

# AGENDA

## VANCE COUNTY BOARD OF COMMISSIONERS

October 5, 2020

Invocation

Chairman Gordon Wilder

1. **Public Comments** (for those registered to speak by 5:45 p.m. - each speaker is limited to five minutes)
2. **Appointment**           **6:00 p.m.**           **Turner Pride, Cooperative Extension Director**  
Introduction of New 4H Agent, Dr. Wykia Macon
3. **Public Hearing**       **6:15 p.m.**           **Economic Development Project**  
**One NC Fund Grant**
4. **Water District Board**
  - a. **Monthly Operations Report**
5. **Committee Reports and Recommendations**
  - a. **Public Safety Committee**
    - Medical Director Contract
    - Ambulance Franchise Ordinance Amendments
  - b. **Planning Committee**
    - White Goods Collection
  - c. **Properties Committee**
    - Courthouse Roof Restoration – Bid Review
    - Law Library/District Attorney Office Renovation – Bid Review
6. **County Manager’s Report**
  - a. **Eaton Johnson Renovation Update**
7. **County Attorney’s Report**
  - a. **REO Properties – New Offers**
    - 1324 Hargrove Street (Parcel 0006 06003)
    - St. Matthews Street Lot (Parcel 0066 05003)
  - b. **Amendment to Meeting Procedures**
8. **Consent Agenda Items**
  - a. **Budget Amendments**
  - b. **Tax Refunds and Releases**
  - c. **Monthly Reports**
  - d. **Minutes**
9. **Miscellaneous**
  - a. **Appointments**

***AGENDA APPOINTMENT FORM***

*October 5, 2020*

***Name:*** Turner Pride

***Name of Organization:*** Vance County Cooperative Extension Director

***Purpose of Appearance:*** Introduce New 4-H Agent, Dr. Wykia Macon

# ***AGENDA APPOINTMENT FORM***

*October 5, 2020*

***Public Hearing:*** Economic Development Project – One NC Fund Grant

***Request of Board:*** Approve the One NC grant agreement and company performance agreement for the Select Products Holdings, LLC economic development project, subject to final attorney review.

## **Public Notice**

The Vance County Board of Commissioners will hold a public hearing on October 5, 2020 at 6:00 p.m. or shortly thereafter in the Commissioners' Meeting Room, County Administration Building, 122 Young Street, Henderson, NC. In accordance with North Carolina General Statute 158-7.1(c), the purpose of the hearing will be to receive public input on a proposed economic development incentive expenditure for Select Products Holdings, LLC for the location of a new company at 1133 Poplar Creek Road, Henderson, NC. In return for the commitments of investing \$4,090,000.00 on or before August 5, 2023 and creating a minimum of 66 full time jobs in Vance County, it is proposed that Vance County will facilitate and provide a One NC Grant in the amount of \$350,000.00 with the source of funds being appropriated from funds from the NC Department of Commerce. The location of this company in Vance County will stimulate investment in the local economy and promote business, resulting in the creation of a substantial number of jobs at competitive wages, and to encourage economic growth and development opportunities which the county has determined will be made possible because of this project. All persons interested in this matter are invited to attend this public hearing and present their views.

*This notice was published on Wednesday, September 23, 2020.*



ROY COOPER  
*Governor*

ANTHONY M. COPELAND  
*Secretary*

STEWART DICKINSON  
*Director*

September 4, 2020

Mr. Jordan McMillen  
Manager  
Vance County  
122 Young Street; Suite B  
Henderson, NC 27536

SUBJECT: One NC Fund Grant – Project No. 2020-26521  
Local Government Grant Agreement & Company Performance Agreement  
County of Vance/Select Tissue of North Carolina, LLC

Dear Mr. McMillen:

A copy of the Terms of the One NC Grant, the Local Government Grant Agreement and the Company Performance Agreement for the above project are enclosed. The Local Government Grant Agreement and Company Performance Agreement need to be executed by the County Manager or Commissioner. Return one of each by email and keep a set for your file.

When I receive the executed agreements, copies will be sent to the Company. Please note: before funds can be disbursed, all requirements as stated in the Company Performance Agreement must be met.

A copy of the Local Government Disbursement Certification form (Exhibit A) is enclosed. It will need to be completed and returned to me when requesting a disbursement.

NOTE: No later than January 31 of each year until the full Match has been disbursed to the Company, the Local Government must submit to the Department of Commerce a report detailing Match payments made to the Company during the previous calendar year, detailing a cumulative tally of all match payments. In addition, the Local Government shall report all other financial contributions made for the Project. This is required for compliance with North Carolina General Statute §143B-437.07. You may want to make yourself a reminder.

The grant is subject to the requirement that the Local Government provide the Department of Commerce a copy of the agreement listing the company governing the local incentive for the Project. **Please submit, along with your executed Company Performance Agreement and Local Government Grant Agreement, a copy of your Local Government Incentive Agreement with Select Tissue of North Carolina, LLC and agreements regarding any other North Carolina incentive given.**

Should you have questions regarding the grant funding process please call me at 919-814-4615 or email [kstagg@nccommerce.com](mailto:kstagg@nccommerce.com).

Thank you.

DocuSigned by:  
Sincerely,  
*Kenny Stagg*  
B3CC772FAA3D45A...  
Kenny Stagg

Enclosures



## Terms of One NC Grant

**Local Government: County of Vance**

**Project Company: Select Tissue of North Carolina, LLC**

**Grant Amount: \$350,000**

Guarantor	Select Product Holdings, LLC
Project Description	Manufacturer of paper towels, bath tissue, facial tissues and napkins.
Facility Location	1133 Poplar Creek Road; Henderson, NC
Grant Period	3 years beginning August 5, 2020
Grant End Date	August 5, 2023
Target New Jobs (goal)	73
Target New Investment (goal)	\$4,090,000
Required New Jobs (required for full grant)	66
Required New Investment (required for full grant)	\$3,681,000
Average weekly wage for all full-time jobs (Wage Standard)	\$687
Retained Jobs, if any	NA
Closeout	The earlier of when performance is complete, or the Grant End Date

### Other Requirements

- Health insurance for all fulltime jobs
- Use grant proceeds for installation or purchase of equipment; structural repairs, improvements, or renovations to existing buildings to be used for expansion; construction of or improvements to new or existing water, sewer, gas or electric utility distribution lines or equipment for existing buildings, or for new or proposed buildings to be used for manufacturing and industrial operations.
- Must provide verification that Project has received all environmental permits.
- The grant is subject to the requirement that the Local Government deliver to the Department of Commerce a copy of the agreement with the Company governing the local incentives to be provided for the Project.

- By no later than February 1 following the end of each year during the later of the end of the Grant Performance Period or the date on which the Local Government provides the final funds that would bring the local matching contribution to the level provided by the Grant, the Company will submit a report to the DOC in the form of Exhibit B, documenting the Local Government contribution of eligible matching funds, through the just completed calendar year, and a copy of the Company's fourth calendar quarter performance, ending December 31. In addition, during the Grant Period, the Company shall provide a statement indicating whether the Company expects to have completed Performance Criteria sufficient to request a disbursement during the upcoming state fiscal year (July 1 through June 30).

### Disbursement of Grant

4 installments equal to 25% of grant each, on demonstration of creation of:

- 25% of Target New Jobs
- 50% of Target New Jobs
- 75% of Target New Jobs
- Required New Jobs and Required Investment

and evidence of making Statutorily Qualifying Expenditures, Environmental Permits, and Retained Jobs (if required, as set forth above).

### Obligation to Repay Grant

- Failure to provide required health insurance
- Failure to achieve Wage Standard
- Ceasing project operations
- Failure to maintain jobs for the requisite time beyond Closeout (1-2 years depending on Closeout timing)

### Adjustments to Grant at Closeout

- If Closeout occurs on the date three years from the date of the Grant award and the Company has failed to:
  - Create and retain Required New Jobs, or
  - Make statutorily qualifying expenses equal to 100% of the grant, or
  - Make the Required Investment

the amount of the Grant will be reduced on a pro rata basis to reflect the percentage by which the Company failed to meet its performance goals.

To the extent the amount of the reduced Grant is *less* than the amount that has been previously disbursed, the Company must reimburse DOC for the difference.

### Obligations beyond Closeout

- If Closeout occurs more than one year prior to the Grant End Date, the Company must maintain **at least 90%** of the New Jobs in place at Closeout for **two years** after the date of Closeout.

- If Closeout occurs less than one year prior to the Grant End Date, the Company must maintain **at least 90%** of the New Jobs in place at Closeout until the date that is the one-year anniversary of the Grant End Date.
- If the Company fails to maintain **at least 90%** of the number of New Jobs in place at Closeout for **the required time period**, the Company must reimburse DOC the entire amount of the Grant.

### Statute and Guidelines Governing Grant

- N.C. Gen. Stat. 143B-437.70 *et seq.*
- Guidelines And Procedures for Commitment of Funds from the One North Carolina Fund.



COMPANY PERFORMANCE AGREEMENT

**THE ONE NORTH CAROLINA FUND**

STATE OF NORTH CAROLINA

COUNTY OF WAKE

This Company Performance Agreement (the “CPA”), effective the 5th day of August, 2020 (the “**Effective Date**”), by, between, and among Select Tissue of North Carolina, LLC a Delaware Limited Liability Company authorized to do business in North Carolina (the “**Company**”), Select Product Holdings, LLC a Delaware Limited Liability Company (the “**Guarantor**”), who, together with the Company shall be jointly and severally liable for the obligations under this CPA, and the County of Vance, North Carolina (the “**Local Government**,” and together with the Company and Guarantor, the “**Parties**”);

**WITNESSETH:**

**WHEREAS**, the Local Government has applied for a One North Carolina Fund grant from the North Carolina Department of Commerce (the “**DOC**”); and

**WHEREAS**, a One North Carolina Fund grant award in the amount of Three Hundred Fifty Thousand Dollars (\$350,000) (the “**Grant**”) has been negotiated and agreed to by DOC and the Parties; and

**WHEREAS**, the Grant has been approved by DOC for disbursement to the Local Government pursuant to the terms of the One North Carolina Fund Local Government Grant Agreement between the Local Government and DOC (the “**LGGA**”); and

**WHEREAS**, the Grant is to be used by the Company toward the goal of creating Seventy Three (73) new jobs (the “**Target New Jobs**”) which shall be permanent full-time jobs (each, a “**New Job**”) and Four Million Ninety Thousand Dollars (\$4,090,000) (the “**Target Investment**”) in new investment in the State of North Carolina; and

**WHEREAS**, the Company and Guarantor have represented that the Grant is necessary to enable the investment and job creation by the Company to occur and go forward in North Carolina; and

**WHEREAS**, the Grant will stimulate economic activity and create new jobs for the citizens of this State; and

**WHEREAS**, the Grant is issued pursuant to and subject to the terms of N.C. Gen. Stat. § 143B-437.70 *et seq.* and the Guidelines and Procedures for Commitment of Funds from the One North Carolina Fund (the “**Program Guidelines**”); and

**WHEREAS**, the Guarantor has agreed to guarantee the performance and obligations of the Company hereunder, and its guaranty is made for the benefit of the DOC and the Local Government and to induce the DOC and the Local Government to enter into this CPA, in consideration of the benefits provided to the Company and to the Guarantor by virtue of its ownership interests;

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Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018*

**WHEREAS**, pursuant to, inter alia, N.C. Gen. Stat. § 143B-437.07 and G.S. 143B-437.72(b), as these statutes may be amended from time to time, the DOC is required to submit regular reports to the North Carolina General Assembly regarding operation of the One North Carolina Fund and the performance and funding requirements for each One North Carolina Fund grant awarded;

**NOW, THEREFORE**, in consideration of the representations set forth above and the mutual covenants and promises set forth below, the Company, the Guarantor, and the Local Government hereby agree as follows:

## **1.0 PERFORMANCE CRITERIA**

In order to be eligible for the full amount of the Grant, the Company must fulfill the following requirements:

- 1.1 The Company shall undertake and operate in a timely manner the following project at the following location (the “**Project**”):

A plant (the “**Facility**”) at which the Company will manufacture paper towels, bath tissue, facial tissues and napkins to be located in or around 1133 Poplar Creek Road in the City of Henderson in Vance County, North Carolina.

- 1.2 The Company shall maintain its current operations at its facilities in North Carolina.

- 1.3 The Company shall make good faith efforts to create and maintain the Target New Jobs as part of the Project, as described in the Company’s application to DOC (the “**Company Application**”). The New Jobs must be filled by employees hired for the Project on or after the Effective Date, who work for at least thirty-five (35) hours per week, and whose wages are subject to withholding under Article 4A of Chapter 105 of the General Statute. Independent contractors, consultants, seasonal and temporary employees are not to be included as New Jobs. In order to be eligible for the full Grant, the Company must create Sixty Six (66) New Jobs (the “**Required New Jobs**”) 90% of the Target New Jobs, by August 5, 2023 (the “**Grant End Date**,” which shall be three years from the date on which the Grant was formally awarded) (the period between August 5, 2020 and August 5, 2023, the “**Grant Period**”).

The New Jobs will be new jobs and cannot be existing North Carolina positions or employees of the Company or the Guarantor or any of their related members that are transferred or shifted such that a previously existing North Carolina job, or a North Carolina job that was not previously part of the Project, is counted towards performance under this CPA.

- 1.4 The average weekly wage of the group of all permanent full-time jobs at the Facility, including the New Jobs, will equal or exceed Six Hundred Eighty-Seven Dollars (\$687) per week (the “**Wage Standard**”).

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- 1.5 The Company shall provide health insurance for all new permanent full-time employees at the Facility, in at least the minimum amount required for eligibility for tax credits in N.C. Gen. Stat. §105-129.83(d).
- 1.6 The Company shall make good faith efforts to make the Target Investment in the form of privately funded investment in real property and/or machinery and equipment as part of the Project, and must invest at least Three Million Six Hundred Eighty One Thousand Dollars (\$3,681,000) by the Grant End Date (the “**Required Investment**”) (90% of the Target Investment).
- 1.7 The proceeds of the Grant may be used only to offset statutorily qualifying expenses as set out in N.C. Gen. Stat. § 143B-437.71(b) (“**Statutorily Qualifying Expenses**”). Those expenses are installation or purchase of equipment; structural repairs, improvements, or renovations to existing buildings to be used for expansion; construction of or improvements to new or existing water, sewer, gas or electric utility distribution lines or equipment for existing buildings, or for new or proposed buildings to be used for manufacturing and industrial operations; or such other expenses as specifically provided for by an act of the General Assembly.
- 1.8 Release of any Grant funds under this CPA is contingent on the Company providing verification that the Project has received all of its required environmental permits.

## **2.0 DISBURSEMENT OF GRANT**

- 2.1 Proceeds of the Grant up to a total amount of Three Hundred Fifty Thousand Dollars (\$350,000) will be disbursed by DOC to the Local Government in four installments based on creation and maintenance of the New Jobs and satisfaction of other performance criteria set out in Section 1.0 above (“**Performance Criteria**”). The number of New Jobs to be counted shall be determined as provided in Paragraph 6.1 hereof. At the time of any requested disbursement, the Company must certify its performance by submitting a duly executed disbursement request and certification in the form of Exhibit A hereto (the “**Company Disbursement Request**”), and the Local Government must submit a duly executed disbursement request and certification in the form of Exhibit A to the LGGA (the “**Local Government Disbursement Request**”). Disbursement will occur on the following schedule and will be subject to any adjustments required by this CPA:
  - a. The first twenty-five percent (25%) of the Grant will be disbursed to the Local Government upon proof that the Company has (i) created and retained not less than twenty-five percent (25%) of the Target New Jobs (i.e., 19 New Jobs), (ii) satisfied the Wage Standard and health insurance requirements; (iii) invested the amount to be disbursed in Statutorily Qualifying Expenses, and (iv) obtained all required environmental permits.
  - b. The second twenty-five percent (25%) of the Grant will be disbursed to the Local Government upon proof that the Company has (i) created and retained not less than fifty percent (50%) of the Target New Jobs (i.e., 37 New Jobs); (ii) satisfied the Wage Standard and health insurance requirements; and (iii) invested the amount to be disbursed in Statutorily Qualifying Expenses.

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September 3, 2020  
Kenny Stagg  
One NC Fund Director  
North Carolina Department of Commerce  
Commerce Finance Center  
301 North Wilmington Street  
Raleigh NC 27699-4300

Re: Environmental Permits

Kenny,

Select Products Holdings, LLC and Select Tissue of North Carolina  
LLC Statement on Environmental Permits

Select Products has never required nor obtained an environmental permit for any of our converting operations as we do not discharge or impact the environment from any of our processes. We confirmed that both the prior owner and the general contractor working on our Upfits they have never required any environmental permit. Due to Covid the Vance County Economic Development Director asked me a series of questions any affirmative answers would have required a permit. None of his questions would have so answered, so we can conclude we do not need any environmental permits.

A handwritten signature in blue ink, appearing to read "Nick Galante", with a long, sweeping underline.

Nick Galante

CEO  
Select Products Holdings, LLC

- c. The third twenty-five percent (25%) of the Grant will be disbursed to the Local Government upon proof that the Company has (i) created and retained not less than seventy-five percent (75%) of the Target New Jobs (i.e., 55 New Jobs); (ii) satisfied the Wage Standard and health insurance requirements; and (iii) invested the amount to be disbursed in Statutorily Qualifying Expenses.
- d. The final twenty-five percent (25%) of the Grant will be disbursed to the Local Government upon proof that the Company has (i) created and retained the Required New Jobs; (ii) satisfied the Wage Standard and health insurance requirements; and (iii) made the Required Investment; and (iv) invested the amount to be disbursed in Statutorily Qualifying Expenses.

The Local Government will submit or cause to be submitted to DOC each Company Disbursement Request and Local Government Disbursement Request, upon proof of the creation of the required number of New Jobs and the satisfaction of all other Performance Criteria necessary for disbursement. Following receipt of Grant funds from DOC, the Local Government will disburse funds to the Company.

The Company may qualify for disbursement of multiple installments on a single date.

2.2. DOC will close out the Grant on the first to occur of

- (i) The date as of which DOC shall have received and accepted proof reasonably satisfactory to it that the Project has been completed and the Performance Criteria satisfied.
  - (ii) The Grant End Date.
- ("Closeout").

Following Closeout, to the extent any Grant proceeds may be due and upon submission of a duly completed Company Disbursement Request and Local Government Disbursement Request, a final Grant payment will be disbursed. A request for final payment, if not made previously, must be made to DOC within thirty (30) days following the Grant End Date, provided, however, that if the Company has completed performance and become entitled to a final disbursement of funds under Paragraph 2.1d of this CPA, during any time earlier in the Grant Period, the Company must submit a completed Company Disbursement Request and Local Government Disbursement Request within one year from the date of completed performance (but in no event later than thirty (30) days following the Grant End Date) or forfeit the disbursement.

### 3.0 OBLIGATION TO REPAY GRANT

3.1 **Failure to Provide Health Insurance.** If, at any time during the Grant Period or during the period set forth in Section 5.0 hereof, the Company fails to provide health insurance to all permanent full-time employees at the Facility in the amount required for eligibility for tax credits

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in N.C. Gen. Stat. § 105-129.83(d), the Company will be in default of this CPA and the Company and/or Guarantor will reimburse DOC the total amount of the Grant previously disbursed in accordance with this CPA.

- 3.2 **Ceasing Project Operations.** If at any time during the Grant Period, or during the period set forth in Section 5.0 hereof, the Company substantially ceases operations at the Facility, the Company and/or Guarantor shall immediately repay all Grant funds previously disbursed in accordance with this CPA.
- 3.3 **Failure to Achieve Wage Standard.** If at any time during the Grant Period, or during the period set forth in Section 5.0 hereof, the average weekly wage of the group of all permanent full-time jobs at the Facility fails to equal or exceed the Wage Standard, the Company will be in default under this CPA, no further disbursement will be made, and the Company and/or Guarantor will reimburse DOC the total amount of the Grant previously disbursed in accordance with this CPA.
- 3.4 **Reserved.**
- 3.5 **Other Failures to Comply.** The Company may be required to reimburse Grant funds previously disbursed for failure to comply with Paragraphs 6.4 and 6.16 hereof, or as provided in Paragraphs 4.1 and 5.3 hereof.
- 3.6 **Recovery of Costs.** If the Company and/or Guarantor fail to reimburse any amount payable hereunder, on demand, the Local Government and DOC may recover the costs of collection to obtain recovery, from the Company and/or Guarantor, including reasonable attorneys' fees.

#### **4.0 ADJUSTMENTS TO GRANT AT CLOSEOUT**

- 4.1 If Closeout occurs on the Grant End Date and the Company has failed to create and retain the Required New Jobs, has failed to make the Required Investment, or has failed to invest an amount equal to 100% of the Grant in Statutorily Qualifying Expenses, the amount of the Grant shall be reduced to the smallest of the following amounts (the "**Adjusted Grant**"):
- a. The amount obtained by multiplying the Grant by a fraction the denominator of which is the Required New Jobs and the numerator of which is the number of New Jobs actually created and retained as of that date, as expressed in the following formula:
- $$\text{Adjusted Grant} = \text{Original Grant Amount} \times \frac{\text{New Jobs Actually Created and Retained}}{\text{Required New Jobs}}$$
- b. The amount obtained by multiplying the Grant by a fraction the denominator of which is the Required Investment and the numerator of which is the investment actually made as of that date, as expressed in the following formula:
- $$\text{Adjusted Grant} = \text{Original Grant Amount} \times \frac{\text{Investment Actually Made}}{\text{Required Investment}}$$

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- c. The amount the Company has spent on Statutorily Qualifying Expenses
- 4.2 To the extent the amount of the Adjusted Grant is less than the amount that has been previously disbursed to the Company, the Company shall reimburse DOC for the difference between the Adjusted Grant and the amount previously disbursed.

**5.0 OBLIGATIONS BEYOND CLOSEOUT**

- 5.1 If Closeout occurs on or before the date that is exactly one year prior to the Grant End Date, the Company will maintain at least ninety percent (90%) of the number of New Jobs in place at Closeout for two (2) years after the date of Closeout.
- 5.2 If Closeout occurs after the date that is exactly one year prior to the Grant End Date, the Company will maintain at least ninety percent (90%) of the number of New Jobs in place at Closeout until the date that is the one year anniversary following the Grant End Date.
- 5.3 If the Company fails to maintain at least ninety percent (90%) of the number of New Jobs in place at Closeout for the required time period following Closeout, as specified in Paragraphs 5.1 and 5.2 hereof, the Company will be in default of this CPA and shall reimburse to DOC the total amount of the Grant funds previously disbursed in accordance with this CPA.

**6.0 ADDITIONAL PROVISIONS**

- 6.1 The Company and Guarantor shall provide to DOC and the Local Government all documentation deemed necessary by DOC or the Local Government to verify creation and retention of New Jobs, salary levels, health insurance, investments, Statutorily Qualifying Expenses, environmental permits and other Performance Criteria specified in this CPA, including copies of the N.C. Department of Commerce Division of Employment Security Employer's Quarterly Tax and Wage Report ("NCUI 101"), a list of all positions used in accounting for the Grant and the names of the individuals filling those positions. The threshold numbers of New Jobs created for the Company to be eligible for disbursements under Paragraph 2.1 hereof, shall be measured by adding the three figures that represent the average number of New Jobs (calculated after deducting any positions that do not qualify as New Jobs) that have been created during the Grant Period and have been retained during each of the three months of the quarter reported in the Company's NCUI 101, and dividing that sum by three, or in such other manner determined by the DOC to reasonably reflect New Job creation. **The Company shall not include in such count, any temporary, seasonal, contract, or part-time employees, employees that were hired prior to the Effective Date, or employees that were hired from affiliates of the Company or Guarantor in North Carolina, even if those employees are included in the NCUI 101s. The Company and Guarantor will certify how many of the employees listed on the NCUI 101s in each month qualify under the definition of New Jobs. For verification of Required Investment, the Company shall provide a fixed asset report and any other documentation requested by DOC. The Company's compliance with the job creation and/or retention, investment, Statutorily Qualifying Expense, environmental permit and other Performance Criteria set out in this CPA shall be attested to under oath by an officer of each of the Company and the Guarantor.**

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- 6.2 By not later than February 1 of each year during the Grant Period (and with respect to Paragraph 6.2A, through the later of February 1 following the date established pursuant to Paragraph 5 hereof or the date on which the Local Government provides the final funds that would bring the local matching contribution to the level provided by the Grant), the Company must submit the following to the DOC, in the form of Exhibit B hereto:
- A. a copy of the Company's fourth calendar quarter performance (ending December 31) NCUI 101 for the previous calendar year, containing all information required by Exhibit B (N.C. Gen.Stat. §143B-437.07).
  - B. a statement indicating whether the Company expects to have completed Performance Criteria sufficient to request a disbursement during the upcoming state fiscal year (July 1 through June 30). Failure to identify the expected performance over the coming fiscal year may result in ineligibility for a disbursement during that period, or may limit the amount of disbursement available to the Company during the upcoming fiscal year. (N.C. Gen. Stat. §143B-437.72(b)(6b)).
- 6.3 If unforeseen calamity, an Act of God, or financial disaster is the cause of the Company's failure to satisfy or perform its obligations under this CPA, the Company and the Local Government may request an extraordinary modification of this CPA from the Secretary of DOC (the "Secretary"). The Parties agree that any decision to allow such modification shall be at the sole discretion of the Secretary, that such modifications are rarely, if ever, granted, and that the Secretary's decision regarding any extraordinary modification shall be final and not subject to review or appeal.
- 6.4 The Company and Guarantor shall keep and maintain books, records, and other documents relating to the receipt and disbursement of the Grant and fulfillment of this CPA, including, but not limited to, records to verify employment, salaries, health insurance, investment amounts, Statutorily Qualifying Expenses and environmental permits.

Subject to any applicable federal or North Carolina laws or regulations respecting employee privacy, the Company and Guarantor each agree that any duly authorized representative of the Local Government or the State of North Carolina, including the DOC, the Office of the North Carolina State Auditor, and the Office of State Budget and Management, shall, at all reasonable times and on reasonable notice, have access to and the right to inspect, copy, audit, and examine all of the relevant books, records, and other documents relating to the Grant and the fulfillment of this CPA throughout the Grant Period and for a period of six years thereafter.

If the Company or Guarantor fail to keep and maintain books and records necessary for verifying fulfillment of this CPA, including, but not limited to, adequate records for the verification of employment, salaries, investment amounts, Statutorily Qualifying Expenses and environmental permits, or if the Company or Guarantor fail to provide access and right of inspection sufficient to verify compliance with this CPA, the Local Government or the Secretary, as applicable, may in its or his discretion declare this CPA to be in default, withhold payments for or under this CPA or the LGGA, and/or require reimbursement of all or any portion of the Grant previously paid.

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Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018*

The Company and/or Guarantor shall provide any information DOC requests in order to produce reports or compile data required by the General Assembly.

- 6.5 To the extent any information or documents gathered by or provided to the Local Government or the DOC would be regarded as confidential or not subject to disclosure under federal law or the North Carolina General Statutes (including, without limitation, N.C. Gen. Stat. §§ 132-1 *et seq.*, commonly referred to as the “**Public Records Act**”), the Company or Guarantor, as applicable, shall clearly identify and mark them as such and that information will, to the extent allowed by law, be treated as confidential and not subject to disclosure by the Local Government and DOC and their authorized representatives.

The Company and Guarantor have read and understand North Carolina’s laws regarding the treatment of public records and confidential information, including without limitation, those provisions set forth in Exhibit C.

The Company and Guarantor shall be responsible for any and all costs, expenses, fees, or losses that they or the Local Government or DOC or any other State entity may incur as a result of responding to or resisting any request, subpoena, legal complaint, court order, or other demand seeking to compel such party to release or disclose records, documents, or information pertaining to the Company or Guarantor, to the extent that the Company or Guarantor notified the State entity that it objects to such disclosure or release and the State defends against such release; and the Company and Guarantor shall indemnify the Local Government, DOC, and State entities and their authorized representatives for all costs associated therewith, provided that, no such indemnified party shall be obligated to take any such action.

- 6.6 Notwithstanding anything herein to the contrary, the Parties acknowledge the due execution of the LGGA and agree that any conflict between the provisions, requirements, duties, or obligations of this CPA and the LGGA shall be resolved in favor of the LGGA. The Parties further agree that any conflict between the provisions, requirements, duties, or obligations of this CPA and any program documentation for this Grant other than the LGGA shall be resolved in favor of this CPA.
- 6.7 The Company and Guarantor acknowledge that none of the North Carolina operations owned by the Company or Guarantor or any related entity or affiliate shall be curtailed as a result of the Project.
- 6.8 The Company and Guarantor shall perform and abide by all commitments they made in the Company Application, except as otherwise expressly stated herein. The Company and Guarantor affirm their commitments made in the Company Application, and the commitments contained therein are incorporated herein by reference, as if set out in full. The Parties agree that any conflict between the provisions of this CPA and any commitments made in the Company Application to DOC shall be resolved in favor of this CPA.
- 6.9 The Company and Guarantor indemnify and hold harmless the Local Government, DOC, and State entities, and their respective members, officers, directors, employees, agents and attorneys (hereinafter collectively referred to as “**Indemnified Parties**”), from any claims of third parties

*One NC Company Performance Agreement  
Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018*



arising out of or any act or omission of the Company and/or Guarantor in connection with the performance of this CPA, and for all losses arising from implementation of this CPA. Without limiting the generality of the foregoing, the Company and Guarantor release the Indemnified Parties from, and agree that such Indemnified Parties are not liable for, and agree to indemnify and hold harmless the Indemnified Parties against, any and all liability or loss, cost or expense, including, without limitation, reasonable attorneys' fees, fines, penalties, and civil judgments, resulting from or arising out of or in connection with or pertaining to, any loss or damage to property or any injury to or death of any person occurring in connection with or on or about the Facility, or resulting from any defect in the fixtures, machinery, equipment, or other property used in connection with the Project or arising out of, pertaining to, or having any connection with, the Project or the financing thereof (whether or not arising out of acts, omissions, or negligence of the Company or Guarantor or any of their agents, contractors, servants, employees, licensees, lessees, or assignees). Each Indemnified Party is an express, third party beneficiary of the Company's and Guarantor's obligations under this Paragraph.

- 6.10 The representations made by the Company and Guarantor in the Company Application to DOC or as part of the application process are incorporated herein by reference and deemed by the Parties to be material to this CPA. The Company and Guarantor affirm these representations. The Parties agree that any conflict between any representations contained in this CPA and those representations contained in the Company Application to DOC or made as part of the One North Carolina Fund application process shall be resolved in favor of this CPA.
- 6.11 The recitals are an integral part of this CPA.
- 6.12 If the Company or Guarantor has an overdue tax debt owing to the State of North Carolina, as defined in N.C. Gen. Stat. § 105-243.1, no payments will be made under this CPA or the LGGA until that tax debt has been satisfied. If an overdue tax debt goes unsatisfied by the Company or Guarantor for more than one year, this CPA may be declared in default and terminated at the direction of DOC.
- 6.13 The Local Government's obligation to make disbursements to the Company under this CPA is contingent upon the Local Government's receipt under the LGGA of the necessary disbursements from DOC, which are, in turn, contingent on appropriation, allocation and availability of funds for the Grant to DOC.
- 6.14 This CPA constitutes a legally enforceable contract and shall be governed and construed in accordance with the laws of the State of North Carolina. The Parties agree and submit, solely for matters concerning this CPA, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose, that the only venue for any legal proceedings shall be Wake County, North Carolina. The place of this CPA, and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation, and enforcement, shall be determined.
- 6.15 The Parties agree that the State of North Carolina Department of Commerce is a third-party beneficiary of this CPA and may, at its option, enforce the terms of this CPA or appear as a party

*One NC Company Performance Agreement  
Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018*

in any litigation concerning it or the Grant.

