with robust standard errors to calculate prevalence ratios, 95% confidence intervals (CIs), and p-values to evaluate statistical significance ($\alpha = 0.005$ to account for multiple comparisons). Among the 1,497 respondents who completed all three surveys, longitudinal analyses of the odds of incidence^{****} of symptoms of adverse mental or behavioral health conditions by essential worker and unpaid adult caregiver status were conducted on unweighted responses using logistic regressions to calculate unadjusted and adjusted^{††††} odds ratios (ORs), 95% CI, and p-values ($\alpha = 0.05$). The statsmodels package in Python (version 3.7.8; Python Software Foundation) was used to conduct all analyses.

Overall, 40.9% of 5,470 respondents who completed surveys during June reported an adverse mental or behavioral health condition, including those who reported symptoms of anxiety disorder or depressive disorder (30.9%), those with TSRD symptoms related to COVID-19 (26.3%), those who reported having

started or increased substance use to cope with stress or emotions related to COVID-19 (13.3%), and those who reported having seriously considered suicide in the preceding 30 days (10.7%) (Table 1). At least one adverse mental or behavioral health symptom was reported by more than one half of respondents who were aged 18–24 years (74.9%) and 25–44 years (51.9%), of Hispanic ethnicity (52.1%), and who held less than a high school diploma (66.2%), as well as those who were essential workers (54.0%), unpaid caregivers for adults (66.6%), and who reported treatment for diagnosed anxiety (72.7%), depression (68.8%), or PTSD (88.0%) at the time of the survey.

Prevalences of symptoms of adverse mental or behavioral health conditions varied significantly among subgroups (Table 2). Suicidal ideation was more prevalent among males than among females. Symptoms of anxiety disorder or depressive disorder, COVID-19–related TSRD, initiation of or increase in substance use to cope with COVID-19–associated stress, and serious suicidal ideation in the previous 30 days were most commonly reported by persons aged 18–24 years; prevalence decreased progressively with age. Hispanic respondents reported higher prevalences of symptoms of anxiety disorder or depressive disorder, COVID-19–related TSRD, increased substance use, and suicidal ideation than did non-Hispanic whites (whites) or non-Hispanic Asian (Asian) respondents. Black respondents reported increased substance use and past 30-day serious consideration of suicide in the previous 30 days more commonly than did white and Asian respondents. Respondents who reported treatment for diagnosed anxiety, depression, or PTSD at the time of the survey reported higher prevalences of symptoms of adverse mental and behavioral health conditions compared with those who did not. Symptoms of a COVID-19–related TSRD, increased substance use, and suicidal ideation were more prevalent among employed than unemployed respondents, and among essential workers than nonessential workers. Adverse conditions also were more prevalent among unpaid caregivers for adults than among those who were not, with particularly large differences in increased substance use (32.9% versus 6.3%) and suicidal ideation (30.7% versus 3.6%) in this group.

Longitudinal analysis of responses of 1,497 persons who completed all three surveys revealed that unpaid caregivers for adults had a significantly higher odds of incidence of adverse mental health conditions compared with others (Table 3). Among those who did not report having started or increased substance use to cope with stress or emotions related to COVID-19 in May, unpaid caregivers for adults had 3.33 times the odds of reporting this behavior in June (adjusted OR 95% CI = 1.75–6.31; $p < 0.001$). Similarly, among those who did not report having seriously considered suicide in the previous 30 days in May, unpaid caregivers for adults had 3.03 times the odds of reporting suicidal ideation in June (adjusted OR 95% CI = 1.20–7.63; $p = 0.019$).

§§§ For this survey, substance use was defined as use of “alcohol, legal or illegal drugs, or prescription drugs that are taken in a way not recommended by your doctor.” Questions regarding substance use and suicidal ideation were included in the May and June surveys only. Participants were informed that responses were deidentified and that direct support could not be provided to those who reported substance use behavior or suicidal ideation. Regarding substance use, respondents were provided the following: “This survey is anonymous so we cannot provide direct support. If you would like crisis support please contact the Substance Abuse and Mental Health Services Administration National Helpline, 1-800-662-HELP (4357), (also known as the Treatment Referral Routing Service) or TTY: 1-800-487-4889. This is a confidential, free, 24-hour-a-day, 365-day-a-year, information service, in English and Spanish, for persons and family members facing mental and/or substance use disorders.” Regarding suicidal ideation, respondents were provided the following: “This survey is anonymous so we cannot provide direct support. If you would like crisis support please contact the National Suicide Prevention Lifeline, 1-800-273-TALK (8255, or chat line) for help for themselves or others.”

¶¶¶ Rural-urban classification was determined by using self-reported ZIP codes according to the Federal Office of Rural Health Policy definition of rurality. <https://www.hrsa.gov/rural-health/about-us/definition/datafiles.html>.

**** Odds of incidence was defined as the odds of the presence of an adverse mental or behavioral health outcome reported during a later survey after previously having reported the absence of that outcome (e.g., having reported symptoms of anxiety disorder during June 24–30, 2020, after not having reported symptoms of anxiety disorder during April 2–8, 2020).

†††† Adjusted for gender, employment status, and essential worker status or unpaid adult caregiver status.

TABLE 1. Respondent characteristics and prevalence of adverse mental health outcomes, increased substance use to cope with stress or emotions related to COVID-19 pandemic, and suicidal ideation — United States, June 24–30, 2020

Characteristic	All respondents who completed surveys during June 24–30, 2020 weighted* no. (%)	Weighted %*						
		Conditions				Started or increased substance use to cope with pandemic-related stress or emotions [¶]	Seriously considered suicide in past 30 days	≥1 adverse mental or behavioral health symptom
		Anxiety disorder [†]	Depressive disorder [†]	Anxiety or depressive disorder [†]	COVID-19–related TSRD [§]			
All respondents	5,470 (100)	25.5	24.3	30.9	26.3	13.3	10.7	40.9
Gender								
Female	2,784 (50.9)	26.3	23.9	31.5	24.7	12.2	8.9	41.4
Male	2,676 (48.9)	24.7	24.8	30.4	27.9	14.4	12.6	40.5
Other	10 (0.2)	20.0	30.0	30.0	30.0	10.0	0.0	30.0
Age group (yrs)								
18–24	731 (13.4)	49.1	52.3	62.9	46.0	24.7	25.5	74.9
25–44	1,911 (34.9)	35.3	32.5	40.4	36.0	19.5	16.0	51.9
45–64	1,895 (34.6)	16.1	14.4	20.3	17.2	7.7	3.8	29.5
≥65	933 (17.1)	6.2	5.8	8.1	9.2	3.0	2.0	15.1
Race/Ethnicity								
White, non-Hispanic	3,453 (63.1)	24.0	22.9	29.2	23.3	10.6	7.9	37.8
Black, non-Hispanic	663 (12.1)	23.4	24.6	30.2	30.4	18.4	15.1	44.2
Asian, non-Hispanic	256 (4.7)	14.1	14.2	18.0	22.1	6.7	6.6	31.9
Other race or multiple races, non-Hispanic**	164 (3.0)	27.8	29.3	33.2	28.3	11.0	9.8	43.8
Hispanic, any race(s)	885 (16.2)	35.5	31.3	40.8	35.1	21.9	18.6	52.1
Unknown	50 (0.9)	38.0	34.0	44.0	34.0	18.0	26.0	48.0
2019 Household income (USD)								
<25,000	741 (13.6)	30.6	30.8	36.6	29.9	12.5	9.9	45.4
25,000–49,999	1,123 (20.5)	26.0	25.6	33.2	27.2	13.5	10.1	43.9
50,999–99,999	1,775 (32.5)	27.1	24.8	31.6	26.4	12.6	11.4	40.3
100,999–199,999	1,301 (23.8)	23.1	20.8	27.7	24.2	15.5	11.7	37.8
≥200,000	282 (5.2)	17.4	17.0	20.6	23.1	14.8	11.6	35.1
Unknown	247 (4.5)	19.6	23.1	27.2	24.9	6.2	3.9	41.5
Education								
Less than high school diploma	78 (1.4)	44.5	51.4	57.5	44.5	22.1	30.0	66.2
High school diploma	943 (17.2)	31.5	32.8	38.4	32.1	15.3	13.1	48.0
Some college	1,455 (26.6)	25.2	23.4	31.7	22.8	10.9	8.6	39.9
Bachelor's degree	1,888 (34.5)	24.7	22.5	28.7	26.4	14.2	10.7	40.6
Professional degree	1,074 (19.6)	20.9	19.5	25.4	24.5	12.6	10.0	35.2
Unknown	33 (0.6)	25.2	23.2	28.2	23.2	10.5	5.5	28.2
Employment status^{††}								
Employed	3,431 (62.7)	30.1	29.1	36.4	32.1	17.9	15.0	47.8
Essential	1,785 (32.6)	35.5	33.6	42.4	38.5	24.7	21.7	54.0
Nonessential	1,646 (30.1)	24.1	24.1	29.9	25.2	10.5	7.8	41.0
Unemployed	761 (13.9)	32.0	29.4	37.8	25.0	7.7	4.7	45.9
Retired	1,278 (23.4)	9.6	8.7	12.1	11.3	4.2	2.5	19.6
Unpaid adult caregiver status^{§§}								
Yes	1,435 (26.2)	47.6	45.2	56.1	48.4	32.9	30.7	66.6
No	4,035 (73.8)	17.7	16.9	22.0	18.4	6.3	3.6	31.8
Region^{¶¶}								
Northeast	1,193 (21.8)	23.9	23.9	29.9	22.8	12.8	10.2	37.1
Midwest	1,015 (18.6)	22.7	21.1	27.5	24.4	9.0	7.5	36.1
South	1,921 (35.1)	27.9	26.5	33.4	29.1	15.4	12.5	44.4
West	1,340 (24.5)	25.8	24.2	30.9	26.7	14.0	10.9	43
Rural-urban classification^{***}								
Rural	599 (10.9)	26.0	22.5	29.3	25.4	11.5	10.2	38.3
Urban	4,871 (89.1)	25.5	24.6	31.1	26.4	13.5	10.7	41.2

See table footnotes on the next page.

TABLE 1. (Continued) Respondent characteristics and prevalence of adverse mental health outcomes, increased substance use to cope with stress or emotions related to COVID-19 pandemic, and suicidal ideation — United States, June 24–30, 2020

Characteristic	All respondents who completed surveys during June 24–30, 2020 weighted* no. (%)	Weighted %*				Started or increased substance use to cope with pandemic-related stress or emotions [¶]	Seriously considered suicide in past 30 days	≥1 adverse mental or behavioral health symptom
		Conditions						
		Anxiety disorder [†]	Depressive disorder [†]	Anxiety or depressive disorder [†]	COVID-19–related TSRD [§]			
Know someone who had positive test results for SARS-CoV-2								
Yes	1,109 (20.3)	23.8	21.9	29.6	21.5	12.9	7.5	39.2
No	4,361 (79.7)	26.0	25.0	31.3	27.5	13.4	11.5	41.3
Knew someone who died from COVID-19								
Yes	428 (7.8)	25.8	20.6	30.6	28.1	11.3	7.6	40.1
No	5,042 (92.2)	25.5	24.7	31.0	26.1	13.4	10.9	41
Receiving treatment for previously diagnosed condition								
Anxiety								
Yes	536 (9.8)	59.6	52.0	66.0	51.9	26.6	23.6	72.7
No	4,934 (90.2)	21.8	21.3	27.1	23.5	11.8	9.3	37.5
Depression								
Yes	540 (9.9)	52.5	50.6	60.8	45.5	25.2	22.1	68.8
No	4,930 (90.1)	22.6	21.5	27.7	24.2	12.0	9.4	37.9
Posttraumatic stress disorder								
Yes	251 (4.6)	72.3	69.1	78.7	69.4	43.8	44.8	88
No	5,219 (95.4)	23.3	22.2	28.6	24.2	11.8	9.0	38.7

Abbreviations: COVID-19 = coronavirus disease 2019; TSRD = trauma- or stress-related disorder.

* Survey weighting was employed to improve the cross-sectional June cohort representativeness of the U.S. population by gender, age, and race/ethnicity according to the 2010 U.S. Census with respondents in which gender, age, and race/ethnicity were reported. Respondents who reported a gender of "Other" or who did not report race/ethnicity were assigned a weight of one.

[†] Symptoms of anxiety disorder and depressive disorder were assessed via the four-item Patient Health Questionnaire (PHQ-4). Those who scored ≥3 out of 6 on the Generalized Anxiety Disorder (GAD-2) and Patient Health Questionnaire (PHQ-2) subscales were considered symptomatic for each disorder, respectively.

[§] Disorders classified as TSRDs in the *Diagnostic and Statistical Manual of Mental Disorders* (DSM-5) include posttraumatic stress disorder (PTSD), acute stress disorder (ASD), and adjustment disorders (ADs), among others. Symptoms of a TSRD precipitated by the COVID-19 pandemic were assessed via the six-item Impact of Event Scale (IES-6) to screen for overlapping symptoms of PTSD, ASD, and ADs. For this survey, the COVID-19 pandemic was specified as the traumatic exposure to record peri- and posttraumatic symptoms associated with the range of stressors introduced by the COVID-19 pandemic. Those who scored ≥1.75 out of 4 were considered symptomatic.

[¶] 104 respondents selected "Prefer not to answer."

** The Other race or multiple races, non-Hispanic category includes respondents who identified as not being Hispanic and as more than one race or as American Indian or Alaska Native, Native Hawaiian or Pacific Islander, or "Other."

^{††} Essential worker status was self-reported. The comparison was between employed respondents (n = 3,431) who identified as essential vs. nonessential. For this analysis, students who were not separately employed as essential workers were considered nonessential workers.

^{§§} Unpaid adult caregiver status was self-reported. The definition of an unpaid caregiver for adults was a person who had provided unpaid care to a relative or friend aged ≥18 years to help them take care of themselves at any time in the last three months. Examples provided included helping with personal needs, household chores, health care tasks, managing a person's finances, taking them to a doctor's appointment, arranging for outside services, and visiting regularly to see how they are doing.

