



**Tuesday, March 20, 2018**  
**REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION**

**RALEIGH CITY COUNCIL MEETING**  
**11:30 AM WORK SESSION, ROOM 305**  
**1:00 PM REGULAR SESSION, CITY COUNCIL CHAMBER, ROOM 201**  
**222 WEST HARGETT STREET**  
**RALEIGH, NORTH CAROLINA**

**Nancy McFarlane, Mayor**  
**Corey D. Branch, Mayor Pro Tem**  
**David N. Cox**  
**Kay Crowder**  
**Stef Mendell**  
**Russ Stephenson**  
**Nicole Stewart**  
**Dickie Thompson**

**NOTICE TO HEARING IMPAIRED**

Audio enhancements have been installed in the Council Chamber. Assistive listening devices are available upon request. Interpreters for deaf and hearing impaired persons are available. If needed, please provide a 24-hour notice by calling 996-3100 (voice) or 996-3107 (TDD).

**A. 11:30 A.M. WORK SESSION CALLED TO ORDER BY THE MAYOR**

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**Subject** 1. Parks, Recreation and Cultural Resources Department Capital Improvement Projects

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** A. 11:30 A.M. WORK SESSION CALLED TO ORDER BY THE MAYOR

**Type** Discussion

Stephen Bentley, Parks Recreation and Cultural Resources

The department has several projects being implemented as a part of the 2014 bond referendum. Projects are in multiple stages of implementation including planning, design and construction. Staff will provide an overview of the projects, review budgetary and funding challenges, and identify potential opportunities to address the gaps.

**Subject** 2. Citizen Engagement and Planning Initiatives

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** A. 11:30 A.M. WORK SESSION CALLED TO ORDER BY THE MAYOR

**Type** Information

Ken Bowers & Roberta Fox, City Planning

At the January 9, 2018 City Council work session, staff provided an overview of the Planning Department, major on-going work plan initiatives, upcoming planning projects, and the role of citizen engagement in the professional practice of planning. Staff will provide a continuation of this discussion as it relates to citizen engagement in planning initiatives. Three major discussion items will be presented: (1) options and methods for how to engage citizens throughout planning initiatives; (2) the proposed scope for a study of best practices in citizen engagement, to include a toolkit and templates for participation; and (3) options for the use of Council-appointed citizen oversight groups in upcoming area and corridor planning initiatives. Staff will also provide an update on the job description and hiring process for the new position of Planning Engagement Coordinator.

## **B. 1:00 P.M. REGULAR SESSION CALLED TO ORDER BY THE MAYOR**

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**Subject** 1. Invocation - Rev. Dr. H. C. Miller, Tupper Memorial Baptist Church  
**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** B. 1:00 P.M. REGULAR SESSION CALLED TO ORDER BY THE MAYOR  
**Type** Information, Procedural

**Subject** 2. Pledge of Allegiance  
**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** B. 1:00 P.M. REGULAR SESSION CALLED TO ORDER BY THE MAYOR  
**Type** Procedural

## **C. RECOGNITION OF SPECIAL AWARDS**

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### **D. AGENCY GRANTEE PRESENTATION**

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**Subject** 1. MacKenzie Brice, Triangle Family Services  
**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** D. AGENCY GRANTEE PRESENTATION  
**Type** Information

## **E. CONSENT AGENDA**

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**Subject** 1. Consent Agenda Process  
**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** E. CONSENT AGENDA  
**Type** Action (Consent)

**Recommended Action** Motion to approve all items of the Consent Agenda

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a council member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The vote on the consent agenda will be a roll call vote.

**Subject** 2. Wake Emergency Communications Organization - Various Agreements  
**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** E. CONSENT AGENDA  
**Type** Action (Consent)

**Preferred Date** Mar 20, 2018

**Absolute Date** Mar 20, 2018

**Fiscal Impact** No

**Recommended Action** Authorize the City Manager to execute the interlocal and service level agreements.

Dominick Nutter, Emergency Communications

The Wake Emergency Communications Organization (WECO) was formed in January 1972 to provide service to elements of government and associated agencies engaged in emergency and rescue services provided by the Raleigh-Wake Emergency Communications Center (RWECC). The RWECC is sponsored by the City and operates as a department within the municipal organization.

The membership of WECO consists of voluntary representatives from all agencies in Wake County that the Emergency Communications Center provides services for, including nine law enforcement agencies, four EMS agencies, 19 fire agencies and various municipal public works departments. The towns of Cary and Holly Springs provide certain 911 services within their respective jurisdictions. WECO members are represented by a voting board and three dispatch steering committees for law enforcement, fire, and EMS services. The operating costs for the RWECC and the back-up center is shared by participating members of WECO; shared costs are calculated via a formula measuring calendar year dispatches or transfers, depending on the agency for which services are provided.

In order to formalize the relationship between the City of Raleigh and Wake County, an interlocal agreement has been negotiated. Staff recommends executing the agreement. In addition, a series of service level agreements (SLAs) between the City of Raleigh and the towns of Apex, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Rolesville, Wake Forest, Wendell and Zebulon have also been negotiated.

Funding for all operations has been appropriated in the operating budget; no budgetary action is necessary to execute the agreements. Included with the agenda materials is information on the WECO organization and structure; also included is the current year budget allocations for reference purposes.

In addition to the agreements, the Emergency Communications Center is partnering with North Carolina State University (NCSU) on an upgrade that will permit them to be served as a remote site of the City's telephone system. This configuration will be similar to the current connectivity being provided to the Wake County Sheriff's office. As the City of Raleigh converts from legacy analog 911 service to the AT&T Emergency Services IP Network (ESInet), part of the Next-Generation 911 or NG911 systems, this upgrade will allow NCSU to access and utilize the City's ESInet connectivity.

File Attachments

[20180320ECCCommSvcSLAExhibit1.pdf \(113 KB\)](#)

[20180320ECCCommSvcSLAExhibit1A.pdf \(12 KB\)](#)

<b>Subject</b>	<b>3. Downtown Property Disposition - 116 Stronachs Alley</b>
Meeting	Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	E. CONSENT AGENDA
Type	Action (Consent)
Preferred Date	Mar 20, 2018
Fiscal Impact	No
Recommended Action	Declare the property as surplus and accept the bid of \$226,000, subject to the negotiated offer and upset bid process with condition that the winning bidder pay all advertising costs accrued during the upset bid process.

Greg Pittman, City Planning

The property located at 116 Stronach's Alley, consisting of 3,484.8 +/- Square Feet (0.08 +/- acres) has been identified by the City's Downtown Disposition Study as surplus property.

The property was acquired by the City October 31, 2002 by deed recorded in Deed Book 9703 at Page 772, Wake County Registry for a purchase price of \$80,000. This property was part of Site H as referred to in the disposition study. Council accepted the study at the October 21, 2017 meeting and directed staff to order appraisals and dispose of the properties through the upset bid process. Net proceeds from the sale of the property will be utilized for affordable housing efforts via the Housing and Neighborhoods Department. Hillsborough @ Gardner, LLC has submitted a bid of \$226,000. The use of the site will be regulated by the current DX-7-UG zoning classification.

