



AGENDA

DAVIDSON COUNTY BOARD OF COMMISSIONERS

Thursday, August 1, 2019

8:00 AM

Commissioners' Meeting Room
913 Greensboro Street
Lexington, NC 27292

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. RECOGNITION
 - A. Recognition
 - B. Recognition - Government Finance Officers Association (GFOA) of Financial Reporting Achievement
4. REGISTER FOR PUBLIC ADDRESS
- 5 ADOPTION OF AGENDA
6. PUBLIC ADDRESS
7. ITEMS FOR DECISION/INFORMATION - DELIBERATION
 - A. 2020 Commissioners' Meeting Schedule
 - B. 2020 Holiday Schedule
 - C. Budget Amendments - Assistant County Manager
 - D. Request for Commissioner to Participate in the City of Lexington's Offender Focused Domestic Violence Initiative
8. ADJOURNMENT



DAVIDSON COUNTY AGENDA ITEM

TO: BOARD OF COMMISSIONERS

DEPARTMENT: County Manager

PREPARED BY: Debbie Harris

TITLE: Recognition - Government Finance Officers Association (GFOA) of Financial Reporting Achievement

BACKGROUND:

Attached for your review is a News Release from the Government Finance Officers Association recognizing Jane Kiker with an Award of Financial Reporting Achievement for preparing an award winning CAFR. This is the 32nd year in a row that Davidson County has achieved this recognition, and Ms. Kiker has been here for 24 of those years. Please recognize Ms. Kiker and her Department for their hard work in earning this award.

RECOMMENDATION(S):

Recognize Jane Kiker and the Finance Department for this award.

Attachments

Press Release



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

07/16/2019

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Davidson County** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of over 20,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.



DAVIDSON COUNTY AGENDA ITEM

TO: BOARD OF COMMISSIONERS

DEPARTMENT: County Commissioners

PREPARED BY: Debbie Harris

TITLE: 2020 Commissioners' Meeting Schedule

BACKGROUND:

Attached for your review and consideration are two versions of the proposed 2020 Davidson County Board of Commissioners' Meeting Schedule. The versions differ on the February Meeting dates, to take into account the Annual City and County Manager's Conference, and the December Regular Meeting date due to back to back Meetings.

RECOMMENDATION(S):

Provide direction to Staff and place on August 13, 2019 Meeting schedule for approval.

Attachments

Proposed Meeting Schedule 1
Proposed Meeting Schedule 2

**DAVIDSON COUNTY BOARD OF COMMISSIONERS
2020 MEETING SCHEDULE**

Meeting Location - Governmental Center, 913 North Greensboro Street, Lexington, North Carolina

Version "A"

January

*Thursday, January 2, Info Meeting 8 AM
Tuesday, January 14, Regular Meeting 6 PM
Tuesday, January 28, Regular Meeting 6 PM*

February

*Thursday, February 6, Info Meeting 8:00 AM
Tuesday, February 11, Regular Meeting 6 PM
Tuesday, February 25, Regular Meeting 6 PM*

March

*Thursday, March 5, Budget Planning Session 8:00 AM
Tuesday, March 10, Regular Meeting 6 PM
Tuesday, March 24, Regular Meeting 6 PM*

April

*Thursday, April 2, Info Meeting 8 AM
Tuesday, April 14, Regular Meeting 6 PM
Tuesday, April 28, Regular Meeting 6 PM*

May

*Thursday, May 7, Info Meeting 8 AM
Tuesday, May 12, Regular Meeting 6 PM
Tuesday, May 26, Regular Meeting 6 PM*

June

*Thursday, June 4, Info Meeting 8 AM
Tuesday, June 9, Regular Meeting 6 PM
Tuesday, June 23, Regular Meeting 6 PM*

July

*Thursday, July 9, Regular Meeting 8 AM**

NACo Conference – July 17th through 20th

August

*Thursday, August 6, Info Meeting 8 AM
Tuesday, August 11, Regular Meeting 6 PM
Tuesday, August 25, Regular Meeting 6 PM*

September

*Thursday, September 3, Info Meeting 8 AM
Tuesday, September 8, Regular Meeting 6 PM
Tuesday, September 22, Regular Meeting 6 PM*

October

*Thursday, October 1, Info Meeting 8 AM
Tuesday, October 13, Regular Meeting 6 PM
Tuesday, October 27, Regular Meeting 6 PM*

November

*Thursday, November 5, Info Meeting 8 AM
Tuesday, November 10, Regular Meeting 6 PM
Tuesday, November 24, Regular Meeting 6 PM*

December

*Monday, December 7, Organizational Meeting 8 AM
Tuesday, December 8, Regular Meeting 6 PM*

* Indicates change in regular schedule to accommodate holidays, coordination of election, scheduling conflicts and Christmas Parade

