



Tuesday, March 6, 2018
REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

RALEIGH CITY COUNCIL MEETING
1:00 PM and 7:00 PM
CITY COUNCIL CHAMBER, ROOM 201
222 WEST HARGETT STREET
RALEIGH, NORTH CAROLINA

Nancy McFarlane, Mayor
Corey D. Branch, Mayor Pro Tem
David N. Cox
Kay Crowder
Stef Mendell
Russ Stephenson
Nicole Stewart
Dickie Thompson

NOTICE TO HEARING IMPAIRED

Audio enhancements have been installed in the Council Chamber. Assistive listening devices are available upon request. Interpreters for deaf and hearing impaired persons are available. If needed, please provide a 24-hour notice by calling 996-3100 (voice) or 996-3107 (TDD).

A. 1:00 P.M. MEETING CALLED TO ORDER BY THE MAYOR

Subject	1. Invocation - Rev. Tom Harris, St. Andrews Presbyterian Church
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	A. 1:00 P.M. MEETING CALLED TO ORDER BY THE MAYOR
Type	Information, Procedural

Subject	2. Pledge of Allegiance
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	A. 1:00 P.M. MEETING CALLED TO ORDER BY THE MAYOR
Type	Procedural

B. RECOGNITION OF SPECIAL AWARDS

C. AGENCY GRANTEE PRESENTATION

Subject	1. Jeana Ellis, Tammy Lynn Center
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	C. AGENCY GRANTEE PRESENTATION
Type	Information

D. CONSENT AGENDA

Subject **1. Consent Agenda Process**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category D. CONSENT AGENDA

Type Action (Consent), Information

Recommended Action Motion to approve all Items of the Consent Agenda

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a council member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The vote on the consent agenda will be a roll call vote.

Subject **2. Falls North (Falls of Neuse) Area Plan Update and Associated Comprehensive Plan Amendments**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category D. CONSENT AGENDA

Type Action

Fiscal Impact No

Recommended Action Refer the item to the Planning Commission for review and recommendation.

Jason Hardin, City Planning

In the spring of 2017, the Department of City Planning, as directed by City Council, initiated a study of the Falls of Neuse Road corridor between Durant Road and the Neuse River. The goal of the study was to update the 2006 Falls of Neuse area plan (renamed "Falls North" during the planning process) to reflect changed conditions in the area and, following significant public interest in high-profile zoning requests, to identify land uses both viable in the market and acceptable to the community.

The initial draft report for the study was published in October. Following that publication, two separate rounds of public review and comment took place. A post-comment period draft was published in January 2018 and is included with this memo, along with associated Comprehensive Plan amendments. Staff requests authorization to refer the report and Plan amendments to the Planning Commission for review and recommendation.

File Attachments
[20180306PLANConsentAgendaFONAreaPlan.pdf \(8,417 KB\)](#)

Subject **3. Downtown Property Disposition - Surplus Property Declaration - 500, 508 & 510 S. Blount Street**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category D. CONSENT AGENDA

Type Action (Consent)

Preferred Date Mar 06, 2018

Fiscal Impact No

Recommended Action Declare the property as surplus and accept the bid of \$834,800 subject to the negotiated offer and upset bid process with condition that the winning bidder pay all advertising costs accrued during the upset bid process. Authorize appropriate officials to execute all required instruments of conveyance at conclusion of the process.

Greg Pittman, City Planning

The properties located at 500,508 & 510 S. Blount Street and consisting of a combined 10,325 +/- Square Feet (0.24 +/- acres) have been identified by the Downtown Disposition Study as surplus property. This parcel assemblage was part of Site H as referred to in the study; the particulars of each parcel are listed in the table below:

Parcel Address	Date Acquired	Acquisition Price
500 S. Blount Street	May 7, 2003	\$55,000
508 S. Blount Street	November 20, 2000	\$71,000
510 S. Blount Street	August 8, 1984	\$9,500

Council accepted the study at the October 21, 2017 meeting and directed staff to order appraisals and dispose of the properties through the upset bid process. Proceeds from the sale of these properties, less the cost of appraisal, will be allocated to affordable housing efforts provided by the Housing and Neighborhoods Department. Joseph P. Lexa and David C. Haney have submitted a bid of \$834,800. The use of the site will be regulated by the current DX-7-UG zoning classification.

File Attachments
20180306PLANSurplusPropertyDeclarationBlountStreetAssemblage.pdf (1,353 KB)

Subject	4. Water Main Developer Reimbursement - Perry Farms Subdivision (Rolesville Jurisdiction)
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	D. CONSENT AGENDA
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Fiscal Impact	Yes
Dollar Amount	\$94,320.00
Budgeted	Yes
Budget Source	Acreage Fees - Rolesville
Recommended Action	Authorize the City Manager to execute the reimbursement agreement with Bill Clark Homes of Raleigh, LLC in the amount not to exceed \$94,320.

Aaron Brower, Public Utilities

An oversized water main extension project has been completed by a private developer within the municipal jurisdiction of the Town of Rolesville. This water main extension qualifies for reimbursement under City Code Section 8-2094. The amount of the reimbursement has been certified by staff and the reimbursement is in accordance with City Code Section 8-2094. The project is described as follows:

Bill Clark Homes of Raleigh, LLC, completed 3,144 linear feet of 12-inch water main in Sweetclover Drive and Averette Road to serve Perry Farms Subdivision. This project is eligible for \$94,320 in oversized main reimbursement.

Subject	5. Sole Source Procurement Authorization - NRRRF Bioenergy Recovery Project Thermal Hydrolysis Process (THP) System
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	D. CONSENT AGENDA
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Absolute Date	Apr 03, 2018
Budgeted	Yes
Budget Source	Capital Improvement Program
Recommended Action	Authorize sole source procurement.

Aaron Brower, Public Utilities

The Neuse River Resource Recovery Facility (NRRRF) Bioenergy Recovery Project is near the first phase of the bid stage process. The project consists of a new biosolids treatment campus including methane gas treatment and utilization of the gas for beneficial reuse. One of the central components to the biosolids treatment is Thermal Hydrolysis Process (THP) equipment. The THP equipment is used to heat and lyse the sludge cells prior to anaerobic digestion. This process allows for the construction of smaller anaerobic digesters, increases biogas production, decreases total solids for disposal, and yields a biosolids cake that meets EPA Part 503 Class A biosolids which can be disposed of more cost effectively and with fewer restrictions.

There are two recognized successful manufacturers of THP systems large enough for this project worldwide. The manufacturers were evaluated during the preliminary engineering phase and resulted in the following conclusion:

- CAMBI THP has a reliable track record and references that include over fifty working systems worldwide since 1995.
- The other manufacturer has two working systems that are of similar size to this project but they are proposing a brand new system for this project with no installations or performance data.
- There is one operating THP system in the United States at DC Water which sole source procured CAMBI after a thorough evaluation. Hampton Roads Sanitation District, Trinity River Sewer Authority in Texas, City of Franklin (Tennessee), and San Francisco Public Utility Commission all evaluated both systems and are designing facilities using THP system provided by CAMBI as well.
- CAMBI has experienced staff for the commissioning and needed operational training for the THP system.

Sole sourcing or limiting competition on projects can reduce risks, offer certain benefits and reduce the overall life cycle costs that other manufacturers or vendors cannot offer or demonstrate. As per General Statute 143-129 (e)(6), the City Council may waive competitive bidding when performance competition for a product is not available. CAMBI has submitted an estimate for furnishing the THP equipment and providing startup services for the Bioenergy Recovery Project in the amount of \$5,500,000 which is approximately 4.5% of the overall project costs. The construction manager and design engineer have reviewed the cost and found it to be consistent with other projects of similar size and scope. Actual procurement of the equipment will be included in the first guaranteed maximum price package provided by the Construction Manager that will be proposed for City Council award at a later date.

File Attachments
[20180306PUDCAMBISoleSourceLetter.PDF \(110 KB\)](#)

E. CONSENT AGENDA - PETITION ANNEXATIONS

Subject	1. Petition Annexations- Various
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	E. CONSENT AGENDA - PETITION ANNEXATIONS
Type	Action (Consent)
Recommended Action	Acknowledge the annexation petition and direct the City Clerk to check the sufficiency of the petitions pursuant to State statutes and if found sufficient, authorize advertisement for public hearing to be held on March 20, 2018.

Contiguous Annexation Petitions- Consent

<u>AREA NAME & DISTRICT ANNEXATION TYPE</u>	<u>PETITIONER</u>	<u>ACRES</u>	<u>PROPOSED USE</u>	
5520 Louisburg Rd. (B)	Ihab Ghali	11.585	Residential subdivision with community center	Contiguous
1720 Trawick Rd. (B)	Towanna Pace	1.83	Day care center	Contiguous

File Attachments
[20180306PLANConsentPetitionAnnexationLouisburgRoad.pdf \(16,113 KB\)](#)
[20180306PLANConsentPetitionAnnexationTrawickRoad.pdf \(1,856 KB\)](#)

F. CONSENT AGENDA - REQUESTS FOR PUBLIC HEARINGS

Subject	1. New Hope Church Road Improvement
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	F. CONSENT AGENDA - REQUESTS FOR PUBLIC HEARINGS

Type	Action (Consent)
Preferred Date	Mar 06, 2018
Fiscal Impact	No
Recommended Action	Authorize a resolution-of-intent to hold a Public Hearing on April 3, 2018.

Sylvester Percival, Engineering Services

A design public meeting was held on November 29, 2017, at the Green Road Community Center to present design information and preliminary right-of-way and easement needs for the improvements and widening of New Hope Church Road from Green Road to Deana Lane, with modifications to the intersection of Deana Lane. The project consists of milling and restriping of the existing roadway for roughly half of the project length. The other half will require widening of the pavement on the south side and include new curb and gutter, sidewalks with curb ramps, storm drainage pipes, replacing a large culvert under the road, bicycle lanes on both sides, a center turn lane, and landscaping. It is now appropriate to schedule a public hearing to consider final authorization of the project. Assessment of the street improvements will apply.

The assessment rates are \$32.00 per frontage foot of added curb and gutter for residentially zoned properties and \$64.00 per frontage foot for commercially zoned properties. Council has requested staff to review the street assessment policy, which is currently in process and will be reviewed during an upcoming work session.