File Attachments

[20180320PLAN116Stronach'sAlleyFactSheet.pdf \(534 KB\)](#)

## **F. CONSENT AGENDA - PETITION ANNEXATIONS**

**Subject** 1. Petition Annexations—Various

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category F. CONSENT AGENDA - PETITION ANNEXATIONS

Type Action (Consent)

Recommended Action Acknowledge the annexation petitions and direct the City Clerk to check the sufficiency of the petitions pursuant to State statutes and if found sufficient, authorize advertisement for public hearing to be held on April 03, 2018.

Christopher Golden, City Planning

<u>AREA NAME&amp; DISTRICT</u>	<u>PETITIONER</u>	<u>ACRES</u>	<u>PROPOSED USE</u>	<u>ANNEXATION TYPE</u>
5320 Forestville Rd. (C)	Ryan Fisher	49.7	Single Family	Non Contiguous
6925 Old Wake Forest Rd. (A)	Mani Sundaram	3.1	Office/Retail/Ind./ Warehouse/Multi- Use Flex-Space	Contiguous

File Attachments  
[20180320PLANConsentPetitionAnnexation5320ForestvilleRoad.pdf \(21,335 KB\)](#)  
[20180320PlanConsentPetitionAnnexation6925OldWakeForest.pdf \(1,691 KB\)](#)

## G. CONSENT AGENDA - GRANTS

**Subject** 1. Homeland Security Grant Program (HSGP) - Urban Search and Rescue Training

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category G. CONSENT AGENDA - GRANTS

Type Action (Consent)

Preferred Date Mar 20, 2018

Fiscal Impact No

Dollar Amount \$85,000.00

Budgeted No

Budget Source 810-4210-xxxxxx-GRT00-70420032; 810-4210-xxxxxx-GRT00-70420033

Recommended Action Authorize staff to execute all required grant documentation; and authorize a budget amendment in the amount of \$85,000.

Adam Perry, Fire

The City has been awarded \$85,000 from the Homeland Security Grant Program (HSGP) to fund training opportunities in water rescue and Urban Search and Rescue (USAR).

Federal funds administered through the State are available to local governments to assist in the cost of developing and maintaining a "Comprehensive Homeland Security Response" program. These funds will provide required training for USAR team members, which directly contributes to the quality of life and safety of the community. On February 22, 2018, the Grants Committee reviewed and approved acceptance of the grant funding. A budget amendment in the amount of \$85,000 is necessary to appropriate the grant proceeds; accounting details are included with the agenda packet. No city match is required for this grant.

File Attachments  
[20180320RFDUSARMOACallback.pdf \(1,394 KB\)](#)  
[20180320RFDUSARMOATraining.pdf \(1,394 KB\)](#)

## H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES

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<b>Subject</b>	<b>1. Dorothea Dix Park Master Plan Contract Amendment</b>
Meeting	Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES
Type	Action (Consent)
Preferred Date	Mar 20, 2018
Fiscal Impact	Yes
Dollar Amount	\$422,380.00
Budgeted	No
Budget Source	Donation - Dix Park Conservancy
Recommended Action	Authorize the City Manager to execute a contract amendment and authorize a budget amendment in the amount of \$422,380.

Kate Pearce, Parks Recreation and Cultural Resources

On June 6, 2017, City Council authorized a contract with Michael Van Valkenburgh and Associates (MVVA) for the completion of a master plan for Dorothea Dix Park. Staff received a request for additional services from MVVA in February 2018. The additional services include time and travel expenses for four additional trips to Raleigh for community outreach and engagement activities; additional senior staff time participating in the project discussions with key Raleigh-area stakeholders and other partners; and additional technical analysis along with associated sub-consultant deliverables.

The Dix Park Master Plan Executive Committee has reviewed the proposed contract amendment and recommends Council approval. The Dix Park Conservancy has also approved the request for additional funding of \$371,900 to cover the expenses associated with the proposed contract amendment.

In addition, City staff recently completed a procurement process for a firm to provide cost estimating services as part of the master plan process. The Conservancy has donated \$50,480 to cover expenses associated with these services.

**Request Summary:**

- o The original MVVA contract amount was \$1,949,520 (which includes total fees of \$1,826,220 and estimated expenses of \$123,300).
- o The MVVA contract amendment amount is \$371,900 (which includes fees of \$350,700 and estimated expenses of \$21,200).
- o The Conservancy has approved the funding request for \$371,900 to cover the MVVA contract amendment expenses.
- o The Conservancy has also provided funding to cover an additional \$50,480 for cost estimating services as part of the master plan process.

A budget amendment in the amount of \$422,380 is necessary to appropriate funding for the contract amendment; accounting details are included with the agenda packet.

**File Attachments**

[20180320PRCRMVVDixParkAddServiceFebResponse.pdf \(935 KB\)](#)

[20180320BMSDorotheaDixParkBudgetAmendment2BudgetMemo.pdf \(195 KB\)](#)

<b>Subject</b>	<b>2. Professional Services - Janitorial Services - Raleigh Union Station</b>
Meeting	Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION
Category	H. CONSENT AGENDA - CONTRACTS AND CONSULTANT SERVICES
Type	Action (Consent)

Preferred Date Mar 20, 2018

Fiscal Impact Yes

Dollar Amount \$468,054.00

Budgeted Yes

Budget Source 100-7250-709900-552

Recommended Action Authorize the City Manager to execute the contract with R.W. Daniels dba ServiceMaster Professional Building Maintenance for Raleigh Union Station in the amount not to exceed \$468,054.

Suzanne Walker, Engineering Services

The City of Raleigh advertised a Request for Proposal (RFP) for annual service of Raleigh Union Station's janitorial needs. Among the requirements, the RFP included weighted criteria which were scored, and best met by R.W. Daniels.

After review of the proposals, staff would like to award base submittal of the contract to R.W. Daniels dba ServiceMaster Professional Building Maintenance. The term of the awarded contract is expected to be for three years with an option of one additional two-year term for a total contract period of five years. The three-year total is in the amount of \$468,054.00, which is over the \$150,000 threshold for professional services.

Funding of this project is available and will be addressed administratively.

Name of Project:	Janitorial Services—Raleigh Union Station
Managing Division:	Facilities and Operations, Engineering Services
Reason for Council Review:	Contract Award > \$150,000
Vendor:	R.W. Daniels dba ServiceMaster Professional Building Maintenance
Amount of this Contract	\$468,054
Prior Contract Activity:	None
Encumbered with this Approval:	\$468,054
Budget Transfer Required:	None

File Attachments  
[20180320ESDRaleighUnionStationJanitorialServices.pdf \(17,454 KB\)](#)

## **I. CONSENT AGENDA - ENCROACHMENT REQUESTS**

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**Subject** 1. Encroachment Request - Old Trawick Way, Trawick Road, Stony Brook Drive

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** I. CONSENT AGENDA - ENCROACHMENT REQUESTS

**Type**

Noah Otto, Development Services

A request has been received from Spirit Communications to install underground fiber along the following streets for the approximate distances: Old Trawick Way 675 feet, Trawick Road 900 feet, and Stony Brook Drive 722 feet. A report is included with the agenda packet.

