



City Council Work Session Agenda
Thursday, September 06, 2018 - 1 p.m.
101 City Hall Plaza, 2nd Floor Committee Room

Please note: Agenda items are current at time of posting. Items may be changed, updated or added after initial posting. To access Agenda-related documents, please click on the underlined [Agenda Item title](#).

Call to Order

Roll Call

Announcements by Council

Priority Items by the City Manager, City Attorney and City Clerk

Administrative Consent Items

City Clerk's Office

1. Approval of City Council Minutes

To approve the City Council Minutes for the following meeting dates: August 9, 2018, August 20, 2018 and August 23, 2018.

(Resource Person: Diana Schreiber - 919-560-4166 ext. 12266) (PR# 12716)

2. Durham Bicycle & Pedestrian Advisory Commission - Appointment

To appoint a resident to fill one (1) vacancy on the Durham Bicycle & Pedestrian Advisory Commission representing Urban Trails & Greenways with the term to expire on August 31, 2020.

(Due to the resignation of Andrew Jacobson)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12717)

3. Durham Housing Authority Board of Commissioners - Appointment

To appoint a resident to fill one (1) vacancy on the Durham Housing Authority Board of Commissioners with the term to expire on September 28, 2023.

(Due to the term expiring of Larry D. Yon, II.)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12718)

4. Human Relations Commission - Appointments

To appoint residents to fill two (2) vacancies on the Human Relations Commission for a Hispanic/Latino Female and a White/Caucasian Male with the terms to expire on June 30, 2019.

(Due to the resignation of Felicia Arriaga and Ian Kipp)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12719)

5. Recreation Advisory Commission - Appointment

To appoint a resident to fill one (1) vacancy on the Recreation Advisory Commission with the term to expire on August 8, 2019.

(Due to the resignation of Beth Timson)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12720)

6. Mayor's Nominee for Reappointment - Recreation Advisory Commission

To reappoint Rebecca Reyes as Mayor's Appointee to the Recreation Advisory Commission with the term to expire on August 8, 2021.

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12721)

Departmental Items

Department of Community Development

7. Contract with Durham Community Land Trustees, Inc. for the Rehabilitation of 1700 Merrimac Street

To authorize the City Manager to execute a Grant Agreement with Durham Community Land Trustees, Inc. for the rehabilitation of 1700 Merrimac Street in the amount of \$327,250.00 in FY 18 Dedicated Housing Funds.

(Resource Person: Richard Valzonis - 919-560-4570 ext. 22226) (PR# 12706)

8. Contract with Habitat for Humanity of Durham for the Minor Repair Program

To authorize the City Manager to execute a contract with Habitat for Humanity of Durham to administer the City of Durham Minor Repair Program in the amount of \$300,000.00 in FY18 Dedicated Housing Funds.

(Resource Person: Reginald J. Johnson - 919-560-4570 ext. 22223) (PR# 12713)

Department of Transportation

9. Ordinance to Establish a Permitting Procedure to Regulate the Operation of Shared Active Transportation Companies within Durham

To adopt the Ordinance to regulate the operation of Shared Active Transportation companies; and

To adopt the Ordinance to establish Shared Active Transportation system permittee fees.

(Resource Person: Bryan Poole - 919-560-4366 ext. 36423) (PR# 12714)

Department of Water Management

10. Memorandum of Agreement Establishing the Triangle Water Supply Partnership

To authorize the City Manager to execute the Memorandum of Agreement creating and defining operations of the Triangle Water Supply Partnership; and

To adopt a Resolution approving the Triangle Water Supply Partnership.

(Resource Person: Sydney Miller - 919-560-4381 ext. 35201) (PR# 12710)

Parks and Recreation Department

11. 2018 United States Soccer Foundation Grant

To authorize the City Manager to execute the 2018 United States Soccer Foundation grant agreement.

(Resource Person: Annette L. Smith - 919-560-4355 ext. 27214) (PR# 12723)

Public Works Department

12. Utility Extension Agreement with Carillon Assisted Living of North Durham, LLC

To authorize the City Manager to enter into a utility extension agreement with Carillon Assisted Living of North Durham, LLC to extend water and sanitary sewer to Carillon North Durham.

(Resource Person: Robert N. Joyner - 919-560-4326 ext. 30229) (PR# 12699)

Presentations

Budget and Management Services

13. FY 2017-18 Fourth Quarter Report (15 Minutes)

To receive a presentation on the FY 2017-18 Fourth Quarter Financial Report.

(Resource Person: John J. Allore - 919-560-4111 ext. 20292) (PR# 12702)

City Clerk's Office

14. Sibiu, Romania Sister City Proposal (10 Minutes)

To receive a presentation and approve the Sibiu, Romania Sister City Proposal.

(Resource Person: Diana Schreiber - 919-560-4166 ext. 12266) (PR# 12701)

Department of Community Development

15. Jackson Street Development Update (15 minutes)

To receive the Jackson Street development update.

(Resource Person: Richard Valzonis - 919-560-4570 ext. 22226) (PR# 12711)

Police Department

16. Update on High Intensity Drug Trafficking Area (HIDTA) Activities ***(15 minutes)***

To receive an update on High Intensity Drug Trafficking Area (HIDTA) activities.