- 6.16 The Company and Guarantor shall comply with all applicable federal, state, and local laws and regulations. If the Company or Guarantor fail to comply with any law or regulation applicable to them, the Secretary may, in his sole discretion, terminate the Grant and declare that no future Grant disbursement shall be due and payable and/or require the Company and/or Guarantor to reimburse DOC all or part of any Grant funds previously disbursed following the date of any such violation. The Secretary may determine, in his sole discretion, that where the Company or Guarantor is under investigation for an act involving violation of federal, state, local law or regulation, including an unresolved environmental violation, Grant funds be withheld until such time as a determination of culpability or liability is made, and, if the Company or Guarantor is determined to be in violation, the Grant may be terminated and the Company and/or Guarantor may be required to reimburse the DOC for all or part of any Grant funds previously disbursed. If such investigation is not concluded within two (2) years of the Grant End Date, the DOC may terminate the Grant.
- 6.17 Failure of the Local Government or DOC at any time to require performance of any term or provision of this CPA shall in no manner affect the rights of the Local Government or DOC at a later date to enforce the same or to enforce any future compliance with or performance of any of the terms or provisions hereof. No waiver of the Local Government or DOC of any condition or the breach of any term, provision or representation contained in this CPA, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such condition or of the breach of that or any other term, provision or representation.
- 6.18 The Company is encouraged to utilize the services of North Carolina small businesses and minority, female, and disabled contractors, to offer positions in connection with the Project to North Carolina residents, and to use the North Carolina state ports when reasonable and commercially practicable.
- 6.19 In addition to any rights and remedies provided to the Local Government and DOC by law, DOC has the right, without prior notice to Company or Guarantor, any such notice being expressly waived by Company and Guarantor to the extent permitted by applicable law, upon the occurrence of any event herein which would result in the Company's obligation to repay some or all of Grant monies disbursed hereunder (including without limitation Section 3, 4 and 5 hereof), to set-off and apply against any amounts due hereunder, any amount owing from DOC or the State to the Company or Guarantor.
- 6.20 **This Grant award shall terminate and be null and void on October 5, 2020, if by that date the Company has not delivered back to the DOC, two originals of this CPA, duly executed by authorized officer of each of the Company and of the Guarantor, and attested in the manner provided below. This Grant is also subject to the requirement that the Local Government deliver to the DOC, one original each of the LGGA and this CPA, duly executed by an authorized official of the Local Government, within sixty (60) calendar days following the date on which the DOC sends the LGGA and CPA to the Local Government,**

*One NC Company Performance Agreement  
Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018*



**together with a copy of the agreement with the Company governing the local incentives to be provided for the Project.**

## **7.0 GUARANTY**

- 7.1 The Guarantor represents and warrants, as of the date hereof, and as of the date of any disbursement of Grant funds, that (a) both the Company and Guarantor are duly organized, validly existing and in good standing under the laws of the state of their registration, with power adequate for the carrying out their businesses; (b) the execution, delivery, and performance of this CPA are within the Company's and the Guarantor's power and authority and the Company and Guarantor have duly authorized, executed and delivered this CPA; (c) this CPA is signed by an authorized representative of each of the Company and the Guarantor, and is a legally valid and binding obligation of the Company and the Guarantor, enforceable against them in accordance with its terms, except as may be limited by bankruptcy, insolvency, or similar laws affecting creditors' rights; (d) it has taken or will take all actions reasonably necessary to carry out and give effect to the transactions contemplated by this CPA; (e) all written statements, representations, and warranties made by or on behalf of the Company and the Guarantor to the DOC, the State, and the Local Government in connection with the Grant are true, accurate and complete in all material respects, to its best knowledge and belief, and the Company is eligible for this Grant; (f) the Company and the Guarantor are financially solvent and not subject of any bankruptcy proceedings; and have no interest, and shall not acquire any interest, direct or indirect, which would conflict with the performance of their obligations under this CPA; (g) the Guarantor owns 100% of the membership interests/shares of the Company and will derive substantial benefit from the transactions contemplated by the CPA; and (h) the making and performance of this Guaranty will not violate any provision of or result in the acceleration of any obligation under any instrument or agreement, order, judgment or decree to which the Guarantor is a party or by which it or any of its property is bound. There are no conditions precedent to the effectiveness of this Guaranty that have not been satisfied or waived.
- 7.2 In order to induce the Local Government to enter this CPA, and the Local Government and DOC to enter the LGGA, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Guarantor unconditionally and irrevocably guarantees, as primary obligor and not as surety, the full, prompt, and punctual performance by the Company of all of the Company's obligations, agreements and covenants under and with respect to this CPA. The Guarantor unconditionally guarantees, the prompt payment (and not merely the collection) of all amounts that may now or in the future be owing to the DOC or the State, or the Local Government under this CPA and the LGGA, or any extension or renewal thereof however and whenever made, and shall be liable for any remedies or recoveries (including the cost of attorney fees incurred in enforcing this CPA and the LGGA) available to the DOC or the State, or the Local Government under or with respect to this CPA. The liability of the Guarantor shall be primary, joint and several.
- 7.3 This Guaranty shall operate as a continuing and absolute guaranty and shall remain in full force and effect without regard to, and shall not be affected or impaired by, any amendment of the CPA, any sale or transfer of all or any part of the Guarantor's ownership interest in the Company, any voluntary or involuntary liquidation, dissolution, merger, sale of assets, insolvency,

*One NC Company Performance Agreement  
Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018*

reorganization, bankruptcy or filing for bankruptcy of the Company or the Guarantor or any subsidiary, any rescission of a payment made hereunder, or any extension of time or other forbearance, compromise, adjustment, modification or indulgence granted to the Company by the DOC, the State, or the Local Government. The Guaranty shall remain in full force and effect until termination of the CPA; provided, however, that the Guarantor shall not be released from its obligation hereunder so long as there is any claim of DOC or the Local Government against the Company, which claim arises out of, or related to, directly, or indirectly, this CPA, that is not settled or discharged in full.

- 7.4 The DOC and the Local Government may exercise their rights against the Guarantor without first having to take action or exhaust remedies against the Company. The Guarantor expressly waives notice of non-performance, in any respect, by Company of any of its duties and obligations. The Guarantor unconditionally waives any defense available to it, including all suretyship defenses or defenses in the nature thereof; all requirements of notice, demand, presentment or protest in case of any default by the Company, as well as rights of set-off, redemption, and counterclaim which may be alleged to exist in favor of the Company.
- 7.5 This Guaranty shall inure to the benefit of the DOC and the Local Government and their respective successor and assigns, and shall be binding on the Guarantor, and its successors and assigns, and shall not be discharged or affected by the death of any party.

**IN WITNESS WHEREOF**, the Company, the Guarantor, and the Local Government have executed this Company Performance Agreement effective as of the day and year first written above. This CPA is intended to be under seal for purposes of any statute of limitations.

**Approved and Accepted:**

**County of Vance  
(Local Government)**

(Official Seal)

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTEST:

Authorized Official

\_\_\_\_\_, Clerk  
\_\_\_\_\_

Date: \_\_\_\_\_

*Signature Pages Follow*

*One NC Company Performance Agreement  
Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018*



Select Tissue of North Carolina, LLC  
(Company)

(Corporate Seal)

By: Nicholas Galante  
Name: Nicholas Galante  
Title: CEO  
Authorized Corporate Officer

Date: 9/3/20

STATE OF New York  
COUNTY OF Suffolk

I, Thomas P. Crescenzo a Notary Public of said State and County, do hereby certify that  
Nicholas Galante (the "principal") personally appeared before me this day, and/or (i) I  
have personal knowledge of the identity of the principal, and/or (ii) I have seen satisfactory evidence of the  
principal's identity, by current State or Federal identification with the principal's photograph, and such  
principal acknowledged to me that he or she voluntarily signed the foregoing document for the purpose  
therein and in the capacity indicated.

Thomas P. Crescenzo  
Notary Public Signature  
Thomas P. Crescenzo  
Notary Printed or Typed Name

Witness my hand and official seal or stamp, this 3rd day of Sept., 2020

My Commission expires on 09/03, 2023

(Official Seal or Stamp)  
**Thomas P Crescenzo**  
**Notary Public, State of New York**  
**NO. 01CR6397182**  
**Qualified in Suffolk County**  
**Commission Expires September 03, 2023**

Signature Page Follows

*One NC Company Performance Agreement  
Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018*



Select Product Holdings, LLC  
(Guarantor)

By: [Signature]  
Name: NICHOLAS GALANTE  
Title: CEO  
Authorized Corporate Officer  
Date: 9/3/20

STATE OF New York  
COUNTY OF Suffolk

I, Thomas P. Crescenzo, a Notary Public of said State and County, do hereby certify that Nicholas Galante (the "principal") personally appeared before me this day, and/or (i) I have personal knowledge of the identity of the principal, and/or (ii) I have seen satisfactory evidence of the principal's identity, by current State or Federal identification with the principal's photograph, and such principal acknowledged to me that he or she voluntarily signed the foregoing document for the purpose therein and in the capacity indicated.

[Signature]  
Notary Public Signature  
Thomas P. Crescenzo  
Notary Printed or Typed Name

Witness my hand and official seal or stamp, this 3rd day of Sept., 2020

(Official Seal or Stamp)

My Commission expires on 09/03/23, 2023

Thomas P Crescenzo  
Notary Public, State of New York  
NO. 01CR6397182  
Qualified in Suffolk County  
Commission Expires September 03, 2023

One NC Company Performance Agreement  
Select Tissue of North Carolina, LLC; Select Product Holdings, LLC/Vance County  
New Jobs Only; Company+Guarantor  
Form 2018

# LOCAL GOVERNMENT GRANT AGREEMENT

## THE ONE NORTH CAROLINA FUND

**Local Government Name: County of Vance**

**Grant No. 2020-26521**

**Project Name: Select Tissue of North Carolina, LLC**

**STATE OF NORTH CAROLINA**

**GRANT AGREEMENT**

**COUNTY OF WAKE**

This Local Government Grant Agreement (the “**LGGA**”) is effective the 5<sup>th</sup> day of August, 2020 (the “**Effective Date**”) by and between the **County of Vance, North Carolina** (hereinafter referred to as the “**Local Government**”), and the **North Carolina Department of Commerce** (hereinafter referred to as “**DOC**”);

**WITNESSETH:**

**WHEREAS;** the Local Government desires to stimulate and develop the local economy of its region, alleviate the problems of unemployment and underemployment by creating and/or retaining jobs for its citizens, and develop its local tax base; and

**WHEREAS;** the General Assembly has created the One North Carolina Fund (the “**Program**”) to make funding available within North Carolina “to secure commitments for the recruitment, expansion or retention of new or existing businesses”; and

**WHEREAS;** the General Assembly has authorized Program funds to be used for installation or purchase of equipment; structural repairs, improvements, or renovations to existing buildings to be used for expansion; construction of or improvements to new or existing water, sewer, gas or electric utility distribution lines or equipment for existing buildings; and construction of or improvements to new or existing water, sewer, gas or electric utility distribution lines or equipment for new or proposed buildings to be used for manufacturing and industrial operations; and

**WHEREAS;** the Local Government has applied for funds in connection with activity to be undertaken by Select Tissue of North Carolina, LLC (the “**Company**”), a business that has competitively chosen to locate or expand operations for the following project (the “**Project**”) in North Carolina:

A plant (the “**Facility**”) at which the Company will manufacture paper towels, bath tissue, facial tissues and napkins to be located in or around 1133 Poplar Creek Road in the City of Henderson in Vance County, North Carolina.

**WHEREAS;** the Local Government has committed to provide matching funds and resources for the Project equal to at least the amount set forth in N.C. Gen. Stat. § 143B-437.72(c)(1) (the “**Match**”); and

**WHEREAS;** the Local Government’s application (the “**Local Government Application**”) has been approved by DOC for funding, based on the Local Government’s commitments, and the commitments made by the Company in its Program application (the “**Company Application**”); and

**WHEREAS,** the Company has executed an agreement (the “**Company Performance Agreement**” or “**CPA**”) with the Local Government reflecting the Company’s commitments to expand, create and/or retain jobs and to take other actions that will support North Carolina’s economic development, and the terms on which funds will be made available for such activity from the Program;

**NOW THEREFORE,** in consideration of the mutual covenants and promises set forth below, the Local Government and DOC hereby agree as follows:

## **I. DOC COMMITMENTS AND GRANT CONDITIONS**

- (a) DOC agrees to provide Program fund in the maximum amount of Three Hundred Fifty Thousand Dollars (\$350,000.00) for the Project (the “**Grant**”), in accordance with the terms of this LGGA and the CPA.
- (b) Grant payments disbursed under this LGGA will be disbursed to the Local Government pursuant to N.C. Gen. Stat. § 143B-437.70 *et seq.*, the terms of the Program Guidelines and Procedures for Commitment of Funds from the One North Carolina Fund, established pursuant to N.C. Gen. Stat. § 143B-437.73 and in effect as of the effective date of this LGGA (the “**Program Guidelines**”), consistent with the terms and schedule established in the CPA.
- (c) Grant disbursements are conditioned upon the execution of the CPA between the Local Government and the Company, and any other required parties thereto, in a form acceptable to DOC. In addition to the Company and the Local Government, the following are required parties to the CPA: Select Product Holdings, LLC (the “**Guarantor**”).
- (d) To receive a Grant disbursement, the Local Government must provide or cause to be provided to DOC a properly executed CPA, proof that the Company has performed its obligations under the CPA, proof that the Local Government has met its obligation to provide the Match, a duly executed completed disbursement request and certification in the form of Exhibit A hereof (the “**Local Government Disbursement Request**”), and a duly executed completed Company’s disbursement request and certification in the form of Exhibit A to the CPA (the “**Company Disbursement Request**”).

## **II. LOCAL GOVERNMENT’S COMMITMENTS**

- (a) The Local Government agrees to perform the Program and to abide by all commitments, terms and representations in the Local Government Application.
- (b) The Local Government agrees to provide the Match in a manner consistent with N.C. Gen. Stat. § 143B-437.72(c)(1), the Program Guidelines and Procedures, and the Local Government Application. The Local Government will provide to the DOC a copy of the duly executed agreement between the Local Government (or other local entity) and the Company governing the local incentives that will be provided to the Company for the Project (the “**Local Incentive Agreement**”), at the time the Local Government returns the executed LGGA. The Company will be ineligible for a Grant disbursement until the Local Incentive Agreement is provided to the DOC. The Local Government will report to the DOC the amount of each incentive payment that is provided to the Company under the Local Incentive Agreement, within thirty (30) days of the date on which it is provided, whether or not the CPA remains in effect.

- (c) The Local Government agrees to take all steps reasonably necessary to ensure and to establish to DOC that the required levels of jobs are created and/or retained, the required salary levels are achieved, the required levels of investments are made, statutorily qualifying expenses are incurred, any required environmental permits are obtained, and any other required performance criteria are satisfied, and that no Grant funds are disbursed until the performance criteria in the CPA have been met.
- (d) The Local Government agrees to take whatever steps may be reasonably necessary to ensure and to establish to DOC that Grant funds disbursed by the Local Government are used only for purposes allowed under the statutory authority creating the Program.
- (e) The Local Government agrees to take whatever steps may reasonably be required, after consultation with the Secretary of DOC (the “**Secretary**”) and not inconsistent with the Secretary’s authority under the CPA, to recapture all disbursed funds for which the Local Government and DOC have a right to be reimbursed.
- (f) The Local Government acknowledges that DOC has a right to recapture funds under the CPA and that such right does not relieve the Local Government of its own responsibility to recapture funds.
- (g) The Local Government agrees to otherwise reimburse DOC for any funds improperly disbursed, provided, however, that Local Government is under no obligation to reimburse DOC for any improperly disbursed funds that were disbursed with DOC’s prior permission.
- (h) The Local Government agrees to keep and maintain books, records, and other documents relating to the receipt and disbursement of the Grant and the fulfillment of this LGGA. The Local Government shall provide any information DOC requests in order to produce reports or compile data required by the General Assembly. If the Local Government fails to keep and maintain books and records necessary for verifying fulfillment of this LGGA, the Secretary may in his discretion declare this LGGA to be in default, withhold payments for or under this LGGA, and/or require reimbursement of all or any portion of Grant funds previously paid. Prior to taking such action, the Secretary will endeavor to communicate with the Local Government and the Company to discuss the circumstances and the actions being contemplated.
- (i) The Local Government agrees to provide any duly authorized representative of DOC or the State of North Carolina at all reasonable times access to and the right to inspect, copy, monitor, and examine all of the books, papers, records, and other documents relating to the Grant for a period of three years following the last payment of Grant funds or for the inspection period specified in the CPA, whichever is longer. To the extent any information or documents gathered pursuant to this section would be regarded as confidential or not subject to disclosure under federal law or the North Carolina General Statutes (to include, without limitation, N.C. Gen. Stat. §§ 132-1 *et seq.*, commonly referred to as the “Public Records Act”), the Local Government shall clearly identify and mark them as such and that information will, to the extent allowed by law, be treated as confidential and not subject to disclosure by DOC and its authorized representatives. If the Local Government fails to provide such access and right of inspection, the Secretary may exercise discretion to declare this LGGA in default, to withhold payments under this LGGA and/or require reimbursement of all or any portion of the Grant paid.
- (j) The Local Government shall comply with all lawful requirements of DOC, all applicable requirements of the General Statutes of the State of North Carolina, and any other applicable laws and/or Executive Orders currently or hereafter in force.
- (k) In the event that the Company or Guarantor fail to fulfill their responsibilities under the Company Application and/or CPA, including their responsibilities to create and/or retain jobs, make investments, and incur statutorily qualifying expenses, the Local Government, after consultation with the Secretary and not inconsistent with the Secretary’s authority under the CPA, shall promptly exercise its rights and remedies to require repayment of funds, or to assess such other penalties as may be provided for in the CPA.

(l) In addition, in the event that the Company or Guarantor fail to fulfill their responsibilities under the Company Application and/or CPA, including their responsibilities to create and/or retain jobs, make investments, and incur statutorily qualifying expenses, and the Local Government recaptures funds from the Company or Guarantor, the Local Government shall promptly pay to DOC the Grant amounts which it is able to collect.

(m) By not later than January 31 of each year following a calendar year until the full Match has been disbursed to the Company, the Local Government shall submit to the DOC a report detailing Match payments made during the calendar year just ended, together with a cumulative tally of all Match payments made through the end of that calendar year. In addition, the Local Government shall report all other Local Government financial contributions made for the Project. This is required in order to comply with N.C. Gen. Stat. §143B-437.07. Failure to timely file this report will result in ineligibility for Grant payments.

**III. GENERAL PROVISIONS**

(a) The parties to this LGGA agree and understand that the payment of all sums specified in this LGGA is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds to DOC for this purpose.

(b) Failure of DOC at any time to require performance of any term or provision of this LGGA shall in no manner affect the rights of DOC at a later date to enforce the same or to enforce any future compliance with or performance of any of the terms or provisions hereof. No waiver of DOC of any condition or the breach of any term, provision or representation contained in this LGGA, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such condition or of the breach of that or any other term, provision or representation.

(c) The recitals are an integral part of this LGGA.

(d) This LGGA constitutes a legally enforceable contract and shall be governed and construed in accordance with the laws of the State of North Carolina. The parties agree and submit, solely for matters concerning this LGGA, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose, that the only venue for any legal proceedings shall be Wake County, North Carolina. The place of this LGGA, and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation, and enforcement, shall be determined.

**(e) This Grant award shall terminate and be null and void on November 6, 2020, if by that date the Local Government has not delivered back to the DOC, an original of this LGGA and of the CPA, duly executed by an authorized official of the Local Government, and attested in the manner provided below, together with a copy of the Local Incentive Agreement.**

Upon execution of this LGGA by DOC and the Local Government in the spaces below, the Local Government hereby accepts the Grant on the terms of this LGGA, effective on the date indicated above, and further certifies that the official signing below has been duly authorized by the Local Government’s governing body to execute this LGGA.

**North Carolina Department of Commerce**

*Elizabeth Crabill*  
5A87ADF0B58C46F...

Date: \_\_\_\_\_

By: \_\_\_\_\_

Anthony M. Copeland, Secretary  
North Carolina Department of Commerce

*Signature Page Follows*

**County of Vance  
(Local Government)**

Date: \_\_\_\_\_

(Official Seal)

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Authorized Official

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_, Clerk

\_\_\_\_\_

**EXHIBIT A  
TO LOCAL GOVERNMENT GRANT AGREEMENT**

**LOCAL GOVERNMENT DISBURSEMENT REQUEST AND CERTIFICATION**

**Project No. 2020-26521**

County of Vance (the “**Local Government**”) hereby requests a disbursement in the amount of \_\_\_\_\_ [spell out dollar amount] (\$ \_\_\_\_\_) from the North Carolina Department of Commerce (the “**DOC**”), pursuant to that certain Company Performance Agreement between the Local Government, Select Tissue of North Carolina, LLC (the “**Company**”), and Select Product Holdings, LLC (the “**Guarantor**”), dated as of August 5, 2020 (the “**CPA**”), and that certain Local Government Grant Agreement between the Local Government and the DOC, dated as of August 5, 2020 (the “**LGGA**,” and, together with the CPA, the “**Agreements**”). All capitalized terms not otherwise defined herein have the meaning ascribed to them in the Agreements.

The Local Government hereby certifies to the DOC that it:

- (i) has provided funds and/or resources for the Project pursuant to the Local Government application to the DOC and the terms of the LGGA, in the amount of \_\_\_\_\_ (\$ \_\_\_\_\_), an amount that is at least equal to the amount of the disbursements that have been requested under the LGGA;
- (ii) has provided such funds and/or resources in the following form: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_;
- (iii) has attached true and correct copy of documents evidencing its expenditure of the amount specified in (ii) above for the purposes specified above;
- (iv) will submit proof of receipt, deposit, and proper disbursement of the disbursed DOC funds, to the DOC, within thirty (30) days;
- (v) it is in compliance with all of the terms and conditions of the LGGA, and affirms the representations, warranties, and covenants contained therein; and
- (vi) to its best knowledge and belief, the Company’s Disbursement Request accompanying this certification is accurate, the Company is eligible to



receive funds from the Grant in the amount specified herein, under the terms of the CPA, and the Local Government is not aware of anything that would make the Company ineligible for these funds.

This certification shall be deemed to be made a part of the LGGA and is incorporated therein and governed by its terms and conditions. Upon execution of this certification, the Local Government accepts its terms, effective on the date indicated above, and further certifies that the official signing below has been duly authorized to execute this certification by the Local Government's governing body, and the agreements and certifications contained herein are legally valid and binding on the Local Government.

County of Vance  
**(Local Government)**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Authorized Official

(Official Seal)

ATTEST:

\_\_\_\_\_, Clerk

\_\_\_\_\_

# *Water District Board*



Vance County Water District  
 Operations Report  
 August 2020

Fiscal Year-to Date

August 2020

Operations Highlights:

Work Order Completions:

Discolored Water/ Air in lines	20	0
Set Meters	133	4
Replace Meter/ERT	63	0
Repaired ERTS	77	0
Remove Meter	11	0
Locate Lines	828	82
Odor In Water / Chlorine Check	9	1
Check Usage / Leaks	336	67
Replace Meter Lid/ Box	19	1
Low pressure/ No Water	26	2
Water Main Break	0	0
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	249	38
Kittrell Water Tower Response	10	0
Water line repairs	4	1
Actual Shut offs	287	0
Restores	328	0
Cross Connection Checks	8	0
Intent to Serve inspections	0	0
Hydrant/Site Care/Mowing	4	0
Delivered Return Mail	0	0
Water Taps Requests/checks	10	0

Satellite Office Activity:

Information requests	35	4
Bill pays	2356	211
Applications received	29	1

Billing Summaries:

May Billing 05/01/2020 through 05/31/2020

1755 active customers of which 1,337 were metered services

Gallons billed 4,620,276 Average usage 3,456 @ .01033 = \$35.70 plus \$ 30 base = \$65.70

June Billing 06/01/2020 through 06/30/2020

1765 active customers of which 1,346 were metered services

Gallons billed 4,272,868 Average usage 3,175 @ .01033 = \$32.80 plus \$ 30 base = \$62.80

(The above numbers include all three systems)

July Billing 07/01/2020 through 07/31/2020

1,768 active customers of which 1,351 were metered services

Gallons billed 4,436,729 Average usage 3,358 @ .01033 = \$34.69 plus \$ 30 base = \$64.69

August Billing 08/01/2020 through 08/31/2020

1,774 active customers of which 1,349 were metered services

Gallons billed 4,597,131 Average usage 3,408 @ .01033 = \$35.21 plus \$ 30 base = \$65.21

(The above numbers include all three systems)

Water System Overview:

The current residential customer count is as follows:

\* Phase 1 – 793 total customers, 218 availability accounts and 575 metered accounts

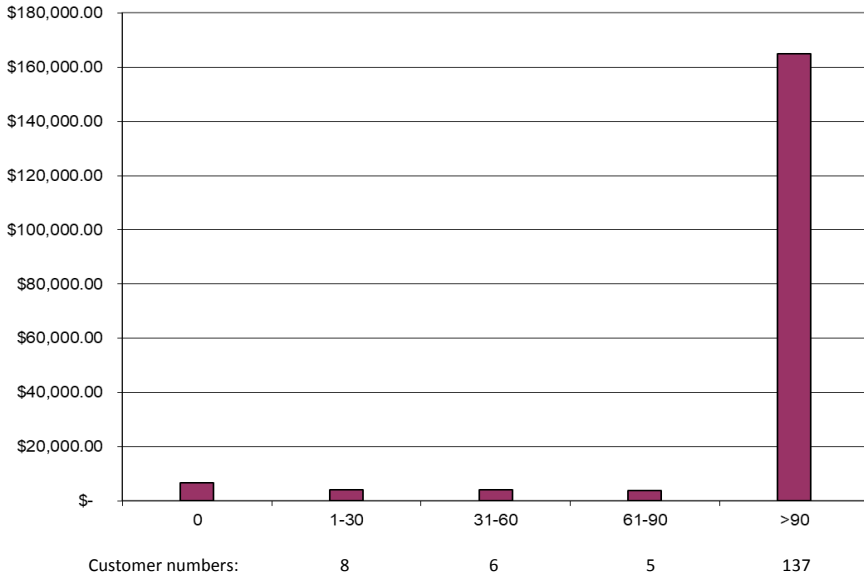
\* Phase 2 - 628 total customers, 207 availability accounts and 421 metered accounts

\* Kittrell - 353 total Customers, 0 availability accounts and 353 metered accounts

There is a total of 1,774 VCWD customers, committed to the system with 1,349 metered customers.

Vance County Water District  
 Operations Report  
 August 2020

Availability Aging Report for Vance County

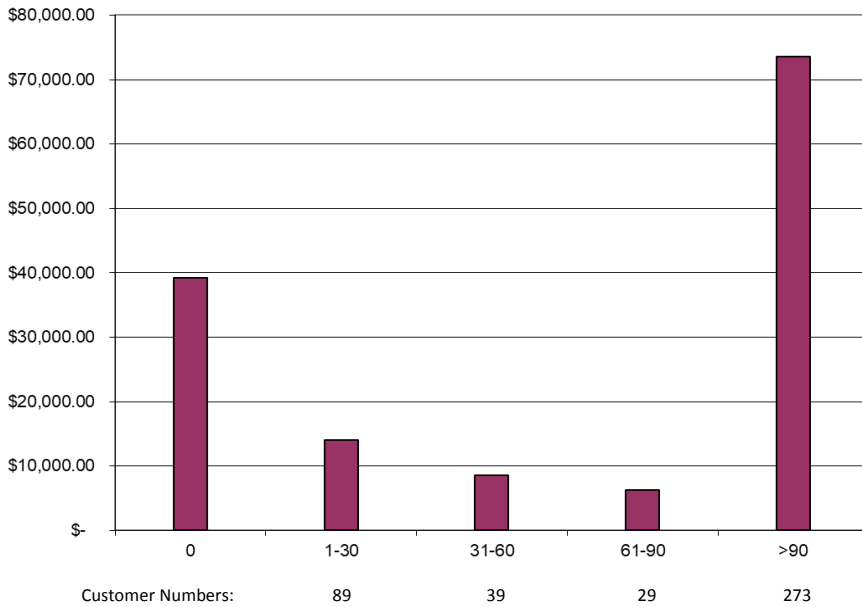


Availability Accounts AR\*

Age	Current Month
0	\$ 6,679.75
1-30	\$ 4,198.54
31-60	\$ 3,973.59
61-90	\$ 3,799.66
>90	\$164,852.10

**Total Availability AR to date:**  
**\$ 183,503.64**

Metered Aging Report for Vance County



Metered Accounts AR\*

Age	Current Month
0	\$ 39,217.04
1-30	\$ 14,066.26
31-60	\$ 8,595.61
61-90	\$ 6,263.00
>90	\$ 73,519.35

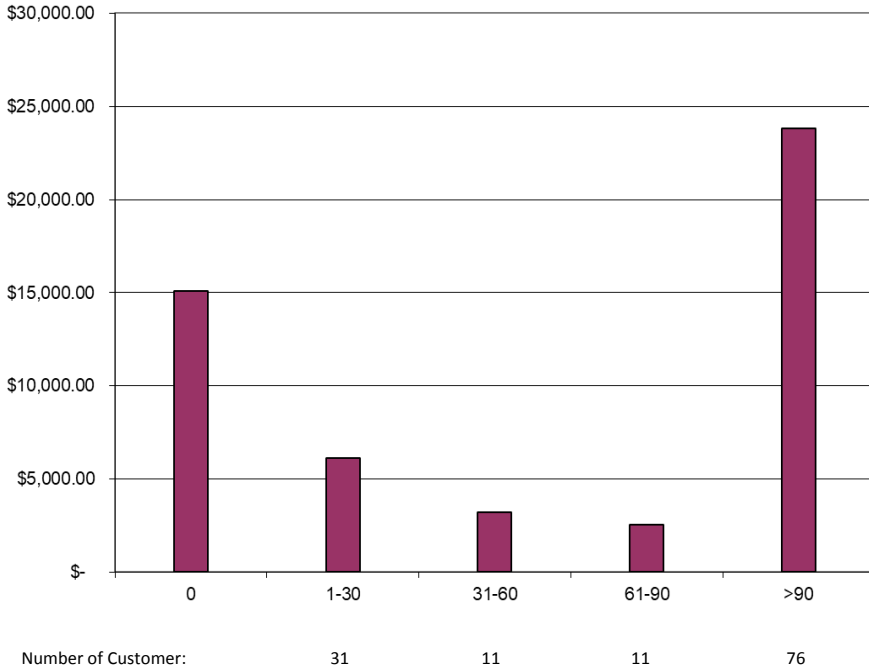
**Total Metered to date:**  
**\$ 141,661.26**

**Total AR to date\*:**  
**\$ 325,164.90**

\*Graph information as of August 31, 2020

Vance County Water District  
 Operations Report  
 August 2020

Metered Aging Report for Kittrell-Vance



**Kittrell Metered Accounts AR\***

Age	Current Month
0	\$ 15,075.27
1-30	\$ 6,110.94
31-60	\$ 3,196.47
61-90	\$ 2,556.62
>90	\$ 23,811.05

**Total Kittrell Metered AR to date:**

**\$ 50,750.35**

\*Graph information as of August 31, 2020

**Revenue & Expenditure Statement**

**Water Fund (16) 07/01/2020-07/31/2020**

<b>Revenue</b>	<b>Budget (\$)</b>	<b>Current Period 07/31/2020</b>	<b>YTD (\$)</b>	<b>% Used</b>
INVESTMENT EARNINGS	8,000.00	46.51	46.51	1
WATER LINE REIMB-CITY	16,504.00	0.00	0.00	0
METERED WATER SALES	830,000.00	85,046.57	85,046.57	2
NON-METERED WATER REVENUE	100,000.00	24,491.48	24,491.48	9
WATER - DEBT SETOFF REVENUE	5,000.00	538.86	538.86	11
MISCELLANEOUS REVENUES	3,500.00	272.00	272.00	8
CONNECTION FEES	5,000.00	2,875.00	2,875.00	58
RECONNECT FEES	3,000.00	0.00	0.00	0
NSF CHECK FEES	800.00	-320.01	-320.01	-40
LATE PAYMENT FEES	17,000.00	0.00	0.00	0
TRANSFER FROM GENERAL FUND	261,885.00	0.00	0.00	0
	<b>\$1,250,689.00</b>	<b>\$112,950.41</b>	<b>\$112,950.41</b>	<b>2</b>

<b>Revenue</b>	<b>Budget (\$)</b>	<b>Current Period 07/31/2020</b>	<b>YTD (\$)</b>	<b>% Used</b>
BOND PRINCIPAL - WATER	211,688.00	0.00	0.00	0
BOND INTEREST - WATER	334,030.00	0.00	0.00	0
TELEPHONE & POSTAGE	2,200.00	148.50	294.56	13
UTILITIES	4,850.00	62.67	369.03	8
ADVERTISING	1,200.00	0.00	0.00	0
DEPARTMENTAL SUPPLIES	23,000.00	1,990.94	1,990.94	31
SPECIAL CONTRACTED SERVICES	0.00	0.00	0.00	0
CONTRACTED SERVICES	260,000.00	8,431.46	8,431.46	7
INSURANCE & BONDS	1,870.00	0.00	0.00	72
PURCHASED WATER	268,000.00	13,033.36	13,033.36	8
BANK SERVICE CHARGES	2,500.00	322.74	322.74	13
BAD DEBT EXPENSE	500.00	0.00	0.00	0
DEBT SERVICE RESERVE	54,575.00	0.00	0.00	0
SYSTEM MAINTENANCE	60,000.00	15,840.12	15,840.12	26
PERMITS	2,700.00	0.00	0.00	0
DEPRECIATION EXPENSE	23,576.00	0.00	0.00	0
	<b>\$1,250,689.00</b>	<b>\$74,762.74</b>	<b>\$74,762.74</b>	<b>6</b>

<b>Excess (Deficit) of Revenue</b>	<b>\$0.00</b>	<b>\$38,187.67</b>	<b>\$38,187.67</b>
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*Committee Reports  
and Recommendations*

# Vance County

## Committee Reports and Recommendations

### October 5, 2020

#### **Public Safety Committee**

***Medical Director Contract.*** The committee (Wilder[C], Brummitt & Taylor) met on Tuesday, September 29, 2020 to discuss the contract for the county's new medical director. Dr. Richard Benson, II was appointed as interim Vance County Medical Director for EMS and 911 following the death of Dr. Michael Smith. Dr. Benson has served as the county's assistant medical director at no cost for the past three years and is best positioned to take on the permanent role. The enclosed contract mirrors the previous contract with Dr. Smith. State law requires the county to have a medical director who is the physician responsible for the medical aspects of the management of the county's EMS system. This includes ensuring medical control is available 24/7, establishing and approving treatment protocols, supervising medical performance of personnel, reviewing medical care provided to patients, and ensuring care is up to date with current medical practice among other requirements from the state. The committee was agreeable to the contract and recommended its approval. *Recommendation: Approve contract with Dr. Richard Benson, II to serve as the County's Emergency Medical Director, subject to final attorney review.*

***Ambulance Franchise Ordinance Amendments.*** The committee met with the EMS director and reviewed proposed changes to the county's Ambulance Franchise Ordinance. The existing ordinance was adopted in 2005 and outlines the application process, terms and conditions, and operational standards that ambulance providers must meet in order to obtain a franchise and operate in Vance County. County staff has proposed updates that bring the ordinance up to date with current statutes while also updating standards for operation and requiring new providers to operate at both Basic Life Support (BLS) and Advanced Life Support (ALS) levels of operation. The proposed amendments would sunset all existing franchise agreements and require providers to reapply to meet the most current standards. The county has franchise agreements for the following two ambulance providers in Vance County: Bertie Ambulance Service and North Central Medical Transport. Staff informed the committee that an additional provider has expressed interest in providing both BLS and ALS service in the county. The committee recognized the need for updating the ordinance standards and discussed the importance of holding providers accountable. The committee discussed the balance between adding or losing providers and the impact it can have on call volumes for Vance County EMS. The committee recommended that staff meet with and seek feedback from the county's existing providers prior to a further review by the committee. *For Your Information.*

#### **Planning & Environmental Committee**

***White Goods Collection.*** The committee (Faines [C], Kelly & Wilder) met on Tuesday, September 29, 2020 to review a recommendation from staff regarding collection of white goods. The County currently collects white goods (e.g. refrigerators, washing machines, etc.) at all of the solid waste sites. A county employee lifts and transports non-Freon containing items to a private scrap company and transports Freon containing items to the county recycling facility where a private provider removes the Freon. The employee then lifts and transports the item to the scrap company. This practice of handling heavy items by hand and multiple times has significant risk for the county's workmen's comp and is being discontinued by other counties. Additionally, the employee that handles this is retiring in December. As a result, the Solid Waste Director and



County Manager are recommending changes that will save the county solid waste fund approximately \$45,000 per year. The recommendation is to freeze the full-time position and rehire a part-time position to cover existing hours at the county landfill. In order to allow the full-time position to be frozen, mowing duties at the convenience sites and two former school sites would be outsourced, and collection of white goods would be consolidated to one location at the county landfill. The committee discussed potential risks and costs savings and expressed an interest in trying the new approach. ***Recommendation: Approve and authorize staff to consolidate collection of white goods from the convenience sites to the county facility at the old county landfill on NC 39 North.***

### **Properties Committee**

***Courthouse Roof Restoration - Bid Review.*** The committee (Brummitt[C], Taylor & Wilder) is scheduled to meet on Monday, October 5<sup>th</sup> prior to the board meeting to review bids submitted for this project. The committee will provide a recommendation during the board meeting. ***[Recommendation to be provided]***

***Law Library/District Attorney Office Renovation - Bid Review.*** The committee is scheduled to meet on Monday, October 5<sup>th</sup> prior to the board meeting to review bids submitted for this project. The committee will provide a recommendation during the board meeting. ***[Recommendation to be provided]***

**STATE OF NORTH CAROLINA  
VANCE COUNTY  
CONTRACT FOR EMS MEDICAL DIRECTOR SERVICES**

This AGREEMENT (“Agreement”) made and entered into this 5<sup>th</sup> day of October, 2020 by and between Richard Benson II, MD, (hereinafter Benson) of 1200 Halley Street, Durham, North Carolina 27707 and the COUNTY OF VANCE, NORTH CAROLINA (hereinafter referred to as " County").