File Attachments  
[20180320DSEncroachment3006StonyBrookDrive.pdf \(3,898 KB\)](#)

**Subject** 2. Encroachment request - 309 North Boylan Avenue

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** I. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type

Noah Otto, Development Services

A request has been received from Celito Fiber to install 11,592 linear feet of underground fiber, conduits, and hand holes along the following streets: Gaston Street, Glenwood Avenue, St. Mary's Street, North Boylan Avenue, and West Lane Street. A report is included with the agenda packet.

File Attachments  
[20180320DSEncroachment309NorthBoylanAvenue.pdf \(3,518 KB\)](#)

**Subject**                                    **3. Encroachment request - 430 North Salisbury Street**  
**Meeting**                                    Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category**                                    I. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type

Noah Otto, Development Services

A request has been received from AT&T Mobility to install a pole for small cell device at 430 North Salisbury Street. A report is included with the agenda packet.

File Attachments  
[20180320DSEncroachment430NorthSalisburyStreet.pdf \(4,835 KB\)](#)

**Subject**                                    **4. Encroachment request - 927 West Morgan Street**  
**Meeting**                                    Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category**                                    I. CONSENT AGENDA - ENCROACHMENT REQUESTS

Type

Noah Otto, Development Services

A request has been received from Fiber Technologies Networks, L.L.C., now part of Crown Castle, to install underground fiber and five handholes along the following streets for approximately 3,491 linear feet: West Morgan Street, South St. Mary's Street, South Boylan Avenue, Glenwood Avenue, and Willard Place. A report is included with the agenda packet.

File Attachments  
[20180320DSEncroachment927WestMorganStreet.pdf \(1,344 KB\)](#)

**J. CONSENT AGENDA - BIDS**

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**Subject**                                    **1. Bid Award - Laurel Hills Dam and Spillway Rehabilitation Project - DLB Enterprises, LLC (SM 2016-0008)**  
**Meeting**                                    Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category**                                    J. CONSENT AGENDA - BIDS

**Type**                                        Action (Consent)

**Preferred Date**                        Mar 20, 2018

**Absolute Date**                        Mar 20, 2018

**Fiscal Impact**                        Yes

Dollar Amount \$2,092,445.00

Budgeted Yes

Budget Source Stormwater Management Capital Improvement Program

Recommended Action Authorize the City Manager to execute the construction contract with DLB Enterprises, LLC in the amount of \$2,092,445.

Veronica High, Engineering Services

Pursuant to the advertisement as required by law, bids were received and publicly opened on February 14, 2018, for the Laurel Hills Dam and Spillway Rehabilitation Project. This project will address historical flooding along Laurel Hills Road. Laurel Hills Road crosses over the earthen dam of Hester Pond. The dam has a history of overtopping during large storm events due to an undersized spillway in this area. The Laurel Hills Dam and Spillway Rehabilitation Project will upgrade the spillway to meet current North Carolina Dam Safety standards.

The lake will be drained using an existing 24-inch Reinforced Concrete Pipe (RCP). The existing dam will be excavated to construct a new concrete riser, trash rack, sluice gate and (two) 5-feet by 5-feet reinforced concrete boxes. The 24-inch RCP will be replaced with a 15-inch RCP. Upon completion of the spillway construction, the dam will be back-filled and prepared for the new roadway cross-section. The roadway section will be upgraded to accommodate any future plans for Laurel Hills Road. The roadway section will be widened to a 31 feet wide curb section and will include curb and gutter, stormwater inlets and piping, guardrail, sidewalk, and handrail. Sidewalk will be added to the downstream side of the roadway only. Sewer and water main upgrades and realignments will be required to accommodate the new roadway section. A retaining wall will be installed to minimize impact to the unnamed tributary that flows into Crabtree Creek.

Name of Project:	Laurel Hills Dam and Spillway Rehabilitation
Managing Division:	Engineering Services - Stormwater Management
Approval Request:	Bid Award
Reason for Council Review:	Construction Contract Amount > \$500,000
Original CIP Budget:	\$2,500,000
Available CIP Budget:	\$2,200,000
Construction Bid Award:	\$2,092,445
Vendor:	DLB Enterprises, LLC
Prior Contract activity:	None
Budget Transfer:	None
Encumbered this approval:	\$2,092,445

File Attachments  
[20180320ESDLaurelHillsDamBidDLB.pdf \(732 KB\)](#)

## K. CONSENT AGENDA - TRAFFIC

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**Subject** 1. Speed Limit Reductions-Pats Branch Drive-Panther Branch Drive

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category K. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Recommended Action Authorize the appropriate changes in the traffic code as included in the agenda packet.

Jed Niffenegger, Transportation

It is recommended that the speed limit be reduced from 35 mph to 25 mph on Pats Branch Drive and Panther Branch Drive. Pats Branch Drive and Panther Branch Drive are classified as Neighborhood Local and are constructed to typical residential street standards. A signed petition has been received by staff for each street representing at least 75 percent of the residents or property owners along the street in support of a speed limit reduction. These streets meet or exceed the criteria specified in Section 3 of the Neighborhood Traffic Management Program (NTMP) adopted by the Raleigh City Council.

File Attachments  
[20180320RDOTSpeedLimitReductions.pdf \(1,100 KB\)](#)



**Subject** 2. Multiway Stops - Perry Creek Drive at Midtown Market Way - Country Trail at Pride Way

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category K. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Recommended Action Authorize the appropriate changes in the traffic code as included in the agenda packet.

Jed Niffenegger, Transportation

It is recommended that multi-way stops be installed at the intersections of Perry Creek Drive at Midtown Market Way and Country Trail at Pride Way. Perry Creek Drive is classified as a divided 4-lane Avenue. Midtown Market Way is classified as a divided 2-lane Avenue. Country Trail is classified as an Undivided 2-lane Avenue. Pride Way is private and part of the Leesville Road schools campus. These intersections meet and/or exceed the criteria specified in Section 4 of the Neighborhood Traffic Management Program (NTMP) adopted by the Raleigh City Council. If approved, the multi-way stops would further restrict on-street parking approaching the intersection anywhere from 13-25 feet. Affected residents have been notified of these potential impacts to on-street parking.

File Attachments  
[20180320RDOTMultiwayStopInstallations.pdf \(872 KB\)](#)

**Subject** 3. No Stopping No Standing Zones – Heather Ridge Lane

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category K. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Recommended Action Approve changes to the Traffic Schedule as included with agenda packet.

Gordon Dash, Transportation

It is recommended that No Stopping No Standing Zones on "School Days" from 8:45 a.m. to 9:30 a.m. and 3:30 p.m. to 4:15 p.m. be established along both sides of the 5200 and 5300 Blocks of Heather Ridge Lane.

