

AGENDA



Andy Nickelston, Chairman
Ronnie Mendenhall, Vice Chairman
Rick Morris, Commissioner
Jimmy Walker, Commissioner
Ernest Lankford, Commissioner

REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
Monday, July 27, 2020
1014 MAIN STREET
DANBURY, NC 27016
6:00 PM

Call to Order

Invocation

Pledge of Allegiance

I. Approval of the Agenda

II. Comments - Managers/Commissioners

III. Public Comments

IV. Consent Agenda

- a. Minutes
- b. Budget Amendments
- c. Tax Administration Monthly Report -Items for Approval
- d. Tax Office Annual Settlement FY 19-20 / Order to Collect
- e. Resolution Pinnacle Solid Waste Station
- f. Capital Project Ordinance-Pinnacle Solid Waste
- g. Capital Project Ordinance - Fuel Tank Removal

V. Information Agenda

- a. Register of Deeds - Update

VI. Discussion Agenda

- a. Meadows Waterline Project Update
- b. Public Works/Maintenance Building Bids and Information
- c. EMS Station 1 Bid for Construction
- d. Request for Public Hearing of Financing of EMS Station in Walnut

Cove and Maintenance Building

- e. County Recreation Survey**
- f. Walnut Cove Planning Board Appointment Request**

VII. Action Agenda

- a. Bids for Solid Waste/Scale House**
- b. Forestry Agreement**
- c. Hart River Access Easement Request**
- d. Regional Hazardous Mitigation Plan**
- e. YMCA Recreation Contract**
- f. PTRC Home and Community Care Block Grant Agreement**
- g. Voluntary Agricultural District Board Appointments**
- h. Resolution authorizing sale of County issued service side arm**
- i. Resolution authorizing sale of County issued service side arm**

VIII. Closed Session

IX. Adjournment

*Anyone with a disability(is) who needs an accommodation to participate in this meeting is requested to inform us 48 hours prior to the scheduled time of the affected group meeting

*Attachments may be delivered before or at the time of the meeting

*Times may vary due to times preset for agenda items



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: IV.a.

Minutes

Contact: Shannon Shaver

Summary:

Minutes for Approval:

July 13, 2020 - Regular Meeting Minutes

ATTACHMENTS:

Description

Upload Date

Type

July 13, 2020 Regular Meeting Minutes

7/16/2020

Cover Memo

**STATE OF NORTH
CAROLINA

COUNTY OF STOKES**)
)
)
)

**OFFICE OF THE
COMMISSIONERS
STOKES COUNTY
GOVERNMENT
DANBURY, NORTH
CAROLINA
MONDAY JULY 13, 2020**

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a Regular Session in the Stokes County Administration Building in the Commissioners Chambers located in Danbury, North Carolina on Monday July 13, 2020 at 6:00 pm with the following members present:

Board of Commissioners Present: Vice Chairman Ronnie Mendenhall, Commissioner Rick Morris, Commissioner Jimmy Walker, and Commissioner Ernest Lankford

Absent: Chairman Andy Nickelston

County Administration Present: County Manager Jake Oakley, Assistant County Manager/Clerk to the Board Shannon Shaver, Finance Director Julia Edwards, and County Attorney Ty Browder

CALL TO ORDER

Vice Chairman Mendenhall called the Regular Meeting of the Board of Commissioners to order.

INVOCATION

Vice Chairman Mendenhall delivered the Invocation.

PLEDGE OF ALLEGIANCE

Vice Chairman Mendenhall lead the Board in the Pledge of Allegiance and invited those in attendance to join.

APPROVAL OF AGENDA

Commissioner Lankford moved to approve the Agenda as presented.

Commissioner Morris seconded the motion. The motion Passed.

Absent: Nickelston

COMMENTS - Managers/Commissioners

Commissioner Morris commented:

- Welcome to everyone here and online watching.
- Going to continue to do office hours virtually, or really by telephone.
- Tomorrow's hours are from 4 to 7.
- I will keep that time open if anyone wants to call about an issue related to the county.
- The last thing I wanted to mention is an advertisement that I want to read to you about the Hospital Operations Committee so that we can get the rest of the board members selected and appointed.

- Do you have business or healthcare experience and would like to become a board member of the Hospital Operations Committee of Stokes-Reynolds Memorial Hospital, Inc. (SRMH).
- Due to the lease structure with Stokes County, SRMH remained a corporation with Stokes County as the sole member.
- The current Stokes County Commissioners are automatically the SRMH Board.
- With the restated bylaws, a Hospital Operations Committee is to be formed to work on behalf of the Commissioners for Hospital lease oversight and to monitor compliance by the lessee (LifeBrite Community Hospital of Stokes).
- The Hospital Operations Committee shall consist of nine voting members appointed by the Board of Trustees (County Commissioners) for a two-year term.
- These members shall be one County Commissioner plus one elected official from each municipality located in Stokes County and five at large members from all geographical areas of Stokes County.
- The elected officials have been chosen and the five at large members are needed for this Committee to be fully staffed.
- Interested parties can download the application from lifebritestokes.com/hospital-operations-committee-board or request a paper copy by contacting Kristi Blaylock at 336-593-5311 or via email at kblaylock@lifebritestokes.com.
- Applications should be submitted by Monday August 3, 2020.
- You may mail the application to LifeBrite Community Hospital of Stokes, Attention: Administration, PO Box 10 Danbury, NC 27016, or email the application to kblaylock@lifebritestokes.com.
- Feel free to contact Kristi Blaylock with any questions at 336-593-5311 or at the email address above.
- We appreciate your interest in becoming a member to help assist with continued high quality healthcare services throughout Stokes County.
- When we receive these applications the board members that are already appointed will select the applications and bring them back to the Commissioners for final approval.

Commissioner Walker commented:

- Welcome to everyone.
- It is good to see everyone here and those watching from home.
- I had some feedback from someone over the weekend that watches our meetings online and it was good to know that we have some people that are watching our Commissioner's Meetings.
- One thing that I would like to mention is that when I was going through my information for this meeting I found a letter I had been given a while back from quite a few people wanting internet.
- I don't quite know what to tell them and here is why.
- We have at least two providers.
- They are RiverStreet and Stokes WIFI.
- I don't know which of these two providers can get to these folks quicker.
- I know RiverStreet as made some progress but I believe Stokes WIFI has made some progress too.
- During the budget we looked at creating a committee or task force to look at ways to expand internet in the county.
- We may need to consider this to see how we can get internet to people in need in the best way possible.
- Just wanted to throw that out there.
- I know that Chairman Nickelston campaigned on this as well and feels strongly about getting the internet to everyone.
- I have certainly felt that way all along.

- I have supported RiverStreet for years and helped give them a kick start.
- They have made some progress and I wish they would have made more.
- Another thing I want to mention is I am running into a lot of people who will be glad when all of these things related to the virus are over.
- They feel like a part of their life has been taken from them.
- I am so tired of picking up the paper and seeing the new number of cases.
- If you are going to give me those numbers then tell me how many people have had the regular flu.
- People are confused.
- There is a debate on wearing masks.
- I have only been thrown out of one restaurant for not wearing a mask.
- I went in one restaurant and probably 20 percent of the people were wearing masks.
- Maybe we are on the down hill side of this.
- I certainly hope so.
- I will do everything I can do as a Commissioner to help things get back to normal.

Commissioner Lankford commented:

- Welcome to everyone and I am glad to be here tonight.
- Hope to get the temperature down as we have had some hot days.

Vice Chairman Mendenhall commented:

- Welcome to each and every person here.
- Thank you for coming out tonight.
- As I say at every meeting it is very important that our citizens of Stokes County take part in our governmental process.
- I do want to mention that Shannon has just told me that we are having some issue with the livestreaming right now but they are working to correct it.
- If you were able to attend our Charters of Freedom ceremony I think you got to see something that is really going to be a valuable asset to the county, and not just to the adults, but to the students and teachers as well.
- I know when I was Principal at Sandy Ridge we took our 5th grade class to Washington, D.C. each year and we got to see the Declaration of Independence, Bill of Rights, and the Constitution.
- It was a great thing, and now they can come right here to Danbury and make a field trip out of it.
- They get to see something that in my words is just magnificent.
- This is what the founders built this nation on.
- I am so grateful for all of the people who got to come.
- Thanks to all of the people who had a part in it, and I know if I start naming people I will miss some.
- There are some that are here that had a big part in it; including Mark Delehant and Will Carter.
- Thanks to everyone involved.
- We had a fireworks show at Piney Grove Middle School football field and it had a fantastic turnout.
- I know some of the Commissioners were there.
- It was made possible by Sheriff Mike Marshall, Commissioner Andy Nickelston, and Will Carter.
- There were an estimated 3,000 people there.
- Thank you all for making this happen.
- Everyone had a good time.

County Manager Oakley commented:

- Sounds like you guys have covered everything.
- Welcome to everyone.

Public Comments

Vice Chairman Mendenhall opened the floor for Public Comments at 6:18 pm.

Vice Chairman Mendenhall noted that there were no individuals signed up for Public Comments.

Vice Chairman Mendenhall closed the floor for Public Comments at 6:18 pm.

CONSENT AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Minutes

Budget Amendments

Holiday Schedule for 2021

Vice Chairman Mendenhall entertained a motion on the Consent Agenda.

Commissioner Morris requested clarification on Budget Amendment #1 that it is the first budget amendment in the new budget and that it is re-appropriating things that did not get completed last year.

Finance Director Julia Edwards confirmed that Budget Amendment #1 is the first amendment and re-appropriates items from last years budget.

Commissioner Morris requested clarification on Budget Amendment #2 that it replaced the air conditioner at the garage at Autumn Square and not the unit for the whole building being that the amount was \$175,000.00.

Finance Director Julia Edwards confirmed that Budget Amendment #2 was only for the garage and not the whole building at Autumn Square.

Commissioner Lankford moved to approve the Consent Agenda as presented.

Commissioner Walker seconded the motion. The motion Passed.

Absent: Nickelston

INFORMATION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes

approved which are located on the County Website under the minutes tab.

Presentation on Promoting Biological Agriculture and Natural Healthcare in Stokes County

Vice Chairman Mendenhall noted that there was one item on the Information Agenda at the request of Commissioner Walker.

Vice Chairman Mendenhall turned the floor over to Sri Savasri Ananda who presented a short presentation titled "Why we are so sick and what we can do about it" with a request for the Board of Commissioners to consider signing a letter of support and introduction for him.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

There was much discussion among the Board on the information presented and Vice Chairman Mendenhall noted that a copy of the presentation would be passed along to Chairman Nickelston when he returns and that the Board would make a decision about the letter of support and introduction at a later time.

CLARIFICATION OF BUDGET AMENDMENT #2

Vice Chairman Mendenhall noted that Assistant County Manager/Clerk to the Board Shannon Shaver would like to provide some clarification on a budget amendment for the record.

Assistant County Manager/Clerk to the Board Shannon Shaver noted for the record that Budget Amendment #2 for the air conditioning replacement at the County Garage was not for \$175,000.00, and that the actual total for the replacement was \$7,500.00. She noted that the \$175,000.00 is the total amount of the combined contingency and equipment line items listed on the budget amendment.

DISCUSSION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Solar Farm Moratorium

Commissioner Morris presented the Board with additional information on the Solar Farm Moratorium previously discussed by the Board.

Planning Director David Sudderth was in attendance and requested guidance from the Board on proceeding with the request.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

After much discussion the Board concurred that they would like guidance from the Planning Board.

Planning Director David Sudderth noted that he would add this item to the next Planning Board Agenda and bring information back to the Board of Commissioners.

With no further discussion and full consensus of the Board this item was moved to the Planning Meeting of the Board of Commissioners on Tuesday August 4, 2020 at 7:00 pm.

RECESS

Vice Chairman Mendenhall called for a brief recess at 7:15 pm.

Vice Chairman Mendenhall called the meeting back to order at 7:25 pm.

CHANGE TO THE ORDER OF THE AGENDA

Vice Chairman Mendenhall requested that the Hart River Access Easement Request, Item K. on the Discussion Agenda be next on the agenda so that the adjoining landowners here for this item would not have to wait until the end of the meeting.

The Board was in agreement to move this item up on the Discussion Agenda.

Hart River Access Easement Request

County Manager Oakley presented information to the Board on a request he received from adjoining land owners Michael and Kelly Josey for an easement on the Hart Property River Access the county recently purchased.

County Manager Oakley commented:

- As long as the Hart's owned this property they had a verbal agreement.
- Now that the county owns this we must have an agreement easement due to this is now public land.
- Upon approval from the Board, I will proceed with the creation of the necessary documents for the agreement along with the County Attorney.
- I am requesting that this item be moved to the Action Agenda at a future meeting once the County Attorney has prepared the document, and it can come back to the Board for final approval.

County Attorney Browder recommended a progressive use agreement that will continue to allow them to use the property for personal use for ingress and egress with any specific restrictions that need to be in place in the agreement.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

After some discussion and full consensus of the Board this item was placed onto the Action Agenda for the next meeting on July 27, 2020.

Bids for Solid Waste/Scale House

Support Services Supervisor Glenda Pruitt presented the bids for the Solid Waste Scale House approved in the previous budget and noted that there were 3 bids received with Colt Simmons Construction being the lowest bid at \$97,400.00. The request was made for the approval of Colt Simmons Construction as the contractor. Support Services Supervisor Glenda Pruitt noted that Perry Peterson with Peterson Gordon Architects has worked with this company before and feels comfortable using them for this project.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

After some discussion and full consensus of the Board this item was moved to the Action Agenda

at the next meeting on July 27, 2020.

Walnut Cove Green Box Site Update

County Manager Oakley presented the Board with information on the progress of the Walnut Cove Green Box Site approved in last years budget. The site has been evaluated by Perry Peterson with Peterson Gordon Architects. County Manager Oakley recommended that due to the excessive cost of grading and hauling of soil that Mr. Peterson estimates will cost around \$540,000.00 just for this portion which does not include any construction that this site be abandoned and he be given permission from the Board to look for an alternative site.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

After some discussion and full consensus of the Board the County Manager was given direction to look for an alternative site for the Walnut Cove Green Box Site with the preference of the Board being a location off of the main road.