**WITNESSETH**

WHEREAS, the County is a body politic and corporate; and

WHEREAS, the Vance County Board of Commissioners is required to appoint a physician to serve as medical director for the County’s Emergency Medical Services (hereinafter EMS) and Emergency Medical Dispatch Program (hereinafter EMD); and

WHEREAS, the Advanced Life Support Program (“ALS Program”) in the County is required by 21 NCAC 32H.0201(2) to designate a physician to serve as medical director;

WHEREAS, the County desires proper physician oversight for EMS, EMPD and the ALS Program (individually or together, the “Programs”) and desires to retain the services of a physician to serve as medical director of the Programs;

**WHEREAS**, the County has determined that these needs can best be met by retaining the services of an independent contractor;

**WHEREAS**, Dr. Benson offers services that would fulfill Vance County needs; and

**WHEREAS**, the County and Benson desire to enter into this Agreement for the provision of services with respect to the Programs.

**NOW THEREFORE**, in consideration of the mutual covenants set forth herein, the County and Benson agree as follows:

**Section 1. Terms**

The term of this Agreement shall be for a period commencing July 6, 2020 and shall continue until June 30, 2021 (the “Initial Term”). Thereafter, this Agreement will be renewed automatically for a three year term (“Renewal Term”) unless: (1) the funds being allocated for this Agreement by the County are discontinued; or (2) either party delivers written notice of non-renewal to the other party at least ninety (90) days prior to the expiration of the then existing term. If the funds are discontinued or written notice of non-renewal is given, this Agreement will terminate upon expiration of the then existing term or period for which funds are budgeted.

**Section 2. Payment**

In consideration for the professional services to be rendered by Benson under this Agreement, the County shall pay to Benson Twenty Nine Thousand Dollars (\$29,000) in equal monthly installment payments. Benson shall invoice the County each month, on or around the first business day of the month, for the installment payment due.

The amounts invoiced by Benson shall become due and payable thirty (30) days after the County's receipt of the invoice. Benson shall be entitled to the Fee upon performing the service set out in Section 3 without regard to whether the County has received payment on behalf of any patient being transported.

### **Section 3. Scope of Work**

Upon execution of this Agreement by all parties, Benson shall provide the County Medical Director services, reviews and education to County's staff as needed or requested, including but not limited to those services listed on Exhibit "A" of this agreement.

### **Section 4. Licensing/Insurance Requirements**

Benson represents and warrants that he is and will remain properly licensed at all times in the performance of the Services. Benson shall obtain all licenses, certifications and permits that are required for him to perform his duties. This includes the "Standards for the Selection and Performance of EMS Medical Directors" as adopted by the North Carolina College of Emergency Physicians. A current copy of each is to be filed with the County Emergency Medical Services Department.

Benson shall be included under the County's General Liability Insurance Coverage policy for matters covered therein, and County shall maintain equivalent coverage during the term of this agreement. This coverage is only for Benson while acting as the Vance County Medical Director and does not provide coverage for any other medical decisions or actions taken or performed by Benson.

### **Section 5. Compliance with Laws/Compliance with County Policies**

Benson shall comply with all federal, State and local laws, ordinances, rules and regulations applicable to the Services. Benson shall comply with all rules and policies of the County applicable to the performance of the Services. (provided that the County shall provide a copy of the rules and policies to Benson).

### **Section 6. Communication**

Benson acknowledges that he must be familiar with the communications requirements of the Advanced Life Support rules and regulations and that they must provide guidance sufficient to allow the County communications system to be satisfactory for directing patient care and satisfying the requirements of medical control. The County shall supply and maintain, at no cost to Benson, equipment essential for the performance of emergency medical dispatch sufficient to enable Benson to perform services hereunder at the level consistent with national standards established in the emergency medical dispatch community. Recommendations of Benson for purchase or other acquisition of such equipment will be given reasonable consideration by the County. The final decision on a request to purchase any equipment shall be that of the County.

Benson agrees to return all equipment and supplies and any files, policies or other information for Vance County issued to him or developed or produced during the term of this agreement by Vance County upon termination of this Agreement.

### **Section 7. Assignment**

Neither party shall assign this Agreement without the prior express written consent of the other party hereto. The County and Benson each binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

### **Section 8. No Waiver**

Either party's failure to require strict compliance with any of the provisions of this Agreement, or not exercising any of its options provided herein, shall not be construed as a waiver of its right thereafter to require such compliance or to exercise any such options.

### **Section 9. Default Provision**

The occurrence of any of the following events which continues for thirty (30) days after prior written notice thereof to one party from the other party hereto shall constitute a default under this Agreement:

- a. If the County fails to make any payments when due or fails to perform or observe any other covenant to be performed or observed under this Agreement;
- b. If the County becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a trustee or receiver is appointed for a substantial portion of the County's property;
- c. If Benson fails to perform any requirements or duty under the terms of this Agreement or fails to observe any other covenant to be performed or observed under this Agreement;
- d. If Benson shall have made any warranty or representation in this Agreement which is found to have been false at the time such warranty or representation was made and is materially harmful to the County.

### **Section 10. Entire Agreement**

This Agreement represents the entire agreement of the parties, pertaining to the subject matter hereof and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements, oral or otherwise, that have been made in connection therewith. No modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by Benson and the County's duly authorized representative.

### **Section 11. Governing Law**

This Agreement is made and entered into in the State of North Carolina and this Agreement and the rights and obligation of the parties hereto shall be governed by and construed according to the laws of the State of North Carolina without giving effect to the principles of conflicts of laws.

### **Section 12. No Referral Contingency**

It is hereby specifically acknowledged and agreed that any benefit which Benson may directly or indirectly receive hereunder in no way requires, is in no way contingent upon, and is in no way intended to induce, the referral of any patient to the County or any of its facilities. In addition, there is no

requirement that Benson make referrals to, being in a position to make or influence referrals to, or otherwise generate business for the County or any of its facilities as a condition for receiving any such benefit.

### **Section 13. Waiver of Breach**

The waiver by either party of a breach or violation of any provision of this Agreement shall not operate or be construed to be a waiver of any subsequent breach or violation of the same or other provision thereof.

### **Section 14. Severability**

If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.

### **Section 15. Miscellaneous**

**Iran Divestment List.** Benson does hereby certify that he is not a person identified on the Iran Divestment List as defined in North Carolina General Statutes 147-86.58.

**E-Verify** - Benson and Benson's contractors shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and shall sign the Owner's Affidavit certifying compliance therewith as requested.

### **Section 18. Notices**

All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally in hand, or when mailed by certified or registered mail, return receipt requested with proper postage prepaid, addressed to the appropriate party at the following address or such other address as may be given in writing to the parties:

**If to the County:**

Jordan D. McMillen  
County Manager  
122 Young Street, Suite B  
Henderson, NC 27536

With Copy to:

Javier Plummer  
EMS Director  
188 Bickett St  
Henderson, NC 27536

**If to BENSON:**

Richard Benson II, MD  
1200 Halley St.  
Durham, NC 27707

IN WITNESS WHEREOF, the County and Benson have executed this Agreement as the day and year first above written.

---

Richard Benson II, MD

**COUNTY OF VANCE**

---

Gordon Wilder  
Chairman of Board of Commissioners

ATTEST:

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Kelly H. Grissom  
Clerk to the Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

---

Katherine Bigelow  
Finance Director

**Exhibit “A”  
Scope of Work**

- A. Periodic review and revision of treatment and patient destination protocols including standing orders through administration of the NC OEMS Protocols (current version), and ensuring that there is adequate medical staff involvement in the process.
- B. Review and update operational protocols to guide field technicians in obtaining appropriate online medical direction and the optional, user defined language contained within the Paramount Medical software and EMD card sets.
- C. Credential EMS providers (EMT’s, EMT-Intermediates and Paramedics) working for the County and/or within the scope of the County EMS system; and establish all the appropriate procedures and standards to accomplish credentialing of said providers. Shall provide education to further the credentialing of all Program’s staff as requested.
- D. Provide advice regarding the standards of care within the Programs, to enable the Programs to be consistent with current practices of prehospital and emergency medicine.
- E. Meet monthly and as needed with Maria Parham Medical Center and NCOEMS for QA process. Have at least monthly meetings with the EMS Director and Division Chiefs. Meet Monthly with the Emergency Operations Director. Serve on the Peer Review Committee and attend committee meetings in accordance with the approved schedule.
- F. Review and approve as appropriate the use of optional Pre-Arrival Instructions (PIA’s) and Post Dispatch Instructions (PDI’s) pertaining to information provided during the taking of a medical related 911 call.
- G. Take appropriate administrative actions within the scope of this Agreement as necessary, to facilitate adequate operations of the County Programs.
- H. Assist in coordinating the activities of the hospital and field personnel by coordinating activities with the Emergency Department Medical Director and the Director (Registered Nurse).
- I. Generally make himself available for advice on urgent medical questions related to the Programs.
- J. Serve as a focal point for coordination of nursing, technical, and administrative personnel in the overall management of the Programs.
- K. Complete all matters (administrative or operational) in a timely manner.

# AMENDMENT TO CODE OF ORDINANCES

## CHAPTER 110: AMBULANCE SERVICE FRANCHISE

**WHEREAS**, Vance County Board of Commissioners previously adopted Ordinances that are now codified as Chapter 110, Ambulance Service Franchise, of the Code of Ordinances, Vance County, North Carolina, which establishes a franchise requirement, application process and operating standards for ambulance providers that operate in Vance County; and

**WHEREAS**, establishing operational standards for ambulance providers ensures Vance County citizens receive an adequate level of care which is in compliance with state and county regulations and are within the local medical directors recommendations; and

**WHEREAS**, the County's Emergency Medical Services Department and Director provide a vital role in enforcing related county ordinances and amendments and are recommending changes to the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS**, that Chapter 110, Ambulance Service Franchise in the Code of Ordinances, Vance County, North Carolina be amended as follows (removed text shown as ~~strikethroughs~~ and additions shown as underlined text):

1) AMEND Section 110.15, Definitions as follows:

**ADVANCED LIFE SUPPORT (ALS)**. Ambulance service that includes the necessary equipment and staff to render Advanced Life Support services (e.g. advanced airway procedures, defibrillation and medication administration).

**AMBULANCE**. Any privately or publicly owned motor vehicle intended to be used for, and is maintained or operated for transportation on the streets or highways of persons who are sick, injured, wounded or otherwise incapacitated or helpless.

**AMBULANCE PROVIDER**. An individual, firm, corporation or association who engages or professes to engage in the business or service of transporting patients in an ambulance.

**APPROVED**. Approved by the North Carolina State Medical Care Commission pursuant to the latter's rules and regulations promulgated under North Carolina G.S. §§ 131E-155 *et seq.*

**BASIC LIFE SUPPORT**. An ambulance service that includes the necessary equipment and staff to render basic services (e.g. control bleeding, delivery of babies and splinting fractures).

**COMMISSION**. The State Medical Care Commission.

**CONVALESCENT**. The transportation of sick or infirmed patients having a known, non-emergency medical condition, on a scheduled basis between facilities or between a residence and a facility.



**COUNTY.** The County of Vance.

**EMERGENCY MEDICAL SERVICES DIRECTOR.** An individual employed by Vance County to provide oversight and supervision for Emergency Medical Services within Vance County.

**EMERGENCY MEDICAL TECHNICIAN (AEMT, PARAMEDIC).** An individual who has completed a training program in emergency medical care at least equal to the National Standard Training Program of Emergency Medical Technicians as defined by the United States Department of Transportation and has been credentialed as an Emergency Medical Technician, Advanced Emergency Medical Technician or Paramedic by the State of North Carolina Office of Emergency Medical Services.

**FRANCHISE.** A permit issued by the county to any person for the operation of a commercial ambulance service.

**FRANCHISEE.** Any person having been issued a franchise by the county for the operation of a commercial ambulance service.

**LICENSE.** Any driver's license or permit to operate a motor vehicle issued under or granted by the laws of the state of North Carolina.

**MEDICAL RESPONDER.** An individual who has completed a training program in Emergency Medical Care and First Aid approved by the N.C. Department of Health and Human Services and has been certified as a Medical Responder by the N.C. Department of Health and Human Services, Office of Emergency Medical Services.

**NON-EMERGENCY TRANSPORTATION SERVICES.** ~~The transportation by ambulance of a person having an immediate or prompt need for medical treatment or care other than an emergency.~~ The operation of an ambulance for any purpose other than transporting emergency patients.

**OPERATOR.** A person in actual physical control of an ambulance which is in motion or has the engine running.

**OWNER.** ~~Any person or business entity who owns and operates an ambulance service.~~ Any individual, firm, partnership, association, corporation, company or group of individuals acting together for a common purpose or organizations of any kind, including any governmental agency other than the United States, who owns and operates an ambulance service.

**PATIENT.** An individual who is sick, injured, wounded or otherwise incapacitated or helpless such as that the need for some medical assistance might be anticipated while being transported to or from a medical facility.

2) AMEND Section 110.16 as follows:  
**§ 110.16 FRANCHISE REQUIRED.**

(A) Emergency Medical Services - Vance County Emergency Medical Services Department is the primary provider of emergency care and will be primarily responsible for all emergency transportation services provided in Vance County unless an entity is granted a franchise by Vance County as set forth herein and assistance is requested.

(B) No person, either as an owner, agent, employee or otherwise, shall furnish, operate, conduct, maintain, advertise or otherwise be engaged in or profess to be engaged in the business of non-emergency, ~~or~~ convalescent or emergency transportation of patients within the county unless the person holds a valid permit for each ambulance used in such business issued by the Medical Care Commission of the State Department of Health and Human Resources Services, and has been granted a franchise ~~for the operation of the business or service by the county pursuant to this subchapter~~ by Vance County as set forth herein.

(C) No person shall drive an ambulance, attend a patient in one or permit one to be operated when transporting a patient within the County of Vance unless he or she holds a current valid credential as a medical responder, EMT, AEMT or Paramedic issued by the North Carolina Department of Health and Human Services, Office of Emergency Medical Services.

3) Amend Section 110.17 as follows:

**§ 110.17 REQUIRED PERSONNEL.**

(A) ~~(4)~~ Every ambulance when transporting a patient shall be occupied at a minimum by the following:

(a) At least one emergency medical technician who shall be responsible for the medical aspects of the mission prior to arrival at the medical facility, assuming no other individual of higher certification or license is available; and

(b) One medical responder who is responsible for the operation of the vehicle and rendering assistance to the emergency medical technician.

(c) An ambulance owned and operated by a licensed health care facility that is used solely to transport sick or infirm patients with known non-emergency medical conditions between facilities or between a residence and a facility for scheduled medical appointments is exempt from the requirements of this division (A).

(B) The Medical Care Commission of NCDHHS ~~shall~~ may adopt rules setting forth exemptions to the requirements stated in division (A) above applicable to situations where exemptions are considered by the Commission to be in the public interest.

~~(C) The applicant must maintain a Vance County office and facility for housing each ambulance used within the boundaries of Vance County, North Carolina. Specific location and description thereof must be provided by the applicant. (Ord. 35, passed 3-14-2005) Penalty, see § 110.99~~

4) AMEND Section 110.18 as follows:

**§ 110.18 EXEMPTIONS.**

The following vehicles are exempt from the provisions of this subchapter:

(A) Privately owned vehicles not regularly used in the business of transporting patients;

- (B) A vehicle rendering service as an ambulance in case of a major catastrophe or emergency, when the permitted ambulances based in the locality of the catastrophe or emergency are insufficient to render the services required;
- (C) Any ambulance based outside ~~this state~~ Vance County, except that an ambulance which receives a patient within ~~this state~~ Vance County for transportation to a location within ~~this state~~ Vance County shall comply with the provisions of this subchapter;
- (D) Ambulances owned and operated by an agency of the United States government;
- (E) Vehicles owned and operated by rescue squads chartered by the state as nonprofit corporations or associations which are not regularly used to transport sick, injured, wounded or otherwise incapacitated or helpless persons except as a part of rescue operations; and
- (F) Any ambulance service sponsored and/or under operation of the County.

5) AMEND Section 110.19 as follows:

**§ 110.19 APPLICATION FOR AMBULANCE FRANCHISE.**

Application for a franchise to operate ambulances in the county shall be made upon the forms as may be prepared or prescribed by the county and shall contain:

- (A) The name and address of the applicant and of the owner of the ambulance(s) along with the location and description where the ambulance(s) will be housed.
- (B) Copy of North Carolina articles of incorporation/organization, The trade or other fictitious names, if any, under which the applicant does business, along with a certified copy of the filed an assumed name certificate, stating the name of articles of incorporation stating the name;
- (C) A resume of the training and experience of the applicant in the transportation and care of patients, a roster of employees, position of each employee, and licenses and certifications of each employee;
- (D) A ~~description and~~ copy of State EMS Provider License, Permit and most recent State EMS annual inspection state certification for each ambulance owned and operated by the applicant;
- (E) The location and description of the place from which it is intended to operate;
- (F) ~~Audited~~ Financial statement of the applicant as the same pertains to the operations in the county;
- (G) A description of the applicant's capability to provide 24-hour coverage 7 days per week;
- (H) A copy of IRS tax exempt status letter (i.e. 501(c)(3), if any;
- (I) Federal Employer Identification Number (FEIN);
- ~~(H)~~ (J) Any information the county shall deem reasonably necessary for a fair determination of the capability of the applicant to provide ambulance service in the county in accordance with the requirements of the state and the provisions of this section.

6) AMEND Section 110.20 as follows:

**§ 110.20 GRANTING OF FRANCHISE.**

- (A) ~~(1) Prior to accepting applications from applicants for the operation of an ambulance service, the board of commissioners may designate specific areas of franchise districts;~~
- ~~(2) The board of county commissioners shall have the authority to redistrict or rearrange existing districts at any time at their discretion.~~

- ~~(B) Upon receipt of any application for a franchise, the county may schedule a time and place for hearing the applicant. Within 30 days after hearing, the county shall cause the investigation as it may deem necessary to be made of the applicant and his or her proposed operations.~~
- (C) A franchise may be granted if the county finds that:
  - ~~(1) The public convenience and necessity require the proposed ambulance service; and~~
  - ~~(2) Each ambulance of the applicant, its required equipment, and the premises designated in the application have been certified by the state.~~
- (A) The County may at any time designate specific service areas as franchise districts. Said districts may be established at the discretion of the county using criteria such as geographic size, road access, the location of existing medical transportation services, population and response time.
- (B) A franchise may be granted if the county finds that:
  - (1) The applicant meets the State of North Carolina standards and standards outlined in this ordinance.
  - (2) The proposed service will not adversely affect the quality or level of service already provided to the citizens of Vance County.
  - (3) A need exists for the proposed service in order to improve the level of ambulance services available to the residents of Vance County and that this is a reasonable and cost effective manner of meeting the need.
- (C) In granting a franchise, the county will comply with the requirements of N.C.G.S. 153A-46, which requires that a franchise be granted by ordinance, and that such ordinance shall not be adopted until it has been passed at two regular meetings of the board of commissioners.
- (D) If the application for a franchise is approved by the county, the applicant will be issued a franchise for a term not to exceed three years from the date of issuance, and may be renewed for additional three year terms.

7) AMEND Section 110.21 as follows:

**§ 110.21 TERM OF FRANCHISE.**

- (A) The county may issue a franchise under this subchapter to an owner of an ambulance service, to be valid for a term of three years unless otherwise to be determined by the county, provided that either party, as its option, may terminate the franchise upon 60 days' prior written notice to the other party. ~~After a notice of service termination is given, the ambulance service shall reapply for a franchise if continued service is desired.~~
- (B) ~~If any franchisee shall violate or fail to comply with any provision of this subchapter or a franchisee issued under this subchapter~~ For any violation under this subchapter, the franchisee shall may be cited issued a civil penalty by the ~~e~~County for the violation of up to \$100 for each separate breach violation of the franchise as provided herein, or the County may suspend or revoke the franchise. If at any hearing the ~~e~~County shall find that the franchisee has corrected any deficiencies to the satisfaction of the County and has brought this operation into compliance with the provisions of this subchapter, the franchise shall not be further suspended or revoked for the cited violations, but a civil penalty as provided herein may be imposed.

- (C) ~~(4)~~ Upon suspension, revocation or termination of a franchise granted under this subchapter, the franchised ambulance service shall immediately cease operations in Vance County.
- (D) ~~(2)~~ Upon suspension, revocation or termination of a driver's license or emergency medical technician certificate, the persons shall cease to drive an ambulance or provide medical care in conjunction with an ambulance service or attend an ambulance, and no person shall employ or permit the individual to drive an ambulance or provide medical care in conjunction with an ambulance service. (Ord. 35, passed 3-14-2005) Penalty, see § 110.99.
- (E) All existing franchises issued as of the date of this Ordinance shall terminate on June 30, 2021 unless terminated earlier.

8) AMEND Section 110.22 as follows:

**§ 110.22 STANDARDS FOR AMBULANCE FRANCHISE.**

- (A) Each franchised ambulance service shall comply at all times with the requirements of this subchapter, the franchise granted under this subchapter, and all applicable state and local laws relating to health, sanitation, safety, equipment and ambulance design and all other laws and ordinances.
- (B) Ownership
  - (1) Prior approval by the county shall be required where ownership or control of more than 10% of the right of control of franchisee is acquired by a person or group of persons acting in concert, none of whom own or control 10% or more of the right of control, singularly or collectively, at the date of franchise.
  - (2) By its acceptance of the franchise, the franchisee specifically agrees that any such acquisition occurring without prior approval of the county shall constitute a violation of the franchise by franchisee and shall be cause for immediate termination at the option of the county.
  - (3) Any change of ownership of a franchised ambulance service without the approval of the county shall terminate the franchise and shall require a new application, a new franchise and conformance with all the requirements of this subchapter as upon original franchising.
- (C) The applicant must maintain and operate out of a Vance County office and facility that houses each ambulance used within the boundaries of Vance County, North Carolina. Specific location and description thereof must be provided by the applicant. Any change of ownership of a franchised ambulance service without the approval of the county shall terminate the franchise and shall require a new application, a new franchise and conformance with all the requirements of this subchapter as upon original franchising.
- (D) ~~(1) No franchise may be sold, assigned, mortgaged or otherwise transferred without the approval of the county and a conformance with all requirements of this subchapter as upon original franchising.~~
  - (2) Each franchised ambulance service, its equipment and the Vance County premises designated in the application for all records relating to its maintenance and operation as such shall be open to inspection by the state, the county or their designated representatives.
- (E) No official entry made upon a franchise may be defaced, removed or obliterated.

(F) Any change, failure to provide or loss of the level of service required to be offered by the franchisee without the approval of the county shall terminate the franchise and shall require a new application and a new franchise and conformance with all the requirements of this ordinance as upon original franchising.

(G) A franchise shall be required to participate in and provide backup emergency services as needed under the Vance County EMS system plan and shall obtain and maintain the required NC State permits and certifications for such ALS services.

9) ADD Section 110.23 as a new section as follows:

**§ 110.23 STANDARDS FOR PERSONNEL.**

(A) Standards for EMS personnel are to be complied with as dictated under North Carolina Laws, rules and regulations governing EMS personnel, including, but not limited to, Article 7, Chapter 131E-158 and Article 56, Chapter 143. All such laws, rules and regulations, as currently in place and as amended or replaced, are herein incorporated by reference and mandated.

(B) All personnel providing ambulance services shall obtain and maintain the approval of the Emergency Medical Services Director and Medical Director prior to providing medical care and each submission for approval shall be accompanied by the submission of a driver's license, criminal record history and a letter of review/approval by the Vance County Medical Director.

10) AMEND Section 110.23 as follows:

**§ ~~110.23~~ 110.24 STANDARDS FOR VEHICLES AND EQUIPMENT.**

~~Vehicle and equipment standards as developed by the commission pursuant to G.S. § 131E-155 et seq. and shall be applied and are incorporated in this section by reference. (Ord. 35, passed 3-14-15)~~

Vehicle and equipment standards as developed by the North Carolina Medical Care Commission pursuant to Article 7, Chapter 131E-157 and Article 56, Chapter 143 of the General Statutes of North Carolina, shall be applied and adhered to and the same are incorporated herein by reference.

11) AMEND Section 110.24 as follows:

**§ ~~110.24~~ 110.25 STANDARDS FOR COMMUNICATIONS.**

~~(A) Each ambulance must be equipped with a two way radio licensed by the Federal Communications Commission which must be in operative condition at all times and which has the capacity of communicating with the Vance County Emergency Communications Center and Maria Parham Medical Center and other franchised providers in the county.~~

~~(B) Each ambulance service shall provide the county a copy of the Federal Communications Commission license authorizing the use of the communication equipment owned and operated by that service and its operable frequency.~~

(C) (A) Each ambulance service shall maintain a central point of contact that is available 24 hours a day, 7 days a week by way of two way radio or telephone line. Each base of operation central point must have at least one open telephone line. Telephone numbers

must be registered with each law enforcement agency and communications center in the county. (Ord. 35, passed 3-14-2005) Penalty, see § 110.99

- (B) Each ambulance vehicle shall be equipped with an operational two-way radio capable of establishing good quality voice communications from within the geographical confines of Vance County to the hospital(s) emergency department in Vance County.
- (C) Each ambulance vehicle shall be equipped with two-way radio communications capabilities for communications with all hospital emergency departments to which transportation of patients is made on a regular routine basis anywhere in the state of North Carolina.
- (D) Each ambulance shall be equipped with a two-way radio which must be operative at all times and which has the capacity of communicating with Vance County Emergency Communications, Vance County EMS and other franchised providers in Vance County.
- (E) Each ambulance shall provide the county a copy of the Federal Communications Commission license authorizing the use of the communication equipment owned and operated by that service and its operable frequency.

12) AMEND Section 110.25 as follows:

**§ ~~110.25~~ 110.26 INSURANCE.**

- (A) No ambulance franchise shall be issued under this subchapter, nor shall the franchise be valid after issuance, nor shall any ambulance be operated in the county unless there is at all times in force and effect insurance coverage, issued by an insurance company licensed to do business in the state for each and every ambulance owned and/or operated by or for the ambulance service providing for the payment of damages:
  - (1) In the sum of \$1,000,000 for injury to or death of individuals in accidents resulting from any cause for which the owner of the vehicle would be liable on account of liability imposed on him or her by law, regardless of whether the ambulance was being driven by the owner or his or her agent; and
  - (2) In the sum of \$1,000,000 for the loss of or damage to the property of another, including personal property, under like circumstances, in sums as may be required by the state or as approved by the county.
- (B) Any lapse of insurance coverage constitutes immediate grounds for suspension or revocation of the franchise by the county. (Ord. 35, passed 3-14-2005) Penalty, see § 110.99

13) AMEND Section 110.26 as follows:

**§ ~~110.26~~ 110.27 RECORDS.**

Each franchisee shall maintain the following records:

- (A) *Record of dispatch.* Time call was received, time ambulance dispatched, time arrived on scene, time arrived at destination, time in service, and time returned to base;
- (B) *Trip Record.* All information required in division (A) above, in addition to patient's address and telephone number, condition of patient, documentation of all medical care, procedures or type of medical assistance administered before reaching hospital provided for each call, time of day all medical care, procedures or assistance provided, total trip miles, schedule of charges, and name of attendant and driver; and
- (C) *Daily Report Log.* A log maintained for the purpose of identifying ~~more than one person~~ all people transported in any one day.

(D) Daily Vehicle Inventory and Safety Log. A daily checklist review of the inventory and results of a daily safety inspection for each vehicle, signed by the individual verifying vehicle operations and equipment;

(E) All the above reports shall be maintained for a minimum of a three (3) year period unless a longer retention period is otherwise required by other retention rules.

14) AMEND Section 110.27 as follows:

**§ ~~110.27~~ 110.28 RATES AND CHARGES.**

(A) Within 60 days after the acceptance of the franchise as provided for herein, the franchisee shall submit to the county a proposed schedule of rates and charges for the operation of an ambulance service. The county shall within 30 days thereafter either accept or reject the proposed rates. If the county rejects the rates, the franchisee and the county shall negotiate for an acceptable rate, and if the agreement is not reached within 30 days after the rejection by the county, the county may terminate the franchise; and further, any rate increase sought by the franchisee will be filed with the county 60 days before it is to be effective; and if the county takes no action or approves the increase, it will go into effect on the date specified in the filing. If the county takes action by resolution to disapprove the increase, the proposed rate increase shall not be effective.

(B) No ambulance service shall attempt to collect rates on emergency calls, if applicable, until the patient has reached the point of destination, has received medical attention, and is in a condition deemed by the physician fit to consult with the ambulance service.

~~(B)~~ (C) On non-emergency calls or calls where a person requires transportation to a non-emergency facility, attempts to collect payments can be made before the ambulance begins its trip.

15) AMEND Section 110.28 as follows:

**§ ~~110.28~~ 110.29 ENFORCEMENT.**

(A) The County ~~Emergency Medical Services Department~~ Manager, or his designee, shall be the enforcing agency for the regulations contained in this subchapter.

~~(A)~~ (B) The County Medical Director shall have the authority to issue an immediate suspension for up to thirty (30) days due to matters related to public health, safety and welfare in addition to the ability to hold an EMS Peer Review of the ambulance service as defined in N.C.G.S. 131E 155(a)(6b).

~~(B)~~ (C) The office Manager will:

- (1) Receive all franchise proposals from potential providers;
- (2) Study each proposal for conformance to this subchapter;
- (3) Recommend to the Vance County board of commissioners the award of the franchises to the applicants submitting the best proposals;
- (4) Cause the County Emergency Medical Services Department to inspect the premises, vehicles, equipment and personnel records of franchisees to ensure compliance with this subchapter;
- (5) Recommend to the Board of Commissioners the temporary or permanent suspension of a franchise in the event of noncompliance with the franchise terms of this ~~subchapter~~ Ordinance. Recommend appropriate legal action for the imposition of misdemeanor or civil penalties as provided in this ~~subchapter~~ Ordinance;



- ~~(6) Ensure by cooperative agreement with other ambulance services the continued service in a district where an ambulance service franchise has been suspended;~~
- ~~(7) Receive complaints from the public, other enforcing agencies and ambulance services regarding franchise infractions;~~
- ~~(8) Recommend improvements to the county which will ensure better medical transportation;~~
- ~~(9) Maintain all records required by this subchapter and other applicable county regulations. (Ord. 35, passed 3-14-2005); and~~

(B) Each Franchise will:

- (1) Submit monthly reports from ambulance services provided from the previous month on or before the 15<sup>th</sup> of the following month.
- (2) Participate in Vance County EMS system wide Peer Review.
- (3) Ensure by cooperative agreement with other ambulance services the continued service in a district where an ambulance service franchise has been suspended;
- (4) Within 10 days of receipt, report any complaints from the public, other enforcing agencies and ambulance services regarding services provided within Vance County.
- (5) Maintain all records required by this Ordinance and other applicable State and local regulations; and

16) AMEND Section 110.29 as follows:

**§ ~~110.29~~ 110.30 TERRITORIAL JURISDICTION.**

The provisions of this subchapter shall apply to all areas within the geographic confines of the county. (Ord. 35, passed 3-14-2005)

17) AMEND Section 110.30 as follows:

**§ ~~110.30~~ 110.31 INSPECTION OF RECORDS.**

The county may inspect a franchisee's records, premises and equipment at any time in order to ensure compliance with this subchapter and any franchise granted under this subchapter. (Ord. 35, passed 3-14-2005)

The above amendments are effective upon adoption of this ordinance.

Adopted this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
Gordon Wilder, Chairman  
Vance County Board of Commissioners

\_\_\_\_\_  
Kelly H. Grissom  
Clerk to the Board



# Vance COUNTY

NORTH CAROLINA

Vance County Solid Waste Department

156 Church Street, Suite 3  
Henderson, NC 27536

Ph: (252) 738-2080  
Fax: (252) 738-2089

## MEMORANDUM

To: Jordan McMillen

From: Jason Falls *J.F.*

Date: September 23, 2020

Re: Freezing Sanitation Position/Policy Change

In an effort to reduce operating costs and to increase efficiencies, I am requesting the (1), full-time Sanitation position to be frozen upon the upcoming retirement of Richard Jones beginning November 20<sup>th</sup> of this year. With this request, one part-time position would be needed to assist in scale house operations at 20 hours/week. Along with mowing duties of the sites, part of this position's responsibilities have included removing large appliances (white goods) which were dropped off from residents from all seven of the convenience site(s). Once collected and removed; non-containing freon appliances are taken to a private scrap yard while freon containing appliances are taken to the landfill for freon removal by a private company. Once refrigerants are removed, the landfill contractor removes the same appliance (again) to the private metal yard for recycling. The current policy of allowing collection of white goods at the convenience center requires each unit to be picked up to be handled at least 2 times by county/contract staff; 3 times/unit for freon units at added cost to the department.

By requiring residences to bring white goods to the landfill (Hwy 39), this change in policy would reduce manpower/collection costs, eliminates worker compensation for injuries, and improve aesthetics at the convenience sites. Attached is a summary of costs/savings with the elimination of the full-time position as well as the part-time costs, and contract labor to mow the sites. In comparing Franklin and Granville Counties, only Warren County accepts large appliances at their respective convenience sites. There are also metal bins available at each site for those capable of using containers for non-freon containing appliances.