A petition was received, signed by 74 percent of the affected homeowners of Heather Ridge Lane, to have parking restricted along both sides of the roadway during arrival and dismissal times of Rogers Elementary School. This request was due to constant concerns with parents having their children leave the school as walkers, so that parents can pick them up on the side of the road without having to wait in the carpool line. Often, while waiting for their children, parents are parking in a manner which causes congestion along this street, making access to private driveways and the side streets of this community impossible. Staff has spoken with the Principal of Rogers Elementary School about the proposed changes and was informed that the school had been working with the community to deter this practice, but the school does not have the ability to control what parents do after they exit school grounds. The proposed changes will alleviate these issues and help keep parents and students safe during school arrival and dismissal times.

File Attachments  
[20180320RDOTNoStoppingNoStandingZonesHeatherRidgeLane \(1\).pdf \(656 KB\)](#)

**Subject** 4. Material Loading Zone – 500 Johnson Street

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category K. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Recommended Action Approve changes to the Traffic Schedule as included with agenda packet.

Gordon Dash, Transportation

It is recommended that a Material Loading Zone be established along the north side of the 500 block of Johnson Street.

Requests were received from both the Hampton Inn located at 600 Glenwood Avenue and the owner of the 510 Glenwood Building requesting staff to implement a Material Loading Zone near their premises, so that residents and vendors have a place to safely load and unload for the neighboring buildings. Staff reviewed the surrounding zones and found an existing underutilized Taxi Zone along the Johnson Street frontage of the Hampton Inn. Staff reached out to both property owners and found that since this Taxi Zone was implemented in 2012, rarely are any taxis observed in this zone, except for the odd occasion when a taxi is called at the request of a hotel guest. Since the proposed Material Loading Zone will replace the Taxi Zone, there will be no loss of parking spaces and a taxi can park temporarily in the passenger loading zone to the east of the proposed Material Loading Zone.

File Attachments  
[20180320RDOTMaterialLoadingZone500JohnsonStreet.pdf \(379 KB\)](#)

**Subject** 5. Material Loading Zone – 300 W. Martin Street

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category K. CONSENT AGENDA - TRAFFIC

Type Action (Consent)

Fiscal Impact No

Recommended Action Approve changes to the Traffic Schedule as included with agenda packet.

Gordon Dash, Transportation

It is recommended that the current Commercial Loading Zone on the north side of the 300 Block West Martin Street be changed to a Material Loading Zone. It is further recommended that the current configuration of One Hour Metered Parking and two Commercial Loading Zones along the south side of this block be reconfigured for more efficient use by customers.

Transportation staff received multiple requests to replace the current Commercial Loading Zone on the north side of the 300 block of West Martin Street due to concerns from some of the businesses that their customers and employees have no place to legally load and unload items from their personal vehicles which often results in vehicles being cited for parking illegally in the Commercial Zone. Replacing this zone with a Material Loading Zone will better facilitate the needs of the businesses in this area.

During a further review, staff found that the One Hour Metered Parking along the south side of this block between Commerce Place and Dawson Street was interspersed with two other Commercial Loading Zones which was confusing to citizens. It is also recommended that these two small sections of metered parking be consolidated into one larger zone, as well as, to consolidate the two smaller Commercial Loading Zones into one zone to better utilize the curb space. The proposed changes will also provide one additional metered parking space on the south side of West Martin Street. Staff has spoken with the affected businesses and all are in favor of the proposed changes.

File Attachments  
[20180320RDOTMaterialLoadingZone300WestMartinStreet.pdf \(319 KB\)](#)

## **L. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION**

**Subject** 1. Planning Commission Report

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category L. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

Type Procedural

Below are the recommendations of the Planning Commission. The Council may wish to consider these items in the same manner as items on the consent agenda. Items marked with one asterisk (\*) beside the Certified Recommendation number are located within flood-prone areas. Items marked with the pound sign (#) beside the Certified Recommendation number are located within the Falls Basin or the Swift Creek Watershed

Protection Area. Items marked with the plus sign (+) beside the Certified Recommendation number indicate special conditions for stormwater management.

**Subject** 2. Rezoning Z-28-17: Vardaman Street, west side, south of Rock Quarry Road (South Central CAC)

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** L. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

**Type** Action, Reports

**Recommended Action** Grant the Planning Commission a time extension of 90 days for their review of Z-28-17 Vardaman St. The deadline for Planning Commission recommendation would be extended from March 20, 2018 to June 18, 2018.

Kyle Little, City Planning

The Committee of the Whole began review of this case on December 19, 2017 and continued discussion on February 22, 2018. A unanimous (7-0) motion was made to request a 90 day extension at the March 13, 2018 Planning Commission meeting. A 90 day extension will allow additional time for Planning Commission to analyze pertinent aspects of the case related to the amended state legislation for zoning amendment consistency statements.

Z-28-17 Vardaman St on it's west side, south of Rock Quarry Rd. The request is to rezone .36 acres from Residential-10 (R-10) to Commercial Mixed Use-Three Stories (CX-3). The request is General Use, no conditions have been offered.

The request is inconsistent with the Comprehensive Plan and the Future Land Use Map. The deadline for Planning Commission recommendation is March 19, 2018.

File Attachments  
[20180320PLANCommissionReportRezoningZ2817.pdf \(1,569 KB\)](#)

## M. SPECIAL ITEMS

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**Subject** 1. Rezoning Z-17-17: 615 W Peace Street, at the southeast corner of its intersection with N Boylan Ave (Hillsborough CAC).

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** M. SPECIAL ITEMS

**Type** Action

**Recommended Action** City Council may choose to authorize a public hearing, hold the item, or refer the case to committee for further review. If City Council desires to proceed and if proper signatures are in order, staff recommends setting a public hearing date of April 3, 2018. To meet the timing requirements of the UDO, a public hearing must be noticed no later than the regularly scheduled May 1, 2018 Council meeting.

Bynum Walter, City Planning

At the March 6, 2018 City Council meeting, this item was deferred for two weeks to allow for the applicant to meet with representatives from the Paramount condominium complex. For changes in conditions to be considered at the March 20, 2018 meeting, a revised set of conditions must be submitted by Friday, March 9, 2018.

Z-17-17 West Peace Street, being Wake County PIN 1704422076, approximately 0.36 acres are requested by Avivar Investments LLC to be rezoned for additional height and uses. The request is to rezone the property from Neighborhood Mixed Use-3 stories-Urban General (NX-3-UG) to Commercial Mixed Use-4 stories-Urban General-Conditional Use (CX-4-UG-CU). Proposed conditions dated February 16, 2018 would be applied depending on two scenarios for development. If the primary use is *not* overnight lodging or residential, then proposed conditions limit certain high intensity uses, provide a transit easement, and restrict height to three stories. If the primary use *is* overnight lodging or residential, then proposed conditions increase setbacks, provide for a building stepback, limit the maximum number of guest rooms, specify permitted construction materials, describe ground level architectural features and uses, and provide restrictions on service and loading areas.

The Hillsborough CAC heard the case on July 20 and September 21 and voted in opposition 28-2. The CAC is scheduled to hear the case again in its revised form on March 15.

The Planning Commission found the request to be consistent with the Comprehensive Plan and recommends approval in a unanimous vote (7-0). The Planning Commission noted that the proposed conditions related to height and uses make the request reasonable and in the public interest and that permitting overnight lodging on the site serves a need for more lodging downtown.