Moratock Park Parking/Overcrowding

County Manager Oakley presented the Board with information related to the parking and overcrowding issues at Moratock Park.

County Manager Oakley commented:

- We have attached a proposal for easing the pressure of parking at Moratock Park and allowing the public to utilize the field area for parking that has been used for many years during the Stokes Stomp.
- This will stop the parking on the road and allow everyone entering and exiting their vehicles a safer option as well as not to hinder the travel on Sheppard Mill Road.
- This would also stop the parking along the gravel road on the other side of the park that has caused some issues with Emergency vehicles getting in and out of the area when they are called.
- Another issue at the park is the overcrowding.
- Due to COVID-19 the park has become more crowded because other recreational areas for swimming remain closed.
- I have spoken with Sheriff Marshall about contracting with a Deputy to be sure everyone is safe at the park.
- I am receiving multiple complaints from citizens about the overcrowding.
- We can utilize the COVID-19 funds to complete this request and we will probably need to do this at least through Labor Day.

Public Works Director Mark Delehant commented:

- I will take all the help I can get with policing the parking issue and the overcrowding.
- Up until recently I had only one park employee working there.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

After much discussion and full consensus of the Board this item was moved to the Action Agenda at the meeting tonight.

Tax Administration Monthly Report

Tax Administrator Richard Brim presented the monthly report for June 2020 including:

- Tax Collections Status Report FY 2019-2020
- Discovery and Garnishment Report
- EMS Billings and Collections
- DataMax (Interstate Collections & NC Debt Setoff)
- Real and Personal Releases less than \$100.00 per N.C.G.S. 105-381(b)
- Real and Personal Refunds less than \$100.00 per N.C.G.S. 105-381(b)
- Real and Personal Releases more than \$100.00
- Real and Personal Refunds more than \$100.00
- Present-Use Value Late Application
- Resolution for changing the name of Hauser Road (SR 1183) to Hauser Springs Road with a request for this item to be moved to the Action Agenda for Approval

Tax Administrator Richard Brim noted that the 9 residents on Hauser Road were sent a survey and all 9 responded. 7 of the residents elected to change the road name to Hauser Springs Road while 2 residents elected to change the house numbers only. It is the recommendation of the Tax Office to change the road name to Hauser Springs Road.

Vice Chairman Mendenhall opened the floor for any comments/discussion/questions.

Commissioner Morris questioned if the resolution needed an effective date.

County Attorney Browder noted that this would be the adopted date of the resolution unless otherwise specified by the Board.

County Manager Oakley questioned if the resolution needed to include anything stating that the NC DOT was in acceptance of this change.

Tax Administrator Richard Brim noted that Greg Hunsucker in the Tax Office had spoken and confirmed this with the NC DOT but that this could be added to the resolution.

The Board was in agreement on adding this to the resolution.

With no further discussion and full consensus of the Board the Resolution adopting the road name change from Hauser Road to Hauser Springs Road was moved to the Action Agenda at tonight's meeting with the noted changes and the following items were moved to the Consent Agenda for the next meeting on July 27, 2020:

- Real and Personal Releases more than \$100.00
- Real and Personal Refunds more than \$100.00
- Present-Use Value Late Application

Tax Office Annual Settlement FY 19-20

Tax Administrator Richard Brim presented the FY 19/20 Settlement to the Board including:

- Yearly Collection Rate - 2019-2020.
- Tax Administration Resolutions - Annual Settlement of Fiscal Year 2019-2020, N.C.G.S. 105-373.
- Tax Administration - Order to Collect - Fiscal Year 2020-2021, N.C.G.S. 105-321, 105-354.

Tax Administrator Richard Brim requested that the following items be moved to the Consent Agenda for the next meeting on July 27, 2020:

- Tax Administration Resolutions - Annual Settlement of Fiscal Year 2019-2020, N.C.G.S.

- Tax Administration - Order to Collect - Fiscal Year 2020-2021, N.C.G.S. 105-321, 105-354

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments. With no discussion and full consensus of the Board this item was moved to the Consent Agenda for the next meeting on July 27, 2020.

Board of Health Request

County Manager Oakley presented the Board with a request from the Board of Health for on call pay for the Communicable Disease Nurse at the Health Department for the time she is working during COVID-19. He noted that this along with all related COVID-19 payroll expenses would be taken from the funding received.

Vice Chairman Mendenhall opened the floor for any comments/discussion/questions.

After some discussion about the COVID-19 funding and interest from the Board on holding a joint meeting with the municipalities at a later date to be set the Board was in full consensus on moving this request for on call pay with retroactive pay to the Action Agenda at tonight's meeting.

Regional Hazardous Mitigation Plan

Assistant County Manager/Clerk to the Board Shannon Shaver presented the Board with the Regional Hazardous Mitigation Plan and Resolution with information on the plan details.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no discussion and full consensus of the Board this item was moved to the Action Agenda at the next meeting on July 27, 2020.

YMCA Recreation Contract

County Manager Oakley presented the Board with the YMCA Recreation Contract for this fiscal year with an Addendum to the YMCA Recreation Contract with the only change being the dates. The memorandum of approval is included from County Attorney Browder as well as the existing contract.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Walker noted that he would like to see a Recreation Study/Survey completed on how the citizens feel their recreation needs are being met as he does not feel the county is doing enough with recreation.

After some discussion and with full consensus of the Board this item was moved to the Action Agenda at the next meeting on July 27, 2020.

There was a request from the Board to also place a Recreation Study/Survey on the Discussion Agenda at the next meeting on July 27, 2020.

PTRC Home and Community Care Block Grant Agreement

Assistant County Manager/Clerk to the Board Shannon Shaver presented the Board with the PTRC Home and Community Block Care Agreement and County Funding Plan for FY 20/21 with these funds being related to Senior Services.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

After some discussion and full consensus of the Board this item was moved to the Action Agenda at the next meeting on July 27, 2020.

Forestry Agreement

County Manager Oakley presented the Board with information on the Agreement for the Protection, Development, and Improvement of Forest Lands in Stokes County, North Carolina and noted that the amount of \$78,300.00 was already approved in the FY 20/21 Budget. He noted that this amount included the 40% county appropriation of \$64,400.00, and the 100% county funded Smokechaser Position in the amount of \$13,900.00. County Attorney Browder has provided a Memorandum of Approval on this agreement as well.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no discussion and full consensus of the Board this item was moved to the next meetings Action Agenda on July 27, 2020.

Voluntary Agricultural District Board Appointments

Vice Chairman Mendenhall presented the Board with a request received from Natural Resources Director Janice Pack for the new appointments to the Voluntary Agricultural District Advisory Board:

Voluntary Agricultural District
Advisory Board New Appointees

Expiring Members:

Kay Jones Term Ends-July 2020
Ryan Clark..... Term Ends-July 2020

New Members Replacing Expiring Members:

Carlton Jones..... Term Begins-July 2020 Ends-July 2023
Wesley Bowen Term Begins-July 2020 Ends-July 2023

Vice Chairman Mendenhall opened the floor for nominations.

Commissioner Walker nominated Carlton Jones and Wesley Bowen as presented.

Commissioner Morris moved to close the floor for nominations.

Commissioner Walker seconded.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

With no discussion and full consensus of the Board the motion carried and this item was moved to the Action Agenda for the next meeting on July 27, 2020.

ACTION AGENDA

All attachments presented on the Agenda are available in the attachments of the Agenda on the County Website and are available upon request from the Clerk, with the exception of the minutes approved which are located on the County Website under the minutes tab.

Moratock Park Parking/Overcrowding

Vice Chairman Mendenhall entertained a motion on the item presented at tonight's meeting.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Lankford moved to authorize the County Manager to handle the parking and overcrowding issue at Moratock Park with an alternative parking plan and to work with Sheriff Marshall to provide a Deputy as needed at the park..

Commissioner Walker seconded the motion. The motion Passed.

Absent: Nickelston

Name Change of Hauser Road Resolution

Vice Chairman Mendenhall entertained a motion on the item presented at tonight's meeting.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Walker moved to adopt the Resolution for the name change of Hauser Road to Hauser Springs Road with the two noted changes including the effective date and that the NC DOT is in agreement with the name change.

Commissioner Lankford seconded the motion. The motion Passed.

Absent: Nickelston

Board of Health Request

Vice Chairman Mendenhall entertained a motion on the item presented at tonight's meeting.

Vice Chairman Mendenhall opened the floor for any discussion/questions/comments.

Commissioner Walker moved to approve the request from the Board of Health of on call pay for the Communicable Disease Nurse at the Health Department during COVID-19 retroactive to the

last pay period to a date to be determined.

Commissioner Lankford seconded the motion. The motion Passed.

Absent: Nickelston

Adjournment

With no further business to come before the Board Vice Chairman Mendenhall entertained a motion to adjourn the meeting at 8:37 pm. Commissioner Lankford moved to adjourn.

Commissioner Walker seconded the motion. The motion Passed.

Absent: Nickelston

Shannon Shaver
Clerk to the Board

Andy Nickelston
Chairman



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: IV.b.

Budget Amendments

Contact: Julia E. Edwards

Summary:

ATTACHMENTS:

Description	Upload Date	Type
Budget Amendment #5 #6	7/15/2020	Cover Memo

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.5100.511	Equipment Non-Capitalized	\$ -	\$ 1,501.00	\$ 1,501.00
100.5100.320	Telephone	\$ 10,000.00	\$ 576.00	\$ 10,576.00
TOTALS		<u>\$ 10,000.00</u>	<u>\$ 2,077.00</u>	<u>\$ 12,077.00</u>

This budget amendment is justified as follows:

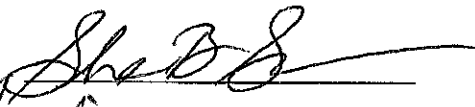
The Health Department received notice from the state of these additional WIC Program funds, which were provided in order to assist the health department's ability to continue with the objective of the Special Supplemental Nutrition Program for WIC during the COVID-19 pandemic. To achieve this goal, we have chosen to purchase a laptop, docking stations, and digital phones.

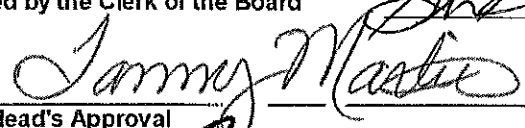
This will result in a net increase of \$2,077.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been verified in the WIRM and must be expended by 5/30/2021.

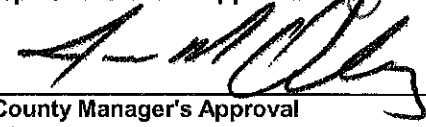
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
100.3301.232	WIC CLIENT SERVICES	\$ 94,762.00	\$ 2,077.00	\$ 96,839.00
TOTALS		<u>\$ 94,762.00</u>	<u>\$ 2,077.00</u>	<u>\$ 96,839.00</u>


SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

Adopted this 27th day of July, 2020.

Verified by the Clerk of the Board 


 Department Head's Approval 7/14/20
Date


 County Manager's Approval 7-15-2020
Date


 Finance Director's Approval 7/15/20
Date

STOKES COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stokes County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	Sheriff's Department			
100.4310.351	Maint. & Repairs Auto	\$ 80,000.00	\$ 2,829.00	\$ 82,829.00
	Total	\$ 80,000.00	\$ 2,829.00	\$ 82,829.00

This budget amendment is justified as follows:

To appropriate Insurance claim funds to repair wrecked vehicle.

This will result in a net increase of \$2,829.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

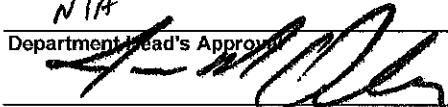
Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	General Fund			
100.3839.850	Insurance Claims	\$ -	\$ 2,829.00	\$ 2,829.00
	TOTALS	\$ -	\$ 2,829.00	\$ 2,829.00

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer and to the Finance Director.

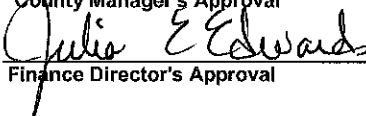
Adopted this 27th day of July, 2020

Verified by the Clerk of the Board



N/A
 Department Head's Approval 

Date
 7-15-2020

County Manager's Approval
 Finance Director's Approval 

Date
 7/15/20
 Date



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: IV.c.

Tax Administration Monthly Report -Items for Approval

Contact: Richard Brim, Tax Administrator

Summary:

Items for Approval on July 27, 2020 that were presented on July 13, 2020

1. Real and Personal Releases more than \$100.00.
2. Real and Personal Refunds more than \$100.00.
3. Present-Use Value Late Application.