(Resource Person: Anthony Marsh - 919-560-4432 ext. 29196) (PR# 12724)

Public Hearings

City-County Planning Department

17. Consolidated Annexation Item – Salix Drive

To conduct a public hearing and consider the following motions:

Motion #1: To adopt an ordinance annexing Salix Drive into the City of Durham effective September 30, 2018 and to authorize the City Manager to enter into a utility extension agreement with Salix Drive, LLC;

Motion #2: To adopt a consistency Statement as required by NCGS 160A-383; and

Motion #3: To adopt an ordinance amending the Unified Development Ordinance By Taking Property out of Residential Rural (RR) Zoning District and Establishing the Same as Residential Suburban-20 (RS-20), City jurisdiction.

(Resource Person: Jamie Sunyak - 919-560-4137 ext. 28235) (PR# 12703)

18. Consolidated Annexation Item – Southeast Regional Lift Station (SRLS)

To conduct a public hearing and consider the following motions:

Motion #1: To adopt an ordinance annexing SRLS into the City of Durham effective September 30, 2018;

Motion #2: To adopt a consistency statement as required by NCGS 160A-383; and

Motion #3: To adopt an ordinance amending the Unified Development Ordinance by removing property from the Residential Rural (RR, County Jurisdiction) and establishing the same as Residential Rural (RR, City Jurisdiction).

(Resource Person: Jacob Wiggins - 919-560-4137 ext. 28257) (PR# 12704)

19. Christian Avenue Street Closing

To conduct a public hearing and consider the following motions:

Motion #1: To adopt an order permanently closing a 0.781 acre (approximately 331 linear foot) portion of Christian Avenue.

(Resource Person: Jacob Wiggins - 919-560-4137 ext. 28257) (PR# 12705)

20. Consolidated Annexation Item – AAA Storage

To conduct a public hearing and consider the following motions:

Motion #1: To adopt an Ordinance annexing AAA Storage into the City of Durham effective September 30, 2018 and to authorize the City Manager to enter into a utility extension agreement with American Self Storage Inc;

Motion #2: To adopt a Consistency Statement as required by NCGS 160A-383; and

Motion #3: To adopt an Ordinance amending the Unified Development Ordinance by taking property out of Industrial Light (IL) and Residential Suburban-20 (RS-20) Zoning District and establishing the same as Industrial Light with a Development Plan (IL(D)), City jurisdiction.

(Resource Person: Jamie Sunyak - 919-560-4137 ext. 28235) (PR# 12707)

21. Case Street II Closing

To conduct a public hearing and consider the following motion:

Motion #1: To adopt an order permanently closing a 330 linear foot portion of Case Street.

(Resource Person: Karla Rosenberg - 919-560-4137 ext. 28257) (PR# 12708)

Citizens' Matters – To be heard at 1 p.m.

22. Chris Tiffany

To receive comments from Chris Tiffany regarding Inequities.

(Resource Person: Chris Tiffany) (PR# 12722)

Settling the Agenda

Adjournment

RULES OF DECORUM FOR CITIZEN PARTICIPATION:

In support of and respect for an open, fair and informed decision-making process, the City Council and the Administration recognize that:

- civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
- un-civil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each Council meeting and Council Work Session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

1. All citizens may participate in the public process.
2. The Mayor serves as the presiding officer of the Council; the Mayor Pro Tem serves in the Mayor's absence.
3. Citizens must sign up to address Council using procedures outlined for Council meetings and Council Work Sessions (above).
4. Citizens may speak only to the matter for which they signed up and, in the case of public hearings, those matters which have been advertised and placed on the

Council meeting agenda.

5. Citizens are encouraged to prepare remarks in advance for submission to the public record. Prepared remarks should be submitted to the Clerk prior to the start of the meeting or at the end of their comments. Additional material may be submitted to supplement remarks.
6. In an effort to accommodate all who wish to address Council at a Council meeting while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the City Clerk or designee; signals will be provided at the one-minute and 30-second measures. Speakers are expected to cease comments immediately upon end-time.

Council Work Sessions: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

City Council Meetings: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

7. Speakers will conduct themselves in a civil and respectful manner at all times.
8. Speakers will address the presiding officer.
9. Questions to Council members or City staff will be facilitated by the presiding officer.
10. Speakers will state their name and address.
11. Speakers will make an effort to speak clearly into the microphone provided.
12. Speakers will make an effort to speak succinctly.
13. Speakers will refrain from the use of individual City staff names. It is appropriate to refer to staff by title and/or department.
14. Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
15. Speakers will refrain from making comments of a personal nature regarding others.
16. Name-calling and/or obscenity is forbidden.
17. Shouting, yelling or screaming is forbidden.
18. Council Work Session or Public Hearing attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.
19. Council Work Session or Public Hearing attendees (audience) should refrain from private conversation during meetings.
20. Council Work Session or Public Hearing attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.
21. No campaign placards, banners, or signs will be permitted in the City Council Chambers or Committee Room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.
22. Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted. Video presentations requested by citizens as visual aids may not be broadcast over cable television due to technological challenges.

Notice under the Americans with Disabilities Act (ADA)

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196 or ADA@durhamnc.gov (mailto:ADA@durhamnc.gov), as soon as possible but no later than 48 hours before the event or deadline date.



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