Provided the necessary conditions have been received for zoning conditions, Council may choose to authorize a public hearing.

This is not the Planning Commission's first recommendation to City Council regarding this zoning petition. Planning Commission reviewed earlier versions of this request at meetings in August, September, and October of 2017 and at that time recommended approval in a vote of 7 to 1. The dissenting vote voiced an opinion for a maximum height of four stories on the subject site.

City Council received Planning Commission's previous recommendation in October and scheduled a public hearing for November 21, 2017. At that meeting Council referred the case to the Growth and Natural Resources Committee and the public hearing was left open. The Growth and Natural Resources Committee heard the case and voiced favor for a four-story limit on the site. The public hearing was closed on January 2, and the applicants submitted revised conditions on January 5, 2018 that included a height reduction. The revised conditions also removed language requiring a 45 space parking deck and the prohibition of a rooftop amenity. For Council to consider the revised, less restrictive zoning condition, the case was referred back to the Planning Commission for a second review and recommendation.

File Attachments  
[20180320PLANSpecialItemRezoningZ1717.pdf \(3,595 KB\)](#)

**Subject** 2. Rezoning Z-21-17: Louisburg Road, southeast corner of the intersection with James Road (Northeast CAC)

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** M. SPECIAL ITEMS

**Type** Action

**Recommended Action** Council may act on the case, defer to a later date, or refer to a committee for further review.

Bynum Walter, City Planning

Z-21-17 Louisburg Road, at the southeast corner of its intersection with James Road, being Wake County PINS 1726722386 and 1726722301. Approximately 0.91 acres are requested by Danny Eason to be rezoned from Residential-6 (R-6) to Neighborhood Mixed Use-3 Stories-Conditional Use (NX-3-CU). Signed conditions dated March 7 limit height to two stories, limit residential development to 10 dwelling units, prohibit certain uses, and specify a Protective Yard to meet Neighborhood Transitions requirements.

The Planning Commission finds the request is consistent with the Future Land Use Map and a number of other relevant policies in the 2030 Comprehensive Plan and is reasonable and in the public interest due to the offered conditions and additional employment and housing opportunities that may be created. The Commission unanimously recommends approval (7-0).

City Council authorized a public hearing to be held on this case on January 2, 2018. At that meeting, the public hearing was left open, and the case was referred to the Growth and Natural Resources Committee. The Committee referred the case back to the City Council with a recommendation to approve if conditions were offered by the applicant that would restrict the total number of dwelling units, limit height to two stories, and prohibit the vehicle service, vehicle sales, and bar/nightclub/tavern/lounge uses. City Council closed the hearing at their March 6 meeting and deferred the case to March 20 to allow the applicant time to submit revised conditions. Changes to conditions must be submitted within 30 days of the hearing being closed, provided they are more restrictive than the currently offered conditions. The applicant has submitted revised conditions, which are included in the backup materials. Additional technical revisions may be made up to March 16 in response to staff comments.

File Attachments  
[20180320PLANSpecialItemsRezoningZ2117.pdf \(1,639 KB\)](#)

**Subject** 3. Rezoning Z-35-17: Rock Quarry Road, at the northwest corner of intersection with Martin Luther King Jr. Boulevard (South Central CAC)

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** M. SPECIAL ITEMS

Type Action

Fiscal Impact No

Recommended Action The Planning Commission recommends approval by unanimous vote (7-0). If signed conditions have been submitted, the City Council may set a date for a public hearing on this case. Alternatively, the request can be held or referred to committee for further review. If a hearing is authorized, staff recommends a hearing date of April 3.

Bynum Walter, City Planning

Z-35-17 Rock Quarry Road, at the northwest corner of its intersection with Martin Luther King Jr. Boulevard, being a portion of Wake County PIN 1713340839. Approximately 1.43 acres are requested by Ouida Jane Exum; George C. Exum, Jr.; and Amber J. Ivie, temporary receiver for Annette Henrietta Exum to be rezoned from Residential-10 (R-10) to Office Mixed Use-Three Stories-Parking Limited-Conditional Use (OX-3-PL-CU). Conditions received on January 23, 2018 prohibit retail, residential, restaurant, and industrial uses; limit overall development to 8,000 square feet; and limit hours of trash pickup.

The Planning Commission found that the request is consistent with the Future Land Use Map and Comprehensive Plan. The Commission found that the request is consistent with relevant Comprehensive Plan policies, including those relating to density transitions and the scale of new commercial uses, and is in the public interest. The Planning Commission unanimously recommends approval of the request (7-0). The South Central CAC also recommended approval by a 12-0 vote at their January 18 meeting.

The request was part of the Planning Commission's report to Council on February 20, 2018. The item was deferred until the March 6, 2018 meeting, then deferred again until the March 20, 2018 meeting in order to allow for signed conditions to be submitted. Provided that conditions have been received before the deadline, Council may set a public hearing date. If the hearing is authorized, staff recommends a date of April 3, 2018.

File Attachments  
[20180320PLANSpecialItemZ3517.pdf \(3,353 KB\)](#)

**Subject** 4. Rezoning Z-36-17: Corporate Center Drive, northeast of intersection with Chapel Hill Road (West CAC)

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category M. SPECIAL ITEMS

Type Action

Recommended Action City Council may choose to authorize a public hearing, hold the item, or refer the case to committee for further review. If City Council desires to proceed, staff recommends setting a public hearing date of April 3, 2018. To meet the timing requirements of the UDO, a public hearing must be noticed no later than the regularly scheduled April 3, 2018 Council meeting.

Bynum Walter, City Planning

At the March 6, 2018 City Council meeting, this item was deferred for two weeks. For changes in conditions to be considered at the March 20, 2018 meeting, a revised set must be submitted by Friday, March 9, 2018.

Z-36-17 Corporate Center Drive, located at 700 Corporate Center Drive, being Wake County PIN 0774725829. Approximately 6 acres are requested by Stephens Enterprises LLC to be rezoned from Commercial Mixed-Use-3 Stories-Parkway Frontage (CX-3-PK) to Commercial Mixed-Use-5-Stories-Green Frontage-Conditional Use (CX-5-GR-CU). Proposed conditions prohibit certain uses and limit stand-alone retail to 120,000 square feet and office and residential in a combined use to 162,000 square feet and 40,000 square feet respectively.

The Planning Commission found the request to be consistent with the Comprehensive Plan and recommends approval in a unanimous vote (7-0). The Planning Commission also noted that the West CAC will have the opportunity to vote on the request before City Council's final action.

The West CAC discussed the case on February 20, 2018, but did not vote on the request. Their next meeting is March 20, 2018.

File Attachments  
[20180320PLANSpecialItemRezoningZ3617.pdf \(2,718 KB\)](#)

**Subject** 5. Text Change: Mass Grading

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category M. SPECIAL ITEMS

Type Action

Fiscal Impact No

Recommended Action Receive as information from staff. If Council desires to proceed, authorization for staff to proceed with a text change should be provided.

