



**Tuesday, June 19, 2018**  
**REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION**

**RALEIGH CITY COUNCIL MEETING**  
**11:30 AM WORK SESSION**  
**1:00 PM REGULAR SESSION, CITY COUNCIL CHAMBER, ROOM 201**  
**222 WEST HARGETT STREET**  
**RALEIGH, NORTH CAROLINA**

**Nancy McFarlane, Mayor**  
**Corey D. Branch, Mayor Pro Tem**  
**David N. Cox**  
**Kay Crowder**  
**Stef Mendell**  
**Russ Stephenson**  
**Nicole Stewart**  
**Dickie Thompson**

**NOTICE TO HEARING IMPAIRED**

Audio enhancements have been installed in the Council Chamber. Assistive listening devices are available upon request. Interpreters for deaf and hearing impaired persons are available. If needed, please provide a 24-hour notice by calling 996-3100 (voice) or 996-3107 (TDD).

**A. 11:30 A.M. WORK SESSION CALLED TO ORDER BY THE MAYOR**

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**Subject**                      **1. IT Wireless Network Rollout Strategy Update**

Meeting                      Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                      A. 11:30 A.M. WORK SESSION CALLED TO ORDER BY THE MAYOR

Type                              Information

Darnell Smith, Information Technology  
Jordan Kelly, Information Technology

This presentation provides an update to Council on the current status and planned future rollouts for wireless access at Community Centers.

File Attachments  
[20180619ITWirelessNetworkRolloutStrategyUpdate.pdf \(749 KB\)](#)

**Subject**                      **2. Solid Waste Services Needs Assistance Program Update**

Meeting                      Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                      A. 11:30 A.M. WORK SESSION CALLED TO ORDER BY THE MAYOR

Type                              Information

David Scarborough, Solid Waste Services

The Needs Assistance Program (NAP) is a service offered by the Solid Waste Services (SWS) Department to residents that are physically unable to bring the roll-out carts to the curb for collection of both garbage and recycling.

In 2013 Ordinance No. 2013-171 was adopted, with revised program participation standards as follows:

1. Citizens with a permanent disability and there is no able-bodied person residing with them who can move the containers to the curb; and
2. Citizens with a temporary disability and there is no able-bodied person residing with them who can move the containers to the curb.

In 2017 SWS worked with the Office of Internal Audit to conduct a review of the existing program; objectives of the audit were to determine if the program has controls that provide reasonable assurance that program objectives are being achieved and that only residents meeting the eligibility criteria are receiving NAP services. The review determined that proper controls were not in place, and that some residents that did not qualify were receiving the NAP service.

During the work session staff will share key conclusions of the audit and present next steps to improve program performance as a result of the audit.

File Attachments  
20180612SWSNAPMemo.pdf (391 KB)

## **B. 1:00 P.M. REGULAR SESSION CALLED TO ORDER BY THE MAYOR**

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**Subject** 1. Invocation - Pastor Howard Winston, Trinity United Faith Center

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** B. 1:00 P.M. REGULAR SESSION CALLED TO ORDER BY THE MAYOR

**Type** Information, Procedural

**Subject** 2. Pledge of Allegiance

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** B. 1:00 P.M. REGULAR SESSION CALLED TO ORDER BY THE MAYOR

**Type** Procedural

## **C. RECOGNITION OF SPECIAL AWARDS**

## **D. AGENCY GRANTEE PRESENTATION**

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**Subject** 1. Jennifer Pfaltzgraff, The Arc of the Triangle, Inc.

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** D. AGENCY GRANTEE PRESENTATION

**Type** Information

## **E. CONSENT AGENDA**

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**Subject** 1. Consent Agenda Process

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** E. CONSENT AGENDA

**Type** Action (Consent)

**Recommended Action** Motion to approve all items of the Consent Agenda

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a council member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The vote on the consent agenda will be a roll call vote.

**Subject** 2. Surplus Property Declaration & Bid Advertisement - 517 S. Blount Street

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category E. CONSENT AGENDA  
Type Action (Consent)  
Preferred Date Jun 19, 2018  
Absolute Date Jun 19, 2018  
Fiscal Impact No  
Recommended Action Declare the property as surplus and accept the bid of \$495,000 subject to the negotiated offer and upset bid process, with condition that the winning bidder pay all advertising costs accrued during the upset bid process.

Greg Pittman, City Planning

The property located at 517 S. Blount Street and consisting of 7,420.5 +/- Square Feet (.17+/- acres) has been identified by the City's Downtown Land Disposition Study as surplus property. The property was acquired by the City on February, 14, 2003 by condemnation as described by Consent Judgment recorded in DB 9912 Page 2296 Wake County Registry for a purchase price of \$168,000. This parcel was part of Site H as referred to in the study. City Council accepted the study during the October 21, 2017 meeting and directed staff to order appraisals and dispose of the properties through the upset bid process on November 21. The proceeds from the sale of this property, less the cost of appraisal, will be used for affordable housing efforts provided by the City's Housing and Neighborhoods Department. Blount Street Raleigh, LLC has submitted a bid of \$495,000. The use of the site will be regulated by the current DX-3-UG zoning classification. Applicable City departments have reviewed the property and have no objection to the disposition.

File Attachments  
[20180619PLANSurplusPropertyDeclaration517Blount.pdf \(650 KB\)](#)

**Subject 3. Street Closing STC-03-2017: Bagwell Avenue Alley**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category E. CONSENT AGENDA  
Type Action (Consent)  
Recommended Action Adopt the resolution.

Jason Myers, Transportation

On July 5, 2017, following a public hearing, the City Council authorized the closing of a portion of the Bagwell Avenue Alley right-of-way. The authorizing resolution was not completed due to the need to confirm an easement for the existing overhead power lines. Duke Energy has since confirmed the need for the easement.

Included with the agenda materials is a proposed resolution effecting the street closing and the proper easement dedications.

File Attachments  
[20180619RDOTStreetClosingBagwellAvenueAlley.pdf \(333 KB\)](#)

**Subject 4. Resolution for Sale of Surplus Property - Link-Belt Excavators**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category E. CONSENT AGENDA  
Type Action (Consent)  
Preferred Date Jun 19, 2018

Fiscal Impact No

Recommended Action Adopt the resolution.

Mary Waller, Finance

State law (G.S. 160A-265) provides authority to local governments to sell personal property that is no longer of use. Public Utilities has two (2) excavators that are no longer needed and are now considered surplus; the value of each excavator is estimated to be greater than \$30,000.

A resolution authoring the sale of surplus property is included with the agenda item. Adoption is recommended.

File Attachments

[20180619FINResolutionSurplusProperty2LinkBeltExcavators.pdf \(10 KB\)](#)

**Subject** 5. Joint Use Agreement - Wake County Public School System - Athens Drive High School and Lake Johnson Park - Amendment

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category E. CONSENT AGENDA

Type Action (Consent)

Preferred Date Jun 19, 2018

Fiscal Impact No

Recommended Action Authorize appropriate City officials to execute the amendment.

Ken Hisler, Parks, Recreation and Cultural Resources

The City and the Wake County Public School System first entered into a Joint Use Agreement on June 4, 1979 for development of a school/park site at Athens Drive High School and Lake Johnson Park. Various amendments and renewals of the original agreement have been in effect which address the joint use of the outdoor shuffle board courts, horseshoe pits, stadium, field, track, designated parking areas and drive accesses at Athens Drive High School.

The current Joint Use Agreement term began June 19, 2017 and concludes June 16, 2042, with an opportunity for an additional twenty-five year extension. A collaborative review of the terms and conditions of the current agreement by Board and City staff has resulted in identification of the need for minor clarifications as it relates to naming of the stadium located on City property, scheduling of use and key control access. The amended language will accurately reflect the current successful operational processes and clearly establish the rights and responsibilities of each party. The amendment is included with the agenda materials.