ATTACHMENTS:

Description	Upload Date	Type
Tax Items for Consent July 27, 2020	7/16/2020	Cover Memo

STOKES COUNTY TAX ADMINISTRATION RELEASE REPORT FOR JUNE, 2020

REAL AND PERSONAL PROPERTY RELEASES MORE THAN \$100

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NO.</u>	<u>AMOUNT</u>	<u>REASON</u>
SN COMMERCIAL LLC	323 FIFTH ST, EUREKA, CA 95501	302738-2019-2019	\$526.88	DOUBLEWIDE MH REPOSSESSED
SN COMMERICAL LLC	323 FIFTH ST, EUREKA, CA 95501	302738-2018-2018	\$526.88	DOUBLEWIDE MH REPOSSESSED
NORTON, JOHN WAYNE	112 JIM BARR RD, KING, NC 27021	863597-2020-2019	\$315.19	VEHICLE OUT-OF-STATE

TOTAL AMOUNT \$1,368.95

Richard T. Brim 7/7/20
 RICHARD T. BRIM DATE
 TAX ADMINISTRATOR

 ANDY NICKELSTON DATE
 CHAIRMAN-STOKES COUNTY
 BOARD OF COMMISSIONERS

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR JUNE, 2020 (PAGE 1 OF 2)

REAL AND PERSONAL PROPERTY REFUNDS MORE THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>	<u>REASON</u>
WRIGHT, LOUISE B	9955 E 500 N GROVERTOWN, IN 46531	317301-2019-2019	100.4140.390	\$54.43	DOUBLEWIDE MH BURNED
			112.3100.160	\$65.54	
			209.3100.160	\$15.12	
			211.3100.160	\$7.56	
WRIGHT, LOUISE B	9955 E 500 N GROVERTOWN, IN 46531	317301-2018-2018	100.4140.390	\$58.59	DOUBLEWIDE MH BURNED
			112.3100.160	\$58.59	
			209.3100.160	\$15.12	
			211.3100.160	\$7.56	
WRIGHT, LOUISE B	9955 E 500 N GROVERTOWN, IN 46531	317301-2017-2017	100.4140.390	\$117.18	DOUBLEWIDE MH BURNED
			209.3100.160	\$15.12	
			211.3100.160	\$7.56	
WRIGHT, LOUISE B	9955 E 500 N GROVERTOWN, IN 46531	317301-2016-2016	100.4140.390	\$102.92	DOUBLEWIDE MH BURNED
			112.3100.160	\$30.22	
			209.3100.160	\$12.45	
			211.3100.160	\$6.64	
WRIGHT, LOUISE B	9955 E 500 N GROVERTOWN, IN 46531	317301-2015-2015	100.4140.390	\$102.92	DOUBLEWIDE MH BURNED
			209.3100.160	\$11.62	
			211.3100.160	\$6.64	

(CONTINUED)

STOKES COUNTY TAX ADMINISTRATION REFUND REPORT FOR JUNE, 2020 (PAGE 2 OF 2)

REAL AND PERSONAL PROPERTY REFUNDS MORE THAN \$100 PER NCGS 105-381(b)

<u>NAME</u>	<u>ADDRESS</u>	<u>BILL NUMBER</u>	<u>LEDGER</u>	<u>AMOUNT</u>	<u>REASON</u>
CAMPBELL, STEPHEN HUGH	136 WILLOW BEND DR KING, NC 27021	52978200	100.3100.113	\$31.25	VEHICLE SOLD
			100.2130.068	\$50.79	
			211.3100.001	\$4.34	
			112.3100.001	\$36.02	
CARTER, MATTHEW KYLE	1070 SIZEMORE RD GERMANTON, NC 27019	47516434	100.3100.113	\$107.04	VEHICLE SOLD
			209.3100.112	\$29.74	
			211.3100.001	\$14.87	
			112.3100.001	\$123.39	
LONG, JEFFREY DONALD	2239 FLAT SHOALS RD KING, NC 27021	40429162	100.3100.113	\$84.23	VEHICLE SOLD
			209.3100.112	\$23.40	
			211.3100.001	\$11.70	
			112.3100.001	\$97.10	
SULLIVAN, JAMES FREDERICK III	1855 CHESTNUT GROVE RD KING, NC 27021	50098079	100.3100.113	\$49.17	VEHICLE SOLD
			206.3100.112	\$13.66	
			211.3100.001	\$6.83	
			112.3100.001	\$56.69	

TOTAL AMOUNT

\$1,436.00

Richard T. Brim
RICHARD T. BRIM
TAX ADMINISTRATOR

7/7/20
DATE

ANDY NICKELSTON
CHAIRMAN-STOKES COUNTY
BOARD OF COMMISSIONERS

DATE

Richard T. Brim
Tax Administrator



Phone (336) 593-2811 **TAX ADMINISTRATION** **Fax** (336) 593-4019
Post Office Box 294 • 1014 Main Street • Government Center • Danbury, NC 27016

July 1, 2020

To: Stokes County Commissioners
From: Richard T. Brim, Tax Administrator
Subject: Present-Use Value Late Application

Per NCGS 105-277.4(a1), "Late Application.....an application may be approved by the board of equalization and review or, if that board is not in session, by the board of county commissioners."

We have (1) Present-Use Value late application for Year 2020 on which the Tax Office is recommending approval:

<u>Taxpayer (s)</u>	<u>Parcel</u>	<u>Acreage</u>	<u>Reason</u>
Michael A. Foster Rebecca B. Foster	6953-02-56-2901	58.90	Late Delivery of Farm Use Value App.
APPROVAL _____ DENIAL _____			

Date 7/7/20

Date _____

Richard T. Brim

Richard T. Brim
Tax Administrator

Andy Nickelston, Chairman
Stokes County Board of Commissioners

COUNTY OF STOKES) **RESOLUTION RENAMING SR 1183, HAUSER ROAD**
) **TO SR 1183, HAUSER SPRINGS ROAD**
 State of North Carolina)

WHEREAS, There currently is a road name duplication (Hauser Road) in both Stokes County and Surry County; and

WHEREAS, This duplication has become a matter of public safety because of Emergency Services being dispatched to the wrong county; and

WHEREAS, Immediate action must be taken to ensure Stokes County residents’ safety; and

WHEREAS, A survey questionnaire of owners adjoining SR 1183, Hauser Road indicated an overwhelming preference to change SR 1183, Hauser Road to SR 1183, Hauser Springs Road;

NOW, THEREFORE BE IT RESOLVED, That SR 1183, Hauser Road be renamed to SR 1183, Hauser Springs Road.

ADOPTED, this the 13th day of July, 2020.

 Andy Nickelston – Chairman

 Ronnie Mendenhall – Vice Chairman

 Ernest Lankford – Commissioner

 Rick Morris – Commissioner

 Jimmy Walker – Commissioner

Attest:

 Shannon Shaver – Clerk to the Board



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: IV.d.

Tax Office Annual Settlement FY 19-20 / Order to Collect

Contact: Richard Brim, Tax Administrator

Summary:

Items for Approval on July 27, 2020 that were presented on July 13, 2020:

1. Tax Administration Resolutions - Annual Settlement of Fiscal Year 2019-2020, N.C.G.S. 105-373.
2. Tax Administration - Order to Collect - Fiscal Year 2020-2021, N.C.G.S. 105-321, 105-354.

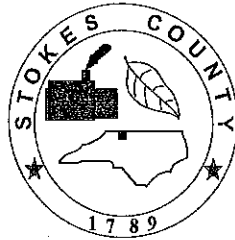
ATTACHMENTS:

Description	Upload Date	Type
Tax Office Year End Items for Approval	7/16/2020	Cover Memo

COUNTY OF STOKES

ORIGINAL

Richard T. Brim
TAX ADMINISTRATOR



Stokes County
TAX ADMINISTRATION

Phone (336) 593-2811

TAX ADMINISTRATION

Fax (336) 593-4019

Post Office Box 57 • 1014 Main Street • Administration Building • Danbury, NC 27016

July 2, 2020

To: Stokes County Board of Commissioners

From: Richard T. Brim, Tax Administrator

Subject: FY 2019-2020 Report of Insolvents (Real Property)

The undersigned Tax Administrator/Collector respectfully reports that certain real property taxes levied more than ten (10) years ago remain uncollected; such uncollected taxes being set out below. Said taxes currently remain as liens upon real estate. The majority of these taxes are the result of partial payments made against transferred/split parcels. The undersigned Tax Administrator/Collector has made diligent efforts to collect said taxes by use of remedies against real property as provided by law; but, because of the age of these remaining bills, the North Carolina School of Government recommends that they be written off as insolvents.

See Attached Report for Bill # / Parcel # / Owner Name & Principle Amount

The undersigned requests that the above listed taxes be declared insolvent and credited upon annual [or other] settlement.

This 7th day of July, 2020

Richard T. Brim
Tax Administrator/Collector

Sworn and subscribed to before me, this 7th day of July, 2020

Shannon B. Shaver
Stokes County Notary

My commission expires on March 25, 2023

SHANNON B. SHAVER
NOTARY PUBLIC
Stokes County
North Carolina
My Commission Expires March 25, 2023

FY 2019-2020 Real Property Insolvents

Bill Number	Parcel Number	Owner Name	Principle Amount
310264	6946-02-95-5738	Lane, Harold	\$237.10
310263	6946-02-95-5008	Hutchins, Edgar Jr	\$50.50
197723	5988-00-15-1000	Love, Beverly	\$328.94
190055	6913-04-74-9411	Reva Ferguson Heirs	\$469.67

Sincerely,

Richard T. Brim

Richard T. Brim
Tax Administrator

Approval

Denial

Witness my hand and official seal this ____ day of July 2020.

Andy Nickelston – Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford – Commissioner

Rick Morris – Commissioner

Jimmy Walker – Commissioner



Attest:

Shannon Shaver – Clerk to the Board

STATE OF NORTH CAROLINA) ORDER OF THE BOARD OF COMMISSIONERS
) IN ACCORDANCE WITH G.S.105-321(b) FOR THE
COUNTY OF STOKES) COLLECTION OF FY 2020-2021 PROPERTY TAXES

ORIGINAL

TO : THE STOKES COUNTY TAX ADMINISTRATOR

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2020 tax records filed in the Office of the Stokes County Tax Administration (General County Taxes and Educational School Fund Taxes), and in the tax bills herewith delivered to you, in the amounts and from the taxpayers likewise set forth. You are further authorized, empowered, and commanded to collect the 2020 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax bills delivered to you which are made in accordance with law per G.S. 105-321(B). Such taxes are hereby declared to be a first lien on real property of the respective taxpayers in Stokes County.

You are hereby authorized, empowered, and commanded to collect the taxes of Special Districts (King Fire District, Rural Hall Fire District, Walnut Cove Fire District, Stokes County Service Fire District, the Town of Danbury, City of King and the Town of Walnut Cove), and in the tax bills herewith delivered to you, in the amounts and from the taxpayers likewise set forth. You are further authorized, empowered, and commanded to collect the 2020 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax bills delivered to you which are made in accordance with law per G.S. 105-354. Such taxes are hereby declared to be a first lien on real property of the respective taxpayers in each Special Tax District of Stokes County.

This order shall be full and sufficient authority to direct, require, and enable you to garnish wages, to attach rents, cash receipts, checking accounts, and savings accounts; levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal this ___ day of July 2020.

Andy Nickelston- Chairman

Ronnie Mendenhall – Vice Chairman

Ernest Lankford - Commissioner

Rick Morris - Commissioner

Jimmy Walker – Commissioner

Attest:

Shannon Shaver – Clerk to the Board



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: IV.e.

Resolution Pinnacle Solid Waste Station

Contact: Julia E. Edwards

Summary:

Attached is the Resolution for the intent to reimburse for the Solid Waste/Green Box Site in Pinnacle approved in last year's budget.

ATTACHMENTS:

Description	Upload Date	Type
Resolution to pay ourselves back Pinnacle Solid Waste Station	7/15/2020	Cover Memo

Extract of Minutes of a regular meeting of the Board of Commissioner of the County of Stokes, North Carolina held in the Commissioners' Chambers, New Government Center, Danbury, North Carolina 27016, on July 27, 2020.

* * *

The following members were present:

The following members were absent:

Also present:

* * *

Commissioner _____ moved that the following resolution (the "*Resolution*"), a copy of which was available with the Board and which was read by title:

RESOLUTION OF THE COUNTY OF STOKES, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF STOKES, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A SOLID WASTE TRANSFER STATION FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2020 OR 2021.

WHEREAS, the Board of Commissioners of the County of Stokes, North Carolina ("*County*") have determined that it is in the best interest of the County to acquire, construct and equip an Solid Waste Transfer Station (the "*Project*");

WHEREAS, the County presently intends, at one time or from time to time, to finance all or a portion of the costs of the Project with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the "*Obligations*") to finance, or to reimburse itself for, all or a portion of the costs of the Project; and

WHEREAS, the County desires to proceed with the Project and will incur and pay certain expenditures in connection with the Project prior to the date of execution and delivery of the Obligations (the "*Original Expenditures*"), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the County intends, and reasonably expects, to be reimbursed for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Stokes, North Carolina as follows:

Section 1. ***Official Declaration of Intent***. The County presently intends, and reasonably expects, to reimburse itself for the Original Expenditures incurred and paid by the County on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The County reasonably expects to execute and deliver the Obligations to finance all or a portion of the costs of the Project and the maximum principal amount of Obligations expected to be

executed and delivered by County to pay for all or a portion of the costs of the Project to be reimbursed is \$300,383.

Section 2. *Compliance with Regulations.* The County adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulations promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the County's intent to reimburse itself for the Original Expenditures from proceeds of the Obligations.

Section 3. *Itemization of Capital Expenditures.* The Finance Officer of the County, with advice from special counsel, is hereby authorized, directed and designated to act on behalf of the County in determining and itemizing all of the Original Expenditures incurred and paid by the County in connection with the Project during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. *Effective Date.* This Resolution is effective immediately on the date of its adoption.

On motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled "**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, DECLARING THE INTENT OF THE COUNTY OF STOKES, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A SOLID WASTE TRANSFER STATION FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2020 OR 2021**" was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES) ss:

I, *Shannon B. Shaver*, Clerk to the Board of Commissioners of the County of Stokes, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled **“RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, DECLARING THE INTENT OF THE COUNTY OF STOKES, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A SOLID WASTE TRANSFER STATION FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2020 OR 2021”** adopted by the Board of Commissioners of the County of Stokes, North Carolina, at a meeting held on the 27th day of July, 2020.

WITNESS my hand and the corporate seal of the County of Stokes, North Carolina, this the 27th day of July, 2020.

Shannon B. Shaver
Clerk to the Board
County of Stokes, North Carolina



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: IV.f.

Capital Project Ordinance-Pinnacle Solid Waste

Contact: Julia E. Edwards

Summary:

Attached is the Capital Project Ordinance for the Pinnacle Green Box Site approved in last year's budget.

