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Agenda

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City Council Work Session Agenda Thursday, January 9, 2020 - 1 p.m. 101 City Hall Plaza, Second Floor Committee Room

Please note: Agenda items are current at time of posting. Items may be changed, updated or added after initial posting.

To access Agenda-related documents, please click on the underlined [Agenda Item title](#).

Call to Order

Roll Call

Ceremonial Items

- ❖ **7 Stars Organization Donation Check Presentation to the Alzheimer's Association - Eastern North Carolina Chapter**

Announcements by Council

Priority Items by the City Manager, City Attorney and City Clerk

Administrative Consent Items

City Clerk's Office

1. Approval of City Council Minutes

To approve the City Council Minutes for November 18, 2019, November 21, 2019, December 2, 2019 and December 5, 2019.

(Resource Person: Diana Schreiber - 919-560-4166 ext. 12267) (PR# 13706)

2. Human Relations Commission - Appointments

To appoint residents to fill two (2) vacancies on the Human Relations Commission representing one (1) Black/African-American Male and one (1) Black/African-American Female with the terms to expire on June 30, 2021.

(Due to the resignations of Brian E. Kennedy, II and Nadia Porter)

(Resource Person: LaVerne V. Brooks - 919-560-4166 ext. 12264) (PR# 13707)

Departmental Items

City-County Planning Department

3. Expedited Hearing Request for 505 W. Chapel Hill Street (PID 114577)

To approve the resolution granting the expedited hearing request for 505 W. Chapel Hill Street (PID 114577).

(Resource Person: Patrick Young - 919-560-4137 ext. 28273) (PR# 13723)

Department of Community Development

4. Participatory Budgeting Accessibility Ramps Project

To authorize the City Manager to execute the Participatory Budgeting Accessibility Ramps Contract between Habitat for Humanity of Durham, Inc. and the City of Durham in the amount of \$169,950 for the construction of accessibility ramps in three (3) Council Wards.

(Resource Person: Kevin Easter - 919-560-4570 ext. 22242) (PR# 13708)

5. Agreement with Durham County for the Provision of Housing Assistance and Related Supportive Services Under the Housing Opportunities for Persons with AIDS (HOPWA) Program

To authorize the approval of a 12-month agreement with Durham County for the delivery of the Housing Opportunities for Persons with AIDS (HOPWA) program funded housing assistance and related supportive services in the amount of \$193,795; and

To authorize the City Manager, by amendment without further City Council action, to approve the addition of unexpended funds from the Durham County agreement for Housing Opportunities for Persons with AIDS signed on March 19, 2019 with an expiration date of December 31, 2019.

(Resource Person: Melva F. Henry - 919-560-4570 ext. 22229) (PR# 13712)

6. Contract with Housing for New Hope, Inc. for Rapid Rehousing and Street Outreach Services

To authorize the expenditure of \$234,000 in Emergency Solutions Grant funds and \$169,900 in Dedicated Housing Funds; and

To authorize the City Manager to execute a contract with Housing for New Hope, Inc. in the amount of \$403,900 to provide rapid rehousing and street outreach services to households experiencing homelessness.

(Resource Person: Lloyd Schmeidler - 919-560-4570 ext. 22267) (PR# 13717)

7. Second Amendment to Housing for New Hope, Inc. Rapid Rehousing Contract 2019

To authorize the City Manager to execute the second amendment to the Housing for New Hope contract to end on December 31, 2019, reduce the amount of funding to \$266,353.67, remove Housing for New Hope's match requirement, and update terms of required insurance.

(Resource Person: Colin Davis - 919-560-4570 ext. 22272) (PR# 13720)

Department of Transportation

8. Interlocal Software Usage Agreement for ShareTheRideNC.org

To resolve to authorize the City Manager or his designee to execute an Interlocal Software Usage Agreement between the City and GoTriangle for the ShareTheRideNC system.

(Resource Person: Tom Devlin - 919-560-4360 ext. 36507) (PR# 13704)

General Services Department

9. Service Contract with Kone, Inc. to Service, Monitor and Maintain the New Elevator Equipment within Police Headquarters

To authorize the City Manager to execute a service contract with Kone, Inc. to service, monitor and maintain the new elevator equipment within Police Headquarters for a term of five (5) years in the amount not to exceed \$90,000.

(Resource Person: Kevin Lilley - 919-560-4197 ext. 21227) (PR# 13709)

10. Proposed Conveyance of Property Located at 2404 Lincoln Street to Arthur Trice

To declare City-owned property located at 2404 Lincoln Street (parcel #116783) surplus;

To authorize conveying the property to Arthur Trice as permitted by Section 86 of the City's charter; and

To authorize the City Manager to convey the property by non-warranty deed.

(Resource Person: Elizabeth Hyland - 919-560-4197 ext. 21295) (PR# 13711)

11. Universal Release of N.C. R-41, N.C. R-52, and N.C. R-54 Restrictive Covenants and Reversions

To authorize the City Manager to execute the document entitled Release of Covenants and Termination of Reversionary Interests for N.C. R-41, N.C. R-52, and N.C. R-54.

(Resource Person: Elizabeth Hyland - 919-560-4197 ext. 21295) (PR# 13713)

12. Interlocal Agreement with the Durham Housing Authority to Procure Security Cameras and Lighting

To resolve to authorize the City Manager to execute the interlocal agreement with the Durham Housing Authority to reimburse up to a total maximum contribution of \$171,083 toward the costs of security cameras and LED lighting.