Travis Crane, City Planning

At the March 6 meeting the City Council asked staff to identify potential alterations to the UDO that would modify the relationship between mass grading and measurement of building height. As currently written, building height is measured from average grade. The average grade is calculated using the highest and lowest elevation of pre-development or improved grade, whichever is more restrictive. The regulations allow the grade to be reestablished when mass grading has occurred. Staff has been asked to reevaluate the allowance of mass grading to reestablish the property elevations. Staff has drafted a potential solution which, if authorized, can be referred to Planning Commission for review and recommendation.

File Attachments  
[20180320PLANMassGrading.pdf \(119 KB\)](#)

## **N. REPORT AND RECOMMENDATION OF THE CITY MANAGER**

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**Subject** 1. Strategic Plan Revisions

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category N. REPORT AND RECOMMENDATION OF THE CITY MANAGER

Type Information

Monica Chaparro, Budget and Management Services

As follow-up to the recent City Council retreat, staff has prepared proposed Strategic Plan revisions. The recommended revisions reflect both City Council and staff feedback. City Council will be asked to adopt an amended Strategic Plan at a future date.

File Attachments  
[20180320BMSMemoStrategicPlanProposedRevisions.pdf \(83 KB\)](#)  
[20180320BMSRaleighRedlinedStrategicPlanMarch2018.pdf \(356 KB\)](#)

**Subject** 2. Council Request for Information - Tiny Houses

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category N. REPORT AND RECOMMENDATION OF THE CITY MANAGER

Type Information

Travis Crane, City Planning  
Roberta Fox, City Planning

This is response to a request for information about tiny houses. This item was last discussed on November 21, 2017. Staff was asked to follow up with further detail and topics for a potential text change.

File Attachments  
[20180320PLANTinyHouseMemo.pdf \(192 KB\)](#)

**Subject**                               **3. Single Family Infill Study - Contract Amendment - Code Studio, LLC**

Meeting                                   Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                                  N. REPORT AND RECOMMENDATION OF THE CITY MANAGER

Type                                       Action (Consent)

Fiscal Impact                            Yes

Dollar Amount                           \$64,895.00

Budgeted                                 Yes

Budget Source                            Operating Budget

Recommended Action                  Authorize the City Manager to execute a contract amendment in the amount not to exceed \$64,895.

Joe Michael, City Planning  
Travis Crane, City Planning

In June 2017, the Planning Department was authorized to execute a contract with Code Studio, LLC, to develop the Hillside and Sloped-Site Development Manual. Code Studio was the primary consultant during the drafting of the UDO. The scope of this study is focused on sloping sites and public realm issues in commercial, mixed-use, and multi-family building contexts, and specifically did not include single-family residential neighborhoods. The project has a remaining budget of \$47,790. If amended this portion of the scope of work will be considered phase I of the contract.

In December 2017, City Council requested that staff add Single-Family Residential Infill to the scope of the Hillside Development Contract as phase II of the contract. Staff and consultants have developed a scope of work for the project, which includes additional time dedicated to citizen engagement efforts. Estimated time to completion after kick-off is approximately 4-5 months at an additional cost of \$64,895.

At the March 6, 2018 Council Meeting, staff presented proposed amendments to the Hillside and Sloped-Site Development Manual contract to add the second phase of work focused on infill housing. Council requested staff return with a prioritized list of text changes related to Infill Housing. Staff will present those items as grouped into three categories: 1) Items that are authorized; 2) Items that are pending in committee; and 3) Items that will be shifted into the scope of study with Code Studio, LLC. Additionally further detail about proposed citizen engagement will be presented.

Contract History:

Name of Project:	Hillside and Sloped-Site Development Manual
Managing Division:	City Planning Department, Urban Design Center
Approval Request:	Contract Amendment
Reason for Council Review:	Professional Service Contract Amendment < \$150,000
Vendor:	Code Studio, LLC
Prior Activity:	\$47,790 (Administrative)
Amount of this contract:	\$64,895
Total Contract amount:	\$112,685

**File Attachments**  
[20180320PLANTextChangesInfill.pdf \(150 KB\)](#)

**Subject**                               **4. Capital Boulevard North Corridor Study and Midtown-St. Albans Small Area Plan**

Meeting                                   Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                                  N. REPORT AND RECOMMENDATION OF THE CITY MANAGER

Type                                       Action

Fiscal Impact                            Yes

Budgeted Yes  
Budget Source Capital and Operating Budgets  
Recommended Action Authorize staff to negotiate separate contracts for consulting services for the Capital Boulevard North Corridor Study and Midtown-St. Albans Area Plan.

Jason Hardin, City Planning  
John Anagnost, City Planning

At the November 8, 2017 City Council meeting, staff presented an outline of the proposed scope for a corridor study for the Capital Boulevard between I-440 and I-540. This study was funded as a Transportation Project in the adopted 2014-2018 Capital Improvement Program. In addition, staff outlined the proposed scope for the Midtown-St. Albans area, generally bounded by Six Forks Road and Crabtree Creek on the south, Six Forks Road on the west, Millbrook Road to the north, and Atlantic Avenue to the east. The request for this study is the result of a petition of citizens and was included as part of the Department of City Planning adopted FY18 business plan.

Following the presentation November 8, staff was authorized to proceed with a Request for Qualification (RFQ) for professional services to address transportation, urban design, land use, and other issues for these and other projects. As presented and approved at the November 8 meeting, staff worked with the Finance Department to develop a combined RFQ process for FY 2018 which invited firms to submit qualifications for consulting services to undertake area and corridor planning services focusing on transportation, land use, redevelopment, and urban design analysis and recommendations, as well as public participation and outreach efforts. The City advertised the option to engage one or more urban design and/or planning teams to provide specified multidisciplinary technical services for various geographic areas throughout Raleigh. This process allowed improved efficiency in advertisement and project team selection. Staff issued the Area and Corridor Planning Studies RFQ, which sought consultants for multiple projects, including Midtown-St. Albans, the Capital Boulevard North Corridor Study, and other potential projects, on November 21, 2017. Nine responses to the RFQ were received.

Staff informed the City Council in *Manager's Update No. 2018-04* (January 26) of the upcoming interview and evaluation process to be conducted in February. Following proposal evaluation, four teams were short-listed and selected for interviews. Each submission has been evaluated by a cross-departmental team with the criteria identified in the RFQ. Staff recommends the WSP to perform the services identified for the Capital Boulevard North Corridor Study scope of work. The project is anticipated to take approximately 24 months with a total contract of \$400,000. Staff recommends the VHB team to perform the services identified for the Midtown-St. Albans Small Area Plan scope of work. The project is anticipated to take approximately 18 months with a total contract of \$250,000.

The RFQ package, including project description and proposed study area for both the Capital Boulevard North and Midtown-St. Albans initiatives, is included with the agenda materials. Following negotiation a contract for each consultant will be placed on a future consent agenda for Council authorization.

File Attachments  
[20180320PLANCaptBlvdMidtownStAlbans.pdf \(1,064 KB\)](#)

**Subject** 5. Raleigh Union Station - Project Update  
**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** N. REPORT AND RECOMMENDATION OF THE CITY MANAGER  
**Type** Information  
David Eatman, Transportation

Staff will provide a brief update on the status of the Raleigh Union Station project. In addition, staff will provide preliminary details regarding the upcoming ribbon cutting as well as the potential for additional activities after the station becomes active.