Subject	2. New Bern Avenue Sidewalk and Transit Improvements Project
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	F. CONSENT AGENDA - REQUESTS FOR PUBLIC HEARINGS
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Fiscal Impact	No
Recommended Action	Authorize a resolution-of-intent to hold a Public Hearing on April 3, 2018.

Sylvester Percival, Engineering Services

A design public meeting was held on December 14, 2017, at the Tarboro Road Community Center to present design information and preliminary right-of-way and easement needs for the New Bern Avenue Sidewalks and Transit Improvements Project from Tarboro Street to Sunnybrook Road. The project consists of sidewalks, multi-use paths, upgraded transit stops, LED street lighting, streetscaping, landscaping, and pedestrian/traffic signalization additions and improvements. It is now appropriate to schedule a public hearing to consider final authorization of the project. Assessments for the street improvements will apply.

The assessment rates are \$32.00 per frontage foot of added curb and gutter for residentially zoned properties and \$64.00 per frontage foot for commercially zoned properties. Council has requested staff to review the street assessment policy, which is currently in process and will be reviewed during an upcoming work session.

Subject	3. Sidewalk Petition Plainview Avenue/Vale Street
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	F. CONSENT AGENDA - REQUESTS FOR PUBLIC HEARINGS
Type	Action
Preferred Date	Mar 06, 2018
Fiscal Impact	No
Recommended Action	Schedule a public hearing for Tuesday, April 3, 2018, for approval of the petition and authorization to move forward with design and construction.

Talal Shahbander and James Plescher, Engineering Services

The following sidewalk petition has been received and achieved a majority (fifty percent plus one) of the adjacent property owners approval as required by the City's Residential Sidewalk Petition Policy. Plainview Avenue/Vale Street from Dennis Avenue to existing

sidewalk on Plainview Avenue and Vale Street for an approximate distance of 2,460 linear feet. Staff recommends the installation of a 6-foot wide sidewalk on a 3.5-foot typical setback from the curb on the west side of the street from Dennis Avenue to Vale Street and then from Vale Street around to existing sidewalk on Plainview Avenue. The petition received a sixty-five percent sufficiency percentage with 20 out of 31 property owners voting in favor of the proposed sidewalk improvements. The estimated cost of construction is \$425,000. Funding allocations for this project are anticipated in FY2020 in conjunction with the 2017 transportation Bond.

File Attachments
[20180306SidewalkPetitionPlainview.pdf \(634 KB\)](#)

Subject	4. Sidewalk Petition Barksdale Drive
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	F. CONSENT AGENDA - REQUESTS FOR PUBLIC HEARINGS
Type	Action
Preferred Date	Mar 06, 2018
Fiscal Impact	No
Recommended Action	Schedule a public hearing for Tuesday, April 3, 2018, for approval of the petition and authorization to move forward with design and construction.
Talal Shahbander and James Plescher, Engineering Services	

The following sidewalk petition has been received and achieved a majority (fifty percent plus one) of the adjacent property owners approval as required by the City's Residential Sidewalk Petition Policy. Barksdale Drive from Timber Drive to North Raleigh Boulevard for an approximate distance of 1,191 linear feet. Staff recommends installation of a 6 foot wide sidewalk on a 3.5 foot typical setback from the curb on the north side of the street from Timber Drive to Mossbank Road and then from Mossbank Road to North Raleigh Blvd construction of a 6 foot wide sidewalk directly behind the curb on both the north and south sides of the street. The petition received a fifty-six percent sufficiency percentage with 9 out of 16 property owners voting in favor of the proposed sidewalk improvements. The estimated cost of construction is \$250,000. Funding allocations for this project are anticipated in FY2020 in conjunction with the 2017 Transportation Bond.

File Attachments
[20180306SidewalkPetitionBarksdale.pdf \(463 KB\)](#)

Subject	5. FY 2018-19 Community Development Annual Action Plan
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	F. CONSENT AGENDA - REQUESTS FOR PUBLIC HEARINGS
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Fiscal Impact	No
Recommended Action	Authorize a public hearing for the April 3, 2018 Council meeting.
Niki Jones, Housing and Neighborhoods	

The U.S. Department of Housing and Urban Development (HUD) requires entitlement communities under the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs to hold two public hearings annually. The first hearing occurs at the beginning of the process associated with the preparation of the Annual Action Plan in order to obtain citizen's views on housing and community development needs, including priority non-housing community needs. This took place on December 5, 2017. The second hearing is held prior to the May submission of the Annual Action Plan to meet the HUD deadline. Details are included in the Agenda packet.

G. CONSENT AGENDA - STORM DRAINAGE

Subject	1. Stormwater Quality Cost Share - 3321 Bearskin Court and 222 N. Bloodworth Street
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	G. CONSENT AGENDA - STORM DRAINAGE
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Fiscal Impact	Yes
Dollar Amount	\$12,242.00
Budgeted	Yes
Budget Source	Capital Improvement Program
Recommended Action	Authorize the projects and associated project expenditures.
Kevin Boyer, Engineering Services	

The Stormwater Quality Cost Share Program provides a funding mechanism for assisting organizations and citizens in improving water quality through the installation of stormwater best management practices on their properties, beyond what is required by environmental regulations. The practices supported by this program are aimed at reducing non-point source pollution from stormwater runoff, increasing water conservation measures, minimizing soil erosion, reducing flood damage, and reducing nutrient loads. Since the Policy was adopted in 2009, the City Council has approved funds for these projects as part of the Stormwater Capital Improvement Program.

The Stormwater Management Advisory Commission reviewed two petitions at the February 2018 meeting. When reviewing requests, the Commission considers the estimated project cost, water quality benefits, past requests for similar practices, available funding, and project sustainability. The Commission recommended approval of the following petition requests:

1. 3321 Bearskin Court. A petition for funding assistance to build two rain gardens totaling 280 square feet at the residence. This project will treat stormwater runoff from 2,780 square feet of impervious roof and driveway surface at the residence. This project will filter pollutants and allow stormwater to soak into the ground, thereby reducing pollutant loads to local streams, specifically Bushy Branch. The property owner has agreed to the required ten-year maintenance term for the project. This project is comparable to past requests for rain gardens in scope and cost. The estimated project cost totals \$6,079 and includes a City Stormwater Management contribution not to exceed \$4,560, which is 75 percent of the estimated cost. Approval is contingent upon the property owner ensuring the project complies with all applicable City standards, ordinances, and regulations.
2. 222 N. Bloodworth Street. A petition for funding assistance to build a 125-square-foot rain garden to treat stormwater runoff from 682 square feet of impervious roof surface and 700 square feet of surrounding landscaping. This project will filter pollutants and allow stormwater to soak into the ground, thereby reducing pollutant loads to local streams, specifically Pigeon House Branch. The property owner has agreed to the required ten-year maintenance term for the project. The estimated project cost totals \$8,535 and includes a City Stormwater Management contribution not to exceed \$7,682, which is 90 percent of the of the estimated cost. Approval is contingent upon the property owner ensuring the project complied with all applicable City standards, ordinances, and regulations.

H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES

Subject	1. Annual Street Resurfacing Program
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Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES
Type	Action
Preferred Date	Mar 06, 2018
Absolute Date	Mar 06, 2018
Fiscal Impact	Yes
Dollar Amount	\$7,303,441.22
Budgeted	Yes
Budget Source	Capital budget
Recommended Action	Accept the bid and authorize the City Manager to execute a contract with Barnhill Contracting Company in an amount not to exceed \$7,303,442.

Chris McGee, Transportation

The Annual Street Resurfacing Program consists of the asphalt resurfacing of 76 street segments for a total of 21.8 centerline miles. Estimated quantities for the project include 36,004 tons of surface asphalt, 189,667 square yards of asphalt milling, 29,044 tons of pavement patching, 379 manhole adjustments, 721 water valve box adjustments and associated traffic signal detection loops and pavement markings. Sidewalk access ramps will be upgraded at approximately 724 locations.

Pursuant to the North Carolina public bid laws for formal construction, the construction bid was advertised on the North Carolina Interactive Purchasing System on January 9, 2018. Staff held a pre-bid meeting on January 16, with nine firms represented at the meeting. The bid opening was conducted February 8; three bids were received and opened with Barnhill Contracting Company providing the lowest bid in the amount of \$7,303,441. Barnhill Contracting Company possesses an active North Carolina General Contractors License and includes a Minority and Women-Owned Business Enterprise participation of 44% in the bid. The MWBE affidavits were accepted February 12.

Below is the summary of the bids received listed from lowest to highest bidder:

- Barnhill Contracting Company - Bid Amount \$7,303,441.22 - MWBE Participation 44%
- FSC II LLC DBA Fred Smith Company - Bid Amount \$7,685,347.46 - MWBE Participation 43%
- The Lane Construction Corporation - Bid Amount \$8,159,566.55 - MWBE Participation 15%

A listing of street segments to be resurfaced is included with the agenda materials.

File Attachments
[20180306RDOTStreetResurfacingProjectList.pdf \(108 KB\)](#)

Subject	2. Professional Services - Crabtree Valley Sewer Replacement - McKim & Creed, Inc. - Amendment No. 1
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$1,517,800.00
Budgeted	Yes
Budget Source	Crabtree Valley Sewer Replacement
Recommended Action	Authorize the City Manager to execute a contract amendment in an amount not to exceed \$1,517,800.
Aaron Brower, Public Utilities	

On June 20, 2014, the Public Utilities Department received proposals from six (6) engineering firms to provide consultant engineering services for the Crabtree Valley Sewer Replacement project. This project involves the expansion of the sanitary sewer collection system along Crabtree Creek between Glenwood Avenue and Lindsay Drive (in the vicinity of Crabtree Valley Mall and the Oak Park neighborhood). This project was identified in the 2013 Sanitary Sewer Capacity Study and is included in the approved FY 15 Capital Improvement Plan as "Crabtree Valley Sewer Replacement".

After reviewing the qualifications in each proposal, McKim & Creed was selected for the project. Staff negotiated a contract with McKim & Creed for preliminary engineering services in the amount of \$692,000 which was approved by Council on January 20, 2015.

This project is located immediately upstream of the Crabtree Pipeline project that is currently in the construction phase. Rehabilitation, replacement, and expansion of the existing interceptors in this area is critical to eliminating Sanitary Sewer Overflows (SSOs) and providing additional capacity in this basin. The technical scope of this project is similar to that of the Crabtree Pipeline project, though staff is hopeful construction will have fewer impacts to our citizens than the Crabtree Pipeline project.

