



Town of Nashville


Public Notice

The Public is hereby notified that the Nashville Town Council will hold a Virtual Special Meeting via Zoom on June 4, 2020 at 7:00pm for the purposes of adopting Fiscal Year 2020-2021 Budget, adopting the Fire Station II Capital Project Ordinance, and of the 2020-2021 Fee Schedule. There will not be an opportunity for public comment at this meeting, the public hearing for Fiscal Year 2020-2021 Budget was held on June 2, 2020.

Town Residents and members of the public may watch and/or listen to the Virtual Special Meeting by:

1. Joining the Zoom platform by computer, table, or telephone. Please contact, Tesa Silver, Town Clerk at 252-459-4511 ext 221 or jontesca.silver@townofnashvillenc.gov for connection credentials by 6:00p.m. on Thursday, June 4, 2020.
2. Watching the live stream on the Nashville, NC YouTube Channel at <https://www.youtube.com/user/townofnashville>.

Notice given this 28th day of May, 2020.


Brenda Brown, Mayor

Town of Nashville, Town Council



**Nashville Town Council
Called Meeting**

Thursday, June 4, 2020

7:00 PM

**Nashville Town Council Chambers
114 W. Church Street, Nashville, NC 27856**

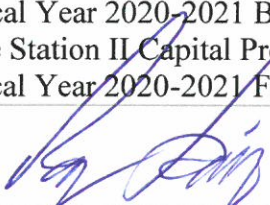
1. **Call to Order by Mayor Brown**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Items for Consideration**
 - a) **Consideration of the Adoption of the Town of Nashville 2020-2021 Fiscal Year Budget Ordinance**
 - i) **Consideration of the Adoption of the Town of Nashville Fire Station II Capital Project Ordinance**
 - ii) **Consideration of the Adoption of the Town of Nashville 2020-2021 Fee Schedule**
5. **Adjourn**



TOWN OF NASHVILLE

P.O. Box 987
499 S. BARNES STREET
NASHVILLE, NC 27856
WWW.TOWNOFNASHVILLE.COM
(252) 459-4511

Town Council AGENDA REPORT

MEETING DATE:	June 2, 2020
PREPARED BY:	Samantha Sanchez, Finance Director
ISSUE CONSIDERED:	<ul style="list-style-type: none">i. Fiscal Year 2020-2021 Budget Ordinanceii. Fire Station II Capital Project Ordinanceiii. Fiscal Year 2020-2021 Fee Schedule
SUMMARY OF ISSUE:	The purpose of this meeting is to adopt the Fiscal Year 2020-2021 Budget Ordinance, Fire Station II Capital Project Ordinance, and Fiscal Year 2020-2021 Fee Schedule. A public hearing was held on June 4 th , 2020 to hear public comments on the proposed budget.
STAFF RECOMMENDATION:	Adopt the Fiscal Year 2020-2021 Budget Ordinance, Fire Station II Capital Project Ordinance, and Fiscal Year 2020-2021 Fee Schedule.
ATTACHMENT(S):	<ul style="list-style-type: none">i. Fiscal Year 2020-2021 Budget Ordinanceii. Fire Station II Capital Project Ordinanceiii. Fiscal Year 2020-2021 Fee Schedule
REVIEWED BY TOWN MANAGER:	



**TOWN OF NASHVILLE
FISCAL YEAR 2020-2021
BUDGET ORDINANCE**

WHEREAS, the Town Manager has presented to the Town Council of the Town of Nashville a proposed budget for fiscal year 2020-2021, and;

WHEREAS, the Town Council has conducted a Public Hearing on June 2, 2020 which was advertised on May 21, 2020 in the Nashville Graphic, a local newspaper with general circulation.

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Nashville that the 2020-2021 Fiscal Year Budget is adopted with the revenues and appropriations by fund as stated in the summary of funds for fiscal year 2020-2021 showing estimated revenues and appropriations are subject to following:

Section 1

The tax rate will be set at \$0.58 per \$100.00 based on an assessed estimated evaluation of \$379,446,834 at a 97.19% prior year collection rate. The vehicle license tax is set at \$12.50 per registered vehicle. An additional tax rate of \$0.10 per \$100.00 of assessed evaluation is levied in the Municipal Service District. A tax rate of \$0.15 per \$100.00 of assessed evaluation is levied in the N.S. Gulley Rural Fire District.