^{¶¶} Region classification was determined by using the U.S. Census Bureau's Census Regions and Divisions of the United States. https://www2.census.gov/geo/pdfs/maps-data/maps/reference/us_regdiv.pdf.

*** Rural-urban classification was determined by using self-reported ZIP codes according to the Federal Office of Rural Health Policy definition of rurality. <https://www.hrsa.gov/rural-health/about-us/definition/datafiles.html>.

Discussion

Elevated levels of adverse mental health conditions, substance use, and suicidal ideation were reported by adults in the United States in June 2020. The prevalence of symptoms of anxiety disorder was approximately three times those reported in the second quarter of 2019 (25.5% versus 8.1%), and prevalence of depressive disorder was approximately four times that reported in the second quarter of 2019 (24.3% versus 6.5%) (2). However, given the methodological differences and potential unknown biases in survey designs, this analysis might not be directly comparable with data reported on anxiety and depression disorders in 2019 (2). Approximately one quarter of respondents

reported symptoms of a TSRD related to the pandemic, and approximately one in 10 reported that they started or increased substance use because of COVID-19. Suicidal ideation was also elevated; approximately twice as many respondents reported serious consideration of suicide in the previous 30 days than did adults in the United States in 2018, referring to the previous 12 months (10.7% versus 4.3%) (6).

Mental health conditions are disproportionately affecting specific populations, especially young adults, Hispanic persons, black persons, essential workers, unpaid caregivers for adults, and those receiving treatment for preexisting psychiatric conditions. Unpaid caregivers for adults, many of whom are currently providing critical aid to persons at increased risk

TABLE 2. Comparison of symptoms of adverse mental health outcomes among all respondents who completed surveys (N = 5,470), by respondent characteristic* — United States, June 24–30, 2020

Characteristic	Prevalence ratio [§] (95% CI [¶])			
	Symptoms of anxiety disorder or depressive disorder [†]	Symptoms of a TSRD related to COVID-19 [§]	Started or increased substance use to cope with stress or emotions related to COVID-19	Serious consideration of suicide in past 30 days
Gender				
Female vs. male	1.04 (0.96–1.12)	0.88 (0.81–0.97)	0.85 (0.75–0.98)	0.70 (0.60–0.82)**
Age group (yrs)				
18–24 vs. 25–44	1.56 (1.44–1.68)**	1.28 (1.16–1.41)**	1.31 (1.12–1.53)**	1.59 (1.35–1.87)**
18–24 vs. 45–64	3.10 (2.79–3.44)**	2.67 (2.35–3.03)**	3.35 (2.75–4.10)**	6.66 (5.15–8.61)**
18–24 vs. ≥65	7.73 (6.19–9.66)**	5.01 (4.04–6.22)**	8.77 (5.95–12.93)**	12.51 (7.88–19.86)**
25–44 vs. 45–64	1.99 (1.79–2.21)**	2.09 (1.86–2.35)**	2.56 (2.14–3.07)**	4.18 (3.26–5.36)**
25–44 vs. ≥65	4.96 (3.97–6.20)**	3.93 (3.18–4.85)**	6.70 (4.59–9.78)**	7.86 (4.98–12.41)**
45–64 vs. ≥65	2.49 (1.98–3.15)**	1.88 (1.50–2.35)**	2.62 (1.76–3.9)**	1.88 (1.14–3.10)
Race/Ethnicity^{††}				
Hispanic vs. non-Hispanic black	1.35 (1.18–1.56)**	1.15 (1.00–1.33)	1.19 (0.97–1.46)	1.23 (0.98–1.55)
Hispanic vs. non-Hispanic Asian	2.27 (1.73–2.98)**	1.59 (1.24–2.04)**	3.29 (2.05–5.28)**	2.82 (1.74–4.57)**
Hispanic vs. non-Hispanic other race or multiple races	1.23 (0.98–1.55)	1.24 (0.96–1.61)	1.99 (1.27–3.13)**	1.89 (1.16–3.06)
Hispanic vs. non-Hispanic white	1.40 (1.27–1.54)**	1.50 (1.35–1.68)**	2.09 (1.79–2.45)**	2.35 (1.96–2.80)**
Non-Hispanic black vs. non-Hispanic Asian	1.68 (1.26–2.23)**	1.38 (1.07–1.78)	2.75 (1.70–4.47)**	2.29 (1.39–3.76)**
Non-Hispanic black vs. non-Hispanic other race or multiple races	0.91 (0.71–1.16)	1.08 (0.82–1.41)	1.67 (1.05–2.65)	1.53 (0.93–2.52)
Non-Hispanic black vs. non-Hispanic white	1.03 (0.91–1.17)	1.30 (1.14–1.48)**	1.75 (1.45–2.11)**	1.90 (1.54–2.36)**
Non-Hispanic Asian vs. non-Hispanic other race or multiple races	0.54 (0.39–0.76)**	0.78 (0.56–1.09)	0.61 (0.32–1.14)	0.67 (0.35–1.29)
Non-Hispanic Asian vs. non-Hispanic white	0.62 (0.47–0.80)**	0.95 (0.74–1.20)	0.64 (0.40–1.02)	0.83 (0.52–1.34)
Non-Hispanic other race or multiple races vs. non-Hispanic white	1.14 (0.91–1.42)	1.21 (0.94–1.56)	1.05 (0.67–1.64)	1.24 (0.77–2)

See table footnotes on the next page.

for severe illness from COVID-19, had a higher incidence of adverse mental and behavioral health conditions compared with others. Although unpaid caregivers of children were not evaluated in this study, approximately 39% of unpaid caregivers for adults shared a household with children (compared with 27% of other respondents). Caregiver workload, especially in multigenerational caregivers, should be considered for future assessment of mental health, given the findings of this report and hardships potentially faced by caregivers.

The findings in this report are subject to at least four limitations. First, a diagnostic evaluation for anxiety disorder or depressive disorder was not conducted; however, clinically validated screening instruments were used to assess symptoms. Second, the trauma- and stressor-related symptoms assessed were common to multiple TSRDs, precluding distinction among them; however, the findings highlight the importance of including COVID-19-specific trauma measures to gain insights into peri- and posttraumatic impacts of the COVID-19 pandemic (7). Third, substance use behavior was self-reported; therefore, responses might be subject to recall, response, and social desirability biases. Finally, given that the web-based survey might not be fully representative of the United States population, findings might have limited

generalizability. However, standardized quality and data inclusion screening procedures, including algorithmic analysis of click-through behavior, removal of duplicate responses and scrubbing methods for web-based panel quality were applied. Further the prevalence of symptoms of anxiety disorder and depressive disorder were largely consistent with findings from the Household Pulse Survey during June (1).

Markedly elevated prevalences of reported adverse mental and behavioral health conditions associated with the COVID-19 pandemic highlight the broad impact of the pandemic and the need to prevent and treat these conditions. Identification of populations at increased risk for psychological distress and unhealthy coping can inform policies to address health inequity, including increasing access to resources for clinical diagnoses and treatment options. Expanded use of telehealth, an effective means of delivering treatment for mental health conditions, including depression, substance use disorder, and suicidal ideation (8), might reduce COVID-19-related mental health consequences. Future studies should identify drivers of adverse mental and behavioral health during the COVID-19 pandemic and whether factors such as social isolation, absence of school structure, unemployment and other financial worries, and various forms of violence (e.g., physical,

TABLE 2. (Continued) Comparison of symptoms of adverse mental health outcomes among all respondents who completed surveys (N = 5,470), by respondent characteristic* — United States, June 24–30, 2020

Characteristic	Prevalence ratio [¶] (95% CI [¶])			
	Symptoms of anxiety disorder or depressive disorder [†]	Symptoms of a TSRD related to COVID-19 [§]	Started or increased substance use to cope with stress or emotions related to COVID-19	Serious consideration of suicide in past 30 days
Employment status				
Employed vs. unemployed	0.96 (0.87–1.07)	1.28 (1.12–1.46)**	2.30 (1.78–2.98)**	3.21 (2.31–4.47)**
Employed vs. retired	3.01 (2.58–3.51)**	2.84 (2.42–3.34)**	4.30 (3.28–5.63)**	5.97 (4.20–8.47)**
Unemployed vs. retired	3.12 (2.63–3.71)**	2.21 (1.82–2.69)**	1.87 (1.30–2.67)**	1.86 (1.16–2.96)
Essential vs. nonessential worker^{§§}	1.42 (1.30–1.56)**	1.52 (1.38–1.69)**	2.36 (2.00–2.77)**	2.76 (2.29–3.33)**
Unpaid caregiver for adults vs. not^{¶¶}	2.55 (2.37–2.75)**	2.63 (2.42–2.86)**	5.28 (4.59–6.07)**	8.64 (7.23–10.33)**
Rural vs. urban residence^{***}	0.94 (0.82–1.07)	0.96 (0.83–1.11)	0.84 (0.67–1.06)	0.95 (0.74–1.22)
Knows someone with positive SARS-CoV-2 test result vs. not	0.95 (0.86–1.05)	0.78 (0.69–0.88)**	0.96 (0.81–1.14)	0.65 (0.52–0.81)**
Knew someone who died from COVID-19 vs. not	0.99 (0.85–1.15)	1.08 (0.92–1.26)	0.84 (0.64–1.11)	0.69 (0.49–0.97)
Receiving treatment for anxiety vs. not	2.43 (2.26–2.63)**	2.21 (2.01–2.43)**	2.27 (1.94–2.66)**	2.54 (2.13–3.03)**
Receiving treatment for depression vs. not	2.20 (2.03–2.39)**	1.88 (1.70–2.09)**	2.13 (1.81–2.51)**	2.35 (1.96–2.82)**
Receiving treatment for PTSD vs. not	2.75 (2.55–2.97)**	2.87 (2.61–3.16)**	3.78 (3.23–4.42)**	4.95 (4.21–5.83)**

Abbreviations: CI = confidence interval; COVID-19 = coronavirus disease 2019; PTSD = posttraumatic stress disorder; TSRD = trauma- or stress-related disorder.

* Number of respondents for characteristics: gender (female = 2,784, male = 2,676), age group in years (18–24 = 731; 25–44 = 1,911; 45–64 = 1,895; ≥65 = 933), race/ethnicity (non-Hispanic white = 3453, non-Hispanic black = 663, non-Hispanic Asian = 256, non-Hispanic other race or multiple races = 164, Hispanic = 885).

[†] Symptoms of anxiety disorder and depressive disorder were assessed via the four-item Patient Health Questionnaire (PHQ-4). Those who scored ≥3 out of 6 on the Generalized Anxiety Disorder (GAD-2) and Patient Health Questionnaire (PHQ-2) subscales were considered to have symptoms of these disorders.

[§] Disorders classified as TSRDs in the *Diagnostic and Statistical Manual of Mental Disorders* (DSM-5) include PTSD, acute stress disorder (ASD), and adjustment disorders (ADs), among others. Symptoms of a TSRD precipitated by the COVID-19 pandemic were assessed via the six-item Impact of Event Scale (IES-6) to screen for overlapping symptoms of PTSD, ASD, and ADs. For this survey, the COVID-19 pandemic was specified as the traumatic exposure to record peri- and posttraumatic symptoms associated with the range of stressors introduced by the COVID-19 pandemic. Persons who scored ≥1.75 out of 4 were considered to be symptomatic.

[¶] Comparisons within subgroups were evaluated on weighted responses via Poisson regressions used to calculate a prevalence ratio, 95% CI, and p-value (not shown). Statistical significance was evaluated at a threshold of $\alpha = 0.005$ to account for multiple comparisons. In the calculation of prevalence ratios for started or increased substance use, respondents who selected "Prefer not to answer" (n = 104) were excluded.

** P-value is statistically significant ($p < 0.005$).

^{††} Respondents identified as a single race unless otherwise specified. The non-Hispanic, other race or multiple races category includes respondents who identified as not Hispanic and as more than one race or as American Indian or Alaska Native, Native Hawaiian or Pacific Islander, or 'Other'.

^{§§} Essential worker status was self-reported. The comparison was between employed respondents (n = 3,431) who identified as essential vs. nonessential. For this analysis, students who were not separately employed as essential workers were considered nonessential workers.

^{¶¶} Unpaid adult caregiver status was self-reported. The definition of an unpaid caregiver for adults was having provided unpaid care to a relative or friend aged ≥18 years to help them take care of themselves at any time in the last three months. Examples provided included helping with personal needs, household chores, health care tasks, managing a person's finances, taking them to a doctor's appointment, arranging for outside services, and visiting regularly to see how they are doing.

^{***} Rural-urban classification was determined by using self-reported ZIP codes according to the Federal Office of Rural Health Policy definition of rurality. <https://www.hrsa.gov/rural-health/about-us/definition/datafiles.html>.

emotional, mental, or sexual abuse) serve as additional stressors. Community-level intervention and prevention efforts should include strengthening economic supports to reduce financial strain, addressing stress from experienced racial discrimination, promoting social connectedness, and supporting persons at risk for suicide (9). Communication strategies should focus on promotion of health services^{§§§§,¶¶¶¶,*****} and culturally and

linguistically tailored prevention messaging regarding practices to improve emotional well-being. Development and implementation of COVID-19–specific screening instruments for early identification of COVID-19–related TSRD symptoms would allow for early clinical interventions that might prevent progression from acute to chronic TSRDs. To reduce potential harms of increased substance use related to COVID-19, resources, including social support, comprehensive treatment options, and harm reduction services, are essential and should remain accessible. Periodic assessment of mental health, substance use, and suicidal ideation should evaluate the prevalence of psychological distress over time. Addressing mental health disparities and preparing support systems to mitigate mental health consequences as the pandemic evolves will continue to be needed urgently.

^{§§§§} Disaster Distress Helpline (<https://www.samhsa.gov/disaster-preparedness>): 1-800-985-5990 (press 2 for Spanish), or text TalkWithUs for English or Hablanos for Spanish to 66746. Spanish speakers from Puerto Rico can text Hablanos to 1-787-339-2663.