The preliminary engineering services portion of the project is now complete and staff is ready to proceed with the final design portion of the project which will include the following:

1. Complete field surveys and subsurface utility engineering (SUE) for the selected sewer line alignment
2. Prepare detailed construction drawings, specifications and contact documents
3. Prepare and submit permit and encroachment applications to regulatory agencies for approval
4. Assist City staff with public information meetings as needed
5. Perform geotechnical investigations to determine subsurface conditions

Name of Project:	Crabtree Valley Sewer Replacement
Managing Division:	Public Utilities - Capital Improvements Division
Reason for Council Action:	Contract > \$150,000 (policy)
Vendor:	McKim & Creed, Inc.
Original Contract:	\$692,000.00 (Approved by City Council January 20, 2015)
New Contract:	\$1,517,800
Current Encumbered:	\$692,000
Amount of this Contract:	\$1,517,800
Encumber with this approval:	\$1,517,800
Budget Transfer Required:	Administrative

Subject	3. Professional Services - On Call Stormwater Projects – WSP USA, Inc. - Contract Amendment No. 5
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Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
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Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES
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Type	Action (Consent)
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Preferred Date	Mar 06, 2018
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Absolute Date	Mar 06, 2018
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Fiscal Impact	Yes
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Dollar Amount	\$112,280.00
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Budgeted	Yes
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Budget Source	Stormwater Capital Improvement Fund
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Recommended Action	Authorize the City Manager to execute a contract amendment in an amount not to exceed \$112,280.
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Dale Hyatt, Engineering Services

WSP USA Inc. was one of the six engineering firms that were selected to provide on-call engineering services to the Stormwater Program and approved by City Council at the July 7, 2015, meeting. These on-call contracts were originally structured within minimal funding such that as projects were identified for engineering design, the selected firm's contract would be amended for the additional scope of work.

Additional Drainage Assistance projects have been recommended by the Stormwater Management Advisory Committee (SMAC) and approved by City Council in the fiscal year 2018. Utilization of WSP USA Inc.'s on-call engineering contract for three of these additional projects will aid in meeting the demand of a growing project workload. The three additional projects are Comstock Road, Chapel Hill Road, and Kings Court.

This amendment will be an increase of \$112,280 for survey and design services associated with the three additional drainage assistance projects listed above. This will make the total contract amount \$567,321. Funds are available and will be taken from the Stormwater Capital Improvement fund.

Name of Projects:	Comstock Road, Chapel Hill Road, Kings Court
Managing Division:	Engineering Services - Stormwater Management
Approval Request:	Contract Award
Reason for Council Review:	Contract Award > \$150,000
Vendor:	WSP USA, Inc.
Prior Contract Activity:	Original Contract \$10,000 (approved 7/7/2015) Amendment #1 \$299,541 (approved 1/19/2016) Amendment #2 \$145,500 Amendment #3 Time extension only Amendment #4 Time extension only
Amount of this Amendment:	\$112,280
Encumbered with the Approval:	\$567,321
Budget Transfer Required:	None

Subject 4. Professional Services - On Call Stormwater Projects – HDR Engineering, Inc. - Contract Amendment No. 5

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES

Type Action (Consent)

Preferred Date Mar 06, 2018

Fiscal Impact Yes

Dollar Amount \$300,277.00

Budgeted Yes

Budget Source Stormwater Management Capital Fund

Recommended Action Authorize the City Manager to execute a contract amendment in an amount not to exceed \$300,277.
Authorize a budget transfer in the amount of \$88,000.

Veronica High, Engineering Services

The Stormwater Management Division previously selected six on-call consulting firms, including HDR Engineering, Inc. (HDR), to provide professional engineering services for stormwater projects.

The agreement with the consulting firms allows the City to amend these contracts on a per project basis upon review and approval of a proposed scope of services and negotiated fee. At this time, City staff recommends execution of an amendment to the existing contract (amendment number five) with HDR that was initially approved by City Council on July 7, 2015.

This amendment will allow the City to study and/or design five additional stormwater capital improvement project sites that have reportedly experienced flooding and/or structure deficiencies. Conceptual studies and alternatives analyses will be prepared for three sites: Battleford Road, Richland Drive, and Whispering Branch Road. Stormwater analyses and final design plans will be prepared for two sites: Sierra Drive and Newton Road. The recommendations and designs resulting from this amendment will allow staff to effectively prioritize and budget these projects.

The City entered into an initial contract with HDR in the amount of \$10,000. The contract amendment requested is in the amount of \$300,277 and will be funded from the specific capital project account or the General Stormwater Project account. A budget transfer in the amount of \$88,000 is necessary; accounting details are included in the agenda packet.

Name of Project(s):	On-Call Professional Services for Stormwater Projects
Managing Division:	Stormwater Management
Approval Request:	Contract Amendment
Reason for Council Review:	Contract Award>\$150,000 and Transfer>\$50,000
Vendor:	HDR Engineering, Inc.
Prior Contract Activity:	Original Contract \$10,000 (Council Award 7/7/2015) Amendment One: \$ 27,693 (Executed 2/22/2016) Amendment Two: Time Extension Only (Executed 8/15/2016) Amendment Three: \$ 90,248 (Executed 2/15/2017) Amendment Four: \$ 9,507 (Executed 8/28/2017)

Currently Encumbered:	\$ 137,448
Amount of This Contract Amendment:	\$ 300,277
Encumbered with This Approval:	\$ 437,725
Budget Transfer:	\$88,000

File Attachments

[20180306ESDContractAmend5HDR.pdf \(500 KB\)](#)

[03062018BMSOnCallProfessionalEngineeringServicesforStormwaterProjectsHDREngineeringIncBudgetMemo.pdf \(203 KB\)](#)

Subject	5. Master Lease Agreement – ePlus Group, Inc. – Lease Schedule 177 and 178
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Absolute Date	Mar 06, 2018
Fiscal Impact	Yes
Dollar Amount	\$3,258,682.00
Budgeted	Yes
Budget Source	Operating Budget
Recommended Action	Authorize the City Manager to execute Lease Schedule 177 and 178.
	Thomas Sidor, Information Technology

The City utilizes a leasing company to provide technology equipment including desktop computers, laptops, phones, projectors, as well as network equipment such as switches, routers and servers. The Master Lease Agreement provides for new equipment to be leased via a series of quarterly lease schedules. Lease Schedule 177 and 178 are in the amounts of \$399,412 and \$2,859,270. Lease Schedule 177 is for a four-year term and Lease Schedule 178 is for a five-year term. The contract amounts individually exceed administrative approval thresholds.

File Attachments

[20180306ITePlus177and178Memo.pdf \(12 KB\)](#)

Subject	6. Contract Services – Utility Services Agreement – City of Wilson – Amendment No. 2
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Absolute Date	Mar 06, 2018
Fiscal Impact	Yes
Dollar Amount	\$996,525.00
Budgeted	Yes

Budget Source Operating and Capital Budget

Recommended Action Authorize the City Manager to execute the contract amendment in an amount not to exceed \$996,525.

Darnell Smith, Information Technology

In 2013 the City executed a utility services contract with the City of Wilson (Wilson) to provide expertise and resources and to perform professional services associated with construction of a fiber-optic network in support of the Institutional Fiber Network project. As part of the continued development of the institutional fiber network, which is a strategic plan initiative within the key focus area of organizational excellence, the City continues to partner with Wilson.

The professional services needed to complete the fiber network include the construction of the last mile connections to City sites into the fiber ring, updates to the GIS platform and, most importantly, a comprehensive audit of the overall fiber network. Wilson will audit, inspect, and remedy the fiber infrastructure, installed before their engagement, that will include necessary documentation of splice and fiber cable allocations as well as the identification of gaps that could prevent the seamless integration of future sites. Work to be performed under this contract amendment will complete the network infrastructure to previously identified city-owned sites. Having the complete network built will achieve various benefits including facilitating better network control and management, availability and reliability of service, and enabling direct control over network security.

Funding is appropriated in the capital and operating budgets for the professional services and construction investments for the fiber-optic infrastructure and facilities connected to the City network.

Name of Project:	Institutional Fiber Network
Managing Department:	Information Technology
Request Reason:	Contract approval > \$150,000
Cause of Contract Amendment:	Next phase of work
Vendor:	City of Wilson
Original Contract:	\$150,000
Amendment Number One:	\$836,000
Amount of this Amendment:	\$996,525

I. CONSENT AGENDA - PERSONNEL CHANGES

Subject	1. Wake County Transit Plan - Staff Additions – CAMPO
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	I. CONSENT AGENDA - PERSONNEL CHANGES
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Fiscal Impact	Yes
Dollar Amount	\$150,000.00
Budgeted	Yes
Budget Source	Wake County Transit Plan
Recommended Action	Authorize the two additional positions and a budget amendment in the amount of \$150,000.
Lisa Keech, Human Resources Chris Lukasina, CAMPO	

The addition of two new positions to support implementation of the Wake Transit Plan has been reviewed by the Human Resources department. These are City positions which will be allocated and assigned to the staff of the Capital Area Metropolitan Planning Organization (CAMPO). CAMPO is organizationally sponsored and supported by the City of Raleigh. The fiscal impact of the additional positions is \$150,000 for the current (FY18) fiscal year, which will be funded via an amendment to the FY18 Wake Transit Work Program. In future years, the positions will be funded through the Wake County Transit Plan. In accordance with the Class and Salary administrative regulation, authorization for new positions requires Council approval. Position detail information is:

Job Title: Transportation Supervisor (Job Code 012330)
Pay Structure: Broadband
Pay Range: Min \$56,732 Mid \$80,843 Max \$104,954

Job Title: Transportation Analyst (Job Code 012260)
Pay Structure: Broadband

Pay Range: Min \$47,902 Mid \$68,260 Max \$88,618

Funding was approved by the Wake Transit Planning Advisory Committee (TPAC) on February 14, and adopted by the Wake Transit governing boards (the CAMPO Executive Board and the GoTriangle Board of Trustees) at the respective February meetings of the boards. A budget amendment in the amount of \$150,000 is required to appropriate the funding; accounting detail is included with the agenda materials.

