

Agenda

Board of Commissioners Regular Meeting (Remote)

7 p.m. Sept. 14, 2020

[Town of Hillsborough YouTube channel](#)

Due to current public health concerns, the Board of Commissioners is conducting its regular meeting remotely on Sept. 14, 2020 utilizing Zoom. Members of the Board of Commissioners will be participating in the meeting remotely. Members of the public will be able to view and listen to the meeting via live streaming video on the [Town of Hillsborough YouTube channel](#). In this new remote process, there are two methods for public comment. Detailed public comment instructions for each method are provided at the bottom of this agenda.

- Written submittals by website contact form
- Speaking during the remote meeting (Preregistration is required.)

Compliance with the American with Disabilities Act interpreter services and/or special sound equipment is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443.

Please use the bookmark feature to navigate and view the item attachments.

1. Public charge

The Hillsborough Board of Commissioners pledges to the citizens of Hillsborough its respect. The board asks citizens to conduct themselves in a respectful, courteous manner with the board and with fellow citizens. At any time should any member of the board or any citizen fail to observe this public charge, the mayor or the mayor's designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the mayor or the mayor's designee will recess the meeting until such time that a genuine commitment to this public charge is observed.

2. Audience comments not related to the printed agenda

3. Agenda changes and approval

4. Appointments

- A. Planning Board – re-appoint Alyse Polly to a second term expiring Aug. 31, 2023
- B. Board of Adjustment – appoint Joe Becker to a first term expiring Sept. 30, 2023
- C. Tree Board – re-appoint Casey Collins to a second term expiring Sept. 30, 2023
- D. Tree Board – re-appoint Tim Logue to a second term expiring Sept. 30, 2023

5. Items for decision — consent agenda

- A. Minutes
 1. Joint public hearing June 18, 2020
 2. Joint public hearing July 16, 2020
 3. Regular meeting Aug. 10, 2020
 4. Regular meeting closed session Aug. 10, 2020

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5. Work session Aug. 24, 2020
6. Work session closed session Aug. 24, 2020
- B. Miscellaneous budget amendments and transfers
- C. Ordinance to amend Section 7 of the Town Code to establish a process for street naming and renaming
- D. Consistency statement and ordinance to amend Section 6.20 and Section 9.2 of the UDO to update language related to stormwater management to be consistent with state requirements
- E. Consistency statement and ordinance to amend Section 9.2 of the UDO to update the definitions of dwelling unit, lodging unit, and hotel/motel to be consistent with state requirements
- F. Consistency statement and ordinance to amend Section 3.6 of the UDO to prevent the submittal of a downzoning application to be filed by a third party to be consistent with state requirements
- G. Street Sweeping Services
- H. Odie Street stormwater and road repair contract
- I. Disaster Management, Recovery, and Consulting Services contract
- J. Diaper Need Awareness Week proclamation
- K. 2020 Board of Commissioners meeting calendar amendment
- L. Constitution Week proclamation

6. Items for decision — regular agenda

- A. Request for rate adjustment by Waste Industries, LLC DBA GFL Environmental
- B. Draft town code amendment regarding parking pad variance
- C. Ordinance annexing 6.25 acres at 202 Holiday Park Road
- D. Resolution amending the Future Land Use Plan to change the designation on approximately 6.25 acres at 202 Holiday Park Road
- E. Consistency statement and ordinance amending the Zoning Map to zone approximately 6.25 acres at 202 Holiday Park Road as General Commercial
- F. Consistency statement and ordinance amending the Zoning Map to rezone approximately 1.98 acres on the north side of West King Street between Nash Street and Hayes Street from R-15 to R-10
- G. Reconsideration of gift offer of 0.8 acres of land at the intersection of Meadowlands Drive (east) and US 70-A from Meadowlands Associates
- H. Hot topics for work session Sept. 28, 2020

7. Updates

- A. Board members
- B. Town manager
- C. Staff (written departmental reports are included in the agenda packet)

8. Adjournment

Public Comment Instructions

Public Comment – Written

(for items not on the agenda, agenda items and public hearings)

Members of the public may provide written public comment by submitting it via the Board of Commissioners [contact form](#) by noon on the afternoon of the meeting. Public hearing comments may be submitted for 24 hours following a public hearing.

When submitting the comment, include the following:

- The date of the meeting
- The agenda item (example: 5.C) you wish to comment on

- Your name, address, email and phone number

Members of the Board of Commissioners, town manager, assistant town manager/planning director and town clerk will be copied on all comments submitted.

Public Comment – Verbal

(for items not on the agenda, agenda items and public hearings)

Members of the public will be asked to contact the town clerk using the town clerk [contact form](#) no later than noon on the day of the meeting and indicate they wish to speak during the meeting.

When submitting the request to speak, include the following:

- The date of the meeting
- The agenda item (example: 5.C) you wish to speak on
- Your name, address, email and phone number
- The phone number must be the number you plan to call in from if participating by phone

Prior to the meeting, speakers will be emailed a Zoom participant link to be able to make comments during the live meeting. Speakers may use a computer (with camera and/or microphone) or phone to make comments. Speakers using the phone for comments must use the provided PIN/Password number.

The public speaker’s audio and video will be muted until the board gets to the respective agenda item(s). Individuals who have pre-registered will then be brought into the public portion of the meeting one at a time.

If a member of the public encounters any concerns prior to the meeting related to speaking, please contact Interim Town Clerk Sarah Kimrey at 919-296-9443.