^{¶¶¶¶} Substance Abuse and Mental Health Services Administration National Helpline (also known as the Treatment Referral Routing Service) for persons and families facing mental disorders, substance use disorders, or both: <https://www.samhsa.gov/find-help/national-helpline>, 1-800-662-HELP, or TTY 1-800-487-4889.

^{*****} National Suicide Prevention Lifeline (<https://suicidepreventionlifeline.org/>): 1-800-273-TALK for English, 1-888-628-9454 for Spanish, or Lifeline Crisis Chat (<https://suicidepreventionlifeline.org/chat/>).

TABLE 3. Odds of incidence* of symptoms of adverse mental health, substance use to cope with stress or emotions related to COVID-19 pandemic, and suicidal ideation in the third survey wave, by essential worker status and unpaid adult caregiver status among respondents who completed monthly surveys from April through June (N = 1,497) — United States, April 2–8, May 5–12, and June 24–30, 2020

Symptom or behavior	Essential worker [†] vs. all other employment statuses (nonessential worker, unemployed, retired)				Unpaid caregiver for adults [§] vs. not unpaid caregiver			
	Unadjusted		Adjusted [¶]		Unadjusted		Adjusted ^{**}	
	OR (95% CI) ^{††}	p-value ^{††}	OR (95% CI) ^{††}	p-value ^{††}	OR (95% CI) ^{††}	p-value ^{††}	OR (95% CI) ^{††}	p-value ^{††}
Symptoms of anxiety disorder ^{§§}	1.92 (1.29–2.87)	0.001	1.63 (0.99–2.69)	0.056	1.97 (1.25–3.11)	0.004	1.81 (1.14–2.87)	0.012
Symptoms of depressive disorder ^{§§}	1.49 (1.00–2.22)	0.052	1.13 (0.70–1.82)	0.606	2.29 (1.50–3.50)	<0.001	2.22 (1.45–3.41)	<0.001
Symptoms of anxiety disorder or depressive disorder ^{§§}	1.67 (1.14–2.46)	0.008	1.26 (0.79–2.00)	0.326	1.84 (1.19–2.85)	0.006	1.73 (1.11–2.70)	0.015
Symptoms of a TSRD related to COVID-19 ^{¶¶}	1.55 (0.86–2.81)	0.146	1.27 (0.63–2.56)	0.512	1.88 (0.99–3.56)	0.054	1.79 (0.94–3.42)	0.076
Started or increased substance use to cope with stress or emotions related to COVID-19	2.36 (1.26–4.42)	0.007	2.04 (0.92–4.48)	0.078	3.51 (1.86–6.61)	<0.001	3.33 (1.75–6.31)	<0.001
Serious consideration of suicide in previous 30 days	0.93 (0.31–2.78)	0.895	0.53 (0.16–1.70)	0.285	3.00 (1.20–7.52)	0.019	3.03 (1.20–7.63)	0.019

Abbreviations: CI = confidence interval, COVID-19 = coronavirus disease 2019, OR = odds ratio, TSRD = trauma- and stressor-related disorder.

* For outcomes assessed via the four-item Patient Health Questionnaire (PHQ-4), odds of incidence were marked by the presence of symptoms during May 5–12 or June 24–30, 2020, after the absence of symptoms during April 2–8, 2020. Respondent pools for prospective analysis of odds of incidence (did not screen positive for symptoms during April 2–8): anxiety disorder (n = 1,236), depressive disorder (n = 1,301) and anxiety disorder or depressive disorder (n = 1,190). For symptoms of a TSRD precipitated by COVID-19, started or increased substance use to cope with stress or emotions related to COVID-19, and serious suicidal ideation in the previous 30 days, odds of incidence were marked by the presence of an outcome during June 24–30, 2020, after the absence of that outcome during May 5–12, 2020. Respondent pools for prospective analysis of odds of incidence (did not report symptoms or behavior during May 5–12): symptoms of a TSRD (n = 1,206), started or increased substance use (n = 1,408), and suicidal ideation (n = 1,456).

[†] Essential worker status was self-reported. For Table 3, essential worker status was determined by identification as an essential worker during the June 24–30 survey. Essential workers were compared with all other respondents, not just employed respondents (i.e., essential workers vs. all other employment statuses [nonessential worker, unemployed, and retired], not essential vs. nonessential workers).

[§] Unpaid adult caregiver status was self-reported. The definition of an unpaid caregiver for adults was having provided unpaid care to a relative or friend 18 years or older to help them take care of themselves at any time in the last three months. Examples provided included helping with personal needs, household chores, health care tasks, managing a person's finances, taking them to a doctor's appointment, arranging for outside services, and visiting regularly to see how they are doing.

[¶] Adjusted for gender, employment status, and unpaid adult caregiver status.

^{**} Adjusted for gender, employment status, and essential worker status.

^{††} Respondents who completed surveys from all three waves (April, May, June) were eligible to be included in an unweighted longitudinal analysis. Comparisons within subgroups were evaluated via logit-linked Binomial regressions used to calculate unadjusted and adjusted odds ratios, 95% confidence intervals, and p-values. Statistical significance was evaluated at a threshold of $\alpha = 0.05$. In the calculation of odds ratios for started or increased substance use, respondents who selected "Prefer not to answer" (n = 11) were excluded.

^{§§} Symptoms of anxiety disorder and depressive disorder were assessed via the PHQ-4. Those who scored ≥ 3 out of 6 on the two-item Generalized Anxiety Disorder (GAD-2) and two-item Patient Health Questionnaire (PHQ-2) subscales were considered symptomatic for each disorder, respectively.

^{¶¶} Disorders classified as TSRDs in the *Diagnostic and Statistical Manual of Mental Disorders (DSM-5)* include posttraumatic stress disorder (PTSD), acute stress disorder (ASD), and adjustment disorders (ADs), among others. Symptoms of a TSRD precipitated by the COVID-19 pandemic were assessed via the six-item Impact of Event Scale (IES-6) to screen for overlapping symptoms of PTSD, ASD, and ADs. For this survey, the COVID-19 pandemic was specified as the traumatic exposure to record peri- and posttraumatic symptoms associated with the range of potential stressors introduced by the COVID-19 pandemic. Those who scored ≥ 1.75 out of 4 were considered symptomatic.

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Corresponding author: Rashon Lane for the CDC COVID-19 Response Team, Rlane@cdc.gov.

¹Turner Institute for Brain and Mental Health, Monash University, Melbourne, Australia; ²Austin Health, Melbourne, Australia; ³CDC COVID-19 Response Team; ⁴Brigham and Women's Hospital, Boston, Massachusetts; ⁵Harvard Medical School, Boston, Massachusetts; ⁶University of Melbourne, Melbourne, Australia.

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Summary**What is already known about this topic?**

Communities have faced mental health challenges related to COVID-19–associated morbidity, mortality, and mitigation activities.

What is added by this report?

During June 24–30, 2020, U.S. adults reported considerably elevated adverse mental health conditions associated with COVID-19. Younger adults, racial/ethnic minorities, essential workers, and unpaid adult caregivers reported having experienced disproportionately worse mental health outcomes, increased substance use, and elevated suicidal ideation.

What are the implications for public health practice?

The public health response to the COVID-19 pandemic should increase intervention and prevention efforts to address associated mental health conditions. Community-level efforts, including health communication strategies, should prioritize young adults, racial/ethnic minorities, essential workers, and unpaid adult caregivers.

administration of the survey in June. No other potential conflicts of interest were disclosed.

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**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: VI.c.

Tax Administration Monthly Report

Contact: Richard Brim, Tax Administrator

Summary:

Discussion:

1. Monthly Reports for the month of August 2020.
 - a. Tax Collections Status Reports FY 2020-2021.
 - b. Real and Personal Releases less than \$100.00 per N.C.G.S. 105-381(b).
 - c. Real and Personal Refunds less than \$100.00 per N.C.G.S. 105-381(b).
2. Real and Personal Releases more than \$100.00.
3. Real and Personal Refunds more than \$100.00.
4. Minimum Refunds Resolution.
5. Minimum Tax Bill Resolution.
6. Late Applications for Elderly Exemption.
7. 2% Discount, Prior to September 1. (Information Only).

Items for Approval on September 28, 2020.

1. Real and Personal Releases more than \$100.00.
2. Real and Personal Refunds more than \$100.00
3. Minimum Refunds Resolution.
4. Minimum Tax Bill Resolution.
5. Late Applications for Elderly Exemption.

ATTACHMENTS:

Description	Upload Date	Type
Tax Office Monthly Report	9/9/2020	Cover Memo

TAX COLLECTION STATUS REPORT
TOTAL AMOUNT COLLECTED BY MONTH FY 2019-2020

CURRENT 2020 TAX	COUNTY REG & MV	SCHOOL OPERATING EXP	USE VALUE TAX BILLS	INTEREST PEN & FEES	DOGS	KING (FIRE)	RURAL HALL (FIRE)	WALNUT COVE (FIRE)	SERVICE (FIRE)	CITY OF KING	TOWN OF WALNUT COVE	DANBURY	EDU DEBT BLDG FUND
JULY	89,484.64	90,397.41	1,357.99	353.28	114.17	2,351.76	313.45	2,419.64	12,639.64	28,460.05	1,331.21	537.36	11,711.08
AUGUST	5,910,572.92	5,912,423.45	2,093.55	455.55	11,222.30	229,038.40	41,214.24	139,244.33	772,911.35	1,512,137.49	282,892.52	14,353.78	762,989.02
SEPTEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-
OCTOBER	-	-	-	-	-	-	-	-	-	-	-	-	-
NOVEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-
DECEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-
JANUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
FEBRUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
MARCH	-	-	-	-	-	-	-	-	-	-	-	-	-
APRIL	-	-	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB TOTAL	\$ 6,000,057.56	\$ 6,002,820.86	CONT'D	CONT'D	\$ 11,336.47	\$ 231,390.16	\$ 41,527.69	\$ 141,663.97	\$ 785,550.99	\$ 1,540,597.54	\$ 284,223.73	\$ 14,891.14	CONT'D
BUDGET AMT	\$ 11,110,653.00	\$ 11,110,653.00	CONT'D	CONT'D	\$ 30,000.00	\$ 336,783.00	\$ 64,907.00	\$ 238,932.00	\$ 1,726,731.00				CONT'D
BALANCE	\$ 5,110,595.44	\$ 5,107,832.14			\$ 18,663.53	\$ 105,392.84	\$ 23,379.31	\$ 97,268.03	\$ 941,180.01				
PERCENTAGE	54.00%	54.03%			37.79%	68.71%	63.98%	59.29%	45.49%				

PRIOR	COUNTY REG & MV	SCHOOL OPERATING EXP	USE VALUE TAX BILLS	INTEREST PEN & FEES	DOGS	KING (FIRE)	RURAL HALL (FIRE)	WALNUT COVE (FIRE)	SERVICE (FIRE)	CITY OF KING	TOWN OF WALNUT COVE	TOWN OF DANBURY	EDU DEBT BLDG FUND
JULY	52,403.88	32,272.14	-	16,339.72	44.66	876.47	189.16	847.28	6,783.62	7,677.75	4,015.56	321.66	6,178.28
AUGUST	44,782.30	27,500.29	-	15,800.92	133.73	976.83	151.25	1,229.18	5,557.05	5,684.50	1,472.44	54.85	5,266.37
SEPTEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-
OCTOBER	-	-	-	-	-	-	-	-	-	-	-	-	-
NOVEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-
DECEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-
JANUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
FEBRUARY	-	-	-	-	-	-	-	-	-	-	-	-	-
MARCH	-	-	-	-	-	-	-	-	-	-	-	-	-
APRIL	-	-	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB TOTAL	\$ 97,186.18	\$ 59,772.43	\$ 3,451.54	\$ 32,949.47	\$ 178.39	\$ 1,853.30	\$ 340.41	\$ 2,076.46	\$ 12,340.67	\$ 13,362.25	\$ 5,488.00	\$ 376.51	\$ 786,144.75
BUDGET AMT	\$ 400,000.00	\$ 200,000.00	\$ 40,000.00	\$ 200,000.00	\$ 1,000.00	\$ 5,000.00	\$ 1,557.00	\$ 6,500.00	\$ 50,000.00				\$ 1,433,633.00
BALANCE	\$ 302,813.82	\$ 140,227.57	\$ 36,548.46	\$ 167,050.53	\$ 821.61	\$ 3,146.70	\$ 1,216.59	\$ 4,423.54	\$ 37,659.33				\$ 647,488.25
PERCENTAGE	24.30%	29.89%	8.63%	16.47%	17.84%	37.07%	21.86%	31.95%	24.68%				54.84%

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR AUGUST, 2020 (PAGE 1 OF 5)

REAL AND PERSONAL PROPERTY RELEASES LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>AMOUNT</u>
LAKEY, ROBERT A LAKEY, PORTIA P	2689 BEN JOYCE RD, KERNERSVILLE, NC 27284	851929-2020-2020	\$41.34
KNIGHT, WANDA SMITH KNIGHT, TIMOTHY EUGENE	5219 NC 8 HWY N, LAWSONVILLE, NC 27022	295209-2020-2020	\$25.90
MONTGOMERY, SHERRY H	142 TURNER RD, MAYODAN, NC 27027	316997-2020-2020	\$49.58
MONTGOMERY, SHERRY H	142 TURNER RD, MAYODAN, NC 27027	316996-2020-2020	\$70.30
HYLTON, JAMES MATTHEW	542 ROCKINGHAM-STOKES DR, MADISON, NC 27025	319754-2020-2020	\$35.52
HYLTON, JAMES MATTHEW	542 ROCKINGHAM-STOKES DR, MADISON, NC 27025	319754-2019-2019	\$35.52
HYLTON, JAMES MATTHEW	542 ROCKINGHAM-STOKES DR, MADISON, NC 27025	319754-2018-2018	\$35.52
HYLTON, JAMES MATTHEW	542 ROCKINGHAM-STOKES DR, MADISON, NC 27025	319754-2017-2017	\$35.52
HYLTON, JAMES MATTHEW	542 ROCKINGHAM-STOKES DR, MADISON, NC 27025	319754-2016-2016	\$35.28
HYLTON, JAMES MATTHEW	542 ROCKINGHAM-STOKES DR, MADISON, NC 27025	319754-2015-2015	\$35.04
HYLTON, DONNA L	2020 MILL AVE, EDEN, NC 27288	319728-2020-2020	\$9.62
HYLTON, DONNA L	2020 MILL AVE, EDEN, NC 27288	319728-2019-2019	\$9.62
HYLTON, DONNA L	2020 MILL AVE, EDEN, NC 27288	319728-2018-2018	\$9.62
HYLTON, DONNA L	2020 MILL AVE, EDEN, NC 27288	319728-2017-2017	\$9.62
HYLTON, DONNA L	2020 MILL AVE, EDEN, NC 27288	319728-2016-2016	\$9.55

