



## City Council Work Session Agenda Thursday, June 7, 2018 – 1 p.m. Second Floor Committee Room

*Please note: Agenda items are current at time of posting. Items may be changed, updated or added after initial posting.*

To access Agenda-related documents, please click on the underlined [Agenda Item title](#).

### **Call to Order**

### **Roll Call**

### **Announcements by Council**

### **Priority Items by the City Manager, City Attorney and City Clerk**

### **Administrative Consent Items**

### **City Clerk's Office**

#### **1. Approval of City Council Minutes**

To approve the City Council Minutes for the following meeting dates: February 8, 2018; March 8, 2018; March 22, 2018; April 2, 2018; April 5, 2018; April 16, 2018 and April 19, 2018.

(Resource Person: Diana Schreiber - 919-560-4166 ext. 12264) (PR# 12592)

## **2. Carolina Theatre of Durham Board of Trustees - Appointment**

To appoint a citizen to fill one (1) vacancy on the Carolina Theatre of Durham Board of Trustees with the term to expire on June 30, 2021.

(Due to the term expiring of Alejandra Juno Rodriguez Villar)

(Resource Person: LaVerne V. Brooks - 919-569-4166 ext. 12266) (PR# 12563)

## **3. Citizens Advisory Committee - Appointments**

To appoint citizens to fill four (4) vacancies on the Citizens Advisory Committee with the terms to expire on June 30, 2021.

(Due to the terms expiring of Karen R Newell, Anitra L Bailey, Reverend Doctor B. Angeloe Burch. Sr., and Jenise Washington)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12266) (PR# 12564)

## **4. Durham Cultural Advisory Board - Appointments**

To appoint citizens to fill two (2) vacancies on the Durham Cultural Advisory Board with the terms to expire on June 30, 2021.

(Due to the terms expiring of Frank Konhaus and Cynthia L. Mebane-Watts)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12566)

## **5. Mayor's Nominee for Appointment - Durham Board of Adjustment**

To appoint Regina deLacy to the Durham Board of Adjustment as a Mayor's Appointee (Regular Member) with the term to expire on June 30, 2021.

Note: Ms. deLacy is currently serving as a Regular Member on this Board.

(Due to the term expiring of Randall Moore Rogers)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12567)

## **6. Durham City-County Environmental Affairs Board - Appointment**

To appoint a citizen to fill one (1) vacancy on the Durham City-County Environmental Affairs Board representing Water Resources with the term to expire on June 1, 2021.

(Due to the term expiring of Elizabeth Chan)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12569)

### **7. Durham City-County Environmental Affairs - Reappointment**

To reappoint Casey Collins to the Durham City-County Environmental Affairs Board representing Energy with the term to expire June 1, 2021.

Note: Mr. Collins was appointed to fill a short term in February 2018. According to City Council policy, when a term with six months or less is filled, then at the expiration date of the term, the name of the appointee will be submitted to the Council for nomination of reappointment, and/or publicizing of vacancy.

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12579)

### **8. Durham Homeless Services Advisory Committee - Appointment**

To appoint a citizen to fill one (1) vacancy on the Durham Homeless Services Advisory Committee representing Former Homeless Person with the term to expire on June 30, 2021.

(Due to the term expiring of Emanuel Kearney)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12581)

### **9. Durham Open Space & Trails Commission - Appointment**

To appoint a citizen to fill one (1) vacancy on the Durham Open Space & Trails Commission representing Ward 3 with the term to expire on June 30, 2021.

(Due to the term expiring of Kristen Gorman)

(Resource Person: LaVerne V. Brooks - 919-569-4166 ext. 12264) (PR# 12585)

### **10. Durham Sports Commission - Appointment**

To appoint a citizen to fill one (1) vacancy on the Durham Sports Commission with the term to expire on June 30, 2021.

(Due to the term expiring of Dan W. Hill, III)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12587)

### **11. Housing Appeals Board - Appointments**

To appoint citizens to fill three (3) vacancies on the Housing Appeals Board representing Lawyer (Regular Member), Neighborhood Association (Alternate Member) and At-Large (Alternate Member).