JF/jf

Attachment

(1), Full-Time Position & Operating Costs

VANCE COUNTY

07/01/2019 To 06/30/2020

FY 2020-2021

**Expenditure**

30-608-500001 REGULAR SALARIES (Base &Longevity)	40,338.00
30-608-500003 OVERTIME	6,030.24
30-608-500005 FICA EXPENSE	4,248.64
30-608-500006 GROUP INSURANCE	10,626.00
30-608-500007 RETIREMENT LOCAL GOVT	4,118.51
30-608-500014 TRAVEL/TRAINING	834.77
30-608-500031 AUTO SUPPLIES	3,308.69
30-608-500044 SPECIAL CONTRACTED SERVICES	5,000.00
<b>Expenditure Subtotal</b>	<b>\$74,504.85</b>
<b>Part-Time Annual Costs/Year</b>	<b>\$11,000.00</b>
<b>Convenience Site Maintenance/Year</b>	<b>\$18,000.00</b>
<b>Net Savings/Year</b>	<b>\$45,504.85</b>

**REI Engineers**

**Certified Bid Tabulation**

**Project:** Vance County Courthouse  
Roof Restoration  
REI Project No. 020RAL-036

**Time:** 2:00 p.m., September 22, 2020  
**Location:** Vance County Administration Conference Room

**BID SUMMARY**

<b>Contractor</b>	<b>Base Bid</b>	<b>(+) Alt. No 1</b>	<b>(+) Alt. No 2</b>	<b>(+) Alt. No 3</b>	<b>(+) Alt. No 4</b>	<b>(+) Alt. No 5</b>	<b>MBE Affidavit</b>	<b>Add. Rec.</b>	<b>Lic. No.</b>
<b>Curtis Construction</b>	<b>\$79,106</b>	\$5,554	\$49,998	\$16,664	\$15,000	\$9,443	A	Yes	<b>3529</b>
<b>JT Murphy Construction</b>	<b>\$98,500</b>	\$750	\$7,750	\$6,300	\$2,035	\$3,000	A	Yes	<b>64990</b>
<b>Owens Roofing Co.</b>	<b>\$134,656</b>	\$7,351	\$41,215	\$23,983	\$22,208	\$13,608	A	No	<b>24442</b>

**Base Bid: Main Roof-Single-Ply Membrane Roof Restoration- Roof Sectors A, B, C, D, E and F-Courthouse**

**Add Alternate No. 1: Application of pre-formed silicone strips at joints between parapet wall sheet metal coping cover sections.**

**Add Alternate No. 2: Application of pre-formed silicone strips at joints between entablature (cornice) sections attached at the perimeter of the exterior masonry wall.**

**Add Alternate No. 3: Removal and replacement of the sealant between the vertical flange of the cornice sections and the exterior masonry wall.**

**Add Alternate No. 4: Clean all surfaces of the entablatures.**

**Add Alternate No. 5: Clean the surface of 4,000 square feet of the clay brick masonry veneer.**

This bid tabulation indicates the apparent low bidder and does not constitute an award of contract or bid. This is to certify that the bids tabulated herein were opened by Josh Tomlinson, Associate Project Manager, REI Engineers on Tuesday September 22, 2020.

I hereby certify this is a true tabulation of bids received.



Robert E Tomlinson, RRC, BECx  
Senior Project Manager  
REI Engineers

*County Manager's  
Report*

**Vance County**  
**County Manager's Report to the Board**  
**October 5, 2020**

- A. Eaton Johnson Renovation Update.** County staff and the architect completed a recent walk through and progress meeting for the renovation of Eaton Johnson. Construction began on August 3<sup>rd</sup> and since this time the contractor (DanCo) has divided the school into three areas (Phase 1, 2 & 3) and is working through demolition in each of the phases. Crews have removed the lockers, cabinets, majority of floor tiles, ceiling grids as necessary and recently began demolition of interior walls that are being removed. We anticipate a change order in the coming weeks to add balancers to the air handling units and HVAC system. The existing building plans show the balancers in place, although it has been discovered that none are present. This will be critical in balancing the air throughout the building once operational. The contractor is working on specific pricing which will require board approval at a later time. Enclosed is the latest progress report with photos from the architect. *For Your Information.*



## MEETING MINUTES



**PROJECT:** Vance Co DSS Relocation  
**DATE:** September 23, 2020; 10:30am-11:30am  
**PLACE:** Administrative Conference Room  
**PRESENT:** Jordan McMillen, County Manger  
Brad Weatherington, Vance County  
Carl James, Vance County  
Matt Oakley, OCA  
Sam Lackey, OCA  
Claiborne Woods, DanCo  
Greg Etheridge, Gupton Services  
Claude Vaughan

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### JOB PROGRESS MEETING

- Pricing for the Data Cabling Removal
  - The contractor has a price, needs to rework PCO.
  - Jordan to price it with his contact.
- Ductwork cleaning needs to happen before AHU installation.
  - Ductwork cleaning needs to wait until demo is done to complete. Demolition is producing a lot of dust.
  - If ductwork cleaning happens in December, AHU install can happen in January
- Phase 1 progress
  - 125 ft of block removed, 145 ft remaining
  - All floor tile, lockers, casework, and blinds have been removed
- Phase 2 Progress
  - 75% of casework removed, 75% of floor tile removed
- Silt fence to be completed today, they were having trouble getting the stakes into the ground due to buried trash.
- Claiborne retiring/moving. OCA needs update on who will be onsite management.

### Walkthrough

- Demolition of block walls going slowly due to their one hour rating. (solid grouting)
- Casework in the Health Room has not been put back. OCA will reference existing photos of casework to confirm proper put back. In the event the cabinets were damaged the contractor is to repair with approval from OCA.
- Door to bathroom has been put back.
- Broken window in room 139. OCA requested contractor try and replace the broken window with a sash removed in demo.
- Owner requested 10 sets of existing hardware if possible. OCA and Contractor to confirm availability.



Block walls grouted solid and reinforced with rebar





Casework in Room A104, was removed and needs to be put back or replaced



Door to Bathroom A104A, has been replaced.





Broken window in room B132, outer pane of glass broken.

*The above notes constitute the understanding by Oakley Collier Architects of this meeting content.  
Please advise this office of any error or omission.*

Prepared by: Sam Lackey

**FIELD REPORT NO. 4**



**Vance County DSS Relocation**  
500 N Beckford Dr.  
Henderson, NC 27536

DATE: 09/10/2020  
NO. of PAGES: 6  
REPORT BY: Samantha Lackey

DISTRIBUTION:  Owner  Contractor  Architect  Consultants  
VISIT TYPE:  Site Visit  Spot Check  Requested  Formal Inspection

**Date of Visit: 09/10/20**  
**Time of Visit 12:15 pm**

**Present at Site:**

Contractors Representative:

- Claiborne Woods

Architect Representative:

- Samantha Lackey

Engineer Representative:

- N/A

Owner Representative:

- N/A

• **Observations - Work taking place at time of visit:**

1. No work taking place during OCA walkthrough per COVID safety practices

• **Progress as of this visit:**

1. OCA walkthrough to check on demolition progress
2. Phase 1 Demolition 95% complete. Blockwork still left to demo
3. Phase 2 Demolition 30% complete and underway.
4. Blockwork Demo continues in Phase 1 toward the front entrance.
5. All plumbing fixtures removed phase 1
6. All rubber base removed phase 1 partially phase 2
7. Ceiling tiles removed where necessary to accommodate new stud walls, phase 1 and parts of phase 2
8. Some doors have been removed phase 1 & 2
9. Tall cabinets have been removed from Phase 1, and partially Phase 2
10. Health room A104 cabinets in process of being demoed (See photo). This was supposed to remain and be refinished, see Sheet A0.4 and Elevation 19/A7.1
11. Toilet A104A door has been removed, it was to remain.
12. Classroom A120 bumpout is block not gyp, to be demoed and case around pipe (see photo)

• **Photographs:** See on pages below.

- **Bulletin Sketches:** None.



Demolition of Block wall progress near front entrance





Room A108, casework, plumbing fixture, and grid demo'ed



Ceiling tiles being removed to prep for new stud walls



Health room A104, casework was not to be demo'ed, restroom door was not to be demo'ed





Classroom A120 bumpout is block not gyp, to be demoed and case around pipe

## FIELD REPORT NO. 2



### Vance County DSS Relocation

500 N Beckford Dr.  
Henderson, NC 27536

DATE: 08/18/2020  
NO. of PAGES: 7  
REPORT BY: Matthew Oakley

DISTRIBUTION:  Owner  Contractor  Architect  Consultants  
VISIT TYPE:  Site Visit  Spot Check  Requested  Formal Inspection

**Date of Visit: 08/18/20**

**Time of Visit 10:00 a.m.**

#### Present at Site:

Contractors Representative:

- Michael Hurt, Claiborne Woods, Mike Pearce, Architect Representative:
- Bailey Allred

Engineer Representative:

- N/A

Owner Representative:

- Jordan McMillen
- Kevin Brown
- Brad Weatherington

#### • Observations - Work taking place at time of visit:

1. Demolition to Phase 2 approximately ¼% through.

#### • Progress as of this visit:

1. Phase 1 90% complete.
2. Phase 2 25% complete and underway.
3. Jobsign is 2 weeks out from release of sub contract.
4. OCA, Owner, Contractor met on site to discuss data cabling. Reference photos below. The bulk of the existing data cabling is draped above ceiling and unsupported. The amount of time it would take to trace each line set outweighs the costs to remove and replace. OCA directed DanCo to produce a PCO for removal of all data cabling with exception of the Fiberoptic lines. OCA recommends leaving any main data entering the building in place. OCA recommends the demolition take place after the owner brings their subcontractor on board to review.

• **Photographs:** See on pages below.

• **Bulletin Sketches:** None.











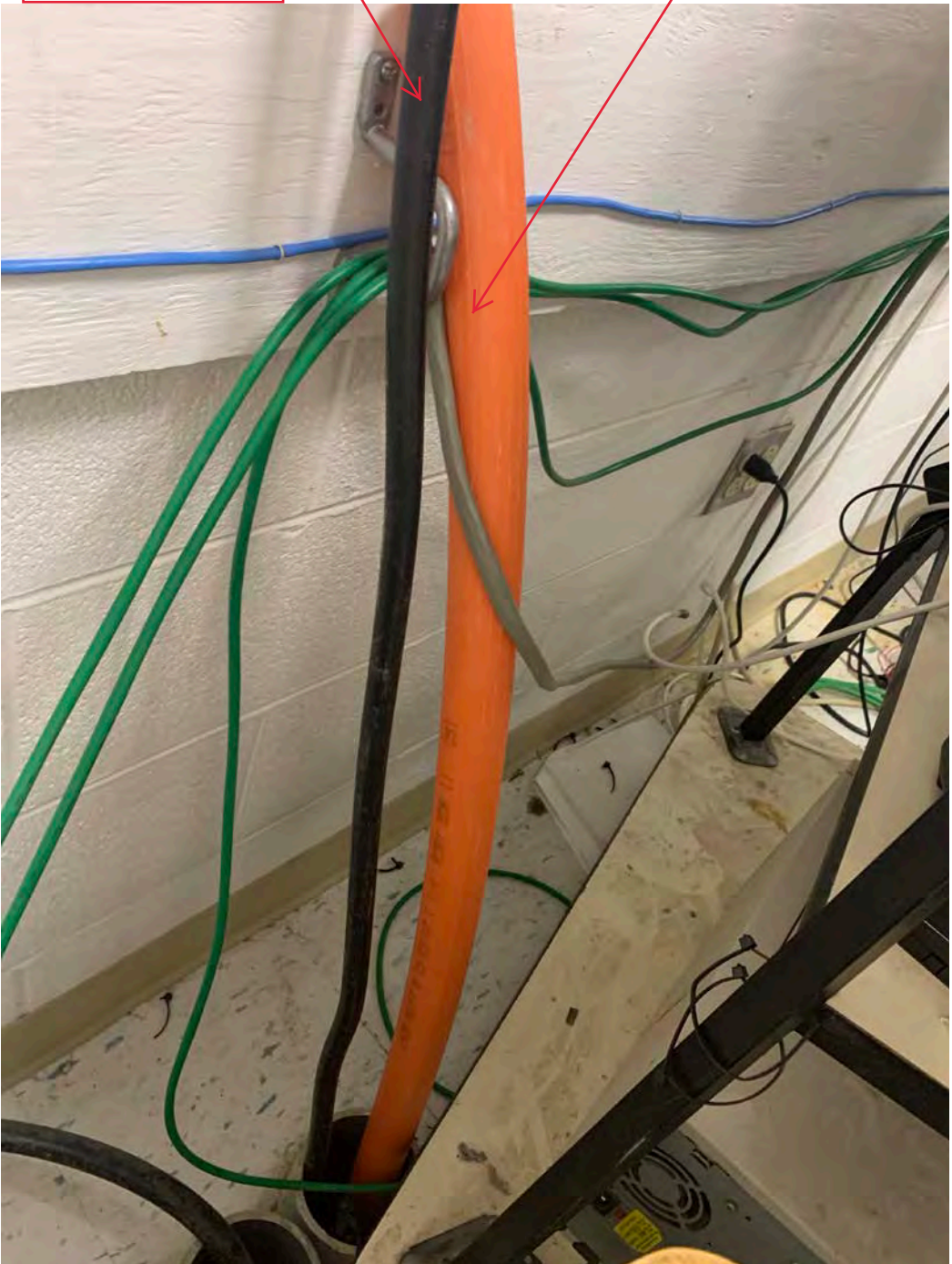






OCA recommends keeping cable and telecom feed.

Sleeved Fiber to remain.



**FIELD REPORT NO. 1**



**Vance County DSS Relocation**  
500 N Beckford Dr.  
Henderson, NC 27536

DATE: 08/11/2020  
NO. of PAGES: 9  
REPORT BY: Bailey Allred

DISTRIBUTION: Owner Contractor Architect Consultants  
VISIT TYPE: Site Visit Spot Check Requested Formal Inspection

**Date of Visit: 08/11/20**  
**Time of Visit 10:00 a.m.**

**Present at Site:**

Contractors Representative:

- Michael Hurt, Claiborne Woods, Mike Pearce, Harley Blackwell

Architect Representative:

- Bailey Allred

Engineer Representative:

- N/A

Owner Representative:

- N/A

**• Observations - Work taking place at time of visit:**

1. Demolition to Phase I.

**• Progress as of this visit:**

1. Project has been broken into three Phases; Phase I: West wing, Phase II: East Wing, Phase III: Gymnasium.
2. Discussed proper paper trail and project workflow. All questions should be issued as an RFI from the GC's project manager to OCA's Construction Admin (Matt Oakley). Sub-Contractors should not submit questions directly to the architect or to the architect's consultants. Any work performed that has not gone through this workflow is not formally approved. Route all project questions via phonecall or email to Matt Oakley (252-883-5970).
3. Job trailer, project dumpster, and staking for erosion control and other site features to remain have been completed outside.
4. Phase I demolition has started and should be complete within the next two weeks.
5. RFIs were discussed.
  - o RFI#1 is likely mistakenly sent from a different project but GC is going to verify.
  - o RFI#2. Numbers were in reference to existing room numbers. Walls that go to deck shall be removed in their entirety. Rated corridors no longer required.
  - o RFI#3 has been answered sufficiently.
  - o RFI#4 should be utilized for the informal questions that came through direct from subcontractor to mechanical engineer. This information needs to be vetted by the GC and formally submitted to the



architect for review.

- RFI#5. Currently submitted as RFI #4. Date (8/11 in lieu of 8/9) and RFI# should be updated and resubmitted. Drain in the concrete floor and mop sink piping shall be removed. Architect will submit response formally after engineer review.
  - 6. Submittals were discussed. Submittals should be broken out by specification division to assist with filing and will getting submittals back quicker. No need to package in large submittal packages. Intent is to ensure we have as many color selection submittals in early as it is difficult to select colors as isolated instances. Would like to have all color selections available prior to final selection. (Interior / Exterior).
  - 7. Site signage should be up this week. Awaiting call back from vendor. If can't get update from vendor, moving to a new vendor to complete.
  - 8. Grass mowing was discussed again. It is the recommendation of the architect for GC to assume responsibility for project site adjacent and within construction extents to limit damage by outside site landscaper. Claiborne to mark-up site plan to illustrate what areas shall remain County responsibility for site maintenance.
  - 9. Classroom Wing 2 is being utilized for project storage.
- **Photographs:** See on pages below.
  - **Bulletin Sketches:** None.



Job Trailer on site. Awaiting temp power and data services.



Existing Entry Lobby: Casework, some wall mounted fixtures, ceiling grid and tiles, and VCT flooring have been removed.

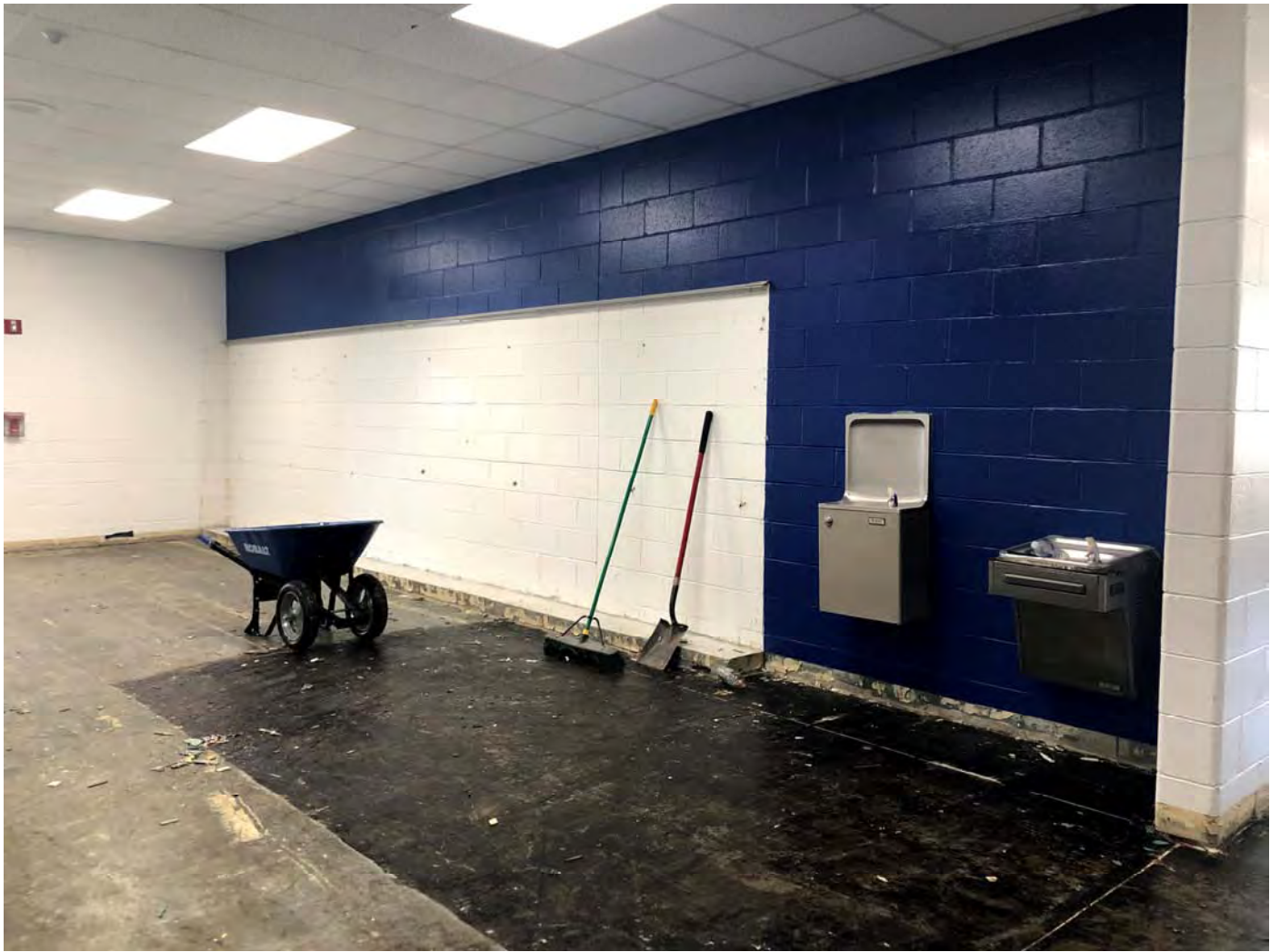




Existing Entry Hallway: Flooring, Ceiling Tiles, and some plumbing fixtures have been removed.

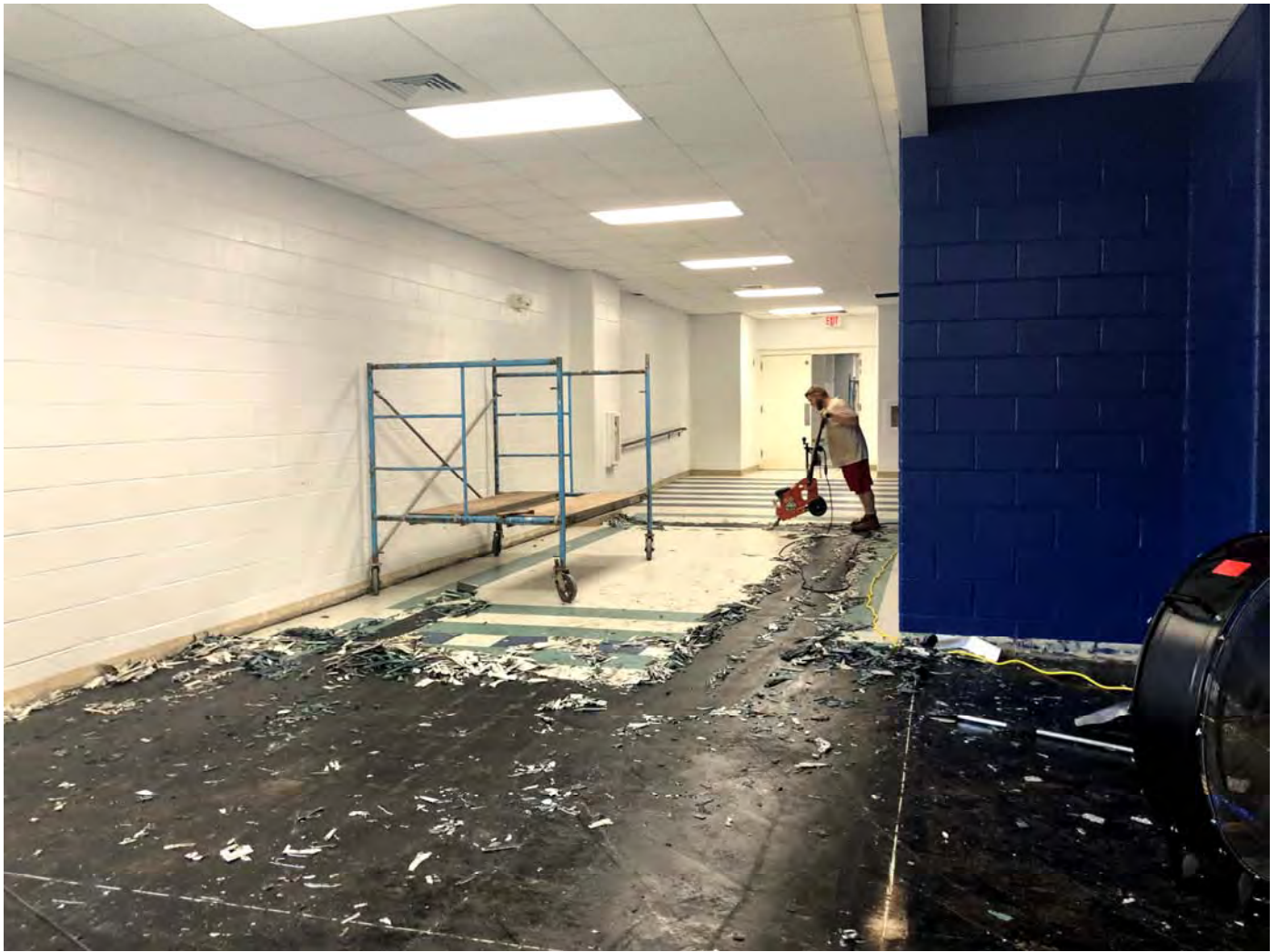


Existing Classroom Demo: Casework, flooring, base, wall mounted accessories, and ceiling tiles have been removed.



Existing lockers and flooring have been removed.





Existing hall to main building: Flooring currently being removed.



Existing Teacher Break Area: Some Flooring and wall mounted accessories removed. Flooring and Casework removal underway.

*County Attorney's  
Report*

**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
1324 Hargrove Street, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **1324 Hargrove Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0006 06003**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$5,000.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***WW Properties and Rentals LLC***; and,

**WHEREAS**, the County has made a counteroffer to amend the terms of the Offer to Purchase County Owned Property; and,

**WHEREAS**, ***WW Properties and Rentals LLC*** has paid the required deposit in the amount of **\$750.00** with his initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. Upon acceptance of the County's counter offered terms and conditions, a notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 5<sup>th</sup> day of October, 2020.

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Gordon Wilder, Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board



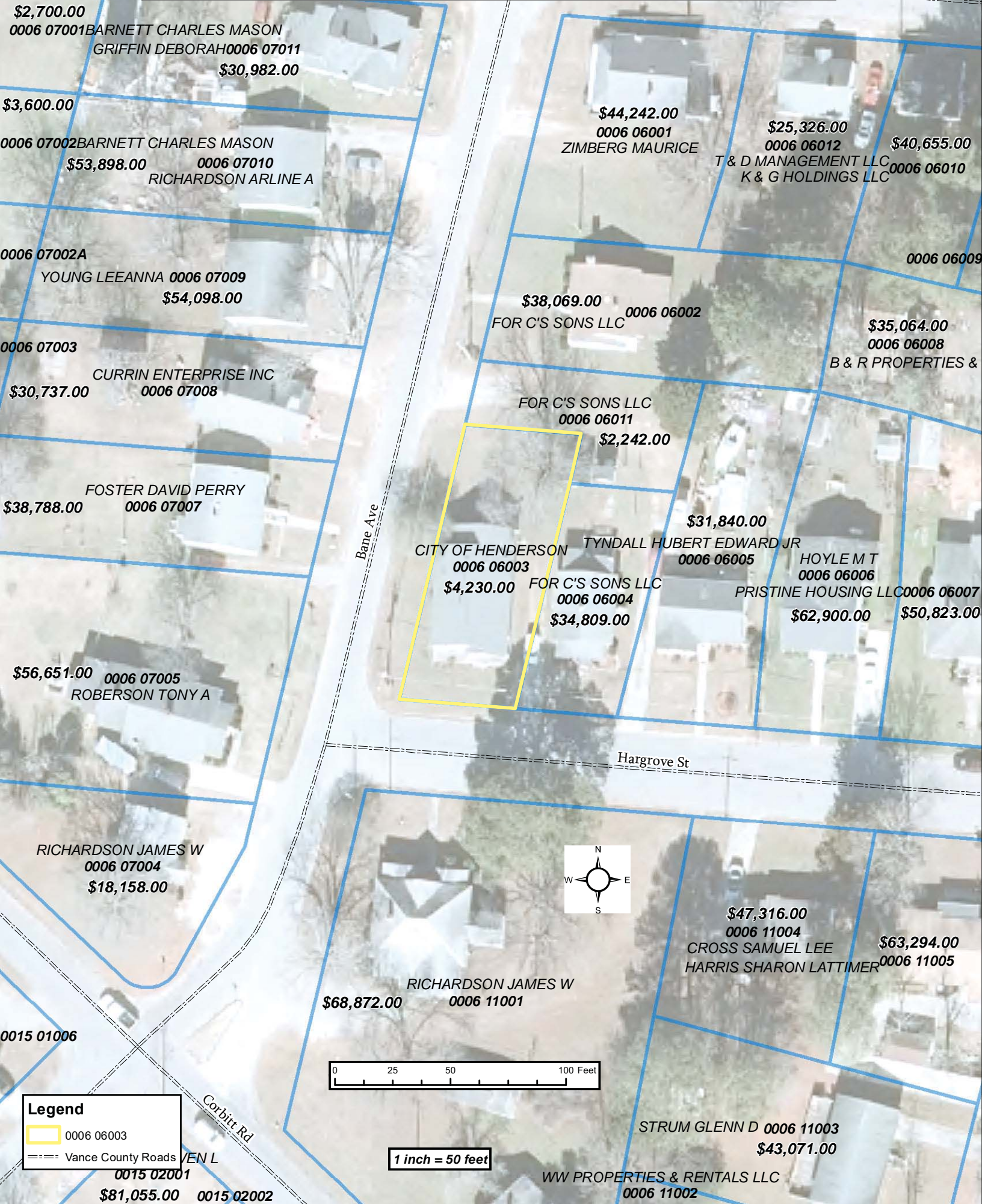
**1324 Hargrove Street (0006 06003)**



<b>Offer to Purchase</b>	\$ 5,000
<b>Condition</b>	Foreclosed in September 2016; vacant lot; consisting of .140 acres; Property is owned by County and City; located in the city, and zoned R6 – High Density Residential (City-ETJ Zoning)
<b>Property Value</b>	\$4,230 (\$3,975 tax/ \$617 interest); \$2,183 (Attorney Fees)
<b>Buyer</b>	WW Properties and Rentals LLC

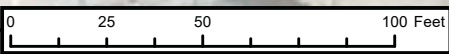


1324 Hargrove St - Tax Parcel 0006 06003 (Tax Values \$)



**Legend**

- 0006 06003
- Vance County Roads



1 inch = 50 feet



**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
St. Matthews Street Lot, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **St. Matthews Street Lot, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0066 05003**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$1,000.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Bobbi Bradley and Kejuan Hicks***; and,

**WHEREAS**, the County has made a counteroffer to amend the terms of the Offer to Purchase County Owned Property; and,

**WHEREAS**, ***Bobbie Bradley and Kejuan Hicks*** has paid the required deposit in the amount of **\$1,000.00** with his initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. Upon acceptance of the County's counter offered terms and conditions, a notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 5<sup>th</sup> day of October, 2020.

---

Gordon Wilder, Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board



**St. Matthews Street Lot (0066 05003)**



<b>Offer to Purchase</b>	\$ 1,000
<b>Condition</b>	Foreclosed in January 2013; vacant lot; consisting of .374 acres; Property is owned by County; located in the ETJ, and zoned R8M – Moderate to High Density Residential – HUD Code Home (City-ETJ Zoning)
<b>Property Value</b>	\$7,792 (\$1,110 tax); \$2,010 (Attorney Fees)
<b>Buyer</b>	Bobbi Bradley and Kejuan Hicks



# St. Matthews St - Tax Parcel 0066 05003 (Tax Values \$)

ADCOX STEVEN R SR  
0066 04015

\$7,218.00

**Legend**

- 0066 05003
- Vance County Roads

\$4,462.00

THOMAS ROBERT L JR  
\$24,546.00 0111 04002

0111 04013

\$6,930.00  
BURNETTE DEBORAH SHARPE  
0066 04014

PERRY ALFRED E HEIRS  
0066 05001  
\$28,772.00

FOSTER JOHN HOMES INC  
\$4,410.00 0111 04008A

0066 04003

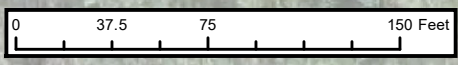
GUPTON ALVIN D HEIRS  
\$5,355.00 0111 04008

0111 04014

BURNETTE DEBORAH SHARPE  
\$78,584.00 0066 04004

BENSON FLEISHA PERRY  
0066 05002  
\$5,288.00

PERRY CONNIE  
0114 01001E 0114 01001D  
\$12,683.00



\$62,605.00 0066 04005  
BROOKS DEBORAH

\$7,792.00  
0066 05003  
VANCE COUNTY

Yancey Ln

1 inch = 75 feet

\$97,806.00  
BAKER JANE N HEIRS  
0066 04006

\$7,720.00  
0066 05004  
VANCE COUNTY

\$8,450.00 0114 01006  
WILLIAMS KITTIE M



\$82,989.00 0066 04007  
BROOKS CHRISTOPHER

CLARK MILTON STUART HEIRS  
0066 05005  
\$35,073.00

TURNER PORTIA WILLIAMS  
0114 01008  
\$7,788.00

Nicholas St

\$69,985.00  
B & M REALTY LLC 0066 04008

CLARK MILTON STUART HEIRS  
0066 05006  
\$2,866.00  
0066 05007

EATON GEORGE T JR  
0114A01001  
\$7,093.00

\$6,299.00 LANDIS WARREN B  
0066 04009 0066 04011



## AMENDMENT TO STATE OF EMERGENCY PROCEDURES:

Any public meetings held during a *North Carolina statewide* state of emergency *while under an Executive Order that implements a Stay at Home order or equivalent Phase* shall provide for the submission of public comments in writing to the Clerk for 24 hours after a meeting is held. Comments may be submitted by email, fax or regular mail: [kgrissom@vancecounty.org](mailto:kgrissom@vancecounty.org); 252-738-2039; or 122 Young Street, Suite B, Henderson, NC 27536.

All written public comments will be forwarded to the commissioners and included in the minutes of the meeting for which they were submitted.

Overflow space with remote viewing will be provided if needed, as well as a link to the live session posted on the County's website once the link is established. Live comments at the meeting will be permitted subject to reasonable procedures put in place by the Chairman to ensure all requirements of the *Executive Order issued during a State of Emergency* are complied with.

Any and all public hearings held *under such an Executive Order during a State of Emergency* will be held in a similar manner to public comments *and as required by NC General Statutes*. Additionally the materials for the public hearing will be posted online at our website as soon as they are available.

# *Consent Agenda Items*

Budget Amendments  
Tax Refunds and Releases  
Minutes

Monthly Reports  
911 Emergency Operations  
Administrative Ambulance Charge-Offs  
Cooperative Extension  
EMS  
Human Resources  
Information Technology  
Planning and Development  
Parks and Recreation  
Tax Office  
Veterans Service

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2020-2021 Fiscal Year

A request to amend the 2020-2021 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

**Revenue Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Donations - Restricted	10-332-433211	35,536.16
Fund Balance Restricted	10-399-439900	7,799.85

TOTAL REVENUE INCREASE (DECREASE) \$ 43,336.01

Reason for Revenue Amendment Request: VC Animal Shelter Donation - Restricted for Animal Shelter needs. Balance will roll over per year until balance is spent.

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**Expenditure Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Restricted Donation Spending	10-599-500089	35,536.16
Prior Years of Restrcited Spending	10-599-500089	7,788.85

TOTAL \$ 43,325.01

Reason for Expense Amendment Request: VC Animal Shelter Donation - Restricted for Animal Shelter needs. Balance will roll over per year until balance is spent.

