

## Agenda

### Board of Commissioners Regular Meeting (Remote)

7 p.m. June 8, 2020

[Town of Hillsborough YouTube channel](#)

Due to current public health concerns, the Board of Commissioners is conducting its regular meeting remotely on June 8, 2020 utilizing Zoom. Members of the Board of Commissioners will be participating in the meeting remotely. Members of the public will be able to view and listen to the meeting via live streaming video on the [Town of Hillsborough YouTube channel](#). In this new remote process, there are two methods for public comment. Detailed public comment instructions for each method are provided at the bottom of this agenda.

- Written submittals by website contact form
- Speaking during the remote meeting (Preregistration is required.)

Compliance with the American with Disabilities Act interpreter services and/or special sound equipment is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9441.

Please use the bookmark feature to navigate and view the item attachments.

#### 1. Public charge

The Hillsborough Board of Commissioners pledges to the citizens of Hillsborough its respect. The board asks citizens to conduct themselves in a respectful, courteous manner with the board and with fellow citizens. At any time should any member of the board or any citizen fail to observe this public charge, the mayor or the mayor's designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the mayor or the mayor's designee will recess the meeting until such time that a genuine commitment to this public charge is observed.

#### 2. Audience comments not related to the printed agenda

#### 3. Agenda changes and approval

#### 4. Public hearing to collect public comment on the manager's recommended FY2021 budget

A copy of the FY2021 Annual Budget & Financial Plan Workbook is available at:

<https://assets.hillsboroughnc.gov/media/documents/public/fiscal-year-2020-21-annual-budget-and-financial-plan-workbook.pdf>

#### 5. Presentations

A. Presentation by Chief Hampton in wake of events in Minneapolis and death of Mr. Floyd

#### 6. Appointments

A. Board of Adjustment – resolution to Orange County requesting reappointment of Rob Bray

B. Board of Adjustment – resolution to Orange County requesting appointment of Raul Herrera

Human Resources Director/Town Clerk Katherine Cathey  
101 E. Orange St., PO Box 429, Hillsborough, NC 27278  
919-296-9441 | [katherine.cathey@hillsboroughnc.gov](mailto:katherine.cathey@hillsboroughnc.gov)  
[www.hillsboroughnc.gov](http://www.hillsboroughnc.gov) | [@HillsboroughGov](https://twitter.com/HillsboroughGov)

## **7. Items for decision — consent agenda**

- A. Minutes
  - 1. Regular meeting May 11, 2020
  - 2. Work session May 26, 2020
- B. Miscellaneous budget amendments and transfers
- C. Hillsborough LGBTQ+ Pride Month proclamation
- D. Endorsement of Letter to Governor Cooper from Orange County Climate Coalition
- E. Proposed contract for financial statement preparation and non-attest services in connection with the fiscal year ended June 30, 2020

## **8. Items for decision — regular agenda**

- A. Ordinance reinstating penalties and other enforcement measures for delinquent food & beverage tax, occupancy tax and utility payments
- B. Ordinance to establish a utility customer payment plan
- C. Updates to town code and direction to staff regarding flexibility and adjustment of regulations to assist with business recovery
- D. Budget workshop
  - General fund
  - Water and sewer fund
  - Stormwater fund
- E. Hot topics for work session June 22, 2020 or delay until June 29 budget workshop and budget adoption

## **9. Updates**

- A. Board members
- B. Town manager
- C. Staff (written departmental reports are included in the agenda packet)

## **10. Closed Session**

- A. Closed Session as authorized by North Carolina General Statute Section 143-318.11 (a)(4) regarding economic development

## **11. Adjournment**

### **Public Comment Instructions**

#### **Public Comment – Written**

(for items not on the agenda, agenda items and public hearings)

Members of the public may provide written public comment by submitting it via the Board of Commissioners [contact form](#) by noon on the afternoon of the meeting. Public hearing comments may be submitted for 24 hours following a public hearing.

When submitting the comment, include the following:

- The date of the meeting
- The agenda item (example: 5.C) you wish to comment on
- Your name, address, email and phone number

Members of the Board of Commissioners, town manager, assistant town manager/planning director and town clerk will be copied on all comments submitted.

**Public Comment – Verbal**

(for items not on the agenda, agenda items and public hearings)

Members of the public will be asked to contact the town clerk using the town clerk [contact form](#) no later than noon on the day of the meeting and indicate they wish to speak during the meeting.

When submitting the request to speak, include the following:

- The date of the meeting
- The agenda item (example: 5.C) you wish to speak on
- Your name, address, email and phone number
- The phone number must be the number you plan to call in from if participating by phone

Prior to the meeting, speakers will be emailed a Zoom participant link to be able to make comments during the live meeting. Speakers may use a computer (with camera and/or microphone) or phone to make comments. Speakers using the phone for comments must use the provided PIN/Password number.

The public speaker's audio and video will be muted until the board gets to the respective agenda item(s). Individuals who have pre-registered will then be brought into the public portion of the meeting one at a time.

If a member of the public encounters any concerns prior to the meeting related to speaking, please contact Town Clerk Katherine Cathey at 919-296-9441.