(CONTINUED)

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR AUGUST, 2020 (PAGE 2 OF 5)

REAL AND PERSONAL PROPERTY RELEASES LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>AMOUNT</u>
HYLTON, DONNA L	2020 MILL AVE, EDEN, NC 27288	319728-2015-2015	\$9.49
WALL, LEWIS D WALL, SARA K	1065 WOODY ACRES DR, WALNUT COVE, NC 27052	311995-2020-2020	\$25.90
BARKER, AUDREY A MARTIN, SUSAN RENE ROBERTS, TERESA A	1030 DEER HAVEN LN, WESTFIELD, NC 27053	861452-2020-2020	\$71.04
ELON CROSSING HOMES LLC	510 MEADOW MOUNT VILLAGE CIR - SUITE 221 CHAPEL HILL, NC 27517	9823-2020-2020	\$61.68
BENNER, IVY J	1095 KIGER RD, GERMANTON, NC 27019	860010-2020-2020	\$72.33
WELBORN KEN	322 MOUNTAINBROOK DR, KING, NC 27021	91-2020-2020	\$3.95
DUKE, DEREK TODD DUKE, CHRISTEN HAYWORTH	104 SCENIC CT, KING, NC 27021	8352-2020-2020	\$6.00
FRANCE, RODNEY WILLIAM	2482 NC 66 HWY N, WESTFIELD, NC 27053	857518-2020-2020	\$7.40
KEY, JOY DELL	402 MOUNTAINBROOK DR, KING, NC 27021	854520-2020-2020	\$5.41
FROSH, DEREK G FROSH, JOLYNN S	2634 CHESTNUT GROVE RD, KING, NC 27021	853457-2020-2020	\$64.76

(CONTINUED)

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR AUGUST, 2020 (PAGE 3 OF 5)

REAL AND PERSONAL PROPERTY RELEASES LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>AMOUNT</u>
GENTRY, BRANDON C	1274 WILLIAM FOWLER RD, KING, NC 27021	5894-2020-2020	\$88.06
BRANAGAN, ERNEST	1060 LANE MHP, PINNACLE, NC 27043	2828-2020-2020	\$61.18
BRANAGAN, ERNEST	1060 LANE MHP, PINNACLE, NC 27043	2828-2019-2019	\$60.56
BRANAGAN, ERNEST	1060 LANE MHP, PINNACLE, NC 27043	2828-2018-2018	\$61.13
BRANAGAN, ERNEST	1060 LANE MHP, PINNACLE, NC 27043	2828-2017-2017	\$63.98
BRANAGAN, ERNEST	1060 LANE MHP, PINNACLE, NC 27043	2828-2016-2016	\$63.55
BRANAGAN, ERNEST	1060 LANE MHP, PINNACLE, NC 27043	2828-2015-2015	\$62.43
BRANAGAN, ERNEST	1060 LANE MHP, PINNACLE, NC 27043	2828-2014-2014	\$64.50
GOINS, AMBERLY INEZ	2912 ROSEMEADE DR, MONROE, NC 28110	1704-2020-2020	\$58.99
HICKS, CLINTON H HICKS, TAMMY K	1060 COVINGTON ESTATES RD PILOT MOUNTAIN, NC 27041	315399-2020-2020	\$6.00
LAWSON, FRED LEE	PO BOX 1924, KING, NC 27021	281062-2020-2020	\$78.00
PHILLIPS, JOHN JACKSON	1622 RING RD, WESTFIELD, NC 27053	1832-2020-2020	\$30.39
PHILLIPS, JOHN JACKSON	1622 RING RD, WESTFIELD, NC 27053	1832-2019-2019	\$29.97

(CONTINUED)

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR AUGUST, 2020 (PAGE 4 OF 5)

REAL AND PERSONAL PROPERTY RELEASES LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>AMOUNT</u>
PHILLIPS, JOHN JACKSON	1622 RING RD, WESTFIELD, NC 27053	1832-2018-2018	\$30.29
PHILLIPS, JOHN JACKSON	1622 RING RD, WESTFIELD, NC 27053	1832-2016-2016	\$30.04
ROBERTSON, ROBERT J	3842 YMCA CAMP RD, KING, NC 27021	854028-2020-2020	\$2.05
TAYLOR, GEORGE EDMOND	1465 WALL LOOP, WALNUT COVE, NC 27052	321236-2020-2020	\$33.47
THACKER, LUELLEA	1248 CHARLIE STEVENS RD WALNUT COVE, NC 27052	8979-2020-2020	\$55.51
THACKER, LUELLEA	1248 CHARLIE STEVENS RD WALNUT COVE, NC 27052	8979-2019-2019	\$54.65
THACKER, LUELLEA	1248 CHARLIE STEVENS RD WALNUT COVE, NC 27052	8979-2018-2018	\$55.23
THACKER, LUELLEA	1248 CHARLIE STEVENS RD WALNUT COVE, NC 27052	8979-2017-2017	\$55.13
THACKER, LUELLEA	1248 CHARLIE STEVENS RD WALNUT COVE, NC 27052	8979-2016-2016	\$54.76
THACKER, LUELLEA	1248 CHARLIE STEVENS RD WALNUT COVE, NC 27052	8979-2015-2015	\$51.38

(CONTINUED)

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR AUGUST, 2020 (PAGE 5 OF 5)

REAL AND PERSONAL PROPERTY RELEASES LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>AMOUNT</u>
THACKER, LUELLA	1248 CHARLIE STEVENS RD WALNUT COVE, NC 27052	8979-2014-2014	\$48.64
TUTTLE, TINA LEMAR TUTTLE, WILLIAM WAYNE	112 AUGUSTA CT, LOT 20, KING, NC 27021	320603-2020-2020	\$55.51
TUTTLE, TINA LEMAR TUTTLE, WILLIAM WAYNE	112 AUGUSTA CT, LOT 20, KING, NC 27021	320603-2019-2019	\$54.65
WRIGHT, LAUREN M	488 QUAKER CHURCH RD, SILOAM, NC 27047	8556-2020-2020	\$55.51
WRIGHT, LAUREN M	488 QUAKER CHURCH RD, SILOAM, NC 27047	8556-2019-2019	\$54.65

TOTAL AMOUNT \$2,195.72

Richard T. Brim
RICHARD T. BRIM
TAX ADMINISTRATOR

9/3/20
DATE

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR AUGUST, 2020 (PAGE 1 OF 2)

REAL AND PERSONAL PROPERTY REFUNDS LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>
WALL, LEWIS D WALL, SARA K	1065 WOODY ACRES DR, WALNUT COVE, NC 27052	311995-2019-2019	100.4140.390	\$9.88
			209.3100.160	\$2.74
			211.3100.160	\$1.37
			112.3100.160	\$11.39
WALL, LEWIS D WALL, SARA K	1065 WOODY ACRES DR, WALNUT COVE, NC 27052	311995-2018-2018	100.4140.390	\$10.63
			209.3100.160	\$2.75
			211.3100.160	\$1.37
			112.3100.160	\$10.63
WALL, LEWIS D WALL, SARA K	1065 WOODY ACRES DR, WALNUT COVE, NC 27052	311995-2017-2017	100.4140.390	\$21.27
			209.3100.160	\$2.74
			211.3100.160	\$1.37
WALL, LEWIS D WALL, SARA K	1065 WOODY ACRES DR, WALNUT COVE, NC 27052	311995-2016-2016	100.4140.390	\$21.26
			209.3100.160	\$2.57
			211.3100.160	\$1.37
WALL, LEWIS D WALL, SARA K	1065 WOODY ACRES DR, WALNUT COVE, NC 27052	311995-2015-2015	100.4140.390	\$21.26
			209.3100.160	\$2.40
			211.3100.160	\$1.37
FARRAR, WILLIAM A	1075 MOUNT DR, DANBURY, NC 27016	308285-2020-2020	100.3100.160	\$2.13
			209.3100.160	\$0.55
			211.3100.160	\$0.27
			112.3100.160	\$2.13

(CONTINUED)

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR AUGUST, 2020 (PAGE 2 OF 2)

REAL AND PERSONAL PROPERTY REFUNDS LESS THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>
HEDRICK, CHARLES THOMAS	4824 NC 8 HWY S, WALNUT COVE, NC 27052	10300-2020-2020	100.3100.160	\$13.74
HEDRICK, CAROLYN HEATH			208.3100.160	\$3.55
			211.3100.160	\$1.77
			112.3100.160	\$32.80

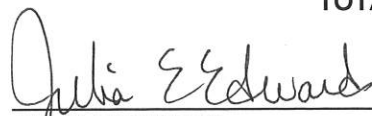


 RICHARD T. BRIM
 TAX ADMINISTRATOR

9/2/20

 DATE

TOTAL AMOUNT \$183.31



 JULIA EDWARDS
 FINANCE DIRECTOR

9/2/20

 DATE

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR AUGUST, 2020

REAL AND PERSONAL PROPERTY RELEASES MORE THAN \$100

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NO.</u>	<u>AMOUNT</u>	<u>REASON</u>
LAKEY, ROBERT A LAKEY, PORTIA P	2689 BEN JOYCE RD, KERNERSVILLE, NC 27284	851928-2020-2020	\$153.70	REVISED VALUE OF ABANDONED HOME
LAKEY, ROBERT A	2689 BEN JOYCE RD, KERNERSVILLE, NC 27284	311095-2020-2020	\$330.78	ADJUSTED VALUE DUE TO NO PERC
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2020-2020	\$168.72	MANUF HOME REMOVED FROM PROPERTY
THOMAS, CALVIN BENTON	1185 GRACE RD, WESTFIELD, NC 27053	287573-2020-2020	\$139.12	ADJUSTED VALUE OF MANUF HOME
DENNY, ROY HARLAN	1125 EMMA LN, KING, NC 27021	300572-2020-2020	\$702.26	ENROLLMENT IN PUV
SALES, WILLIAM TROY JR	383 CREEKRIDGE DR, KING, NC 27021	292541-2020-2020	\$167.24	ADJUSTED VALUE OF MANUF HOME

TOTAL AMOUNT \$1,661.82

Richard T. Brim 9/3/20
 RICHARD T. BRIM DATE
 TAX ADMINISTRATOR

 ANDY NICKELSTON DATE
 CHAIRMAN-STOKES COUNTY
 BOARD OF COMMISSIONERS

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR AUGUST, 2020

REAL AND PERSONAL PROPERTY REFUNDS MORE THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>	<u>REASON</u>
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2019-2019	100.4140.390	\$64.36	MANUF HOME
			209.3100.160	\$17.86	REMOVED FROM
			211.3100.160	\$8.94	PROPERTY
			112.3100.160	\$74.18	
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2018-2018	100.4140.390	\$69.27	MANUF HOME
			209.3100.160	\$17.87	REMOVED FROM
			211.3100.160	\$8.94	PROPERTY
			112.3100.160	\$69.27	
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2017-2017	100.4140.390	\$141.36	MANUF HOME
			209.3100.160	\$18.24	REMOVED FROM
			211.3100.160	\$9.12	PROPERTY
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2016-2016	100.4140.390	\$140.74	MANUF HOME
			209.3100.160	\$17.02	REMOVED FROM
			211.3100.160	\$9.08	PROPERTY
CLARK, THOMAS R CLARK, JESSIE M	2310 NC 704 HWY E, LAWSONVILLE, NC 27022	295947-2015-2015	100.4140.390	\$137.92	MANUF HOME
			209.3100.160	\$15.57	REMOVED FROM
			211.3100.160	\$8.90	PROPERTY
BUTNER, MICHAEL W BUTNER, KATHY S	125 BRAE RIDGE LN, KING, NC 27021	45348891	100.3100.113	\$38.54	VEHICLE SOLD
			100.2130.068	\$56.47	
			211.3100.001	\$5.35	
			112.3100.001	\$44.43	
LONG, JEFFREY D	2229 FLAT SHOALS RD, KING, NC 27021	40429161	100.3100.113	\$43.55	VEHICLE SOLD
			209.3100.112	\$12.09	
			211.3100.001	\$6.05	
			112.3100.001	\$50.20	
MASON, MARC A MASON, WINIFRED F	PO BOX 53, STONEVILLE, NC 27048	50317929	100.3100.113	\$40.33	VEHICLE SOLD
			209.3100.112	\$11.20	
			211.3100.001	\$5.61	
			112.3100.001	\$46.51	
MORAN, MICHAEL E MORAN, ROSEMARY L	1716 CAMP DOGWOOD RD, PINNACLE, NC 27043	34605192	100.3100.113	\$61.43	VEHICLE SOLD
			209.3100.112	\$17.07	
			211.3100.001	\$8.53	
			112.3100.001	\$70.82	
*SAIN, DEREK R	131 WHITE OAK DR, KING, NC 27021	56143305	100.3100.113	\$65.22	VEHICLE VAL ADJ
			206.3100.112	\$16.83	
			211.3100.001	8.41	
			112.3100.001	\$65.22	
TOTAL AMOUNT				\$1,502.50	

* NOTE: REGARDING SAIN REFUND, ISSUE A CHECK TO THE STOKES COUNTY TAX DEPARTMENT FOR \$112.49 TO SATISFY DELINQUENT TAX BILL NUMBERS 860003 AND 7628. ISSUE A CHECK FOR \$43.19 TO MR. DEREK R. SAIN.

