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Agenda

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## **City Council Work Session Agenda Thursday, January 24, 2019 - 1 p.m. 101 City Hall Plaza, Second Floor Committee Room**

*Please note: Agenda items are current at time of posting. Items may be changed, updated or added after initial posting.*

To access Agenda-related documents, please click on the underlined Agenda Item title.

### **Call to Order**

### **Roll Call**

### **Announcements by Council**

### **Priority Items by the City Manager, City Attorney and City Clerk**

### **Administrative Consent Items**

### **City Clerk's Office**

#### **1. Approval of City Council Minutes**

To approve the City Council Minutes for December 17, 2018 and December 20, 2018.

(Resource Person: Diana Schreiber - 919-560-4166 ext. 12266) (PR# 12939)

### **Departmental Items**

**Department of Transportation****2. Uniformed, Unarmed Security Guard Services for the City's Parking Facilities**

To authorize the City Manager to execute a contract with Universal Protection Services, LLC for an initial two-year contract period, with a one-year option contract period, for a total three-year contract amount not to exceed \$2,589,350.40.

(Resource Person: Thomas D. Leathers - 919-560-4366 ext. 36207) (PR# 12883)

**Finance Department****3. December 2018 Bid Report**

To receive a report on the bids that were acted upon by the City Manager in December 2018.

(Resource Person: Jonathan Hawley - 919-560-4132 ext. 18225) (PR# 12938)

**General Services Department****4. Second Renewal of Right of Way Maintenance and Mowing Contract, Renewal of Three-Year Period**

To authorize the City Manager to execute a second Contract Amendment with Dixie Lawn Service, Inc. for Right of Way Maintenance with a three-year estimated cost of \$1,006,000.00;

To authorize the City Manager to modify the agreement before execution provided that the modifications do not increase the dollar amount of the agreement and are consistent with the general intent of the existing version of the agreement; and

To authorize the City Manager to extend the Contract at any point where extensions are authorized by agreement of both parties for a period equal to the original contract for the same terms and conditions.

(Resource Person: Kevin Lilley - 919-560-4197 ext. 21227) (PR# 12940)

**Office of Economic and Workforce Development****5. Workforce Innovation and Opportunity Act (WIOA) Finish Line Grant**

To adopt the City of Durham Employment Training 2018 - 2020 Grant Project Ordinance Superseding Project Ordinance #15305; and

To authorize execution of the grant agreement.

(Resource Person: Adria Graham-Scott - 919-560-4965 ext. 15209) (PR# 12933)

### **Technology Solutions Department**

#### **6. Building Inspections Land Development Office Software Web Portal Upgrade**

To authorize the City Manager to execute a contract with Conduent Government Systems, LLC in the amount of \$99,000.00 to upgrade the existing Land Development Office System portal.

(Resource Person: Martha Lester-Harris - 919-560-4122 ext. 33229) (PR# 12918)

#### **7. Environmental Systems Research Institute Software Maintenance Service Agreement**

To authorize the City Manager to execute an agreement with Environmental Systems Research Institute, Inc. in the amount of \$107,622.75 to cover the period of one year for software license and maintenance service.

(Resource Person: Martha Lester-Harris - 919-560-4122 ext. 33229) (PR# 12942)

### **Citizens' Matters – To be heard at 1 p.m.**

#### **8. Josh Ravitch**

To receive comments from Josh Ravitch regarding Police training.

(Resource Person: Josh Ravitch) (PR# 12944)

#### **9. Heath Knight**

To receive comments from Heath Knight regarding consistent and clearly defined requirements for adding an accessory dwelling.

(Resource Person: Heath Knight) (PR# 12945)

#### **10. Sandra Jenrette**

To receive comments from Sandra Jenrette regarding waiving fees for seniors to attend exercise classes at Edison Johnosn and all other city-funded facilities.

(Resource Person: Sandra Jenrette) (PR# 12946)

#### **11. Joel Freeland**

To receive comments from Joel Freeland regarding anti-semitism.

(Resource Person: Joel Freeland) (PR# 12947)

#### **12. Kathryn Wolf**

To receive comments from Kathryn Wolf regarding anti-semitism in Durham due to City Council's resolution.

(Resource Person: Kathryn Wolf) (PR# 12948)

#### **13. Rev. Melvin Whitley**

To receive comments from Rev. Melvin Whitley regarding preventing excessive residential water bills.

(Resource Person: Rev. Melvin Whitley) (PR# 12949)

### **Settling the Agenda**

### **Adjournment**

#### ***RULES OF DECORUM FOR CITIZEN PARTICIPATION:***

In support of and respect for an open, fair and informed decision-making process, the City Council and the Administration recognize that:

- civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
- un-civil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each Council meeting and Council Work Session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

1. All citizens may participate in the public process.
2. The Mayor serves as the presiding officer of the Council; the Mayor Pro Tem serves in the Mayor's absence.
3. Citizens must sign up to address Council using procedures outlined for Council meetings and Council Work Sessions (above).
4. Citizens may speak only to the matter for which they signed up and, in the case of public hearings, those matters which have been advertised and placed on the Council meeting agenda.
5. Citizens are encouraged to prepare remarks in advance for submission to the public record. Prepared remarks should be submitted to the Clerk prior to the start of the meeting or at the end of their comments. Additional material may be submitted to supplement remarks.
6. In an effort to accommodate all who wish to address Council at a Council meeting while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the City Clerk or designee; signals will be provided at the one-minute and 30-second measures. Speakers are expected to cease comments immediately upon end-time.

Council Work Sessions: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

City Council Meetings: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

7. Speakers will conduct themselves in a civil and respectful manner at all times.
8. Speakers will address the presiding officer.
9. Questions to Council members or City staff will be facilitated by the presiding officer.
10. Speakers will state their name and address.
11. Speakers will make an effort to speak clearly into the microphone provided.
12. Speakers will make an effort to speak succinctly.
13. Speakers will refrain from the use of individual City staff names. It is appropriate to refer to staff by title and/or department.
14. Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
15. Speakers will refrain from making comments of a personal nature regarding others.
16. Name-calling and/or obscenity is forbidden.
17. Shouting, yelling or screaming is forbidden.
18. Council Work Session or Public Hearing attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate

and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

19. Council Work Session or Public Hearing attendees (audience) should refrain from private conversation during meetings.
20. Council Work Session or Public Hearing attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.
21. No campaign placards, banners, or signs will be permitted in the City Council Chambers or Committee Room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.
22. Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted. Video presentations requested by citizens as visual aids may not be broadcast over cable television due to technological challenges.

### **Notice under the Americans with Disabilities Act (ADA)**

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196 or [ADA@durhamnc.gov](mailto:ADA@durhamnc.gov) (mailto:ADA@durhamnc.gov), as soon as possible but no later than 48 hours before the event or deadline date.



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