



Wake Forest Board of Commissioners

Meeting Agenda

March 17, 2020 at 7:00 PM

All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A. Approval of Minutes for Meetings held January 31, 2020 (Board Retreat), February 4, 2020 (Board of Commissioners Work Session & Planning Board) and February 18, 2020 (Board of Commissioner Regular Meeting)

[mins2-4-20-WS_Agenda-draft.pdf](#)

[Draft February 2020 JPH Meeting Minutes.pdf](#)

[mins2-18-20-Agenda-draft.pdf](#)

3. Presentations

- 3.A. Proclamation Recognizing April as National Volunteer Month (April 19-25, 2020 - designated week)

[national volunteer week 2020-Proclamation.docx](#)

[volunteer_month-summary.docx](#)

- 3.B. Proclamation naming April 19, 2020 as "Paige Merial Day"

[Paige_merial_day-summary.docx](#)

[Paige-Merial_Day2020.docx](#)

- 3.C. Proclamation Recognizing March 29, 2020 as "Vietnam War Veteran's Day "

[vietnam_war_veterans_day-March_29.docx](#)

- 3.D. Review the Master Plan for Crenshaw Trace submitted by Triangle Site Design, LLC for a

68-unit multi-family development located at 0 Durham Road, being Wake County Tax PIN 1831-40-5636

[031720 BOC Agenda Summary.pdf](#)

[SP-19-41 Staff Report for BOC.pdf](#)

[Attachment A - Crenshaw Trace Master Plan.pdf](#)

[Attachment B - Adopted Ordinance 2018-11.pdf](#)

[Attachment C - Maps.pdf](#)

- 3.E. 2020 Census Presentation

[census-summary.docx](#)

[2020 CENSUS Presentation](#)

- 3.F. Presentation of amendments to Chapter 22: Article V – “Wake Forest Lake”

[Chapter22_updates-summary.docx](#)

[Chapter22ArticleV_Markup_Feb2020.pdf](#)

[Chapter 22_Reservoir_March2020.pptx](#)

4. Public hearings / Public Comment

- 4.A. Public Hearing on the petition requesting contiguous annexation submitted by: Tryon Investment Partners II, LLC; Pearce Heirs Farm, LLC; Herman Pearce Jr., Eva Lillie Pearce Clontz, Floyd Joseph Clontz Jr.; Martha M. Neville Harris; Martha M. Neville and Ronnie C. Harris; and Pensco Trust Company Custodian FBO Richard Linder for property near the 1700 block of Averette Rd., being Wake Co. Tax PINs 1860-38-0871, 1860-18-5168, 1860-19-9349 (portion), 1850-89-9787, 1860-47-1343, 1860-48-0783, 1860-09-3411, 1860-09-2629, 1861-40-7052 and adjacent rights-of-way

[031720 BOC Agenda Summary.pdf](#)

[Averette Rd Annexation Ordinance 031720.docx](#)

[Attachment A-Property Survey.PDF](#)

[Attachment B-Metes and Bounds Description.pdf](#)

- 4.B. Public hearing on a petition requesting contiguous annexation submitted by Lennar Carolinas, LLC and Pleasants Family, LLC for property located at 13130 Capital Blvd., 13148 Capital Blvd., and 13216 Capital Blvd., being Wake Co. Tax PINs 1841-08-8239, 1841-18-4291, and 1841-19-8169 (portion)

[031720 BOC Agenda Summary.pdf](#)

[Annexation Petitions.pdf](#)

[Devon Square Residential Annexation Ordinance 031720.docx](#)

[Attachment A - Legal Description.pdf](#)

[Attachment B - Annexation Map.pdf](#)

- 4.C. Public hearing on a petition requesting contiguous annexation submitted by Wake Forest Hospitality, LLC for property located at 0 Wake Union Church Road, being Wake County Tax PIN 1834-51-0935

[031720 BOC Agenda Summary.pdf](#)

[AN-20-02 Annexation Petition Rev.pdf](#)

[Tru Hotel Annexation Ordinance 031720.pdf](#)

[Attachment A - Legal Description.pdf](#)

[Attachment B - Map \(0.185 acre portion\).pdf](#)