Richard T. Brim
RICHARD T. BRIM
TAX ADMINISTRATOR

9/3/20
DATE

ANDY NICKELSTON
CHAIRMAN-STOKES COUNTY
BOARD OF COMMISSIONERS

DATE

COUNTY OF STOKES) RESOLUTION
) DIRECTING THE TAX COLLECTOR NOT TO MAIL A REFUND FOR AN
 OVERPAYMENT OF TAX IF THE REFUND IS LESS THAN FIFTEEN DOLLARS

State of North Carolina)

WHEREAS, by NCGS 105-321(g) the North Carolina General Assembly has authorized the governing body of a taxing unit that collects its own taxes to direct, by resolution, the taxing unit not to mail a refund for overpayment of tax if the refund is less than fifteen dollars (\$15.00).

BE IT RESOLVED by the Stokes County Board of Commissioners that the Stokes County Tax Administrator is directed not to mail a refund for an overpayment of tax if the refund is less than fifteen dollars (\$15.00); and

BE IT FURTHER RESOLVED that the taxing unit shall keep a record of all minimal refunds by receipt number and amount and shall make a report of the amount of these refunds to the governing body at the time of the settlement and shall implement a system by which payment of the refund may be made to a taxpayer who comes into the office of the taxing unit seeking the refund; and

BE IT FURTHER RESOLVED that unless the taxpayer requests the minimal refund in person at the office of the taxing unit before the end of the fiscal year in which the refund is due, the taxing unit must apply the minimal refunds as a credit against the tax liability of the taxpayer for taxes due to the taxing unit for the succeeding year.

BE IT FURTHER RESOLVED that this resolution shall be in effect with respect to Fiscal Year 2021 and shall remain in effect until amended or repealed by resolution of the Stokes County Board of Commissioners.

ADOPTED, this the 28th day of September, 2020.

Andy Nickelston – Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford – Commissioner

Rick Morris – Commissioner

Jimmy Walker – Commissioner

Attest:

Shannon Shaver – Clerk to the Board

COUNTY OF STOKES) **RESOLUTION**
) **DIRECTING THE TAX COLLECTOR NOT TO COLLECT**
 AD VALOREM TAXES WHEN THE ORIGINAL PRINCIPAL
 AMOUNT DUE THREE DOLLARS OR LESS

State of North Carolina)

WHEREAS, by NCGS 105-321(f) the North Carolina General Assembly has authorized the governing body of a taxing unit that collects its own taxes to direct, by resolution, its assessor and tax collector not to collect minimal taxes charged on the tax records and receipts; and

WHEREAS, minimal taxes are the combined taxes and fees of the taxing unit and any other units for which it collects taxes, due on a tax receipt in a total original principal amount that does not exceed an amount, up to three dollars (\$3.00), set by the governing body; and

WHEREAS, the amount set by the governing body should be the estimated cost of the taxing unit of billing the taxpayer for the amounts due on a tax receipt or tax notice; and

WHEREAS, the Stokes County Board of Commissioners has determined that the estimated cost to Stokes County of billing a taxpayer for the amounts due on a tax receipt or tax notice is three dollars (\$3.00); now, therefore,

BE IT RESOLVED by the Stokes County Board of Commissioners that the Stokes County Tax Collector is directed not to collect the combined taxes and fees of Stokes County and any other unit of government for which it collects taxes, due on a tax receipt prepared pursuant to NCGS 105-320, when the total principal amount is three dollars (\$3.00) or less; and

BE IT FURTHER RESOLVED that the Tax Collector shall not bill the taxpayer for, or otherwise collect, such minimal taxes but shall keep a record of all such minimal taxes by receipt number and amount and shall make a report of the amount of these taxes to the Stokes County Board of Commissioners at the time of settlement; and

BE IT FURTHER RESOLVED that this resolution shall not apply to taxes on registered motor vehicles.

BE IT FURTHER RESOLVED that this resolution shall be in effect with respect to Fiscal Year 2021 and shall remain in effect until amended or repealed by resolution of the Stokes County Board of Commissioners.

ADOPTED, this the 28th day of September, 2020.

Andy Nickelston – Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford – Commissioner

Rick Morris – Commissioner

Jimmy Walker – Commissioner

Attest:

Shannon Shaver – Clerk to the Board

COUNTY OF STOKES

Richard Brim
Tax Administrator



Jackie Hostetter
Business Personal Property
Appraiser

Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

August 17, 2020

To: Board of Commissioners

From: Richard Brim

Re: Bradley & Juanita Kennedy
Late application for elderly exemption for 2020

Abstract No: 289739

Parcel No: 5987-00-51-8008

The above taxpayers own land and dwelling located at 1020 Double Creek Ln, Pinnacle. They are requesting acceptance of a late application for the year 2020 for the elderly exemption. A review of their application and accompanying documents indicate that they qualify for the exemption.

North Carolina General Statute 105-282.1(a1) states "...Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by...the board of county commissioners...as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to the property tax levied by the county or municipality in the calendar year in which the untimely application is filed."

Due to the circumstances of this request, and discussion with Mr. and Mrs. Kennedy, the Tax Administration recommends approval by the Board of this late application.

Approval _____

Denial _____

Date _____

Richard Brim
Stokes County Tax Administrator

Andy Nickelston
Chairman, Board of Commissioners

COUNTY OF STOKES

Richard Brim
Tax Administrator



Jackie Hostetter
Business Personal Property
Appraiser

Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

August 17, 2020

To: Board of Commissioners

From: Richard Brim

Re: Judy I. Laprade
Late application for elderly exemption for 2020

Abstract No: 300885

Parcel No: 6903-02-87-5186

The above taxpayer owns land and dwelling located at 338 Northfield Dr, King. She is requesting acceptance of a late application for the year 2020 for the elderly exemption. A review of her application and accompanying documents indicate that she qualifies for the exemption.

North Carolina General Statute 105-282.1(a1) states "...Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by...the board of county commissioners...as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to the property tax levied by the county or municipality in the calendar year in which the untimely application is filed."

Due to the circumstances of this request, and discussion with Ms. Laprade, the Tax Administration recommends approval by the Board of this late application.

Approval _____

Denial _____

Date _____

Richard Brim
Stokes County Tax Administrator

Andy Nickelston
Chairman, Board of Commissioners

COUNTY OF STOKES

Richard Brim
Tax Administrator



Jackie Hostetter
Business Personal Property
Appraiser

Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

August 27, 2020

To: Board of Commissioners

From: Richard Brim

Re: Carla G. Creel
Late application for elderly exemption for 2020

Abstract No: 313359
Parcel No: 6962-06-48-1071

The above taxpayer owns land and dwelling located at 202 Summitt Ave, Walnut Cove. She is requesting acceptance of a late application for the year 2020 for the elderly exemption. A review of her application and accompanying documents indicate that she qualifies for the exemption.

North Carolina General Statute 105-282.1(a1) states "...Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by...the board of county commissioners...as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to the property tax levied by the county or municipality in the calendar year in which the untimely application is filed."

Due to the circumstances of this request, and discussion with Ms. Creel, the Tax Administration recommends approval by the Board of this late application.

Approval _____

Denial _____

Date _____

Richard Brim

Richard Brim
Stokes County Tax Administrator

Andy Nickelston
Chairman, Board of Commissioners

COUNTY OF STOKES

Richard T. Brim
Tax Administrator



Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

Date: September 2, 2020

To: Stokes County Board of Commissioners

From: Richard T. Brim, Tax Administrator

Reference: 2% Discount, Prior to September 1

For your information, 2% discount taken on all Tax Codes for early payment of Taxes:

Tax Code	2015 Tax Bills	2016 Tax Bills	2017 Tax Bills
County (G01)	\$213,809.19	\$220,393.82	\$236,567.85
School Operating Expense (G02)	\$0.00	\$0.00	\$0.00
New School/F-Tech Fund (E01)	\$13,792.77	\$14,216.97	\$15,260.54
Service Fire District (S01)	\$12,702.91	\$13,958.09	\$15,743.09
King Fire District (F01)	\$3,534.83	\$3,941.55	\$4,492.51
Walnut Cove Fire District (F03)	\$2,235.60	\$2,440.16	\$2,741.89
Rural Hall Fire District (F02)	648.62	\$748.91	\$855.37
Dogs (D01)	\$0.00	\$0.00	\$0.00
City of King (C01)	\$26,086.32	\$26,219.64	\$29,777.52
Town of Danbury (C04)	\$316.87	\$303.62	\$484.28
Town of Walnut Cove (C03)	\$3,985.32	\$4,843.50	\$5,225.66
Total	\$277,112.43	\$287,066.26	\$311,148.71
Tax Code	2018 Tax Bills	2019 Tax Bills	2020 Tax Bills
County (G01)	\$117,432.17	\$114,775.62	\$122,434.71
School Operating Expense (G02)	\$117,431.85	\$132,300.41	\$122,414.48
New School/F-Tech Fund (E01)	\$15,150.65	\$15,938.98	\$15,795.02
Service Fire District (S01)	\$15,967.23	\$16,220.19	\$16,018.36
King Fire District (F01)	\$4,529.59	\$4,703.32	\$4,720.79
Walnut Cove Fire District (F03)	\$2,498.11	\$2,899.07	\$2,888.27
Rural Hall Fire District (F02)	\$833.75	\$864.71	\$847.35
Dogs (D01)	\$0.00	\$0.00	\$0.00
City of King (C01)	\$28,802.92	\$31,848.88	\$31,423.42
Town of Danbury (C04)	\$358.44	\$335.48	\$303.44
Town of Walnut Cove (C03)	\$5,071.66	\$5,774.14	\$5,797.80
Total	\$308,076.37	\$325,660.80	\$322,643.64

Sincerely,

Richard T. Brim
Richard T. Brim



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: VI.d.

Tax Office Restructuring

Contact: Richard Brim, Tax Administrator

Summary:

Discussion:

1. Tax Office Restructure/Flowchart.

Items for Approval on September 28, 2020.

1. Tax Office Restructure/Flowchart.

ATTACHMENTS:

Description	Upload Date	Type
Tax Office Restructuring	9/9/2020	Cover Memo

COUNTY OF STOKES

Richard T. Brim
Tax Administrator



Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

Date: August 14, 2020

To: Board of County Commissioners

From: Richard T. Brim, Tax Administrator

BOC:

After much consideration, I am requesting permission to restructure the Tax Office. The restructuring will not require additional staff. This reorganization is necessary for the office to perform more efficiently and will place employees in positions that accurately reflect the job duties they perform. With the new salary study being implemented in the near future, this is the perfect time to address this issue. I have spoken to Jake Oakley, County Manager, in great length concerning this project. Mr. Oakley fully supports the restructuring of the Tax Office.

I have attached a flowchart that depicts the new recommendations for reorganizing the Tax Office. I will work with the Mercer Group to create new job descriptions where applicable.

If you have any questions or need additional information please let me know.

Sincerely,

Richard T. Brim

Richard T. Brim

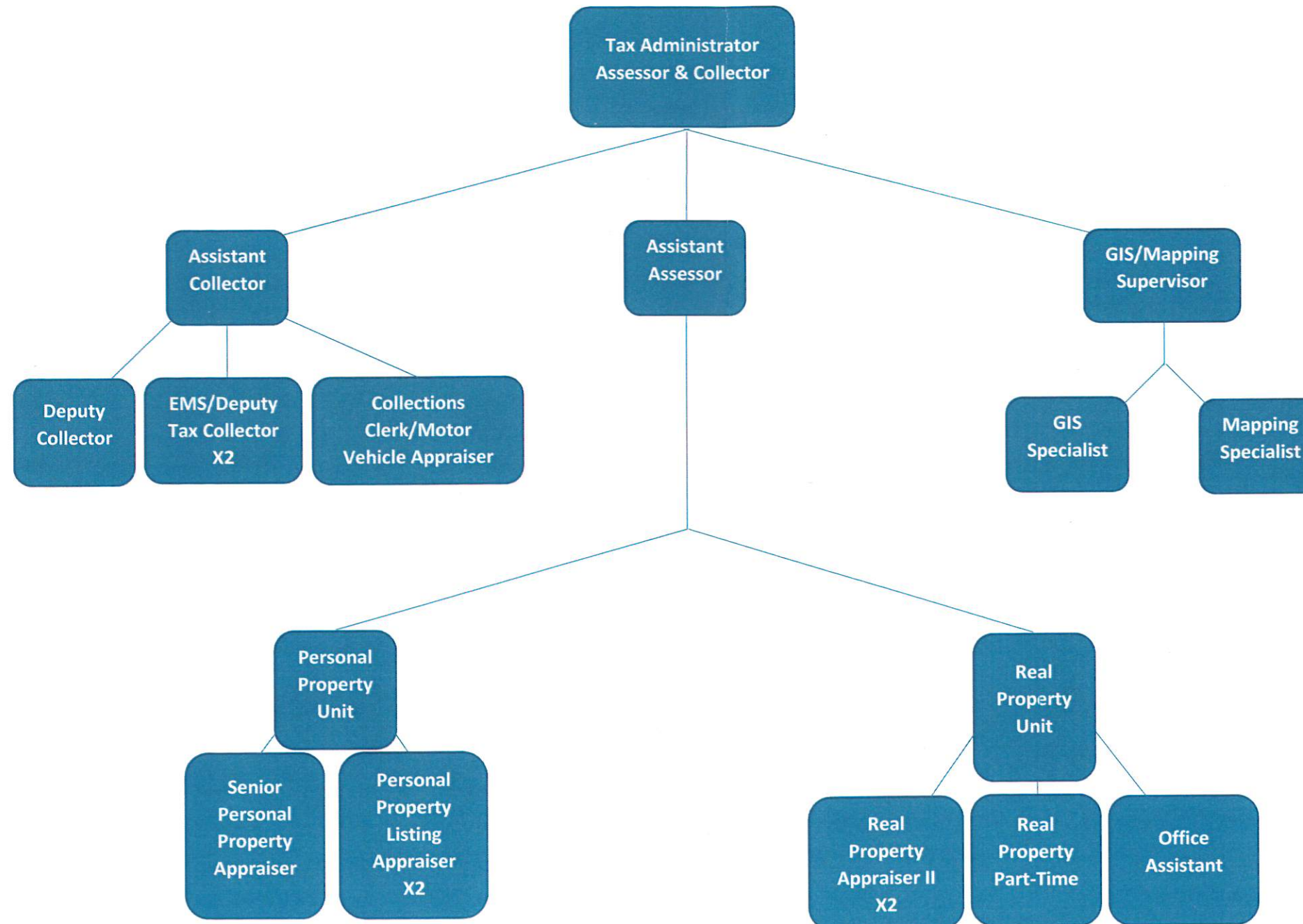
Approval

Denial

Andy Nickelston
Chairman, Board of Commissioners

Date

Stokes County Tax Administration





**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: VI.e.

Letter of Support

Contact: Shannon Shaver

Summary:

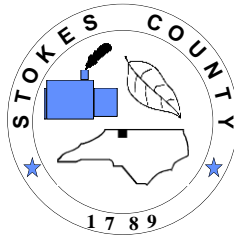
At a past meeting Sri Ananda Sarvasri spoke with the Board and requested that they sign a letter of support. The letter that was presented at that meeting is attached for review.

