



**City Council Work Session Agenda**  
**Thursday, August 09, 2018 - 1 p.m.**  
**101 City Hall Plaza, 2nd Floor Committee Room**

*Please note: Agenda items are current at time of posting. Items may be changed, updated or added after initial posting. To access Agenda-related documents, please click on the underlined Agenda Item title.*

**Call to Order**

**Roll Call**

**Announcements by Council**

**Priority Items by the City Manager, City Attorney and City Clerk**

**Administrative Consent Items**

**City Clerk's Office**

**1. Approval of City Council Minutes**

To approve the City Council Minutes for the following meeting dates: May 7, 2018; May 10, 2018; May 21, 2018; May 24, 2018; June 4, 2018; June 7, 2018 and June 18, 2018.

(Resource Person: Diana Schreiber - 919-560-4166 ext. 12266) (PR# 12670)

**2. Carolina Theatre of Durham Board of Trustees - Appointment**

To appoint a citizen to fill one (1) vacancy on the Carolina Theatre of Durham Board of Trustees with the term to expire on June 30, 2021.

(Due to the term expiring of Alejandra Juno Rodriguez Villar)

(Resource Person: LaVerne V. Brooks - 919-569-4166 ext. 12264) (PR# 12653)

### **3. Housing Appeals Board - Appointment**

To appoint a citizen to fill one (1) vacancy on the Housing Appeals Board representing At-Large (Alternate Member) with the term to expire on June 30, 2021.

(Due to the expired term of Vanessa O'Neal)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12656)

### **4. Recreation Advisory Commission - Appointments**

To appoint citizens to fill two (2) vacancies on the Recreation Advisory Commission with the terms to expire on August 8, 2021.

(Due to the terms expiring of Kevin Lloyd and David Fellerath)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 12659)

## **Departmental Items**

### **City Manager's Office**

#### **5. Raleigh-Durham Airport Authority-Federal Aviation Administration (FAA) Grant Offer, FAA AIP Grant Number 3-37-0056-050-2018**

To accept the Federal Aviation Administration Grant Offer in an amount of \$12,583,007.00 for construction services related to the Rehabilitation of Taxiway Bravo (B). FAA AIP Grant Number 3-37-0056-050-2018;

To authorize the City Manager to execute the Grant Agreement; and

To authorize the City Attorney to give assurances with respect thereto.

(Resource Person: Ron Jewett - 919-840-7763) (PR# 12674)

### **6. CHAMPS: Cities Combating Hunger Grant Project Ordinance**

To authorize the City Manager to accept the CHAMPS: Cities Combating Hunger Grant by executing the CHAMPS: Cities Combating Hunger Memorandum of Understanding; and

To adopt the CHAMPS: Cities Combating Hunger Grant Project Ordinance.

(Resource Person: Mattie Sue Stevens - 919-560-4222 ext. 11235) (PR# 12669)

### **Department of Transportation**

#### **7. Ordinance to Change the GoDurham Transit Fee Schedule to Provide Free Transit Rides to Youth 18 Years and Under and 19-21 GED Students in Durham**

To adopt an Ordinance to change the GoDurham Fixed Route and Paratransit Fare Schedule.

(Resource Person: Harmon E. Crutchfield - 919-560-4366 ext. 36439) (PR# 12642)

### **General Services Department**

#### **8. Proposed Acquisition of the Durham Belt Line Property**

To approve the fee simple acquisition of multiple parcels totaling 18.8 acres comprising the Durham Belt Line property from The Conservation Fund for \$7,802,800.00

(Resource Person: David Fleischer - 919-560-4197 ext. 21288) (PR# 12671)

#### **9. Proposed Lease for Police District #2 Substation at 5285 N. Roxboro Road**

To authorize the City Manager to execute a 5-year lease agreement with a 3-year and 2-year option to extend with Majaja for Police Department District #2 Substation in the total amount of \$1,420,183.00.

(Resource Person: Selena Jones - 919-560-4197 ext. 21241) (PR# 12666)

### **Technology Solutions Department**

#### **10. Building Inspections On-Line Payment Functionality Module**

To authorize the City Manager to execute a contract with Conduent Government Systems, LLC in the amount of \$56,850.00 to build On-line Payment Functionality within the existing Land Development Office Software.

(Resource Person: Martha Lester-Harris - 919-560-4122 ext. 33229) (PR# 12655)

## **Presentations**

### **Department of Transportation**

#### **11. Durham Dockless Bike Share Program Update (10 Minutes)**

To receive a presentation on the dockless bike share program.