File Attachments

[02180619PRCRAthensDriveHSJUAAmendmentFinal.pdf \(26 KB\)](#)

[20180619PRCRLake JohnsonAthensJUAExecuted2017.pdf \(5,551 KB\)](#)

## F. CONSENT AGENDA - PETITION ANNEXATIONS

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**Subject** 1. Petition Annexation - 2929 Forestville Road

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category F. CONSENT AGENDA - PETITION ANNEXATIONS

Type Action (Consent)

Recommended Action Acknowledge the annexation petition, direct the City Clerk to check the sufficiency of the petitions pursuant to State statutes and if found sufficient authorize advertisement for public hearing to be held on July 03, 2018.

Christopher Golden, City Planning

The following annexation petition has been received by the City. Additional information is included with the agenda materials.

<u>AREA NAME &amp; DISTRICT ANNEXATION TYPE</u>	<u>PETITIONER</u>	<u>ACRES</u>	<u>PROPOSED USE</u>	<u>ZONING</u>
2929 Forestville Rd. (B)	Matt Monroe	9.766	85-Unit Apartment Complex	RX-3-CU Contiguous

File Attachments  
[20180619PLANConsentPetitionAnnexation2929ForestvilleRoad.pdf \(40,853 KB\)](#)

**Subject** 2. Petition Annexation - 7760 Midtown Market Avenue

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** F. CONSENT AGENDA - PETITION ANNEXATIONS

**Type** Action (Consent)

**Recommended Action** Acknowledge the annexation petition, direct the City Clerk to check the sufficiency of the petitions pursuant to State statutes and if found sufficient authorize advertisement for public hearing to be held on July 03, 2018.

Christopher Golden, City Planning

The following annexation petition has been received by the City. Additional information is included with the agenda materials.

<u>AREA NAME &amp; DISTRICT ANNEXATION TYPE</u>	<u>PETITIONER</u>	<u>ACRES</u>	<u>PROPOSED USE</u>	<u>ZONING</u>
7760 Midtown Market Ave.	Charlie Yokley	5.87	Apartment	PD B

File Attachments  
[20180619ConsentPetitionAnnexation7760MidtownMarketAvenue.pdf \(9,711 KB\)](#)

## G. CONSENT AGENDA - EASEMENTS

**Subject** 1. Easement Reservation Period - Rosengarten Greenway Corridor - 611 West South Development

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** G. CONSENT AGENDA - EASEMENTS

**Type** Action (Consent)

**Preferred Date** Jun 19, 2018

**Absolute Date** Jun 19, 2018

**Fiscal Impact** No

**Recommended Action** 1. Approve the extension of greenway easement reservation period for an additional one year for Case File SR-85-16, in accordance with the Unified Development Ordinance (UDO), Sec. 8.1.6. This one-year extension shall expire July 12, 2019.  
 2. Authorize staff to acquire the necessary easements and reservations for future acquisitions in order to support the needs of the Rosengarten Trail Project.

Lisa Schiffbauer, Parks Recreation and Cultural Resources Department

The 611 West South development site is located on the south side of W South Street, on the corner of W South Street and S Saunders Street. The approved site plan is for development of the 1.74 acre tract zoned Neighborhood Mixed-3, Urban Limited (NX-3-UL) into two Apartment buildings, totaling 80,300 square feet. The buildings will contain 40 residential condominiums.

An Administrative Action (AA#3634) was approved for the 611 West South Administrative Site Plan on July 12, 2017 that included a reservation of an eight-foot-wide area that supports an alignment option for the future "Rosengarten" greenway corridor connection from

W Cabarrus Street to the Rocky Branch Trail. Subject to Sec. 8.1.6. of the UDO, "A. Where a proposed park, greenway, open space, school, fire station or other public use shown in the Comprehensive Plan is located in whole or in part in the development, the City may require the reservation of the land for future use. B. The reservation shall continue in effect for a period of not more than 1 year from the date of the approval of the preliminary plan or site plan. The reservation period may be extended for an additional year upon submission or a request to City Council of intent to purchase by the appropriate governmental agency. Further extensions may be permitted upon mutual agreement between the land owner and the City Council, each of which shall not exceed 2 years." For this project, the "appropriate government agency" is the City of Raleigh Parks, Recreation and Cultural Resources Department. Currently, this reservation area is set to expire July 12, 2018. Trail alignments for the Rosengarten Trail through this corridor are still being evaluated, however, the extension of this reservation will assist in these planning efforts.

This funded and approved City Council project has had multiple community meetings, stakeholder engagement processed and preliminary designs developed for multiple corridor alignment options. Parks, Recreation and Cultural Resources staff will continue to refine design options for the best viable connectivity for the community. This includes continuing work with landowners and developers on negotiating easements and reservations for future acquisition.

Staff is requesting the extension of greenway easement reservation period for an additional one year for Case File SR-85-16, in accordance with the Unified Development Ordinance (UDO), Sec. 8.1.6. and authorization to acquire the necessary easements and reservations for future acquisitions in order to support the needs of the Rosengarten Trail Project.

File Attachments

20180619PRCR611WestSouthStreetMemo.pdf (223 KB)

20180619PRCRSR08516AdministrativeAction.pdf (633 KB)

## **H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES**

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<b>Subject</b>	<b>1. Lease Extension - Yard Waste Center Heavy Equipment</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES
Type	Action (Consent)
Preferred Date	Jun 19, 2018
Fiscal Impact	Yes
Dollar Amount	\$188,700.00
Budgeted	Yes
Budget Source	Operating Budget
Recommended Action	Authorize a lease extension and increase the lease agreement in an amount not to exceed \$188,700. David Scarborough, Solid Waste Services

To address compliance issues identified by the Department of Environmental Quality (DEQ) at the Yard Waster Center, Solid Waste Services (SWS) established two leases for five (5) pieces of heavy equipment used in the loading, unloading, and processing of vegetative materials. The existing leases expire June 30, 2018. A formal bid is currently in progress for additional heavy equipment and is anticipated to be awarded by the end of June; however, manufacturer lead-times for the new equipment indicates a delivery in September of 2018. Because of lead-times, existing equipment leases need to be extended to allow for the continued use of the current equipment. The total increase for the existing equipment leases is \$188,700 which will allow for the lead-time and delivery of the new equipment. This total increase amount will exceed the contract approval threshold of \$150,000.

Staff recommends extension of the existing leases in the amount of \$188,700 to allow for the continued use of the current equipment pending delivery of new equipment. Funding is appropriated in the in FY2018-19 operating budget.

<b>Subject</b>	<b>2. Service Contract – Express Transit Bus Route Services – GoTriangle</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$11,958,147.00

Budgeted Yes

Budget Source Operating Budget

Recommended Action Authorize the City Manager to execute the five-year services contract.

David Eatman, Transportation

A five-year contract has been negotiated with GoTriangle for continued operation of contracted express transit bus routes owned by GoTriangle that terminate outside of the GoRaleigh service area. GoTriangle will pay GoRaleigh \$87.50 per hour (fully allocated operating cost) plus a 2.5% annual escalation rate per year to operate the services with an estimated 26,000 hours of operation annually over the five-year period. Farebox revenue received from the routes will be allocated as payment for the services and deducted from the monthly invoice to GoTriangle. The contracted routes will generate \$11,958,147 revenue for the City over the life of the contract.