ATTACHMENTS:

Description	Upload Date	Type
Letter of Support	9/1/2020	Cover Memo

COUNTY OF STOKES

Andy Nickelston
Chairman



Rick Morris
Commissioner

Jimmy Walker
Commissioner

Ronnie Mendenhall
Vice Chairman

Ernest Lankford
Commissioner

Board of Commissioners

Post Office Box 20 • 1014 Main Street • Danbury, NC 27016 **Fax** (336) 593-2346

Letter of Introduction

The recent COVID-19 pandemic has raised many questions as to how we can best protect our health. From all the research, one thing is clear, those with a strong immune system have the best protection. There is no doubt that a strong immune system is our best, and perhaps only way, to protect and maintain our health in these uncertain times. Unfortunately, our medical healthcare system provides little insight or guidance as to how we can develop and maintain a strong immune system.

As commissioners of Stokes County, we feel responsible for protecting the well-being of all our citizens. Recently, we have reviewed some significant findings related to strengthening the immune system through natural healthcare and biological agriculture. The data shows that for the past 100 years, the nutritional density of our food has been declining, and over that same period, the rise in degenerative diseases has been increasing substantially. Current research shows that an increase in mineral density and biological vigor of our agricultural soils leads to an increase in the nutrient density of our food. Higher nutrient density means a greater variety and quantity of valuable vitamins, minerals, and immune strengthening phytochemicals, including polyphenols: flavonoids, lignans, resveratrol, phenolic acids, antioxidants, anthocyanins, carotenoids, and hundreds of other biochemicals that boost our immune system.

We would like to introduce to you one of the advocates of natural healthcare who lives in Stokes County and who has provided us with insights as to how we can restore and maintain a healthy and strong immune system. His name is Sri Ananda Sarvasri. He is the author of the book, "Extraordinary Healthcare," has nearly 50 years experience in the field, and has made numerous presentations before the board of commissioners. We are not scientists, but what he says makes a lot of sense and we think he deserves to be heard by those of you in the health and agricultural fields in Stokes County. We suggest that you listen and try to put the ideas into practice. We are hopeful that these new approaches can boost the health and quality of life of our citizens and revive our local agriculture economy through low-cost, non-toxic, biological methods. These agricultural methods are more productive than organic and more profitable than conventional. They are non-toxic, high-yield, and require no expensive dangerous chemicals that destroy the biology of the soil. The system is much lower in cost than any other agricultural system.

This is a perfect opportunity for farm-to-market growers, community gardeners, home gardeners, and large-scale field crop growers to learn about and adopt a new 21st century system of biological agriculture. This could bring about a wonderful future for our agricultural community, our health community, and the people of Stokes County.

Stokes County Commissioners, Dated: September 14, 2020, Signed:

Andy Nickelston- Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford- Commissioner

Rick Morris – Commissioner

Attest:

Jimmy Walker- Commissioner

Shannon Shaver – Clerk to the Board



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: VI.f.

NC DOT Request for Addition of Sheraton Court and Dixieland Court

Contact: Jake Oakley

Summary:

ATTACHMENTS:

Description	Upload Date	Type
State Request	9/9/2020	Cover Memo
Memo	9/9/2020	Cover Memo
Map	9/9/2020	Cover Memo



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

July 13, 2020

Stokes County

Subject: *Request for Addition – Sheraton Court and Dixieland Court*

Stokes County Board of Commissioners
Post Office Box 20
Danbury, North Carolina 27016


Dear Sir or Madam:

This is to advise that the subject request is acceptable for addition to the North Carolina Secondary Road System as determined by the policies of the North Carolina Department of Transportation, Division of Highways. These roads are classified as a Secondary Roads.

We respectfully request that you approve this addition by completing and returning the attached SR-2 form to me.

If you have any questions, please advise.

Sincerely,

DocuSigned by:

5B328B7E6EC44E5...

Jeremy M. Guy, PE
District II Engineer

JMG/vrk
Attachments

cc: File

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION NINE / DISTRICT TWO
375 SILAS CREEK PARKWAY
WINSTON-SALEM, NC 27127

Telephone: (336) 747-7900
Fax: (336) 703-6694
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
375 SILAS CREEK PARKWAY
WINSTON-SALEM, NC 27127

Memo

To: Jake Oakley, County Manager
From: Greg Hunsucker, GIS Specialist /E-911 Addressing
Date: 9/9/2020
Re: Portion of Sheraton Ct and Portion of Dixieland Ct – for Addition to State Roads

A petition has been submitted to NC DOT for adding a portion of both Sheraton Ct and Dixieland Ct to the State Road System. This is an existing subdivision located off of Newsome Rd and will not include the entire subdivision; just the highest traffic area at the beginning.

Sheraton Ct has 1/8 miles in proposed addition (0.125 Miles) and Dixieland Ct has 1/25 Miles in proposed addition (0.04 Miles).

The area of the additions for both roads' segments, has 13 land owners directly affected by this request, all but 3 of the owners have signed. The renters or residents signed on those 3 lots not signed by the owners; they are represented on the attached map with a green dot. The parcels highlighted in red have signed the petition, even ones that do not have any direct impact from the proposed addition requested.

For specific impacts of this addition to the owners' properties, please contact NC DOT Division 9 for details.

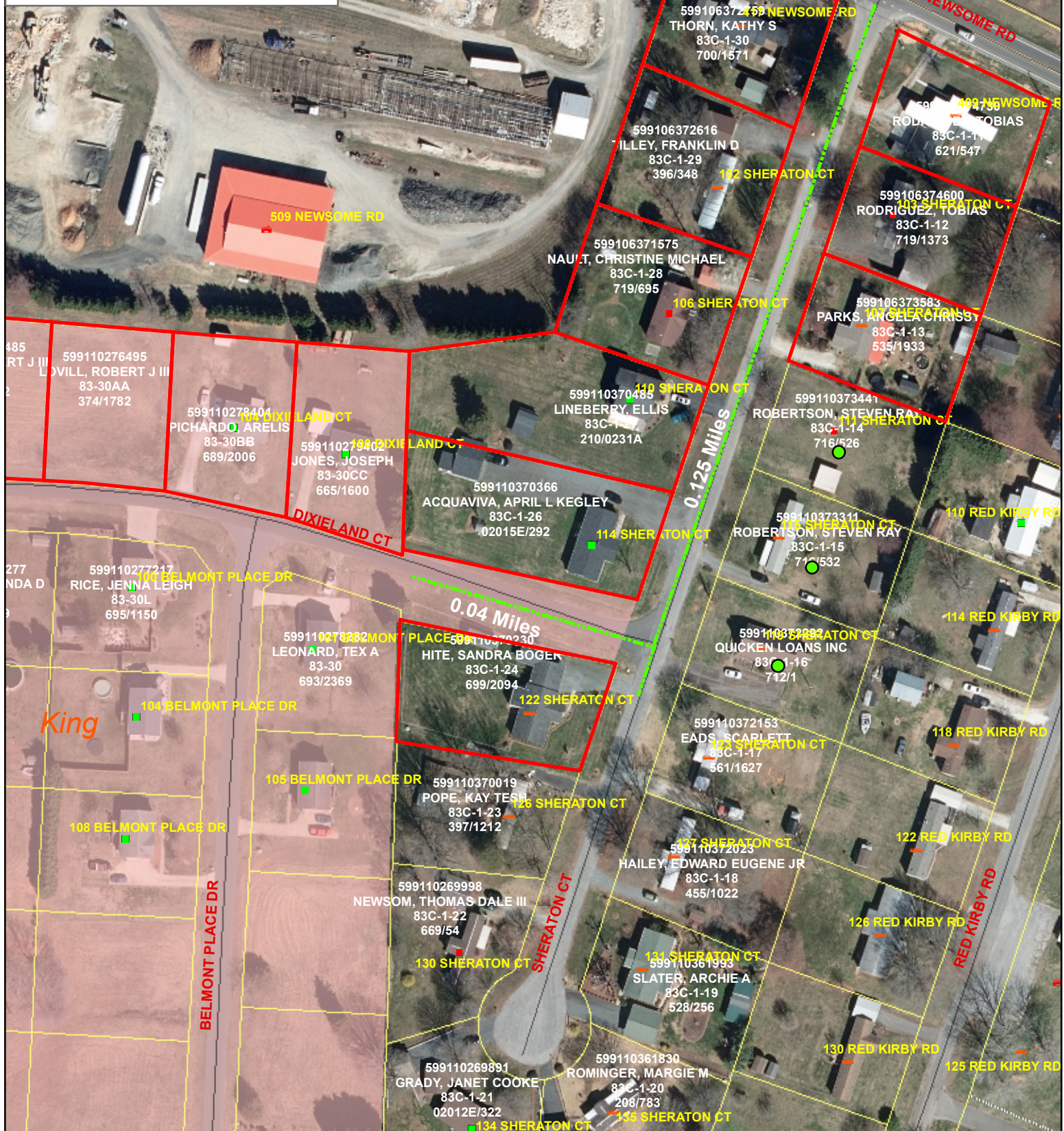
This area falls under the planning jurisdiction of the City of King and underground utilities are present.

If you have any questions, please feel free to contact my office.

Thank you.

SHERATON CT = 12 HOMES
1/8 MILES OR 0.125 MILES

DIXIELAND CT = 3 HOMES
1/25 MILES OR 0.04 MILES



Disclaimer
 Stokes County GIS Mapping
 This map was prepared using the most reliable sources from government and private industry sources. There are no guaranties (implied or expressed) regarding this map by the Stokes County Mapping/GIS Department. Furthermore, the Stokes County Mapping/GIS Department shall not be held responsible to any party, under any circumstance for damages arising from the use or misuse of this map. Any and all errors brought to our attention will be corrected in later revisions.

Tax Map
 1:1,400
Owners that have signed are highlighted in Red Outline
 ● Resident/Renter Signed
 0 25 50 100 150 200 Feet
 Printed Date: 8/26/2020



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: VII.a.

Animal Control Advisory Board Appointment Request

Contact: Shannon Shaver

Summary:

A request was received from the ACAB for the appointment of Susan Hathcock from Westfield NC to a vacant position. This was presented at the last meeting and moved to the Action Agenda for the meeting on September 14, 2020.



**Board of County Commissioners
September 14, 2020
6:00 PM**

Item number: VII.b.

Hospital Operations Board Appointment Requests

Contact: Shannon Shaver

Summary:

A request was received from the Hospital Operations Committee for the appointment of the individuals that have submitted applications. There were five applications for review. At the meeting on August 10th Commissioner Morris inquired if there could be alternates on this Committee. We have consulted County Attorney Browder and he states that there is nothing in the Hospital Bylaws addressing this and that if the Committee would like to allow alternates the Bylaws would need to be updated to reflect that. At the meeting on August 24th an additional application for Justin Duncan was presented at the meeting and the other applicants were not voted on until the Hospital Board could meet and make a recommendation. There was also an application received from Jayson Duncan.

The Hospital Operations Committee is recommending the following individuals for appointment:

- Greg Collins
- Olivia Shelton
- Kimberly Walker
- Dwayne Young
- Jayson Duncan

Once the bylaws can be revised to include language about alternate members, the plan is for Justin Duncan and Debbie Vaden to serve as an alternates.

I have spoken with County Attorney Browder and he concurs that even though Jayson Duncan was not presented at the last meeting that he can still be appointed due to that we have more than met the advertisement requirements.

ATTACHMENTS:

Description	Upload Date	Type
Hospital Operations Board Applications	8/6/2020	Cover Memo
Justin Duncan Application	9/9/2020	Cover Memo
Justin Duncan Resume	9/9/2020	Cover Memo
Jayson Duncan Application	9/9/2020	Cover Memo

Stokes-Reynolds Memorial Hospital, Inc.
Hospital Operations Committee Member Application

Last Name Collins First Name Gregory Initial A

Home Address 3188 Horseshoe Rd Westfield, NC 27053

Home # (336) 351-4734 Cell (336) 414-7165 E-Mail Address gcollins203@yahoo.com

Why would you be interested in serving on the Hospital Operations Committee? Provide a unique perspective as a client, community leader and as a part-time nurse employee that would help promote this hospital. Also EMS perspective

What is your business experience? Stokes County EMS Director (retired)

What is your healthcare experience? Paramedic since 1982, Registered nurse since 1994

Additional comments, if desired: _____

Greg Collins
Signature of Applicant

Greg Collins
Typed/Printed Name of Applicant

7/28/2020
Date

Feel free to include a copy of your resume if you wish.

