

Council Agenda August 10, 2020 ~ 5:30pm

*Due to COVID-19 precautionary measures, the Washington City Council meeting will be held as a virtual meeting. All members of Council and staff will participate electronically. * The meeting will stream live on our Vimeo channel https://vimeo.com/washingtonnc as well as Facebook live https://www.facebook.com/CityOfWashingtonNC/ * Public Comment Period — Comments can be emailed to the City Clerk at cbennett@washingtonnc.gov by Monday, August 10, 2020, 1:00 p.m.

Opening of Meeting

Pledge of Allegiance

Invocation

Roll Call

Approval of minutes from July 13, 2020 (page 3)

Approval/Amendments to Agenda

- I. Consent Agenda: None
- II. Comments from the Public:
- III. Public Hearing 6:00pm Zoning: None
- IV. Public Hearing 6:00pm- Other: None
- V. <u>Scheduled Public Appearances:</u> None
- VI. Correspondence and Special Reports:
 - A. Memo Reporting of Bad Debt Write-Offs FY 2020 (page 27)
- VII. Reports from Boards, Commissions and Committees: None
- VIII. Appointments: None
- IX. Old Business:
 - A. Adopt Projects Not Completed Budget Ordinance Amendment (page 28)
 - B. Adopt Purchase Order Carry Forward Budget Ordinance Amendment (page 32)
 - C. <u>Approve</u> Plans for Option 3 for the PS Jones Memorial Park Playground (page 56)



- X. New Business:
 - A. <u>Approve</u> Request by Kurt and Jennifer Schmitt/River Vibes, LLC to Lease Dock Space for Launching/Retrieval of Kayaks & Paddleboards (page 64)
 - B. <u>Approve</u> Request to Accept Pumpernickel Place as a City Street (page 65)
- XI. Any other items from City Manager:
- XII. Any other business from the Mayor or other Members of Council:
- XIII. <u>Closed Session:</u>
- XIV. Adjourn Until Monday, September 14, 2020 in the Council Chambers at 5:30pm

CITY COUNCIL MINUTES WASHINGTON, NORTH CAROLINA

The Washington City Council met in a regular session on Monday, July 13, 2020 at 5:30pm in the City Council Chambers at the Municipal Building. Present: Mac Hodges, Mayor; Donald Sadler, Mayor Pro tem; Richard Brooks, Councilmember; Virginia Finnerty, Councilmember; Betsy Kane, Councilmember and William Pitt, Councilmember. Also present: Jonathan Russell, City Manager, Chip Edwards, Attorney and Cynthia S. Bennett, City Clerk. *The meeting was held as a virtual meeting. Members physically present: Hodges, Sadler, Brooks, Pitt; Finnerty & Kane accessed the meeting remotely.

Mayor Hodges called the meeting to order. Mayor Pro tem Sadler led the Pledge of Allegiance and delivered the invocation.

APPROVAL OF MINUTES:

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council approved the minutes of June 8, 2020 as amended, noting Franz Holscher was present instead of Chip Edwards.

APPROVAL/AMENDMENTS TO AGENDA:

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council approved the agenda as presented.

CONSENT AGENDA:

By motion of Councilmember Pitt, seconded by Councilmember Finnerty, Council approved the Consent agenda as presented.

A. Accept – LSTA Mini-Grant Amendment and Adopt a Budget Ordinance Amendment
AN ORDINANCE TO AMEND THE BUDGET ORDINANCE
OF THE CITY OF WASHINGTON, N.C. FOR THE FISCAL YEAR 2020-2021

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

<u>Section 1.</u> That the following accounts of the General Fund revenue budget be increased or decreased by the respective amounts indicated:

010-3610-3306

Library Grant-LSTA

\$ 1,000

<u>Section 2.</u> That the following accounts of the General Fund appropriations budget be increased or decreased by the respective amounts indicated for an award of the LSTA Mini Grant:

010-6110-3300

Supplies

\$ 1,000

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the 13th day of July, 2020.

ATTEST:

s/Cynthia S. Bennett

City Clerk

s/Mac Hodges Mayor

COMMENTS FROM THE PUBLIC: None

SCHEDULED PUBLIC APPEARANCES: ROLAND WYMAN – AIRPORT STRATEGY TEAM

Roland Wyman presented the following to City Council noting their plan will be presented to Council on September 14th.