(Due to the terms expiring of Maria Perry, John Martin and Vanessa O'Neal)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12588)

### **12. Human Relations Commission - Appointments**

To appoint citizens to fill six (6) vacancies on the Human Relations Commission for one (1) White/European Male; two (2) Black/African-American Males; two (2) Black/African-American Females and one (1) Other Racial Ethnic Group Female.

(Due to the terms expiring of Nicholas Coleman, Franklin Hanes, Girija Mahajan, Geraldine Robinson, and Phil Seib and the resignation of Yolanda Keith)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12589)

## **Departmental Items**

### **Budget and Management Services Department**

#### **13. Fiscal Year 2018-19 Budget and 2019-24 Capital Improvement Plan (CIP) and Fiscal Year 2019-21 Strategic Plan**

To adopt the Fiscal Year 2018-19 Budget and 2019-24 Capital Improvement Plan (CIP) Ordinances and Other Related Ordinances.

(Resource Person: Bertha T. Johnson - 919-560-4111 ext. 20285) (PR# 12558)

#### **14. Request to Amend the FY2017-18 Budget and Other Grant Project Ordinances Amendments**

To adopt a budget Ordinance amending the City of Durham Budget Ordinance as amended, Fiscal Year 2017-18, the same being Ordinance #15153;

To adopt the Executive Office of the President, Office of National Drug Control Policy, 2017 High Intensity Drug Trafficking Areas (HIDTA) Grant Project Ordinance Superseding Grant Project Ordinance #15152;

To adopt the U.S. Department of Justice, U.S. Marshall's Office, FY2017/2018 Federal Asset forfeiture Funds Grant Project Ordinance Superseding Grant Project Ordinance #15146;

To adopt the Durham Youthwork Internship Program, Durham Public Schools Career and Technical Education Grant Project Ordinance Superseding Grant Project Ordinance #15126;

To adopt the U.S. Environmental Protection Agency Environmental Workforce Development and Job Training 2014-2017 Grant Project Ordinance Superseding Grant Project Ordinance #14689;

To adopt the City of Durham Employment and Training 2017-2018 Grant Project Ordinance Superseding #15177 for Federal Grant; and

To adopt the City of Durham Employment Training 2015-2018 Grant Project Ordinance Superseding Grant Project Ordinance #15100 for Federal Grant.

(Resource Person: John J. Allore - 919-560-4111 ext. 20292) (PR# 12571)

### **City Attorney's Office**

#### **15. Durham City Council Code of Ethics Amendment**

To adopt a Resolution amending the Durham City Council Code of Ethics for the City of Durham.

(Resource Person: Patrick W. Baker - 919-560-4158 ext. 13243) (PR# 12597)

### **City Council's Office**

#### **16. City of Durham Racial Equity Task Force**

To support the establishment of a Racial Equity Task Force.

(Resource Person: Mayor Pro-Tempore Jillian Johnson - 919-560-4396 ext. 10278) (PR# 12554)

**17. Triangle J Council of Governments Charter Resolution Update**

To adopt the updated "Triangle J Council of Governments Charter Resolution" to reflect current practice and the revised boundaries.

(Resource Person: Ronnie Currin, Chair, Triangle J Council of Governments Board of Delegates - 919-560-4166 ext. 12266) (PR# 12610)

**Department of Community Development**

**18. Mortgage Loan Servicing Contract with AmeriNational Community Services, LLC d/b/a AmeriNat**

To authorize the expenditure of up to \$279,500.00 in BOND Program Income funds and to accept the proposal provided by AmeriNational Community Services, LLC d/b/a AmeriNat for servicing of all City of Durham's mortgage loans; and

To authorize the City Manager to execute an agreement for a three-year period beginning July 1, 2017 - June 30, 2020 with AmeriNational Community Services, LLC d/b/a AmeriNat in the amount not to exceed \$279,500.00.

(Resource Person: Terri P. Holmes - 919-560-4570 ext. 22230) (PR# 12600)

**Department of Transportation**

**19. Supplemental Agreement for U-4726HJ NC 751 NC 54 Sidewalk Project**

To adopt the Federal Highway Administration Funding from the NC Department of Transportation for the purpose of constructing the NC 751 NC 54 sidewalk grant project ordinance;

To authorize the City Manager to execute a supplemental agreement with NCDOT; and

To adopt a General Capital Improvement Project Ordinance, Fiscal Year 2018-2019, for the purposes of receiving additional funds in the amount of \$82,172.00 to the NC 751 NC 54 Sidewalk project (LC115).