Interested parties should submit their application by Monday, August 3, 2020. You may mail the application to LifeBrite Community Hospital of Stokes, Attn: Administration, PO Box, 10, Danbury, NC 27016, fax to (336) 593-5350 or email the application to kblaylock@lifebritestokes.com. Feel free to contact Kristi Blaylock with any questions at (336) 593-5311 or at the email address above.

**Stokes-Reynolds Memorial Hospital, Inc.
Hospital Operations Committee Member Application**

Last Name Shelton First Name Olivia Initial N

Home Address 602 N Main St Danbury, 27016

Home # 336-593-9666 Cell 336-416-8075 E-Mail Address onshelton@gmail.com

Why would you be interested in serving on the Hospital Operations Committee? I've served on the Stokes-Reynolds Board in the past. We have birthed three sons there, have had ^{GP} doctors and PT from there, have volunteered in the

What is your business experience? I've balanced the books for three sons to attend a private college on two teachers salaries... with no debt incurred.

in Danbury
In addition, I've served on the Partnership for Children Board, Arts Council Board, the Town of Danbury Council, the Danbury Community Church Board. All had financial responsibilities, even taxing ones.

I have no direct healthcare experience aside from family. I have spent a great deal of time in such settings as a surgical patient and with family members.

Additional comments, if desired: I truly believe we can make "the" OUR - hospital fiscally balanced. But we will not do it without changes to the entire structure of healthcare in America. I believe that my work experience in schools, through organizations, and as a music director in churches throughout the county gives me a good understanding of our Stoco folks.

Olivia Nelson Shelton
Signature of Applicant

Olivia Nelson Shelton
Typed/Printed Name of Applicant

07/28/20
Date

Feel free to include a copy of your resume if you wish.

Interested parties should submit their application by Monday, August 3, 2020. You may mail the application to LifeBrite Community Hospital of Stokes, Attn: Administration, PO Box, 10, Danbury, NC 27016, fax to (336) 593-5350 or email the application to kblaylock@lifebritestokes.com. Feel free to contact Kristi Blaylock with any questions at (336) 593-5311 or at the email address above.

**Stokes-Reynolds Memorial Hospital, Inc.
Hospital Operations Committee Member Application**

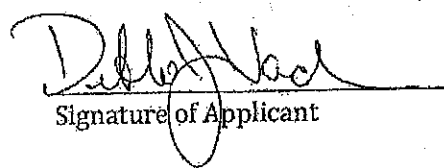
Last Name Vaden First Name Debbie Initial J.
Home Address 3359 Moores Spring Rd Westfield NC 27053
Home # 593-8242 Cell 614-987-6257 E-Mail Address dvaden13@yahoo.com

Why would you be interested in serving on the Hospital Operations Committee? I was borned @ Stokes Reynolds. The hospital is a great asset to the County. I feel my background in Healthcare & business would bring strong knowlegde to the board.

What is your business experience? 20 years in Hospital Recruitment & Staffing. VP of Staffing Company that staffed military hospitals/ billing revenue between 20 & 30 million dollars per year

What is your healthcare experience? I'm a BSN/RN, I worked ICU for 8 yrs prior to getting into managment. I still work around 100 hours per year as a per nurse in family practice.

Additional comments, if desired: I would be honored if chosen to be on this committee.


Signature of Applicant

Debbie J. Vaden
Typed/Printed Name of Applicant

7/29/20
Date

Feel free to include a copy of your resume if you wish.

Interested parties should submit their application by **Monday, August 3, 2020**. You may mail the application to LifeBrite Community Hospital of Stokes, Attn: Administration, PO Box, 10, Danbury, NC 27016, fax to (336) 593-5350 or email the application to kblaylock@lifebritestokes.com. Feel free to contact Kristi Blaylock with any questions at (336) 593-5311 or at the email address above.

Stokes-Reynolds Memorial Hospital, Inc.
Hospital Operations Committee Member Application

Last Name Walker First Name Kimberly Initial L.
Home Address 204 E. Dutton Rd. King, NC 27021
Home # _____ Cell 336-343-3230 E-Mail Address Kimberly.L.Walker@yahoo.com

Why would you be interested in serving on the Hospital Operations Committee? As a Stokes County
Resident, I am concerned with the healthcare agencies that
service our communities, to ensure everyone receives the best,
most affordable care available.

What is your business experience? Please see attached Resume

What is your healthcare experience? Please see attached Resume

Additional comments, if desired: _____

Kimberly Walker
Signature of Applicant

Kimberly Walker
Typed/Printed Name of Applicant

August 1, 2020
Date

Feel free to include a copy of your resume if you wish.

Interested parties should submit their application by Monday, August 3, 2020. You may mail the application to LifeBrite Community Hospital of Stokes, Attn: Administration, PO Box, 10, Danbury, NC 27016, fax to (336) 593-5350 or email the application to kblaylock@lifebritestokes.com. Feel free to contact Kristi Blaylock with any questions at (336) 593-5311 or at the email address above.

Kimberly Walker

204 E. Dalton Rd. King, NC 27021

kimberlyl.walker@yahoo.com – 336-343-3230

- Committed to providing the highest possible standards of Customer Service and client support.
- Excellent Customer Relationship Management
- Proven ability to train, supervise and evaluate others. Self-starter; can be depended on to complete a task under minimal supervision.
- Strong problem-solving, organization, interpersonal and written/verbal communication skills
- Ability to proactively manage multiple responsibilities and to maintain a heavy workload.
- Flexible, adaptable and able to manage changing priorities

Work Experience

Office Manager

Slate Funeral Home, King, NC March 2018 to Present

Process sales contracts into on-line program according to policies and procedures

Enter at-need and pre-need contracts (follow up on corrections/changes as needed)

Conduct period end reconciliation.

Prepare invoices for customers.

Process refunds as required.

Act as a reference for Funeral Directors on contract completion.

Process payables as required (batching to support office, paying cash advances)

Receivables.

Process cash and receipts into on-line program according to policies and procedures.

Daily receiving, receipting, posting, depositing and period reconciliation of cash

Conduct banking activities as required.

Review timesheets calculate hours.

Review and process all required documentation and perform day-to-day administrative duties for funeral services/ burials and/or cremations in accordance with policies and procedures.

File and maintain customer information for both new business and previous customers.

Order and maintain office supplies, stationery, funeral service supplies, and other collateral

Read email and redirect to appropriate staff.

Reception duties as needed (greet families, answer phones, update websites)

Handle incoming and outgoing mail and couriers.

Gather/send monthly accounting reconciliation/period end packages.

Process insurance assignment of benefits and pre-need insurance purchases

Assist with removals of deceased from place of death.

Assist with visitations and funeral services as required.

Dressing, casketing, and doing cosmetics of decedent as required.

Any other duties as directed by management.

Office Manager/Funeral Assistant/Certified Cremator Operator

Walker's Funeral Home, Chapel Hill, NC, January 4, 2016 to February 2018

Process sales contract into ledger

Prepare invoices for customers.

Trust Administration – processing at-need contracts and ensure deliveries done on a timely basis

Maintain contract logs for at need, pre-need, and interment.

Act as a reference for Funeral Directors on contract completion.

Identify incorrect contracts and advise Funeral Director and/or Location Manager

Prepare invoice batches and ensure invoices are paid. Follow up on unpaid invoices.

Receivables:

Process cash and receipts into ledger according to policies and procedures.

Daily receiving, receipting, posting, depositing and period reconciliation of cash

Conduct banking activities as required.

Review and process all required documentation and perform day-to-day administrative duties for funeral services/ burials and/or cremations in accordance with policies and procedures.

File and maintain customer information for both new business and previous customers.

Assist Location Manager with audit response preparation, ensuring responses are complete, accurate, and on time.

Order and maintain office supplies, stationery, funeral service supplies, and other collateral

Read email and redirect to appropriate staff.

Reception duties as needed (greet families, answer phones, update websites)

Handle incoming and outgoing mail and couriers.

Process insurance assignment of benefits and pre-need insurance purchases

Assist with removals of deceased from place of death.

Assist with visitations and funeral services as required.

Dressing, casketing, and doing cosmetics of decedent as required.

Any other duties as directed by management.

Business Office Manager

Norris Funeral Services, Inc. and Crematory, Danville, VA May 2013 to December 2015

Process sales contracts into on-line program according to policies and procedures

Enter at-need and pre-need contracts (follow up on corrections/changes as needed)

Conduct period end reconciliation.

Prepare invoices for customers.

Process refunds as required.

Trust Administration – processing at-need contracts and ensure deliveries done on a timely basis

Maintain contract logs for at need, pre-need and interment.

Act as a reference for Funeral Directors on contract completion.

Identify incorrect contracts and advise Funeral Director and/or Location Manager

Prepare invoice batches and ensure invoices are paid. Follow up on unpaid invoices. Run

purchase verification\reports for centrally billed vendors.

Reconcile, cash advances

Process payables as required (batching to support office, paying cash advances).

Ensure PO's are applied, obtain proper levels of authority, code appropriately, and follow up on unpaid invoices.

Verification of payables – run verification reports, reconcile supplier statements, weekly review of check register/reconciliation, code invoices and update vendor files.

Receivables:

Process cash and receipts into on-line program according to policies and procedures.

Daily receiving, receipting, posting, depositing and period reconciliation of cash

Conduct banking activities as required.

Review timesheet/timecards, calculate hours, obtain LM authorization, and enter in to e-payroll

Review and process all required documentation and perform day-to-day administrative duties for funeral services/ burials and/or cremations in accordance with policies and procedures.

File and maintain customer information for both new business and previous customers.

Assist Location Manager with audit response preparation, ensuring responses are complete,

accurate, and on time.

Order and maintain office supplies, stationery, funeral service supplies, and other collateral

Read email and redirect to appropriate staff.

Reception duties as needed (greet families, answer phones, update websites)

Handle incoming and outgoing mail and couriers.

Gather/send monthly accounting reconciliation/period end packages.

Process insurance assignment of benefits and pre-need insurance purchases

Human Resources administration including completing Payroll Status Change Forms (PSCF), processing new hire paperwork, benefits enrollment forms, background checks, maintaining employee files and other confidential files.

Assist with removals of deceased from place of death.

Assist with visitations and funeral services as required.

Dressing, casketing, and doing cosmetics of decedent as required.

Any other duties as directed by management.

Staffing Supervisor/Recruiter

Mega Force Staffing, Eden, NC, December 2012 to May 2013

Work directly with the management team to assess the hiring needs and create requisitions.

Review and select candidates based on qualifications through telephone and personal interviews; coordinate activities relating to interview evaluations, pre-employment testing, reference checking, and department decision on final offer.

Client development: develop and grow client base for temporary, project and/or full-time staffing solutions.

Candidate development: Recruit, interview and identify temporary, project and temporary to hire opportunities for candidates.

Placement activities: Select well-matched candidates to fulfill client job orders and maintain ongoing contact with clients and candidates currently on assignment to ensure both receive exceptional customer service.

Resolve any customer service issues quickly and efficiently to maintain the highest level of customer satisfaction.

Lead Patient Support Representative

Resource Corporation of America, Rutherfordton, NC, November 2007 to December 2012

Generate and review in-house census for all self-pays and liabilities.

Screen all self-pays for determination of possible third-party assistance such as Medicaid and Disability/SSI and charity care.

Complete 3rd party assistance applications with patient and/or family and assist patient in obtaining necessary documents to complete application.

Schedule agency appointments for patients.

Contact and educate patient throughout application process to discuss the status and progress of the application.

Maintain contact with any third-party payer and act as a liaison between patients and any and all agencies.

Update the patient's file and appropriate computer systems each time the account is worked.

Assist with the completion of daily, weekly, and monthly reports. Assist patients and hospital staff with inquiries.

Complete home and government agency visits as needed.

Assisted in obtaining contract for additional RCA services of Liens and Liabilities at Rutherford Regional Medical Center.

Assisted in the development of the Liens workflow process, and training on site staff.

Education

B.A. in Business Administration
Converse College - Spartanburg, SC
2001

Certificate in Graphic Arts
RD Anderson Applied Technology Center - Moore, SC
1986

Skills

Corel WordPerfect, Corel Paint Shop Pro, AS400, Microsoft Office (Word, Excel, Publisher, and Outlook, Meditech, Medical Records, Billing, Customer Service, Data Entry, Human Resources.

**Stokes-Reynolds Memorial Hospital, Inc.
Hospital Operations Committee Member Application**

Last Name Young First Name Dwayne Initial R

Home Address 1387 Hart Road Lawsonville North Carolina 27022

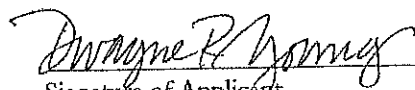
Home # 336.593.2382 Cell # 336.409.7001 E-Mail Address y_dwayne@hotmail.com

Why would you be interested in serving on the Hospital Operations Committee? I am a life-long resident of Stokes County and desire to see rural healthcare succeed in the face of many challenges. I believe I will bring valuable experience to the table.

What is your business experience? My business experience coincides with my healthcare experiences as a top level manager with Guilford County Emergency Services for 20 years. I managed the billing operations as well as the OSHA and privacy compliance for the entire department (See Resume).

What is your healthcare experience? I have served in many roles in the healthcare setting including field provider/paramedic, administrative officer/manager, clinical research coordinator, hospital liaison, disaster coordinator, and safety compliance and privacy officer. (See Resume).

Additional Comments, if desired: I am a former respiratory care technician under the Stokes-Reynolds name as well as a former board member during the Baptist Hospital tenure. Additional information may be found in my resume/curriculum vitae.


Signature of Applicant

Dwayne Ronald Young
Typed/Printed Name of Applicant

July 31, 2020
Date

Feel free to include a copy of your resume if you wish.

