



Wake Forest Board of Commissioners
Meeting Agenda
January 21, 2020 at 7:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A. Approval of Minutes for meetings held December 3, 2019 (Work Session and Joint Public Hearing) and December 17, 2019 (Regular Meeting)

[mins12-3-19-draft.docx](#)

[Draft December 2019 JPH Meeting Minutes.pdf](#)

[mins12-17-19-draft.pdf](#)

3. Presentations

- 3.A. Proclamation Recognizing January 20-26, 2019 as "School Choice Week" in Wake Forest, North Carolina.

[school_choice-2020-summary.docx](#)

[school_choice_week-Jan26-Feb1-2020.docx](#)

- 3.B. Proclamation Recognizing the Wake Forest High Men's Soccer Team

[WFH-Soccer-recognition.docx](#)

[WFHS_MensSoccer_proclamation-2020.doc](#)

- 3.C. Resolution Recognizing Thomas LaBarge on his Retirement

[Agenda Item Summary - LaBarge.docx](#)

[Resolution2020-xx APPREC \(Tom LaBarge\).doc](#)

- 3.D. Resolution Recognizing Jimmy Thrift on his Retirement

[Agenda Item Summary - Thrift.docx](#)

[Resolution2020-xx APPREC \(Jimmy Thrift\).doc](#)

- 3.E. Resolution Recognizing Darren Abbacchi on his Retirement

[Agenda Item Summary - Abbacchi.docx](#)

[Resolution2020-xx_APPREC__Darren Abbacchi.doc](#)

- 3.F. Resolution Recognizing Richard Brown on his Retirement

[Agenda Item Summary - Brown.docx](#)

[Resolution2020-xx_APPREC__Richard_Brown_.doc](#)

4. Public hearings / Public Comment

- 4.A. Public Hearing on the intent to permanently close a portion of Wrigley Drive
[Wrigley_Drive_closure-continued-summary.docx](#)
[ROW Abandonment Metes and Bounds.pdf](#)
[Wrigley_Drive_CLOSURE_ORDER_RESOLUTION_12172019.docx](#)
[Wrigley Drive ROW Abandonment Plat.pdf](#)
- 4.B. Public hearing on a petition requesting contiguous annexation submitted by Ledgerrock Properties LLC for property located at 0 NC 98 Bypass, being Wake County Tax PIN 1840-87-0994 and adjacent right-of-way
[012120 BOC Agenda Summary.pdf](#)
[AN-19-11 Annexation Petition-rev.pdf](#)
[Attachment A - Ledgerrock Annexation Legal Description.pdf](#)
[Attachment B - Ledgerrock Annexation Plat.pdf](#)
[Ledgerrock Annexation Ordinance 012120.docx](#)
- 4.C. Public Hearing to receive public comment on the five (5) year Capital Improvements Plan (CIP) for FY 2020-2025.
[Public Hearing on Proposed CIP Update_Summary.pdf](#)
[CIP Schedule 2020.pdf](#)
[CIP FY 20-25.pdf](#)
- 4.D. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of Budget Ordinance Amendment # 2 - FY 2019-2020
[Budget Ordinance Amendment_summary.pdf](#)

[Budget Ordinance Amendment # 2 _ FY 2019-2020.pdf](#)

- 5.B. Approval of a resolution to accept a petition requesting contiguous annexation submitted by Puryear Investments, LLC for property near the 5200 block of Unicon Dr., being Wake Co. Tax PIN 1739-64-9168
[010720 BOC Agenda Summary.pdf](#)
[Annexation Petition.pdf](#)
[Attachment A-Property Survey-BM2017 PG917.pdf](#)
[Attachment B-Legal Description-DB16660 PG1807-1810.pdf](#)
[CERTIFICATE OF SUFFICIENCY.pdf](#)
[Draft Resolution.docx](#)
- 5.C. Approval of a resolution to accept a petition requesting contiguous annexation submitted by Greg Costa and Jordan Costa for properties located at 5901 and 5909 Costa Lane, being Wake County Tax PINs 1759-18-1020 and 1759-18-1194 (previous PIN 1759-18-1193) and adjacent right-of-way
[012120 BOC Agenda Summary.pdf](#)
[AN-19-11 Annexation Petition-rev.pdf](#)
[Attachment A - Costa Annexation Legal Description.pdf](#)
[Attachment B - Costa Annexation Plat 1-6-20.pdf](#)
[CERTIFICATE OF SUFFICIENCY.docx](#)
[PUBLIC_HEARING_RESOLUTION.docx](#)
- 5.D. Approval of a resolution to accept a petition requesting contiguous annexation submitted by: Tryon Investment Partners II, LLC; Pearce Heirs Farm, LLC; Herman Pearce Jr., Eva Lillie Pearce Clontz, Floyd Joseph Clontz Jr.; Martha M. Neville Harris; Martha M. Neville and Ronnie C. Harris; and Pensco Trust Company Custodian FBO Richard Linder for property near the 1700 block of Averette Rd., being Wake Co. Tax PINs 1860-38-0871, 1860-18-5168, 1860-19-9349 (portion), 1850-89-9787, 1860-47-1343, 1860-48-0783, 1860-09-3411, 1860-09-2629, 1861-40-7052 and adjacent rights-of-way
[012120 BOC Agenda Summary.pdf](#)
[Averette Annexation Petitions.pdf](#)
[Attachment A-Property Survey.PDF](#)
[Attachment B-Metes and Bounds Description.pdf](#)
[CERTIFICATE OF SUFFICIENCY.pdf](#)
[Draft Resolution.docx](#)
- 5.E. Approval of a Resolution Awarding the contract for the Wake Forest Fiber Installation Project.

Note: This is a rebid for the project. Staff held a pre-bid meeting on 12/19/2019 with only two bidders. A rebid is scheduled for 01/16/2020. Once the lowest responsible bidder is determined, staff will distribute the supporting documentation.

[WF_fiber-installation-project-award-summary-rev2.docx](#)

[Figure 1.jpg](#)

[Wake Forest Fiber Project Bid Proposal.pdf](#)

[Resolution 2020-xx Fiber Contract Award.docx](#)

- 5.F. Approval of a Resolution to surplus the badge and service weapon carried by Capt Darren Abbacchi

[Abbacchi-badge_weapon_surplus-summary.docx](#)

[resolution2020-Abbacchi-Surplus_Badge_Service_Arm-Jan2020.docx](#)

- 5.G. Resolution to surplus the badge and service weapon carried by Sgt Richard Brown

[Brown-badge_weapon_surplus-summary.docx](#)

[resolution2020-Brown-Surplus_Badge_Service_Arm-Jan2020.docx](#)

6. Legislative Items

- 6.A. Consideration of Appointment of Commissioners and Individuals to Various Committees for 2020

[committee_apointment-summary.docx](#)

[Resolution2020-xx_Board_Committee_Appts-2020-2021.docx](#)

- 6.B. Appointment of a Mayor Pro Tem

[Mayor Pro-Tem-summary.docx](#)

7. Planning Items

8. Administration and Financial Items

9. Public Services Items

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

- 12.A. Wake County Tax Releases

[Jan-Wake_Co_Tax_Rel.pdf](#)

- 12.B. Monthly Report

[Dec 2019-monthly.pdf](#)

12.C. CIP and Strategic Plan Q2 Updates

[Strategic Plan Working Document_December2019.pdf](#)

[CIP Project Tracker Q2 -- FY2019 - 2020.pdf](#)

13. Adjournment