File Attachments  
[20180619RDOTTransGoTriangleExpressTransitBusRoute.pdf \(930 KB\)](#)

**Subject 3. Wake County Annual Transit Workplan Special Funding Agreement – GoTriangle, CAMPO and the City of Raleigh**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$2,375,000.00

Budgeted Yes

Budget Source Operating Budget

Recommended Action Authorize the City Manager to execute the interlocal agreement.

David Eatman, Transportation

The City of Raleigh, the Research Triangle Regional Public Transportation Authority, doing business as GoTriangle, and the Capital Area Metropolitan Planning Organization (CAMPO) have collaborated and developed a special revenue agreement for two City of Raleigh projects funded as part of the FY18 Wake Transit Work Plan. Special Funding Agreements are defined as agreements that fund a portion of a project; typically, these projects also contain federal and local funding support. This is the case for the two projects covered by this Special Funding Agreement.

This agreement functions as an instrument to guarantee the reimbursement of eligible expenses associated with the City of Raleigh's use of Wake Transit Tax Revenue to implement projects in the Wake County Transit Plan. On April 18, 2017, the Raleigh City Council approved the Master Participation Agreement as the overarching agreement for implementation of the Wake County Transit Plan. This project-specific agreement provides more in-depth project implementation responsibilities for applicable parties.

The FY18 Special Funding Agreement will allocate \$1,500,000 in Wake Transit Tax District funding to support the construction of the GoRaleigh Compressed Natural Gas Fueling Station and \$875,000 to support the Downtown Raleigh Transit Operations Plan. The expenditure and revenue accounts for these agreements were approved as part of the adopted FY2018 Operating and CIP budgets.

Total revenue allocated to the City of Raleigh as a part of this agreement is \$2,375,000.

File Attachments  
[20180619RDOTTransWakeCountyAnnualTransitWorkplanSpecialFundingAgreement.pdf \(6,091 KB\)](#)

**Subject**                               **4. Professional Services - Mine Creek Sanitary Sewer Interceptor - Brown and Caldwell, Inc.**

Meeting                                   Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                                 H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES

Type                                       Action (Consent)

Fiscal Impact                           Yes

Dollar Amount                         \$484,463.00

Budgeted                                 Yes

Budget Source                         Capital Budget

Recommended Action                Authorize the City Manager to execute a contract in an amount not to exceed \$484,463.

Eileen Navarrete, Public Utilities

The Mine Creek Sanitary Sewer Interceptor, as identified in the 2014 Sanitary Sewer Capacity Study, is not adequately sized to carry current year wet weather flow events resulting in frequent sanitary sewer overflows. A new sanitary sewer interceptor is being proposed and will generally follow the alignment of the existing sewer along Mine Creek and adjacent to Shelley Lake. The upstream limits for this project will extend to North Hills Drive, and the project will terminate north of Crabtree Creek, where it will connect to the ongoing Crabtree Pipeline project. The project will include the installation of up to 32,505 linear feet of new main between 15-inch and 36-inch diameter.

A Request for Qualifications (RFQ) for Professional Design Services on the Mine Creek Interceptor Project and the Big Branch Interceptor Project was advertised November 22, 2017, and six proposals were received on December 22, 2017, for design, permitting, and construction administration services requested in the RFQ. Responses were evaluated by a committee of Public Utilities personnel and selected in order of preference.

- Highfill Infrastructure, Cary, NC
- Brown & Caldwell, Raleigh, NC
- CDM Smith, Raleigh, NC

Highfill Infrastructure was awarded the Big Branch Sanitary Sewer Interceptor project. Brown and Caldwell has been selected for the Mine Creek Sanitary Sewer Interceptor project.

Brown and Caldwell submitted a contract for professional services, including the Preliminary Engineering Report and surveying, in the amount of \$484,463. Once the scope is more clearly defined subsequent to the preliminary engineering report, a contract amendment for design services and construction administration will be proposed. The total estimated construction cost for the project is \$10,200,000.

Name of Project                         Mine Creek Sanitary Sewer Interceptor Project

Managing Division                     Public Utilities – Capital Improvements Program

Approval Request:                     Contract Award

Reason for Council review:         Contract Award > \$150,000

Vendor:                                  Brown and Caldwell

Prior Activity                            N/A

Encumbered with this approval:     \$484,463

**Subject**                               **5. Contract Services - Fire Hydrant Maintenance**

Meeting                                   Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                                 H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES

Type                                       Action (Consent)

Dollar Amount                         \$640,000.00

Budgeted                                 Yes



Budget Source                      Operating Funds

Recommended Action            Authorize the City Manager to execute a contract in an amount not to exceed \$640,000 over the period of the contract term.

Whit Wheeler, Public Utilities

On December 22, 2017, proposals were received for the painting of approximately 16,000 of the 22,000 public hydrants that exist in the Raleigh utility service area.

This project requires the selected vendor to pressure wash, wire brush or sandblast, and apply two coats of paint to city-owned fire hydrants. All hydrants will be chrome yellow in accordance with National Fire Protection Association standards. Typically hydrants should be repainted every 4-5 years, though most of the City's hydrants have not been repainted for much longer. The painting system being utilized is expected to last 7-8 years.

Three proposals were received and DMD Consultants, Inc was selected, based on having the highest scoring proposal. A contract for two years has been negotiated for \$640,000.

Name of Project	Fire Hydrant Maintenance Project
Managing Division	Public Utilities – Water Distribution Division
Approval Request:	Contract Award
Reason for Council review:	Contract Award > \$150,000
Vendor:	DMD Consultants, Inc.
Prior Activity	N/A
Encumbered with this approval:	\$640,000

## **I. CONSENT AGENDA - STREET CLOSING REQUESTS**

<b>Subject</b>	<b>1. STC-04-2018 Thomas Road and Lake Boone Trail</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	I. CONSENT AGENDA - STREET CLOSING REQUESTS
Type	Action (Consent)
Preferred Date	Jun 19, 2018
Fiscal Impact	No
Recommended Action	Adopt a resolution authorizing a public hearing on August 21, 2018 to consider closure of the right-of-way as requested.

Jason Myers, Transportation

Timothy Thompson, on behalf of Raleigh Custom Homes, has petitioned the City to consider closing the right-of-way located at the corner of Thomas Road and Lake Boone Trail, west of where the roadways meet. The request would abandon +/- 3,320 SF of public right-of-way. The closure of these rights-of-way as proposed is consistent with the Comprehensive Plan and prior City Council approvals. A public hearing should be set to consider the request.

File Attachments <a href="#">20180619RDOTStreetClosingSTC042018ThomasLakeBooneROW.pdf (122 KB)</a>
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<b>Subject</b>	<b>2. STC-05-2018 Glenwood Avenue</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	I. CONSENT AGENDA - STREET CLOSING REQUESTS
Type	Action (Consent)

Preferred Date Jun 19, 2018  
Fiscal Impact No  
Recommended Action Adopt a resolution authorizing a public hearing on August 21, 2018 to consider closure of the right-of-way as requested.

Jason Myers, Transportation

21 Glenwood Partners, LLC has petitioned the City to consider closing the right-of-way west of Glenwood Avenue, adjacent to 9 Glenwood Avenue and 21 Glenwood Avenue, in the block between Willard Place and Hillsborough Street. The request would abandon +/- 1,250 SF of public right-of-way. The closure of these rights-of-way as proposed is consistent with the Comprehensive Plan and prior City Council approvals. A public hearing should be set to consider the request.

File Attachments  
[20180619RDOTStreetClosingSTC052018GlenwoodAveROW.pdf \(120 KB\)](#)

## J. CONSENT AGENDA - ENCROACHMENT REQUESTS

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**Subject** 1. Encroachment request - Clark Avenue  
**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** J. CONSENT AGENDA - ENCROACHMENT REQUESTS  
**Type** Action (Consent)  
**Fiscal Impact** No  
**Budgeted** No  
**Recommended Action** Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto - Development Services

Fiber Technologies Networks, LLC is proposing to install new fiber and conduit for approximately 459 linear feet starting at Chamberlain Street along Clark Avenue.