(Resource Person: Ellen Beckmann - 919-560-4366 ext. 36412) (PR# 12583)

**20. Grant Agreement for Sidewalk Construction on NC157/Guess Road (EB-5834)**

To adopt the Federal Highway Administration Funding from the NC Department of Transportation for the purpose of constructing the NC 157/Guess Road sidewalk grant project ordinance;

To authorize the City Manager to execute a municipal agreement with NCDOT; and

To adopt a General Capital Improvement Project Ordinance, Fiscal Year 2018-19, for the purpose of receiving funds in the amount of \$1,103,803.00 for the NC 157/Guess Road Sidewalk Project (LC 405).

(Resource Person: Bryan Poole - 919-560-4366 ext. 36423) (PR# 12595)

### **Department of Water Management**

#### **21. Eno River Outfall and Lift Station Upgrade Phase I Project**

To authorize the City Manager to execute a contract with J. F. Wilkerson Contracting, Inc. for the Eno River Outfall and Lift Station Upgrade Phase I in the amount of \$14,216,085.00;

To establish a contingency fund for the contract in the amount of \$1,483,915.00; and

To authorize the City Manager to negotiate change orders for the contract provided that the cost of all change orders together with the total contract cost does not exceed \$15,700,000.00.

(Resource Person: Jerry Morrone - 919-560-4381 ext. 35260) (PR# 12519)

#### **22. Contract Amendment for North Durham Water Reclamation Facility (WRF) and Acadia Street Waterline Replacement - Amendment No. 1**

To authorize the City Manager to execute a contract amendment to the North Durham Water Reclamation Facility (NDWRF) and Acadia Street Waterline Replacement Project with McAdams in an amount not to exceed \$49,900.00, increasing the total contract amount to \$148,850.00;

To establish contingency funds for the contract in an amount not to exceed \$4,990.00 (10% of additional contract funds); and

To authorize the City Manager to negotiate change orders for the contract if the total project cost does not exceed \$153,840.00.

(Resource Person: Jerry Morrone - 919-560-4381 ext. 35243) (PR# 12524)

**23. Reconditioning of Biosolids Dewatering Equipment at the South Durham Water Reclamation Facility**

To approve the sole-source purchase and installation of OEM parts by Alfa Laval Inc. through a service contract for reconditioning of the biosolids handling equipment at the SDWRF because the required OEM parts are available from only one source of supply;

To authorize the City Manager to execute a service contract with Alfa Laval Inc. for reconditioning of the biosolids dewatering equipment at the SDWRF for a cost of \$362,680.00;

To establish a contingency fund in the amount of \$36,300.00; and

To authorize the City Manager to negotiate change orders provided that the cost of all change orders and the total contract cost does not exceed \$398,980.00.

(Resource Person: Jerry Morrone - 919-560-4381 ext. 35243) (PR# 12552)

**24. Contract with Hydrostructures, PA for the 2018 Closed Circuit Television (CCTV) Inspection and Cleaning**

To authorize the City Manager to execute a contract with Hydrostructures, PA for the 2018 Closed Circuit Television (CCTV) Inspection and Cleaning project in the amount of \$453,250.00;

To establish a contingency fund for the contract in the amount of \$45,000.00; and

To authorize the City Manager to negotiate change orders for the contract provided that the total contract cost does not exceed \$498,250.00.

(Resource Person: Jerry Morrone - 919-560-4381 ext. 35243) (PR# 12553)

**25. Approval of the 2017 Local Water Supply Plan for the City of Durham**

To adopt a Resolution approving the 2017 Local Water Supply Plan for the City of Durham.

(Resource Person: Sydney Miller - 919-560-4381 ext. 35201) (PR# 12561)



## **Fire Department**

### **26. Durham City/County Fire Consolidation**

To accept the proposal to integrate Durham County Fire-Rescue Department into the Durham Fire Department, effective July 1, 2018; and

To authorize the City Manager to execute an inter-local agreement with the Durham County Fire Marshal's Office.