Section 2

- i. The Budget Officer (Town Manager) is authorized to transfer monies from an appropriation to another within the same department. Any such transaction shall be reported to the Town Council at its regular meeting and shall be recorded in the minutes.
- ii. The Budget Officer (Town Manager) is authorized to transfer amounts up to \$5,000 between departments of the same fund upon finding they are consistent with operational needs. Any such transaction shall be reported to the Town Council at its regular meeting and shall be recorded in the minutes.
- iii. Any transfer over \$5,000 between departments or across funds shall be submitted to the Town Council for approval prior to the transfer.
- iv. No revenues may be increased and no funds may be moved from the Contingency account without formal approval from the Town Council prior to the action.

The Budget Document is accepted, made part of this Ordinance, and is on file in the Office of the Town Clerk of the Town of Nashville.

TOWN OF NASHVILLE

Section 3

GENERAL FUND SUMMARY 2020-2021

Estimated Revenue	\$7,177,242.00
Appropriated Fund Balance	\$73,537.00
Total Estimated Revenues	\$7,250,779.00
Governing Body	\$37,250.00
Administration	\$283,305.00
Human Resources	\$164,505.00
Finance & Tax	\$286,705.00
Planning and Development	\$272,860.00
Public Buildings & Grounds	\$207,045.00
Fleet Maintenance	\$82,405.00
Police	\$1,631,250.00
Fire	\$1,345,175.00
Streets	\$297,880.00
Powell Bill	\$200,000.00
Sanitation	\$1,039,925.00
Stormwater	\$110,446.00
Parks, Recreation, and Cultural Resources	\$151,450.00
Library	\$303,895.00
Cemetery	\$137,205.00
Non-Departmental	\$78,424.00
Transfers/Pass-Throughs	\$538,404.00
Debt Service	\$82,650.00
Total Appropriations	\$7,250,779.00

MUNICIPAL SERVICE DISTRICT FUND SUMMARY 2020-2021

Estimated Revenue	\$39,000.00
Appropriations	\$39,000.00

ENTERPRISE FUND SUMMARY 2020-2021

Estimated Revenue	\$4,319,000.00
Appropriated Fund Balance	\$19,238.00
Estimated Revenue	\$4,338,238.00
Water & Sewer Non-Departmental	\$230,207.00
Water & Sewer Administration	\$262,815.00
Water Operations	\$1,182,290.00
Sewer Operations	\$2,304,940.00
Transfers/Pass-Throughs	\$310,000.00
Debt Service	\$47,986.00

Total Appropriations \$4,338,238.00

TOWN OF NASHVILLE

CAPITAL RESERVE FUND – GENERAL FUND SUMMARY 2020-2021

Estimated Revenue \$459,554.00

Total Appropriations \$459,554.00

CAPITAL RESERVE FUND – ENTERPRISE FUND SUMMARY 2020-2021

Estimated Revenue \$312,000.00

Total Appropriations \$312,000.00

CAPITAL PROJECT FUND — FIRE STATION II SUMMARY 2020-2021

Estimated Revenue \$100,000.00

Total Appropriations \$100,000.00

GRAND TOTAL ALL FUNDS 2020-2021

General Fund	\$ 7,250,779.00
Municipal Service District	\$ 39,000.00
Enterprise Fund	\$ 4,338,238.00
Capital Reserve Fund – General	\$ 459,554.00
Capital Reserve Fund – Enterprise	\$ 312,000.00
Capital Project Fund – Fire Station II	\$ 100,000.00
Grand Total of All Funds	\$12,499,571.00

Adopted this _____ day of _____.

Brenda B. Brown, Mayor

ATTEST:

Jontesca Silver, Town Clerk

Town of Nashville

BRENDA BROWN
MAYOR

RANDY LANSING
TOWN MANAGER



TOWN COUNCIL
KATE C. BURNS
LOUISE W. HINTON
LARRY D. TAYLOR
LYNNE HOBBS

Capital Project Ordinance (Fire Station II)

BE IT Ordained by the Governing Board of the Town of Nashville, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statute of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1: The project authorized is for the construction of a second fire station.

Section 2: The officers of the Town of Nashville are hereby directed to proceed with the Capital Project within the terms of the adopted resolutions and the budget combined herein.

Section 3: The following amounts are appropriated for the Project:

Project Construction:	\$1,300,000.00
Land Purchase, Permitting, and Professional Services:	\$100,000.00
Total	<u>\$1,400,000.00</u>

Section 4: The following revenues are anticipated to be available to complete this Project:

N S Gulley Fire Tax Revenue:	\$100,00.00
Installment Loan Proceeds:	\$1,300,000.00
Total	<u>\$1,400,000.00</u>

Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records.

Section 6: Funds may be advanced from the General Fund as necessary for the purpose of making payments due.

