

AGENDA  
TOWN OF PITTSBORO  
BOARD OF COMMISSIONERS  
MONDAY, DECEMBER 9, 2019  
REGULAR MEETING  
7:00 PM

Regular Meeting - Call to order - Mayor Perry

Invocation – Moment of Silence

Pledge of Allegiance

Mayor Perry will present the agenda to be set (A motion will be made to either approve the agenda as proposed or a motion will be made to modify the agenda).

**ORGANIZATIONAL MEETING**

**INSTALLATION OF MAYORS AND COMMISSIONERS**

Town Clerk Alice F. Lloyd will administer the oath to Mayor Jim Nass, Commissioner John Bonitz, Jay Farrell and Kyle Shipp.

**ELECTION OF MAYOR PRO TEMPORE**

The Board will choose who they wish to serve as Mayor Pro Tempore.

Town Clerk Alice F. Lloyd will administer the oath to the elected Mayor Pro Tempore.

Mayor Nass will present the agenda to be set (A motion will be made to either approve the agenda as proposed or a motion will be made to modify the agenda).

**CEREMONIAL**

1. Resolution of Appreciation and Acknowledgement of Service to the Town of Pittsboro to Cindy S. Perry.

**Action recommended: Approve the Resolution.**

2. Resolution of Appreciation and Acknowledgement of Service to the Town of Pittsboro to Bett Wilson Foley.

**Action recommended: Approve the Resolution.**

**CONSENT AGENDA**

Mayor Perry will ask for a call for action on the consent agenda. **(A motion will be made to either approve the consent agenda as proposed or a motion will be made to modify the consent agenda).**

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or citizen. The Consent Agenda contains the following items:

1. Approve Minutes of the November 25, 2019 meeting.

**Action recommended: Approve the minutes.**

2. Approve Ordinance Amending the FY 2019-2020 Operating Budget.

**Action recommended: Approve the Ordinance.**

3. Receive FY 2019-2020 Financial Reports as of October 31, 2019 and November 30, 2019.

**Action recommended: Receive the Financial Reports.**

4. Approve Sewer Allocation request from Chatham Park (Mosaic Phase 1A).

**Action recommended: Approve the request.**

5. Approve Resolution Designating Authorized Signatories for Withdrawals from Depositories of the Town of Pittsboro.

**Action recommended: Approve the Resolution.**

End of Consent Agenda.

## **REGULAR MEETING AGENDA**

Citizens' Matters

## **COMMISSIONER/MANAGER UPDATES**

Mayor Updates

- EDC
- RPO
- Fairground Association
- PBA/Downtown
- Triangle J Council of Governments
- Main Street
- Climate Change
- Human Relations Committee
- Chatham County Arts Council

## **NEW BUSINESS**

1. FY 2018-2019 Audit Presentation (Heather Meacham; Jay Sharpe (Rives & Associates)).

**Action recommended: Receive Audit Presentation**

### **OLD BUSINESS**

1. Zoning Text Amendment (ZTA-2019-06) for Overnight Accommodations (Victoria Bailiff).

**Action recommended: Adopt the Ordinance.**

2. Special Use Permit (SUP-2019-01) Tillman Communication Tower (Victoria Bailiff).

**Action recommended: Planning Board approved the Special Use request; approve sewer allocation.**

3. Site Plan Amendment Review (SP-2016-06-A01) (Victoria Bailiff)

**Action recommended: Planning Board approved the Site Plan Amendment Review.**

4. Appoint Water Quality Task Force (Mayor Nass).

**Action recommended: Appoint Water Quality Task Force Membership.**

5. Zoning Text Amendment (ZTA-2019-05) Flag Amendment (Jeff Jones).

**Action recommended: Make a determination on the proposed Amendment.**

### **BOARD DIRECTIVES – none scheduled**

### **ADDITIONAL UPDATES AND REPORTS**

1. Commissioner Concerns.