## **O. REPORT AND RECOMMENDATION OF THE APPEARANCE COMMISSION**

**Subject** 1. 2017 Annual Report and 2018 Work Plan  
**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
**Category** O. REPORT AND RECOMMENDATION OF THE APPEARANCE COMMISSION  
**Type** Action, Information



Fiscal Impact No

Recommended Action Receive the annual report as information. Approve the annual work plan.

Dhanya Sandeep, City Planning  
Brian O'Haver, Chair

The 2017 annual report and a proposed work plan for 2018 will be presented. A report is included with the agenda packet.

File Attachments  
[20180320PLANAppearanceCommWorkPlan2.pdf \(16,006 KB\)](#)

## **P. REPORT AND RECOMMENDATION OF THE PARKS, RECREATION AND GREENWAY ADVISORY BOARD**

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**Subject** 1. Facility Renaming - Walnut Creek Wetland Center

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** P. REPORT AND RECOMMENDATION OF THE PARKS, RECREATION AND GREENWAY ADVISORY BOARD

**Type** Action, Procedural

**Recommended Action** Approve the renaming of the Walnut Creek Wetland Center to The Norman and Betty Camp Education Center at the Walnut Creek Wetland Park

Diane Sauer, Parks Recreation and Cultural Resources

At the December 14, 2017, Parks, Recreation and Greenway Advisory Board (PRGAB) meeting, the board received an application requesting consideration to rename the Walnut Creek Wetland Center the ""Dr. Norman C. Camp, III Wetland Center at Walnut Creek Park." During the review process, the citizen advocates modified the request to the original application. The alternate request - "The Norman and Betty Camp Education Center" at Walnut Creek Wetland Park was presented to the PRGAB at thei February 15 meeting.

As an educator, environmentalist, and advocate Dr. Camp was co-founder of Partners for Environmental Justice (PEJ), served as chairman of the South Citizens Advisory Council, a member of the Parks and Recreation Advisory Board, a member of the Garner Road Development Committee, and Trustee of the Clean Water Management Trust Fund. Dr. Camp, his wife Betty and members of PEJ were instrumental in advocating for the conservation and restoration of approximately 60 acres of wetlands along Walnut Creek in Southeast Raleigh. They also advocated for the funding and development of the Walnut Creek Wetland Center.

The Naming application and additional supporting documentation is included with the agenda materials.

In compliance with Resolution (2005)-681, appropriate public notifications and press releases have been made. After receiving public comment and with no opposition to the request, the PRGAB voted unanimously on February 15, 2018 to recommend the renaming "The Norman and Betty Camp Education Center" at Walnut Creek Wetland Park for consideration by the City Council.

File Attachments  
[20180320PRCRPRGABWalnutCreekWetlandCenterNamingRequest.pdf \(149 KB\)](#)

## **Q. REQUESTS AND PETITIONS OF CITIZENS - 2:00 PM OR AFTER**

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**Subject** 1. Kathy B. McLaughlin

**Meeting** Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

**Category** Q. REQUESTS AND PETITIONS OF CITIZENS - 2:00 PM OR AFTER

**Type** Discussion

Petitioner would like to appeal City Code Section 6.8.2C to allow a hot dog cart, with permission of the property owner, to be located on private property. A staff memorandum is included with the agenda materials.

File Attachments

20180320CCOpetitionMclaughlin.pdf (98 KB)  
20180220PLANPetitionMclaughlin.pdf (98 KB)

**Subject** 2. Chalisa Williams

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category Q. REQUESTS AND PETITIONS OF CITIZENS - 2:00 PM OR AFTER

Type Discussion

The petitioner would like to discuss discrimination regarding disposition of lots on Bloodworth Street. A staff memorandum is included with the agenda materials.

File Attachments

20180320CCOpetitionWilliams.pdf (40 KB)  
20180320HNPetitionWilliamsStaffMemo.pdf (29 KB)

**Subject** 3. Jonathan Seelbinder

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category Q. REQUESTS AND PETITIONS OF CITIZENS - 2:00 PM OR AFTER

Type Discussion

Mr. Seelbinder would like to discuss the possibility of obtaining a permit for a food truck. A staff memorandum is included with the agenda materials.

File Attachments

20180320CCOPetitionSeelbinder.pdf (88 KB)  
20180320PLANPetitionSeedbireler.pdf (121 KB)

## **R. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER**

**Subject** 1. Petition Annexations - Various

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category R. MATTERS SCHEDULED FOR PUBLIC HEARING - 2:00 PM OR AFTER

Type Action

Christopher Golden, City Planning

**This is a hearing to consider the following petitions for annexation.**

<u>AREA NAME &amp; DISTRICT</u>	<u>PETITIONER</u>	<u>ACRES</u>	<u>PROPOSED USE</u>	<u>ANNEXATION TYPE</u>
5520 Louisburg Rd. (B)	Ihab Ghali	11.585	Residential subdivision with community center	Contiguous
1720 Trawick Rd. (B)	Towanna Pace	1.83	Day care center	Contiguous

Following the Public Hearing, if the City Council wishes to proceed, it would be appropriate to adopt an ordinance annexing the properties effective March 20, 2018 and to adopt a resolution placing the properties in the appropriate electoral districts.

File Attachments

20180320PLANPetitionAnnexation5520LouisburgRoad.pdf (15,945 KB)

20180320PLANPublicHearingPetitionAnnexation1720TrawickRoad.pdf (1,847 KB)

## S. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

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**Subject** 1. No Report

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category S. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

Type Information

**Subject** 2. Items Pending

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category S. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

Type Information

Item 17 - 01 TC-11-17 - Senior Housing (1/2/18)  
Item 17 - 02 Civic Campus Master Plan (2/13/18)

## T. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

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**Subject** 1. Zoning Amendments - Consistency Statements

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category T. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

Type Action

Recommended Action Uphold the recommendation.

The Committee recommends upholding the recommendation of the City Attorney's Office to adopt consistency statements for each zoning amendment that is considered by City Council. A memorandum explaining this recommendation and a copy of the proposed consistency statement template is included in the agenda packet.

File Attachments

20180320CCOConsistencyStatementBackup.pdf (434 KB)

**Subject** 2. Z-29-17 - 152 Jones Franklin Road Conditional Use District

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category T. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

Type Action

Recommended Action Uphold the recommendation.

The Committee recommends the City Council deny the Planning Commission's recommendation to approve rezoning Z-29-17 – 152 Jones Franklin Road Conditional Use District as outlined in CR # 11831 and authorize a public hearing. Staff recommends a public hearing date of April 3, 2018.