**DAVIDSON COUNTY BOARD OF COMMISSIONERS
2020 MEETING SCHEDULE**

Meeting Location - Governmental Center, 913 North Greensboro Street, Lexington, North Carolina

“Version B”

January

*Thursday, January 2, Info Meeting 8 AM
Tuesday, January 14, Regular Meeting 6 PM
Tuesday, January 28, Regular Meeting 6 PM*

February

*Thursday, February 13, Info Meeting 8:00 AM
Tuesday, February 4, Regular Meeting 6 PM
Tuesday, February 18, Regular Meeting 6 PM*

March

*Thursday, March 5, Budget Planning Session 8:00 AM
Tuesday, March 10, Regular Meeting 6 PM
Tuesday, March 24, Regular Meeting 6 PM*

April

*Thursday, April 2, Info Meeting 8 AM
Tuesday, April 14, Regular Meeting 6 PM
Tuesday, April 28, Regular Meeting 6 PM*

May

*Thursday, May 7, Info Meeting 8 AM
Tuesday, May 12, Regular Meeting 6 PM
Tuesday, May 26, Regular Meeting 6 PM*

June

*Thursday, June 4, Info Meeting 8 AM
Tuesday, June 9, Regular Meeting 6 PM
Tuesday, June 23, Regular Meeting 6 PM*

July

*Thursday, July 23, Regular Meeting 8 AM**

NACo Conference—July 17th through 20th

August

*Thursday, August 6, Info Meeting 8 AM
Tuesday, August 11, Regular Meeting 6 PM
Tuesday, August 25, Regular Meeting 6 PM*

September

*Thursday, September 3, Info Meeting 8 AM
Tuesday, September 8, Regular Meeting 6 PM
Tuesday, September 22, Regular Meeting 6 PM*

October

*Thursday, October 1, Info Meeting 8 AM
Tuesday, October 13, Regular Meeting 6 PM
Tuesday, October 27, Regular Meeting 6 PM*

November

*Thursday, November 5, Info Meeting 8 AM
Tuesday, November 10, Regular Meeting 6 PM
Tuesday, November 24, Regular Meeting 6 PM*

December

*Monday, December 7, Organizational Meeting 8 AM
Tuesday, December 15, Regular Meeting 6 PM*

** Indicates change in regular schedule to accommodate holidays, coordination of election, scheduling conflicts and Christmas Parade*



DAVIDSON COUNTY AGENDA ITEM

TO: BOARD OF COMMISSIONERS

DEPARTMENT: County Manager

PREPARED BY: Debbie Harris

TITLE: 2020 Holiday Schedule

BACKGROUND:

Attached for your review and consideration please find the proposed 2020 Davidson County Holiday Schedule, along with a copy of the 2020 State Holiday Schedule. Please note that the 2020 Davidson County Government Holidays are the same as the NC State Court system Holidays.

RECOMMENDATION(S):

Place on August 13, 2019, Agenda for Approval.

Attachments

Proposed 2020 Holiday Schedule
2020 State Holiday Schedule

**DAVIDSON COUNTY
2020 HOLIDAY SCHEDULE**

New Year's Day-----	Wednesday, January 1 st
Martin Luther King Day-----	Monday, January 20 th
Good Friday-----	Friday, April 10 th
Memorial Day-----	Monday, May 25 th
Fourth of July Independence Day-----	Friday, July 3 rd
Labor Day-----	Monday, September 7 th
Veterans Day-----	Wednesday, November 11 th
Thanksgiving-----	Thursday, November 26 th Friday, November 27 th
Christmas-----	Thursday, December 24 th Friday, December 25 th Monday, December 28 th

2020 Holiday Schedule

Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2020	Wednesday
Martin Luther King, Jr. Birthday	January 20, 2020	Monday
Good Friday	April 10, 2020	Friday
Memorial Day	May 25, 2020	Monday
Independence Day	July 3, 2020	Friday
Labor Day	September 7, 2020	Monday
Veterans Day	November 11, 2020	Wednesday
Thanksgiving	November 26 & 27, 2020	Thursday & Friday
Christmas	December 24, 25 & 28, 2020	Thursday, Friday & Monday



DAVIDSON COUNTY

AGENDA ITEM

TO: BOARD OF COMMISSIONERS

DEPARTMENT: County Manager

PREPARED BY: Matthew Sutter

TITLE: Budget Amendments - Assistant County Manager

BACKGROUND:

- 1) Due to the approval of year one of the county pay study, two adjustments are required to address part-time positions that were not included in the analysis:
 - Funding for a part-time EMS Review Tech was included as part of the FY 2019-2020 budget. Because this position reviews paramedics, it was classified one grade higher than a paramedic. Since the paramedics are moving one grade in the pay study, staff recommends increasing the Review Tech-PT position by one grade as well to maintain internal equity.
 - The pay study also recommended increases of one grade for Inspector positions. However, as there are currently no full-time Inspector-IV positions, it was not included in the presentation. Staff is recommending formal approval to increase this class as well, which would only affect one PT position.