The Washington-Warren Airport Advisory Board and Management hereby creates The Airport Strategy Team, consisting of volunteers from our community. The Team has been tasked with the following:

- 1. Revise and publish the Airport's intermediate plan to become self-sustaining.
 - Although the airport's cost of operation is somewhat greater than annual revenue, The City, along with the Airport Advisory Board recognized its value as an economic development asset. This justified the city's decision to invest further in our airport.
 - b. The airport had implemented an approved "break-even" plan approximately three years ago, which required city funding, along with grant funding.
 - c. A significant portion of the plan has been achieved such as refurbishing T-hangars, fuel farm, purchasing of equipment, runway/taxiways, creating metrics to measure business, create S.O.P., establish a brand, and re-build trust.
 - d. The updated plan that The Airport Strategy Team will deliver is intended to show what has been accomplished and what is yet to be done.
 - e. The Team's goal is to present the revised plan to the Airport Advisory Board at its September, 2020 meeting. The Board can then forward it to the City for review and discussion.
- 2. The Airport Strategy Team will then compile and produce OCW's Ten Year Strategic plan
 - a. The "Break-Even" plan, of course, being a relatively short-term plan, will then serve as the initial component of our longer term strategy.
 - b. The Airport Strategy Team will be tasked with working with information gathered from the initial strategy plans authored by the Airport Advisory Board and management to create a final document serving as a road map toward the city's vision of OCW.
 - c. Therefore, it is intended that The Strategy Team will focus on information gathering, so that the final plan benefits from the knowledge and expertise of our board members and management.

The Airport Advisory Board will task The Airport Strategy Team to ultimately interpret the combined vision of the Airport Board, Management, and the City, which will then serve as the master plan.

The Airport Strategy Team will be responsible for coordinating and communicating with the City, Board, and Management throughout the process and will provide reports to City Council and the Airport Advisory Board

Founding Members

Roland Wymans David Carraway Jim Ward Earl Malpass (Airport Manager)

CORRESPONDENCE AND SPECIAL REPORTS: MEMO – BUDGET TRANSFERS

(accepted as presented)

The Budget Officer reallocated appropriations among various departmental totals of expenditures within authorized funds. NCGS 159-15 states that this shall be reported to the Council at its next regular meeting and be entered in the minutes.

	Department	Account Number	Object Classification	Amount
FROM:	010-4125 010-4400	4505 0207	Wellness Salary Adj.	16,506 8,194
TO:	010-4400	5701	Miscellaneous	24,700

For the purpose of: IRS 1095-C penalty

	Department	Account Number	Object Classification	Amount
FROM:	010	4400	0207	544.00
TO:	010	5710	0200	544.00

For the purpose of:To cover overspent account.

	Department	Account Number	Object Classification	Amount
FROM:	010	4400	0207	5082.00
TO:	010	6121	0200	5082.00

For the purpose of:To cover overspent account.

	Department	Account Number	Object Classification	Amount
FROM:	Sewer-	032-6611-0207	Salary Adjustments	1,301
то:	Sewer	032-9990-9900	Contingency	1,301

For the purpose of: To cover accounts at year end.

	Department	Account Number	Object Classification	Amount
FROM:	Vehicle Replacement Fund	086-5014-7490	Reserve for future capital purchases	8,650
то:	Vehicle Replacement Fund	086-5008-7490 086-5010-7490 086-5017-6130	Equipment Services Police Rec. Maintenance	1,000 6,800 850

For the purpose of: To cover the cost of taxes and tags for vehicle replacements.

MEMO - PO'S > \$50,000

(accepted as presented)

The following budgeted purchase orders that are in excess of \$50,000 have been issued:

Amount	<u>Vendor</u>	<u>Description</u>
\$368,030.00	Mosely Architects	Design for new PD
\$95,692.90	Titan Contractor Services, LLC	Castle Island CDBG Project
\$100,050.00	KBS Construction Company, LLC	Repair manhole
<i>\$51,284.17</i>	Lee Chevrolet Buick	Chevrolet Truck Chassis 6500

PUBLIC HEARING (OTHER): 6:00PM NONE

MEMO - COMMUNICATIONS/PIO/CITY EVENTS DEPARTMENT

(accepted as presented)

The Communications/PIO/City Events Department has been established as of July 1, 2020 under the leadership of Erin Rule as PIO and Gabrielle Whitlock as assistant. 25% of these employee's time will be utilized to perform the functions of this new department and the remainder supporting the efforts of the Washington Tourism Authority.

Funds have been appropriated for this department in the current and past fiscal year and are adequate for the startup. The biggest budget variable is the number and level of participation in City events. Budget transfers have been made within the adopted appropriation and are reflected in the attached schedule.

REPORTS FROM BOARDS, COMMISSIONS & COMMITTEES: NONE

APPOINTMENTS: HUMAN RELATIONS COMMISSIONS

Human Relations Council - (William Pitt - Liaison)

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council appointed Alice Mills-Sadler to the Human Relations Council to fill the expired term of Nicholas Blackford, term to expire June 30, 2023.

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council appointed Barbara Gaskins to the Human Relations Council to fill the expired term of Olivia Taylor, term to expire June 30, 2023.

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council re-appointed Mary Ellen Tyrrell to the Human Relations Council, term to expire June 30, 2023.

By motion of Councilmember Pitt, seconded by Councilmember Kane, Council appointed Anthony Tyre the Human Relations Council to fill the expired term of Pat Griffin, term to expire June 30, 2023.

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council appointed Watsi Sutton to the Human Relations Council to fill an un-expired vacant position, term to expire June 30, 2021.