ATTACHMENTS:

Description	Upload Date	Type
Capital Projects Ordinance Pinnacle Solid Waste Station	7/15/2020	Cover Memo

Capital Project Ordinance

BE IT ORDAINED by the Governing Body of the County of Stokes, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction and other related expenditures financed by a private placement.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Pinnacle Solid Waste Transfer Station		
General Contract	400.5918.641	\$300.383.00

Section 4. The following revenues are anticipated to be available to complete this project:

Proceeds from financing	400.3831.002	\$300.383.00
-------------------------	--------------	--------------

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project

Adopted this 27th day of July, 2020

Andy Nickelston-Chairman

Jimmy Walker-Commissioner

Ronnie Mendenhall-Vice Chairman

Richard D. Morris-Commissioner

Ernest Lankford- Commissioner

Shannon Shaver-Clerk to the Board



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: IV.g.

Capital Project Ordinance - Fuel Tank Removal

Contact: Julia E. Edwards

Summary:

Capital Project Ordinance for fuel tank removal at the Walnut Cove site and Danbury.

ATTACHMENTS:

Description	Upload Date	Type
Capital Projects Ordinance Fuel Tank Removal	7/15/2020	Cover Memo

Capital Project Ordinance

BE IT ORDAINED by the Governing Body of the County of Stokes, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction and other related expenditures funded by Capital Reserve Fund.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Fuel Tank Removal

General Contract	400.5918.603	\$60,000.00
------------------	--------------	-------------

Section 4. The following revenues are anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	400.3831.002	\$60,000.00
------------------------------------	--------------	-------------

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project

Adopted this 27th day of July, 2020

Andy Nickelston-Chairman

Jimmy Walker-Commissioner

Ronnie Mendenhall-Vice Chairman

Richard D. Morris-Commissioner

Ernest Lankford-Commissioner

Shannon Shaver-Clerk to the Board



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: V.a.

Register of Deeds - Update

Contact: Register of Deeds Brandon Hooker

Summary:

Register of Deeds Brandon Hooker will provide an update on the Register of Deeds office and present the 4th quarter review. Attached is the information on the 4th quarter.

ATTACHMENTS:

Description	Upload Date	Type
Register of Deeds Update	7/13/2020	Cover Memo

Brandon Hooker
Register of Deeds



July 27, 2020

To the Honorable
Board of County Commissioners
Stokes County, North Carolina

Dear Board Members,

I, Brandon Hooker, in my capacity as Register of Deeds of the County of Stokes, submit to you the monies taken in by this office for the **fourth quarter** of the **2019-2020** fiscal year as follows:

Total Recording Fees:	\$57,801.50
Total Excise Tax:	<u>\$70,893.00</u>
Total Revenue:	\$128,694.50

For the reporting period of **April 1, 2020 – June 30, 2020**, this office recorded **410 deeds**; **424 deeds of trust**; **698 miscellaneous documents**; **44 plats**; **109 death certificates**; issued **46 marriage licenses**; administered the oath of office to **36 Notaries**; notarized **16 signatures**; issued **757 certified copies**; and **62 un-certified copies**.

The **number of transactions** in the **fourth quarter** of fiscal year **2019-2020** was an **4.54% decrease** from the **fourth quarter** of fiscal year **2018-2019**.

The **revenue** collected in the **fourth quarter** of fiscal year **2019-2020** was a **6.09% decrease** from the **fourth quarter** of fiscal year **2018-2019**.

The table below represents the monies collected by the state from this office.

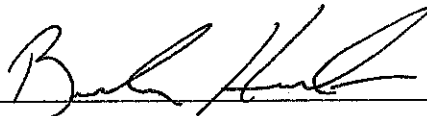
Conveyance Tax	\$35,446.50
Domestic Violence Center	\$1,380.00
Children's Trust Fund	\$230.00
State Treasurer	<u>\$7,018.40</u>
Total	\$44,074.90

Brandon Hooker
Register of Deeds



Gross Revenue	\$128,694.50
Less monies collected by the state	\$44,074.90
Net Revenue	\$84,619.60

Witness my hand and seal this July 27, 2020.



Register of Deeds



RECEIPTING ALLOCATION REPORT
04/01/2020 - 06/30/2020

Total fees* for the date range		128,694.50
Pension Fund (1.5% of applicable fees)		867.02
State Treasurer Allocation(total)		7,018.40
Floodplain Mapping Fund (55%)	3,860.12	
Dept. of Cultural Resources (25%)	1,754.60	
General Fund (20%)	1,403.68	
Marriage License Allocations:		1,610.00
Children's Trust Fund (\$5)	230.00	
Domestic Violence Center Fund (\$30)	1,380.00	
Excise Tax Collections:		70,893.00
EBRS Collections:		0.00
Preservation and Automation Fund:		5,049.39
Undesignated County Receipts:		43,256.69

* This is the total fees for the date range. It may not be equal to total receipts if there was a refund issued by the Finance Department for that date range.

CODE	DESCRIPTION	CATEGORY	NO. OF INSTRUMENTS AND/OR TRANSACTIONS	QTY	AMOUNT
205	Cancellation	D T	382	382	0.00
301	Plat - 1st Page	PLATS	44	44	924.00
401	Marriage License	MARR	46	46	2,760.00
403	Marriage License Certified Copy	CERT M	74	87	870.00
501	Oath	NOTARY	36	36	360.00
502	Document Notary	NOTARY	8	16	80.00
601	Certified Copy of Birth Record	BIRTH	21	25	250.00
607	Certified Copy of a Death Record	DEATH	114	634	6,330.00
608	Recorded Birth Certificate	BIRTH	3	3	0.00
609	Recorded Death Certificate	DEATH	109	109	0.00
701	UCC - 1 to 2 Pages	UCC	7	7	266.00
702	UCC - 3 to 10 Pages	UCC	6	6	270.00
804	Copies	MISCOP	13	62	15.50
805	Postage	MISCOP	26	27	27.00
901	Certified Copy - 1st Page	CERCOP	6	8	40.00
902	Certified Copy - 2+ pages	CERCOP	5	30	60.00
1001	Excise Tax	EXCISE	274	274	70,893.00
1105	Historical Map	MISC	1	1	5.00
1205	Administrative Notice	DEEDS	4	4	0.00
2101	Miscellaneous - first 15 pages	MISC	254	254	6,604.00
2105	Foreclosures - first 15 pages	MISC	2	2	52.00
2201	Deed of Trust - first 35 pages	D T	424	424	27,136.00
3201	Deeds - first 15 pages	DEEDS	410	410	10,660.00
3301	Right of Way - first 15 pages	R W	42	42	1,092.00
Totals			2,311	2,933	128,694.50



Board of County Commissioners

July 27, 2020

6:00 PM

Item number: VI.a.

Meadows Waterline Project Update

Contact: Jake Oakley/Mark Delehant/LKC

Summary:

The county has received grant funding information from several grant agencies and the possibility of receiving this funding. At the Board meeting LKC Engineering will be updating the Board on their progress. Along with this update we will be asking the Board to approve full support and consideration of matching funds on the ARC Grant in the amount of \$300,000. More information including a letter from FTCC will be provided at the meeting.

ATTACHMENTS:

Description	Upload Date	Type
Letter of Commitment	7/22/2020	Cover Memo
Letter of Support	7/22/2020	Cover Memo

July 17, 2020

Ms. Olivia Collier, ARC Program Manager
NC Department of Commerce
301 N. Wilmington Street
Raleigh, NC 27699-4346

Re: Letter of Support and Commitment
ARC Grant Application
Stokes County, North Carolina

Dear Ms. Collier:

Stokes County is requesting Appalachian Regional Commission (ARC) funding in the amount of \$300,000. If funded the grant will assist in providing the Meadows Water System Improvements in Stokes County.

Stokes County fully supports this project and appreciates your consideration of our request for funding. The total estimated project cost is \$5,808,600. The County has recently been awarded an SRF Loan of \$1,302,150 and Principal Forgiveness of \$3,906,450 and the County will provide a local match of \$300,000.

Should you have any questions or concerns, please contact Mark Delehant, Stokes County Public Works Director.

Sincerely,
STOKES COUNTY

Jake Oakley
County Manager

cc: Mark Lacy – LKC Engineering, PLLC



Machine and Welding of Danbury Inc.
Mailing Address: 1741 Pitzer Road Danbury NC 27016
Phone: 336.591.9164

July 20, 2020

To Stokes County Offices:

Machine and Welding of Danbury Inc, as you know, has broken ground on our new headquarters in Walnut Cove, NC off Stewart Road. This state-of-the-art facility is 37,500 sq./ft and will be a large manufacturing HUB for the wireless infrastructure industry. Currently, there is no city/county water running to this property. This reduced the size and scope of our project. My hope is county/state officials can work together to obtain funding needed to get water in the future. I am projecting to hire five FTE as soon as we are operational and another ten by end of first year. These estimates are based on projected operations and could change based on the Covid-19 pandemic.

We picked the Walnut Cove and Meadows location as we are a family owned business and wanted to support the community we live and serve. The addition of water utility to the area would be a big boost for future development. I have already scoped adding an additional building, 37,500 sq./ft, but until water is available this option is not feasible.

I have worked with local county officials and the commissioners so far on this project and appreciate all the support for our endeavors. I believe they understand the importance to grow utility services in this area to help current and future growth of business and industry. These infrastructure changes are a critical path for development in the area. I would like to do future developments and these services are essential for attracting new business and people to the Meadows area.

Please feel free to contact me at any time to discuss.

Sincerely,

Mark R. Hopkinson

CFO/COO

704-517-6523

mark@mwdfab.com

From the Office of Mark R. Hopkinson CFO/COO



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VI.b.

Public Works/Maintenance Building Bids and Information

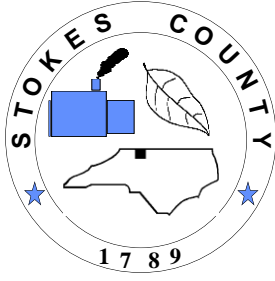
Contact: Glenda Pruitt and Perry Peterson

Summary:

Attached are the bids on the Public Works / Maintenance Building approved in last year's budget. The approved budgeted amount was \$500,000.00 and all bids are under this threshold. Upon approval from the Board we are requesting this item to be moved to the Action Agenda at this meeting.

ATTACHMENTS:

Description	Upload Date	Type
Memo- Public Works/Maintenance Building	7/22/2020	Cover Memo
Bids	7/22/2020	Cover Memo



Stokes County
Purchasing Department

Memorandum

To: Board of Commissioners

From: Glenda Pruitt, Support Services Supervisor

Date: June 16, 2020

Re: Public Works Building

Bid proposals were received, publicly opened and read aloud by Perry Peterson with Peterson Gordon Architects on July 16, 2020 @ 3:00 p.m. in the Stokes County Board of Commissioners Chambers, Shannon Shaver, Clerk to the Board/Assistant County Manager and myself were in attendance along with representatives from contractors. Attached are the bids received listing each contractor and the base bid submitted. Alternate bids were also submitted being alternate one no canopy and alternate two no storage. To avoid any confusion, you can eliminate the canopy and keep the storage, but you can not eliminate the storage and keep the canopy. The base bids in the attachment includes the canopy and storage.

My recommendation is to contract with Colt Simmons Construction with the base bid of \$429,600.

Stokes County Maintenance Building

Stokes County

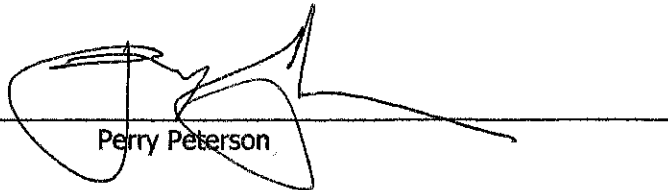
Bids for General Contract

July 16, 2020

Company Name	License #	Bid Bond	Base Bid	*Alt. 1 (Canopy)	*Alt. 2 (Storage)
Colt Simmons Construction Mt. Airy, NC	73949	5%	429,600	28,171	111,700
Davie Construction Co. Advance, NC	31420	5%	449,830	26,152	107,078
Garanco, Inc. Pilot Mountain, NC	34928	5%	457,900	24,500	83,900
MWM Construction Greensboro, NC	71079	5%	452,000	20,000	109,000
W.C. Construction Winston-Salem, NC	63557	5%	484,000	40,000	50,000

*both Alternates are deduct alternates- If Alt. 2 is selected Alt. 1 must also be selected

Certified by:



Perry Peterson

5-17-20

Date



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VI.c.

EMS Station 1 Bid for Construction

Contact: Glenda Pruitt, Support Services Supervisor

Summary:

Bids were received for the construction of EMS Station 1 in Walnut Cove on June 10, 2020 and presented at the meeting on June 22, 2020. Due to the cost the Commissioners requested that this item be delayed and that cuts be made to get the construction costs in line with the budgeted amount. This information is included for review and discussion as well as the original information presented on June 22, 2020.

There is an additional attachment related to combining the Walnut Cove EMS Station 1 and Maintenance Building Financing Cost that shows a savings of \$54,150.00 if these two projects are done together. If they are separated the cost associated with financing will be paid twice.

ATTACHMENTS:

Description	Upload Date	Type
EMS Station 1 Information for July 27, 2020 Meeting	7/16/2020	Cover Memo
Financing Cost Breakdown	7/16/2020	Cover Memo
Memo-EMS Station 1 Bids Walnut Cove	6/16/2020	Cover Memo
EMS Walnut Cove Station 1 Bids	6/16/2020	Cover Memo



Stokes County
Purchasing Department

Memorandum

To: Board of Commissioners

From: Glenda Pruitt, Support Services Supervisor
Brandon Gentry, EMS Director
Perry Peterson, Peterson Gordon Architects

Date: July 15, 2020

Re: EMS Station 1 Walnut Cove

Perry Peterson, Peterson Gordon Architects, Brandon Gentry, EMS Director and I met and discussed the reduction summary that Davie Construction has submitted. Attached you will find the value engineering summary. Perry will be at the meeting to discuss both options listed, and give detailed information on the value engineering summary.

