



Mayor

M. Andy Moore

Mayor Pro-Tem

John A. Dunn

Council Members

Marlon Lee

David Stevens

Travis Scott

David Barbour

Stephen Rabil

Roger A. Wood

Town Attorney

Robert Spence, Jr.

Town Manager

Michael L. Scott

Finance Director

Greg Siler

Town Clerk

Shannan Parrish

Town Council

Agenda

Packet

Meeting Date: Tuesday, January 7, 2020

Meeting Time: 7:00 p.m.

Meeting Place: Town Hall Council Chambers

350 East Market Street

Smithfield, NC 27577



**TOWN OF SMITHFIELD
TOWN COUNCIL AGENDA
REGULAR MEETING JANUARY 7, 2020
7:00 PM**

Call to Order

Invocation

Pledge of Allegiance

Approval of Agenda

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Presentations:

1. Proclamation **honoring Carolyn Ennis' Service to the** Library Board of Trustees
(Mayor – M. Andy Moore) See attached information.....1
2. Administering Oath of Office for new Fire Fighter Carl Chase Gurley
(Mayor – M. Andy Moore) See attached information.....3
3. Audit Presentation
(Finance Director – Greg Siler) See attached information.....5
4. UFS Water Study Presentation
(Public Utilities Director – Ted Credle) See attached information.....19

Public Hearings:

1. RZ-19-02 Brightleaf Development Partners, LLC: The applicant is requesting to rezone two parcels of land from the R-20A (Residential-Agricultural) to the B-3 (Highway Entrance Business) zoning district. The properties considered for rezoning are located on the northwest side of South Brightleaf Boulevard approximately 305 feet southwest of its intersection with Galilee Road. The properties are further identified as Johnston County Tax ID# 15J10032D & 15J10032E.
(Planning Director – Stephen Wensman) See attached information.....21

- 2. SUP-19-02 Brightleaf Development Partners, LLC: The applicant is requesting special use permit approval for Oakfield Towns, a proposed 17-lot single-family attached residential townhouse development on 1.72 acres of land in the B-3 (Highway Entranceway Business District). The properties considered for a special use permit approval are located on the northwest side of South Brightleaf Boulevard approximately 305 feet southwest of its intersection with Galilee Road. The properties are further identified as Johnston County Tax ID# 15J10032D & 15J10032E.
(Planning Director – Stephen Wensman) See attached information.....37

Citizens Comments

Consent Agenda Items:

- 1. Approval of Minutes:
 - a. December 3, 2019 – Regular Meeting.....81
- 2. Special Event – Easter Reenactment: Centenary United Methodist Church is seeking approval to conduct an Easter Reenactment at East Johnston Street, the Town Commons and Riverside Cemetery on April 5, 2020 from 4:00 pm until 6:00 pm. This request includes amplified sound.
(Planning Director – Stephen Wensman) See attached information.....85
- 3. Consideration and Request for approval to adopt Resolution #652 (01-2020) accepting dedication to the public of rights-of-way and easements on subdivision plats for East River
(Planning Director – Stephen Wensman) See attached information.....91
- 4. Bid Award to Performance Automotive for the purchase of Vehicles for the Police Department
(Chief of Police – R. Keith Powell) See attached information.....95
- 5. Bid Award to Atlantic Coast Fire Trucks in the amount of \$560,500 for the purchase of a 2020 Smeal Fire Engine
(Fire Chief- John Blanton) See attached information.....101
- 6. Bid Award and request to enter into and agreement with Office Value, Inc. for copier services
(Finance Director – Greg Siler) See attached information.....105
- 7. Advisory Board Appointment
 - a. Jane Shipman has submitted an application for consideration to be appointed to a first term on the Library Board of Trustees
(Town Clerk – Shannan Parrish) See attached information.....111

Business Items:

1. S-19-02 Brightleaf Development Partners, LLC: The applicant is requesting preliminary subdivision plat approval for Oakfield Towns, a proposed 17-lot single-family attached residential townhouse development on 1.72 acres of land in the B-3 (Highway Entranceway Business District). The properties considered for subdivision approval are located on the northwest side of South Brightleaf Boulevard approximately 305 feet southwest of its intersection with Galilee Road. The properties are further identified as Johnston County Tax ID# 15J10032D & 15J10032E.
(Planning Director – Stephen Wensman) See attached information.....115
2. Annexation Request- Johnston County (ANX-19-02): Consideration and request for approval to adopt Resolution #653 (02-2020) Directing the Town Clerk to investigation a noncontiguous Annexation Petition received under G.S. 160A-58.1 submitted by Johnston County
(Planning Director – Stephen Wensman) See attached information.....139
3. Council Committees/Appointments
(Mayor – M. Andy Moore) See attached information.....153
4. Consideration and request for amendments to the salary schedule
(Town Manager – Michael Scott) See attached information.....155
5. Comprehensive Land Use Plan Discussion
(Town Manager – Michael Scott) See attached information.....161
6. Park Planning Discussion
(Town Manager – Michael Scott) See attached information.....165
7. Discussion concerning Dilapidated Building Ordinance# 501
(Town Manager – Michael Scott) See attached information.....167

Councilmember’s Comments

Town Manager’s Report

- Financial Report (See attached information).....185
- Department Reports (See attached information).....189
- **Manager’s Report** (Will be provided at the meeting)

Recess Until January 15, 2019