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Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS
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Reviewed by \_\_\_\_\_  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2020-2021 Fiscal Year

A request to amend the 2020-2021 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

**Revenue Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
COVID Restricted Revenue	10-348-434814	43,919.00

TOTAL REVENUE INCREASE (DECREASE) \$ 43,919.00

Reason for Revenue Amendment Request: Restricted COVID revenue for Foster Care, CPS and APS

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**Expenditure Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Foster Care	10-610-500029	5,400.00
CPS & APS	10-610-500030	38,519.00

TOTAL \$ 43,919.00

Reason for Expense Amendment Request: Restricted COVID revenue for Foster Care, CPS and APS

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Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS
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Reviewed by \_\_\_\_\_  
Finance Office \_\_\_\_\_



**TAX OFFICE REFUND AND RELEASE REPORT FOR AUGUST 2020**

<b>TAXPAYER NAME</b>	<b>TAX YR</b>	<b>REAL</b>	<b>PERSONAL</b>	<b>SOLID WASTE FEE</b>	<b>REASON</b>
HARRISON MELVIN	2016	0	0	105	REMOVE SOLID WAS
FULTON LUSIUS	2017	0	28.11	0	REG VEH BILLED I
HARRISON MELVIN	2017	0	0	105	REMOVE SOLID WAS
FULTON LUSIUS	2018	0	27.28	0	REG VEH BILLED I
HARRISON MELVIN	2018	0	0	112	REMOVE SOLID WAS
TART MILTON W	2018	0	0	112	REMOVE SOLID WAS
FAULKNER COLE T	2019	2717.01	0	105	REAL PROP - BILL
FAULKNER COLE T	2019	2522.94	0	105	REAL PROP - BILL
FAULKNER COLE T	2019	2378.74	0	112	REMOVE LATE LIST
FAULKNER COLE T	2019	140.72	0	112	REAL PROP - BILL
FULTON LUSIUS	2019	0	26.60	0	REG VEH BILLED I
HARRIS JASON ROBERT	2019	0	50.13	0	PERS PROP BILLED
HARRIS JASON ROBERT	2019	0	2.94	0	PERS PROP BILLED
HARRISON MELVIN	2019	0	0	112	REMOVE SOLID WAS
TART MILTON W	2019	0	0	112	REMOVE SOLID WAS
PATTAR LOGISTICS LLC	2020	0	1785.74	0	CORRECT VALUE
APPEL STEVE	2020	0	52.87	117	PERS PROP BILLED
BLACKWELL RONNIE	2020	0	0	0	ADD SOLID WASTE
BLACKWELL RONNIE	2020	0	0	0	ADD SOLID WASTE
BLACKWELL RONNIE	2020	0	0	0	ADD SOLID WASTE
BOSWELL TED	2020	0	107.47	0	PERS PROP BILLED
BOSWELL TED	2020	0	3.23	0	PERS PROP BILLED
BOYLORN SHERRI F.	2020	0	6.43	0	REMOVE LATE LIST
BOYLORN SHERRI F.	2020	0	6.43	0	REMOVE LATE LIST
BULLOCK RAY A	2020	2065.01	0	0	CORRECT OWNERSHI
BULLOCK RAY A	2020	22.89	0	0	CORRECT VALUE
CAROLINA COOLING HEATING INC	2020	0	0.29	0	CORRECT VALUE
CAROLINA COOLING HEATING INC	2020	0	27.51	0	CORRECT VALUE
CARROLL PAMELA M	2020	0	136.47	0	CORRECT/GRANT EX
CAWTHORNE ROBERT C	2020	0	27.79	0	PERS PROP BILLED
CAWTHORNE ROBERT C	2020	0	24.33	0	PERS PROP BILLED
CHILTON RICHARD A JR	2020	0	60.11	0	PERS PROP BILLED
CHILTON RICHARD A JR	2020	0	99.46	0	PERS PROP BILLED
COOPER BOBBY R	2020	440.55	0	0	CORRECT/GRANT EX
COX KEITH	2020	0	42.79	0	PERS PROP BILLED
DIRUSCIO MICHAEL ANTHONY	2020	0	172.42	0	REAL PROP - BILL
DIRUSCIO MICHAEL ANTHONY	2020	0	3.24	0	PERS PROP BILLED
DIRUSCIO MICHAEL ANTHONY	2020	0	3.24	0	PERS PROP BILLED
DLP CARDIAC PARTNERS LLC	2020	0	2585.39	0	PERS PROP BILLED

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
DLP CARDIAC PARTNERS LLC	2020	0	8.01	0	PERS PROP BILLED
DOMINGUEZ ISAI REYES DOMINGUEZ	2020	0	0	0	ADD SOLID WASTE
FERGUSON JACK E	2020	241.81	0	0	CORRECT VALUE
FIRST BAPTIST CHURCH	2020	410.04	0	0	CORRECT/GRANT EX
FREULER JEFFREY TODD	2020	0	34.82	0	REMOVE LATE LIST
FREULER JEFFREY TODD	2020	0	0.3	0	REMOVE LATE LIST
FREULER JEFFREY TODD	2020	0	42.74	0	PERS PROP BILLED
FREULER JEFFREY TODD	2020	0	3.24	0	PERS PROP BILLED
FREULER JEFFREY TODD	2020	0	0.30	0	REMOVE LATE LIST
FREULER JEFFREY TODD	2020	0	4.74	0	PERS PROP BILLED
FREULER JEFFREY TODD	2020	0	0.88	0	REMOVE LATE LIST
FREULER JEFFREY TODD	2020	0	11.17	0	REMOVE LATE LIST
FREULER JEFFREY TODD	2020	0	0.94	0	REMOVE LATE LIST
FULTON LUSIUS	2020	0	25.31	0	REG VEH BILLED I
GREEN THURSTON L& OTHERS	2020	120.13	0	0	REAL PROP - BILL
HARRIS JACQUELINE	2020	0	48.94	117	PERS PROP BILLED
HARRIS JASON ROBERT	2020	0	47.58	0	PERS PROP BILLED
HARRIS JASON ROBERT	2020	0	2.94	0	PERS PROP BILLED
HARRIS ROBERT L	2020	0	1.57	0	CORRECT VALUE
HARRIS WESLEY FLOYD	2020	149.75	0	0	CORRECT VALUE
HARRISON MELVIN	2020	0	0	117	REMOVE SOLID WAS
HENDERSON NEWSPAPERS INC	2020	0	55.93	0	CORRECT VAL PER
HOBGOOD MICHAEL W	2020	1204.17	0	117	CORRECT VALUE
HOBGOOD MICHAEL W	2020	0	0	117	REMOVE SOLID WAS
HUNT COY SR	2020	0	29.72	117	PERS PROP BILLED
J PATTERSON ENTERPRISES LLC	2020	402.34	0	117	CORRECT VALUE
JEFFERSON GORDON G	2020	0	0	117	REMOVE SOLID WAS
JONES PEGGY ROSE WINTERS	2020	487.51	0	0	CORRECT/GRANT EX
KEARNEY JOHN LEE	2020	0	2.32	0	CORRECT VALUE
LEMAR TONY	2020	0	28.67	117	PERS PROP BILLED
LEMAY BRYANT	2020	413.31	0	0	CORRECT/GRANT EX
MITCHELL ROBERT RONALD	2020	0	4.74	0	REMOVE LATE LIST
MITCHELL ROBERT RONALD	2020	0	0.30	0	REMOVE LATE LIST
MITCHELL ROBERT RONALD	2020	0	4.65	0	REMOVE LATE LIST
MITCHELL ROBERT RONALD	2020	0	0.3.	0	REMOVE LATE LIST
MITCHELL ROBERT RONALD	2020	0	0.67	0	REMOVE LATE LIST
NEWHOUSE JAMES THOMAS	2020	0	62.95	0	PERS PROP BILLED
NEWHOUSE JAMES THOMAS	2020	0	2.94	0	PERS PROP BILLED
NEWHOUSE JAMES THOMAS	2020	0	15.57	0	PERS PROP BILLED
PATTAR LOGISTICS LLC	2020	0	2014.54	0	CORRECT VALUE
POPULORUM JAMES R	2020	1144.94	0	0	CORRECT/GRANT EX

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
REBUILD DURHAM INC	2020	72.65	0	0	CORRECT/GRANT EX
REBUILD DURHAM INC	2020	177.75	0	0	CORRECT/GRANT EX
REID ALAN RAY	2020	0	3.24	0	PERS PROP BILLED
REYNOLDS JASON O	2020	5.29	0	0	CORRECT/GRANT EX
ROBERTSON DAVID LEE	2020	0	16.33	0	REMOVE LATE LIST
ROBERTSON DAVID LEE	2020	0	16.33	0	LATE LIST ADDED
ROBERTSON DAVID LEE	2020	0	8.05	0	REMOVE LATE LIST
ROBERTSON DAVID LEE	2020	0	8.05	0	REMOVE LATE LIST
ROBERTSON DAVID LEE	2020	0	8.05	0	REMOVE LATE LIST
ROBERTSON DAVID LEE	2020	0	1.30	0	REMOVE LATE LIST
SCOTT NITA M	2020	254.52	0	0	CORRECT/GRANT EX
SODEXO MANAGEMENT INC	2020	0	4.32	0	CORRECT VAL PER
STANTON CHARLES ALLEN	2020	387.44	0	117	CORRECT/GRANT EX
STANTON CHARLES ALLEN	2020	193.71	0	117	CORRECT/GRANT EX
TALLEY JAMES	2020	0	21.83	0	PERS PROP BILLED
TART MILTON W	2020	0	0	117	REMOVE SOLID WAS
TIPPETT JAMES CRAWFORD	2020	0	30.23	0	PERS PROP BILLED
TIPPETT JAMES CRAWFORD	2020	0	2.94	0	PERS PROP BILLED
TODD ARON LEE	2020	0	49.64	0	PERS PROP BILLED
WHEELER TROY C	2020	0	410.32	117	PERS PROP BILLED
WIEKIERAK BRUCE & ARLENE	2020	0	50.32	0	PERS PROP BILLED
WIEKIERAK BRUCE & ARLENE	2020	0	2.94	0	PERS PROP BILLED
WIEKIERAK BRUCE & ARLENE	2020	0	11.35	0	PERS PROP BILLED
TOTAL		15953.22	8382.29		
GRAND TOTAL	24335.51				

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TOTAL

6,382

TIME PERIOD:09/01/2020 00:00:01 Through 09/29/2020 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
AMERICAN RED CROSS	Other Dispatch	0				0
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	18	18			
BERTIE AMUBLANCE SERVICE	City & County Dispatch	0				0
CAROLINA AIR CARE	Other Dispatch	0				0
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	8	8			
CSX RAILROAD	Other Dispatch	0				0
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	8	8			
DUKE LIFE FLIGHT	Other Dispatch	6				6
CENTURYLINK	Other Dispatch	0				0
DUKE ENERGY	Other Dispatch	6				6
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	10	10			
FRANKLIN COUNTY EMS	Out of County Mutual Aid	1				1
GRANVILLE COUNTY EMS	Out of County Mutual Aid	11				11
HENDERSON FIRE DEPARTMENT	City Dispatch	148		148		
HENDERSON POLICE DEPARTMENT	City Dispatch	2523		2523		
HENDERSON STREET DEPT	City Dispatch	7		7		
HENDERSON WATER DEPARTMENT	City Dispatch	14		14		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	15	15			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	2			2	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	12			12	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	2			2	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	3			3	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	65			65	
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch	2	2			
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PUBLIC SERVICE GAS	Other Dispatch	0				0
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	10	10			
UNC AIR CARE	Other Dispatch	0				0
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch	524	209	315		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	66	66			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	3	3			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	4	4			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	48	48			
VANCE COUNTY FIRE MARSHALL	County Dispatch/FIRE	0	0			
VANCE COUNTY MAGISTRATE OFFICE	Other Dispatch	1				1
VANCE COUNTY RESCUE SQUAD	County Dispatch	26	26			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2803	2803			
WAKE ELECTRIC	County Dispatch	0	0			
WARREN COUNTY EMS	Out of County Mutual Aid	4				4
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	13	13			
<b>TOTALS</b>		<b>6382</b>	<b>3261</b>	<b>3007</b>	<b>85</b>	<b>29</b>

Signature: 

Prepared by: Vivian E. Lassiter, Training Supervisor

Signature: 

Reviewed by: Brian K. Short, Director  
9/30/2020

**VANCE COUNTY E911**  
**156 CHURCH ST STE 002 HENDERSON , NC 27536**

**CFS Time Summary By Department Type**  
**09/01/2020 00:00 - 09/29/2020 23:59**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
DUKE LIFE FLIGHT	6	1	00:05:13	03:19:26	01:08:37	00:00:00	02:27:52	6:51:46
FRANKLIN COUNTY EMS	1	1	00:22:16	00:22:16	00:22:16	00:00:00	00:22:16	0:22:16
GRANVILLE COUNTY EMS	11	1	00:00:03	01:25:31	00:29:42	00:00:38	01:16:20	5:26:44
WARREN COUNTY EMS	4	1	00:24:24	01:29:11	00:59:14	00:00:00	01:07:59	3:56:57
<b>Totals:</b>	<b>4</b>	<b>22</b>						

**EMS**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
NORTH CENTRAL MEDICAL TRANSPORT	2	1	00:45:20	01:03:17	00:54:18	00:00:02	00:14:23	1:48:37
VANCE COUNTY EMS	524	2	00:00:06	02:17:29	00:40:12	00:00:50	00:10:34	351:10:42
<b>Totals:</b>	<b>2</b>	<b>526</b>						

**FIR**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
BEARPOND FIRE DEPARTMENT	18	2	00:05:03	01:28:00	00:22:13	00:01:12	00:07:20	6:40:07
COKESBURY FIRE DEPARTMENT	8	2	00:08:05	01:22:49	00:33:22	00:01:50	00:07:02	4:26:59
DREWRY FIRE DEPARTMENT	8	2	00:07:12	00:48:43	00:28:06	00:02:06	00:14:43	3:44:48
EPSOM FIRE DEPARTMENT	10	3	00:04:05	01:22:35	00:20:31	00:01:27	00:13:23	3:25:11
FORESTRY	2	2	00:15:01	00:35:16	00:25:08	00:02:34	00:23:43	0:50:17
HENDERSON FIRE DEPARTMENT	148	2	00:00:03	04:17:21	00:18:20	00:00:36	00:05:07	45:15:05
HICKSBORO FIRE DEPARTMENT	15	1	00:00:54	01:20:57	00:19:44	00:02:58	00:20:42	4:56:05
KITTRELL FIRE DEPARTMENT	17	1	00:01:25	01:15:41	00:22:34	00:00:31	00:06:09	6:23:49
RIDGEWAY FIRE DEPARTMENT	1	1	00:07:55	00:07:55	00:07:55	00:00:00	00:25:14	0:07:55
TOWNSVILLE FIRE DEPARTMENT	10	2	00:10:19	01:19:53	00:32:26	00:01:09	00:12:44	5:24:22
VANCE COUNTY FIRE DEPARTMENT	48	2	00:00:05	06:26:14	00:23:26	00:00:45	00:08:45	18:45:22
WATKINS FIRE DEPARTMENT	13	2	00:03:14	03:37:01	00:35:39	00:00:27	00:12:42	7:43:35
<b>Totals:</b>	<b>12</b>	<b>298</b>						

**OTH**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
DEPARTMENT OF TRANSPORTATION	12	1	00:00:04	03:05:35	00:40:52	00:00:00	00:41:35	8:10:32
DUKE POWER	6	1	00:09:06	01:39:13	00:50:15	00:00:00	00:50:15	5:01:33
HIGHWAY PATROL	65	1	00:00:04	04:05:01	00:42:07	00:00:00	00:42:37	45:37:50



**OTH**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
KERR LAKE PARK RANGERS	2	1	00:22:35	01:09:42	00:46:08	00:00:00	00:46:08	1:32:17
MAGISTRATE	1	1	00:56:34	00:56:34	00:56:34	00:00:00	00:56:34	0:56:34
MEDICAL EXAMINER	3	1	03:11:09	07:27:06	05:01:48	00:00:00	02:32:47	15:05:25
STREET DEPARTMENT	7	1	00:08:29	01:33:59	00:53:31	00:00:00	00:53:31	6:14:41
VANCE CO EM	4	1	00:01:25	03:30:04	01:00:40	00:00:04	00:10:34	4:02:43
VANCE COUNTY ANIMAL CONTROL	66	1	00:00:05	03:32:33	00:39:44	00:03:10	00:32:28	43:43:07
VANCE COUNTY SOCIAL SERVICES	3	1	00:00:09	00:42:13	00:14:36	00:00:00	00:14:36	0:43:50
WATER DEPARTMENT	14	1	00:00:06	01:38:40	00:08:40	00:00:00	00:02:56	2:01:30
WILDLIFE RESOURCES COMMISSION	1	1	00:00:06	00:00:06	00:00:06	00:00:00	00:00:06	0:00:06
<b>Totals:</b>	<b>12</b>	<b>184</b>						

**POL**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
HENDERSON POLICE DEPARTMENT	2523	1	00:00:01	09:41:40	00:21:24	00:00:39	00:05:04	900:30:02
<b>Totals:</b>	<b>1</b>	<b>2523</b>						

**RES**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
VANCE COUNTY RESCUE SQUAD	26	2	00:02:34	05:40:16	00:41:00	00:01:44	00:33:32	17:46:07
<b>Totals:</b>	<b>1</b>	<b>26</b>						

**SHE**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
VANCE COUNTY SHERIFF'S OFFICE	2803	1	00:00:04	01:31:31	00:29:38	00:00:56	00:05:55	1384:38:30
<b>Totals:</b>	<b>1</b>	<b>2803</b>						

**VANCE COUNTY E911**  
**156 CHURCH ST STE 002 HENDERSON , NC 27536**

**CFS Time Summary By CallType**  
**09/01/2020 00:00 - 09/29/2020 23:59**

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
	4	0:01:01	0:07:50	0:04:09	0:16:38	0.01
911 HANGUP	75	0:01:16	2:55:09	0:17:50	22:18:41	0.837
ABANDONED VEHICLE	4	0:00:32	2:16:26	0:38:59	2:35:58	0.097
ABDOMINAL PAIN/PROBLEMS	14	0:30:12	1:09:13	0:45:37	10:38:43	0.399
ALARM - RESIDENCE/BUSINESS	252	0:00:33	3:16:17	0:17:43	74:26:39	2.792
ALARM (FIRE RELATED)	41	0:01:30	0:38:08	0:15:37	10:40:53	0.401
ALLERGIES (REACTIONS/ENVENOMATIONS)	4	0:18:14	1:20:30	0:35:52	2:23:30	0.09
ANIMAL BITES/ATTACKS	2	0:30:45	2:21:14	1:25:59	2:51:59	0.108
ANIMAL COMPLAINT	58	0:03:00	3:34:28	0:42:13	40:49:10	1.531
ARMED ROBBERY	3	0:22:49	1:44:58	0:58:05	2:54:16	0.109
ARMED SUSPECT	9	0:11:11	2:30:50	0:35:12	5:16:49	0.198
ASSAULT	24	0:02:55	5:33:55	0:53:49	21:31:38	0.807
ASSAULT/SEXUAL ASSAULT/STUN GUN	6	0:00:38	4:04:24	1:18:20	7:50:05	0.294
ASSIST ANOTHER AGENCY	34	0:01:34	6:26:26	0:41:39	23:36:15	0.885
ASSIST MOTORIST	46	0:00:34	1:32:25	0:17:13	13:12:05	0.495
BACK PAIN(NON-TRAUMATIC/NON- RECENT TRAUMA)	8	0:39:39	1:35:59	0:57:20	7:38:46	0.287
BREAKING/ENTERING MOTOR VEHICLE	7	0:14:08	1:15:54	0:36:41	4:16:49	0.161
BREATHING PROBLEMS	58	0:02:07	1:33:01	0:47:01	45:27:29	1.705
BURGLARY	24	0:15:26	2:40:20	0:52:07	20:50:52	0.782
BURNS (SCALDS)/EXPLOSION(BLAST)	1	0:48:28	0:48:28	0:48:28	0:48:28	0.03
CARDIAC/RESPIRATORY ARREST/DEATH	5	0:03:23	2:34:30	1:13:19	6:06:37	0.229
CARELESS/WRECKLESS DRIVER	60	0:01:49	1:07:45	0:13:59	13:59:19	0.525
CHEST PAINS/CHEST DISCOMFORT (NON-TRAUMATIC)	43	0:20:46	2:17:18	0:52:38	37:43:48	1.415
CITIZENS ASSIST/SERVICE CALL	35	0:03:54	0:47:27	0:18:57	11:03:36	0.415
CIVIL DISTURBANCE	47	0:00:53	2:01:19	0:28:58	22:41:45	0.851
CIVIL SUMMONS	222	0:00:23	0:29:59	0:06:02	22:19:39	0.837
COMMUNICATING THREATS/HARASSMENT	51	0:02:08	0:54:39	0:26:13	22:17:06	0.836

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
CONVULSIONS/SEIZURES	26	0:24:14	1:35:35	0:48:23	20:58:23	0.787
CRIMINAL SUMMONS	17	0:00:49	0:15:09	0:08:11	2:19:21	0.087
DIABETIC PROBLEMS	14	0:22:42	1:31:25	0:50:40	11:49:27	0.443
DIRECT TRAFFIC	6	0:11:50	0:39:32	0:20:39	2:03:55	0.077
DISORDERLY SUBJECT	67	0:01:26	2:23:44	0:25:13	28:09:36	1.056
DOMESTIC PROBLEMS	81	0:03:55	6:57:25	0:40:25	54:33:58	2.046
DOMESTIC PROBLEMS W/ WEAPONS	8	0:13:08	1:48:32	0:45:05	6:00:43	0.225
DOMESTIC VIOLENCE ORDER	47	0:00:37	2:03:01	0:17:48	13:56:42	0.523
DRUG/ALCOHOL COMPLAINT	35	0:02:49	3:08:35	0:28:24	16:34:24	0.622
DRUNK DRIVER	1	0:38:37	0:38:37	0:38:37	0:38:37	0.024
ELECTRICAL HAZARD	2	0:15:02	0:31:26	0:23:14	0:46:28	0.029
ELEVATOR/ELEVATOR RESCUE	3	0:03:05	0:21:30	0:14:29	0:43:29	0.027
ESCORT	211	0:01:11	6:20:18	0:36:00	126:36:42	4.748
EVICTION	19	0:01:03	0:52:23	0:15:49	5:00:34	0.188
FALLS	45	0:03:11	1:15:02	0:37:48	28:21:19	1.063
FD TONE TEST	33	0:00:25	0:08:18	0:02:01	1:06:55	0.042
FIGHT	20	0:06:22	2:09:59	0:38:44	12:54:41	0.484
FIGHT W/ WEAPONS	5	0:15:09	0:52:57	0:27:42	2:18:33	0.087
FIRE CALL PROQA LAUNCH	7	0:02:10	1:24:23	0:45:01	5:15:09	0.197
FOOT PATROL	1	2:46:37	2:46:37	2:46:37	2:46:37	0.104
FRAUD/IDENTITY THEFT	30	0:00:22	1:34:46	0:31:29	15:44:53	0.591
GAS LEAK/GAS ODOR	4	0:14:37	0:22:09	0:17:58	1:11:54	0.045
HEADACHE	4	0:29:17	0:52:57	0:38:20	2:33:23	0.096
HEART PROBLEMS/AICD	6	0:23:59	1:09:15	0:52:00	5:12:03	0.195
HEMORRHAGE/LACERATIONS	1	0:22:18	0:22:18	0:22:18	0:22:18	0.014
ILLEGAL DUMPING	9	0:08:07	0:48:36	0:33:00	4:57:00	0.186
IMPROPERLY PARKED VEHICLE	11	0:02:31	0:56:13	0:19:38	3:35:59	0.135
INDECENT EXPOSURE	3	0:12:20	0:57:22	0:33:00	1:39:02	0.062
INSPECTION	4	0:06:56	3:24:54	1:05:52	4:23:30	0.165
INTOXICATED PERSON	3	0:16:59	0:35:42	0:23:32	1:10:37	0.044
INVESTIGATION	540	0:00:21	9:41:58	0:28:04	252:42:10	9.477
JUVENILE COMPLAINT	32	0:04:38	3:46:45	0:31:44	16:55:34	0.635
JUVENILE SUMMONS	3	0:01:39	0:06:02	0:04:03	0:12:09	0.008

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
LARCENY	73	0:00:51	2:21:59	0:35:34	43:17:06	1.623
LIVESTOCK IN ROADWAY	1	0:18:00	0:18:00	0:18:00	0:18:00	0.011
LOST PROPERTY	3	0:01:07	0:26:06	0:15:10	0:45:32	0.028
LOUD MUSIC	80	0:01:41	1:32:15	0:19:28	25:58:30	0.974
MEDICAL CALL PROQA LAUNCH	32	0:00:40	2:19:50	0:30:18	16:09:42	0.606
MENTAL SUBJECT	98	0:00:44	67:08:36	2:39:57	261:15:55	9.799
MISSING PERSON	10	0:34:55	3:13:18	1:26:01	14:20:10	0.538
MOTOR VEHICLE COLLISION - PD	126	0:01:36	2:01:53	0:41:17	86:42:05	3.252
MOTOR VEHICLE COLLISION - PI	5	0:01:20	4:12:19	1:38:43	8:13:35	0.309
MUTUAL AID / ASSIST OUTSIDE AGENCY	3	0:03:09	0:12:44	0:06:35	0:19:47	0.012
MVC	32	0:12:58	3:34:31	1:04:06	34:11:40	1.282
OPEN DOOR	2	0:12:44	0:19:14	0:15:59	0:31:58	0.02
OUTSIDE FIRE	6	0:04:04	0:22:37	0:15:56	1:35:38	0.06
OVERDOSE / POISONING	8	0:16:23	3:14:52	1:09:46	9:18:15	0.349
PREGNANCY / CHILDBIRTH / MISCARRIAGE	3	0:25:01	1:34:44	0:50:17	2:30:53	0.094
PREPLAN	4	0:11:45	4:17:21	1:17:56	5:11:47	0.195
PROPERTY CHECK	1634	0:00:09	2:42:27	0:14:21	391:00:56	14.665
PROPERTY DAMAGE	67	0:00:37	3:32:38	0:34:22	38:23:09	1.44
PSYCHIATRIC / ABNORMAL BEHAVIOR / SUICIDE ATTEMPT	6	0:31:40	1:40:48	0:59:22	5:56:16	0.223
RACING	1	0:29:57	0:29:57	0:29:57	0:29:57	0.019
RECOVERED / FOUND PROPERTY	13	0:00:52	2:59:41	0:54:38	11:50:19	0.444
REPO	25	0:01:22	0:05:48	0:02:45	1:09:08	0.043
SHOPLIFTER	8	0:11:54	2:01:49	0:36:37	4:53:01	0.183
SHOTS FIRED	69	0:03:04	4:31:25	0:33:44	38:48:05	1.455
SHOW CAUSE	63	0:01:16	1:36:06	0:08:02	8:27:02	0.317
SICK PERSON	95	0:03:58	1:20:19	0:43:23	68:42:57	2.577
SMOKE INVESTIGATION (OUTSIDE)	4	0:04:25	0:38:02	0:25:30	1:42:03	0.064
SPECIAL ASSIGNMENT	2	2:04:11	3:20:14	2:42:12	5:24:25	0.203
STAB / GUNSHOT / PENETRATING TRAUMA	8	0:35:10	8:00:22	3:46:07	30:09:01	1.131
STOLEN VEHICLE	7	0:11:00	1:09:31	0:44:37	5:12:24	0.195
STROKE / TIA	9	0:40:58	0:54:16	0:48:39	7:17:51	0.274
STRUCTURE FIRE	13	0:01:01	1:13:54	0:17:48	3:51:27	0.145
SUBPOENA	160	0:00:26	0:48:24	0:07:00	18:40:16	0.7



CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
SUMMONS	23	0:01:10	0:22:19	0:07:37	2:55:30	0.11
SURRENDER	8	0:17:53	1:38:07	0:42:56	5:43:28	0.215
SUSPICIOUS SUBJECT	75	0:04:53	4:02:25	0:31:24	39:15:52	1.473
SUSPICIOUS VEHICLE	82	0:00:34	1:41:58	0:21:16	29:04:48	1.091
TEST	90	0:00:27	0:07:22	0:01:02	1:33:28	0.058
TRAFFIC STOP	347	0:00:44	4:19:09	0:18:39	107:56:39	4.048
TRAINING	1	0:04:07	0:04:07	0:04:07	0:04:07	0.003
TRANSPORT	2	0:43:40	9:10:33	4:57:06	9:54:13	0.371
TRAUMATIC INJURY/INJURIES	1	0:44:14	0:44:14	0:44:14	0:44:14	0.028
TREE DOWN	25	0:03:05	3:45:34	0:40:44	16:58:31	0.637
TRESPASSING / LOITERING	124	0:02:03	4:19:46	0:27:31	56:53:52	2.134
UNAUTHORIZED USE OF A VEHICLE	10	0:14:45	0:56:20	0:33:49	5:38:19	0.211
UNCONCIOUS / FAINTING (NEAR)	47	0:01:32	1:56:15	0:50:19	39:25:17	1.478
UNKNOWN PROBLEM (PERSON) DOWN	15	0:03:32	2:05:19	0:25:32	6:23:14	0.24
VEHICLE FIRE	4	0:42:13	1:02:05	0:52:01	3:28:07	0.13
WARRANT SERVICE	98	0:00:18	6:41:37	0:46:08	75:22:27	2.827
WATER RELATED PROBLEM	16	0:02:42	0:21:19	0:06:56	1:51:01	0.069
WRIT OF POSSESSION	2	0:07:19	0:09:26	0:08:22	0:16:45	0.01
<b>Totals:</b>	<b>6075</b>			<b>41:24</b>	<b>2666:22:20</b>	<b>100.001</b>



# ADMINISTRATIVE AMBULANCE CHARGE-OFFS

## FOR INFORMATION ONLY

SEPTEMBER 2020

<u>NAME</u>	<u>DATE OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Clement Alston	08/21/2010 & 08/26/2010	300.00	Uncollectible-Statute of limitation beyond 10 yrs
Samantha Alston	08/08/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Kelvin Baskerville	08/22/2010	502.05	Uncollectible-Statute of limitation beyond 10 yrs
Monte Baskerville, Jr.	08/03/2010	470.82	Uncollectible-Statute of limitation beyond 10 yrs
Mary Blue	08/28/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs
Edwin L. Bowen	08/19/2010	62.97	Uncollectible-Statute of limitation beyond 10 yrs
Stephanie A. Brown	08/01/2010	322.29	Uncollectible-Statute of limitation beyond 10 yrs
Shawn L. Burton	08/18/2010	622.87	Uncollectible-Statute of limitation beyond 10 yrs
Ricky D. Carroll	08/05/2010	265.46	Uncollectible-Statute of limitation beyond 10 yrs
Ricky E. Collier	08/11/2010	441.64	Uncollectible-Statute of limitation beyond 10 yrs
Mary C. Cook	08/10/2010	58.81	Uncollectible-Statute of limitation beyond 10 yr
Steven L. Cooke	08/05/2010	512.46	Uncollectible-Statute of limitation beyond 10 yrs
Arthur Cureton	08/09/2010	543.69	Uncollectible-Statute of limitation beyond 10 yrs
Walter Davis	08/02/2010 – 08/15/2010	3,474.60	Uncollectible-Statute of limitation beyond 10 yrs
Marquavis Durham	08/26/2010	564.51	Uncollectible-Statute of limitation beyond 10 yrs
Dred R. Edmundson	08/24/2010	1,060.09	Uncollectible-Statute of limitation beyond 10 yrs
Patricia A. Evans	08/29/2010	30.00	Uncollectible-Statute of limitation beyond 10 yrs
John W. Fields	08/13/2010	104.91	Uncollectible-Statute of limitation beyond 10 yrs
June B. Finch	08/31/2010	84.09	Uncollectible-Statute of limitation beyond 10 yrs
Henry A. Fitts	08/13/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
David S. Flickinger	08/22/2010	104.91	Uncollectible-Statute of limitation beyond 10 yrs

Paulette J. Foster Statute of	08/16/2010	150.00	Uncollectible- limitation beyond 10 yrs
Cary M. Gillespie	08/11/2010	512.46	Uncollectible-Statute of limitation beyond 10 yrs
Dwight Gooding	08/15/2010	502.05	Uncollectible-Statute of limitation beyond 10 yrs
Philip Gregory	08/08/2010	156.73	Uncollectible-Statute of limitation beyond 10 yrs
Robert H. Gregory	08/03/2010 – 08/14/2010	386.18	Uncollectible-Statute of limitation beyond 10 yrs
William T. Griffith	08/24/2010	585.33	Uncollectible-Statute of limitation beyond 10 yrs
Kelly S. Guill	08/05/2010	76.83	Uncollectible-Statute of limitation beyond 10 yrs
Rheba L. Hanks	08/16/2010	64.97	Uncollectible-Statute of limitation beyond 10 yrs
Barbara E. Hargrove	08/15/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Dorothy D. Hargrove	08/10/2010	175.23	Uncollectible-Statute of limitation beyond 10 yrs
Mia A. Hargrove	08/29/2010	718.15	Uncollectible-Statute of limitation beyond 10 yrs
Sharonatte A. Hargrove	08/24/2010	522.87	Uncollectible-Statute of limitation beyond 10 yrs
Shirleen C. Harris	08/03/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs
Walter J. Helm	08/21/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Steven W. Henderson	08/04/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs
Danyel Hendricks	08/18/2010	471.28	Uncollectible-Statute of limitation beyond 10 yrs
Jason Hester	08/25/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Queen E. Holloway	08/09/2010 & 08/17/2010	300.00	Uncollectible-Statute of limitation beyond 10 yrs
Justin Howard	08/22/2010	541.64	Uncollectible-Statute of limitation beyond 10 yrs
Emily H. Hunt	08/15/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs
Crystal L. James	08/18/2010	543.69	Uncollectible-Statute of limitation beyond 10 yrs
David L. Johnson	08/05/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs
Melissa J. Johnson	08/05/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Vernell J. Johnson	08/06/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Charles M. Judkins	08/15/2010	554.10	Uncollectible-Statute of limitation beyond 10 yrs
James E. Kearney	08/06/2010	543.69	Uncollectible-Statute of limitation beyond 10 yrs
Timothy L. Kingsberry	08/21/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs

