



**Town of Clayton**  
**Regular Town Council Meeting Agenda**  
**Monday, April 1, 2019 @ 6:00 PM**  
**Council Chambers**

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**1. CALL TO ORDER**

Pledge of Allegiance and Invocation

**2. ADJUSTMENT OF THE AGENDA**

**3. CONSENT AGENDA**

*(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)*

- a. Certification of Sufficiency - 2019-29-ANX - The Village @ Little Creek Subdivision  
[Certificate of Sufficiency](#)
- b. Resolution Setting Public Hearing - 2019-29-ANX - The Village @ Little Creek Subdivision  
[Resolution](#)
- c. Proclamation - Week of the Young Child  
[Proclamation](#)
- d. Bid Award - Sam's Branch Greenway Phase II  
[Cover](#)  
[Resolution](#)
- e. Budget Ordinance - Sam's Branch Greenway Phase II  
[Cover](#)  
[Ordinance](#)

**4. ADMINISTRATIVE ITEMS**

- a. Warranty Acceptances
  - RWAC - Alpine Valley Phase 6A-4
  - Parkview Subdivision, Phase 1

[RWAC - Alpine Valley Phase 6A-4](#)

[Parkview Subdivision, Phase 1](#)

**POTENTIAL ACTION:** Place on April 15, 2019 Consent Agenda

**5. INTRODUCTIONS AND SPECIAL PRESENTATIONS**

Quasi-Judicial (evidentiary) – These hearings are different from other public hearings in that they resemble a court hearing where testimony is presented and the Town Council acts like a court of law. During evidentiary hearings, the Town Council receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. Citizens may give testimony in an evidentiary hearing after they have taken an oath.

- a. **NEW EMPLOYEE INTRODUCTIONS**  
*Presenter:* Robert McKie, Finance Director
  - Kristie Germano - Staff Accountant
  - Hector Nunez - Warehouse Specialist
- b. Presentation of Week of Young Child Proclamation
- c. 2019 Art Sculpture Trail Selections  
*Presenter:* Sara Perricone, Public Art Advisory Board Chair  
[Cover](#)  
[2019-2020 Selections](#)

## 6. PUBLIC HEARINGS

- a. Abandonment of Portion of Horne Street  
*Presenter:* Dave DeYoung, Economic Development Office  
  
**POTENTIAL ACTION:** Continue to April 15, 2019
- b. 2018-231-PDD - Barbour Tract Rezoning  
*Presenter:* Planning Department  
[Cover](#)  
[Application](#)  
[Adj Property Letter](#)  
[Neighborhood Meeting Materials](#)  
[Owner's Consent Forms](#)  
[Consistency Statement](#)  
[Planning Board Recommendation](#)  
[Newspaper Ad](#)  
[Staff Report Updated](#)  
[Map](#)  
[Ordinance](#)  
[Motion Form](#)  
  
**POTENTIAL ACTION:** Adoption of Ordinance #2019-04-02
- c. 2018-233-SD - Barbour Tract - Master Plan (Quasi-Judicial)  
*Presenter:* Planning Department  
[Cover](#)  
[Application Updated](#)  
[Adj Property Letter](#)  
[Neighborhood Meeting Materials](#)  
[Owner's Consent](#)  
[TIA Division 4 Review](#)  
[TIA Congestion Mgmt Review](#)  
[Site Plan](#)  
[Newspaper Ad](#)  
[Staff Report Updated](#)

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[Map](#)  
[Motion Form](#)

**POTENTIAL ACTION:** Approval/Denial of 2018-233-SD

- d. 2019-31-SUP - Kid's First Pediatrics - Special Use Permit (Quasi-Judicial)

*Presenter:* Planning Department

[Cover Sheet](#)  
[Application](#)  
[Adj. Property Owner List](#)  
[Adj Property Letter](#)  
[Neighborhood Meeting Letter](#)  
[Owner's Consent Form](#)  
[Site Plan Support Materials](#)  
[Newspaper Ad](#)  
[Staff Report](#)  
[Map](#)  
[Motion Form](#)

**POTENTIAL ACTION:** Approval/Denial 2019-31-SUP

- e. 2018-61-SUP - Camel Street Townhomes - Special Use Permit (Quasi-Judicial)

*Presenter:* Planning Department

[Cover](#)  
[Application](#)  
[Adjacent Property Letter](#)  
[Neighborhood Meeting Materials](#)  
[Owners Consent Form](#)  
[Newspaper Ad](#)  
[Staff Report](#)  
[Map](#)  
[Motion Form](#)

**POTENTIAL ACTION:** Approval/Denial 2018-61-SUP

- f. 2018-59-SD - Camel Street Townhomes (Quasi-Judicial)

*Presenter:* Planning Department

[Cover](#)  
[Application - Revised](#)  
[Adjacent Property Letter](#)  
[Applicant Property Value Info](#)  
[Neighborhood Meeting Materials](#)  
[Owners Consent Form - Revised](#)  
[Site Plan](#)  
[Wastewater Allocation Request](#)  
[Newspaper Ad](#)  
[Staff Report](#)

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[Maps](#)  
[Motion Form](#)  
[Resolution](#)

**POTENTIAL ACTION:** Approval/Denial 2018-59-SD

**POTENTIAL ACTION:** Adoption of Resolution #2019-11(Wastewater Allocation)

- g. 2018-74-OA - Private Street Ordinance Update (**Quasi-Judicial**)  
*Presenter:* Planning Department

[Cover](#)  
[Application](#)  
[1st PB Recommendation](#)  
[2nd PB Recommendation](#)  
[March 2019 Strikethrough Copy](#)  
[March 2019 Clean Copy](#)  
[Newspaper Ad](#)  
[Staff Report - March 2019](#)  
[Motion Form](#)  
[Ordinance](#)

**POTENTIAL ACTION:** Adoption of Ordinance #2019-04-03

## 7. OLD BUSINESS

## 8. NEW BUSINESS

- a. Vehicle Purchase Budget Amendment  
*Presenter:* Robert McKie, Finance Director  
[Cover](#)  
[Ordinance](#)

**POTENTIAL ACTION:** Adoption of Ordinance #2019-04-04

## 9. STAFF REPORTS

- a. Town Manager  
b. Town Attorney  
c. Town Clerk  
d. Other Staff  
• ADA Transition Plan  
*Presenter:* Blake Mills, Asst. Public Works Director

[Cover](#)  
[Notice Under ADA](#)  
[Grievance Procedure ADA](#)

**POTENTIAL ACTION:** None - Informational Only

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## **10. OTHER BUSINESS**

- a. Informal Discussion & Public Comment
- b. Council Comments

## **11. CLOSED SESSION**

- a. Closed Session Pursuant to NCGS 143-318.11.(a)(1)&(3)

## **12. ADJOURNMENT**

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