(Resource Person: Logan Small - 919-560-4197 ext. 21237) (PR# 13716)

13. Design-Build Services Amendment with LeChase Construction Services, LLC for the City Hall HVAC and Electrical Renovations Project

To authorize the City Manager to negotiate and execute a Design-Build Amendment for final design and construction services with LeChase Construction Services, LLC for an amount not to exceed \$3,861,000;

To establish a contingency in the amount of \$375,000; and

To authorize the City Manager to negotiate and execute amendments or change orders on the City Hall HVAC and Electrical Design-Build contract, provided the cost of all amendments or change orders and the original contract does not exceed the total contract cost of \$4,563,388.

(Resource Person: Donna Maskill - 919-560-4197 ext. 21228) (PR# 13718)

Public Works Department

14. Contract ST-303 Pavement Preservation Project 2020

To authorize the City Manager to execute a contract for ST-303 Pavement Preservation 2020 with Slurry Pavers, Inc. in the amount of \$2,600,866;

To establish a contingency fund in the amount of \$260,086.60; and

To authorize the City Manager to negotiate and execute change orders to the contract provided that the total contract cost does not exceed \$2,860,952.60.

(Resource Person: Tasha Johnson - 919-560-4326 ext. 30262) (PR# 13714)

Presentations

Department of Community Development

15. Willard Street Apartments Phase I and II Update [15 minutes]

To receive an update on the the Willard Street Apartments Phase I and II.

(Resource Person: Richard Valzonis - 919-560-4570 ext. 22226) (PR# 13710)

Public Works Department

16. Unpaved Roads [15 minutes]

To receive a presentation regarding the City's Unpaved Roads Study, which documents, quantifies, prioritizes and puts a monetary value on the paving of the City's unpaved roads.

(Resource Person: Tasha Johnson - 919-560-4326 ext. 30262) (PR# 13667)

Public Hearings

City-County Planning Department

17. Unified Development Ordinance Text Amendment, Outdoor Lighting (TC1900002)

To conduct a public hearing to receive comments and consider the following motions:

Motion #1: To adopt the appropriate consistency statement as required per NCGS 160A-383; and

Motion #2: To adopt an ordinance amending the Unified Development Ordinance, incorporating revisions to Article 7, Design Standards.

(Resource Person: Carl Kolosna - 919-560-4137 ext. 28247) (PR# 13722)

Citizens' Matters – To be heard at 1 p.m.

18. Chris Tiffany

To receive comments from Chris Tiffany regarding who polices the police.

(Resource Person: Chris Tiffany) (PR# 13726)

Settling the Agenda

Other Matters

Adjournment

Rules of Decorum for Citizen Participation

In support of and respect for an open, fair and informed decision-making process, the City Council and the Administration recognize that:

- civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
- un-civil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each Council meeting and Council Work Session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

1. All citizens may participate in the public process.
2. The Mayor serves as the presiding officer of the Council; the Mayor Pro Tem serves in the Mayor's absence.
3. Citizens must sign up to address Council using procedures outlined for Council meetings and Council Work Sessions (above).
4. Citizens may speak only to the matter for which they signed up and, in the case of public hearings, those matters which have been advertised and placed on the Council meeting agenda.
5. Citizens are encouraged to prepare remarks in advance for submission to the public record. Prepared remarks should be submitted to the Clerk prior to the start of the meeting or at the end of their comments. Additional material may be submitted to supplement remarks.
6. In an effort to accommodate all who wish to address Council at a Council meeting while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the City Clerk or designee; signals will be provided at the one-minute and 30-second measures. Speakers are expected to cease comments immediately upon end-time.

Council Work Sessions: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

City Council Meetings: Citizens who sign up in advance will be allowed to speak for up to 5 minutes.

7. Speakers will conduct themselves in a civil and respectful manner at all times.
8. Speakers will address the presiding officer.
9. Questions to Council members or City staff will be facilitated by the presiding officer.
10. Speakers will state their name and address.
11. Speakers will make an effort to speak clearly into the microphone provided.
12. Speakers will make an effort to speak succinctly.
13. Speakers will refrain from the use of individual City staff names. It is appropriate to refer to staff by title and/or department.

14. Speakers will refrain from the use of obscene language, “fighting words” likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
15. Speakers will refrain from making comments of a personal nature regarding others.
16. Name-calling and/or obscenity is forbidden.
17. Shouting, yelling or screaming is forbidden.
18. Council Work Session or Public Hearing attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.
19. Council Work Session or Public Hearing attendees (audience) should refrain from private conversation during meetings.
20. Council Work Session or Public Hearing attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.
21. No campaign placards, banners, or signs will be permitted in the City Council Chambers or Committee Room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.
22. Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted. Video presentations requested by citizens as visual aids may not be broadcast over cable television due to technological challenges.

Notice under the Americans with Disabilities Act (ADA)

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196 or ADA@durhamnc.gov (mailto:ADA@durhamnc.gov), as soon as possible but no later than 48 hours before the event or deadline date.

Notice under the Language Access Plan (LAP)

Persons requiring language assistance to effectively participate in City Council Meetings and Work Sessions contact the City Clerk’s Office at voice 919-560-4166 or email at City.Clerk@durhamnc.gov (mailto:City.Clerk@durhamnc.gov) to request interpretation and/or translation services as soon as possible but no later than 48 hours before the event or deadline date.

Plan de Acceso al Idioma

Las personas que requieran asistencia lingüística para participar efectivamente en las reuniones del consejo municipal y las sesiones de trabajo, comuníquense con la oficina del Secretario de la Ciudad al 919-560-4166, envíenos un fax al 919-560-4835 o email: City.Clerk@durhamnc.gov

(mailto:City.Clerk@durhamnc.gov)

Para solicitar para los servicios de interpretación y / o traducción tan pronto como sea posible pero a más tardar 48 horas antes del evento o fecha límite.



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