Section 7: The Finance Officer is directed to report, on a quarterly basis, the financial status of the Project.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board for the duration of the Project.

Section 9: Copies of this Capital Project Ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and to the Finance Director for direction in carrying out this Project.

Town of Nashville

Adopted this _____ day of _____, 2020.

Brenda B. Brown, Mayor—Town of Nashville

ATTEST: _____
Jontesca Silver—Town Clerk

Town of Nashville

BRENDA BROWN
MAYOR

RANDY LANSING
TOWN MANAGER



TOWN COUNCIL
KATE C. BURNS
LOUISE W. HINTON
LARRY D. TAYLOR
LYNNE HOBBS

Town of Nashville Fee Schedule – Fiscal Year 2020-2021

PUBLIC UTILITIES – WATER & SEWER FEES

Description	Current Fee
Utility Application Fee:	\$45.00
Utility Deposit:	\$100.00
Utility Deposit Without Social Security Number:	\$150.00
Water Connection Fees:	
(¾" to 2" lines)	\$1,000.00 + Meter Cost \$1,000.00 + Meter Cost
(Greater than 2" line)	\$1,500.00 + Meter Cost \$1,500.00 + Meter Cost
Meter Costs:	
5/8" Water Meter	\$205.00
1" Water Meter	\$305.00
1½" Water Meter	\$570.00
2" Water Meter	\$680.00
2" Compound Meter	\$2,009.00
4" Water Meter	\$3,100.00
6" Water Meter	\$5,070.00
Irrigation Connection:	\$550.00 w/Meter

Town of Nashville

Water Reconnection Fee:	\$30.00
Nonpayment Fee:	\$50.00
Late Payment Fee:	5% of Bill
Sewer Connection Fees:	
(4" line)	\$1,000.00
(Greater than 4" line)	\$1,500.00

PUBLIC UTILITIES – WATER & SEWER RATES

Type	Meter Size	Fee
In-Town Water Base Fee:	5/8" Meter	\$13.61/mo. Includes 1st 1,000 Gallons
	1" Meter	\$14.44/mo. Includes 1st 1,000 Gallons
	1½" Meter	\$16.24/mo. Includes 1st 1,000 Gallons
	2" Meter	\$17.15/mo. Includes 1st 1,000 Gallons
	2" Compound	\$28.64/mo. Includes 1st 1,000 Gallons
	4" Meter	\$37.32/mo. Includes 1st 1,000 Gallons
	6" Meter	\$53.74/mo. Includes 1st 1,000 Gallons
In-Town Water Rate:	All Meter Sizes	\$4.18/1,000 Gallons
Out-of-Town Water Base Fee:	5/8" Meter	\$24.64/mo. Includes 1st 1,000 Gallons
	1" Meter	\$25.47/mo. Includes 1st 1,000 Gallons
	1½" Meter	\$27.27/mo. Includes 1st 1,000 Gallons
	2" Meter	\$28.18/mo. Includes 1st 1,000 Gallons
	2" Compound	\$39.67/mo. Includes 1st 1,000 Gallons
	4" Meter	\$48.35/mo. Includes 1st 1,000 Gallons
	6" Meter	\$64.77/mo. Includes 1st 1,000 Gallons
Out-of-Town Water Rate:	All Meter Sizes	\$8.52 per 1,000 Gallons
Bulk Water & Irrigation Rate:	All Meter Sizes	\$5.90 per 1,000 Gallons
In-Town Sewer Base Fee:	All Meter Sizes	\$13.91/mo. Includes 1st 1,000 Gallons
In-Town Sewer Rate:	All Meter Sizes	\$9.53 per 1,000 Gallons
Out-of-Town Sewer Base Fee:	All Meter Sizes	\$28.33/mo. Includes 1st 1,000 Gallons

Town of Nashville

Out-of-Town Sewer Rate: All Meter Sizes \$19.41 per 1,000 Gallons

Sewer without Water:

In-Town Flat Rate: \$69.62/mo.

Out-of-Town Flat Rate: \$141.77/mo.