(Resource Person: Daniel Curia – 919-560-4242 ext. 19257) (PR# 12603)

### **27. Fire Department Inter-Local Agreement for Fire Response into Chatham County**

To accept the proposal for Durham Fire Department to provide fire coverage in an area of Chatham County be accepted by City Council, effective July 1, 2018; and

To authorize the City Manager to execute an inter-local agreement with Chatham County for fire response into Chatham County.

(Resource Person: Daniel Curia – 919-560-4242 ext. 19257) (PR# 12606)

## **General Services Department**

### **28. Future of the Current Police Headquarters Site at 505 W. Chapel Hill Street**

To direct staff to initiate a property disposition process for 505 W. Chapel Hill Street to produce the type of development that will reflect the public interest goals of the City Council for the site.

(Resource Person: Stacey Poston - 919-560-4197 ext. 21254) (PR# 12548)

## **Office of Economic and Workforce Development**

### **29. Contract with Educational Data System Incorporated to Operate Durham's NCWorks Career Center and to provide Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Services**

To authorize the City Manager to execute a contract with Educational Data Systems Incorporated to provide uninterrupted Adult and Dislocated Worker services and to act as the NCWorks Career Center Operator from July 1, 2018 through June 30, 2019 for a contract amount not to exceed \$757,562.00.

(Resource Person: Jennifer Jones - 919-560-4965 ext. 15218) (PR# 12598)

**30. Contract with Eckerd Youth Alternatives, Inc. d/b/a Eckerd Kids to Provide Workforce Innovation and Opportunity Act (WIOA) Youth Services**

To authorize the City Manager to execute an amendment to contract with Eckerd Youth Alternatives, Inc., d/b/a Eckerd Kids (Eckerd) extending services from July 1, 2018 to June 30, 2019, in the amount of \$745,000.00 for a total, revised contract amount of \$1,135,000.00.

(Resource Person: James Dickens - 919-560-4965 ext. 15217) (PR# 12599)

**Parks and Recreation Department**

**31. Tire Mulch Report**

To accept the Tire Mulch Report.

(Resource Person: Thomas Dawson - 919-560-4355 ext. 27215) (PR# 12602)

**Public Works Department**

**32. North Carolina Department of Transportation (NCDOT) Utility Agreement for University Drive Culvert Replacement (17BP.5.C.02)**

To authorize the City Manager to execute a utility agreement with the NCDOT for the relocation of water and sewer lines within the NCDOT University Drive Culvert Replacement Project (17BP.5.C.02) in the amount of \$76,010.00;

To establish a contingency fund in the amount of \$11,401.50 (15%); and

To authorize the City Manager to execute any change orders to the contract such that the total contract cost does not exceed \$87,411.50.

(Resource Person: Tasha Johnson - 919-560-4326 ext. 30262) (PR# 12551)

**33. Contract for SW-30, NC 751 NC 54 Sidewalk Project**

To adopt a Resolution authorizing the City Manager to execute a contract for SW-30, NC 751 NC 54 Sidewalk Project (TIP# C-5178) with Lanier Construction Company, Inc. of N.C. in the amount of \$207,914.00;

To establish a contingency fund in the amount of \$20,791.40; and

To authorize the City Manager to negotiate and execute change orders to the contract provided that the total project cost does not exceed \$228,705.40.

(Resource Person: Tasha Johnson - 919-560-4326 ext. 30262) (PR# 12555)

**34. Contract for SW-30C, NC 751 NC 54 Sidewalk Construction Administration and Inspections**

To authorize the City Manager to execute a construction administration, testing and inspections contract for SW-30C, NC 751 NC 54 Sidewalk (TIP# U-4726HJ) with AECOM Technical Services of North Carolina, Inc. in the amount not to exceed \$71,490.04.

(Resource Person: Tasha Johnson - 919-560-4326 ext. 30262) (PR# 12556)

**35. Contract for ST-288A, Bridge Engineering Services for City-Maintained Structures**

To authorize the City Manager to execute a professional services contract for ST-288A, Bridge Engineering Services for City-Maintained Structures, with Gannett Fleming, Inc. in the amount not to exceed \$225,000.00;

To establish a contingency fund in the amount of \$22,500.00; and

To authorize the City Manager to execute any change orders to the contract such that the total contract cost does not exceed \$247,500.00.

