



Wake Forest Board of Commissioners
Meeting Agenda
February 18, 2020 at 7:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A. Approval of Minutes for Meetings held January 7, 2020 (Board of Commissioners Work Session) and January 21, 2020 (Board of Commissioner Regular Meeting)

[min-1-7-20-WS-rev1-7-20.docx](#)

[mins_1-21-20_agenda-draft.docx](#)

3. Presentations

- 3.A. Special Presentation

- 3.B. Proclamation Recognizing the Franklin Academy Soccer Team and Cross-Country Runner Aaron Rovnak

[Franklin_Academy-Soccer_and_Cross-county-state-recognition-summary.docx](#)

[Franklin_Academy_Soccer_proclamation-2019.doc](#)

[Franklin Acad. Aaron Rovnak Proclamation-2019.docx](#)

- 3.C. Wake Transit Community Funding Areas Program - Rolesville-Wake Forest Bus Study Presentation

[Wake County Community Funding Areas Program - Rolesville-Wake Forest Bus Study Presentation Summary BOC.pdf](#)

[Wake Transit Community Funding Areas Program - Rolesville-Wake Forest Bus Study Presentation.ppt](#)

- 3.D. Proclamation Recognizing March 14, 2020 as St. Baldrick's Day in the Town of Wake Forest, NC.

[St. Baldrick Proclamation WakeForest-2020.docx](#)

4. Public hearings / Public Comment

- 4.A. Public Hearing on Proposed Wake Forest Loop Route Change

[Loop_PH_Summary.docx](#)

[Proposed_Change_with_advantages_disadvantages](#)

- 4.B. Public hearing on a petition requesting contiguous annexation submitted by Greg and Sheri Costa and Jordan Costa for properties located at 5901 and 5909 Costa Lane, being Wake County Tax PINs 1759-18-1020 and 1759-18-1194 (previous PIN 1759-18-1193) and adjacent right-of-way
[021820 BOC Agenda Summary.pdf](#)
[AN-19-11 Annexation Petition.pdf](#)
[Attachment A - Costa Annexation Legal Description.pdf](#)
[Attachment B - Annexation Map.pdf](#)
[Costa Annexation Ordinance 021820.docx](#)
- 4.C. Public hearing on a petition requesting contiguous annexation submitted by Puryear Investments, LLC for property near the 5200 block of Unicon Dr., being Wake Co. Tax PIN 1739-64-9168
[021820 BOC Agenda Summary.pdf](#)
[Annexation Petition.pdf](#)
[Attachment A-Property Survey.pdf](#)
[Attachment B-Legal Description.pdf](#)
[Puryear Annexation Ordinance 021820.docx](#)
- 4.D. Public Hearing to receive public input for the FY 2020 - 2021 Budget
[First Budget Public Hearing FY 2020-2021_summary.pdf](#)
[FY 20-21 Budget Preparation Schedule.pdf](#)
- 4.E. Public Hearing and Approving Resolution - Thales Academy Educational Facilities Revenue Bonds
[Thales Academy -Approving Bonds-Summary.DOCX](#)
[Active_126602584_2_TEFRA Notice, Thales Academy \(Wake Forest, Wake Weekly\).DOCX](#)
[Thales_Academy-Resolution_Approving-Bond_Issuance.docx](#)
- 4.F. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of a resolution to accept a petition requesting contiguous annexation submitted by: Tryon Investment Partners II, LLC; Pearce Heirs Farm, LLC; Herman Pearce Jr., Eva Lillie Pearce Clontz, Floyd Joseph Clontz Jr.; Martha M. Neville Harris; Martha M. Neville and Ronnie C. Harris; and Pensco Trust Company Custodian FBO Richard Linder for property near the 1700 block of Averette Rd., being Wake Co. Tax PINs 1860-38-0871, 1860-18-5168, 1860-19-9349 (portion), 1850-89-9787, 1860-47-1343, 1860-48-0783, 1860-09-3411, 1860-09-2629, 1861-40-7052 and adjacent rights-of-way
[021820 BOC Agenda Summary.pdf](#)
[Averette Annexation Petitions.pdf](#)
[Attachment A-Property Survey.PDF](#)
[Attachment B-Metes and Bounds Description.pdf](#)
[CERTIFICATE OF SUFFICIENCY Feb 2020.pdf](#)
[Resolution Feb. 2020.docx](#)
- 5.B. Approval of a resolution to accept a petition requesting contiguous annexation submitted by Capital Companies Group, LLC for property located at 19 Pine View Drive, being Franklin County Tax PIN 1842-82-3573
[021820 BOC Agenda Summary.pdf](#)
[AN-19-10 Annexation Petition.pdf](#)
[Attachment A - Legal Description.pdf](#)
[Attachment B - Annexation Map.pdf](#)
[CERTIFICATE OF SUFFICIENCY.docx](#)
[PUBLIC_HEARING_RESOLUTION.docx](#)
- 5.C. Approval of a resolution to accept a petition requesting contiguous annexation submitted by: Wake Forest Hospitality, LLC for property 0 Wake Union Church Road, being Wake Co. Tax PINs 1831-51-0935.
[021820 BOC Agenda Summary.pdf](#)
[AN-20-02 Annexation Petition Rev.pdf](#)
[Attachment A - Legal Description.pdf](#)
[Attachment B - Map \(0.185 acre portion\).pdf](#)
[PUBLIC_HEARING_RESOLUTION.docx](#)
[CERTIFICATE OF SUFFICIENCY.pdf](#)
- 5.D. Approval of a Resolution Awarding the EL-5118BA: Ligon Mill Operational Improvements Construction Contract to Fred Smith Company
[LigonMill_BidAward_Summary.docx](#)

