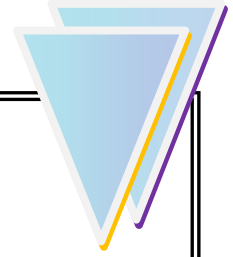


# CITY COUNCIL AGENDA OCTOBER 26, 2020



**ROCKY MOUNT, NC**  
THE CENTER OF IT ALL

To View  
Main Agenda



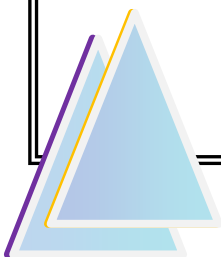
## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

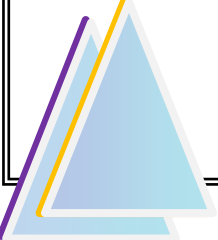
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

### MAYOR

C. SAUNDERS ROBERSON, JR.

### CITY COUNCIL

ANDRÉ D. KNIGHT, MAYOR PRO TEM  
(Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

RICHARD E. JOYNER (Ward 3)

T. J. WALKER, JR. (Ward 4)

LIGE DAUGHTRIDGE (Ward 5)

W. B. BULLOCK (Ward 6)

CHRISTINE CARROLL MILLER (Ward 7)

### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*

PAMELA O. CASEY, *City Clerk*

NATASHA HAMPTON, *Assistant City Manager*

ELTON DANIELS, *Assistant City Manager*

DOROTHY BROWN SMITH, *Communications & Marketing Consultant*

RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

## **PUBLIC PETITIONS**

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of Petitions from the Public.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

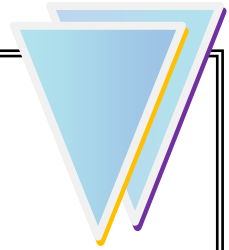
The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!



**ROCKY MOUNT**  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL



**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, OCTOBER 26, 2020 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held September 28, 2020. [View](#)

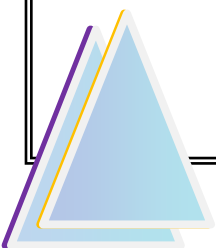
Recommended Action: Approve Minutes

5. Community Update – City Manager Rochelle D. Small-Toney
6. Petitions to be Received from the Public

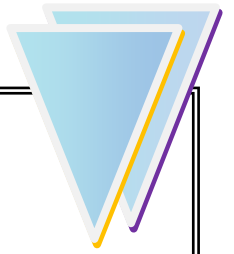
***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.***

7. **Public Hearing** Relative to FY 2022 Section 5310, 5311 and 5339 Community Transportation Program Grants for Funding through the North Carolina Department of Transportation for a Portion of Tar River Transit Administrative, Operating and Capital Expenses (*total funding request = \$820,118/local match = \$259,694*) [View](#)

Recommended Action: 1) Receive Public Comment;  
2) Adopt Resolution; and  
3) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreement(s)







8. **Public Hearing** Relative to Proposed 2020-2021 Annual Action Plan Amendment Regarding Reallocation of Funds for Proposed Activities to be Funded Under the CARES Act/Community Development Block Grant – Coronavirus (CDBG-CV) (\$328,242; public review/comment period October 19-26, 2020) and Consideration of Project Ordinance (*appropriates grant funds*) [View](#)

Recommended Action: 1) Receive Public Comment;  
2) Approve Amendment;  
3) Authorize Mayor to Execute Application for Federal Assistance Forms and Any Other Required Documentation or Certifications; and  
4) Adopt Project Ordinance

9. Consideration of Recommendation for Approval of Award of Duty Sidearm and Badge to Captain Bobby Marty Clay for more than 27 Years of Dedicated Service (*retirement date November 1, 2020*) [View](#)

Recommended Action: Approve Award of Duty Sidearm and Badge

10. Consideration of Tax Releases and/or Refunds: [View](#)

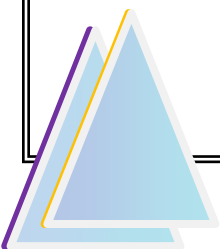
- Schedule A – taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B – taxes over \$100 recommended for release and/or refund by the City Council.

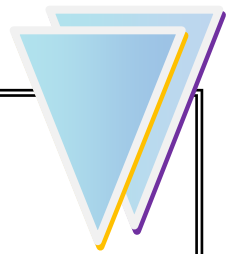
Recommended Action: 1) Acknowledge Receipt of Report from the City Manager of Schedule A Taxes Approved for Release and/or Refund; and  
2) Approve Release and/or Refund of Taxes Listed on Schedule B

11. Consideration of Resolutions Authorizing Submission of Applications for North Carolina Department of Commerce Building Reuse Program Funding as follows: [View](#)

- a) Project Boulevard – plans include renovation of vacant 227,000 square foot manufacturing plant; new investment of \$24.6M; creation of 22 new jobs in 2 years and 38 new jobs in 5 years; local cash match of \$10,000 to be used for planning and grant administration;
- b) Project X-ray – plans include renovation of vacant 47,000 square foot Blue Hawaiian building (total investment \$3.5); creation of 62 new jobs in 2 years and 68 new jobs in 5 years; local cash match of 5% of grant amount to be used for planning and grant administration; and
- c) The Jay Group Building Reuse Project – plans include renovation of vacant 196,671 square foot Cooper-Standard building; new investment of \$4M; creation of 15 new jobs in 2 years and 75 new jobs in 5 years; local cash match of \$8,000 to be used for planning and grant administration