- 4.D. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5

minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of a Resolution of support for NCDOT to formally accept realignment of Rogers Branch Road (SR 5114) at Rogers Road
[Rogers_Branch_Summary.docx](#)
[Rogers_Branch_Petition.pdf](#)
[Rogers_Branch_NCDOT_Resolution.docx](#)
- 5.B. Approval of a Resolution Amending Resolution 2020-11: Board of Commissioner Committee Appointments
[BOC_committee_appointment-revision.docx](#)
[Resolution2020-11-Board_Committee_Appts-2020-2021-amended_3-17-20.docx](#)
- 5.C. Approval of a resolution to accept a petition requesting contiguous annexation submitted by WSR HV LLC; ALF Holding Village, LLC; Town of Wake Forest; Holding Village Owners Association Inc; and HR Northlake, LLC for properties located at 0 Friendship Chapel Road and 0 S. Franklin Street, being Wake County Tax PINs 1840-45-8403 (portion), 1840-34-2457, and 1840-53-0617 and adjacent right-of-way.
[031720 BOC Agenda Summary.pdf](#)
[Annexation Petitions.pdf](#)
[Attachment A - Legal Description.pdf](#)
[Attachment B - Annexation Map.pdf](#)
[CERTIFICATE OF SUFFICIENCY.docx](#)
[PUBLIC HEARING RESOLUTION.docx](#)
- 5.D. Approval of Budget Ordinance Amendment # 3 for FY 2019 -2020
[Budget Ordinance Amendment_summary.pdf](#)
[Budget Ordinance Amendment # 3_FY 2019-2020.pdf](#)
- 5.E. Approval of resolution authorizing installment purchase agreement

[Police vehicles IPA resolution_summary.pdf](#)
[analysis of proposals_police vehicles.pdf](#)
[Truist Proposal - Wake Forest NC - Installment Purchase Financing.pdf](#)
[Payment Schedule - Wake Forest NC - Installment Purchase Financing_BB&T.pdf](#)
[Resolution Approving Financing Terms_BB&T.docx](#)

- 5.F. Approval of a Resolution declaring a portion of Rogers Road as abandoned roadway
[Rogers_Abandonment_Summary.docx](#)
[Rogers_Abandonment_Resolution.docx](#)
[Exhibit_C.pdf](#)

6. Legislative Items

- 6.A. Consideration of an Ordinance Amending the Code of Ordinances Chapter 20- Offenses and Miscellaneous Provisions, Article II. - In General, Sec. 20-2. - Public consumption, possession, etc., of alcohol; and Chapter 28 - Streets and Sidewalks, Article III - Obstructions, Section 28-77 - Display of Merchandise
[Chapter 20-2 and 28-77 Amendments BOC Agenda Summary.pdf](#)
[Draft Amendment to Sec. 20-2 -Sec. 28-77.pdf](#)
[Draft Ordinance Sec. 20-2 - Public consumption possession etc. of alcohol and Sec. 28-77 - Display of merchandise](#)

7. Planning Items

- 7.A. Consideration of LEGISLATIVE CASE TA-20-01, proposed text amendment to Sections 2.3.3; 3.5; 17.3; and 17.4 of the UDO to establish Outdoor Seating as an accessory use and Amending Dwelling definitions.
[TA-20-01 BOC Agenda Summary.pdf](#)
[PB Report to BOC.pdf](#)
[Proposed Consistency Statement.pdf](#)
[Draft Ordinance TA-20-01.docx](#)
- 7.B. Consideration of LEGISLATIVE CASE RZ-18-13, Averette Rd. Planned Unit Development (PUD): Request filed by Priest, Craven and Associates to rezone approximately 271.8 acres located near the 1700 block of Averette Rd. from Conditional Use General Residential-10 (CU GR-10), Residential-30 Wake County (R-30 WC) and Residential-40 Watershed Wake County (R-40 W WC) to Planned Unit Development Conditional District (PUD CD), being Wake County Tax PINs 1860-38-0871, 1860-18-5168, 1860-19-9349 (portion), 1850-89-9787, 1860-47-1343, 1860-48-0783, 1860-09-3411, 1860-09-2629, 1861-40-7052, 1850-79-8877 (portion).
[031720 BOC Agenda Summary.pdf](#)
[Consistency Statement_RZ-18-13 Averette Rd.pdf](#)
[Attachment A-Averette Legal Description.pdf](#)

[Attachment B-Averette Rd PUD Document.pdf](#)
[Attachment C-Averette Subdivision Master Plan.pdf](#)
[Inconsistency Statement_RZ-18-13 Averette Rd.pdf](#)
[Planning Board Written Recommendation.pdf](#)
[Ordinance_RZ-18-13 Averette Rd. PUD.docx](#)

8. Administration and Financial Items

- 8.A. Consideration of approval of resolution authorizing the filing of an application for approval of a financing agreement authorized by NC General Statute 160 A -20 (Fiber Infrastructure)

[160A-20 Application \(fiber\)_summary.pdf](#)
[timetable_fiber IPA.pdf](#)
[resolutionauthorizingapplication_fiber.docx](#)

- 8.B. Consideration of an Agreement with Living Word Family Church for Building Use

[Living_Word_request-summary.docx](#)
[Rotunda proposed location agreement\(794320.2\)-rev.pdf](#)

9. Public Services Items

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

- 12.A. Wake County Tax Releases (none for this month; Wake Co. Meeting is 3/16/2020)

- 12.B. Monthly Report

[Feb 2020.docx](#)

- 12.C. Commissioner Reports

13. Adjournment