File Attachments  
[556992 - Fibertech - 203 Chamberlain- Fiber installation - PD131408.pdf \(1,519 KB\)](#)

**Subject** 2. Encroachment request - Arrow Drive  
**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** J. CONSENT AGENDA - ENCROACHMENT REQUESTS  
**Type** Action (Consent)  
**Fiscal Impact** No  
**Budgeted** No  
**Recommended Action** Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

Noah Otto - Development Services

Spirit Communications is proposing to install approximately 1,039 linear feet of fiber and conduit along Arrow Drive.

File Attachments

## K. CONSENT AGENDA - BIDS

<b>Subject</b>	<b>1. Sidewalk Improvement Projects - Poole Road and Rock Quarry Road (ES 2018-01)</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	K. CONSENT AGENDA - BIDS
Type	Action (Consent)
Preferred Date	Jun 19, 2018
Absolute Date	Jun 19, 2018
Fiscal Impact	Yes
Dollar Amount	\$942,224.00
Budgeted	Yes
Budget Source	531 792020 2210 975 CIP02 82950006
Recommended Action	Award the bid and authorize the City Manager to execute a construction contract in an amount not to exceed \$942,224.

Sylvester Percival, Engineering Services

Bids were opened on Thursday, May 24, 2018, for the construction of Sidewalk Improvement Projects - Poole Road and Rock Quarry Road (ES 2018-01). A total of four (4) bids were received, with the low bid having been submitted by Hollins Construction Services, Inc. in the amount of \$942,224. Hollins Construction Services, Inc. has indicated that they plan to use Minority and Women-Owned Business Enterprise (MWBE) contractors for a total amount of \$753,779 or 81.21 percent of the total contract amount. A copy of the bid summary and a letter from the MWBE Coordinator are attached. The engineer's estimate for the project was \$935,446. Thus, the low bid is 0.7 percent above the engineer's estimate. Funding is available for both projects in their corresponding Capital Improvement Project (CIP) accounts.

Name of Project:	Sidewalk Improvements – Poole Rd. and Rock Quarry Rd. (ES 2018-01)
Managing Division:	Engineering Services-Roadway Design Construction Division
Approval Request:	Bid Award
Reason for Council Review:	Formal Bid Award (> \$500,000)
Original CIP Project Budget:	\$990,000
Revised CIP Project Budget:	N/A
Vendor:	Hollins Construction Services, Inc.
Budget Transfer:	No
Prior Contract Activity:	NA
Encumbered with this approval:	\$942,224

File Attachments  
[20180619ESDPooleRockQuarrySidewalk.pdf \(284 KB\)](#)

<b>Subject</b>	<b>2. Bid Award - Meymandi Hall Stage Canopy Construction- J. Wayne Poole, Inc.</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	K. CONSENT AGENDA - BIDS
Type	Action (Consent)
Preferred Date	Jun 19, 2018

Absolute Date	Jun 19, 2018
Fiscal Impact	Yes
Dollar Amount	\$1,011,530.00
Budgeted	Yes
Budget Source	Capital Budget
Recommended Action	1) Accept the additional donation and authorize a budget amendment in the amount of \$511,530; 2) Authorize the City Manager to execute an amendment to the existing agreement with the North Carolina Symphony; 3) Award the bid and authorize the City Manager to execute a construction contract with J Wayne Poole, Inc. in an amount not to exceed \$1,011,530.

Priscilla Williams, Engineering Services

The Meymandi Concert Hall (MCH) at the Duke Energy Center for the Performing Arts opened in February 2001 and serves as the principal performance venue for the North Carolina Symphony (NCS). The overall design of MCH is intended to promote a sense of acoustical intimacy and provide audiences with a feeling of being immersed in the music. Early stage acoustical design concepts for the MCH included an acoustical canopy. The canopy was subsequently deleted from the initial construction of the MCH through a value engineering process to reduce overall costs of the facility. The purpose of an acoustical canopy is to enable performing musicians to hear different parts of the orchestra during live performances.

The canopy can be expected to improve on-stage hearing conditions for the musicians and increase the sense of impact and clarity for the audience. Adding this element will essentially complete the original vision for MCH. The symphony has agreed to donate all necessary funding for the study, design, construction, and installation of an acoustical canopy in the MCH at a total cost of approximately \$1,069,485. The City Council approved a donation of \$514,255 from the NCS at the December 5, 2017 meeting. A previous budget action in June 2017 appropriated a prior donation from NCS of \$43,700. The construction bids came in higher than expected and the NCS now wants to contribute the additional \$511,530 needed to complete the project. All funds donated by the NCS were raised exclusively for this purpose and will only be used for the acoustical canopy for the MCH.

An agreement between the City and the NCS is needed to memorialize the project. A budget amendment in the amount of \$511,530 is necessary to appropriate the additional donation from the symphony.

On March 21, 2018, four formal bids were opened for the MCH stage canopy construction project. Upon review of the submitted bids, the bid by Troy Hutchins Construction LLC was rejected as nonresponsive because the bid bond was not properly executed as required by North Carolina General Statute 143-129(c).

The lowest responsible bid was submitted by J Wayne Poole, Inc. with a bid of \$1,060,500. If the lowest responsible bid exceeds the funds available for the project, North Carolina General Statute 134-129 allows the City to enter into negotiations to make reasonable changes in the plans and specifications as may be necessary to bring the contract price in line with the available funds. After negotiation, J Wayne Poole, Inc. agreed to reduce its bid to \$1,010,500 to reduce the budget deficit. Minority and Women-Owned Business Enterprise (MWBE) participation is anticipated to be 0%. MWBE documentation has been reviewed by MWBE staff. It is believed the lack of MWBE participation is due to the specialty nature of the project. The major portion of the work (approximately 80%) is very specialized work and only a handful of manufacturers in the country perform this type of work.

In accordance with North Carolina General Statute 160A-499.4 (Notice prior to construction), the City is hereby providing public notice of the construction of the Meymandi Hall stage canopy project, for which construction is anticipated to begin within the next 90 – 120 days.

Name of Project:	Meymandi Hall Stage Canopy
Managing Division:	Engineering Services – Construction Management
Reason for Council Review:	Bid Award > \$500,000
Original CIP Project Budget:	\$750,000
Vendor:	J. Wayne Poole, Inc.
Prior Contract Activity:	None
Budget Amendment/Transfer:	Yes
Amount of Budget Amendment:	\$511,530
Current Encumbrance:	\$0
Amount of this Contract:	\$1,011,530
Encumbered with this Approval:	\$1,011,530

**File Attachments**

[20180619ESDBidAwardMeymandiHallStageCanopyJWaynePoole.pdf \(356 KB\)](#)

[06192018BMSBidAwardMeymandiHallStageCanopyConstructionBudgetMemo .pdf \(357 KB\)](#)

**Subject** 1. Valet Zone 600 Glenwood Avenue - Removal from Code

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category L. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Budgeted No

Recommended Action Approve the changes to Traffic Schedule as included with agenda materials.

Gordon Dash, Transportation

It is recommended that the Valet Zone in front of the Alchemy Night Club in the 600 block of Glenwood Avenue be removed.