Recommended Action: Adopt Resolutions (*confirms the City has or will comply with State and local laws; and provides authority for the City Manager to execute additional documents pertaining to grant applications*)





- 12. Consideration of Ordinance Amending Chapter 13 of the Code of the City of Rocky Mount Entitled “Licenses and Business Regulations”, Article VII. Entitled “Sexually Oriented Business,” (amends ordinance pursuant to settlement agreement between the City of Rocky Mount and American Entertainers, LLC) [View](#)

Recommended Action: Adopt Ordinance

- 13. Consideration of Budget Ordinance Amendment for FY 2020-2021 Appropriating Funds for Purchase of a Storage Building by the Rocky Mount Police Department to be located at the Rocky Mount Animal Shelter (\$2,500 – funds are from grant awarded by the North Carolina Veterinary Medical Association) [View](#)

Recommended Action: Adopt Ordinance

- 14. Consideration of Reorganization of City’s Current Downtown and Business/Retail Development Activities into an Office of Downtown and Business Development (*located in the Downtown area and reporting directly to the City Manager*); and Resolution Approving Amendments to Position Classification and Pay Plan to Adopt Staffing Plan Changes as Follows: [View](#)

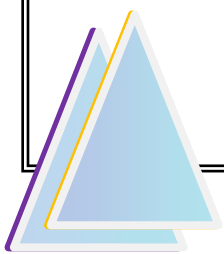
a. Reassign Office of Downtown and Business Development and Amend Job Classification:

Current Dept./Division	New Dept./Division	Classification	Pay Grade
Community & Business Development/Downtown Development	City Manager’s Office/Office of Downtown & Business Development	Downtown Development Manager	22
Community & Business Development/Administration	City Manager’s Office/Office of Downtown & Business Development	Downtown & Business Coordinator	15

b. Create new position and Amend Job Classification and Pay Range:

Dept/Division	Classification	Range	Pay Grade
City Manager’s Office/Office of Downtown & Business Development	Administrative Assistant	13	1

Recommended Action: Approve Reorganization and Adopt Resolution







15. Consideration of the following Parks and Recreation Grant Applications and/or Agreements:

[View](#)

a) Grant Application to the Upper Coastal Plain Area Agency on Aging for FY 2020-2021 Senior Center General Purpose Funding (\$14,020; includes 25% local match = \$3,505; funding to go towards purchase of new equipment and renovations (pool vacuum, meeting room renovation and gym floor refinishing); and

[View](#)

b) Grant Contract and Request for Payment of Appropriations Relative to Grant with the North Carolina Department of Natural and Cultural Resources in Connection with the North Carolina Science Museums Grant Program (\$37,970.35)

Recommended Action: 1) Approve Grant Application/Contract and Request for Payment, Approve Local Match and Authorize Submission of Application by Staff; and  
2) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreement

16. Consideration of the following Bids:

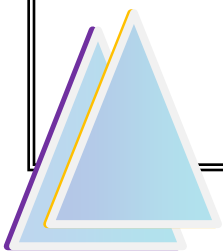
[View](#)

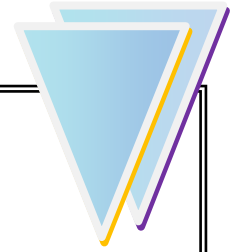
a) Wastewater Treatment Plant 3MW Generation System - award to PowerSecure @ total cost of \$2,398,410; and

[View](#)

b) Motorola Radios - award to Motorola Solutions @ a total cost of \$145,734.75 (purchase proposed to be made in accordance with NCGS 143-129(e) (6) - bidder approved as sole source provider based on standardization or compatibility)

Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Mayor and City Clerk to Execute Bid Contract for (a) on Behalf of the City; and  
3) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (b) in Accordance with the Council's Award





17. Appointments: [View](#)

- a) Animal Care and Control Advisory Board – 2 vacancies (Wards 1 and 3)
- b) Board of Adjustment – 2 vacancies (Ward 4 and 1 alternate)
- c) Central City Revitalization Panel – 2 vacancies (ex-officios)
- d) Community Appeals Board – 1 vacancy (Ward 4)
- e) Human Relations Commission – 2 vacancies (Chamber and Human Relations)
- f) Mayor’s Commission on Persons with Disabilities – 2 vacancies
- g) Planning Board – 1 vacancy (Ward 4)
- h) Redevelopment Commission – 1 vacancy
- i) Tree Advisory Board – 2 vacancies (Wards 3 and 4)
- j) Utility Service Review Board - 1 vacancy (Ward 4)
- k) Workforce Housing Advisory Commission – 2 vacancies (Faith-based Community Member; Business Community Member)
- l) Braswell Memorial Library Board – 1 vacancy
- m) Carolinas Gateway Partnership (designated by City Manager) – 1 public member or Councilmember; 1 private member
- n) Tar River Transit Governing Board – Councilmember
- o) Upper Coastal Plain Brownfields Coalition Steering Committee – Councilmember

18. Closed Session:

- Attorney-Client Privilege