Option 1 Amount with all reductions submitted \$704,000.00

Option 1 Amount with ** items being left in proposed by design team \$732,000.00

We are asking the board's approval to proceed with awarding the contract to Davie Construction. If you have any questions prior to the meeting please give myself or Brandon a call.

**Stokes County EMS Station 1
Value Engineering Summary**

Option 1, (no re-bid) Total Reduction \$74,000 (actual amount)

-General Contract Amount w/reductions- \$704,000

- VE#01 Delete lockers \$ (6,220)
- VE#02 Delete plantings & mulch; seed & straw only \$ (16,850)
- **VE#03 Replace stone veneer with metal wall panels \$ (4,570)
- VE#04 Remove front porch in its entirety \$ (12,300)
- **VE#05 Reduce roof slope to 1/2" per foot & change to galvalume finish \$ (6,150)
- VE#06 Not accepted, generator would be provided and installed.**
- VE#07 Change to VE light fixture package \$ (1,830)
- VE#08 Remove flag pole \$ (2,310)
- **VE#09 Remove blinds \$ (730)
- **VE#10 Remove appliances \$ (4,980)
- **VE#11 Change HD concrete to HD asphalt \$ (10,500)
- VE#12 Delete Mechanical mezzanine \$ (4,000)
- VE#13 Owner to pay for building permit or county waive permit fees \$ (1,560)
- VE#14 Delete project identification sign \$ (1,020)
- VE#15 Remove red oak windows sills; painted sheetrock only \$ (440)
- **VE#16 Deduct to use VCT (Armstrong Standard Excelon) in lieu of LVT \$ (1,270)

Option 2, (re-bid project) Total Reduction \$92,270 (estimated amount, actual amount may vary)

-General Contract Amount w/reductions- \$685,730

- VE#01 Delete lockers \$ (6,220)
- VE#02 Delete plantings & mulch; seed & straw only \$ (16,850)
- VE#03 Replace stone veneer with metal wall panels \$ (4,570)
- VE#04 Remove front porch in its entirety \$ (12,300)
- VE#05 Reduce roof slope to 1/2" per foot & change to galvalume finish \$ (6,150)
- VE#06 Remove generator; transfer switch to remain \$ (18,270)**
- VE#07 Change to VE light fixture package \$ (1,830)
- VE#08 Remove flag pole \$ (2,310)
- VE#09 Remove blinds \$ (730)
- VE#10 Remove appliances \$ (4,980)
- VE#11 Change HD concrete to HD asphalt \$ (10,500)
- VE#12 Delete Mechanical mezzanine \$ (4,000)
- VE#13 Owner to pay for building permit or county waive permit fees \$ (1,560)
- VE#14 Delete project identification sign \$ (1,020)
- VE#15 Remove red oak windows sills; painted sheetrock only \$ (440)
- VE#16 Deduct to use VCT (Armstrong Standard Excelon) in lieu of LVT \$ (1,270)

any items listed may be added back to the project at the direction of the Commissioners

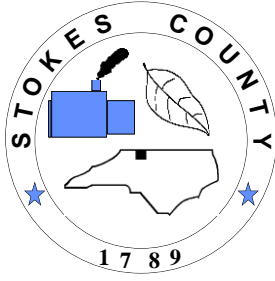
**items listed in Option 1 that are not recommended by design team to be accepted

Walnut Cove EMS Station and Maintenance Building

	EMS Station	Maintenance Building	Financing Cost	
Construction	\$ 733,000.00	\$ 453,095.00	\$ 25,000.00	DEC
Architect	54,000.00	16,000.00	20,000.00	Park Poe (Bond Attorney)
Sewer Hookup	12,222.00		1,500.00	Ty Browder
Other Fees	990.00	3,830.00	1,750.00	LGC Application
			5,900.00	Bank legal fees
	<u>800,212.00</u>	<u>\$ 472,925.00</u>	<u>\$ 54,150.00</u>	
Financing Cost	27,075.00	27,075.00		
Total Project Cost	<u>827,287.00</u>	<u>500,000.00</u>		

\$ 500,000.00	
(65,000.00)	Funds from Danbury Water and Regional Sewer Funds
<u>\$ 435,000.00</u>	Total Financing for Maintenance Building

Totals for Financing	
EMS Station	\$ 827,287.00
Maintenance Building	435,000.00
Contingency	2,713.00
Total Financing	<u>1,265,000.00</u>



Stokes County
Purchasing Department

Memorandum

To: Board of Commissioners

From: Glenda Pruitt, Support Services Supervisor
Brandon Gentry, EMS Director

Date: June 16, 2020

Re: EMS Station 1 Walnut Cove Bids

Bid proposals were received, publicly opened and read aloud by Perry Peterson with Peterson Gordon Architects on June 10, 2020 @ 3:00 p.m. in the Stokes County Board of Commissioners Chambers. Brandon Gentry, EMS Director and myself were in attendance along with representatives from contractors. Attached are the bids received listing each contractor and the base bid submitted. All bids received were over the allotted budgeted amount of \$650,000.00. Davie Construction Co. submitted the lowest bid of \$778,000.00. In discussion with Perry there can be a reduction up to \$77,800 without having to rebid the project. He is in the process of reviewing the plan details for any options to reduce cost. Perry will be out of town for the Board Meeting, therefore if you have any questions please let me know or contact him at perry@petersongordon.com before Monday, June 22, 2020. We would like to request the Board's approval to proceed with awarding the contract to Davie Construction Co. for the construction of EMS Station 1 located in Walnut Cove and to proceed with financing with a closing date of mid-August.

EMS Station #1, Walnut Cove, NC

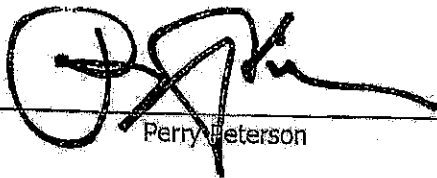
Stokes County

Bids for General Contract

June 10, 2020

Company Name	License #	Bid Bond	Base Bid
Colt Simmons Construction Mt. Airy, NC	73949	X	891,400
Davie Construction Co. Advance, NC	31420	X	778,000
Dreambuilt Construction Advance, NC	75480	X	806,500
Garanco, Inc. Pilot Mountain, NC	34928	X	789,600
I.L. Long Construction Winston-Salem, NC	1722	X	952,000
MWM Construction Greensboro, NC	71079	X	860,528
W.C. Construction Winston-Salem, NC	63557	X	867,000

Certified by:



Perry Peterson

6-10-20

Date



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VI.d.

Request for Public Hearing of Financing of EMS Station in Walnut Cove and Maintenance Building

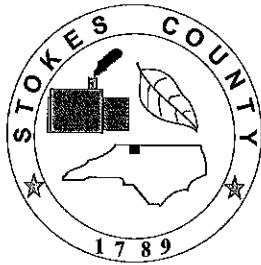
Contact: Julia E. Edwards

Summary:

Memo attached from Finance Director Julia Edwards regarding the need for a Public Hearing contingent on the approval of the EMS Station in Walnut Cove and the Public Works/ Maintenance Building.

ATTACHMENTS:

Description	Upload Date	Type
Public Hearing Request	7/22/2020	Cover Memo



Stokes County

P.O. Box 20
Danbury, NC 27016

Email: jedwards@co.stokes.nc.us

Finance Department

(336) 593-2405
(336) 593-2346 Fax

TO: Board of County Commissioners
FROM: Julia E. Edwards, Finance Director
DATE: July 14, 2020
RE: Financing for the Walnut Cove EMS Station and Maintenance Building

If the board approves to move forward with the Walnut Cove EMS station and Maintenance Building projects, the following steps need to occur. The board will need to call a public hearing on the financing of these two projects and direct the Clerk to the Board to publish a notice of public hearing. The public hearing will be on August 10, 2020 and a proposed installment-financing contract with a bank will be determined.

If you have any questions, please contact me.



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VI.e.

County Recreation Survey

Contact: Will Carter/Tory Mabe

Summary:

At the previous meeting Commissioner Walker requested that a County Recreation Study/Survey be discussed at the meeting on July 27th. Will Carter and Tory Mabe with Economic Development have created an online survey for the Commissioner's review. Attached is a proposed online survey. More information will be provided at the meeting.

ATTACHMENTS:

Description	Upload Date	Type
Recreation Survey	7/22/2020	Cover Memo

Stokes County Recreation Survey

Please help the County to evaluate and set budgeting priorities for recreation facilities and opportunities to better serve you and other residents of Stokes County.

Your name is NOT required, but your responses are important. Please complete the following survey with answers that best represent you and your family.

* Required

How long have you lived in Stokes County *

- Less than 5 years
- 5 - 14 years
- 15 - 39 years
- 40 or more years

How often does someone in your family use one of the County's recreational facilities? (Check one). *

- Never
- 1-6 times/year
- Monthly
- Weekly
- Daily

Members of your household would use the County's recreation facilities more if the... (Check All That Apply). *

- Were less crowded
- Were safer
- Had lower fees
- Were open longer hours
- Were more conveniently located
- Were better maintained
- Were renovated
- Were better supervised
- Offered more interesting things to do
- Other:



Please check your household's 4 favorite recreation activities (Check up to 4 items) *

- Arts & Crafts
- Baseball/Softball
- Basketball
- Bicycling
- Bird Watching
- Camping
- Fishing
- Fitness Programs
- Football
- Golf
- Horseback Riding
- Sightseeing Trips
- Soccer
- Skateboarding
- Swimming
- Tennis
- Volleyball
- Walking/Hiking
- Water Sports (canoeing, tubing, kayaking)
- Other:

Please rate how much you disagree or agree with each statement

1 = Strongly Disagree, 2 = Somewhat Disagree, 3 = Neither Disagree or Agree,
4 = Somewhat Agree, 5 = Strongly Agree

Overall, I enjoy living in Stokes County. *

Strongly Disagree 1 2 3 4 5 Strongly Agree



In general, I am satisfied with the recreational OPPORTUNITIES in Stokes County.

*

	1	2	3	4	5	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Strongly Agree

I am satisfied with the recreational FACILITIES in Stokes County. *

	1	2	3	4	5	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Strongly Agree

I am satisfied with the recreational PROGRAMS in Stokes County. *

	1	2	3	4	5	
Strongly Disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Strongly Agree

I think the County should invest in.... (Check All That Apply). *

- Baseball/Softball Fields
- Outdoor Basketball Courts
- Tennis Courts
- Sand (beach) Volleyball Courts
- Paved Walking Trails/Greenways
- Unpaved Walking Trails/Greenways
- Biking Trails/Lanes
- Picnic Shelters/Tables
- Places to Fish
- Disc (Frisbee) Golf
- Paddling Accesses to the Dan River
- Community Gardens
- Other:



Moratock Park (In Danbury):

* Required

How familiar are you with Moratock Park? (Select One). *

- Not at all familiar
- Somewhat familiar
- Very familiar

How often, if at all, have you visited Moratock Park in the past 12 months? (Select One). *

- None
- 1 - 2 times
- 3 - 11 times
- 12 times or more

What additional facilities or programs do you think the park needs? *

Your answer

What else would you like to see done to improve recreation in Stokes County? *

Your answer

Other suggestions or comments for Stokes County? *

Your answer

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**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VI.f.

Walnut Cove Planning Board Appointment Request

Contact: Shannon Shaver

Summary:

Request received from Walnut Cove Town Manager Kim Greenwood for the appointment of Lisa Lee Hairston to the Planning Board in Walnut Cove. They are recommending this appointment for approval.

ATTACHMENTS:

Description	Upload Date	Type
Walnut Cove Planning Board Appointment Request	7/22/2020	Cover Memo

TOWN OF WALNUT COVE PLANNING BOARD
APPLICATION FORM

Name: Lisa Lee Hairston

Home address: 1068 Whicker Road, Walnut Cove, NC 27052 (Ballietown Church Rd)

Presently Employed by: Champion Home Care

Business Address: 1410 Millgate Drive, Winston Salem, NC

Job Title: Personal Care Assistant

Phone (cell) NA (Home) (336) 591-7628

Marital Status: Single Name of spouse: NA

Do you live within the Town limits of Walnut Cove? () yes () no

How long have you been a resident of Walnut Cove? 4 Years

Current membership in organizations and Offices held: Member of the NAACP of Stokes County, recently elected as Chair of the youth committee as well as several other committees

Previous service on any Town Board/Committee: NA

If so, which: NA When: NA

Do you anticipate a conflict of interest by serving as a member of a Board/Committee? NO

If yes, explain: NA

State reasons why you feel qualified for this appointment(s) Former member of the Resource Management Team at Rockingham Community College worked as an assistant at the Matrimony program in Stoneville, NC worked on several Sheriff Campaigns in Rockingham County

NOTE: This information along with other material may be used by the Town Board in making appointments to Board and Committees. In the event you are appointed, it may be used as a basis for a news release to identify you to the community.

Lisa Lee Hairston
Signature

11-21-19
Date



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VII.a.

Bids for Solid Waste/Scale House

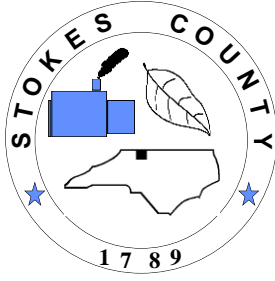
Contact: Glenda Pruitt Support Services Supervisor

Summary:

Bids received for Solid Waste/Scale House construction were presented at the meeting on July 13th with a recommendation to contract with Colt Simmons Construction with a base bid of \$97,400.00. This item was moved to the Action Agenda for the meeting on July 27th.

ATTACHMENTS:

Description	Upload Date	Type
Memo	7/8/2020	Cover Memo
Bids Received	7/8/2020	Cover Memo



Stokes County
Purchasing Department

Memorandum

To: Board of Commissioners

From: Glenda Pruitt, Support Services Supervisor

Date: July 7, 2020

Re: Approval for bids Solid Waste/Scale House

Bid proposals for the solid waste/scale house were received, publicly opened and read aloud by Perry Peterson with Peterson Gordon Architects on July 2, 2020 @ 3:00 p.m. in the Stokes County Board of Commissioners Chambers. Ricky Bennett and myself were in attendance along with representatives from contractors. Attached are the bids received listing each contractor and the base bid submitted. I am asking the board to approve Colt Simmons Construction as the construction contractor of this project with the base bid of \$97,400.00.