An application was approved by City staff in February 2016 to provide the owner of the Alchemy Club a license to operate the valet zone in front of the Club. After several months, staff began receiving complaints from other businesses in the area that the zone was not being operated for the lawfully-intended purpose, but that it appeared to only be reserved parking for the owner's personal vehicle. This claim was later substantiated by parking enforcement agents who monitored this area nightly and cited the owner's vehicle on several occasions. Staff had telephone conversations with the owner, as well as, two personal meetings regarding the misuse of the valet zone, which the owner continued to state was untrue. More recently, several Raleigh police officers corroborated the same observations of no activity of valet parking ever taking place, and two ranking officers have stated the Club owner admitted the same to them during a meeting on October 30, 2017.

On May 10, 2018, a letter of intention to revoke the Club's valet license was personally served to the owner, providing two weeks to appeal the decision to the Director of Transportation, if desired. No appeal was forthcoming, and the deadline has passed. The proposed recommendation will subsequently return three parking spaces during the evening hours from Thursday through Saturday.

File Attachments  
[20180619RDOTRemovalofValetParkingZone600blockGlenwoodAve.pdf \(383 KB\)](#)

**Subject** 2. Multi-Way Stop Installations - West Martin Street at South Harrington Street - South West Street at West Martin Street

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category L. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Recommended Action Authorize the appropriate changes in the traffic code as included in the agenda packet.

Jed Niffenegger, Transportation

In response to either a citizen or internal request, staff conducted the required evaluation and recommends that multi-way stops be installed at the intersections of West Martin Street at South Harrington Street and South West Street at West Martin Street.

West Martin Street, South Harrington Street and South West Street are all classified as Undivided 2-Lane Avenues. These intersections meet and/or exceed the criteria specified in Section 4 of the Neighborhood Traffic Management Program (NTMP) adopted by the Raleigh City Council. No on-street parking spaces will be lost by this proposed change.

File Attachments  
[20180619RDOTMultiWayStopInstallations.pdf \(699 KB\)](#)

**Subject** 3. Speed Limit Reduction - Valley Drive

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category L. CONSENT AGENDA - TRAFFIC  
Type Action (Consent)  
Fiscal Impact No  
Recommended Action Authorize the appropriate changes in the traffic code as included in the agenda packet.  
Jed Niffenegger, Transportation

It is recommended to reduce the speed limit from 30 mph to 25 mph on Valley Drive. Valley Drive is classified as a Neighborhood Street and is constructed to typical residential street standards. A signed petition has been received by staff representing at least 75 percent of the residents or property owners along the street in support of a speed limit reduction. This request meets and/or exceeds the criteria specified in Section 3 of the Neighborhood Traffic Management Program (NTMP) adopted by the Raleigh City Council.

File Attachments  
[20180619RDOTSpeedLimitReduction.pdf \(1,103 KB\)](#)

**Subject 4. Bus Zone – 200 South Wilmington Street.**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category L. CONSENT AGENDA - TRAFFIC  
Type Action (Consent)  
Fiscal Impact No  
Recommended Action Approve changes to the Traffic Schedule as included with agenda packet.  
Gordon Dash, Transportation

It is recommended that the parking restrictions along both sides of the 200 Block of South Wilmington Street north of the mid-block crosswalk be reconfigured to better facilitate the growing ridership of GoTriangle.

In November 2017, City staff had planters and a bike rack installed along the east side of the 200 block of South Wilmington Street in order to resolve ongoing safety concerns. These concerns resulted from vehicles continually parking too close to the mid-block crosswalk, thereby, impeding the line of sight of the pedestrians. Since that time, GoTriangle has struggled with maneuvering their buses around these planters in order to safely gain access to the curb lane so their passengers can safely load and unload. In order to ensure the safety of their riders, GoTriangle has requested that the existing bus zone be either relocated or extended.

Transportation staff reviewed the parking on this block and determined that relocating the existing parking restrictions would maximize the available curb space along this section of roadway and further provide GoTriangle with the additional 25 feet of Bus Zone as requested. It is recommended that the Bus Zone currently situated along the east side of the block be relocated from mid-block to the north end of the block at Hargett Street; the Commercial Loading Zone currently situated on the west side of the street just north of the mid-block crosswalk be relocated to the east side of the street in the current Bus Zone location; and all metered parking in this block be relocated to the west side of the street. The first map in the attachment depicts the current block configuration, and the second depicts the proposed changes.

All of the affected property owners and tenants were duly notified and provided two weeks to respond with any concerns. Only one response with concerns about the proposed changes was received from a property owner, and staff was able to alleviate their concerns. The proposed changes will result in an additional 25 feet of Bus Zone and an additional 10 feet of Commercial Loading Zone, without any loss of parking spaces in this block.

File Attachments  
[20180619RDOT200SouthWilmingtonStreetBusZone.pdf \(982 KB\)](#)

**Subject 5. Morgan Street Bike Lanes**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category L. CONSENT AGENDA - TRAFFIC

Type	Action
Preferred Date	Jun 19, 2018
Absolute Date	Jun 19, 2018
Fiscal Impact	No
Budget Source	N/A
Recommended Action	Approve modifications to the traffic code as included in the agenda packet.
Eric Lamb, Transportation	

The North Carolina Department of Transportation (NCDOT) plans to resurface Morgan Street later this month as part of their annual resurfacing program. City staff has coordinated with NCDOT to incorporate a planned bike lane on Morgan, from Dawson Street to Person Street, as recommended in the City's adopted 2016 BikeRaleigh Plan. This new bike lane will connect to an existing bike lane along New Bern Avenue east of Person Street. These changes will also include the removal of a general purpose travel lane and modifications to existing on-street parking as part of the new pavement marking plan. On-street parking along Morgan Street will increase by a total of five spaces due to the new lane configuration. NCDOT originally planned to pave this section of Morgan Street later this summer; however, City staff was recently notified that their contractor will proceed with work as early as June 18, 2018.

The City's analysis of the proposed lane configuration shows a slight increase in vehicular delays during morning and afternoon rush hours at two intersections along Morgan Street, but all of the intersections within the project will operate at an acceptable level of service and NCDOT has concurred with including the changes in their work at no cost to the City. City staff has worked to notify all adjacent property owners of the proposed changes and provided contact information in case of any questions. In order to facilitate this installation, the City Council must approve any changes to the City's traffic schedule reflecting the new travel lane configuration, alterations to on-street parking spaces, and the addition of the new bike lane.

<p>File Attachments</p> <p><a href="#">20180619RDOTBicycleLaneMorganStreetPlans.pdf (323 KB)</a></p> <p><a href="#">20180619RDOTBicycleLaneMorganStreet.pdf (347 KB)</a></p>
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## **M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION**

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<b>Subject</b>	<b>1. Planning Commission Report</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION
Type	Procedural

Below are the recommendations of the Planning Commission. The Council may wish to consider these items in the same manner as items on the consent agenda. Items marked with one asterisk (\*) beside the Certified Recommendation number are located within flood-prone areas. Items marked with the pound sign (#) beside the Certified Recommendation number are located within the Falls Basin or the Swift Creek Watershed Protection Area. Items marked with the plus sign (+) beside the Certified Recommendation number indicate special conditions for stormwater management.

<b>Subject</b>	<b>2. Comprehensive Plan Amendment CP-1-18 Falls North (Falls of Neuse) Area Plan and project report: Request for time extension</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION
Type	Action
Fiscal Impact	No
Recommended Action	The Planning Commission recommends granting a time extension of 90 days for this case. The new deadline for a Planning Commission recommendation would be September 23, 2018.

Jason Hardin, City Planning

The Planning Commission has requested a 90-day extension in order to complete its review of the Falls North (Falls of Neuse) area plan. The extension request would set a new deadline of September 23, 2018 for Planning Commission review.

During its March 6, 2018 meeting, City Council referred the plan and associated amendments to the Planning Commission for review. The original deadline for Commission recommendation is June 25, 2018. The item has been considered at two meetings of the Commission's Committee of the Whole, with the discussion narrowing to a few remaining issues. The Committee's next meeting will take place on June 28, 2018.