Barry L. Kinyon	08/11/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Kenneth H. Magbie	08/20/2010	602.05	Uncollectible-Statute of limitation beyond 10 yrs
Walter T. Magbie	08/11/2010	602.05	Uncollectible-Statute of limitation beyond 10 yrs
Thomas H. Martin	08/29/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Willie Mitchell	08/02/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs
Michael Morales	08/22/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
James C. Morton, Jr.	08/20/2010	554.10	Uncollectible-Statute of limitation beyond 10 yrs
Lamont S. Noel	08/10/2010	512.46	Uncollectible-Statute of limitation beyond 10 yrs
Misselinatch Oreste	08/06/2010	591.64	Uncollectible-Statute of limitation beyond 10 yrs
Mattie M. Owens	08/14/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs
Russell L. Partin	08/10/2010	622.87	Uncollectible-Statute of limitation beyond 10 yrs
James H. Pernel	08/16/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Douglas E. Perry	08/16/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Michael Pope	08/12/2010	548.30	Uncollectible-Statute of limitation beyond 10 yrs
Timothy W. Potts	08/20/2010	581.23	Uncollectible-Statute of limitation beyond 10 yrs
Charissa E. Powell	08/30/2010	88.26	Uncollectible-Statute of limitation beyond 10 yrs
Melinda B. Reams	08/19/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Shawn T. Rickard	08/18/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Rosetta B. Rogers	08/29/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Sean A. Sills	08/19/2010	543.69	Uncollectible-Statute of limitation beyond 10 yrs
Eric Small	08/09/2010	654.10	Uncollectible-Statute of limitation beyond 10 yrs
Katherine L. Smith	08/14/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Kayla Snyder	08/13/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Richard Steed	08/27/2010	502.05	Uncollectible-Statute of limitation beyond 10 yrs
Chonda Stephens	08/08/2010	102.08	Uncollectible-Statute of limitation beyond 10 yrs
Florese Sutton	08/01/2010	581.23	Uncollectible-Statute of limitation beyond 10 yrs
Olivia Taft	08/22/2010	68.88	Uncollectible-Statute of limitation beyond 10 yrs

Lottie C. Talley	08/05/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Vickie J. Tarry	08/28/2010	452.05	Uncollectible-Statute of limitation beyond 10 yrs
Geneva D. Terry	08/14/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Coy N. Testerman	08/20/2010	543.69	Uncollectible-Statute of limitation beyond 10 yrs
Katherine M. Thomas	08/26/2010 & 08/28/2010	943.69	Uncollectible-Statute of limitation beyond 10 yrs
Steve Thomas	08/15/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Hilberto Tucker	08/18/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Roselyn Wallace	08/01/2010	59.46	Uncollectible-Statute of limitation beyond 10 yrs
Jennifer R. West	08/24/2010	502.05	Uncollectible-Statute of limitation beyond 10 yrs
Samika R. Whitfield	08/08/2010	140.00	Uncollectible-Statute of limitation beyond 10 yrs
Jesse Williams	08/09/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Patrick O. Williams	08/04/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Nikia C. Wortham	08/24/2010	85.47	Uncollectible-Statute of limitation beyond 10 yrs
Dewone Wright	08/09/2010	61.00	Uncollectible-Statute of limitation beyond 10 yrs
Jennifer M. Wright	08/25/2010	28.87	Uncollectible-Statute of limitation beyond 10 yrs
Ronnie M. Wright	08/11/2010	481.23	Uncollectible-Statute of limitation beyond 10 yrs
Shirley D. Wright	08/10/2010	101.42	Uncollectible-Statute of limitation beyond 10 yrs
Plummer E. Yancey	08/19/2010	92.42	Uncollectible-Statute of limitation beyond 10 yrs

**TOTAL     \$ 34,360.83**

Objectives	Outcomes
<p><b>1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.</b></p>	<ul style="list-style-type: none"> <li>● During these challenging times, the Vance County Regional Farmers Market has implemented comprehensive procedures and protocols so that it can continue to be a source of fresh and nutritious food for the community, and also provide a needed marketing venue for area farmers. This month the Advisory Board met to consider options for safely conducting the annual Holiday Market within the current statewide guidelines.</li> <li>● The Ker- Tar Beekeepers Association held their September meeting virtually with assistance from Cooperative Extension. Seven members attended the zoom meeting. Varroa mite control was discussed by NCD&amp;CS Apiary Inspector Donald Hopkins as the educational program.</li> </ul>
<p><b>2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.</b></p>	<ul style="list-style-type: none"> <li>● Small Farms program is conducting a series of radio programs on Preparing for Weather Emergencies with assistance from North Carolina Agricultural &amp; Technical State University Cooperative Extension.</li> <li>● NC Cooperative Extension provided two opportunities for licensed and certified pesticide applicators to obtain required continuing education credits. These sessions were conducted via video conference, although accommodations were offered for anyone lacking a needed device or internet connection.</li> <li>● Small Farms Program continues to answer farming and garden questions through phone , email, one to one conversations and provide current information to small farmers and gardeners as the pandemic continues.</li> </ul>
<p><b>3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.</b></p>	<ul style="list-style-type: none"> <li>● Turner Pride attended the Farm Bureau Board of Directors meeting to provide an update on Extension programming during this year and current COVID practices or policies.</li> </ul>

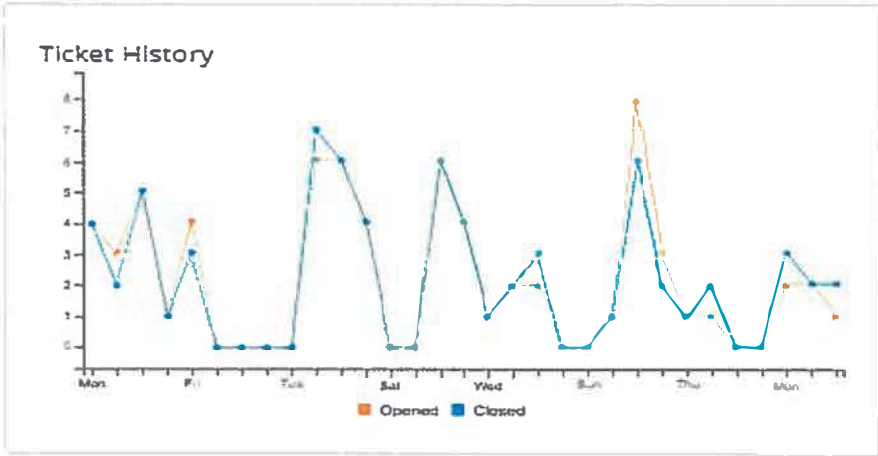


<p><b>4. Youth and adults will address community issues and/ or challenges through volunteerism.</b></p>	<ul style="list-style-type: none"> <li>• Vance County 4-H hosted an open house for the Teen Council that is in the process of being reestablished.</li> </ul>
<p><b>5. North Carolina's plant, animal and food systems will become more profitable and sustainable.</b></p>	<ul style="list-style-type: none"> <li>• A six-part video conference series on Wildlife Management began this month. The sessions provide farmers and landowners the information they need to achieve their specific objectives, whether that's enhancing wildlife habitat or controlling damage to crops and livestock. Attendance has been strong for these sessions which were planned and implemented by a regional Ag Extension Agent team, including Paul McKenzie.</li> </ul>
<p><b>6. Parents and caregivers will effectively use recommended parenting, self-care practices, and community resources.</b></p>	<ul style="list-style-type: none"> <li>• Our group has entered week 7 and is going strong. The staff is planning the next session and talking with partners to take advantage of this unique opportunity we have with Zoom</li> </ul>
<p><b>7. Futures that Work: School to Career Pathways</b></p>	<ul style="list-style-type: none"> <li>• EFNEP, 4-H Vance County and 4-H Warren County have partnered to host a virtual Chopped Championship which includes 6 weeks of Teen Cuisine lessons followed by a virtual edition of Chopped. Youth are expected to use the information that they learn about healthy food choices in Teen Cuisine to create their own dishes during the competition.</li> </ul>
<p><b>8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases</b></p>	<ul style="list-style-type: none"> <li>• EFNEP, 4-H Vance County and 4-H Warren County have partnered to host a virtual Chopped Championship which includes 6 weeks of Teen Cuisine lessons followed by a virtual edition of Chopped. Youth are expected to use the information that they learn about healthy food choices in Teen Cuisine to create their own dishes during the competition.</li> </ul>
<p><b>9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.</b></p>	<ul style="list-style-type: none"> <li>• Master Gardener volunteers continue to be fully engaged in community outreach through activities such as a gardening newsletter and enhancements to educational gardens. They are also continuing to host a weekly on-line Garden Chat, in which timely topics and resources are shared with the gardening public. The Horticulture Agent, in partnership with the Ag Technician, also continues to provide technical assistance to homeowners and gardeners, and outreach through email, newsletters, a weekly radio program,</li> </ul>

	and more.
<b>10. Community Outreach</b>	<ul style="list-style-type: none"><li>• EFNEP has partnered with Vance County 4H to recruit for Virtual Couch to 5K for participants ages 8-18. Fifteen students have signed up from Warren and VANCE County ages 5-16.</li></ul>

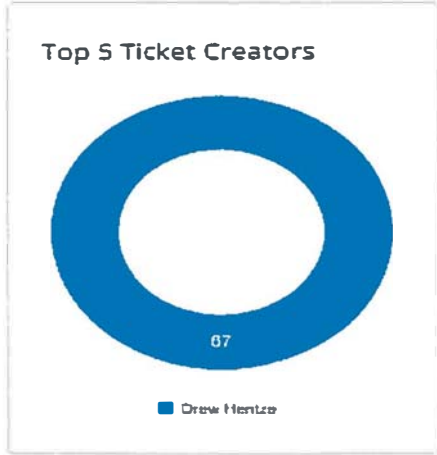
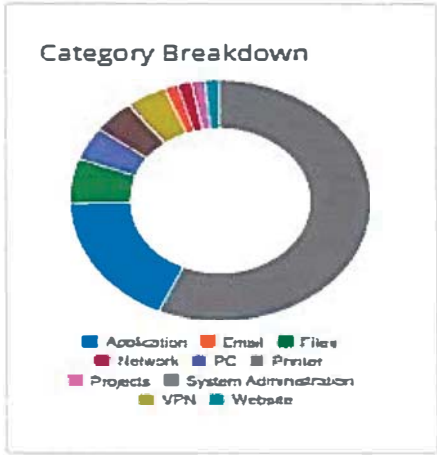
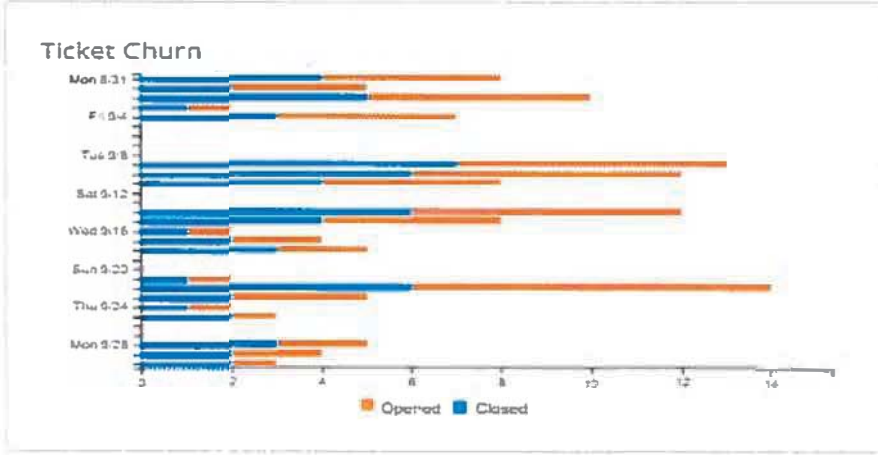
Dashboard Last 15 Days

<p><b>67</b> <small>+12</small></p> <p>New Tickets</p>	<p><b>0</b></p> <p>Your Tickets</p>	<p><b>1</b> <small>+1</small></p> <p>Open Tickets</p>	<p><b>0</b></p> <p>Unassigned Tickets</p>
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**First Response Time**  
Average  
**47 seconds**

**Ticket Close Time**  
Average  
**1 day 16 hours**



**PLANNING & DEVELOPMENT  
SUMMARY REPORT  
August 26, 2020-September 25, 2020**

**GENERAL ACTIVITY**

Type of Activity	Total Records	Fees	Value
Enforcement Cases	13	N/A	N/A
Miscellaneous Fees	1	\$10	N/A
Planning Fees	8	\$965	N/A
Board of Adjustment	1	\$250	N/A
Planning Board-Rezoning			N/A
*Zoning Permits*	50	\$2,150	N/A
Electrical Permits	23	\$1,695	\$223,573
Mechanical Permits	11	\$662	\$24,010
Plumbing Permits	10	\$530	\$126,800
Water Taps			
**Building Permits**	70	\$30,515	\$4,420,053
<b>TOTAL ALL ACTIVITY</b>	<b>187</b>	<b>\$36,777</b>	<b>\$4,794,436</b>

**\* ZONING PERMITS BREAKDOWN \***

Residential Zoning Permits	Total	Fees
Residential Additions	5	\$240
Single Family Dwellings	17	\$1,020
Multi-Family Dwellings		
Dev Permit (Kittrell)		
Perk Test Authorizations	23	\$575
Commercial	1	\$75
Miscellaneous	4	\$240
Sign		
Cell Tower		
<b>TOTAL ZONING PERMITS</b>	<b>50</b>	<b>\$2,150</b>

**\*\* BUILDING PERMITS BREAKDOWN \*\***

Residential Building Permits	Total	Fees	Value
(ACC) Accessory	12	\$1,440	\$397,020
(ADD) Addition	5	\$1,552	\$169,087
(MOD) Modular	4	\$3,454	\$883,107
(SFR) Single Family Residential	7	\$10,366	\$1,859,900
Remodel	11	\$2,866	\$181,585
(Demo) Demolition	7	\$385	\$47,200
(TWMH) Triple Wide Mobile Home			
(DWMH) Double Wide Mobile Home	3	\$765	\$271,450
(SWMH) Single Wide Mobile Home	3	\$625	\$114,470
Shingles	4	\$130	\$17,325
<b>Total Residential</b>	<b>56</b>	<b>\$21,583</b>	<b>\$3,941,144</b>
<b>Commercial Building Permits</b>			
(CN) Commercial-New	2	\$2,320	\$214,650
(CA) Commercial-Addition			
(CU) Commercial-Upfit	4	\$5,917	\$231,809
(FS) Fire-Safety	4	\$220	N/A
(OC) Occupancy Change	1	\$55	N/A
<b>Total Commercial</b>	<b>11</b>	<b>\$8,512</b>	<b>\$446,459</b>
Misc (Residential & Commercial)	3	\$420	\$32,450
<b>TOTAL BUILDING PERMITS</b>	<b>70</b>	<b>\$30,515</b>	<b>\$4,420,053</b>

Prepared & Approved by:  
09/28/2020



**Vance County Planning & Development's**  
**Planning Activity**  
**08/26/20 to 09/25/20**

Short ID	Project Description	Project Start Date	Short Address	Owner Name	Total Fees
CUP	CUP to operate an office/mechanic shop in the WS-III Anderson Creek Watershed area on property zoned HC or Highway Commercial.	09/17/2020	3959 US 1/158 Hwy.	Brocklyn LLC	\$250.00
<b>BOA - Conditional Use Permit</b>					
<b>Total Fees</b>		<b>\$250.00</b>			
EXPT	0332 01029, 0332 01030 - Recombination, 2.26 acres on Plum Nutty Rd.	08/27/2020	Plum Nutty Rd.	Daniel W. Guin	\$30.00
EXPT	road naming 0360 01027 - Orinoco Lane	09/14/2020	Orinoco Ln.	Wakefield Holdings LLC	\$30.00
EXPT	0539 01056 Recombination on Tony Lane, recombination 1.57 acres	09/25/2020	63 Tony Ln.	Raymond Evans	\$30.00
<b>Plan - Plat (Exempt)</b>					
<b>Total Fees</b>		<b>\$90.00</b>			
MRSUB	0525 03003 - two lots, N. Oliver Dr., 0525 03003.	09/14/2020	225 N Oliver Dr.	Deborah O Dickerson	\$175.00
MRSUB	0485 01010 - Plat - Subdivision - one lot and remainder, Charlie Grissom Rd, R30 Zoning.	09/21/2020	Charlie Grissom Rd.	Horlest E. Crews	\$175.00
MRSUB	0464 01006 Subdivision, two lots, one at 1.7 and one at 8.3, 28 acre remainder, Abbott Rd.	08/31/2020	Abbott Rd.	Robert V. Stallings	\$175.00



MRSUB	0465 01005A Subdivision - 1 lot, Dr. Finch Rd.	09/17/2020	Dr. Finch Rd.	William E. or Brenda Coker	\$175.00
MRSUB	0595 01013 - 6 lots and remainder, Waterside Lane. Construction plans for Class 2 road received, plat and road maintenance agreement on file with Register of Deeds.	09/21/2020	Waterside Ln.	W. Kenan Rand Jr	\$175.00
<b>Plan - Subdivision (Minor)</b>					
<b>Total Fees</b>					<b>\$875.00</b>
<b>TOTALS:</b>	<b>Total Projects:</b>				<b>9</b>
	<b>Total Fees:</b>				<b>\$1,215.00</b>

Vance County Planning & Development's  
**Permits Issued - Zoning Permits**  
 08/26/20 to 09/25/20

Short ID	Project Description	Permit Issued Date	Short Address	Owner Name	Total Fees	Parcel ID
ZPERK	perk test	08/28/2020	3030 Charlie Grissom Rd.	Crews Horlest Edward	\$25.00	0485 01010
ZPERK	perk test	08/28/2020	176 Brookston Rd.	Aiken Kirby G Aiken Tammy P	\$25.00	0615 01009
ZPERK	perk test	08/31/2020	Glebe Rd.	OVERBY ALICE I	\$25.00	0401 03001A
ZPERK	perk test	09/02/2020	225 Louis Williams Rd.	PRICE ERIC PAUL PRICE DEBORAH C	\$25.00	0384 02013
ZPERK	perk test	09/04/2020	Kittrell College Rd.	Daye George Mac Arthur	\$25.00	0468 01013
ZPERK	perk test	09/08/2020	1660 Bearpond Rd.	Abbott Henry W Abbott Cathy	\$25.00	0458 02012
ZPERK	perk test	09/11/2020	389 Huff Rd.	Capps Ashley Justin	\$25.00	0458B04001
ZPERK	perk test	09/11/2020	390 Cedar Cove Rd.	HOOVER DUSTIN L HOOVER VALERIE	\$25.00	0593 01063
ZPERK	perk test	09/11/2020	798 Kittrell College Rd	Daye George W.	\$25.00	0468 03002
ZPERK	0429 03007 - Re-certification for existing septic to service a 2 bedroom, 2 bath site	09/18/2020	2847 Horseshoe Bend	Betty Steelman	\$25.00	0429 03007

	built dwelling.					
ZPERK	for 2 bathrooms and 3 bedrooms	09/21/2020	1843 Vicksboro Rd.	R&J Enterprises Of Vance Lic	\$25.00	0532 01030
ZPERK	perk test	09/25/2020	Strawberry Ln.	Winslow Homes	\$25.00	0600 02018
ZPERK	Modular 2,112 Sq Ft.	08/27/2020	Poplar Creek Rd.	Capps Benjamin George	\$25.00	0409 01043
ZPERK	Recert., 2020 76'x16' SWMH 1,216 Sq Ft.	08/27/2020	519 Gillburg Rd.	Knoll Terrace, LLC	\$25.00	0459 01009
ZPERK	2020 68'x28' DWMH.	08/27/2020	Plum Nutty Rd.	Guin Daniel W. & Faye	\$25.00	0332 01029
ZPERK	Recert.	08/27/2020	Meredith Ln.	Carolina Quality Rentals, LLC	\$25.00	0548 01029
ZPERK	Recert., SWMH.	08/31/2020	3985 Weldons Mill Rd.	Stevenson William P.	\$25.00	0551 01001
ZPERK	0465 01035 - PERK TEST - APPLICANT WILL BE HAVING PROPERTY SUBDIVIDED.	09/14/2020	1082 Dr. Finch Rd.	Charles E. or Deborah Hobgood	\$25.00	0465 01035
ZPERK	Recert.	09/16/2020	700 Tungsten Mine Rd.	Mt. Calvary Holiness Church	\$25.00	0318A01003
ZPERK	0205 01042 - Perk Test for proposed 3 bedroom, 2 bathroom dwelling.	09/18/2020	Willow Creek Cir.	Mark A. Monteiro	\$25.00	0205 01042
ZPERK	0365 02032 - Perk Authorization for 5 bedroom 4 bathroom dwelling on Thomas Rd.	09/21/2020	Thomas Rd.	Carol N. Brown	\$25.00	0365 02032
ZPERK	perk test	09/21/2020	1843 Vicksboro Rd.	R&J Enterprises Of	\$25.00	0532 01030

				Vance Llc		
ZPERK		09/24/2020	Peter Gill Rd.	Strother Charles H. & Glenda	\$25.00	0458 02003
<b>Perk/Recert Authorization</b>						
Total Fees					<b>\$575.00</b>	
Permits Issued:						<b>23</b>
ZCOMM	0302 01006A - 939 Rock Spring Church Rd - Existing Cell Tower, Swapping ATC 414819, ATC 368-798 and adding 3 Antennas to existing cell tower. No increase in foot print and no increase in height.	09/21/2020	939 Rock Spring Church Rd.	Rita Clark	\$75.00	0302 01006A
<b>Zoning - Commercial</b>						
Total Fees					<b>\$75.00</b>	
Permits Issued:						<b>1</b>
ZMISC	8' x 12' uncovered deck to rear of manufactured dwelling. Deck must maintain a 20' setback from any side property line, and 25' from any rear property line.	09/21/2020	524 N Piney Grove Rd.	Dianne Davis	\$60.00	0578 01015
ZMISC	2 Story Detached Garage.	08/28/2020	570 Vance Academy Rd.	Secret Sand, LLC	\$60.00	0450 02005
ZMISC	24'x31' Accessory Bldg. 744 Sq Ft.	09/02/2020	649 S Cokesbury Rd.	Parrish Travis B. & Tiffany	\$60.00	0534 02007

ZMISC	60'x36' Metal Bldg./Garage With 40'x24' Enclosed.	09/18/2020	260 Waters Edge	Frazier Richard B. & Michelle	\$60.00	0361B01003
<b>Zoning - Miscellaneous</b>						
Total Fees		<b>\$240.00</b>				
Permits Issued:		<b>4</b>				
ZRADD	9'x14' Bonus Room & 10'x11' Storage/Utility Bldg.	08/28/2020	245 Franklin Ln.	Ramirez-Martinez Benita	\$60.00	0608 02015
ZRADD	2 Car Attached Garage.	09/01/2020	2025 Cheatham Mabry Rd.	Woodard Herbert L.	\$60.00	0535 03008
ZRADD	24'x30' 1 Bed & 1.5 Bath 720 Sq.Ft.	09/10/2020	50 Nottingham Ct.	Wimbrow William Mikel	\$60.00	0410B03007
ZRADD	20'x20' Extra Living Space With Half Bath 400 Sq.Ft.	09/04/2020	6187 Hicksboro Rd.	Pitcher Joshua J. & Janell C.	\$60.00	0362 03010
ZRADD	24'x4' Residential Ramp.	09/09/2020	141 Ramblewood Ln.	Dean Select Properties, LLC	\$0.00	0369A01027
<b>Zoning - Residential Addition</b>						
Total Fees		<b>\$240.00</b>				
Permits Issued:		<b>5</b>				
ZSFR	0360 01017 - 76' x 68" site built dwelling. Existing structures on site plan to be removed.	08/26/2020	189 Woodhaven Rd.	Allen E. or Roxanne B. Kingree, Jr	\$60.00	
ZSFR	0354 01045 - Single family site built dwelling. Dwelling is on corner lot	09/16/2020	86 Somerset Ln.	Prim Development, Inc Investments	\$60.00	0354 01045



	and must observe a 30' front setback from Thomas Rd and Somerset Lane.						
ZSFR	0354 01041 site built dwelling, R30 zoning.	09/16/2020	28 Tyler Ct.	Prim Development Inc Investments	\$60.00	0354 01041	
ZSFR	0529 01023 - 2017 76' x 16' single-wide manufactured dwelling.	09/15/2020	2359 Stewart Farm Rd.	Stephen H. Eubanks	\$60.00	0529 01023	
ZSFR	0613 01001 1985 2 bedroom, 1 bath singlewide manufactured dwelling within a manufactured home park development. Lot 40	09/18/2020	282 Bill Bragg Morton Rd.	Elaine B. Mitchell	\$60.00	0613 01001	
ZSFR	2 Story SFD 5 Beds & 3 Baths	08/28/2020	177 Country Ln.	Galmiche Kevin Martinez	\$60.00	0542 02016	
ZSFR	2019 60'x28' DWMH 3 Beds & 2 Baths.	08/26/2020	137 Pine Knoll Shores Ln.	Payne Ella B.	\$60.00	0589 01008D	
ZSFR	2 Story MD 4 Beds & 2.5 Baths 2,322 Sq Ft.	08/26/2020	57 Legacy Ln.	Cashwell Wesley L.	\$60.00	0410G01068	
ZSFR	SFD 3 Beds & 2 Baths 1,918 Sq Ft. With Attached Garage 1,186 Sq Ft.	09/03/2020	1701 Egypt Mountain Rd.	Garrett Marty Wayne & Sheila Steagall	\$60.00	TBD	
ZSFR	MD 3 Beds & 2 Baths 1,680 Sq Ft.	09/01/2020	1558 White Farm Ln.	Brown Julie & Howard	\$60.00	0589A03002	
ZSFR	2 Story SFD 4 Beds & 3 Baths 3,053 Sq Ft. With Attached Garage 568 Sq Ft. (Existing structure to be removed before final co).	09/03/2020	2177 Old County Home Rd.	Lewis Angela Lavern	\$60.00	0451 01016	
ZSFR	1997 24'x48' DWMH 3	09/04/2020	1796 Abbott Rd.	Abbott Road, LLC	\$60.00	0464 02005	

Beds & 2 Baths.							
ZSFR	MD 3 Beds & 2 Baths 1,640 Sq.Ft. With Attached Garage 544 Sq.Ft. (Existing structure to be removed before final co).	09/18/2020	99 Gladiolus Ln.	Parrish Louis C. & Judy W.		\$60.00	0493 02032
ZSFR	2 Story SFD 3 Beds & 2.5 Baths 1,995 Sq.Ft. With Basement 720 Sq.Ft. (Existing structure to be removed before final co).	09/14/2020	191 Moose Ridge Ln.	Proctor Herbert H. & Marcia H.		\$60.00	0578 01096
ZSFR	MD 3 Beds & 2 Baths 1,568 Sq.Ft.	09/16/2020	3495 Egypt Mountain Rd.	CMH Homes, Inc.		\$60.00	0491A01014
ZSFR	2020 76'x16' SWMH 2 Beds & 2 Baths (Existing structure to be removed before final co).	09/15/2020	118 Antler Ct.	Pope James Allen Ayscue Sandra Kay		\$60.00	0471A01010
ZSFR	2021 66'x32' DWMH 3 Beds & 2 Baths.	09/21/2020	1605 Abbott Rd.	Satterwhite Malorie Rose		\$60.00	0464 01010

**Zoning - Single Family**

Total Fees **\$1,020.00**

Permits Issued: **17**

<b>TOTALS:</b>	Total Projects:	<b>50</b>
	Permits Issued:	<b>50</b>
	Total Fees:	<b>\$2,150.00</b>

**Vance County Planning & Development's  
Permits Issued - Trades  
08/26/20 to 09/25/20**

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ELECC - 20 - 1141	wiring for regrigeration	09/02/2020	1245 Park Ave.	Hill Child LLC	Dennis Sanford	\$3,000.00	\$100.00	
ELECC - 20 - 1149	install 200amp 1 phase service and new load center	09/03/2020	320 S Gamett St.	Pearson Holdings LLC	Daniel Thomas, Iii	\$2,500.00	\$55.00	0002 01003
ELECC - 20 - 1150	install new 200 amp service, no new panel	09/03/2020	326 S Gamett St.	PEARSON HOLDINGS LLC	Daniel Thomas, Iii	\$2,500.00	\$55.00	0002 01003
ELECC - 20 - 1151	install new 350 amp service and 1 phase electrical panel	09/03/2020	324 S Gamett St.	PEARSON HOLDINGS LLC	Daniel Thomas, Iii	\$14,000.00	\$55.00	0002 01003
ELECC - 20 - 1153	install new 200 amp service and 1 phase electrical panel	09/03/2020	322 S gamett St.	Pearson Holdings LLC	Daniel Thomas, Iii	\$2,500.00	\$55.00	
ELECC - 20 - 1177	install new external service rated fused safety switches at 3 existing service locations,2413-109-ELD0001-E001(primary area) 2413-109-ELD002-E001 (secondary area) 2413-109-ELD004-E001 (wash pump area)	09/10/2020	696 Greystone Rd.	VULCAN LANDS INC Vulcan Lands Inc Vulcan Lands Inc	Craig Rogers	\$160,000.00	\$350.00	0204 01003
ELECC - 20 - 1265	set a meter base for agricultural irigation well	09/24/2020	2370 Thomas Rd.	WAKEFIELD HOLDINGS LLC	Alan Newman, Jr.	\$5,000.00	\$100.00	0360 01040

ELECC - 20 - 1282	new service	09/25/2020	1343 N Garnett St.	BROOKS BETTY ALSTON	Terrance Foster	\$2,600.00	\$100.00	0055 01021
ELECC - 20 - 1100	replace service pole	08/26/2020	3400 Raleigh Rd.	Richardson James W Richardson Jean H	Gene Smith	\$800.00	\$55.00	0221 03003
ELECC - 20 - 1131	install new 200 amp service to gerund rods	09/01/2020	2394 Kelly Rd.	PERKINSON ADAM PERKINSON KECIA	James Champion	\$955.00	\$55.00	0381 04007
<b>Electrical Permit (C)</b>								
Total Value			\$193,855.00	(Avg.: \$19,385.50)				
Total Fees			\$980.00					
Permits Issued:			10					
ELECR - 20 - 1168	move service for room addition	09/04/2020	349 Moody Rd.	Maddry Robert A., II Maddry Amanda W.	Rick Edwards	\$1,200.00	\$55.00	0591A01001
ELECR - 20 - 1227	rewire electrical in duplex units	09/17/2020	259 Gholson Ave. Bldg. A	HESTER THOMAS S JR TRUSTEE HESTER THOMAS S JR	Terrance Foster	\$8,000.00	\$55.00	0026 01012
ELECR - 20 - 1229	rewire duplex unit	09/17/2020	253 gholson Ave. Bldg. B	Hester Tommy	Terrance Foster	\$4,000.00	\$55.00	
ELECR - 20 - 1251	install 20 KW generator	09/22/2020	108 Us Grant Ct.	Corbett Michael P Jr Corbett Elena	Timothy Brummitt	\$7,000.00	\$55.00	0354C01033

ELECR - 20 - 1256	Installation of a 22 kw generator with a 200 amp transfer switch	09/24/2020	363 Brentwood Ln.	BEAL BRUCE E. & POLLY D.	Christopher Conrad	\$8,288.00	\$55.00	0404 01034
ELECR - 20 - 1257	upgrade service from 100 a to 200a project includes new weather head , meter box and service entrance panel	09/23/2020	216 Belmont Dr.	Thelss Katelyn Vaccaro Jacob	Owner	\$400.00	\$55.00	0067 04010
ELECR - 20 - 1260	service change	09/23/2020	244 Horseshoe Bend Rd.	Brame Sidney Brooks Jr	Alan Newman, Jr.	\$500.00	\$55.00	0426 02014
<b>Electrical Permit (R)</b>								
<b>Total Value</b>		<b>\$29,388.00</b>	<b>(Avg.: \$4,198.29)</b>					
<b>Total Fees</b>		<b>\$385.00</b>						
<b>Permits Issued:</b>		<b>7</b>						
ELERR - 20 - 1174	power off for some time	09/09/2020	8122 Hicksboro Rd.	PHH MORTGAGE CORPORATION	Owner	\$55.00	\$55.00	0350 01031
ELERR - 20 - 1182	power has been off for some time	09/10/2020	105 Green St.	Far rockkaway Properties LLC	Owner	\$55.00	\$55.00	0023 02007
ELERR - 20 - 1225	power reconnection	09/17/2020	424 Old Epsom Rd.	Dickerson Development CO C/O H C Dickerson	Owner	\$55.00	\$55.00	0100 01016
ELERR - 20 - 1261	reconnect	09/23/2020	291 Crater Ln.	Griffin Henry A.	Owner	\$55.00	\$55.00	0488 02020



ELERR - 20 - 1113	power has been off for over 1 year	08/28/2020	1218 Walters St.	YELLOW BRICK ROAD INV. LLC	Owner	\$55.00	\$55.00	0051 12009
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ELERR - 20 - 1154	power has been off for some time	09/03/2020	3985 Weldons Mill Rd. Bldg. 23	Stevenson William P.	Owner	\$55.00	\$55.00	0551 01001
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**Electrical Permit Reconnection (R)**

Total Value                    **\$330.00**    (Avg.: \$55.00)

Total Fees                    **\$330.00**

Permits Issued:                    **6**

HVACC - 20 - 1135	extending gas piping to lengthen space between generator & regulator	09/01/2020	1000 Facet Rd.	VARIETY WHOLESALEERS TAX DEPARTMENT	Jeffrey Chester Forehand	\$800.00	\$55.00	0224 02022
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HVACC - 20 - 1167	gas piping to heater	09/04/2020	1155 E Andrews Ave.	H & H Rental Broker Inc	Jeffrey Chester Forehand	\$800.00	\$55.00	0081 02034
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**Mechanical Permit (C)**

Total Value                    **\$1,600.00**    (Avg.: \$800.00)

Total Fees                    **\$110.00**

Permits Issued:                    **2**

HVACR - 20 - 1137	install gas pak no duct work	09/02/2020	110 Harrison Ave.	FRANKLIN CAROL K	Larry Wilder	\$5,000.00	\$55.00	0076 05005
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HVACR - 20 - 1165	replace 2 ton heat pump leave duct as is	09/10/2020	1302 Oakridge Ave.	KINTON MELVIN WAYNE KINTON	Clyde Ellington	\$4,800.00	\$55.00	0013 01036
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DEBORAH