File Attachments  
20180320CCOZ-29-17CR.pdf (2,112 KB)

**Subject**                      **3. Items Pending**

Meeting                        Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                      T. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

Type                            Information

15-26                      TC-3-17 – Accessory Dwelling Unit Overlay District (-ADOD) (7/5/17)  
15-29A                      Grading Requirements/Permit Triggers for Infill Development – 1505 Canterbury Road (9/19/17)  
15-29B                      Stormwater Requirements for Infill Development – 1505 Canterbury Road (9/19/17)  
15-29C                      Public Review Period for Administrative Approvals – 1505 Canterbury Road (9/19/17)  
17-02                      Regulations for Accessory Structures (2/6/18)  
17-05                      Subdivision of Lots in Infill Settings (3/6/18)  
17-06                      STC-07-2017 - Moton Place, Parrish Street, and Merrywood Drive (3/6/18)  
17-07                      Z-27-17 - 1317 East Lenoir Street Conditional Use District (3/6/18)

## **U. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE**

**Subject**                      **1. No Report**

Meeting                        Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                      U. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE

Type                            Information

**Subject**                      **2. Items Pending**

Meeting                        Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                      U. REPORT AND RECOMMENDATION OF THE HEALTHY NEIGHBORHOODS COMMITTEE

Type                            Information

Item 17 - 01 Zoning for Residential Scale Office Uses (3/6/18)

## **V. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE**

**Subject**                      **1. No Report**

Meeting                        Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                      V. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

Type                            Information

**Subject**                      **2. Items Pending**

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category V. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE  
Type Information

Item 17 - 01 Traffic Calming - Northwood Drive  
Item 17 - 02 GrRaleigh Access - Taxi Taxi Request (3/6/18)  
Item 17 - 03 STC-06-2017 - Church at North Hills (3/6/18)

## **W. REPORT FROM THE MAYOR AND CITY COUNCIL**

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**Subject 1. Reports of Mayor and Council Members**  
Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category W. REPORT FROM THE MAYOR AND CITY COUNCIL  
Type

## **X. APPOINTMENTS**

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**Subject 1. Board of Adjustment - One Vacancy**  
Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category X. APPOINTMENTS  
Type Action  
Recommended Action Make nominations  
No nominees

File Attachments  
[20180306CCOBoardofAdjustmentroster.pdf \(61 KB\)](#)

**Subject 2. Housing Appeals Board - One Vacancy**  
Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category X. APPOINTMENTS  
Type Action  
Recommended Action Make nominations  
No nominees

File Attachments  
[20180206CCOHousingAppealsBoardRoster.pdf \(36 KB\)](#)

**Subject 3. Planning Commission - One Vacancy**  
Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category X. APPOINTMENTS

Type Action  
Recommended Action Make nominations/appointment  
Nominees include Bob Geary and David Knight

File Attachments  
[20180320CCOPlanningCommissionRoster.pdf \(46 KB\)](#)

**Subject 4. Raleigh Transit Authority - One Alternate Member Vacancy**  
Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category X. APPOINTMENTS  
Type Action  
Recommended Action Make Nominations  
No nominees

File Attachments  
[20180320CCORaleighTransitAuthorityoRoster.pdf \(64 KB\)](#)

**Subject 5. Stormwater Management Advisory Commission - One Vacancy**  
Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category X. APPOINTMENTS  
Type Action  
Recommended Action Make nominations  
No nominees

File Attachments  
[20180320CCOStormwatermanagementAdvisoryCommissionroster.pdf \(42 KB\)](#)

## **Y. NOMINATIONS**

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**Subject 1. Arts Commission - One Vacancy**  
Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category Y. NOMINATIONS  
Type Action  
Recommended Action Make nominations  
The term of Stan Williams is expiring in April. He does not wish to be considered for reappointment.

File Attachments  
[20180320CCOArtsCommissionRoster.pdf \(59 KB\)](#)

**Subject 2. Bicycle & Pedestrian Advisory Commission - Two vacancies**

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category Y. NOMINATIONS  
Type Action  
Recommended Action Make nominations/appointments

The terms of Nate Humphrey and Paul D. Nevill are expiring. Both are eligible and would like to be considered for reappointment.

Mr. Humphrey has attended 16 of 20 meetings held  
Mr. Nevill has attended 19 of the 20 meetings held

File Attachments  
[20180320CCOBPACRoster.pdf \(43 KB\)](#)

**Subject 3. Raleigh Convention and Performing Arts Centers Authority**

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category Y. NOMINATIONS  
Type Action  
Recommended Action Make nominations

The term of Daniel T. Douglas is expiring. He is not eligible for reappointment due to length of service.

File Attachments  
[20180320CCOConventionPerformingArtsCentersAuthorityroster.pdf \(71 KB\)](#)

**Subject 4. Environmental Advisory Board - Three Vacancies**

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category Y. NOMINATIONS  
Type Action  
Recommended Action Make nominations/appointments

The terms of Robert Gelblum, Anya Gordon and Larry Larson are expiring.  
Mr. Gelblum does not wish to be considered as he will be moving out of town soon.

Mr. Larson is not eligible due to length of service.

Ms. Gordon is eligible and would like to be considered for reappointment. Ms. Gordon has attended 22 of the 23 meeting held.

File Attachments  
[20180320CCOEnvironmentalAdvisoryBoardRoster.pdf \(40 KB\)](#)

**Subject 5. Human Relations Commission - Three vacancies**

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION  
Category Y. NOMINATIONS

Type Action

Recommended Action Make nominations/appointments

The terms of Wrenia Batts-Brown, Tanzeel Chohan and Chris Moutos are expiring. All are eligible and would like to be considered for reappointment. Each person has attended 13 of the 15 meetings held

File Attachments  
20180320CCOHumanRelationsCommission roster.pdf (68 KB)

**Subject 6. Substance Abuse Advisory Commission - One Vacancy**

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category Y. NOMINATIONS

Type Action

Recommended Action Make nominations

W. Roderick Perry has had a change in his work schedule causing him to have to resign; therefore, there is one vacancy for consideration.

File Attachments  
20180320CCOSubstanceAbuseAdvirosyCommissionroster.pdf (43 KB)

## **Z. REPORT AND RECOMMENDATION OF THE CITY ATTORNEY**

### **AA. REPORT AND RECOMMENDATION OF THE CITY CLERK**

**Subject 1. Minutes from the February 26, 2018 Budget Work Session and March 5, 2018 Work Session**

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category AA. REPORT AND RECOMMENDATION OF THE CITY CLERK

Type Action

Recommended Action Approve the minutes.

Copies of the February 26, 2018 Budget Work Session and March 5, 2018 Work Session are included in the agenda packet.

File Attachments  
20180320CCO20180226CouncilBWSSMinutes.pdf (255 KB)  
20180320CCO20180305CouncilWorkSessionMinutes.pdf (57 KB)

### **BB. CLOSED SESSION**

**Subject 1. Enter Closed Session**

Meeting Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category BB. CLOSED SESSION

Type Action

Recommended Action Pursuant to GS. 143-318.11

### **CC. OPEN SESSION**



**Subject**                    **1. Return to Open Session**

Meeting                    Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                    CC. OPEN SESSION

Type                        Procedural

**Subject**                    **2. Adjourn Meeting**

Meeting                    Mar 20, 2018 - REGULAR MEETING - THIRD TUESDAY - WORK SESSION & AFTERNOON SESSION

Category                    CC. OPEN SESSION

Type                        Procedural