Interested parties should submit their application by Monday, August 3, 2020. You may mail the application to LifeBrite Community Hospital of Stokes Attn: Administration, PO Box 10, Danbury, NC 27016, fax to (336) 593-5350 or email the application to kblaylock@lifebritestokes.com. Free free to contact Kristi Blaylock with any questions at (336) 593-5311 or at the email address above.

Dwayne Ronald Young

1387 Hart Road – Lawsonville – North Carolina -
27022 | 336.409.7001 | y_dwayne@hotmail.com

OBJECTIVE

To apply for the Stokes-Reynolds Memorial Hospital, Inc. Community Hospital Operations Committee Membership

SKILLS & ABILITIES

Paramedic, May 1992 through March 2014

Previous credentials in BTLS, PALS, ACLS, PHTLS, BLS

Proficient in Microsoft Office and various other computing related tasks

Team leadership and Project Coordination

EXPERIENCE

- | | |
|---|--|
| June 1990 to Summer of 1996 | Emergency Medical Technician, <i>Stokes County EMS</i> <ul style="list-style-type: none">• Worked part time employment as an EMT and eventually credentialed as a paramedic upon completion of all educational requirements |
| Summer of 1992 to
Approximately Summer of 1995 | Respiratory Care Technician, <i>Stokes-Reynolds Memorial Hospital</i> <ul style="list-style-type: none">• Worked part time employment in respiratory with primary responsibilities of emergency department patient care, in patient care, and on-call duties |
| January 1994 to May 1996 | Paramedic, <i>Guilford County Emergency Medical Services</i> <ul style="list-style-type: none">• Worked full time employment as a paramedic until future promotion; responsible for daily patient care in austere environments in a high volume, high efficiency EMS system. |
| May 1996 to November 1998 | Assistant Training Officer, <i>Guilford County Emergency Medical Services</i> <ul style="list-style-type: none">• Assigned various administrative duties as well as assist with the continuing education of 200+ paramedics and |

administrators in the areas of prehospital emergency care, OSHA compliance, and disaster response.

November 1998 to December 2012 (Retired)

Emergency Services Manager – Planning and Research,
Guilford County Emergency Services

- Responsible for the management of OSHA and Departmental compliance with all appropriate Local, State, and Federal laws governing patient care, privacy, and safety.
- Responsible for the oversight of the ambulance billing operations and associated contractual arrangements for collections
- Coordinate department clinical research efforts with various higher learning institutions
- Coordinate disaster response efforts both locally and regionally with state and federal agencies

April 2015 to July 2016

Assistant Pastor, *Lawsonville Baptist Church*

- Coordinate Youth activities including Vacation Bible School
- Assist the pastor in any appropriate efforts and events.

July 2016 to present

Pastor, *New Birth Baptist Church*

- Lead pastor of a small church in Walnut Cove, NC

EDUCATION

August 1988 To May 1992

BS, Emergency Medical Services, Cullowhee, NC, *Western Carolina University, Summa cum Laude, Honor Graduate*

September 2008 to May 2016

MTh, Masters of Theology, Danbury, NC, *Gateway Bible College, Summa cum Laude*

CURRICULUM VITAE

Aborted infarction: the ultimate myocardial salvage.

Dowdy L, Wagner GS, Birnbaum Y, Clemmensen P, Fu Y, Maynard C, Menown I, Sejersten M, **Young D**, Johanson P, Barbagelata A. *Am Heart J*. 2004 Mar;147(3):390-4. doi: 10.1016/j.ahj.2003.10.008.PMID: 14999184

Paramedics as decision makers on the activation of the catheterization laboratory in the presence of acute ST-elevation myocardial infarction.

Young DR, Murinson M, Wilson C, Hammond B, Welch M, Block V, Booth S, Tedder W, Dolby K, Roh J, Beaton R, Edmunds J, Young M, Rice V, Somers C, Edwards R, Maynard C, Wagner GS. *J Electrocardiol*. 2011 Jan-Feb;44(1):18-22. doi: 10.1016/j.jelectrocard.2010.06.010. Epub 2010 Sep 15.PMID: 20832811

The stability of the ST segment estimation of myocardial area at risk between the prehospital and hospital electrocardiograms in patients with ST elevation myocardial infarction.

Bouwmeester S, van Hellemond IE, Maynard C, **Young D**, Bethea C, Gorgels A, Wagner GS. *J Electrocardiol*. 2011 May-Jun;44(3):363-9. doi: 10.1016/j.jelectrocard.2010.11.013. Epub 2011 Feb 3.PMID: 21295313

Effectiveness of prehospital continuous positive airway pressure in the management of acute pulmonary edema.

Hubble MW, Richards ME, Jarvis R, Millikan T, **Young D**. *Prehosp Emerg Care*. 2006 Oct-Dec;10(4):430-9. doi: 10.1080/10903120600884848.PMID: 16997770

The failure of years of experience with electrocardiographic transmission from paramedics to the hospital emergency department to reduce the delay from door to primary coronary intervention below the 90-minute threshold during acute myocardial infarction.

Vaught C, **Young DR**, Bell SJ, Maynard C, Gentry M, Jacobowitz S, Leibrandt PN, Munsey D, Savona MR, Wall TC, Wagner GS. *J Electrocardiol*. 2006 Apr;39(2):136-41. doi: 10.1016/j.jelectrocard.2005.12.002.PMID: 16580408

The future of STEMI response.

Lipton JA, Strauss DG, **Young D**, Sejersten M, Maynard C, Vaught C, Versteeg D, Munsey D, Albright JL, Leibrandt PN, Bell S, Jacobowitz S, Wall T, Wagner G. *JEMS*. 2006 Jul;31(7):S8-12.PMID: 16886296 .

Effectiveness of prehospital wireless transmission of electrocardiograms to a cardiologist via hand-held device for patients with acute myocardial infarction (from the Timely Intervention in Myocardial Emergency, NorthEast Experience [TIME-NE]).

Adams GL, Campbell PT, Adams JM, Strauss DG, Wall K, Patterson J, Shuping KB, Maynard C, **Young D**, Corey C, Thompson A, Lee BA, Wagner GS. *Am J Cardiol*. 2006 Nov 1;98(9):1160-4. doi: 10.1016/j.amjcard.2006.05.042. Epub 2006 Aug 31.PMID: 17056318

Overcoming barriers to developing seamless ST-segment elevation myocardial infarction care systems in the United States: recommendations from a comprehensive Prehospital 12-lead Electrocardiogram Working Group.

Frendl DM, Palmeri ST, Clapp JR Jr, Hampton D, Sejersten M, **Young D**, Drew B, Farrell R, Innes J, Russell J, Rowlandson GI, Purim-Shem-Tov Y, Underhill BK, Zhou S, Wagner GS; Journal of Electrocardiology Prehospital 12-lead ECG Working Group. J Electrocardiol. 2009 Sep-Oct;42(5):426-31. doi: 10.1016/j.jelectrocard.2009.03.011. Epub 2009 May 15. PMID: 19446840

Have we made progress in reducing time to reperfusion in the management of acute myocardial infarction? A last decade overview. The potential key role of wireless electrocardiographic transmission.

Young D, Barbagelata A, Wagner G. J Electrocardiol. 2005 Oct;38(4 Suppl):94-5. doi: 10.1016/j.jelectrocard.2005.06.017. PMID: 16226081

Comparison of the ability of paramedics with that of cardiologists in diagnosing ST-segment elevation acute myocardial infarction in patients with acute chest pain.

Sejersten M, **Young D**, Clemmensen P, Lipton J, VerSteeg D, Wall T, Maynard C, Wagner G. Am J Cardiol. 2002 Nov 1;90(9):995-8. doi: 10.1016/s0002-9149(02)02685-1. PMID: 12398970

**Stokes-Reynolds Memorial Hospital, Inc.
Hospital Operations Committee Member Application**

Last Name DUNCAN First Name Justin Initial Scott

Home Address 1110 Friendship Forest Drive Germanton NC 27019

Home # — Cell 336-413-2612 E-Mail Address j.duncan@novanthealth.org

Why would you be interested in serving on the Hospital Operations Committee? _____

As a current hospital plant engineering supervisor, and my love for Stokes County, I feel I could bring much to the table.

What is your business experience? In my current role with Novant Health I am tasked daily to work with both internal budgets and external contractors.

What is your healthcare experience? I have been in hospital plant engineering operations with Novant Health for 5 years. I also am currently vice chair on the Stokes County Board of Health.

Additional comments, if desired: _____


Signature of Applicant

Justin Duncan
Typed/Printed Name of Applicant

8/13/2020
Date

Feel free to include a copy of your resume if you wish.

Interested parties should submit their application by Monday, August 3, 2020. You may mail the application to LifeBrite Community Hospital of Stokes, Attn: Administration, PO Box, 10, Danbury, NC 27016, fax to (336) 593-5350 or email the application to kblaylock@lifebritestokes.com. Feel free to contact Kristi Blaylock with any questions at (336) 593-5311 or at the email address above.

JUSTIN S. DUNCAN
1110 FRIENDSHIP FOREST DRIVE
Germanton, NC 27019
336-413-2612 • DUNCANJ04SCC@YAHOO.COM

SUMMARY

I am a construction and maintenance professional with over 15 years of experience in all aspects of the plant engineering/maintenance industry, with 5 years being in a supervision role within a hospital environment. I have installed, maintained, controlled and repaired heating, ventilation, air conditioning, and refrigeration systems in commercial areas of the HVAC profession. I have led multiple teams in both the construction and maintenance fields with great success. I have considerable experience working with all levels of both internal team members and external agencies. I would love an opportunity to apply my leadership experience, construction and maintenance background, as well as my knowledge of tools and equipment, for an organization that promotes from within, and recognizes excellent performance.

EMPLOYMENT

[9/2015 – Present] Novant Health, Winston-Salem, NC

Supervisor, Medical Park Hospital Plant Engineering & Technician Shared Services

Responsible for ensuring Medical Park Hospital building systems and equipment are installed and maintained in accordance with Joint Commission standards and applicable local, state, and federal regulatory requirements. Responsible for overseeing life safety, environment of care and any work necessary to maintain the service life of company assets. Responsible for assisting 6 medical centers and/or hospitals in the Greater Winston Salem Market with additional Novant Health licensed trade maintenance professionals thru Novant plant engineering shared technician services.

[12/2013 – 8/2015] Forsyth Technical Community College, Winston-Salem, NC

Maintenance Mechanic, HVAC Electrical Technician

Troubleshoot and repair HVAC and refrigeration equipment to include: rotary screws and reciprocating chillers up to 400 ton; direct expansion split systems; large gas fired boilers; commercial refrigeration equipment including refrigerators, freezers and icemakers; and other appliance, equipment and other duties as needed in a 1.3 million square foot multi-site facility.

[2008 – 2013] Brady Trane Inc., Greensboro, NC

Controls Subcontracting Leader (2012-2013)

Manages all aspects of wiring subcontractors on large BAS control projects from beginning to end, with direct responsibility for wiring execution while leading a team of 10 to accomplish specific objectives in a given time frame and with available resources.

Controls System Designer (2010-2012)

Design, layout, and engineer a complete Building Automation System in new construction and existing buildings. Responsible for executing contracts and engineering drawings within estimated hours. Work with project managers, technicians and sub contractors to insure BAS installations are completed by architect design.

BAS (Building Automation Services) Control Technician (2008 – 2010)

Provide programming, technical checkout of end devices, owner training, and subcontractor coordination on BAS jobs. Responsible for executing contracts and engineering drawings within estimated hours.

EDUCATION

[2/2015] Gateway Bible College, Danbury, NC

BA in Theology

[2/2004 - 5/2006] Surry Community College, Dobson, NC

AAS in HVAC

[2000 - 2004] South Stokes High School, Walnut Cove, NC

Honor Graduate, National Honor Society

JUSTIN S. DUNCAN
1110 FRIENDSHIP FOREST DRIVE
Germanton, NC 27019
336-413-2612 • DUNCANJ04SCC@YAHOO.COM

CERTIFICATIONS/BOARDS & COMMITTEES SERVED ON

- Stokes County Board of Health Vice Chair (Serving since 1/2020)
- Member of ASHE
- Universal CFC Certification
- NFPA 101
- ICRA 8 Hour Construction Awareness Trained
- BARD Technical Training
- Trane Tracer MP580 Installation & Programming Certification

Novant Health Committees Served On

- Corporate Environment of Care (8/2018 – Present)
- Corporate Utilities Sub-Committee (8/2018 – Present)
- Corporate Haz-Mat Sub-Committee
- MPH Environment of Care (1/2018 – Present)
- MPH Regulatory Oversight Committee (1/2018 – Present)

Novant Health Joint Commission Surveys

- Medical Park Hospital 2019
- Thomasville Medical Center 2020

**Stokes-Reynolds Memorial Hospital, Inc.
Hospital Operations Committee Member Application**

Last Name Duncan First Name Wade Initial J
Home Address 3196 US 311 Hwy N Pine Hall, NC 27042
Home # 336-427-0689 Cell 336-409-8501 E-Mail Address Wjaysonduncan@aol.com

Why would you be interested in serving on the Hospital Operations Committee? Very strong
intrest in commuunity service. I am a patient at
the Pine Hall Life Brite office

What is your business experience? I taught in Stokes County for 33 years

What is your healthcare experience? NONE I have a Health and Physical
Education degree from ASU

Additional comments, if desired: Former board chair of Habitat of Stokes
and East Stokes Outreach Ministry. I am a member
of the Pine Hall and Germanton Ruritons.

Jayson Duncan
Signature of Applicant

W. Jayson Duncan
Typed/Printed Name of Applicant

Aug 31, 2020
Date

Feel free to include a copy of your resume if you wish.

Interested parties should submit their application by Monday, August 3, 2020. You may mail the application to LifeBrite Community Hospital of Stokes, Attn: Administration, PO Box, 10, Danbury, NC 27016, fax to (336) 593-5350 or email the application to kblaylock@lifebritestokes.com. Feel free to contact Kristi Blaylock with any questions at (336) 593-5311 or at the email address above.