HVACR - 20 - 1168	gas piping for range	09/04/2020	3000 Cameron Dr.	MINNICH JEFFERY T MINNICH ELLEN E	Jeffrey Chester Forehand	\$800.00	\$55.00	0049 01004
HVACR - 20 - 1169	change out same for same re hook existing wire change out 6 runs of flex	09/04/2020	101 Quail Ridge Dr.	NICHOLSON BARBARA D NICHOLSON TIMOTHY	Dennis Davis	\$6,910.00	\$74.00	0035A01012
HVACR - 20 - 1170	replacing duct system in crawl space	09/09/2020	2412 Satterwhite Point Rd.	Davis Claude Wilson Jr	Joseph Edward Hayes	\$500.00	\$74.00	0608 01005
HVACR - 20 - 1252	hooking up existing LP gas liners to a newly installed generator	09/22/2020	108 Us Grant Ct.	Corbett Michael P Jr Corbett Elena L	Ralph Gornall Hutchins	\$300.00	\$55.00	0354C01033
HVACR - 20 - 1262	gas piping to generator	09/23/2020	147 Cedarwood Dr.	HAWKINS DEMAURA K	Jeffrey Chester Forehand	\$800.00	\$55.00	0019 01015
HVACR - 20 - 1268	replace duct work & connect gas line to owner gas package unit	09/24/2020	920 Eaton St.	Bullock Michael	Mark Anthony Clark	\$2,200.00	\$74.00	0079 05027
HVACR - 20 - 1117	change out coil	08/28/2020	111 S Pinkston St. Bldg. 42	HIGHLAND GREEN LLC	David Stanley Hope	\$1,100.00	\$55.00	0093 04001

**Mechanical Permit (R)**

Total Value	\$22,410.00	(Avg.: \$2,490.00)
Total Fees	\$552.00	
Permits Issued:	9	

PLMBR - 20 - 1102	connect to city of Henderson water line	08/27/2020	253 Vance Academy Rd.	Hargrove Samuel Hargrove Jennifer	Owner	\$3,500.00	\$55.00	0217 02051
PLMBR - 20 - 1132	install city water tap	09/01/2020	0000 Hedrick Dr.	Hodge Dennis M Hodge Patricia	Kenneth Watkins	\$4,000.00	\$55.00	0600 02038
PLMBR - 20 - 1207	replacing the main water line from the water meter toing to the house	09/15/2020	1195 Us 158 Bypass	Hedrick Darene C	Paul Loyd	\$2,000.00	\$55.00	0411 03015
PLMBR - 20 - 1258	run gas line for generator	09/23/2020	48 Waterfall Rd.	Traux Clayton A Traux Colleen M	Frank Edward Tippet	\$400.00	\$55.00	0412A01018
PLMBR - 20 - 1123	install tankless water heater and two PSI gas piping system	08/31/2020	1525 Old Watkins Rd.	Strickland Gayla C Strickland Danny	Kenneth Watkins	\$4,800.00	\$55.00	0427 02011A
PLMBR - 20 - 1221	city sewer line connection from house to street	09/16/2020	327 Hamilton St.	GREEN PAUL S III	Larry Satterwhite	\$500.00	\$55.00	0098 06008
<b>Plumbing Permit (R)</b>								
Total Value	\$15,200.00	(Avg.: \$2,533.33)						
Total Fees	\$330.00							
Permits Issued:	6							
PVCWD - 20 - 1103	hook up to county water	08/27/2020	905 Hicksboro Rd.	OWEN CLAY MARSHALL TIPPETT RHONDA OWEN	Owner	\$50.00	\$50.00	0405 02019



**Vance County Planning & Development's  
Permits Issued - Building  
08/26/20 to 09/25/20**

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 20 - 1044	construct a 2 story detached garage	08/28/2020	570 Vance Academy Rd.	Secret Sand, LLC	Cornerstone General Contracting, Inc.	\$350,000.00	\$450.00	0450 02005
ACC - 20 - 1069	744 metal shed	09/02/2020	649 S Cokesbury Rd.	Parrish Travis B Parrish Tiffany	Owner	\$6,565.00	\$110.00	0534 02007
ACC - 20 - 1070	attached 2 car garage	09/01/2020	2025 Cheatham Mabry Rd.	Woodard Herbert L	Owner	\$5,000.00	\$220.00	0535 03008
ACC - 20 - 1138	10x16 shed	09/02/2020	201 Gholson Ave.	STAMPER JOHN	Owner	\$2,500.00	\$55.00	0026 01004
ACC - 20 - 1179	metal storage building and lean to, total 60x36 sq ft	09/18/2020	260 Waters Edge Loop Rd.	Frazier Richard B Frazier Michelle	Owner	\$25,000.00	\$165.00	0361B01003
ACC - 20 - 1181	24'x21'x9 metal carport	09/10/2020	1260 Spring Valley Rd.	Walters James N.	Owner	\$3,843.00	\$55.00	0207 01004
<b>Building Accessory (R)</b>								
Total Value		\$392,908.00	(Avg.: \$65,484.67)					
Total Fees		\$1,055.00						
Permits Issued:		6						
DECK - 20 - 1099	24x4 residential ramp	09/10/2020	141 Ramblewood Ln.	Rocksand Properties Llc	Rebuilding Hope, Inc.	\$300.00	\$55.00	0369A01027



DECK - 20 - 1197	removal/disposal of existing deck and build new 10x12 wood deck attached to ledger board of home	09/11/2020	148 Stonehedge Dr.	Junk Robert J Junk Robin	KW Quality Trades, Inc.	\$1,673.00	\$110.00	0452B01023
DECK - 20 - 1213	residential ramp	09/24/2020	101 Kilts Landing Ln.	Foster Enterprises Llc Ashley Luke Foster	Rebuilding Hope, Inc.	\$400.00	\$55.00	0535 02016
DECK - 20 - 1214	residential ramp	09/24/2020	35 Computer Ln.	Jackson Tony Jacqueline Allen Theola	Rebuilding Hope, Inc.	\$400.00	\$55.00	0531B01004
DECK - 20 - 1240	residential ramp	09/24/2020	155 Mindy Ln.	Harris Michael Leon	Rebuilding Hope, Inc.	\$500.00	\$55.00	0407 01021E
DECK - 20 - 1242	adding a 8x12 deck	09/21/2020	524 N Piney Grove Rd.	Dianne Davis	Owner	\$839.00	\$55.00	0578 01015
<b>Building Accessory (R) - Deck/Ramp</b>								
Total Value		\$4,112.00	(Avg.: \$685.33)					
Total Fees		\$385.00						
Permits Issued:		6						
ADD - 20 - 1071	400sf of living space to include 1/2 bath	09/04/2020	6187 Hicksboro Rd.	PITCHER JOSHUA J PITCHER JANELL C	Owner	\$26,100.00	\$375.00	0362 03010
ADD - 20 - 1171	adding a bonus room with 1.5 bathrooms 720 sqft	09/10/2020	50 Nottingham Ct.	Wimbrow William Mikel	George Henry Humphries	\$81,000.00	\$420.00	0410B03007
ADD - 20 - 1210	adding a patio room on deck	09/15/2020	1213 Rev Henderson Rd.	Sizemore, Michael Sizemore, Mary	Mark George	\$22,487.00	\$220.00	0305 01011

ADD - 20 - 1236	construct three retaining walls per plan	09/22/2020	1002 St Charles Dr. Bldg. A	St Charles Place Apartments LL	Brian E Mondschein	\$28,500.00	\$227.00	0411 03004
ADD - 20 - 1259	adding a 192 sqft room and 578 sqft deck and a 96sqft sunroom	09/23/2020	1435 S Nicholas St.	Smith Narcissus	Joseph Henderson	\$11,000.00	\$310.00	0099 02004
<b>Building Addition (R)</b>								
Total Value		\$169,087.00	(Avg.: \$33,817.40)					
Total Fees		\$1,552.00						
Permits Issued:		5						
MOD - 20 - 1037	off frame modular 2 story	08/26/2020	57 LEGACY LN.	Ellis Patrick O Sr Ellis Zandria	Wesley's Housing Center	\$269,000.00	\$1,058.00	0410G01068
MOD - 20 - 1068	off frame modular	09/01/2020	1558 White Farm Ln.	Brown Julie Brown Howard	Yates Homes	\$222,270.09	\$694.00	0589A03002
MOD - 20 - 1101	off frame modular with garage and porch	09/18/2020	99 Gladiolus Ln.	Pulley Patricia P.	TCC Vanderbilt, LLC	\$204,468.00	\$1,008.00	0493 02009
MOD - 20 - 1218	Off frame modular with 282 sqft deck	09/16/2020	3495 Egypt Mountain Rd.	CMH Homes, Inc.	Clayton Homes	\$187,369.00	\$694.00	0491A01014
<b>Building New Modular (R)</b>								
Total Value		\$883,107.09	(Avg.: \$220,776.77)					
Total Fees		\$3,454.00						
Permits Issued:		4						
SFR - 20 - 1028	1.5 story SFR	08/26/2020	189 Woodhaven	Allen E. or	Dudley Williams,	\$314,900.00	\$1,058.00	

			Rd.	Roxanne B. Kingree, Jr	III			
SFR - 20 - 1038	SFR 1 story with attached garage	09/03/2020	1701 Egypt Mountain Rd.	Garrett Marty Wayne & Shella Steagall	Red Door Homes	\$200,000.00	\$1,538.00	0497 02005
SFR - 20 - 1072	2 story SFR attached garage	09/03/2020	2177 Old County Home Rd.	Lewis Angela Lavern	Winslow Custom Homes, LLC	\$330,000.00	\$1,538.00	0451 01016
SFR - 20 - 1105	2 story SFR with porch	09/14/2020	191 Moose Ridge Ln.	Proctor Herbert H Proctor Marcia H	Owner	\$240,000.00	\$1,528.00	0578 01013C
SFR - 20 - 1116	2 story SFR with attached garage and porch	08/28/2020	177 Country Ln.	Galmiche Kevin Martinez	Owner	\$250,000.00	\$1,528.00	0542 02016
SFR - 20 - 1190	2194 site built dwelling, 4 bedroom, 3 bath, two story.	09/16/2020	86 Somerset Ln.	Prim Development, Inc Investments	Prim Development, Inc.	\$250,000.00	\$1,588.00	0354 01045
SFR - 20 - 1191	2856 sq ft site built dwelling, 4 bedroom, 3 bath.	09/16/2020	28 Tyler Ct.	Prim Development Inc Investments	Prim Development, Inc.	\$275,000.00	\$1,588.00	0354 01041
<b>Building New Single Family (R)</b>								
Total Value		<b>\$1,859,900.00</b>	<b>(Avg.: \$265,700.00)</b>					
Total Fees		<b>\$10,366.00</b>						
Permits Issued:		<b>7</b>						
CN - 20 - 1148	a community building and picnic shelter	09/03/2020	2003 St Charles	St Charles Place Apartments LL	Julia B Mills	\$212,400.00	\$2,265.00	0411 03004
CN - 20 - 1211	installing final connection on ansul 12 gallon	09/15/2020	1207 Dabney Dr.	HENDERSON FIELDS LLC	Kirk Nielsen	\$2,250.00	\$55.00	0013 03046

wet chemical fire  
suppression  
system in new  
kitchen hood

**Building Permit New (C)**

Total Value **\$214,650.00** (Avg.: \$107,325.00)

Total Fees **\$2,320.00**

Permits Issued: **2**

RMODL - 20 - 0698	remodeling 2403 sft	09/23/2020	285 Faulkner Town Rd.	Sandoval, Karen Janette	Owner	\$25,000.00	\$888.00	0541 01009
RMODL - 20 - 0914	close in garage to use it as a game room for children	08/28/2020	245 Franklin Ln.	Ramirez-Martinez Benita	Owner	\$1,200.00	\$200.00	0608 02015
RMODL - 20 - 1035	repair foundation	09/08/2020	226 Bellwood Dr.	POWERS GLENN W HEIRS	Richard Daniel Sykes	\$6,782.00	\$65.00	0019 01002
RMODL - 20 - 1088	remodel 576sft	08/26/2020	528 High St.	Jefferys Lucy M.	Owner	\$20,000.00	\$410.00	0008 01029B
RMODL - 20 - 1156	Replacing existing crawl space	09/04/2020	6505 Hicksboro Rd.	GREEN BRYANT A GREEN JANET N	Cawssie Melton	\$15,132.86	\$353.00	0362 03013
RMODL - 20 - 1159	finish upstairs 1000sft	09/04/2020	384 Johnnie Evans Rd.	Przeslak Bryan Ronald Przeslak Joan Lori	Owner	\$40,000.00	\$210.00	0583 01045
RMODL - 20 - 1180	tub to shower conversion w/valve; new vanity w/top	09/10/2020	171 AL Brown Ln.	Allen Illia Mae	Chris Lewis	\$12,950.00	\$65.00	0597 02021
RMODL - 20 - 1208	adding solar panels to	09/15/2020	1001 Park Ave.	Stevenson Kelley H Stevenson	Peter J Plcente, III	\$25,520.00	\$255.00	0020 06002

residential roof			Kenneth					
RMODL - 20 - 1212	repair foundation	09/15/2020	1512 Peace St.	HAWKINS JACQUETTA HAWKINS JAMES JR	Richard Daniel Sykes	\$3,600.00	\$65.00	0036 01014
RMODL - 20 - 1219	repair from fire damage	09/16/2020	1622 Bane Ave.	RED BIRDS OF HENDERSON LLC	Owner	\$1,400.00	\$45.00	0015 07015
RMODL - 20 - 1235	remodel and foudation	09/21/2020	729 Alexander Ave.	Valle Juan E Hernandez Yuneisy	Owner	\$30,000.00	\$310.00	0086 01017
<b>Building Remodel (R)</b>								
Total Value		<b>\$181,584.86</b>	(Avg.: \$16,507.71)					
Total Fees		<b>\$2,866.00</b>						
Permits Issued:		<b>11</b>						
CU - 20 - 1089	interior alteration of existing s-1, b building w/new finishes, lighting and ACT ceiling area in warehouse	09/01/2020	1133 Poplar Creek Rd.	NET 1 HENDERSON LLC C/O LEXINGTON REALTY ADVISORS	John William Cline, III	\$192,114.31	\$5,461.80	0409 02001
CU - 20 - 1120	remodel existing building	08/31/2020	117 S Williams St.	KIRBY GREGORY C KIRBY VIRGINIA	Owner	\$25,000.00	\$200.00	0025 01014
CU - 20 - 1130	remove and replace existing roof deck	09/01/2020	1201 Dabney Dr.	NEW DIXIE OIL CORPORATION	Dan Williams	\$11,900.00	\$100.00	0013 03044
CU - 20 - 1249	hook up Ansel	09/22/2020	200 Trade St.	CHICK-FIL-A @	Robert Alan Clark	\$2,795.00	\$155.00	0012 01037



R102 kitchen fire suppression

HENDERSON FSU

**Building Upfit/Remodel (C)**

Total Value **\$231,809.31** (Avg.: \$57,952.33)  
 Total Fees **\$5,916.80**  
 Permits Issued: **4**

CELL - 20 - 1245	ATC 414819-ATC 368-798 Swapping (3) and adding (3)antennas to existing cell tower	09/21/2020	939 Rock Spring Church Rd.	Rita Clark	Bradley Conn	\$15,000.00	\$200.00	0302 01006A
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**Cell Tower**

Total Value **\$15,000.00** (Avg.: \$15,000.00)  
 Total Fees **\$200.00**  
 Permits Issued: **1**

DEMO - 20 - 1124	demolish residential home	08/31/2020	3131 Hicksboro Rd.	Overby Lewis M., Jr. & Alice I.	Alan Faulkner	\$3,400.00	\$55.00	0384 03002
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DEMO - 20 - 1125	demolish residential home	08/31/2020	420 Cedar Cove Rd.	Bullock, Stanley Jr. Highsmith, Derek	Alan Faulkner	\$4,200.00	\$55.00	0593 01027
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DEMO - 20 - 1126	demolish residential home	08/31/2020	565 New Bethel Church Rd.	Harris Jo Ann M Harris Judy A	Alan Faulkner	\$3,700.00	\$55.00	0551 04001
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DEMO - 20 - 1127	demolish residential home	08/31/2020	324 Cross Creek Rd.	Ronnie Jackson Thompson Jr	Alan Faulkner	\$4,800.00	\$55.00	
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DEMO - 20 - 1128	demolish residential home	08/31/2020	272 Foster Rd.	Williams Dorothy Mae	Alan Faulkner	\$2,800.00	\$55.00	0550 01007
DEMO - 20 - 1134	demolition interior of building	09/02/2020	161 US 158 Bypass	DWORSKY SEYMOUR L DWORSKY LILLIAN C	Robert Kemp	\$25,000.00	\$55.00	0033 01008
DEMO - 20 - 1106	demolish residential home	08/27/2020	1815 S NC 39	Patton Shirley Lassiter Alnakib Deborah Lassiter	Alan Faulkner	\$3,300.00	\$55.00	0082 01023
<b>Demolition Permit</b>								
Total Value		\$47,200.00	(Avg.: \$6,742.86)					
Total Fees		\$385.00						
Permits Issued:		7						
FS - 20 - 1162	ale check	09/04/2020	2915 US 1 158 Hwy.	Cooper Hill Post 2417 VFW	Owner		\$55.00	0208n 03004
FS - 20 - 1193	fire assessment	09/11/2020	1622 Bane Ave.	RED BIRDS OF HENDERSON LLC	Owner		\$55.00	0015 07015
<b>Fire/Safety</b>								
Total Value		\$0.00	(Avg.: \$0.00)					
Total Fees		\$110.00						
Permits Issued:		2						
FSDC - 20 - 1175	fire and safety state mandated	09/09/2020	700 Vance Academy Rd.	Boyd Maurice A.	Owner		\$55.00	0219 01009

FSDC - 20 - 1209	annual fire and safety	09/15/2020	53 Brookhaven Ct.	Robertson Vivian G.	Owner		\$55.00	0532A02005
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**Fire/Safety - Foster/Day Care**

Total Value **\$0.00** (Avg.: \$0.00)

Total Fees **\$110.00**

Permits Issued: **2**

DWMH - 20 - 1031	DWMH 60x28	08/26/2020	137 Pine Knoll Shores Ln.	Payne Ella B	Mike's Mobile Maintenance	\$120,000.00	\$255.00	0589 01008D
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DWMH - 20 - 1157	1997 DWMH	09/04/2020	1796 Abbott Rd.	Murillo Derek	Eatmon Mobile Home Movers	\$1,000.00	\$255.00	0464 02005
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DWMH - 20 - 1160	2021 DWMH	09/21/2020	1605 Abbott Rd.	Satterwhite Malorie Rose	Eatmon Mobile Home Movers	\$150,450.00	\$255.00	0464 01010
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**Manufactured Home Double Wide (R)**

Total Value **\$271,450.00** (Avg.: \$90,483.33)

Total Fees **\$765.00**

Permits Issued: **3**

SWMH - 20 - 1164	2020 SWMH	09/15/2020	118 Antler Ct.	James Allen Pope	Jackie Waddell Mobile Home Movers, Inc.	\$55,700.00	\$210.00	0471A01010
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SWMH - 20 - 1205	2017 76' x 16' single wide manufactured home.	09/15/2020	2359 Stewart Farm Rd.	Stephen H. Eubanks	James Pendergrass	\$55,000.00	\$260.00	0529 01023
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SWMH - 20 - 1217	1985 2 bedroom, 1 bath single wide manufactured dwelling in a	09/18/2020	282 Bill Bragg Morton Rd.	Elaine B. Mitchell	James Pendergrass	\$3,770.00	\$155.00	0613 01001
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manufactured  
home park  
development.

**Manufactured Home Single Wide (R)**

Total Value **\$114,470.00** (Avg.: \$38,156.67)  
 Total Fees **\$625.00**  
 Permits Issued: **3**

OC - 20 - 1112	fire and safety for new occupant	08/28/2020	12996 N NC 39	Ralph H. Pegram	Owner		\$55.00	
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**Occupancy Change (C)**

Total Value **\$0.00** (Avg.: \$0.00)  
 Total Fees **\$55.00**  
 Permits Issued: **1**

SHING - 20 - 1097	reroofing	08/26/2020	1372 Franklin Ln.	MOSLEY PATRICIA B	Tommy Tucker	\$13,325.00	\$65.00	0608B01018
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SHING - 20 - 1118	to remove shingles in install metal roof	08/31/2020	1925 N Garnett St.	Abbott Trenton Abbott Carol R	Jessie Weary	\$3,000.00	\$65.00	0034 01006
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SHING - 20 - 1275	remove and replace shingles	09/24/2020	95 Mallard Ln.	Andrews Audrey	Rebuilding Hope, Inc.	\$1,000.00	\$0.00	0365E01058
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SHING - 20 - 1098	remove and replace shingles SOS PROGRAM	08/26/2020	3686 Hicksboro Rd.	PENDERGRASS JAMES F.	Rebuilding Hope, Inc.		\$0.00	0379 01006
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**Shingles**

Total Value **\$17,325.00** (Avg.: \$4,331.25)  
 Total Fees **\$130.00**

Permits Issued:

4

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SIGN - 20 - 1231	new wall attache & signs for store/reface pyon sign	09/22/2020	940 S Beckford Dr.	MOUNT AIRY PARTNERS LLC	David Wayne Allen	\$15,000.00	\$110.00	0012 01015
SIGN - 20 - 1272	to install one wall sign and connect to existing power	09/24/2020	191 Ruin Creek Rd.	Z & E PROPERTIES LLC	McCorkle Sign Co., Inc.	\$2,450.00	\$110.00	0213 03016

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**Sign Permit**

Total Value                    **\$17,450.00**    (Avg.: \$8,725.00)

Total Fees                    **\$220.00**

Permits Issued:                    **2**

**TOTALS:**

Square Footage:                    **227,193.80**                    (Avg.: 3,549.90)

Value:                    **\$4,420,053.26**                    (Avg.: \$69,063.33)

Total Projects:                    **70**

Permits Issued:                    **70**

Total Fees:                    **\$30,514.80**

## RECREATION/PARKS

### SEPTEMBER RECREATION PROGRAM SUMMARY

#### RECREATION PROGRAM DIVISION

- ✚ The September Recreation Advisory Commission meeting at the Aycock Recreation Center was held on Thursday, September 10, 2020 at 12:00 pm via Zoom due to the COVID-19 pandemic. 10 Recreation and Parks Executive Team members attended and 6 community members. The Recreation Advisory Commission welcomed a new county member.
- ✚ Aycock Recreation Center opened to the public on Monday, September 21, 2020 and area parks reopened on Friday, September 11, 2020.
- ✚ All Virtual Programs are assisted and/or participated in by all Executive Team Members of the Henderson Vance Recreation and Parks Department.

#### YOUTH ATHLETICS

- ✚ All games and practice were cancelled due to the COVID-19 pandemic.
- ✚ Athletic registrations have been postponed due to the COVID-19 pandemic.

#### RECREATION PROGRAMS

- ✚ Darius Pitt, Recreation and Parks Program Specialist, hosted a Facebook Live “Paint with DP” session on Saturday, September 12, 2020. There were 381 views of the sessions. “Paint with DP” sessions will be offered in person starting in October.
- ✚ Darius Pitt, Recreation and Parks Program Specialist, led Facebook Live Body Blast exercise program each Wednesday in September to demonstrate how participants can exercise safely using social distancing. Body Blast began being offered in person on Wednesday, September 23, 2020 in addition to the virtual program; there was one participant in person. All the Henderson-Vance Recreation full-time staff participated in this program. There were more than 198 views in September.
- ✚ Darius Pitt, Recreation and Parks Program Specialist, has worked with local coaches to put together "Elite Skills & Drills", different videos that youth athletes can watch every Friday on Facebook live. Every week a different skill is introduced that they can practice at home to safely stay active during the pandemic. Those videos had 55 views in September.
- ✚ Crystal Allen, Recreation Program Supervisor, coordinated Virtual Bingo. Bingo began being offered in person as well on Thursday, September 24, 2020. This is a free community program for seniors. The Recreation Department provides prizes for the



program. This program was held on Thursday, September 3, 10, 17 and 24, 2020 with a total of 48 participants.

- ✚ Crystal Allen, Recreation Program Supervisor coordinated Visually Impaired Program (VIP) - this program works with visually impaired citizens and volunteers, this is a camp/program for the Visual Impaired/ blind residents to participate in activities that are geared toward their special needs. On Thursday, September 10, 2020 there was a telephone conference call for the support group meeting with the VIP. There were 7 members present. On Thursday September 24, 2020 a VIP teleconference exercise activity was held with 5 participants.
- ✚ Crystal Allen, Recreation Program Supervisor and Recreation and Parks Program Superintendent coordinated Arthritis- This **FREE** low-impact, joint safe program is developed for people with arthritis and has been proven to decrease pain and stiffness while increasing flexibility and range of motion. Suitable for every fitness level! Crystal Allen, Recreation Program Supervisor and Tara Goolsby Recreation and Parks Programs Superintendent hosted virtual Arthritis Exercise class on Wednesdays and Fridays in September at 2:30 pm. The class will be hosted on the Henderson Vance Special Programs Facebook page each Wednesday and Friday at 2:30 pm until November 4, 2020. There were 69 views of the eight sessions.
- ✚ Crystal Allen, Recreation Program Supervisor and Tyler Terry, Recreation and Parks Facilities Supervisor hosted a virtual Fit and Feisty program. This program is designed to provide information on topics related to health, wellness, and safety tips and exercises. The class was held each Tuesday and Thursday in September at 3:30 pm. It will be hosted on the Henderson Vance Special Programs Facebook page each Tuesday and Thursday at 3:30 pm until November 12, 2020. There were 79 views of the four sessions.
- ✚ Crystal Allen, Recreation Program Supervisor Crystal Allen attended the following Webinars/Trainings/Zoom meetings:
  - Special Olympic meeting thru ZOOM that was held on September 2, 2020 at 12:00pm on final prep for the Partner up Power Up program.
  - Special Olympic meeting thru Zoom that has held on September 18, 2020 at 12:00pm on Accreditation.
  - Senior Advisory Council meeting held at the County Commission room on September 28, 2020 at 2:00pm.

## **AYCOCK RECREATION CENTER**

- ✚ The Henderson-Vance Recreation and Parks Department is helping the City, County, and Vance County Schools with an employee wellness program by providing free memberships to all City, County, and Vance County School employees.
  - City Employees = 24
  - County Employees = 1
  - Vance Co. School Employees = 1

- ✚ Tyler Terry, Recreation and Parks Facilities Supervisor, coordinated Aycock Recreation Center and area parks reopening to the public. There was a total of 97 patron check-ins at Aycock Recreation Center for the month of September. (This excludes numbers for rentals, meetings, classes, aquatic events, and youth athletics.)
  - There were 0 multipurpose room rentals for a total of 0 hours for the month of September.
  - There were 0 lobby rentals for a total of 0 hours the month of September.
  - There were 0 Fox Pond Shelter rentals for the month of September.
  - All rentals were cancelled and refunds were issued.
  
- ✚ Tyler Terry, Recreation and Parks Department Facilities Supervisor, and Tara Goolsby, Recreation and Parks Program Superintendent, met with Faye Gill from the Elections office to coordinate early voting on Wednesday, September 23, 2020 at 1:30pm.
  
- ✚ Tyler Terry, Recreation and Parks Department Facilities Supervisor, participated in the WOW Coalition meeting on Wednesday, September 23, 2020 at 12pm.
  
- ✚ Tyler Terry, Recreation and Parks Department Facilities Supervisor, hosted a virtual Family Feud game on Tuesday, August 25, 2020 at 11:00 am. Henderson Vance Recreation and Parks executive team members competed against City of Henderson Engineering Department members. There were a total of 339 views of the game.

## **YOUTH SERVICES**

### **Community Service/Restitution**

- ✚ There were no new referral and no terminations during September. There are currently no youth enrolled in this program. The goal is to serve 50 youth.

### **Teen Court**

- ✚ There were no new admissions and no terminations during September. There are currently 1 youth enrolled. The goal is to serve 30 youth.

### **Project Youth Outreach**

- ✚ Jaleel Johnson and Shantel Hargrove Youth Services Outreach Administrators adjusted Project Youth Outreach program. However, in an effort to keep the youth engaged, we have started Virtual PYO every Tuesday & Thursday at 4:00pm on Facebook Live under the Youth Services Facebook page.

## Programming/Training

- ✚ Shantel Hargrove, Youth Services Outreach Administrator, attended the following Webinars/Trainings/Zoom meetings:
  - “Keeping Kids Safe Online” on Wednesday, September 2, 2020 at 2:00pm.
  - “Human Trafficking 101” on Wednesday, September 9, 2020 at 2:00pm.
  - “Bipolar Disorder” on Wednesday, September 23, 2020 at 10:00am.
  - “Sex Trafficking” on Wednesday, September 23, 2020 at 2:00pm.
  - “Covid-19 Stress” on Thursday, September 24, 2020 at 11:00am.
  - “Mental Awareness” on Wednesday, September 30, 2020 at 1:00pm.
  - “Talking to Kids about Porn” on Wednesday, September 30, 2020 at 2:00pm.
  - “Mental Health & Older Adults” on Wednesday, September 30, 2020 at 3:00pm.
  
- ✚ Jaleel Johnson, Youth Services Outreach Administrator, attended the following Webinars/Trainings/Zoom meetings:
  - Keeping Kids Safe Online” on Wednesday, September 2, 2020 at 2:00pm.
  - “Human Trafficking 101” on Wednesday, September 9, 2020 at 2:00pm.
  - “AMBER Alert in India Country 101” on Wednesday, September 16, 2020 at 2:00pm.
  - “Student Behavioral Health Team” on Tuesday, September 22, 2020 at 10:30am.
  - “September WOW Coalition Meeting” on Wednesday, September 23, 2020 at 10:00am.
  - “Sex Trafficking” on Wednesday, September 23, 2020 at 2:00pm.
  - “Student Services” on Thursday, September 24, 2020 at 2:00pm.
  - “Excited Delirium Syndrome: Early Diagnosis Often Saves Lives” on Tuesday, September 29, 2020 at 2:00pm.
  - “Talking to Kids about Porn” on Wednesday, September 30, 2020 at 2:00pm
  
- ✚ Shantel Hargrove and Jaleel Johnson, Youth Services Outreach Administrators, attended CORe Training on Thursday & Friday, September 17 & 18, 2020 at Aycock Recreation Center.
- ✚ Shantel Hargrove and Jaleel Johnson, Youth Services Outreach Administrators, attended Final Accounting meeting Thursday September 4, 2020 at 9:00 am.
- ✚ Shantel Hargrove and Jaleel Johnson, Youth Services Outreach Administrators, attended RecDesk training on Thursday, September 17, 2020 at 6:00pm.

## Community Outreach

- ✚ Shantel Hargrove, Youth Services Outreach Administrators, coordinated the Community-Wide Advisory Committee (CAC) meeting that was held virtually through Zoom on Thursday, September 24, 2020 at 6:00pm.

## **COMMUNITY INVOLVEMENT**

- ✚ Henderson-Vance Recreation and Parks Executive Team members assisted with a Food Drive for the community on Thursday, September 3, 2020 with Community-Wide Advisory Committee member Joann Evans on Orville Street.

## **AQUATICS**

- ✚ Lauren Newlin, Aquatics Program Supervisor, coordinated the swimming pool reopening to the public on Monday, September 21, 2020. There was a total of 29 patron check-ins at Aycock Aquatic Center/Swimming Pool for the month of September.
- ✚ Lauren Newlin, Aquatics Program Supervisor, conducted lifeguard training practice with lifeguards to prepare for certification class and return to work on Wednesday, September 09, 2020 from 8:00am-12:00pm. She then conducted Lifeguard Certifications on Thursday, September 17, 2020 from 1:00m-5:00pm and Saturday, September 19, 2020 from 8:30am-2:30pm and Sunday, September 20, 2020 from 8:00am-3:30pm.
- ✚ Lauren Newlin, Aquatics Program Supervisor, is partnering with other City of Henderson Departments to do a “Behind the Scenes” of the City of Henderson virtual program. It began with a kick-off interview with Terrell Blackmon, City Manager, on Friday, September 11 at 9:00am, which had 507 views on Facebook. There was another Behind the Scenes at 11:00am on the same day with the Fire Department, which had 2,367 views. Lauren Newlin, Aquatics Program Supervisor, visited Animal Services Vance County for “Behind the Scenes” on Friday, September 18, at 11:00am with 132 views on Facebook. She interviewed Police Chief Marcus Borrow on Friday, September 25, at 11:00am with 108 views.

## **FACILITIES**

- ✚ Michael Crocker, Parks Maintenance Supervisor, has been coordinating the construction of the dog park in the E.M. Rollins area. The dog park is complete. Tyler Terry, Recreation and Parks Department Facilities Supervisor and Darius Pitt, Recreation and Parks Program Specialist are working on a contest where community members will paint the accessible walkway.
- ✚ Michael Crocker, Parks Maintenance Supervisor, has been coordinating the repaving of the tennis courts at Fox Pond Park. The courts have been graded. The concrete for tennis courts and asphalt for the walkways has been poured, and is in the curing phase.
- ✚ Henderson-Vance Recreation and Parks Executive Team assisted HVRPD Maintenance Crew with putting down mulch at local parks on Thursday, September 10, 2020 at 8:00am.

## **ADMINISTRATION**

- ✚ Tara Goolsby, R& P Program Superintendent, began the Social Media Trivia Contest on Monday, August 31, 2020. 2 questions were posted on the department's social media pages (Facebook, Snap Chat, Instagram & Twitter) Monday-Friday. The contest ended on Wednesday, September 30, 2020. The winner received a HVRPD backpack with HVRPD marketing items.
- ✚ Recreation and Parks Executive Team members attended Vance County Schools Bus Driver's CDL class Monday, September 14 – Wednesday, September 16, 2020.
- ✚ Tara Goolsby, Recreation and Parks Program Superintendent and Toshia Somerville, Administrative Support Specialist registered for the NCRPA Virtual Racial Equity Cohort. The sessions will be on Friday, October 16, 23, and 30, 2020.
- ✚ Tara Goolsby, R& P Program Superintendent, attended C.O.R.E. (Creating Our Reality) training on Thursday, September 17-Friday, September 18, 2020 at Aycock Recreation Center.
- ✚ Tara Goolsby, R& P Program Superintendent, participated in the NCRPA Athletic Director's Workshop on Monday, September 28-Wednesday, September 30, 2020.