The Transportation Supervisor (Job Code 012330) will oversee all elements of implementation work associated with the Wake Transit Plan. This includes managing the Community Funding Area Program; prioritization and programming of projects in both the annual capital improvement plan and multi-year operating program; coordinating Transportation Improvement Program (TIP) amendments for Wake Transit projects; coordinating the concurrence process for Wake Transit projects; and managing the development of the annual Wake Transit Work Plan. This position will also manage consultant contracts through the Wake Transit on-call services program, and manage the update to the Wake Transit Vision Plan. The Wake Transit Program Manager will supervise the already-existing TPAC Administrator position and the Transit Planner position described below.

The Transportation Analyst (Job Code 012260) will act as a technical resource and assist with carrying out the duties outlined above. This is an entry-level position that will report to the Wake Transit Program Manager.

File Attachments

20180603RDOTPersonnelChangesCAMPOWakeTransitMemo.pdf (202 KB)
20180603RDOTPersonnelChangesCAMPOWakeTransitJustificationLetter.docx.pdf (182 KB)
20180306RDOTCAMPOTransportationAnalyst.pdf (130 KB)
20180306RDOTCAMPOTransportationSupervisor.pdf (128 KB)
03062018BMSSStaffAdditionsCAMPOTransportationServicesBudgetMemo.pdf (197 KB)

J. CONSENT AGENDA - STREET CLOSING REQUESTS

Subject	1. STC-08-2017: Former Tryon Road Right-of-Way
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	J. CONSENT AGENDA - STREET CLOSING REQUESTS
Type	Action (Consent)
Preferred Date	Mar 06, 2018
Fiscal Impact	No
Recommended Action	Adopt a resolution authorizing a public hearing on April 3, 2018 to consider closure of the right-of-way.
Jason Myers, Transportation	

Amelia Park LLC has petitioned the City to consider closing the right-of-way formerly known as Tryon Road, between the new alignment of Tryon Road and The Arts Drive. The request would abandon +/- 1.5 acres of public right-of-way. The closure of these rights-of-way as proposed is consistent with the Comprehensive Plan and prior City Council approvals. It is recommended that a public hearing be set to consider the request.

File Attachments

20180306RDOTSTC082017ReviewMemo.pdf (269 KB)

K. CONSENT AGENDA - ENCROACHMENT REQUESTS

Subject	1. Encroachment Request - 1430 South Wilmington Street and 8540 Colonnade Center Drive
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	K. CONSENT AGENDA - ENCROACHMENT REQUESTS
Type	Action (Consent)
Recommended Action	Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto, Development Services

A request has been received from Level 3 Communications, LLC to install 14 linear feet of fiber optic cable along South Wilmington Street and 470 linear feet of fiber optical cable along Colonnade Drive. A report is included with the agenda packet.

File Attachments
[20180306DSEncroachment8540ColonnadeCenter1430SouthWilmington.pdf \(6,889 KB\)](#)

Subject 2. Encroachment Request - 3801 South Wilmington Street

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category K. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type Action (Consent)

Recommended Action Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto, Development Services

A request has been received from SC Telecommunications Group Holdings, LLC to install 970 linear feet of fiber optic cable along South Wilmington Street. A report is included with the agenda packet.

File Attachments
[20180306DSEncroachment3801SouthWilmington.pdf \(3,189 KB\)](#)

Subject 3. Encroachment Request - 1615 Oberlin Road and 3801 South Wilmington Street

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category K. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type Action (Consent)

Recommended Action Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto, Development Services

A request has been received from Fiber Technologies Networks, LLC to install two new handholes and 1,010 linear feet of conduit along South Wilmington Street and to install one new handhole and 90 linear feet of conduit along Oberlin Road. A report is included with the agenda packet.

File Attachments
[20180306DSEncroachment1615Oberlin3801SouthWilmington.pdf \(1,818 KB\)](#)

Subject 4. Encroachment Request - 421 South Blount Street

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category K. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type Action (Consent)

Recommended Action Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto, Development Services

A request has been received from Fiber Technologies, LLC to install 875 linear feet of fiber optic cable and two hand holes along South Blount Street. A report is included with the agenda packet.

File Attachments
[20180306DSEncroachment421SBlount.pdf \(844 KB\)](#)

Subject **5. Encroachment Request - 600 West Jones Street**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category K. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type Action (Consent)

Recommended Action Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto, Development Services

A request has been received from AT&T Mobility to install a new utility pole in right of way for small cell antenna and equipment along West Jones Street. A report is included with the agenda packet

File Attachments
[20180306DSEncroachment600WJones.pdf \(4,480 KB\)](#)

Subject **6. Encroachment Request - 1110 Navaho Drive**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category K. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type Action (Consent)

Recommended Action Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto, Development Services

A request has been received from Celito CLEC, LLC to install 7,377 linear feet of fiber optic cable along Navaho Drive. A report is included with the agenda packet.

File Attachments
[20180306DSEncroachment1110 Navaho.pdf \(6,317 KB\)](#)

Subject **7. Encroachment Request - 3300 Tarheel Drive**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category K. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type Action (Consent)

Recommended Action Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto, Development Services

A request has been received from LMK Communications, LLC to install 395 linear feet of fiber optic cable and two hand holes along Tarheel Drive. A report is included with the agenda packet.

File Attachments
[20180306DSEncroachment3300Tarheel.pdf \(6,809 KB\)](#)

L. CONSENT AGENDA - TRAFFIC

Subject	1. Bus Zone – 700 Hillsborough Street
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	L. CONSENT AGENDA - TRAFFIC
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve changes to the Traffic Schedule as included with agenda packet.
Gordon Dash, Transportation	

It is recommended that a Bus Zone be established on the south side of the 700 Block of Hillsborough Street.

A request was received from the City's Transit division to implement a Bus Zone in front of 711 Hillsborough Street. Routes that this stop serves have significantly increased in demand and must now be expanded to add additional runs. The Bus Zone signs will be placed to ensure that City buses have an area to safely stop, unload and load. Transportation staff has spoken with the Junior League of Raleigh, the affected property owner, who is strongly in favor of the proposed change. This zone will result in the loss of approximately five unregulated parking spaces along Hillsborough Street.

File Attachments
[20180306RDOTBusZone700HillsboroughStreet.pdf \(276 KB\)](#)

Subject	2. No Parking Zones – Linville Ridge Drive
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	L. CONSENT AGENDA - TRAFFIC
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve changes to the Traffic Schedule as included with agenda packet
Gordon Dash, Transportation	

It is recommended that No Parking Anytime Zones be established along both sides of Linville Ridge Drive.

In August 2017, Transportation staff received a request from the Hedingham HOA to have sight-line evaluations of three major intersections along Linville Ridge Drive completed due to concerns from residents being unable to see approaching traffic when exiting side streets on to Linville Ridge Drive. Studies were conducted at each of the requested intersections which revealed that much of the line of sight problems were the result of the subdivision's planted vegetation. Staff requested that the HOA have these trees and shrubs removed, and the HOA quickly complied.

By mid-September 2017, the HOA Board again reached out to staff to request another evaluation of these intersections as resident concerns remained. Staff conducted new sight-line studies at each of these same intersections which concluded that the cars parked along both sides were also negatively impacting the view of drivers to observe oncoming traffic traveling in either direction along Linville Ridge Drive. The affected property owners were duly notified by both staff and the HOA Board of the proposed restrictions and provided two weeks to respond with any concerns, but no responses were received. The proposed change will result in the loss of approximately 33 unregulated parking spaces along Linville Ridge Drive between these intersections, while approximately 60 spaces to the northwest of Eagle Trace Drive will remain unrestricted.

Subject **3. Multi-Way Stops - Kingsland Drive at Kingsland Drive, Kingsland Drive at Stagwood Drive**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category L. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Recommended Action Authorize the appropriate changes in the traffic code as included in the agenda packet.

Jed Niffenegger, Transportation

It is recommended that multi-way stops be installed at the intersections of Kingsland Drive at Kingsland Drive and Kingsland Drive at Stagwood Drive. Kingsland Drive and Stagwood Drive are both classified as Neighborhood Local. These intersections meet and/or exceed the criteria specified in Section 4 of the Neighborhood Traffic Management Program (NTMP) adopted by the Raleigh City Council. If approved, the multi-way stops would further restrict on-street parking approaching the intersection by 13-25 feet based on existing City ordinances. Affected residents have been notified of these potential impacts to on-street parking.

Subject **4. No Parking Zone - Parkland Road**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category L. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Budgeted No

Recommended Action Approve changes to the Traffic Schedule as included with agenda packet.

Gordon Dash, Transportation

It is recommended that No Parking Zones be established along a small portion of the 200 Block of Parkland Road.

A request was received from the Raleigh Fire Department to have a small section on the south side of Parkland Road made No Parking due to concerns that vehicles parked along Parkland Road present an ongoing hazard for fire trucks to safely navigate into the rear entrance of Fire Station 2. The roadway in this location is 28 feet wide. When vehicles are parked along both sides of the roadway, the travel portion is reduced to 12 feet which is insufficient for these trucks to safely navigate. Notices of this intention were sent to the residents within 150 feet of this closure, and provided two weeks to respond with any concerns, but no responses were received. The proposed change will result in the loss of approximately five unregulated parking spaces along Parkland Road.

Subject **5. Speed Limit Reduction - Crafton Way-Rodessa Run-Wade Park Boulevard-Churchill Road**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category L. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Recommended Action Authorize the appropriate changes in the traffic code as included in the agenda packet.

Jed Niffenegger, Transportation

It is recommended that the speed limit be reduced from 35 mph to 25 mph on Crafton Way, Rodessa Run and Wade Park Boulevard, and also reduced from 35 mph to 30 mph on Churchill Road. Crafton Way, Rodessa Run and Wade Park Boulevard are classified as Neighborhood Local and Churchill Road is classified as a Neighborhood Street. All streets are constructed to residential street standards. A signed petition has been received by staff representing at least 75 percent of the residents or property owners along each street in support of a speed limit reduction. These streets meet and/or exceed the criteria specified in Section 3 of the Neighborhood Traffic Management Program (NTMP) adopted by the Raleigh City Council.

File Attachments
[20180306RDOTSpeedLimitReduction.pdf \(1,770 KB\)](#)

M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

Subject 1. Planning Commission Report

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

Type Procedural

Below are the recommendations of the Planning Commission. The Council may wish to consider these items in the same manner as items on the consent agenda. Items marked with one asterisk (*) beside the Certified Recommendation number are located within flood-prone areas. Items marked with the pound sign (#) beside the Certified Recommendation number are located within the Falls Basin or the Swift Creek Watershed Protection Area. Items marked with the plus sign (+) beside the Certified Recommendation number indicate special conditions for stormwater management.