In total these two changes would result in a net annual increase to the county (including FICA) of \$674:

	Current Grade	New Grade	Net Cost to County
Inspector IV-PT	69	70	\$ 422.13
Review Tech-PT	66	67	\$ 251.63
			\$ 673.76

- 2) Construction at the EGGER site has progressed significantly and the amount of review / inspections required has increased beyond the hours current county staff can provide. Because of this, staff recommends creating three part-time temporary positions thru the end of the project (FY 2020):

	Min. (Hourly)	Net Cost to County
Fire Marshal Insp-PT	\$ 17.82	\$ 19,184.31
Inspector III-PT	\$ 20.65	\$ 22,224.34
Inspector III-PT	\$ 20.65	\$ 22,224.34
		\$ 63,632.99

The cost of these positions will be offset by the corresponding permit revenue received from construction at the EGGER site.

RECOMMENDATION(S):

- 1) Staff recommends approval to increase the grades for the following job classifications for the reasons discussed in the background. No additional appropriation is required as the \$674 will be covered via the existing Inspections and Emergency Services budgets.
- Inspector IV-PT: 69 to 70
 - Review Tech: 66 to 67
- 2) Staff recommends approval to create (2.00) Inspector III-PT positions and (1.00) Fire Marshall Insp-PT positions. The estimated cost to the county will be \$63,633 which will be covered by increased permit revenue:

Inspections/Fire Marshall - Budget Amendment						
Revenue / Expenditure	Account Code	Account Code Description	Current Budget	Increase / Decrease	Revised Budget	
Revenue	110-3501-322.15-00	Building Permits	\$ 955,072	\$ 63,633	\$ 1,018,705	
Expenditures	110-3501-421.10-30	Inspections - Part Time	\$ 6,150	\$ 44,449	\$ 50,599	
Expenditures	110-3701-421.10-30	Fire Mashall - Part Time	\$ 56,160	\$ 19,184	\$ 75,344	
				\$ -		



DAVIDSON COUNTY

AGENDA ITEM

TO: BOARD OF COMMISSIONERS

DEPARTMENT: County Manager

PREPARED BY: Ms. Debbie Harris

TITLE: Request for Commissioner to Participate in the City of Lexington's Offender Focused Domestic Violence Initiative

BACKGROUND:

The City of Lexington has requested that a Commissioner join its Offender Focused Domestic Violence Initiative. The group's mission is to participate in focused deterrence to identify chronic domestic violence offenders, hold offenders accountable, and to protect the most vulnerable victims from dangerous, violent offenders. It feels its coordinated collaborative approach with strong community partnerships allows for early intervention strategies to empower victims. The group meets every other Wednesday at 12:45 at the Lexington Police Department, with the next meeting being scheduled for August 14, 2019.

RECOMMENDATION(S):

Provide direction to Staff.

Attachments

Background Information



LEXINGTON
NORTH CAROLINA
POLICE DEPARTMENT
HONOR FIRST

Lexington Police Department invites you to lunch and to share in the **5th** year

OFFENDER FOCUSED DOMESTIC VIOLENCE INITIATIVE

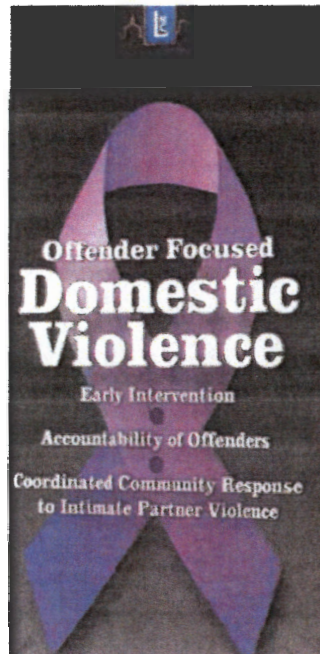
statistical information of the collaboration between agencies.

July 31, 2019 12:30pm to 2:00pm

Lunch will be provided Presentation starts at 12:45pm

LPD Training Center 415 Lee Smith Rd, Lexington NC, 27292

Come see your work and efforts with the offenders and victims over the past 5 years.



Lexington Police Department's mission for the Offender Focused Domestic Violence Program participates in focused deterrence to identify chronic domestic violence offenders, hold offenders accountable, and to protect the most vulnerable victims from dangerous, violent offenders. Our coordinated community response collaborative approach with strong community partnerships allow for early intervention strategies to empower victims.

Any questions call Lt. Carter or Karen Palma 336-243-3302

106 N. Main Street - Lexington, NC 27292 - 336.243.3302
WWW.LEXINGTONNC.GOV