The Planning Commission review follows the creation of an area plan and report for the Falls North study area. The study, an update of the existing Falls of Neuse Area Plan, was conducted by a consultant team led by Rhodeside and Harwell and directed by the Department of City Planning. The study identified, evaluated, and prepared recommendations for land use, urban design, parks, and transportation policies and projects.

If adopted, the associated Comprehensive Plan amendments would be the first action of plan implementation by incorporating key policy guidance into the 2030 Comprehensive Plan.

The project report and additional information can be found on the project webpage: <https://www.raleighnc.gov/business/content/PlanDev/Articles/LongRange/FallsOfNeuse.html>

File Attachments  
[20180619PlanningCommissionReportCP1118.pdf \(4,423 KB\)](#)

**Subject** 3. Rezoning Case Z-28-17: Vardaman St, west side, south of Rock Quarry Rd (South Central CAC)

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

**Type** Action, Reports

**Recommended Action** Authorize the time extension of 90 days for their review of Z-28-17. The deadline for Planning Commission recommendation would be extended from June 18, 2018 to September 16, 2018.

Bynum Walter, City Planning

This case was previously discussed by the Committee of the Whole during the May 24, 2018 meeting. A motion was made by the Committee to have the Planning Commission request a 90-day extension from City Council. A Comprehensive Plan Amendment (CP-3-18) to change the Future Land Use designation from Neighborhood Mixed Use to Community Mixed Use for the rezoning site, and the additional parcels owned by the applicant was submitted May 16, 2018. CP-3-18 will be heard at the June 26, 2018 Planning Commission meeting. A 90-day extension will allow for the Planning Commission to consider the amendment and its potential impacts on Z-28-17.

The Committee of the Whole began review of this case on December 19, 2017. Discussion continued on February 22, 2018, and at that time the committee made a motion to request a 90-day extension from City Council. A request for a 90-day extension was granted at the March 20, 2018 City Council meeting. The deadline for Planning Commission recommendation is June 18, 2018.

Z-28-17 Vardaman St on it's west side, south of Rock Quarry Rd. The request is to rezone 0.36 acres from Residential-10 (R-10) to Commercial Mixed Use-Three Stories (CX-3). The request is General Use, no conditions have been offered.

The request is inconsistent with the Comprehensive Plan and the Future Land Use Map.

File Attachments  
[20180619PLANCommissionReportRezoningZ2817.pdf \(1,745 KB\)](#)

**Subject** 4. Rezoning Case Z-7-18: Rock Quarry Road and S. New Hope Road (Southeast CAC)

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** M. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION



Type Action

Recommended Action If signed conditions are received in a timely manner, the City Council may set a date for a public hearing on this case. Alternatively, the request can be held or referred to committee for further review. If a hearing is authorized, staff recommends a hearing date of July 3, 2018.

Bynum Walter, City Planning

Z-7-18 Rock Quarry Road and S. New Hope Road, on S. New Hope Road at the northeast corner of its intersection with Rock Quarry Road. Eighteen properties totaling approximately 532 acres are requested by Land Holding, LLC to be rezoned from Planned Development (PD) to Residential-10-Conditional Use (R-10-CU). Conditions dated June 1 limit development to 1,700 dwelling units, prohibit the Apartment building type except for within 2,500 feet of Rock Quarry Road and when age restricted to 55 years and older, limit dwelling units in the Apartment building type to 300, require 25 acres of land to be set aside for a park, require construction of greenway trails, require 25 percent of the site to be set aside as open space, and require a build-to for most of Rock Quarry Road.

The case is consistent with the Future Land Use Map and the Comprehensive Plan. The Southeast CAC voted to recommend approval of the case on March 8 (Y-19, N-2). Approval of the case may cause zoning non-conformities for parcels remaining in the existing PD zoning. The Planning Commission voted to recommend approval (7-3). Votes against were related to the impacts of the request on parcels remaining in the Olde Towne PD. An original, signed copy of the conditions had not been received at the time of preparing this agenda item.

File Attachments  
[20180619PLANRptPlanningCommissionZ-7-18.pdf \(7,351 KB\)](#)

## N. SPECIAL ITEMS

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**Subject** 1. Petition Annexation - 4110 and 4200 Trinity Road

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category N. SPECIAL ITEMS

Type Action

Recommended Action If Council wishes to proceed, it would be appropriate to adopt an ordinance annexing the property effective June 19, 2018 and adopt a resolution placing the property in the appropriate electoral district.

Christopher Golden, City Planning

A hearing was held on the following annexation item and closed on June 5. Staff was asked to report on the consistency of an approved development plan for the subject property with applicable adopted plans, including the Comprehensive Plan and area plans. A staff report on plan consistency is provided.

<u>AREA NAME &amp; DISTRICT</u> <u>ANNEXATION TYPE</u>	<u>PETITIONER</u>	<u>ACRES</u>	<u>PROPOSED USE</u>	<u>ZONING</u>
4110 & 4200 Trinity Rd. (D)	Chris Bostic	18.7	Multi-family Residential	CX-12-CU Contiguous

File Attachments  
[20180619PLANPublicHearingAnnexationTrintyRoad.pdf \(28,106 KB\)](#)

**Subject** 2. Encroachment Request - 4200 Trinity Road

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category N. SPECIAL ITEMS

Type Action

Recommended Action Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant, subject to

Noah Otto, Development Services

The following item appeared on the June 5 agenda. Council withdrew it from the consent agenda and asked that it be considered with the petition for annexation. Council closed the annexation hearing and directed that the annexation and encroachment request be placed on this agenda.

The Station at Raleigh, LLC is proposing storm piping and associated stormwater structures in the right-of-way leading to and from stormwater control measures. The encroachments will be on Thornberry Street, Cloverhurst Drive and Oglethorpe Avenue which are proposed streets in the development. If Council does not approve annexation of the property of 4110 and 4200, it would be appropriate to deny the encroachment request.

File Attachments  
[20180619DSEncroachment4200TrinityRoad.pdf \(662 KB\)](#)

<b>Subject</b>	<b>3. Other Outside Agency Grant Process Options</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	N. SPECIAL ITEMS
Type	Action
Preferred Date	Jun 19, 2018
Fiscal Impact	No
Recommended Action	Council may desire to select one option for the review of Other Outside Agency grants and authorize the process improvements as recommended.

Mary Vigue, Budget & Management Services

At the April 10 budget work session Council received an overview of the agency grant processes and suggestions for changes to the Other Outside Agency (OOA) grant process. In follow-up to the work session, staff has provided two options for the review of OOA grants. Additional proposed policy improvement changes are also included for Council's review and consideration.

File Attachments  
[20180619BMSOtherOutsideAgencyGrantProcessPresentation.pdf \(1,010 KB\)](#)  
[20180619BMSOtherOutsideAgencyMemo.pdf \(901 KB\)](#)

## **O. REPORT AND RECOMMENDATION OF THE CITY MANAGER**

<b>Subject</b>	<b>1. United States Geological Survey – Stream Gauge Program Amendment Number One</b>
Meeting	Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	O. REPORT AND RECOMMENDATION OF THE CITY MANAGER
Type	Action
Preferred Date	Jun 19, 2018
Fiscal Impact	Yes
Dollar Amount	\$203,775.00
Budgeted	Yes
Budget Source	Operational Budget
Recommended Action	Authorize the City Manager or designee to execute amendment number one with United States Geological Survey, in the amount of \$203,775.