Subject 2. Comprehensive Plan Amendment CP-4-17: RCRX Recommendations

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

Type Action

Recommended Action City Council may choose to authorize a public hearing, hold the item, or refer the case to committee for further review. If City Council desires to proceed, staff recommends setting a public hearing date of April 3, 2018.

Bynum Walter, City Planning

CP-4-17 RCRX Recommendations, a proposal to incorporate recommendations produced as part of the Raleigh-Cary Rail Crossing (RCRX) Study into the 2030 Comprehensive Plan. The study was adopted by City Council in April of 2016 and recommends changes to Map LU-3 "Future Land Use", Map T-1 "Street Plan", and Map T-5 "Future Interchange Locations." The purpose of the RCRX Study was to evaluate at-grade rail crossings along the North Carolina rail corridor between Raleigh and Cary. Scenarios were considered for closing, realigning, or converting these crossings to grade separated interchanges. The study made recommendations for modifications to the rail crossings, as well as related changes to the surrounding street network and land use guidance. This amendment would update the Comprehensive Plan maps to reflect the recommendations of the study.

The Planning Commission voted unanimously to recommend approval of the amendments (8-0) with an additional recommendation that the Future Land Use Map designation along Beryl Road be reconsidered by the City Council.

File Attachments
20180306PLANRptPlanningCommissionCP417.pdf (10,566 KB)

Subject	3. Comprehensive Plan Amendment CP-5-17: Six Forks Road Corridor Study
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION
Type	Action
Preferred Date	Mar 06, 2018
Absolute Date	Mar 06, 2018
Fiscal Impact	No
Budgeted	Yes
Recommended Action	Grant the time extension of 90 days for review of CP-5-17: Six Forks Road Corridor Study. The deadline for Planning Commission recommendation would be extended from April 24, 2018 to July 23, 2018.
Roberta Fox, City Planning	

The Planning Commission requests a 90-day extension for review of the study and comprehensive plan amendments in order to receive and consider additional public comment. At the request of the Midtown CAC, City Planning will conduct an additional public meeting opportunity at the regularly scheduled March 26, 2018 CAC meeting. The comment period will remain open until April 3, 2018. The final compilation of public comment would be available for review at the following COW meeting, scheduled for April 26, 2018.

The Planning Commission's Committee of the Whole began review of the study and associated comprehensive plan amendments on October 26, 2017 and continued discussion on December 8; January 25, 2018; and February 22. Record of discussion and public comment from both meetings is available in the meeting minutes. The current deadline for Planning Commission action is April 24, 2018.

A corridor study and summary report have been completed for the Six Forks Road Corridor. The corridor study was conducted by a consultant team led by Design Workshop and directed by the Department of City Planning and the Office of Transportation Planning. The study identified, evaluated, and prepared recommendations for street and streetscape improvements to Six Forks Road from Interstate 440 to Lynn Road. The study also analyzed and provided recommendations for potential redevelopment areas along the corridor. If adopted, the associated comprehensive plan amendments would be the first action of plan implementation by incorporating key policy guidance into the 2030 Comprehensive Plan.

The project report and additional information can be found on the project webpage: <http://www.raleighnc.gov/business/content/PlanDev/Articles/UrbanDesign/SixForksCorridorStudy.html>.

File Attachments
20180306PLANCommisionReportCP517.pdf (3,782 KB)

Subject	4. Rezoning Z-29-17: Jones Franklin Road, west side, approximately 80' north of its intersection with Vann Street (West CAC)
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION
Type	Action
Recommended Action	City Council may choose to authorize a public hearing, hold the item, or refer the case to committee for further review. If City Council desires to proceed, staff recommends setting a public hearing date of April 3, 2018
Matthew Klem, City Planning	

Z-29-17 152 Jones Franklin Rd, west side, approximately 80' north of its intersection with Vann Street, being Wake County PIN 0783295465. Approximately 0.31 acres are requested by Paval Rentals LLC to be rezoned from Residential-6 (R-6) to Residential-10-Conditional Use (R-10-CU). Proposed conditions restrict the site to a maximum of two dwelling units, limit impervious surface to 60 percent, restrict height to 35 feet, and a understory tree planting along the northern property line.

The Planning Commission found the request to be consistent with the Comprehensive Plan and recommends approval in a unanimous vote (7-0).

The West CAC voted in favor of an earlier version of the request in a vote of 11 to 3 on January 16, 2018.

Provided the necessary signatures for zoning conditions have been received the City Council may choose to authorize a public hearing.

File Attachments
[20180306PLANComissionReportRezoningZ2917.pdf \(2,112 KB\)](#)

Subject	5. Rezoning Z-17-17: 615 W Peace Street, at the southeast corner of its intersection with N Boylan Ave (Hillsborough CAC).
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION
Type	Action
Recommended Action	City Council may choose to authorize a public hearing, hold the item, or refer the case to committee for further review. If City Council desires to proceed and if proper signatures are in order, staff recommends setting a public hearing date of April 3, 2018

Matthew Klem, City Planning

Z-17-17 West Peace Street, being Wake County PIN 1704422076, approximately 0.36 acres are requested by Avivar Investments LLC to be rezoned for additional height and uses. The request is to rezone the property from Neighborhood Mixed Use-3 stories-Urban General (NX-3-UG) to Commercial Mixed Use-4 stories-Urban General-Conditional Use (CX-4-UG-CU). Proposed conditions dated February 16, 2018 would be applied depending on two scenarios for development. If the primary use is *not* overnight lodging or residential, then proposed conditions limit certain high intensity uses, provide a transit easement, and restrict height to three stories. If the primary use *is* overnight lodging or residential, then proposed conditions increase setbacks, provide for a building stepback, limit the maximum number of guest rooms, specify permitted construction materials, describe ground level architectural features and uses, and provide restrictions on service and loading areas.

The Hillsborough CAC heard the case on July 20 and September 21 and voted in opposition 28-2. The CAC is scheduled to hear the case again in its revised form on March 15.

The Planning Commission found the request to be consistent with the Comprehensive Plan and recommends approval in a unanimous vote (7-0). The Planning Commission noted that the proposed conditions related to height and uses make the request reasonable and in the public interest and that permitting overnight lodging on the site serves a need for more lodging downtown.

Provided the necessary conditions have been received for zoning conditions, Council may choose to authorize a public hearing.

This is not the Planning Commission's first recommendation to City Council regarding this zoning petition. Planning Commission reviewed earlier versions of this request at meetings in August, September, and October of 2017 and at that time recommended approval in a vote of 7 to 1. The dissenting vote voiced an opinion for a maximum height of four stories on the subject site.

City Council received Planning Commission's previous recommendation in October and scheduled a public hearing for November 21, 2017. At that meeting Council referred the case to the Growth and Natural Resources Committee and the public hearing was left open. The Growth and Natural Resources Committee heard the case and voiced favor for a four-story limit on the site. The public hearing was closed on January 2, and the applicants submitted revised conditions on January 5, 2018 that included a height reduction. The revised conditions also removed language requiring a 45 space parking deck and the prohibition of a rooftop amenity. For Council to consider the revised, less restrictive zoning condition, the case was referred back to the Planning Commission for a second review and recommendation.

File Attachments
[20180306PLANComissionReportRezoningZ1717.pdf \(3,162 KB\)](#)

N. SPECIAL ITEMS

Subject	1. Rezoning Z-35-17: Rock Quarry Road, at the northwest corner of intersection with Martin Luther King Jr. Boulevard (South Central CAC)
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	N. SPECIAL ITEMS
Type	Action
Fiscal Impact	No
Recommended Action	The Planning Commission recommends approval by unanimous vote (7-0). If signed conditions have been submitted, the City Council may set a date for a public hearing on this case. Alternatively, the request can be held or referred to committee for further review. If a hearing is authorized, staff recommends a hearing date of April 3.

Bynum Walter, City Planning

Z-35-17 Rock Quarry Road, at the northwest corner of its intersection with Martin Luther King Jr. Boulevard, being a portion of Wake County PIN 1713340839. Approximately 1.43 acres are requested by Ouida Jane Exum; George C. Exum, Jr.; and Amber J. Ivie, temporary receiver for Annette Henrietta Exum to be rezoned from Residential-10 (R-10) to Office Mixed Use-Three Stories-Parking Limited-Conditional Use (OX-3-PL-CU). Conditions received on January 23, 2018 prohibit retail, residential, restaurant, and industrial uses; limit overall development to 8,000 square feet; and limit hours of trash pickup.

The Planning Commission found that the request is consistent with the Future Land Use Map and Comprehensive Plan. The Commission found that the request is consistent with relevant Comprehensive Plan policies, including those relating to density transitions and the scale of new commercial uses, and is in the public interest. The Planning Commission unanimously recommends approval of the request (7-0). The South Central CAC also recommended approval by a 12-0 vote at their January 18 meeting.

The request was part of the Planning Commission's report to Council on February 20, 2018. The item was deferred until the March 6, 2018 meeting in order to allow for signed conditions to be submitted. Provided that conditions have been received before the deadline, Council may set a public hearing date. If the hearing is authorized, staff recommends a date of April 3, 2018.

File Attachments
[20180306PLANSpecialItemZ3517.pdf \(3,366 KB\)](#)

Subject	2. Rezoning Z-36-17: Corporate Center Drive, northeast of intersection with Chapel Hill Road (West CAC)
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	N. SPECIAL ITEMS
Type	Action
Recommended Action	City Council may choose to authorize a public hearing, hold the item, or refer the case to committee for further review. If City Council desires to proceed, staff recommends setting a public hearing date of April 3, 2018. Note that Council must give notice for a public hearing by April 17, 2018 to satisfy the timing requirements of the UDO.

Matthew Klem, City Planning

On February 20, 2018 this item was held for two weeks to allow the applicant to submit revised conditions. If new conditions are received by Friday February 23, they can be considered for Council deliberation. If revised conditions have not been submitted by February 23, 2019, and Council wishes to consider potential revisions at a future meeting, the case should be deferred to a date certain.