(Resource Person: Tasha Johnson - 919-560-4326 ext. 30262) (PR# 12557)

**36. Contract for ST-287, Pavement Condition Survey**

To authorize the City Manager to execute a contract for ST-287, Pavement Condition Survey with Data Transfer Solutions, LLC in the amount of \$313,600.00.

(Resource Person: Tasha Johnson - 919-560-4326 ext. 30262) (PR# 12568)

**37. Contract for SD-2018-09, Drainage Structure Access and Stabilization**

To authorize the City Manager to execute contract SD-2018-09, Drainage Structure Access and Stabilization, with White Oak Construction Corporation of N.C. in the amount of \$352,895.00;

To establish a contingency fund in the amount of \$52,934.25; and

To authorize the City Manager to negotiate change orders for Contract SD-2018-09 provided that the total contract cost does not exceed \$405,829.25.

(Resource Person: Dana Hornkohl - 919-560-4326 ext. 30246) (PR# 12570)

### **Solid Waste Management Department**

#### **38. Amendment #1 for Processing and Marketing Recyclable Materials Contract**

To authorize the City Manager to execute a two year contract extension with Sonoco Recycling, LLC through June 30 2020, for processing and marketing recyclable materials, with the option to renew for three additional terms of one year each.

(Resource Person: Joshua McNeal, IV - 919-560-4186 ext. 32254) (PR# 12591)

### **Technology Solutions Department**

#### **39. Microsoft Enterprise Software Licensing Agreement**

To authorize the City Manager to accept the quotes for renewal of the Microsoft Enterprise Agreement from Software House International Corporation and to execute the contract in the amount of \$2,073,736.95 for Microsoft Enterprise Licenses.

(Resource Person: Martha Lester-Harris - 919-560-4122 ext. 33229) (PR# 12593)

### **Presentations**

#### **Budget and Management Services Department**

#### **40. Bloomberg Mayors Challenge Project Update**

To receive a presentation on the the Bloomberg Mayors Challenge project.  
**(20 minutes)**

(Resource Person: Bertha T. Johnson - 919-560-4111 ext. 20285) (PR# 12584)

#### **41. City of Durham i-team Project Update**

To receive a presentation from the City of Durham Innovation team on the current status of the reentry project. **(20 minutes)**

(Resource Person: Josh Edwards - 919-560-4111 ext. 20102) (PR# 12594)

## **Public Hearings**

### **City-County Planning Department**

#### **42. Consolidated Annexation for 3112 Blue Hill Lane**

To conduct a public hearing to receive comments and consider the following motions:

Motion #1: To adopt an Ordinance annexing "3112 Blue Hill Lane" into the City of Durham effective June 30, 2018 and to execute a utility extension agreement with SBTD Joint Venture, LLC;

Motion #2: To adopt Consistency Statement as required by NCGS 160A-383; and

Motion #3: To adopt an Ordinance amending the Unified Development Ordinance by taking property out of Residential Rural (RR, County Jurisdiction) and establishing the same as Residential Rural (RR, City Jurisdiction) zoning for the subject site.

(Resource Person: Jacob Wiggins - 919-560-4137 ext. 28257) (PR# 12572)

#### **43. Consolidated Annexation for JC Electric Initial**

To conduct a public hearing to receive comments and consider the following motions:

Motion #1: To adopt an Ordinance annexing "JC Electric" into the City of Durham effective June 30, 2018 and to authorize the City Manager to enter into a utility extension agreement with John Coates Properties, LLC;

Motion #2: To adopt a Consistency Statement as required by NCGS 160A-383; and

Motion #3: To adopt an Ordinance amending the Unified Development Ordinance to establish Industrial-Light (IL) zoning for the subject site.

(Resource Person: Jacob Wiggins - 919-560-4137 ext. 28257) (PR# 12573)

#### **44. Sycamore Street Closing**

To conduct a public hearing to receive comments and consider the following motion:

Motion #1: To adopt an order permanently closing a 465.60 linear foot portion of Sycamore Street.