Scott Bryant, Engineering Services



Type Discussion

Is requesting Council approval of a deviation from a condition of approval of subdivision S-41-07 (Autumn Oaks) in order to permit three homes each with a minimum gross floor area of 3,000 SF excluding garages, porches, decks, attics and basements, which is 200 SF less than minimum approved as part of S-41-07.

File Attachments

20180619CCOPetitionBirch.pdf (85 KB)

20180619DSSStaffMemoBirchPetition.pdf (356 KB)

**Subject** 2. Lee Churchill, Taxicab Industry

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category P. REQUESTS AND PETITIONS OF CITIZENS - 2:00 PM OR AFTER

Type Discussion

Would like to discuss taxicab deregulation

File Attachments

20180619CCOpetitionChurchill.pdf (96 KB)

20180619RPDTaxiRegulation.pdf (1,894 KB)

## **Q. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER**

**Subject** 1. Unfit Building Demolition

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category Q. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER

Type Action

Preferred Date Jun 19, 2018

Fiscal Impact Yes

Budgeted No

Recommended Action Adopt the ordinance authorizing demolition of the unfit building.

Ashley Glover, Housing and Neighborhoods

A hearing to consider the adoption of an ordinance authorizing the demolition of the unfit buildings as listed below and pursuant to the provisions of Section 11.6.13 of the Code of the City of Raleigh:

LOCATION & DISTRICT	PROPERTY OWNER	REID NO.	TIME LAPSE
4331 Old Poole Rd (ETJ)	Patricia Mial-Mosley And Reginald Mosley	0018382	57 Days

File Attachments

20180619HNUnfitDemolitionStatement.pdf (50 KB)

20180619HNUnfitDemolitionPowerPointPitures.pdf (1,739 KB)

**Subject** 2. Unfit Buildings - 90 Day Repair or Demolish

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category Q. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER

Type Action

Preferred Date Jun 19, 2018

Fiscal Impact Yes

Budgeted No

Recommended Action Adopt ordinance authorizing 90 day repair or demolish of the unfit buildings

Ashley Glover, Housing and Neighborhoods

A hearing to adopt an Ordinance authorizing the demolition of the unfit buildings as listed below and pursuant to the provisions of Section 11.6.8D of the City Code if the repairs necessary to render the dwellings fit for human habitation are not completed within ninety (90) days:

LOCATION & DISTRICT	PROPERTY OWNER	REID NO.	VACATED & CLOSED
1723 Fox Hollow Dr (C)	L. K. Burnette	0190973	12/16/2016
1725 Fox Hollow Dr (C)	L. K. Burnette	0192289	12/16/2016

File Attachments  
[20180619HNUfit90RepairOrDemolishBackup.doc.pdf \(88 KB\)](#)  
[20180619Unfit90DayRepairOrDemolishPowerPointPictures.pdf \(1,948 KB\)](#)

**Subject** 3. Public Nuisance Abatement - Property Liens

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category Q. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER

Type Action

Preferred Date Jun 19, 2018

Fiscal Impact Yes

Dollar Amount \$4,221.00

Budgeted No

Recommended Action Adopt the resolution confirming liens against property.

Ashley Glover, Housing and Neighborhoods

A hearing to consider the adoption of a resolution confirming the charges for the abatement of public nuisances as a lien against the property as listed below:

LOCATION & DISTRICT	PROPERTY OWNER	REID NO.	COST OF ABATEMENT
5412 Dillard Dr (ETJ)	Piney Plains Christian Church	0103213	500.00
1129 Heritage Manor Dr (C)	Heritage Manor Assn INC	0273009	934.00
4505 Hoyle Dr (B)	Green Park Townes Homeowners Assoc INC	0117202	1353.00
2847 Maidenhair Dr (C)	Willie And Lena Ford	0294685	327.00
3009 Pinehurst Dr (B)	Dionicia Rijo Beras	0007408	393.00
2614 Poole Rd (C)	Dexter T. And Marsha S. Johnson	0031160	372.00
1105 Spaulding St (C)	Braxton Smith	0054919	342.00

File Attachments

[20180619HNPublicNuisanceCostConfirmation.pdf \(412 KB\)](#)

[20180619HNPublicNuisancePowerpointPictures.pdf \(2,545 KB\)](#)

**Subject** 4. Rezoning Z-35-17: Rock Quarry Road, at the northwest corner of intersection with Martin Luther King Jr. Boulevard (South Central CAC)

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** Q. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER

**Type** Action

**Fiscal Impact** No

**Recommended Action** Conduct the public hearing. At the conclusion of the public hearing, City Council may choose to act on the case or defer for further review. Alternately, the City Council may choose to continue the public hearing to a future date.

Bynum Walter, City Planning

Z-35-17 Rock Quarry Road, at the northwest corner of its intersection with Martin Luther King Jr. Boulevard, consisting of the portion of Wake County PIN 1713340839 north of Martin Luther King Jr. Boulevard. Approximately 3.96 acres are requested by Ouida Jane Exum; George C. Exum, Jr.; and Amber J. Ivie, temporary receiver for Annette Henrietta Exum to be rezoned from Neighborhood Mixed Use-Three Stories-Parking Limited (NX-3-PL) and Residential-10 (R-10) to Neighborhood Mixed Use-Three Stories-Parking Limited-Conditional Use (NX-3-PL-CU).

Zoning conditions received on November 13, 2017 prohibit Residential, Eating Establishment, Bar, and Retail uses on 1.9 acres of the western portion of the parcel and limit development on that portion of the parcel to 12,000 square feet of Office, Medical, or other uses. Conditions also limit dumpster service on that portion of the parcel to weekdays and to between the hours of 7 a.m. and 9 p.m.

The version of the request described above is not the same as the version that was reviewed by staff and the Planning Commission and voted upon by the South Central CAC.

Because the UDO states that the City Council shall conduct a public hearing following the receipt of the case from the Planning Commission, and that notice for that hearing be provided within 60 days of receipt, Council on April 17 set a public hearing date of May 1, 2018. Signed conditions for the version of the case included in the Planning Commission's Certified Recommendation have not been provided; therefore, the version of the case authorized for public hearing is the originally-filed version. That version differs from the version reviewed by the Planning Commission in that it includes a different base zoning (NX instead of OX), covers a larger area (3.96 acres instead of 1.43 acres), and permits more development in a portion of the subject area where development maximums were specified (12,000 square feet in a 1.89-acre portion of the broader area instead of 8,000 square feet within the total 1.43-acre area).

The Planning Commission recommended 9-0 in favor of a version of the case that requested Office Mixed Use-Three-Story-Parking Limited-Conditional Use (OX-3-PL-CU) and that included only a 1.43-acre portion of the western side of the parcel. The South Central CAC voted 12-0 in favor of that version of the case.

Council opened the public hearing at its May 1, 2018 meeting. At that meeting, Council held the hearing open until June 19 in order to allow the applicant time to obtain a signed version of the conditions considered by the Planning Commission. Following the closing of the public hearing, changes may be made to the request in order to align it with the version considered by the Planning Commission or otherwise make it more restrictive than the version authorized for public hearing. Changes must be made within 30 days of the date the public hearing closes.

File Attachments

[20180619PLANPublicHearingZ3517.pdf \(4,936 KB\)](#)

**Subject** 5. Food Truck Operation in Right-of-Way

**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** Q. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER

Type Action

Recommended Action Conduct the public hearing. The City Council can choose to act on the ordinance at the conclusion of the public hearing.

Travis Crane, City Planning

The City Council requested a change to the food truck regulations contained in section 12-1024.1 of the City Code. The request to amend the ordinance was the product of a petition of citizens. The City has four food truck parking locations near downtown. These four locations are specifically mentioned in the City Code. The petitioner requested a new food truck parking location on the 400 block of West North Street. The City Council requested that this parking location replace the existing food truck parking location on the 300 block of South Bloodworth Street. This ordinance would change three regulations:

1. Remove the parking location from Bloodworth Street and add a parking location to West North Street;
2. Refine the definition of "food truck"; and
3. Remove the requirement for a public hearing to alter the food truck regulations.