(Resource Person: Bryan Poole - 919-560-4366 ext. 36423) (PR# 12668)

### **Police Department**

#### **12. 2018 Second Quarter Crime Report Presentation *(To be presented at the August 20, 2018 City Council Meeting)***

To receive the 2018 second quarter crime report presentation

(Resource Person: Wil Glenn - 919-560-4322 ext. 29197) (PR# 12648)

## **Public Hearings**

### **City-County Planning Department**

#### **13. Zoning Map Change – 1900 Hillandale II**

To conduct a public hearing and consider the following motions:

Motion #1: To adopt a Consistency Statement as required by NCGS 160A-383; and

Motion #2: To adopt an ordinance amending the Unified Development Ordinance by taking property out of the Residential Suburban-8 (RS-8) zoning district and establishing the same as Residential Urban-Multifamily with a Development Plan (RU-M(D)).

(Resource Person: Jacob Wiggins - 919-560-4137 ext. 28257) (PR# 12664)

#### **14. Zoning Map Change – 5246 North Roxboro**

To conduct a public hearing and consider the following motions:

Motion #1: To adopt a Consistency Statement as required by NCGS 160A-383; and

Motion #2: To adopt an ordinance amending the Unified Development Ordinance by taking property out of the Commercial Neighborhood with a Development Plan (CN(D))) Zoning District and establishing the same as Commercial Neighborhood with a Development Plan (CN(D)).

(Resource Person: Jacob Wiggins - 919-560-4137 ext. 28257) (PR# 12665)

### **15. Consolidated Items – Hillsborough at Cole Mill Road**

To conduct a public hearing and consider the following motions:

Motion #1: To adopt a resolution amending the Future Land Use Map to Commercial and Industrial as the recommended future land use as shown on Attachment 3, Future Land Use Map;

Motion #2: To adopt a Consistency Statement as required by NCGS 160A-383; and

Motion #3: To adopt an ordinance amending the Unified Development Ordinance to establish Commercial General with a Development Plan (CG(D)), Industrial Light with a Development Plan (IL(D)).

(Resource Person: Jamie Sunyak - 919-560-4137 ext. 28235) (PR# 12667)

### **16. UDO Text Amendment - Zoning Permit**

To conduct a public hearing to consider the following motions:

Motion #1: To adopt a Consistency Statement as required by NCGS 160A-383; and

Motion #2: To adopt an ordinance amending the Unified Development Ordinance to incorporate revisions to Article 3, Applications and Permits.

(Resource Person: Robin Young - 919-560-4137 ext. 28237) (PR# 12662)

### **Settling the Agenda**

### **Adjournment**

In support of and respect for an open, fair and informed decision-making process, the City Council and the Administration recognize that:

- civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
- un-civil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each Council meeting and Council Work Session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

1. All citizens may participate in the public process.
2. The Mayor serves as the presiding officer of the Council; the Mayor Pro Tem serves in the Mayor's absence.
3. Citizens must sign up to address Council using procedures outlined for Council meetings and Council Work Sessions (above).
4. Citizens may speak only to the matter for which they signed up and, in the case of public hearings, those matters which have been advertised and placed on the Council meeting agenda.
5. Citizens are encouraged to prepare remarks in advance for submission to the public record. Prepared remarks should be submitted to the Clerk prior to the start of the meeting or at the end of their comments. Additional material may be submitted to supplement remarks.
6. In an effort to accommodate all who wish to address Council at a Council meeting while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the City Clerk or designee; signals will be provided at the one-minute and 30-second measures. Speakers are expected to cease comments immediately upon end-time.

Council Work Sessions: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

City Council Meetings: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

7. Speakers will conduct themselves in a civil and respectful manner at all times.
8. Speakers will address the presiding officer.
9. Questions to Council members or City staff will be facilitated by the presiding officer.
10. Speakers will state their name and address.
11. Speakers will make an effort to speak clearly into the microphone provided.
12. Speakers will make an effort to speak succinctly.

13. Speakers will refrain from the use of individual City staff names. It is appropriate to refer to staff by title and/or department.
14. Speaker`s will refrain from the use of obscene language, “fighting words” likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
15. Speakers will refrain from making comments of a personal nature regarding others.
16. Name-calling and/or obscenity is forbidden.
17. Shouting, yelling or screaming is forbidden.
18. Council Work Session or Public Hearing attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.
19. Council Work Session or Public Hearing attendees (audience) should refrain from private conversation during meetings.
20. Council Work Session or Public Hearing attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.
21. No campaign placards, banners, or signs will be permitted in the City Council Chambers or Committee Room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.
22. Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted. Video presentations requested by citizens as visual aids may not be broadcast over cable television due to technological challenges.

### **Notice under the Americans with Disabilities Act (ADA)**

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196 or [ADA@durhamnc.gov](mailto:ADA@durhamnc.gov) (mailto:ADA@durhamnc.gov), as soon as possible but no later than 48 hours before the event or deadline date.