Z-36-17 Corporate Center Drive, located at 700 Corporate Center Drive, being Wake County PIN 0774725829. Approximately 6 acres are requested by Stephens Enterprises LLC to be rezoned from Commercial Mixed-Use-3 Stories-Parkway Frontage (CX-3-PK) to Commercial Mixed-Use-5-Stories-Green Frontage-Conditional Use (CX-5-GR-CU). Proposed conditions prohibit certain uses and limit stand-alone retail to 120,000 square feet and office and residential in a combined use to 162,000 square feet and 40,000 square feet respectively.

The Planning Commission found the request to be consistent with the Comprehensive Plan and recommends approval in a unanimous vote (7-0). The Planning Commission also noted that the West CAC will have the opportunity to vote on the request before City Council's final action.

The West CAC discussed the case on February 20, 2018, but did not vote on the request.

File Attachments
[20180306PLANSpecialItemRezoningZ3617.pdf \(2,711 KB\)](#)

Subject	3. Zoning for Residential-scale Office Uses
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	N. SPECIAL ITEMS
Type	Action
Fiscal Impact	No
Recommended Action	Council may wish to refer the topic to committee for further discussion or direct staff to bring back specific text change language.
Ken Bowers, City Planning	

During the June 20, 2017 City Council meeting, Mayor McFarlane requested information on how the Unified Development Ordinance (UDO) could help facilitate and encourage office uses which are similar in form and scale to residential development. Staff reviewed this request and finds that amendments to the standards of the Detached (-DE) frontage would be the best means of achieving this goal. The intent statement of the -DE frontage speaks directly to the objective of residential-scale office, but the standards are inadequate to ensure that new development assumes a detached residential character.

Staff recommends the addition of new bulk, height, and setback controls to achieve this objective. Further, the amended -DE frontage could be combined with RX-3 zoning to accommodate "missing middle" housing: housing types that are denser than 10 units per acre but that are compatible with a detached residential character. To avoid the introduction of retail into neighborhood settings, retail should be prohibited where -DE frontage is combined with OX or RX districts. A staff memorandum is included with the agenda materials.

File Attachments
[20180306PLANResidentialOffices.pdf \(328 KB\)](#)

O. REPORT AND RECOMMENDATION OF THE CITY MANAGER

Subject	1. Stormwater Quality Cost Share Program - Policy Revisions
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	O. REPORT AND RECOMMENDATION OF THE CITY MANAGER
Type	Action
Preferred Date	Mar 06, 2018
Absolute Date	Mar 06, 2018
Fiscal Impact	No
Budgeted	No
Recommended Action	Adopt the ordinance.
Kevin Boyer, Engineering Services	

The City Council adopted the Stormwater Quality Cost Share Policy in June 2009, with revisions adopted in February 2012 and April 2015. This policy provides a funding mechanism for private property owners to improve water quality by installing stormwater management practices on their properties for treating stormwater runoff beyond requirements of the City code and state regulations.

Working with the Stormwater Management Advisory Commission (SMAC), staff has identified policy revisions for improving the program's effectiveness and increasing participation in the program. With Council delegation of authority for approving smaller projects to SMAC or to staff, depending on the amount of the City contribution to the project cost, the commission and staff believe the petition evaluation and approval process will be simplified and accelerated, with an anticipated result of encouraging more participation in the program. Additional policy revisions have been identified for protecting the City's investment in larger projects by requiring that a licensed professional design, annually inspect, and report to the City on the status of the project.

The proposed revisions and policy enhancements are also aligned with the adopted Strategic Plan in terms of promoting sustainable growth, developing leading practices, and encouraging continuous improvement. In addition to key input and guidance from SMAC, staff was able to leverage elements of recent studies performed by the UNC School of Government Environmental Finance Center as well as a Smart Cities partnering study with students and faculty from the NC State University Jenkins MBA Program. Both studies generally concurred with heightened marketing for the SWQCS along with efforts to simplify and speed up the process for property owner participation. A re-branding of the SWQCS program to "Raleigh Rainwater Rewards" is also recommended.

A draft ordinance is attached for City Council's consideration for adopting policy revisions recommended by the Commission at its December 4, 2017, meeting. Specific recommended policy revisions are described in the memorandum included with the agenda materials.

File Attachments
[20180306ESDSWQCSPolicyReview.pdf \(542 KB\)](#)

Subject	2. Single Family Infill Study - Contract Amendment - Code Studio, LLC
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	O. REPORT AND RECOMMENDATION OF THE CITY MANAGER
Type	Action
Fiscal Impact	No
Dollar Amount	\$64,895.00
Budgeted	Yes
Budget Source	100-2410-707900-201
Recommended Action	Authorize the City Manager to execute a contract amendment in an amount not to exceed \$64,895.
Joe Michael and Travis Crane, City Planning	

BACKGROUND

In Summer 2017, the Planning Department began work to develop a *Hillside and Sloped-Site Development Manual*. Code Studio, LLC is the consultant on the project, and was also the primary consultant for the drafting of the UDO. The scope of this study is focused on public realm issues in commercial, mixed-use, and multi-family building contexts, and specifically does not include single-family residential neighborhoods. The project scope has a remaining budget of \$47,790.

REASON FOR AMENDMENT

In December 2017, City Council requested that staff add Single-Family Residential Infill to the scope of the Hillside Development Contract. Staff and consultants have developed a scope of work for the project, which includes additional time dedicated to citizen engagement efforts. Estimated time to completion after kick-off is approximately 4 to 5 months at an additional cost of \$64,895. The study will provide a best practices manual for infill development as well as specific UDO text amendments to improve the effectiveness of the infill standards.

The current FY18 budget contains funds for the additional scope.

Contract History:

Name of Project: Hillside and Sloped-Site Development Manual
Managing Division: City Planning Department, Urban Design Center
Approval Request: Contract Amendment
Reason for Council Review: Professional Service Contract Amendment > \$150,000
Vendor: Code Studio, LLC
Prior Activity: \$47,790 (Administrative)

Amount of this contract: \$64,895
Total Contract amount: \$112,685

File Attachments
20180306PLANSingleFamilyInfill-Scope.pdf (78 KB)

Subject 3. Affordable Housing Program - Communications Update

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category O. REPORT AND RECOMMENDATION OF THE CITY MANAGER

Type Discussion, Reports

Larry Jarvis, Housing & Neighborhoods

During the meeting staff will provide an overview and update on efforts to communicate activity and publicize the Affordable Housing program. A preview of a new website dedicated to the program will be part of the presentation. The website has been developed to tell the story of the City's efforts to address the increasing need for affordable housing options. The site includes information for potential homeowners, details about focused neighborhood efforts, information for renters, and help for people dealing with homelessness or the threat of homelessness. The site utilizes video to help share the story. The site has a URL that is short and easy to include on all marketing materials: Affordablehousingraleigh.com which redirects to <https://affordablehousing.raleighnc.gov/>

P. REPORT AND RECOMMENDATION OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

Subject 1. Implementation of BikeRaleigh Plan - Bike Lane Striping During Annual Resurfacing

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category P. REPORT AND RECOMMENDATION OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

Type Action

Preferred Date Mar 06, 2018

Absolute Date Mar 20, 2018

Fiscal Impact No

Recommended Action Accept the recommendations of the commission and adopt the associated amendments to Traffic Schedule #26.

Trung Vo, Transportation
Paul Nevill, Chair

During the meeting an overview of the commission's involvement with the annual street resurfacing program will be presented. The annual resurfacing contract bid includes as standard items in addition to resurfacing installation of ADA curb ramps, curb repair, crosswalk markings, and required lane marking including bike lane striping.

The FY2018 resurfacing program includes 16 streets recommended for bicycle markings in the BikeRaleigh Plan (adopted in May 2016). Staff engagement with the public included seven public meetings across the City, a social media campaign, an online survey, and notification letters to all adjacent property owners, residents, and tenants. The Commission recommends City Council approval of the installation of bicycle markings along the following streets, to be conducted in conjunction with the annual street resurfacing contract, and to amend Traffic Schedule #26 accordingly:

- Arco Corporate Drive from 8081 Arco Corporate Drive to 8001 Arco Corporate Drive
- Arnold Palmer Drive from Brier Club Lane to Brier Creek Parkway
- Common Oaks Drive from Falls of Neuse Road to 370 feet west of Popes Creek Drive
- Corporate Center Drive from Chapel Hill Road to Trinity Road
- Country Trail from Pinecrest Drive to Glenwood Avenue
- Crabtree Boulevard from Raleigh Boulevard to Capital Boulevard
- Forest Pines Drive from Common Oaks Drive to Wakefield Plantation Circle
- Glen Eden Drive from Blue Ridge Road to Edward Mills Road
- Glen Eden Drive from Glenwood Avenue to Ridge Road
- Ileagnes Road from Wyncote Drive to South Saunders Street
- Lineberry Drive from Joanne Drive to Bliss Street

- Marvin Lane from Country Trail to Ebenezer Church Road
- Morningside Drive from Blue Ridge Road to Wycliff Road
- Spruce Tree Way from Falls of Neuse Road to Wakefield Pines Drive

File Attachments

[20190306RDOTReportandRecommendationoftheBPACStreetResurfacingPublicInput.pdf \(131 KB\)](#)

Q. REPORT AND RECOMMENDATION OF THE RALEIGH HISTORIC DEVELOPMENT COMMISSION

Subject	1. Historic Landmark Designations
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	Q. REPORT AND RECOMMENDATION OF THE RALEIGH HISTORIC DEVELOPMENT COMMISSION
Type	Action, Procedural
Preferred Date	Mar 06, 2018
Fiscal Impact	Yes
Dollar Amount	\$1,800.00
Budgeted	Yes
Recommended Action	Adopt the draft ordinances designating the three properties as Raleigh Historic Landmarks.
Tania Tully, City Planning	

Historic Landmark Ordinances

Three properties were the subject of a joint public hearing on February 6 to consider Raleigh Historic Landmark designation:

1. Mount Hope Cemetery, 1120 Fayetteville Street;
2. City Cemetery, 519 E Hargett Street;
3. William A Curtis House, 1415 Poole Road

The Council referred the matter to the Raleigh Historic Development Commission (RHDC) to consider public hearing comments. The RHDC reconvened at its regular meeting on February 19, 2018, to finalize recommendations on the proposed designations and draft ordinances. The RHDC voted unanimously to make a recommendation that the Council adopt the draft ordinances for the three properties with an updated architectural description for the Curtis House. Copies of the draft ordinances are included in the agenda packet.