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	122,344.23						
	A ASSESSMENT	27,900.00		100,195.16		21,524.95		624.12
	L LATE LISTING	86.71		17,234.52		10,665.48		
				6.59		80.12		
	* YEAR TOTAL	150,330.94		117,436.27		32,270.55	99.59	624.12
2001 00	VANCE COUNTY TAXES	199,122.20						
	A ASSESSMENT	37,026.89		130,725.70		67,251.26		1,145.24
	L LATE LISTING	165.27		23,726.14		13,300.75		
				136.13		29.14		
	* YEAR TOTAL	236,314.36		154,587.97		80,581.15	99.52	1,145.24
2002 00	VANCE COUNTY TAXES	240,406.36						
	A ASSESSMENT	46,875.00		203,439.02		36,576.44		390.90
	L LATE LISTING	2,745.38		35,174.85		11,700.15		
				1,370.39		1,374.99		
	* YEAR TOTAL	290,026.74		239,984.26		49,651.58	99.87	390.90
2003 00	VANCE COUNTY TAXES	289,381.07						
	A ASSESSMENT	60,244.20		261,880.71		25,427.06		2,073.30
	L LATE LISTING	2,607.42		49,900.92		10,268.28		75.00
				1,566.00		1,001.37		40.05
	* YEAR TOTAL	352,232.69		313,347.63		36,696.71	99.38	2,188.35
2004 00	VANCE COUNTY TAXES	379,828.78						
	A ASSESSMENT	71,100.00	901.28	355,996.75		22,931.48		900.55
	L LATE LISTING	1,352.83		62,517.42		8,507.58		75.00
				1,005.40		310.58		36.85
	* YEAR TOTAL	452,281.61	901.28	419,519.57		31,749.64	99.78	1,012.40
2005 00	VANCE COUNTY TAXES	617,234.18						
	A ASSESSMENT	127,695.00		591,104.57		13,330.35		12,799.26
	L LATE LISTING	1,996.39		117,151.63		3,497.00		7,046.37
				1,558.42		34.31		403.66
	* YEAR TOTAL	746,925.57		709,814.62		16,861.66	97.29	20,249.29
2006 00	VANCE COUNTY TAXES	4,705,597.14						
	A ASSESSMENT	647,352.04	11,816.19	4,680,725.61		13,640.05		11,231.48
	L LATE LISTING	5,123.65		634,518.26		4,069.81		8,763.97
				4,500.50		130.22		492.93
	* YEAR TOTAL	5,358,072.83	11,816.19	5,319,744.37		17,840.08	99.62	20,488.38
2007 00	VANCE COUNTY TAXES	16,516,588.68						
			21,869.50	16,486,476.01		17,655.64		12,457.03



VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCVTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	A ASSESSMENT	1,780,913.04						
	L LATE LISTING	7,783.59		1,768,296.28		6,057.94		6,558.82
	* YEAR TOTAL	18,305,285.31	21,869.50	18,262,268.30		44.63		242.95
2008	00 VANCE COUNTY TAXES	18,501,368.11				23,758.21	99.90	19,258.80
	A ASSESSMENT	1,934,885.01	36,640.61	18,463,169.74		24,959.03		13,239.34
	L LATE LISTING	7,805.78		1,917,062.85		8,405.69		9,416.47
	* YEAR TOTAL	20,444,058.90	36,640.61	20,387,466.20		121.65		450.52
2009	00 VANCE COUNTY TAXES	18,208,394.81				33,486.37	99.89	23,106.33
	A ASSESSMENT	1,934,672.50	3,665.66	18,164,209.29		30,498.52		13,687.00
	L LATE LISTING	10,545.82		1,914,355.59		11,169.50		9,147.41
	* YEAR TOTAL	20,153,613.13	3,665.66	20,088,650.14		85.69		374.87
2010	00 VANCE COUNTY TAXES	18,236,686.34				41,753.71	99.89	23,209.28
	A ASSESSMENT	1,959,510.00	7,148.78	18,166,542.16		56,235.26		13,908.92
	L LATE LISTING	20,586.48		1,927,491.50		21,425.00		10,593.50
	* YEAR TOTAL	20,216,782.82	7,148.78	20,108,876.54		5,343.32		400.28
2011	00 VANCE COUNTY TAXES	18,773,059.43				83,003.58	99.88	24,902.70
	A ASSESSMENT	2,029,845.00	238,861.19	18,441,480.18		308,211.22		23,368.03
	L LATE LISTING	64,093.56	15,210.00	1,965,368.66		51,531.77		12,944.57
	* YEAR TOTAL	20,866,997.99	306,947.33	20,449,287.95		19,250.90		2,403.55
2012	00 VANCE COUNTY TAXES	19,656,450.38				378,993.89	99.82	38,716.15
	A ASSESSMENT	2,046,087.50	424,167.90	19,225,685.86		408,678.97		22,085.55
	L LATE LISTING	82,972.04	27,357.50	1,969,616.27		58,044.08		18,427.15
	* YEAR TOTAL	21,785,509.92	515,832.33	21,248,500.53		27,593.62		2,180.02
2013	00 VANCE COUNTY TAXES	19,746,595.08				494,316.67	99.81	42,692.72
	A ASSESSMENT	2,036,960.00	164,244.68	19,440,616.73		271,792.58		34,185.77
	L LATE LISTING	42,307.82	8,885.00	1,968,461.28		49,220.32		19,278.40
	* YEAR TOTAL	21,825,862.90	192,529.62	21,443,302.91		3,791.11		4,291.81
2014	00 VANCE COUNTY TAXES	19,826,172.17				324,804.01	99.74	57,755.98
	A ASSESSMENT	2,000,300.00	170,007.09	19,616,085.01		171,729.08		38,358.08
	L LATE LISTING	37,614.91	22,100.00	1,958,454.33		31,167.50		10,678.17
	* YEAR TOTAL		19,555.75	24,209.27		6,932.36		6,473.28

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
*	YEAR TOTAL	21,864,087.08	211,662.84	21,598,748.61		209,828.94	99.75	55,509.53
2015 00	VANCE COUNTY TAXES	20,460,290.21	920,421.25	19,778,130.75		633,733.27		48,426.19
A	ASSESSMENT	1,957,485.00	18,345.00	1,934,095.33		12,595.00		10,794.67
L	LATE LISTING	109,092.95	101,049.00	25,559.04		82,488.30		1,045.61
*	YEAR TOTAL	22,526,868.16	1,039,815.25	21,737,785.12		728,816.57	99.74	60,266.47
2016 00	VANCE COUNTY TAXES	20,199,939.22	322,317.42	19,842,571.82		218,022.76		139,344.64
A	ASSESSMENT	2,062,720.00	58,795.00	2,000,200.50		26,667.50		35,852.00
L	LATE LISTING	49,532.87	42,771.38	38,059.23		9,516.02		1,957.62
*	YEAR TOTAL	22,312,192.09	423,883.80	21,880,831.55		254,206.28	99.21	177,154.26
2017 00	VANCE COUNTY TAXES	20,528,473.74	180,311.12	20,280,803.51		105,472.15		142,198.08
A	ASSESSMENT	2,037,630.00	3,570.00	1,982,158.70		12,495.00		42,976.30
L	LATE LISTING	34,560.52	10,937.23	24,167.45		664.82		9,728.25
*	YEAR TOTAL	22,600,664.26	194,818.35	22,287,129.66		118,631.97	99.14	194,902.63
2018 00	VANCE COUNTY TAXES	20,990,546.58	124,350.57	20,688,684.51		116,072.35		185,789.72
A	ASSESSMENT	2,171,323.00	4,011.00	2,097,822.78		7,504.00		65,996.22
L	LATE LISTING	26,266.24	6,802.35	20,450.02		1,396.51		4,419.71
*	YEAR TOTAL	23,188,135.82	135,163.92	22,806,957.31		124,972.86	98.90	256,205.65
2019 00	VANCE COUNTY TAXES	21,052,982.75	140,263.57	20,386,187.87		46,624.27		620,170.61
A	ASSESSMENT	2,166,437.00	3,829.00	2,015,066.26		4,886.00		146,484.74
L	LATE LISTING	34,379.46	13,825.39	21,287.65		5,187.60		7,904.21
*	YEAR TOTAL	23,253,799.21	157,917.96	22,422,541.78		56,697.87	96.67	774,559.56
2020 00	VANCE COUNTY TAXES	21,143,683.45	59,344.72	2,752,233.25		19,069.72		18,372,380.48
A	ASSESSMENT	2,269,192.00	1,966.00	336,062.28		1,602.00		1,931,527.72
L	LATE LISTING	48,271.42	2,708.66	5,832.12		354.57		42,084.73
*	YEAR TOTAL	23,461,146.87	64,019.38	3,094,127.65		21,026.29	13.28	20,345,992.93
**	REV UNT TOT	310,391,189.20	3,324,632.80	285,090,908.94		3,159,948.59	92.87	22,140,331.67

DATE 8/31/20 100 REAL AND LISTED PERSONAL  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 13  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2002	12 FIRE DISTRICT TAXES	4,124.55		3,317.20		807.35		
	* YEAR TOTAL	4,124.55		3,317.20		807.35	100.00	
2003	12 FIRE DISTRICT TAXES	6,729.53		6,055.35		603.59		70.59
	* YEAR TOTAL	6,729.53		6,055.35		603.59	98.96	70.59
2004	12 FIRE DISTRICT TAXES	8,740.21	28.59	8,189.80		517.65		32.76
	* YEAR TOTAL	8,740.21	28.59	8,189.80		517.65	99.63	32.76
2005	12 FIRE DISTRICT TAXES	13,511.98		12,974.77		231.57		305.64
	L LATE LISTING			.20		.20-		
	* YEAR TOTAL	13,511.98		12,974.97		231.37	97.74	305.64
2006	12 FIRE DISTRICT TAXES	89,836.07	404.13	89,342.14		228.57		265.36
	* YEAR TOTAL	89,836.07	404.13	89,342.14		228.57	99.71	265.36
2007	12 FIRE DISTRICT TAXES	342,310.78	723.66	341,757.63		277.00		276.15
	* YEAR TOTAL	342,310.78	723.66	341,757.63		277.00	99.92	276.15
2008	12 FIRE DISTRICT TAXES	397,167.68	1,220.07	396,400.91		452.66		314.11
	L LATE LISTING			.21		.21-		
	* YEAR TOTAL	397,167.68	1,220.07	396,401.12		452.45	99.93	314.11
2009	12 FIRE DISTRICT TAXES	403,358.41	120.39	402,491.85		517.06		349.50
	L LATE LISTING			1.26		1.58-		.32
	* YEAR TOTAL	403,358.41	120.39	402,493.11		515.48	99.92	349.82
2010	12 FIRE DISTRICT TAXES	402,067.02	235.37	400,820.86		866.57		379.59
	L LATE LISTING			1.98		2.30-		.32
	* YEAR TOTAL	402,067.02	235.37	400,822.84		864.27	99.91	379.91
2011	12 FIRE DISTRICT TAXES	413,720.18	4,886.84	406,845.36		6,416.14		458.68

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	L LATE LISTING	1,123.56	859.87	681.12		418.56		23.88
	* YEAR TOTAL	414,843.74	5,746.71	407,526.48		6,834.70	99.89	482.56
2012	12 FIRE DISTRICT TAXES	666,994.21	7,263.01	634,610.93		31,725.71		657.57
	L LATE LISTING	1,961.06	1,180.07	1,503.55		418.85		38.66
	* YEAR TOTAL	668,955.27	8,443.08	636,114.48		32,144.56	99.90	696.23
2013	12 FIRE DISTRICT TAXES	655,653.87	4,628.49	648,522.03		6,322.98		808.86
	L LATE LISTING	1,340.28	323.26	1,164.58		138.95		36.75
	* YEAR TOTAL	656,994.15	4,951.75	649,686.61		6,461.93	99.88	845.61
2014	12 FIRE DISTRICT TAXES	649,950.65	5,833.35	644,361.89		4,813.50		775.26
	L LATE LISTING	1,199.80	420.65	921.19		195.99		82.62
	* YEAR TOTAL	651,150.45	6,254.00	645,283.08		5,009.49	99.87	857.88
2015	12 FIRE DISTRICT TAXES	647,489.28	7,381.65	640,308.32		6,092.65		1,088.31
	L LATE LISTING	1,625.22	1,352.19	437.55		1,154.97		32.70
	* YEAR TOTAL	649,114.50	8,733.84	640,745.87		7,247.62	99.83	1,121.01
2016	12 FIRE DISTRICT TAXES	658,488.95	10,245.97	641,398.47		10,830.33		6,260.15
	L LATE LISTING	849.94	630.98	383.40		420.73		45.81
	* YEAR TOTAL	659,338.89	10,876.95	641,781.87		11,251.06	99.05	6,305.96
2017	12 FIRE DISTRICT TAXES	671,651.68	8,549.96	663,238.57		2,356.06		6,057.05
	L LATE LISTING	1,472.02	481.92	990.48		27.11		454.43
	* YEAR TOTAL	673,123.70	9,031.88	664,229.05		2,383.17	99.04	6,511.48
2018	12 FIRE DISTRICT TAXES	1,008,071.62	6,484.71	997,512.91		2,388.74		8,169.97
	L LATE LISTING	1,484.04	270.97	1,176.15		70.74		237.15
	* YEAR TOTAL	1,009,555.66	6,755.68	998,689.06		2,459.48	99.17	8,407.12
2019	12 FIRE DISTRICT TAXES	1,404,011.00	5,869.80	1,365,419.68		2,216.31		36,375.01
	L LATE LISTING	1,879.61	348.23	1,270.48		243.81		365.32
	* YEAR TOTAL	1,405,890.61	6,218.03	1,366,690.16		2,460.12	97.39	36,740.33

DATE 8/31/20 100 REAL AND LISTED PERSONAL  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 15  
 PROG# CL2237

YEAR	REVENUE UNIT	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2020 12	FIRE DISTRICT TAXES	1,413,989.14	3,561.27	179,528.19				1,233,459.99
	L LATE LISTING	4,107.28	127.11	384.08		1,000.96		3,701.92
	* YEAR TOTAL	1,418,096.42	3,688.38	179,912.27		21.28		
	** REV UNIT TOT	9,874,909.62	73,432.51	8,492,013.09		1,022.24	12.76	1,237,161.91
	*** GROUP TOTAL	395,273,653.00	4,751,981.42	362,369,018.16		81,772.10	86.83	1,301,124.43
						4,171,542.86	92.74	28,733,091.98

DATE 8/31/20 125 GAP VEHICLE BILLING  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 16  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2017 00	VANCE COUNTY TAXES	22,989.27		8,974.66		4,331.69		9,682.92
*	YEAR TOTAL	22,989.27		8,974.66		4,331.69	57.89	9,682.92
2018 00	VANCE COUNTY TAXES	66,330.10	66,330.10	23,207.10		6,240.24		36,882.76
*	YEAR TOTAL	66,330.10	66,330.10	23,207.10		6,240.24	44.40	36,882.76
2019 00	VANCE COUNTY TAXES	90,160.12	90,160.12	26,367.26		6,603.59		57,189.27
*	YEAR TOTAL	90,160.12	90,160.12	26,367.26		6,603.59	36.57	57,189.27
2020 00	VANCE COUNTY TAXES	45,049.27	45,049.27	5,539.11		23.71		39,486.45
*	YEAR TOTAL	45,049.27	45,049.27	5,539.11		23.71	12.35	39,486.45
**	REV UNT TOT	224,528.76	201,539.49	64,088.13		17,199.23	36.21	143,241.40



DATE 8/31/20  
 TIME 17:29:17  
 USER VNCARRIE

125 GAP VEHICLE BILLING  
 REVENUE UNIT: ALL

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 20  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2017 12	FIRE DISTRICT TAXES	840.29		346.39		146.16		347.74
*	YEAR TOTAL	840.29		346.39		146.16	58.62	347.74
2018 12	FIRE DISTRICT TAXES	2,770.77	2,770.77	1,012.06		317.54		1,441.17
*	YEAR TOTAL	2,770.77	2,770.77	1,012.06		317.54	47.99	1,441.17
2019 12	FIRE DISTRICT TAXES	5,467.24	5,467.24	1,684.90		337.41		3,444.93
*	YEAR TOTAL	5,467.24	5,467.24	1,684.90		337.41	36.99	3,444.93
2020 12	FIRE DISTRICT TAXES	3,216.33	3,216.33	446.81		.58		2,768.94
*	YEAR TOTAL	3,216.33	3,216.33	446.81		.58	13.91	2,768.94
**	REV UNT TOT	12,294.63	11,454.34	3,490.16		801.69	34.91	8,002.78
***	GROUP TOTAL	297,010.71	266,979.14	82,222.65		22,806.80	35.37	191,981.26

DATE 8/31/20 150 PUBLIC UTILITIES  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 21  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2003 00	VANCE COUNTY TAXES	77.41		74.57		2.84	
*	YEAR TOTAL	77.41		74.57		2.84	
2006 00	VANCE COUNTY TAXES	354,990.15		354,990.15		2.84 100.00	
*	YEAR TOTAL	354,990.15		354,990.15		2.84 100.00	
2007 00	VANCE COUNTY TAXES	559,394.08		559,394.08		100.00	
L	LATE LISTING	12.67		12.67			
*	YEAR TOTAL	559,406.75		559,406.75		100.00	
2008 00	VANCE COUNTY TAXES	641,262.39		641,262.39		100.00	
*	YEAR TOTAL	641,262.39		641,262.39		100.00	
2009 00	VANCE COUNTY TAXES	622,975.47		622,975.47		100.00	
L	LATE LISTING	24.24		24.24			
*	YEAR TOTAL	622,999.71		622,999.71		100.00	
2010 00	VANCE COUNTY TAXES	605,674.17		605,674.17		100.00	
*	YEAR TOTAL	605,674.17		605,674.17		100.00	
2011 00	VANCE COUNTY TAXES	609,356.48		609,356.48		100.00	
*	YEAR TOTAL	609,356.48		609,356.48		100.00	
2012 00	VANCE COUNTY TAXES	607,921.29		607,921.29		100.00	
*	YEAR TOTAL	607,921.29		607,921.29		100.00	
2013 00	VANCE COUNTY TAXES	608,310.46		608,310.46		100.00	
*	YEAR TOTAL	608,310.46		608,310.46		100.00	
2014 00	VANCE COUNTY TAXES	609,191.68		609,191.68		100.00	
*	YEAR TOTAL	609,191.68		609,191.68		100.00	

DATE 8/31/20 150 PUBLIC UTILITIES  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 22  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2015 00	VANCE COUNTY TAXES	688,091.16	24.26	688,076.32			
*	YEAR TOTAL	688,091.16	24.26	688,076.32		1.58	13.26
2016 00	VANCE COUNTY TAXES	779,311.38		779,311.38		1.58 100.00	13.26
*	YEAR TOTAL	779,311.38		779,311.38			
2017 00	VANCE COUNTY TAXES	784,322.66		784,322.66		100.00	
L	LATE LISTING			60.52			
*	YEAR TOTAL	784,322.66		784,383.18		60.52-	
2018 00	VANCE COUNTY TAXES	802,318.43		802,318.43		60.52-100.00	
*	YEAR TOTAL	802,318.43		802,318.43			
2019 00	VANCE COUNTY TAXES	888,627.43		848,043.30		100.00	
*	YEAR TOTAL	888,627.43		848,043.30			40,584.13
**	REV UNIT TOT	9,161,861.55	24.26	9,121,320.26		95.44	40,584.13
						56.10- 99.56	40,597.39

DATE 8/31/20 150 PUBLIC UTILITIES  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 27  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2006 12	FIRE DISTRICT TAXES	7,269.34		7,269.34				
*	YEAR TOTAL	7,269.34		7,269.34				
2007 12	FIRE DISTRICT TAXES	9,800.62		9,800.62			100.00	
*	YEAR TOTAL	9,800.62		9,800.62				
2008 12	FIRE DISTRICT TAXES	10,987.24		10,987.24			100.00	
*	YEAR TOTAL	10,987.24		10,987.24				
2009 12	FIRE DISTRICT TAXES	10,969.95		10,969.95			100.00	
*	YEAR TOTAL	10,969.95		10,969.95				
2010 12	FIRE DISTRICT TAXES	10,818.60		10,818.60			100.00	
*	YEAR TOTAL	10,818.60		10,818.60				
2011 12	FIRE DISTRICT TAXES	11,212.98		11,212.98			100.00	
*	YEAR TOTAL	11,212.98		11,212.98				
2012 12	FIRE DISTRICT TAXES	17,464.01		17,464.01			100.00	
*	YEAR TOTAL	17,464.01		17,464.01				
2013 12	FIRE DISTRICT TAXES	17,835.77		17,835.77			100.00	
*	YEAR TOTAL	17,835.77		17,835.77				
2014 12	FIRE DISTRICT TAXES	18,076.29		18,076.29			100.00	
*	YEAR TOTAL	18,076.29		18,076.29				
2015 12	FIRE DISTRICT TAXES	21,895.14	1.06	21,894.47			100.00	
*	YEAR TOTAL	21,895.14	1.06	21,894.47				.67
2016 12	FIRE DISTRICT						100.00	.67



DATE 8/31/20 200 REGISTERED VEHICLE  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 29  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	51,147.03		15,739.14		35,307.78		100.11
*	YEAR TOTAL	51,147.03		15,739.14		35,307.78	99.81	100.11
2001 00	VANCE COUNTY TAXES	61,032.85		19,463.85		41,562.69		6.31
*	YEAR TOTAL	61,032.85		19,463.85		41,562.69	99.99	6.31
2002 00	VANCE COUNTY TAXES	64,790.81		28,623.03		36,167.78		
*	YEAR TOTAL	64,790.81		28,623.03		36,167.78	100.00	
2003 00	VANCE COUNTY TAXES	65,201.36		33,554.98		31,646.38		
*	YEAR TOTAL	65,201.36		33,554.98		31,646.38	100.00	
2004 00	VANCE COUNTY TAXES	79,393.27		49,371.22		30,022.05		
*	YEAR TOTAL	79,393.27		49,371.22		30,022.05	100.00	
2005 00	VANCE COUNTY TAXES	232,362.23		203,364.49		40.07		28,957.67
*	YEAR TOTAL	232,362.23		203,364.49		40.07	87.54	28,957.67
2006 00	VANCE COUNTY TAXES	1,709,684.20		1,680,657.99		264.42		28,761.79
L	LATE LISTING	.30-		.30-				
*	YEAR TOTAL	1,709,683.90		1,680,657.69		264.42	98.32	28,761.79
2007 00	VANCE COUNTY TAXES	2,672,490.30		2,644,503.39		1,550.06		26,436.85
*	YEAR TOTAL	2,672,490.30		2,644,503.39		1,550.06	99.02	26,436.85
2008 00	VANCE COUNTY TAXES	2,377,859.90		2,354,371.85		623.51		22,864.54
L	LATE LISTING	.03-		.03-				
*	YEAR TOTAL	2,377,859.87		2,354,371.82		623.51	99.04	22,864.54
2009 00	VANCE COUNTY TAXES	2,026,433.15		1,999,984.90		1,922.37		24,525.88
L	LATE LISTING	.02-		.02-				
*	YEAR TOTAL	2,026,433.13		1,999,984.88		1,922.37	98.79	24,525.88



DATE 8/31/20 200 REGISTERED VEHICLE  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 30  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2010 00	VANCE COUNTY TAXES	1,794,422.05	3,658.97	1,744,821.45				
*	YEAR TOTAL	1,794,422.05	3,658.97	1,744,821.45		27,132.76		22,467.84
2011 00	VANCE COUNTY TAXES	2,231,343.97	11,437.28	2,158,203.46		27,132.76	98.75	22,467.84
*	YEAR TOTAL	2,231,343.97	11,437.28	2,158,203.46		49,341.36		23,799.15
2012 00	VANCE COUNTY TAXES	2,154,248.50	5,477.76	2,071,619.34		49,341.36	98.94	23,799.15
*	YEAR TOTAL	2,154,248.50	5,477.76	2,071,619.34		55,247.12		27,382.04
2013 00	VANCE COUNTY TAXES	1,319,211.80	5,342.72	1,266,329.99		55,247.12	98.73	27,382.04
*	YEAR TOTAL	1,319,211.80	5,342.72	1,266,329.99		29,954.81		22,927.00
2014 00	VANCE COUNTY TAXES	3,592.87	879.64	3,235.24		29,954.81	98.27	22,927.00
*	YEAR TOTAL	3,592.87	879.64	3,235.24		83.85		273.78
2015 00	VANCE COUNTY TAXES	310.14	310.14	291.18		83.85	92.38	273.78
*	YEAR TOTAL	310.14	310.14	291.18				18.96
**	REV UNT TOT	16,843,524.08	27,106.51	16,274,135.15			93.89	18.96
						340,867.01	98.65	228,521.92

DATE 8/31/20 200 REGISTERED VEHICLE  
 TIME 17:29:17 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 37  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2002	12 FIRE DISTRICT TAXES	727.43		385.85		341.58	
*	YEAR TOTAL	727.43		385.85		341.58	100.00
2003	12 FIRE DISTRICT TAXES	1,378.08		786.42		591.66	
*	YEAR TOTAL	1,378.08		786.42		591.66	100.00
2004	12 FIRE DISTRICT TAXES	1,770.44		1,170.00		600.44	
*	YEAR TOTAL	1,770.44		1,170.00		600.44	100.00
2005	12 FIRE DISTRICT TAXES	5,276.33		4,703.94		1.32	571.07
*	YEAR TOTAL	5,276.33		4,703.94		1.32	89.18
2006	12 FIRE DISTRICT TAXES	40,840.25		40,319.84		7.62	512.79
*	YEAR TOTAL	40,840.25		40,319.84		7.62	98.75
2007	12 FIRE DISTRICT TAXES	63,154.07		62,593.45		46.40	514.22
*	YEAR TOTAL	63,154.07		62,593.45		46.40	99.19
2008	12 FIRE DISTRICT TAXES	56,307.26		55,856.88		16.43	433.95
*	YEAR TOTAL	56,307.26		55,856.88		16.43	99.23
2009	12 FIRE DISTRICT TAXES	48,832.57		48,181.86		41.41	609.30
*	YEAR TOTAL	48,832.57		48,181.86		41.41	98.76
2010	12 FIRE DISTRICT TAXES	42,756.54	102.48	41,968.69		262.08	525.77
*	YEAR TOTAL	42,756.54	102.48	41,968.69		262.08	98.78
2011	12 FIRE DISTRICT TAXES	53,858.96	284.46	52,365.05		969.55	524.36
*	YEAR TOTAL	53,858.96	284.46	52,365.05		969.55	99.03
2012	12 FIRE DISTRICT TAXES						524.36

DATE 8/31/20  
 TIME 17:33:18  
 USER VNCARRIE

CURR TAX YEAR: 2020

VANCE COUNTY  
 TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
 DEPOSIT DATE RANGE 8/01/2020 THRU 8/31/2020  
 YEAR RANGE 2000 THRU 2020

PAGE 1  
 PROG# CL2223A

REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2020	21,129,901.49	42,968.46	143,705.47	38,992.76	56,127.57	21,217,479.39	2,631,763.60	2,763,604.48	18,453,874.91
2019	864,110.83	737.23	779.28	8,021.90	8,021.90	856,868.21	70,994.83	131,019.99	725,848.22
2018	266,792.44	605.95	648.00	631.40	631.40	266,809.04	25,453.44	39,716.85	227,092.19
2017	170,963.61	64.94	64.94	91.73	91.73	170,936.82	6,430.79	9,327.57	161,609.25
2016	142,784.94	64.94	64.94	64.94	64.94	142,784.94	684.04	1,482.68	141,302.26
2015	51,164.12					51,164.12	280.49	1,660.10	49,504.02
2014	45,301.16					45,301.16	177.26	196.02	45,105.14
2013	61,780.38					61,780.38	144.91	375.80	61,404.58
2012	52,280.51					52,280.51	611.64	632.90	51,647.61
2011	49,616.16					49,616.16	45.43	45.43	49,570.73
2010	37,000.92					37,000.92	122.77	223.88	36,777.04
2009	38,482.18					38,482.18			38,482.18
2008	36,556.25					36,556.25		1.85	36,554.40
2007	39,136.83					39,136.83			39,136.83
2006	40,486.20					40,486.20			40,486.20
2005	42,168.19					42,168.19		7.60	42,160.59
2004	937.40					937.40			937.40
2003	2,118.95					2,118.95		5.60	2,113.35
2002	390.90					390.90			390.90
2001	1,151.55					1,151.55			1,151.55
2000	724.23					724.23			724.23
TOTAL	23,073,849.24	44,441.52	145,262.63	47,802.73	64,937.54	23,154,174.33	2,736,709.20	2,948,300.75	20,205,873.58
CURRENT INTEREST & COLLECTORS FEES							321.57	3,332.84	
PRIOR INTEREST & COLLECTORS FEES							15,441.54	31,587.47	

DATE 8/31/20  
TIME 17:33:18  
USER VNCARRIE

CURR TAX YEAR: 2020

VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
DEPOSIT DATE RANGE 8/01/2020 THRU 8/31/2020  
YEAR RANGE 2000 THRU 2020

PAGE 2  
PROG# CL2223A

REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
TOTAL INTEREST & COLLECTORS FEES									
TOTAL PRIOR YEARS TAXES							15,763.11	34,920.31	
TOTAL TAXES & INTEREST & COLLECTORS FEES							104,945.60	184,696.27	
DISCOVERIES TAXES & INTEREST							2,752,472.31	2,983,221.06	
NET									
CURRENT YEAR PERCENTAGE 13.02							2,752,472.31	2,983,221.06	

DATE 8/31/20  
 TIME 17:33:18  
 USER VNCARRIE

CURR TAX YEAR: 2020

VANCE COUNTY  
 TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
 DEPOSIT DATE RANGE 8/01/2020 THRU 8/31/2020  
 YEAR RANGE 2000 THRU 2020

PAGE 9  
 PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2020	1,414,408.04	3,191.81	9,586.05	2,598.22	3,707.95	1,420,286.14	170,524.26	180,359.08	1,239,927.06
2019	51,142.54	63.54	63.54	477.23	477.23	50,728.85	5,714.16	10,543.59	40,185.26
2018	11,832.25	38.90	38.90	40.73	40.73	11,830.42	1,193.29	1,982.13	9,848.29
2017	7,270.86			1.32	1.32	7,269.54	275.07	410.32	6,859.22
2016	6,369.24					6,369.24	27.27	63.28	6,305.96
2015	1,200.92					1,200.92	8.63	78.28	1,122.64
2014	871.13					871.13	3.12	4.07	867.06
2013	1,620.72					1,620.72	6.38	14.27	1,606.45
2012	1,531.84					1,531.84	30.97	32.05	1,499.79
2011	1,007.40					1,007.40	.48	.48	1,006.92
2010	909.09					909.09	3.04	3.41	905.68
2009	959.12					959.12			959.12
2008	748.06					748.06			748.06
2007	790.37					790.37			790.37
2006	778.15					778.15			778.15
2005	876.96					876.96		.25	876.71
2004	32.76					32.76			32.76
2003	70.78					70.78		.19	70.59
2002									
2001									
TOTAL	1,502,420.23	3,294.25	9,688.49	3,117.50	4,227.23	1,507,881.49	177,786.67	193,491.40	1,314,390.09
CURRENT INTEREST & COLLECTORS FEES							20.49	196.17	
PRIOR INTEREST & COLLECTORS FEES							625.37	1,264.45	
TOTAL INTEREST & COLLECTORS FEES							645.86	1,460.62	

DATE 8/31/20  
TIME 17:33:18  
USER VNCARRIE

CURR TAX YEAR: 2020

VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
DEPOSIT DATE RANGE 8/01/2020 THRU 8/31/2020  
YEAR RANGE 2000 THRU 2020

PAGE 10  
PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
TOTAL PRIOR YEARS TAXES									
TOTAL TAXES & INTEREST & COLLECTORS FEES							7,262.41	13,132.32	
DISCOVERIES TAXES & INTEREST							178,432.53	194,952.02	
NET									
CURRENT YEAR PERCENTAGE 12.69							178,432.53	194,952.02	



**NORTH CAROLINA DIVISION OF VETERANS AFFAIRS**

**ACTIVITIES REPORTING FORM**

County/District:

Vance #6

Year /Month

2020 / SEPTEMBER

Date	Name	Correspondence Out			Request for Service (Telephone and In-Person)								Written Action Taken (claims & development)														
		Faxes/E-mail	Written	Other	Telephone Calls & In Person	In-Person							4138-development and follow-up	Compensation	DIC	Appeals - NOD; Form 9	Veteran's Pension	Widow's Pension	EVR - 21-8416	Education and Scholarships	Department of Defense	Medical	North Carolina Benefits	Presentations and briefings	Miscellaneous		
						OEF/OIF 2003-Present	Gulf War 1990-1991	Vietnam 1964 -1975	Korea 1950-1955	WWII 1941-1946	Other/Peace Time	Widow/Other															
25-Aug	"				3	1	1				1														1	2	
26-Aug	"	1	1	1	3			2	1					2													1
27-Aug	"				4	1		2			1	1		1	1										1	2	
28-Aug	"	2	2	2	3			3					1	4													1
31-Aug	"				4		2			1	1			2	1												1
1-Sep	"	1	2	3	3					1	2	2															4
2-Sep	"				3			3																	1	1	
3-Sep	"	1	1	1	4	2		1			1	1		1			1									2	
4-Sep	"				5		2	1			2	2				1									2	2	
8-Sep	"			1	3																				1	2	
9-Sep	"	1	3	4	2	1				1				2											2	2	
10-Sep	"			1	2			2						3													
11-Sep	"				4			3			1	1		1				1									2
14-Sep	"				3			1				2													1	2	
15-Sep	"				2			2																			2
16-Sep	"				3	1				1	1			2	1												
17-Sep	"	1	1	1	2						2																2
18-Sep	"				4		2	1						2				1									1
21-Sep	"	1	1	1	2							2															
22-Sep	"				3			2			1					2											1
23-Sep	"				2					1	2														1	2	
24-Sep	"																										
25-Sep	"																										
28-Sep	"	2	2	2	5		3			1	1	2		2											2	1	
29-Sep	"			1	1									1													
TOTAL		10	16	21	66	5	10	24	7	0	18	15	0	23	6	0	0	3	0	0	0	0	0	0	12	0	33

# *Miscellaneous*

***APPOINTMENTS***  
***October 5, 2020***

**Vance County Appearance Commission – three year term**

Reappoint Mary Anderson – appointed 10/1995  
Bernadette Jefferson – appointed 08/2012