Stokes County Scale Building, Germanton, NC

Bids for General Contract

July 2, 2020

Company Name	License #	Base Bid
Colt Simmons Construction Mt. Airy, NC	62784	97,400
Hugh G. Strickland, Inc. Advance, NC	2874	148,760
Garanco, Inc. Pilot Mountain, NC	34928	112,200

Certified by: 
Perry Peterson

7-2-20
Date



Board of County Commissioners

July 27, 2020

6:00 PM

Item number: VII.b.

Forestry Agreement

Contact: Jake Oakley

Summary:

Agreement for the Protection, Development, and Improvement of Forest Lands in Stokes County. A copy of this agreement has been sent to County Attorney Browder for review and he has provided a memorandum of approval. This was presented at the meeting on July 13th and moved to the Action Agenda for July 27th.

ATTACHMENTS:

Description	Upload Date	Type
Forestry Agreement	7/8/2020	Cover Memo
Memo of Approval	7/16/2020	Cover Memo

STATE OF NORTH CAROLINA
Department of
Agriculture and Consumer Services

\$ 174,900 Total Cooperative Appropriation

\$ 96,600 State 60%

\$ 64,400 County 40%

\$ 13,900 County 100% (Smokechaser Position)

\$ 78,300 County Total

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT
OF FOREST LANDS IN **STOKES COUNTY**, NORTH CAROLINA

THIS AGREEMENT, made under authority of “An act to authorize Counties to cooperate with State in Forest Protection, Reforestation and promotion of Forest Management,” **Article 75 of Chapter 106, G.S. 106-895 through G.S. 106-910, by Session Laws 2011-145, s. 13.25(p), effective July 1, 2011**, and also under authority of the North Carolina Department of Agriculture and Consumer Services (hereinafter Called the Department), party of the first part, and the Board of Commissioners of **STOKES COUNTY** in the State of North Carolina (hereinafter called the Board), party of the second part, witnesseth:

That WHEREAS the said Board, recognizing the need for active forest protection, development, reforestation, management and improvement in **STOKES COUNTY** has accepted the offer of the Department for cooperation in accomplishing this object:

Now, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the said parties contract and agree to maintain a legally appointed and equipped Forest Ranger organization in said county at the joint cost of the State and County, insofar as the joint funds will permit, as follows:

Part I. THE DEPARTMENT AGREES:

1. To select, employ and appoint, after consultation with the Board, a County Forester or County Forest Ranger for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland and field fires; for enforcing State forest fire laws; for taking such preventive measures, educational and otherwise, as shall seem necessary to prevent forest fires; for developing and improving the forests through reforestation, promotion and practice of Forest Management practices; and for protection from insects and diseases.
2. To furnish to each Forester or Forest Ranger so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements deemed necessary insofar as the joint funds will permit.
3. To pay the Forester or Forest Ranger for all official services rendered at a fair rate of pay. Rates of pay are to be established by the Department in accordance with existing State salary schedules.

4. To direct, supervise, instruct, and inspect, through its agents, the work and conduct of the Forester or Forest Ranger, to discipline and, when necessary, discharge such Forester or Forest Ranger.
5. To submit to the Board of Commissioners monthly (or at other mutually satisfactory intervals) an itemized statement of all monies to be paid by the County and those paid by the Department for the proper conduct of the work within said County.
6. To make available annually from State, Federal, and other funds allotted to it, the sum of **NINETY-SIX THOUSAND, SIX HUNDRED DOLLARS (\$96,600)** as its share of an annual budget of **\$174,900** for carrying on the work in said County.

Part II. THE BOARD AGREES:

1. To pay to the Department 100% of the cost of the Smokechaser's salary of \$13,900. To pay the Department 40% of the total cost of the Forester or Forest Ranger salaries and expenses and of other proper expenditures made in connection with the over-all Forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.
2. To appropriate annually the sum of **SEVENTY-EIGHT THOUSAND, THREE HUNDRED DOLLARS (\$78,300)** which sum shall be available for expenditure under the terms of this Agreement and shall represent the County's share of the annual budget.

Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

1. That this Agreement becomes effective July 1, 2020.
2. That the annual appropriations as set forth above may be revised by mutual agreement between the Department and Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work, such revision to become effective at the beginning of a given Fiscal Year. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.
3. That the Board reimburse the Department as provided in Part II, Item 1, by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's periodic statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.
4. The title to all improvements and equipment purchased and/or constructed in connection with this Agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this Agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.
5. That the Forester or Forest Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may always be fully informed regarding the Forestry finances and activities within the County.

IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of **STOKES COUNTY**

Date _____ Chairman

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized, as required by the County Fiscal Control Act.

Date _____ County Finance Officer

For the North Carolina Department of Agriculture and Consumer Services

Date _____ Signature

N. David Smith
Chief Deputy Commissioner

OFFICE OF THE STOKES COUNTY ATTORNEY



MEMORANDUM OF APPROVAL

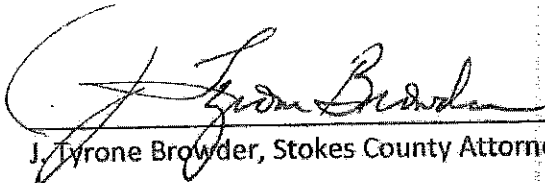
To: Shannon Shaver

From: County Attorney, J. Tyrone Browder

Date: July 6, 2020

Re: Agreement for the Protection, Development and Improvement of Forest Lands in Stokes County between Stokes County and the North Carolina Department of Agriculture and Consumer Services, effective July 1, 2020.

This memorandum serves as documentation that the above referenced Agreement has been approved as to form and legal sufficiency by the undersigned.



J. Tyrone Browder, Stokes County Attorney



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VII.c.

Hart River Access Easement Request

Contact: Jake Oakley

Summary:

Attached for review is the Permissive Use Agreement as discussed at the July 13th meeting. County Manager Oakley has worked with County Attorney Browder on drafting this agreement. If the Board is in agreement as well as the Josey's this item can be approved at this meeting as it was moved to the Action Agenda from the previous meeting. If changes are needed it can be brought back to the Board at a future meeting.

ATTACHMENTS:

Description	Upload Date	Type
Josey and Stokes Permissive Use Agreement	7/22/2020	Cover Memo
Proposed Easement for Hart Access	7/7/2020	Cover Memo

PERMISSIVE LAND USE AGREEMENT

This Permissive Land Use Agreement (“Agreement”) is made and entered into on or about the _____ day of _____, 2020, by and between Stokes County (“County”), and Michael S. Josey and wife Kelly S. Josey (“Joseys”);

WITNESSETH:

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **OWNERSHIP:**

A. County is the owner of the land described in Deed Book 708 Page 1263, and more particularly shown in Plat Book 16 Page 137 in the Stokes County Register of Deeds.

B. Joseys are the owners of adjoining land described in Deed Book 467 Page 1975 in the Stokes County Register of Deeds, and more particularly designated as Tax Parcel 6010-97-0926 on the Stokes County Tax Maps.

2. **PURPOSE:**

There currently exists on the land of County, a soil road that Joseys used from time to time for access to their land. No easement exists for said road, and Joseys used said road in the past with the permission of the former owners. Joseys have requested permission from County to continue using said road from time to time subject to the terms and conditions set for in this Agreement.

3. **USE AGREEMENTS:**

A. Permissive Use. County agrees to grant to Joseys a license for permissive use of the existing soil road extending from NC Hwy 704 across the land of County to the boundary line of Joseys in accordance with the terms and conditions stated herein.

B. Scope of Permitted Uses. Joseys understand and agree that the soil road as it currently exists in width and location, may be used by them for personal use only for access to their land described above. The road may not be used for industrial, commercial, farm or timbering operations. No heavy equipment and no trucks other than a small pickup truck may use said road. The road may not be used for any type of residential development. Joseys shall be totally responsible for the maintenance of the gates on their boundary line. Joseys and may not widen or improve the road. County reserves the right to place a gate on said road at the entrance to Hwy 704, but will furnish Joseys with a key. Joseys understand that County will be using said road as a public access to the Dan River; and shall have the absolute right to maintain and improve the road for the purpose of said public access. Joseys agree that they will not interfere in any way with the County's use of the road for public access to the Dan River. County reserves the right, in its uncontrolled discretion, to change the location of said road.

C. Non-exclusive Use. Joseys agree that their permitted use of said road is non-exclusive; and that the general public will be using said road for access to the Dan River. Joseys agree that they will not damage the road or place any obstructions in the road, or interfere in any way with the use of said road for public access to the Dan River. County reserves the right, at any time to go upon the road for the purpose of maintaining and/or improving the road, and removal of any obstructions. Any expenses associated with repairing damage caused by Joseys, or removing obstructions placed on the road by Joseys, shall be the sole responsibility of Joseys, and shall be paid immediately upon receipt of a statement from County.

4. NO ADVERSE POSSESSION:

It is expressly understood and agreed that County is providing a license for voluntary and permissive use of the soil road to Joseys. Neither Joseys, nor their successors and/or assigns, shall be entitled to claim any ownership interest in the soil road, including without limitation any claim to the soil road by utilization of the doctrines of Adverse Possession, Prescriptive Easement, or similar theory.

5. INDEMNITY/RISK OF LOSS:

Joseys, their successors and/or assigns, agree to indemnify, defend and hold harmless County from any claims, demands, actions, causes or action, attorneys' fees, costs and other expenses relating in any way to Joseys' use of said soil road.

6. TERMINATION:

County reserves the right to terminate this Agreement, and Joseys' use of the soil road at any time, upon thirty days notice to Joseys.

7. LITIGATION:

In the event of litigation arising out of, or relating to, this Agreement, the prevailing party shall be entitled to recover its reasonable costs, attorneys' fees, and court costs associated with any such action.

8. ENTIRE AGREEMENT:

This Agreement contains the entire understanding between the parties in connection with the subject matter addressed herein. Each party acknowledges that it has not executed this document in reliance on any promise, representation or warranty not contained in this Agreement.

IN WITNESS WHEREOF, the parties have set their hands the date set forth above.

STOKES COUNTY

By: _____
Chairman of the Board of Commissioners

Michael S. Josey

Kelly S. Josey

NORTH CAROLINA
STOKES COUNTY

The undersigned Notary Public of Stokes County hereby certifies that Andy Nickelston personally appeared before me and acknowledged the execution of the foregoing Permissive Land Use Agreement in his capacity as Chairman of the Stokes County Board of Commissioners.

Witness my hand and notarial seal this _____ day of _____, 2020.

(SEAL)

NOTARY PUBLIC

My Commission expires: _____

NORTH CAROLINA
STOKES COUNTY

The undersigned Notary Public of Stokes County hereby certifies that Michael S. Josey and Kelly S. Josey personally appeared before me and acknowledged the execution of the foregoing Permissive Land Use Agreement.

Witness my hand and notarial seal this _____ day of _____, 2020.

(SEAL)

NOTARY PUBLIC

My Commission expires: _____





**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VII.d.

Regional Hazardous Mitigation Plan

Contact: Brandon Gentry

Summary:

Regional Hazardous Mitigation Plan Resolution was presented at the July 13th meeting and moved to the Action Agenda for the July 27th meeting.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	7/8/2020	Cover Memo

**RESOLUTION TO ADOPT THE
NORTHERN PIEDMONT REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, the County of Stokes is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the County of Stokes desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Stokes County Board of Commissioners to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Stokes County Board of Commissioners to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the County of Stokes; and

WHEREAS, the County of Stokes, in coordination with Caswell, Davie, Forsyth, Rockingham, Surry and Yadkin Counties and the participating municipalities within those Counties has prepared a multi-jurisdictional hazard mitigation plan with input from the appropriate local and state officials;

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency are reviewing the Northern Piedmont Regional Hazard Mitigation Plan for legislative compliance and will approve the plan pending the completion of local adoption procedures;

NOW, THEREFORE, BE IT RESOLVED that the Stokes County Board of Commissioners of the County of Stokes hereby:

1. Adopts the Northern Piedmont Regional Hazard Mitigation Plan; and
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.

Adopted on _____, 2020.

Andy Nickelston, Chairman
Stokes County Board of Commissioners

ATTEST:

Shannon Shaver
Clerk to the Board



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VII.e.

YMCA Recreation Contract

Contact: Jake Oakley

Summary:

The Addendum to the YMCA Recreation Contract with the only change being the dates was presented at the meeting on July 13th and moved to the Action Agenda for the meeting on July 27th. Memorandum of approval from County Attorney Browder is included as well as the existing contract.

ATTACHMENTS:

Description	Upload Date	Type
YMCA Recreation Contract	6/29/2020	Cover Memo

OFFICE OF THE STOKES COUNTY ATTORNEY



MEMORANDUM OF APPROVAL


To: Shannon Shaver

From: County Attorney, J. Tyrone Browder

Date: June 26, 2020

Re: Addendum to Contract dated July 1, 2019 between the County of Stokes and the Stokes Family YMCA to extend the existing contract for the period from July 1, 2020 through June 30, 2021.

This memorandum serves as documentation that the above referenced Addendum has been approved as to form and legal sufficiency by the undersigned.



J. Tyrone Browder, Stokes County Attorney

ADDENDUM TO CONTRACT DATED JULY 1, 2019 BETWEEN THE COUNTY OF STOKES AND THE STOKES FAMILY YMCA

The undersigned parties hereby renew the agreement between the County of Stokes and the Stokes Family YMCA with the following change to the existing agreement:

The existing contract period is July 1, 2019 through June 30, 2020 with the new contract period beginning July 1, 2020 through June 30, 2021.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated.