PUBLIC WORKS – CEMETERY

Type	Description	Fee
Grave Site:	Single	\$735.00
	Two	\$1,417.00
	Four	\$2,730.00
	Eight	\$5,250.00
Opening/Closing Fees for Interment by Coffin:		
	Operating Hours - Resident	\$575.00
	Operating Hours – Non-Resident	\$700.00
	Non-Operating Hours – Resident	\$650.00
	Non-Operating Hours – Non-Resident	\$800.00
	Holiday Weekends - Residents	\$700.00
	Holiday Weekends - Non-Resident	\$950.00
	Holidays	Not Available
Opening/Closing Fees for Interment by Cremation:		
	Operating Hours - Resident	\$350.00
	Operating Hours – Non-Resident	\$425.00
	Non-Operating Hours – Resident	\$400.00
	Non-Operating Hours – Non-Resident	\$450.00
	Holiday Weekends - Residents	\$475.00
	Holiday Weekends - Non-Resident	\$500.00
	Holidays	Not Available
Annual Upkeep:		\$30.00/year or \$150.00 one-time fee
Stone Setting/Moving Fee:		\$25.00

Town of Nashville

Deed Recording:	Nash County Rate
Perpetual Care/Grave Site:	\$314.00

PUBLIC WORKS – SANITATION & RECYCLING FEES

Description	Current Fee
Sanitation Monthly Fee:	\$18.78
Recycling Monthly Fee:	\$5.35
Bulk/White Good Pick-Up:	
First Item:	\$15.00
Each Additional Item:	\$8.00
Appliances:	\$10.00 per appliance
Yard Trash/Flat Bed Load:	\$100 per load
Each Additional Roll Out Cart:	\$6.80
Code Enforcement Cleanup Work:	\$75.00/hour (one hour minimum)

PUBLIC WORKS – STORMWATER FEES

Description	Fee
Residential:	\$2.50 per month/flat rate
Non-Residential:	\$2.50 per month per ERU*

*Each Equivalent Residential Unit equals 2,500 square feet.

ADMINISTRATION

Description	Fee
Copies:	\$0.10 per page
Street Event Permit:	\$125.00
Returned Check Fee:	\$25.00

POLICE DEPARTMENT

Town of Nashville

Description	Fee
Police Report Copy:	\$5.00
Parking Violations:	\$25.00
Handicap Parking Violation:	\$250.00
Parking in a Fire Lane:	\$50.00
Parking within 15' of a Fire Hydrant:	\$50.00
Peddler's Permit:	\$50.00
Littering:	\$100.00
Fingerprinting*:	\$15.00

*Free for officers and children; \$15.00 for up to two cards, \$5.00 for each additional card.

LIBRARY

Description	Fee
Lost Library Card:	\$5.00
Lost Purchased Book:	Replacement Cost
Lost Donated Book:	\$5.00
Incoming/Outgoing Fax:	\$1.00 per page
Overdue Book:	\$0.25 per day per book / \$50.00 maximum
Lost Videogame:	Replacement Cost
Overdue Videogame:	\$1.00 per day per videogame / \$50.00 maximum
Copies and Scans:	
Black & White:	\$0.25 per page
Color:	\$0.75 per page

FIRE DEPARTMENT

Description	Fee
Fire Report Copy:	\$5.00

Town of Nashville

PLANNING DEPARTMENT

Description	Current Fee
Zoning (Requires Public Hearing):	
Zoning Certificate	\$40.00
Rezoning	\$200.00
Text Amendment	\$200.00
Zoning Certification Letter	\$40.00
Special Use Permit	\$200.00
Subdivisions:	
Major Preliminary (more than 5 lots; no improvements)	\$50 flat fee & \$5 per lot
Major Preliminary (more than 5 lots; w/ improvements)	\$100 flat fee & \$5 per lot
Major Final Plat Review	\$100.00
Minor (5 or less lots; no improvements)	\$25 flat fee & \$5 per lot
Text Change (Ordinance Revision)	\$200.00
Site Development Plans Residential and Commercial:	\$150.00
Board of Adjustment:	
Variance	\$200.00
Appeal/Interpretation	\$200.00
Annexation:	
Voluntary	\$ 200.00
Involuntary	\$0
Signs:	
Free Standing Sign	\$75.00
Flush Mounted Sign	\$50.00
Temporary Sign/Banner	\$35.00
Yard Sale:	
First Permit in 12 Month Period	\$5.00
Next Permit in 12 Month Period	\$10.00
Permit to Develop in a Flood Hazard Area:	\$ 50.00

Town of Nashville

Flood Zone Certifications: \$40.00
Copy of Development Ordinance/Land Use Plan: \$ 20.00

PARKS, RECREATION, AND CULTURAL RESOURCES DEPARTMENT

Description	Fee
Adult Athletics:	
Resident Fee	FREE all sports.
Non-Resident Fee	\$10.00 all sports.
Summer Camps:	
Resident	\$15.00/day
Non-Resident	\$25.00/day

Adopted this _____ day of _____, 2020.

Brenda B. Brown, Mayor—Town of Nashville

ATTEST: _____

Jontesca Silver—Town Clerk