The food truck regulations are contained in the City Code, not in the UDO. When these regulations were created in 2015, staff included language that would require a public hearing to amend this portion of the ordinance. This is not typical for standards in the City Code. The proposed ordinance would remove the requirement for a public hearing. The City Council would retain the authority to amend the regulations similar to any other language in the City Code; however, a public hearing would not be required.

File Attachments  
[20180619PLANFoodTruckOrd.pdf \(42 KB\)](#)

**Subject 6. Atlantic Housing Foundation - Tax Exempt Bonds**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category Q. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER

Type Action

Recommended Action Adopt a resolution as outlined in agenda packet approving the bond issue

This is a hearing to consider approving, solely for purposes of meeting requirements of the Internal Revenue Code, for the issuance of not to exceed \$124,000,000 Tax-Exempt Bonds by the Public Finance Authority for Atlantic Housing Foundation. Additional information is included in the agenda packet

File Attachments  
[20180619CCOpublichearingAtlanticFoundation.pdf \(137 KB\)](#)

## **R. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE**

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**Subject 1. No Report and No Items Pending**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category R. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

Type Information

## **S. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE**

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**Subject 1. No Report**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category S. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE  
Type Information

File Attachments  
20180619CCO20180613GNRMinutes.pdf (148 KB)

**Subject 2. Items Pending**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category S. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE  
Type Information

Pending Items

- 15-26 TC-3-17 - Accessory Dwelling Unit Overlay District (-ADOD) (7/5/17); Expanded Scope (5/15/18)
- 15-29A Grading Requirements/Permit Triggers for Infill Development - 1505 Canterbury Road (9/19/17)
- 15-29B Stormwater Requirements for Infill Development - 1505 Canterbury Road (9/19/17)
- 17-05 Subdivision of Lots in Infill Settings (3/6/18)
- 17-08 CP-4-17 - RCRX Recommendations - Land Use Issues (4/3/18)
- 17-09 High Impact/High Visibility Projects - Appearance Commission Recommendations (5/15/18)

**T. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE**

**Subject 1. No Report**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category T. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE  
Type Information

**Subject 2. Items Pending**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category T. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE  
Type Information

Item 17-01 Zoning for Residential Scale Office Uses (3/6/18)

**U. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE**

**Subject 1. No Report**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category U. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE  
Type Information



**Subject** 2. Items Pending

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category U. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

Type Information

Item 17 - 01 Traffic Calming - Northwood Drive (2/20/18)  
Item 17 - 04 CP-4-17 RCRX Recommendations - Transportation Issues (4/3/18)  
Item 17 - 05 NCDOT Projects - Widening Falls of Neuse Road at I-540 and Widening I-440 Interchange at glenwood Avenue/Ridge Road (6/5/18)

## **V. REPORT FROM THE MAYOR AND CITY COUNCIL**

**Subject** 1. Reports of Mayor and Council Members

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category V. REPORT FROM THE MAYOR AND CITY COUNCIL

Type

## **W. APPOINTMENTS**

**Subject** 1. Arts Commission - One Vacancy

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category W. APPOINTMENTS

Type Action

Recommended Action Make nomination/appointment

Natalie Bullock Brown (Branch/Stewart)

File Attachments  
[20180605CCOArtsCommissionRoster.pdf \(61 KB\)](#)

**Subject** 2. Housing Appeals Board - One Vacancy

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category W. APPOINTMENTS

Type Action

Recommended Action Make nomination

No nominees

File Attachments  
[20180605CCOHousingAppealsBoardRoster.pdf \(37 KB\)](#)

**Subject** 3. Parks, Recreation and Greenway Advisory Board - One Vacancy  
**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** W. APPOINTMENTS  
**Type** Action  
**Recommended Action** Make nomination/appointment  
Lex Janes (Stewart)  
Marsha Presnell-Jeanette (Crowder/Cox/Mendell/Stephenson)

File Attachments  
[20180605CCOParksRecreationGreenwayBoardRoster.pdf \(64 KB\)](#)

**Subject** 4. Human Relations Commission - One Vacancy  
**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** W. APPOINTMENTS  
**Type** Action  
**Recommended Action** Make nomination/appointment  
Berta Alchacor (Stewart)  
Mary Thompson(Mendell/Stephenson/Cox)

File Attachments  
[20190605CCOHumanRelationsCommissionRoster.pdf \(68 KB\)](#)

**Subject** 5. Raleigh Convention and Performing Arts Centers Authority - One Vacancy  
**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** W. APPOINTMENTS  
**Type** Action  
**Recommended Action** Make nomination/appointment  
Stan Williams (Crowder/Cox/Mendell/Stephenson)

File Attachments  
[20180619CCORaleighConventionandPerformingArtsCentersAuthorityRoster.pdf \(73 KB\)](#)

**Subject** 6. Greater Raleigh Convention and Visitors Bureau - Two Vacancies  
**Meeting** Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** W. APPOINTMENTS

Type Action

Recommended Action Make Nominations/Appointments

Letters of suggested appointments are included in the agenda packet

File Attachments  
20180619CCOGreaterRaleighConventionBureaurecommendations.pdf (162 KB)

**Subject 7. Historic Cemeteries Advisory Board - One Vacancy**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category W. APPOINTMENTS

Type Action

Recommended Action Make nominations

No nominees

File Attachments  
20180619CCOHistoricCemeteriesAdvisoryBoardRoster.pdf (40 KB)

**Subject 8. Raleigh Historic Development Commission - Two vacancies**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category W. APPOINTMENTS

Type Action

Recommended Action Make nominations/appointments

Jeannie McAuliffe (Crowder)

Recommendations from the nominating committee are included in the agenda packet

File Attachments  
2018-619CCORHDCRecommendationsforappointment.pdf (329 KB)  
20180619CCOHistoricDevelopment Commission.pdf (59 KB)

## **X. NOMINATIONS**

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**Subject 1. Historic Cemeteries Advisory Board - One Vacancy**

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category X. NOMINATIONS

Type Action

Recommended Action Make nominations

Wayne Schindler has submitted his resignation therefore there is one vacancy for consideration

File Attachments  
20180619CCOHistoricCemeteriesAdvisoryBoardRoster.pdf (40 KB)

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## Y. REPORT AND RECOMMENDATION OF THE CITY ATTORNEY

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## Z. REPORT AND RECOMMENDATION OF THE CITY CLERK

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**Subject** 1. Minutes - Various

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category Z. REPORT AND RECOMMENDATION OF THE CITY CLERK

Type Action

Recommended Action Approve the minutes.

A copy of the June 4, 2018 Budget Work Session minutes, June 5, 2018 Regular meeting and June 11 Budget meeting are included in the agenda packet.

File Attachments  
20180619CCO20180604BudgetWorkSessionMinutes.pdf (173 KB)  
20180619CCO20180605RegularSessionMinutes.pdf (419 KB)  
20180619CCO20180611BudgetWorkSessionMinutes.pdf (105 KB)

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## AA. CLOSED SESSION

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**Subject** 1. Enter Closed Session

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category AA. CLOSED SESSION

Type Action

Recommended Action Pursuant to GS. 143-318.11

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## BB. OPEN SESSION

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**Subject** 1. Return to Open Session

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category BB. OPEN SESSION

Type Procedural

**Subject** 2. Adjourn Meeting

Meeting Jun 19, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category BB. OPEN SESSION

Type Procedural