ANDY NICKELSTON
CHAIRMAN
STOKES COUNTY BOCC

Date

STAN LAW
PRESIDENT/CEO
YMCA OF NORTHWEST NORTH CAROLINA

Date

State of North Carolina

Stokes County

I, Shannon Shaver, a Notary Public of the County and State aforesaid certify that Andy Nickelston, Chairman of the Stokes County Board of Commissioners personally appeared before me this day and acknowledged the execution of the foregoing Addendum to Contract.

Witness my hand and official seal this _____ day of July, 2020.

Notary Public

My Commission expires: _____

(NOTARY SEAL)

State of North Carolina

Stokes County

I, _____, a Notary Public of the County and State aforesaid certify that Stan Law, President and CEO of the YMCA of Northwest North Carolina personally appeared before me this day and acknowledged the execution of the foregoing Addendum to Contract.

Witness my hand and official seal this _____ day of July, 2020.

Notary Public

My Commission expires: _____

(NOTARY SEAL)

RECREATION CONTRACT

This contract for Recreation Services (herein the "Contract") is made by and between the Stokes Family YMCA herein known as the "YMCA", and the County of Stokes, herein known as the "County". For and in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

Responsibilities of the YMCA

The YMCA agrees to provide the following minimum services:

1. The YMCA shall administer and coordinate all current recreation and wellness programming to include Stokes County Youth Sports Programming, Summer Day Camp, Stokes County Easter Egg Hunt, other seasonal family special events, 5k event, Fitness Center operation and wellness services.
2. A Summer Youth Program shall be provided to the youth of Stokes County. This program shall be for the length of time specified each year in the County's Annual Budget. This program shall utilize school sites as well as YMCA and County facilities.
3. The YMCA shall provide recreation, wellness and social programs at a County facility, at the County's sole expense except for long distance telephone calls, in Danbury, North Carolina. The YMCA shall maintain regular office hours and Fitness Center hours of operation in said facility.
4. Stokes County Youth Sports Programming shall be provided to the youth of Stokes County. The programming shall last a minimum of seven weeks.
5. The YMCA shall host an annual 5k event.
6. New Programs shall be offered based on need and availability, such as additional summer camps, sports, recreation and wellness programs and social events.
7. The YMCA shall assume all liability insurance coverage for all YMCA staff and program offerings.
8. The YMCA shall administer the scheduling of shelter usage and special events to be held at Moratock Park, located in Danbury, North Carolina.
9. The YMCA shall collect all fees as set by the Stokes County Board of Commissioners for use of Moratock Park facilities and remit those funds back to the County as requested by the County.
10. The YMCA shall retain all revenues generated by program offerings, except those fees generated from Moratock Park shelter usage.
11. The YMCA shall provide a Stokes County Recreation Department Committee under the authorization of the Stokes Family YMCA volunteer Board of Management. The Committee shall consist of Stokes Family YMCA volunteers, Stokes County citizens and a designated representative of the Stokes County Board of Commissioners. The Committee will meet at least one time quarterly.

Responsibilities of the County of Stokes

The County of Stokes agrees to the following responsibilities:

1. The County shall maintain ownership of Moratock Park located in Danbury, North Carolina. Further, the County shall provide maintenance and repair services for Moratock Park up to and including grounds maintenance, facility maintenance, insurance and utility costs.
2. The County shall provide a facility to serve as a Program Center to the YMCA in Danbury, North Carolina or other strategically placed locations at the County's sole expense except for long distance telephone calls. The County shall maintain ownership of said facility and shall provide maintenance and repair services up to and including road maintenance, grounds maintenance, facility maintenance, insurance and utility costs.
3. The County shall provide, at its sole cost and expense, the YMCA staff in Stokes County with one (1) vehicle for travel solely within Stokes County in maintaining programs based in Stokes County and offered to Stokes County citizens.
4. The County shall allow the YMCA staff to purchase fuel at the Stokes County fueling facilities for use in the vehicle provided by the County.

Compensation

The County hereby agrees to pay to the YMCA an amount equal to One Hundred Twenty Thousand Five Hundred Ninety-five dollars (\$120,595.00) for the contract year. This contract sum shall be paid in two (2) equal installments with the first payment due on July 31st and the second due on January 31st of the contract term.

Term

The term of this contract shall be for a period of one year. This contract may be extended for additional periods upon the expressed written consent of both parties.

The Agreement shall be effective July 1, 2019 and shall remain in effect through June 30, 2020. If a new agreement has not been reached between the parties by July 1, 2020, the FY 2018-19 Agreement shall remain in force, unless it has been terminated in accordance with the provisions of this Agreement.

Contract Termination

Either party wishing to terminate this contract may do so upon one-hundred and eighty days written notice to the other party.

Hold Harmless Provision

The YMCA hereby agrees to indemnify and hold the County harmless from all liability arising out of the provision of recreational programs and services as set forth herein.

The County agrees to indemnify and hold the YMCA harmless from all liability arising out of the provision of County maintenance and facilities.

Contract Date and Signatures

This contract for services shall have an effective date and commence as of July 1, 2019 and terminate on June 30, 2020. Contract term extensions are provided in the section of this contract titled "Term".

YMCA of Northwest North Carolina

County of Stokes

By: _____
Stan Law
President/CEO

By: _____
Andy Nickelston
Chairman
Stokes County Board of Commissioners

Date: _____

Date: _____

This Instrument has been pre-audited in the Manner as required by the Local Government Budget and Fiscal Control Act.

Julia Edwards
Stokes County Finance Director

Date: _____

Approved as to Form and Legal Sufficiency

See Attached Memorandum
Stokes County Attorney

Date: _____



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VII.f.

PTRC Home and Community Care Block Grant Agreement

Contact: Jake Oakley

Summary:

The PTRC Home and Community Block Care Agreement and County Funding Plan were presented at the meeting on July 13th and moved to the Action Agenda for the meeting on July 27th.

ATTACHMENTS:

Description	Upload Date	Type
Block Grant Agreement	6/29/2020	Cover Memo
County Funding Plan	6/29/2020	Cover Memo
Memo of Approval	7/16/2020	Cover Memo



PIEDMONT TRIAD REGIONAL COUNCIL

1398 CARROLLTON CROSSING DRIVE
KERNERSVILLE, NC 27284
(336) 904-0300

MATTHEW L. DOLGE • EXECUTIVE DIRECTOR

June 17, 2020

Mr. Jake Oakley
Stokes County Manager
1014 Main Street
Danbury, NC 27016

Dear Jake:

Enclosed for appropriate signatures are two copies of the Home and Community Care Block Grant Agreement (DAAS-735) and the County Funding Plan (DAAS-731) for State Fiscal Year (SFY) 2021. Please sign and return **one** copy of each document to the attention of Yolanda Davenport in the envelope provided. The allocation is inclusive of federal Older Americans Act funds, Social Services Block Grant funds, and state contributions. It has been approved and recommended by your County Planning Committee.

The timeliness of signing and returning the Agreement (DAAS-735) and County Funding Plan (DAAS-731) will allow us to release checks at the end of August to the local county funded HCCBG Partners.

As we continue to change and respond to the growing numbers and needs of local seniors, the PTRC Area Agency on Aging will maintain the best possible services and available opportunities to our public officials, local funded partners, and most of all, our communities' older adults. Our entire team looks forward to working with you in the year ahead. We are available to visit you, your Board, and staff any time to discuss aging programs and services. Please contact me with questions.

Sincerely,

Adrienne Calhoun, Director
PTRC Area Agency on Aging

cc: Brad Lankford, Chair, Stokes County Planning Committee
Matthew Dolge, Executive Director, PTRC
Jarrod Hand, Finance Director, PTRC

Enclosures

July 1, 2020 through June 30, 2021
Home and Community Care Block Grant for Older Adults
Agreement for the Provision of County-Based Aging Services

This Agreement, entered into as of this 1st day of July 2020 by and between the County of Stokes (hereinafter referred to as the "County") and the Piedmont Triad Regional Council Area Agency on Aging, (hereinafter referred to as the "Area Agency").

Witnesseth That:

WHEREAS, North Carolina law, G.S. 143B-181.1(a)(11) authorizes the N.C. Division of Aging and Adult Services (DAAS) to administer a Home and Community Block Grant (HCCBG), and the purpose of the grant is to provide a coordinated system of in-home and community-based services for older adults in North Carolina; and

WHEREAS, the Home and Community Care Block Grant consists of federal funds under Titles III B and C of the Older Americans Act of 1965 as amended appropriated to the United States Department of Health of Human Services distributed to the North Carolina Division of Aging and Adult Services, and state funds appropriated to the Division of Aging and Adult Services; and

WHEREAS, DAAS allocates HCCBG funds to area agencies on aging throughout the state and in particular to the Piedmont Triad Regional Council Area Agency on Aging to distribute and administer within counties in the Region for activities adopted in each county funding plan; and

WHEREAS, the Area Agency and the County agree to the terms and conditions for providing aging services under this Agreement in compliance with: a) the County Funding Plan which has been reviewed by the Area Agency and the Division of Aging and Adult Services, b) the Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, c) the Division of Aging and Adult Services Service Standards Manual, Volumes I through IV, and, d) the Division of Aging and Adult Services Community Service Providers Monitoring Guidelines.

NOW THEREFORE, in consideration of these premises, and mutual covenants and agreements hereinafter contained, the Area Agency on Aging and the County agree as follows:

1. This Agreement is entered into pending review and approval of budgets of the Community Service Providers identified in Paragraph 2 below and preparation of the County Funding Plan (DAAS-731) by the Area Agency on Aging.
2. As provided in the Piedmont Triad Regional Council Area Aging Plan, the function of community service providers is to encourage maximum collocation and coordination of services for older

persons. The community service providers specified for the period of this Agreement are as follows:

Stokes County Senior Services
King Senior Center

The Community Service Provider(s), shall be those specified in the County Funding Plan on the Provider Services Summary format(s) (DAAS-732) for the period ending June 30 for the year stated above.

3. Availability of Funds. The terms set forth in this Agreement for payment are contingent upon the receipt of Home and Community Care Block Grant funding by the Area Agency.
4. Grant Administration. The grant administrator for the Area Agency shall be Adrienne Calhoun, Director of the Area Agency on Aging.

The grant administrator for the County shall be Jake Oakley, County Manager.

It is understood and agreed that the grant administrator for the County shall represent the County in the performance of this Agreement. The County shall notify the Area Agency in writing if the administrator changes during the grant period. Specific responsibilities of the grant administrator for the County are provided in paragraph seven (7) of this Agreement.

5. Services authorized through the County Funding Plan, as specified on the Provider Services Summary format(s) (DAAS-732) are to commence no later than July 1 of the state fiscal year. The community service provider shall assure that services are provided without disruption to older adults throughout the Agreement period and shall complete the required services by the end of the Agreement period, June 30 of the state fiscal year. If the community service provider fails to provide services without disruption throughout the Agreement period, the community service provider will be under review for effectiveness by the county aging planning committee. The Area Agency on Aging and the County will determine the capacity of the funded organization to continue delivering services.
6. Assignability and Contracting. The County shall not assign all or any portion of its interest in this Agreement. Any purchase of services with Home and Community Care Block Grant for Older Adults funding shall be carried out in accordance with the procurement and contracting policy of the community services provider or, where applicable, the Area Agency, which does not conflict with procurement and contracting requirements contained in 45 CFR 92.36. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.

Uniform Guidance procurement policy compliance statement – The purchase of any goods or services under this Agreement must be procured in a manner that conforms with all applicable Federal laws, policies, and standards, including those under the Uniform Guidance (2 C.F.R. Part 200).

7. Compensation and Payments. The Area Agency shall compensate the County for the work and services actually performed under this Agreement by monthly payments. Reimbursement of the community service providers under this Agreement shall be as provided in Paragraph 7(b) or 7(c) in an amount not to exceed the grand total of Block Grant funding, as specified on the Provider Services Summary format (DAAS-732).

(a) Reimbursement of Service Costs. Reimbursement of service costs are carried out as provided in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

(b) Payment to Community Service Providers by the Area Agency on Aging. Alternatively, the County authorizes the Area Agency, in lieu of the County Finance Officer, to provide reimbursement payments to Community Service Providers in accordance with procedures specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, revised February 17, 1997. Services applicable to this authorization are as follows:

Provider	Services
Stokes County Senior Services	Transportation – General Transportation – Medical Congregate Meals Home Delivered Meals Senior Center Operations
King Senior Center	Senior Center Operations

This authorization shall comply with requirements set forth in the North Carolina Budget and Fiscal Control Act.

(c) Payment of Administration on Aging Nutrition Services Incentive Program (NSIP) Subsidy. NSIP subsidy for congregate and home delivered meals will be disbursed by the Division of Aging through the Area Agency to the County on a monthly basis, subject to the availability of funds as specified in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Services Providers, revised February 17, 1997.

If through the US Department of Agriculture Area Agency on Aging Elections Project, the County elects to receive a portion of its USDA entitlement in the form of surplus commodity foods in lieu of cash, the Area Agency will notify the County in writing of its community valuation upon notification from the Division of Aging and Adult Services. The delivery of commodity and bonus foods is subject to availability. The County will not receive cash entitlement in lieu of commodities that are unavailable or undelivered during the Agreement period.

8. Reallocation of Funds and Budget Revisions. Any reallocation of Block Grant funding between counties shall be voluntary on the part of the County and shall be effective only for the period of the Agreement. The reallocation of Block Grant funds between counties will not affect the allocation of future funding to the County. If during the performance period of the Agreement, the Area Agency determines that a portion of the Block Grant will not be expended, the grant administrator for the County shall be notified in writing by the Area Agency and given the opportunity to make funds available for reallocation to other counties in the Planning and Service Area or elsewhere in the state.

The County may authorize community service providers to implement budget revisions which do not cause the County to fall below minimum budgeting requirements for access, in-home, congregate, and home delivered meals services, as specified in Division of Aging and Adult Services budget instructions issued to the County. If a budget revision will cause the County to fall below minimum budgeting requirements for any of the aforementioned services, as specified in Division of Aging and Adult Services budgeting instructions issued to the County, the grants administrator for the County shall obtain written approval for the revision from the Area Agency prior to implementation by the community service provider, so as to assure that regional minimum budgeting requirements for the aforementioned services will be met.