File Attachments

[20180306PLANLandmarkDesignationOrdinanceWilliamCurtisHouse.pdf \(24 KB\)](#)
[20180306PLANLandmarkReportCityCemetery.pdf \(6,089 KB\)](#)
[20180306PLANLandmarkReportMountHope.pdf \(4,021 KB\)](#)
[20180306PLANLandmarkReportWilliamCurtisHouse.pdf \(3,196 KB\)](#)
[20180306PLANLandmarkDesignationOrdinanceCityCemetery.pdf \(25 KB\)](#)
[20180306PLANLandmarkDesignationOrdinanceMountHopeCemetery.pdf \(25 KB\)](#)
[20180306PLANLandmarkDesignationOrdinancesMemo.pdf \(166 KB\)](#)

R. REPORT AND RECOMMENDATION OF THE CITY OF OAKS FOUNDATION

Subject	1. Annual Report and Trustee Resolution
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	R. REPORT AND RECOMMENDATION OF THE CITY OF OAKS FOUNDATION

Type Reports

Chris Heagarty, Executive Director, City of Oaks Foundation

A brief annual report of the 2017 activities of the City of Oaks Foundation, including grants received benefiting the City of Raleigh, and a resolution honoring the service of retiring Foundation trustee Charles Meeker.

File Attachments
[20180306PRCRCityOfOaksUpdate.pptx \(445 KB\)](#)

S. REPORT AND RECOMMENDATION OF RALEIGH SISTER CITIES

Subject 1. Review of Upcoming Events

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category S. REPORT AND RECOMMENDATION OF RALEIGH SISTER CITIES

Type Discussion, Reports

Tom Jeffries, Raleigh Sister Cities

Raleigh Sister Cities will present a brief summary of their 2017-2018 program, share upcoming travel delegations, and make a request regarding Raleigh's first class international city status.

File Attachments
[20180306SisterCities.pdf \(37 KB\)](#)

T. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

Subject 1. No Report

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category T. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

Type Information

Subject 2. Items Pending

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category T. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

Type Information

Item 17 - 1 TC-11-17 - Senior Housing (1/2/18)

Item 17 - 2 Civic Campus Master Plan (2/13/18)

U. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

Subject **1. Z-21-17 - Louisburg Road****Meeting** Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS**Category** U. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE**Type** Action**Recommended Action** Uphold the recommendation.

The public hearing on this item was held open from the City Council's January 2, 2018 and is scheduled to continue at the 7:00 p.m. evening session Tuesday, March 6, 2018. During the Committee's January 24, 2018 meeting, the Committee heard testimony in favor of prohibiting such uses as bars, taverns, night clubs, and lounges; prohibiting all vehicle sales and repair facilities, maximum building height of 2 stores and a maximum of 10 residential units on the subject property. At the conclusion of the public hearing, the Committee recommends that the hearing be closed to allow the applicant the opportunity to submit revised conditions.

Subject **2. TC-17-16 - Attics and Basements****Meeting** Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS**Category** U. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE**Type** Action**Recommended Action** Uphold the recommendation.

The Committee recommends upholding staff's proposed changes to the ordinance included in the agenda packet, which amends Section 1.5.7 of the Part 10 Raleigh Unified Development Ordinance, and referring the item back to the Planning Commission for further review. A memo detailing the history of the item is also included for reference.

File Attachments
[20180306CCOGRAtticsAndBasements.pdf \(313 KB\)](#)

Subject **3. Items Pending****Meeting** Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS**Category** U. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE**Type** Information

15-26 TC-3-17 – Accessory Dwelling Unit Overlay District (-ADOD) (7/5/17)
15-29A Grading Requirements/Permit Triggers for Infill Development – 1505 Canterbury Road (9/19/17)
15-29B Stormwater Requirements for Infill Development – 1505 Canterbury Road (9/19/17)
15-29C Public Review Period for Administrative Approvals – 1505 Canterbury Road (9/19/17)
17-02 Regulations for Accessory Structures (2/6/18)
17-03 Zoning Amendments – Consistency Statements (2/20/18)

V. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE

Subject **1. Affordable Housing - Various Issues****Meeting** Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS**Category** V. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE**Type** Action**Recommended Action** Uphold the Committee's recommendation.

The Committee recommends this item be removed from the agenda with no action taken. It is understood the items referred to the Committee will be discussed at an Affordable Housing Summit with the Wake County Commissioners, Housing and Neighborhoods staff, and members of the Raleigh Housing Authority at a date to be determined.

Subject **2. Items Pending**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category V. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE

Type Information

No pending items.

W. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

Subject **1. No Report**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category W. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

Type Information

Staff Resource -

Blurb -

Subject **2. Items Pending**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category W. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

Type Information

Item 17-01 Traffic Calming - Northwood Drive (2/20/18)

X. REPORT FROM THE MAYOR AND CITY COUNCIL

Subject **1. Reports of Mayor and Council Members**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category X. REPORT FROM THE MAYOR AND CITY COUNCIL

Type

Y. APPOINTMENTS

Subject **1. Housing Appeals Board - One Vacancy**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category Y. APPOINTMENTS

Type Action

Recommended Action Make nominations

No nominees

File Attachments
[20180206CCOHousingAppealsBoardRoster.pdf \(36 KB\)](#)

Subject	2. Raleigh Transit Authority - One Alternate Member Vacancy
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	Y. APPOINTMENTS
Type	Action
Recommended Action	Make nominations

No nominations

File Attachments
[20180306CCORaleighTransitAuthorityroster.pdf \(64 KB\)](#)

Z. NOMINATIONS

Subject	1. City of Oaks Foundation - Three Vacancies
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	Z. NOMINATIONS
Type	Action
Recommended Action	Make appointments

The terms of Diane Sauer, Louis Wilkerson, Jr. and Charles C. Meeker are expiring. Ms. Sauer and Mr. Wilkerson are eligible and would like to be considered for reappointment. The nominating Committee of the foundation recommends the reappointment of Ms. Sauer and Mr. Wilkerson and the appointment of Thomas A. McCormick, Jr.

File Attachments
[20180306CCOCityofOaksBoard.pdf \(292 KB\)](#)

Subject	2. Board of Adjustment - One Vacancy
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	Z. NOMINATIONS
Type	Action
Recommended Action	Make nominations

The term of J. Carr McLamb, Jr. is expiring. He is not eligible for reappointment due to length of service.

File Attachments
[20180306CCOBoardofAdjustmentroster.pdf \(61 KB\)](#)

Subject **3. Human Relations Commission- One Vacancy**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category Z. NOMINATIONS

Type Action

Recommended Action Make nominations

The term of Taty Padilla is expiring. She is eligible for reappointment and would like to be considered for reappointment.

File Attachments
[20180306CCOHumanRelationsCommissionroster.pdf \(68 KB\)](#)

Subject **4. Planning Commission - One Vacancy**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category Z. NOMINATIONS

Type Action

Recommended Action Make nominations

The term of Mitchel Fluhrer is expiring. He is not eligible for reappointment due to length of service.

File Attachments
[20180306CCOPlanningCommissi9onroster.pdf \(47 KB\)](#)

Subject **5. Raleigh Transit Authority - One Vacancy**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category Z. NOMINATIONS

Type Action

Recommended Action Make nominations/reappointment

The term of Sherita McCullers is expiring. She is eligible for reappointment.

File Attachments
[20180306CCORaleighTransitAuthorityroster.pdf \(64 KB\)](#)

Subject **6. Stormwater Management Advisory Commission - Two Vacancies**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category Z. NOMINATIONS

Type	Action
Recommended Action	Make nominations/reappointments

The term of Evan Kane and J. Kevin Yates are expiring. Mr. Yates is not eligible for reappointment due to length of service. Mr. Kane is eligible and would like to be considered for reappointment

Mr. Kane has attended 14 of the 16 meetings held.

File Attachments
[20180306CCOStormwater Management AdvisoryCommissionRoster.pdf \(42 KB\)](#)

AA. REPORT AND RECOMMENDATION OF THE CITY ATTORNEY

BB. REPORT AND RECOMMENDATION OF THE CITY CLERK

Subject	1. Minutes from the February 6, 2018 City Council Regular Session
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	BB. REPORT AND RECOMMENDATION OF THE CITY CLERK
Type	Action
Recommended Action	Approve the minutes
A copy of the minutes from the February 6, 2018 City Council Regular Session are included in the agenda packet.	

File Attachments
[20180306CCO20180206CouncilRegularSession.pdf \(1,013 KB\)](#)

CC. CLOSED SESSION

Subject	1. Enter into Closed Session
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	CC. CLOSED SESSION
Type	Action
Recommended Action	Pursuant to GS. 143-318.11

DD. OPEN SESSION

Subject	1. Return to Open Session
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	DD. OPEN SESSION
Type	Procedural
Subject	2. Recess Meeting
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	DD. OPEN SESSION

Procedural

FF. REQUESTS AND PETITIONS OF CITIZENS

Would like for Council to reconsider the denial of City grant application for 2018-19 due to their corporate headquarters being in Chapel Hill. A staff memorandum is included with the agenda materials.

20180306CCOPetitionPfaltzgraff.pdf (933 KB)
20180306HNCitizenPetitionPfaltzgraff.pdf (96 KB)

Would like to speak to Council about the proposed removal of on-street parking on the north side of Glen Eden Drive between Ridge Road and Glenwood Avenue. Additional information is included on the attached petition.

20180306CCOpetitionHulme.pdf (239 KB)

Would like to request the City to install flashing lights at the intersection of Seabrook Drive and Newark Drive.

20180306CCOpetitionMials.pdf (213 KB)

Category	FF. REQUESTS AND PETITIONS OF CITIZENS
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Type Discussion

Mr. Platt, representing Taxi Taxi, would like to discuss Medical Transportation Services. A staff memorandum is included with the agenda materials.

File Attachments

[20180306CCOpetitionPlatt.pdf \(1,509 KB\)](#)

[20180306RDOTCitizenPetitionPlatt.pdf \(86 KB\)](#)

GG. MATTERS SCHEDULED FOR PUBLIC HEARING

Subject 1. Transylvania Avenue Street Improvements - Confirmation of Charges

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category GG. MATTERS SCHEDULED FOR PUBLIC HEARING

Type Action

Recommended Action Once the hearing is closed the Council may adopt a resolution confirming charges as outlined.

This is a hearing to consider adopting a resolution confirming cost as outlined in Resolution 2018 - 544 for the petitioned street improvements on Transylvania Avenue between Hertford Street and Beaufort Street.