[Ligon Mill OI Resolution.docx](#)
[LigonMillOI_Agenda_Packet.pdf](#)
[DRAFT_LigonMill_NOTICE OF AWARD.DOCX](#)
[DRAFT_LigonMill_NOTICE TO PROCEED.DOCX](#)
[EL-5118BA_Cover Letter for Bid Concurrence.docx](#)

- 5.E. Approval of a resolution to accept a petition requesting contiguous annexation submitted by Lennar Carolinas, LLC and Pleasants Family, LLC for property located at 13130 Capital Blvd., 13148 Capital Blvd., and 13216 Capital Blvd., being Wake Co. Tax PINs 1841-08-8239, 1841-18-4291, and 1841-19-8169 (portion)

[021820 BOC Agenda Summary.pdf](#)
[Annexation Petitions.pdf](#)
[Attachment A-Legal Description.pdf](#)
[Attachment B-Annexation Map.pdf](#)
[CERTIFICATE OF SUFFICIENCY.pdf](#)
[PUBLIC HEARING RESOLUTION.docx](#)

6. Legislative Items

7. Planning Items

- 7.A. Consideration of Action on LEGISLATIVE CASE RZ-20-01, Costa Lane: Request filed by Greg and Sheri Costa and Jordan Costa to Rezone 2.387± Acres located at 5901 and 5909 Costa Lane from Wake County's Residential-30 District (R-30) to General Residential 5 District (GR5) being Wake County Tax Pins: 1759-18-1020 and 1759-18-1194 (previous PIN 1759-18-1193) and adjacent right-of-way

[021820 BOC Agenda Summary.pdf](#)
[Consistency Statement RZ-20-01.pdf](#)
[Inconsistency Statement for Disapproval RZ-20-01.pdf](#)
[RZ-20-01 Consistency Statement Chart.pdf](#)
[Ordinance_RZ-20-01, Costa Lane.docx](#)
[Attachment A \(Legal Description\).pdf](#)
[Planning Board Written Recommendation RZ-20-01.pdf](#)

8. Administration and Financial Items

- 8.A. Consideration of approval of a resolution to appropriate funding to the Wake Forest Business & Industry Partnership to catalyze local entrepreneurial growth and development

[Summary_of_Resolution_for_WFBIP_Funding_to>Loading_Dock_2-18-20.docx](#)
[Resolution Appropriating Funding to WFBIP for Loading Dock Agreement 2-18-2020.docx](#)
[LDWF__WFBIP Memberships Services Proposal - Prepaid Lease Agreement 1-27-20.docx](#)

[WRC LOS WFBIP Loading Dock RevA.pdf](#)

8.B. Consideration of approval of 2020 - 2025 Capital Improvements Plan Update
[CIP Update Approval_Summary.pdf](#)

8.C. Consideration of and Ordinance Amending the Town of Wake Forest Fee Schedule -
Cemetery Fees
[Fee_schedule_amendment-cemetery-fees-Feb2020-info.pdf](#)
[Fee_schedule_amendment-cemetery-fees-Feb2020-ord.pdf](#)

9. Public Services Items

9.A. Consideration of Approval of a Resolution authorizing Town Staff to implement the
proposed Wake Forest Loop Route Change with GoRaleigh
[Loop_Change_Summary.docx](#)
[2020WFL_Route_Change_Map.pdf](#)
[WFL_Route_Change_Resolution.docx](#)

9.B. Consideration of Amendment of Private Road Maintenance Agreement and Release of
Easement Radius and Rights to Soil Path/Access Easement- 4154 Shearon Farms Ave.,
WF
[021820 BOC Agenda Summary-4154 Shearon Farms Ave.pdf](#)
[4154 Shearon Farms - Resolution Easement Modification and Release.docx](#)
[Release of Easement Radius - Town of WF - Willis Cabot - 2020\(2357036.1\).doc](#)
[Release of Rights to Soil Path and Access Easement - Town of WF - Willis
Cabot\(2362300.1\).doc](#)
[197432_Shearon Farms Condo_Access Easement LAYOUT preliminary 2-3-20.pdf](#)

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

12.A. Wake Co. Tax Releases
[Wake_Co_tax_releases.pdf](#)

12.B. Monthly Report
[Jan_2020-mthly_rpt.docx](#)

12.C. Commissioner Reports

12.D. Closed Session - G.S. 143-318.11 (a) (5) Discussion of Acquisition of Real Property

13. Adjournment