Unless community services providers have been given the capacity to enter data into the Aging Resource Management System (ARMS), Area Agencies on Aging are responsible for entering amended service data into the Division of Aging Management Information System, as specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

9. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in the Division of Aging and Adult Service monitoring Policies and Procedures at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm> .

The monitoring of services provided under this Agreement shall be carried out by the Area Agency on Aging in accordance with its Assessment Plan and as specified in Administrative Letter 12-08. As of July 1, 2012, DAAS Program Compliance Representatives (PCRs) are no longer monitoring HCCBG services provided through county departments of social services.

Counties and community service providers will receive a written report of monitoring findings in accordance with procedures established in Section 308 of the AAA Policies and Procedures Manual (<http://www.ncdhhs.gov/document/section-308-aaa-policies-and-procedures-manual>). Any areas of non-compliance will be addressed in a written corrective action plan with the community service provider.

Community service providers shall submit all subcontracts to the Area Agency. The community service provider shall be responsible for the performance of all its subcontractors. Subcontract(s) must include at a minimum 1) the full scope of work, 2) deliverables, and 3) appropriate references to service standard requirements. All community service providers who subcontract shall annually complete a "Subcontractor Performance Evaluation" (SPE) form on each subcontractor and submit these SPE forms to the Area Agency.

10. Disputes and Appeals. When there is a question of fact arising under this Agreement, the Service Provider's grants administrator shall identify the issue in writing to the Director of the Area Agency on Aging. The Director shall promptly furnish a decision in writing. If the Service Provider believes it will be harmed by the decision, the grants administrator may appeal the Director's decision by submitting a written request for a hearing to the Director. The request must state the grounds for the appeal and must be submitted within ten (10) calendar days of the adverse decision. Thereafter, the AAA shall provide the Service Provider with a copy of the Piedmont Triad Regional Council Area Agency on Aging Appeals Process and shall implement the process provided for therein.

As provided in the AAA Appeals Process, a decision by the Regional Advisory Council on Aging is final unless within ten (10) days of receipt of the decision, the Service Provider submits a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services with a copy sent to the AAA and to the Chair of the Board of County Commissioners. Appeals to the Division of Aging and Adult services shall be addressed to:

Director
North Carolina Division of Aging and Adult Services
2101 Mail Service Center
693 Palmer Drive
Raleigh, North Carolina 27699-2101

Procedures thereafter will be determined by the appeals process of the Division of Aging and Adult Services.

11. Termination for Cause. If through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or the County has or shall violate any of the covenants, agreements, representations or stipulations of this Agreement, the Area Agency shall have the right to terminate this Agreement by giving the Chairman of the Board of Commissioners written notice of such termination no fewer than fifteen (15) days prior to the effective date of

termination. In such event, all finished documents and other materials collected or produced under this Agreement shall at the option of the Area Agency, become its property. The County shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.

12. **Audit.** The County agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services and Federal Office of Budget and Management (OMB) Uniform Guidance CFR 2 Part 200.

Community service providers, as specified in paragraph two (2), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Home and Community Care Block Grant providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance CFR 2 Part 200 but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable. **Federal funds** may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book audit** if the provider receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at <https://www.osbm.nc.gov/management/grants>

The following provides a summary of reporting requirements under NCGS 143C-6-22 and 23, NCAC 03M section .0100, and OMB Uniform Guidance CFR 2 Part 200 based upon funding received and expended during the service provider’s fiscal year.

Annual Expenditures	Report Required to AAA	Allowable Cost for Reporting
Less than \$25,000 in State or Federal Funds	Certification form and State Grants Compliance Reporting <\$25,000 (item # 11, Activities and Accomplishments does not have to be completed OR Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	N/A
Greater than \$25,000 and	Certification form and Schedule of	N/A

Annual Expenditures	Report Required to AAA	Allowable Cost for Reporting
less that \$500,000 in State funds or \$750,000 in Federal Funds	Grantee Receipts >\$25,000 and Schedule of Receipts and Expenditures OR Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	
\$500,00+ in State funds but Federal pass through in an amount less than \$750,000	Audited Financial Statement in compliance with GAO/GAS (i.e. Yellow Book)	May use State funds not Federal Funds
\$500,000+ in State funds <u>and</u> \$750,000+ in Federal pass through funds	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit)	May use State and Federal Funds
Less than \$500,000 in State funds and \$750,000+ in Federal pass through funds	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit).	May use Federal funds but not State funds.

13. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, county or community service provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the County shall promptly repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph ten (10). The only exceptions are if the Area Agency on Aging is designated as a community service provider through the County Funding Plan or, if as a part of a procurement process, the Area Agency on Aging enters into a contractual agreement for service provision with a provider which is in addition to the required County Funding Plan formats. In these exceptions, the Area Agency is responsible for any disallowed costs. The County or Area Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 1 Part 200, 45 CFR Part 1321, or state eligibility requirements as specified in policy.

14. Equal Employment Opportunity and Americans With Disabilities Act Compliance. Both the County and community service providers, as identified in paragraph two (2), shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.
15. Data to be Furnished to the County. All information which is existing, readily available to the Area Agency without cost and reasonably necessary, as determined by the Area Agency's staff, for the performance of this Agreement by the County shall be furnished to the County and community service providers without charge by the Area Agency. The Area Agency, its agents and employees, shall fully cooperate, with the County in the performance of the County's duties under this Agreement.
16. Rights in Documents, Materials and Data Produced. The County and community service providers agree that at the discretion of the Area Agency, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Area Agency upon termination or completion of the work. Both the Area Agency and the County shall have the right to use same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the County.
17. Conflict of Interest.
 - a. Interest of the Board of County Commissioners. The County covenants that neither members of the Board of County Commissioners nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the service hereunder in an impartial and unbiased manner.
 - b. Interest of Members of the Area Agency, Lead Regional Organization, and Others. No officer, member or employee of the Area Agency or Lead Regional Organization, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or indirectly, interested; nor shall any such persons have any interest, direct or indirect, in this Agreement or the proceeds arising there from.
 - c. Any conflict or potential conflict of interest, or the appearance of a conflict of interest as described shall be reported by a member of the Board of County Commissioners to that board and by an employee to the employee's supervisor immediately, whereupon a process

shall be conducted to identify whether a conflict of interest exists and if so, to implement a prescribed course of action.

18. Officials not to Benefit. No member of or delegate to the Congress of the United States of America, resident Commissioner or employee of the United States Government, shall be entitled to any share or part of this Agreement or any benefits to arise here from.
19. Prohibition Against Use of Funds to Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on behalf of the County to engage in any activity designed to influence legislation or appropriations pending before Congress.
20. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service provider or its subcontractors under this Agreement shall be kept confidential. The community service provider acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.
21. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NC DHHS and its divisions and offices are expected to maintain compliance with the DHHS record retention and disposition schedule and any agency-specific program schedules developed jointly with the NC Department of Cultural Resources, Division of Archives and Records. Retention requirements apply to the community service providers funded under this Agreement to provide Home and Community Care Block Grant services. Information on retention requirements is posted at <https://www.ncdhhs.gov/about/administrative-offices/office-controller/records-retention> and updated semi-annually by the NC DHHS Controller's Office. By funding source and state fiscal year, this schedule lists the earliest date that grant records in any format may be destroyed. Confidential records, including electronic records, must be destroyed in such a manner that the data, metadata, and/or physical media cannot be read or reconstructed. The NC DHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the DHHS record retention and disposition schedule.

In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active management by agencies. The community service provider will comply with all policies,

standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

22. Amendments. The terms of this Agreement may only be amended with a written Contract Amendment executed by both Parties.
23. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

(continued on next page)

In witness whereof, the Area Agency and the County have executed this Agreement as of the day first written above.

Stokes County

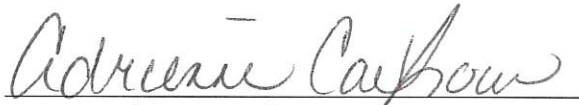
Attest:

Jake Oakley, County Manager

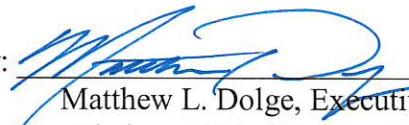
By: _____
Chairman, Board of Commissioners

Area Agency

Attest:

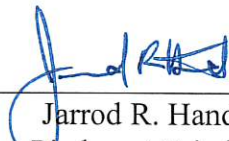


Adrienne Calhoun, Director
Area Agency on Aging

By: 

Matthew L. Dolge, Executive Director
Piedmont Triad Regional Council

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

BY: 

Jarrod R. Hand, Finance Officer
Piedmont Triad Regional Council

OFFICE OF THE STOKES COUNTY ATTORNEY



MEMORANDUM OF APPROVAL

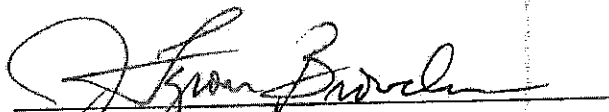
To: Shannon Shaver

From: County Attorney, J. Tyrone Browder

Date: June 8, 2020

Re: Home and Community Care Block Grant Agreement (DAAS-735) and the County Funding Plan (DAAS-731) for State Fiscal Year 2021 between Stokes County and Piedmont Triad Regional Council Area Agency on Aging

This memorandum serves as documentation that the above referenced Agreement has been approved as to form and legal sufficiency by the undersigned.



J. Tyrone Browder, Stokes County Attorney



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VII.g.

Voluntary Agricultural District Board Appointments

Contact: Shannon Shaver

Summary:

The request received from Natural Resources Director Janice Pack for the new appointments to the Voluntary Agricultural District Advisory Board were presented at the meeting on July 13th and moved to the Action Agenda for July 27th. She states that they meet eligibility requirements and are active farmers and is recommending them for appointment.

**Voluntary Agricultural District
Advisory Board New Appointees**

Expiring Members:

Kay Jones Term Ends-July 2020
Ryan Clark..... Term Ends-July 2020

New Members Replacing Expiring Members:

Carlton Jones..... Term Begins-July 2020 Ends-July 2023
Wesley Bowen Term Begins-July 2020 Ends-July 2023

**Terms are for 3 years beginning July 1*

**Members must remain off the board for 1 year after 3 year term*



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VII.h.

Resolution authorizing sale of County issued service side arm

Contact: Glenda Pruitt, Support Services Supervisor & Sheriff Mike Marshall

Summary:

Resolution authorizing sale of County issued service side arm Captain Dare/Community Programs
Danny Bottoms

ATTACHMENTS:

Description	Upload Date	Type
Resolution authorizing sale of County issued service side arm	7/15/2020	Cover Memo

**Resolution authorizing sale of County issued service side arm:
(North Carolina General Statute 20-187.2.A)**

WHEREAS, Captain Dare/Community Programs Danny Bottoms is retiring from the Stokes County Sheriff's Department on July 1, 2020; and

WHEREAS, Captain Dare/Community Programs Danny Bottoms has been a dedicated law enforcement officer to the citizens of Stokes County from August 2000 through July 1, 2020; and

WHEREAS, North Carolina General Statute 20-187.2 (a), permits Stokes County to donate the badge worn at no cost, and to the sell service issued side arm to retiring law enforcement officers, at a price determined by the Board of Commissioners; and

THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:

1. The Sheriff of Stokes County is authorized to present to Captain Dare/Community Programs Danny Bottoms his Stokes County Sheriff's Department issued badge at no cost.
2. The Sheriff of Stokes County is also authorized to sell a Smith & Wesson Model M&P 40 caliber semi-auto handgun, serial number DWJ1471 and holster at a set price of \$1.00 to Captain Dare/Community Programs Danny Bottoms after securing a permit as required by North Carolina General Statute 14-402 or 14-409.

Adopted this the 27th day of July 2020.

Andy Nickelston- Chairman

Ronnie Mendenhall – Vice Chairman

Jimmy Walker- Commissioner

Rick Morris - Commissioner

Ernest Lankford-Commissioner

Attest:

Shannon B. Shaver –Clerk to the Board



**Board of County Commissioners
July 27, 2020
6:00 PM**

Item number: VII.i.

Resolution authorizing sale of County issued service side arm

Contact: Glenda Pruitt, Support Services Supervisor & Sheriff Mike Marshall

Summary:

Resolution authorizing sale of County issued service side arm Deputy II/School Resource Officer Stephen Jenkins

ATTACHMENTS:

Description	Upload Date	Type
Resolution authorizing sale of County issued service side arm	7/15/2020	Cover Memo

**Resolution authorizing sale of County issued service side arm:
(North Carolina General Statute 20-187.2.A)**

WHEREAS, Deputy II/School Resource Officer Stephen Jenkins is retiring from the Stokes County Sheriff's Department on July 1, 2020; and

WHEREAS, Deputy II/School Resource Officer Stephen Jenkins has been a dedicated law enforcement officer to the citizens of Stokes County from January, 2009 through July 1, 2020; and

WHEREAS, North Carolina General Statute 20-187.2 (a), permits Stokes County to donate the badge worn at no cost, and to the sell service issued side arm to retiring law enforcement officers, at a price determined by the Board of Commissioners; and

THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:

1. The Sheriff of Stokes County is authorized to present to Deputy II/School Resource Officer Stephen Jenkins his Stokes County Sheriff's Department issued badge at no cost.
2. The Sheriff of Stokes County is also authorized to sell a Smith & Wesson Model M&P 40 caliber semi-auto handgun, serial number DWJ1479 and holster at a set price of \$1.00 to Deputy II/School Resource Officer Stephen Jenkins after securing a permit as required by North Carolina General Statute 14-402 or 14-409.

Adopted this the 27th day of July 2020.

Andy Nickelston- Chairman

Ronnie Mendenhall – Vice Chairman

Jimmy Walker- Commissioner

Rick Morris - Commissioner

Ernest Lankford-Commissioner

Attest:

Shannon B. Shaver –Clerk to the Board