(Resource Person: Jacob Wiggins - 919-560-4137 ext. 28257) (PR# 12575)

#### **45. Zoning Map Change for Rollingdale**

To conduct a public hearing to receive comments and consider the following motions:

Motion #1: To adopt a Consistency Statement as required by NCGS 160A-383; and

Motion #2: To adopt an Ordinance amending the Unified Development Ordinance by taking property out of the Residential Suburban-20 (RS-20), Falls/Jordan Overlay (F/J-B) Zoning District and establishing the same as Planned Development Residential 3.940 (PDR 3.940), Falls/Jordan Overlay (F/J-B) for the subject site.

(Resource Person: Jamie Sunyak - 919-560-4137 ext. 28235) (PR# 12577)

#### **Department of Water Management**

#### **46. Ordinance Revising the Capital Facility Fees for FY 2018-2019**

To conduct a public hearing to receive comments regarding proposed Capital Facility Fees; and

To adopt an Ordinance revising the City's Capital Facility Fees for FY 2018-2019 to become effective July 1, 2018.

(Resource Person: Donald Greeley - 919-560-4381 ext. 35258) (PR# 12601)

## **Citizens' Matters – To be heard at 1 p.m.**

### **47. Savannah Culbreth**

To receive comments from Savannah Culbreth regarding the Miss America organization and the Sticks and Stones project.

(Resource Person: Savannah Culbreth) (PR# 12607)

### **48. Justin Robinson**

To receive comments from Justin Robinson regarding the Equitable Community Engagement Process and Development of the Durham Belt Line.

(Resource Person: Justin Robinson) (PR# 12608)

### **49. Patrick Byker**

To receive comments from Patrick Byker regarding de-annexation of approximately 114 acres due to off-site water and sewer costs that make new homes unaffordable.

(Resource Person: Patrick Byker) (PR# 12609)

## **Settling the Agenda**

## **Adjournment**

### ***RULES OF DECORUM FOR CITIZEN PARTICIPATION:***

In support of and respect for an open, fair and informed decision-making process, the City Council and the Administration recognize that:

- civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
- un-civil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each Council meeting and Council Work Session by the presiding officer. A written list of the Rules of Decorum will also be

printed and mounted upon the walls of the Council Chambers and the Committee Room.

1. All citizens may participate in the public process.
2. The Mayor serves as the presiding officer of the Council; the Mayor Pro Tem serves in the Mayor's absence.
3. Citizens must sign up to address Council using procedures outlined for Council meetings and Council Work Sessions (above).
4. Citizens may speak only to the matter for which they signed up and, in the case of public hearings, those matters which have been advertised and placed on the Council meeting agenda.
5. Citizens are encouraged to prepare remarks in advance for submission to the public record. Prepared remarks should be submitted to the Clerk prior to the start of the meeting or at the end of their comments. Additional material may be submitted to supplement remarks.
6. In an effort to accommodate all who wish to address Council at a Council meeting while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the City Clerk or designee; signals will be provided at the one-minute and 30-second measures. Speakers are expected to cease comments immediately upon end-time.

Council Work Sessions: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

City Council Meetings: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

7. Speakers will conduct themselves in a civil and respectful manner at all times.
8. Speakers will address the presiding officer.
9. Questions to Council members or City staff will be facilitated by the presiding officer.
10. Speakers will state their name and address.
11. Speakers will make an effort to speak clearly into the microphone provided.
12. Speakers will make an effort to speak succinctly.
13. Speakers will refrain from the use of individual City staff names. It is appropriate to refer to staff by title and/or department.
14. Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
15. Speakers will refrain from making comments of a personal nature regarding others.
16. Name-calling and/or obscenity is forbidden.
17. Shouting, yelling or screaming is forbidden.
18. Council Work Session or Public Hearing attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.
19. Council Work Session or Public Hearing attendees (audience) should refrain from private conversation during meetings.



20. Council Work Session or Public Hearing attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.
21. No campaign placards, banners, or signs will be permitted in the City Council Chambers or Committee Room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.
22. Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted. Video presentations requested by citizens as visual aids may not be broadcast over cable television due to technological challenges.

**Notice under the Americans with Disabilities Act (ADA)**

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196 or [ADA@durhamnc.gov](mailto:ADA@durhamnc.gov) (mailto:ADA@durhamnc.gov), as soon as possible but no later than 48 hours before the event or deadline date.