File Attachments

[20180306CCOTransylvaniaAvenueResolution 2018544.pdf \(343 KB\)](#)

[20180306CCOTransylvaniaAvenueResolution 2018544.pdf \(343 KB\)](#)

Subject 2. Street Closing - 06-17 Church at North Hills Right-of-Way

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category GG. MATTERS SCHEDULED FOR PUBLIC HEARING

Type Action

Recommended Action At the close of the hearing, Council may adopt a resolution authorizing the closing as advertised or defer the item for additional discussion .

This is a hearing to consider the petitioned request to close a portion(approximately 4900 square feet) of the Church at North Hills street right-of-way as outlined in Resolution 2018-540 which is included in the agenda packet.

File Attachments

[20180306CCOChurchatNorthHillsclosing.pdf \(193 KB\)](#)

Subject 3. Street Closing - 07 - 17 Moton Place, Parrish Street and Merrywood Drive Rights-Of-Way

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category GG. MATTERS SCHEDULED FOR PUBLIC HEARING

Type Action

Recommended Action At the close of the hearing the Council may adopt a resolution authorizing the closing as advertised in Resolution 2018 - 541 or refer the item for additional discussion.

This is a hearing to consider the petitioned closing of portions of Moton Place, Parrish Street and Merrywood Drive rights-of-way as outlined in Resolution 2018 - 541. A copy of the resolution is included in the agenda packet.

File Attachments
[20180306CCOstreetclosingMotonplaceParrishmerrywood.pdf \(203 KB\)](#)

Subject	4. Rezoning Z-9-17: Edwards Mill Road, east side, approximately 700' north of Glen Eden Drive (Northwest CAC)
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	GG. MATTERS SCHEDULED FOR PUBLIC HEARING
Type	Action
Fiscal Impact	No
Recommended Action	Conduct the public hearing. At the conclusion of the public hearing, City Council may choose to act on the case or defer for further review. Alternately, the City Council may choose to continue the public hearing to a date certain.

Bynum Walter, City Planning

Z-9-17 Edwards Mill Road, on its east side, approximately 700' north of Glen Eden Drive, being Wake County PINs 0795082452 and 0795084504. Approximately 7.78 acres are requested by the Trust f/b/o Ashley E. Terrell-Rea, Ashley E. Grady and Lynda Lue Terrell-Rea, co-trustees to be rezoned from Residential-4 (R-4) to Residential-10-Conditional Use (R-10-CU). Conditions provided on January 31, 2108 limit the building type to Townhouse and limit buildings to no more than six Townhouse units; limit development to 48 dwelling units; specify that the setback from Edwards Mill Road will be between 54'-55'; specify a 30' setback and a mix of undisturbed and landscaped areas along the east side of the property; specify facade materials; and specify landscaping within the Edwards Mill Road setback.

The request, in a different form, has previously been before City Council. In October 2017, City Council referred the case back to the Planning Commission for additional review. In December 2017, the case was amended from a request of Residential Mixed Use-Four Stories-Conditional Use (RX-4-CU) to the current request of R-10-CU, with a different set of conditions than the previous version.

The Planning Commission finds that the revised version of the request is consistent with the Comprehensive Plan and the Future Land Use Map. The Commission finds that the request is in the public interest because it is compatible with surrounding uses and would provide more housing options. The Planning Commission voted 8-0 at its January 23, 2018 meeting to recommend approval.

File Attachments
[20180306PLANPublicHearingZ917.pdf \(5,478 KB\)](#)

Subject	5. Rezoning Z-11-17: Capital Boulevard, west of its intersection with Sumner Boulevard (North CAC)
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	GG. MATTERS SCHEDULED FOR PUBLIC HEARING
Type	Action
Recommended Action	Conduct the public hearing. At the conclusion of the public hearing, City Council may choose to act on the case or defer for further review. Alternately, the City Council may choose to continue the public hearing to a date certain.

Bynum Walter, City Planning

Z-11-17 Capital Boulevard, west of its intersection with Sumner Boulevard, being Wake County PINs 1727302289 and 1727302309. Approximately 2.14 acres are requested by Lumley LLC to be rezoned from Residential-6 (R-6) to Industrial Mixed Use-7 Stories (IX-7).

The Planning Commission finds that although the request is not consistent with the Future Land Use Map, it is consistent with the Comprehensive Plan overall. The Commission finds that the request is in the public interest because the current Residential-6 zoning is

not consistent with current or future land use and the request received a positive CAC vote (22-7). The Planning Commission voted 7-0 to recommend approval.

File Attachments
[20180306PLANPublicHearingRezoningZ1117.pdf \(1,515 KB\)](#)

Subject **6. Rezoning Z-21-17: Louisburg Road, southeast corner of the intersection with James Road (Northeast CAC)**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category GG. MATTERS SCHEDULED FOR PUBLIC HEARING

Type Action

Recommended Action Council may close the public hearing and then act on the request or allow the applicant additional time to submit revised conditions.

Bynum Walter, City Planning

Z-21-17 Louisburg Road, at the southeast corner of its intersection with James Road, being Wake County PINS 1726722386 and 1726722301. Approximately 0.91 acres are requested by Danny Eason to be rezoned from Residential-6 (R-6) to Neighborhood Mixed Use-3 Stories-Conditional Use (NX-3-CU). Signed conditions dated December 1 prohibit certain uses and specify a Protective Yard to meet Neighborhood Transitions requirements.

The Planning Commission finds the request is consistent with the Future Land Use Map and a number of other relevant policies in the 2030 Comprehensive Plan and is reasonable and in the public interest due to the offered conditions and additional employment and housing opportunities that may be created. The Commission unanimously recommends approval (7-0).

City Council authorized a public hearing to be held on this case on January 2, 2018. At that meeting, the public hearing was left open, and the case was referred to the Growth and Natural Resources Committee. The Committee referred the case back to the City Council with a recommendation to approve if conditions were offered by the applicant that would restrict the total number of dwelling units, limit height to two stories, and prohibit the vehicle service, vehicle sales, and bar/nightclub/tavern/lounge uses. Council may close the public hearing and allow the applicant to submit the conditions discussed at the committee. Council may also act on the request in its current form once the public hearing is closed. Changes to conditions must be submitted within 30 days of the hearing being closed provided they are more restrictive than the currently offered conditions.

File Attachments
[20180306PLANSpecialItemsRezoningZ-21-17.pdf \(1,805 KB\)](#)

Subject **7. Rezoning Z-23-17: Litchford Road, east side, north of its intersection with Lemuel Drive (North CAC)**

Meeting Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS

Category GG. MATTERS SCHEDULED FOR PUBLIC HEARING

Type Action

Recommended Action Conduct the public hearing. At the conclusion of the public hearing, City Council may choose to act on the case or defer for further review. Alternately, the City Council may choose to continue the public hearing to a date certain.

Matthew Klem, City Planning

Z-23-17 This is a request to rezone 8.53 acres of a 12 acre parcel on the east side of Litchford Road, north of its intersection with Lemuel Drive. The request is to rezone from Residential-1 (R-1) to Residential-10-Conditional Use (R-10-CU). Proposed conditions prohibit certain high intensity uses, limit overall density to eight (8) units per acre, provide for increased building setbacks adjacent to existing single family development, reduce permitted building height, and specify building materials and composition.

The Planning Commission finds the request consistent with a number of relevant policies in the Comprehensive Plan and that it is reasonable and in the public interest. The Planning Commission unanimously recommends approval of the request.

The North CAC voted in favor of the request 22 to 13.

File Attachments

Subject	8. Rezoning Z-27-17: 1317 E. Lenoir Street, on its north side, east of Bart Street (South Central CAC)
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	GG. MATTERS SCHEDULED FOR PUBLIC HEARING
Type	Action
Recommended Action	Conduct the public hearing. At the conclusion of the public hearing, City Council may choose to act on the case or defer for further review. Alternately, the City Council may choose to continue the public hearing to a date certain.

Bynum Walter, City Planning

Z-27-17 1317 East Lenoir Street, on its north side, east of Bart Street, being Wake County PINs 1713363771. Approx. 10.14 acres are requested by Poplar Guy LLC to be rezoned from Residential-4-Conditional Use (R-4-CU) and Residential-10-Conditional Use (R-10-CU) to Residential-10-Conditional Use (R-10-CU). Conditions offered December 1, 2017 limit development to single family detached houses, limit development to 55 dwelling units, require the Conservation Development option if dwelling units exceed 50 units, and increase stormwater control requirements.

The Planning Commission finds that the case is consistent with the Comprehensive Plan and the Future Land Use Map and is in the public interest due to additional stormwater controls and possibility for conservation of open space. The Planning Commission voted 6-1 to recommend approval. The dissenting vote was related to a desire to see stronger stormwater controls in the zoning conditions.

The South Central CAC voted in favor of the case (Y-14, N-0).

File Attachments

[20180306PLANPublicHearingZ-27-17.pdf \(3,710 KB\)](#)

Subject	9. Rezoning Z-31-17: Carp Road, at the southern side of its intersection with Riverbed Drive (Northeast CAC)
Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	GG. MATTERS SCHEDULED FOR PUBLIC HEARING
Type	Action
Recommended Action	Hold the public hearing. At the conclusion of the public hearing, City Council may choose to act on the case or defer for further review. Alternately, the City Council may choose to continue the public hearing to a date certain.

Bynum Walter, City Planning

Z-31-17 Carp Road, at the southern side of its intersection with Riverbed Drive, being Wake County PINs 1734456929, 1734466089, and 1734467166. Aprox. 1.29 acres are requested by Sherwood Homes, LLC and Charlene and Eldrice Murphy to be rezoned from Residential-4 (R-4) to Residential-6 (R-6).

The Planning Commission finds that the request is consistent with the Comprehensive Plan and the Future Land Use Map and is reasonable and in the public interest, as it is for a compatible low-density residential district and would have minimal traffic impacts on the area. The Commission recommends approval (6-1). Northeast CAC voted 11 to 0 in opposition.

File Attachments

[20180306PLANPublicHearingRezoningZ3117.pdf \(1,762 KB\)](#)

HH. ADJOURNMENT

Subject	1. Adjourn Meeting
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Meeting	Mar 6, 2018 - REGULAR MEETING - FIRST TUESDAY - AFTERNOON & EVENING SESSIONS
Category	HH. ADJOURNMENT
Type	Procedural