OLD BUSINESS:

<u>ADOPT</u> – BUDGET ORDINANCE AMENDMENT – KATE B. REYNOLDS TRUST FUND GRANT PROJECT FOR PS JONES MEMORIAL PARK

BACKGROUND AND FINDINGS: The City has committed \$130,000.00 in the FY 2021 budget. Those funds are now being appropriated. The Kate B. Reynolds Charitable Trust Grant award is for \$82,500.00. The funds will provide a playground at PS Jones Memorial Park.

By motion of Mayor Pro tem Sadler, seconded by Councilmember Finnerty, Council adopted a budget ordinance amendment for the Kate B. Reynolds Trust Grant Project for the PS Jones Memorial Park.

AN ORDINANCE TO AMEND THE BUDGET ORDINANCE OF THE CITY OF WASHINGTON, N.C. FOR THE FISCAL YEAR 2020-2021

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

Section 1. That the General Fund appropriations budget be increased or decreased in the following fund accounts and amount to transfer budgeted PS Jones Memorial Park playground capital from the General Fund to the Kate B. Reynolds Trust Grant Project:

010-6130-7400 010-4400-9203 Capital Outlay

Transfer to Grant Projects

\$(130,000) 130,000

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall become effective upon its adoption.

Adopted this the 13th day of July, 2020.

ATTEST:

s/Cynthia S. Bennett

City Clerk

s/Mac Hodges Mayor

NEW BUSINESS: APPROVE – REQUEST TO OPERATE COMMERCIAL CHARTER TOUR SERVICE AT THE WATERFRONT DOCKS

BACKGROUND: The applicant is requesting to operate a commercial charter tour service at the Waterfront Docks to provide water tours to the public around the Pamlico Sound and Tar River areas. The vessel is a 20foot center console style boat. There is a history of this type of commercial activity at the Waterfront Docks. City Council has authorized this type of use to The Jeanie B, The Belle of Washington, Inshore Explorer and Miss Bea II. All of these have ceased to operate at the Waterfront Docks. If approved the applicant will be required to rent a dock space and enter into a docking and commercial activity agreement written specific for this use as drafted by City Staff and the City Attorney.

Scott Hammonds presented the following request to Council. XploreIBX Charters. COMMUNICATION:

"Friendliest Boat Charter" is my action phrase to attract a potential customer that connects a person to a positive experience that they want to be part of.

Capt. Scott

- Seeking approval to operate a business on the Waterfront of Down town.
- Table top RACK cards with a snapshot of owner/operator, choice of service offered, price list

OBJECTIVE:

Provide a family friendly experience on the Washington waterfront within the City of Washington North Carolina jurisdiction, and conduct conservative commercial processes that are inclusive of advertising by banners, signs, flags, and uniform attire that is like store front businesses in Washington NC.

My objective is to provide a service or products that meet the desire and needs of a customer. In order to maintain a professional service and product, I will provide a professional environment around my area of interest and conduct business with all people fairly. Xploreibx charters LLC. reserve the right to refuse a potential customer at the discretion of the Captain in charge of the vessel.

Xploreibx charters will need the freedom of all pedestrian traffic to approach and depart from the dockage either as potential customers or guest of Xploreibx Charters, LLC. and for private usage.

As the owner and investor of a small young business, that will be vulnerable to competition, I have established a business plan for success and recommend it, to protect to the public.

- Xploreibx charters, LLC is registered with the North Carolina Secretary of State and updated annually.
- Maintain CPR / First Aid Certification
- Safety equipment exceeds standards
- Proper business name displayed for window shoppers and customers to conduct research prior to participating
- Safety Briefing prior to boarding vessel to minimize liability
- Comprehensive underwriter is maintained by CHUBB INSURANCE
- Prices are posted for review
- Appropriate uniform attire will be worn by employees
- Member of the Maritime Consortium, INC. (Random drug testing)
- U.S.C.G Auxiliary Inspection on "For Hire" vessels

TITLE, SKILLS, ABILITIES:

March 2019-Present

U.S. MERCHANT MARINE OPERATOR, XPLOREIBX CHARTERS, LLC

The key purpose and role of Xploreibx Charters is to provide a service for a fee. This service currently includes knowledgably staff, and watercraft and advanced safety equipment. An excellent educational experience which includes history of the area, opportunities for photography hobbyist, private time for Grandparents with their children, create memories of anniversaries, birthdays, on the beautiful waters around my hometown since 1976. I'm proud of the community I live in and have served more than 30 years in government work. My skills and abilities meet the minimum requirements for United States Coast Guard licensing for 6 paid passengers in boat operations conducting commercial activities.

EDUCATION:

2017

Successfully completed a U.S.C.G. APPROVED TRAINING & TESTING for the OUPV (Operator of Uninspected Passenger Vessels License)

DEFINITION:

The Operator of Uninspected Passenger Vessels (OUPV) License, commonly referred to as a 6-Pack License, For the purpose of the OUPV endorsement an uninspected passenger vessel is a vessel of less than 100 GRT (about 65 feet) carrying six or fewer passengers for hire

BOAT RIDES



The Noble Eagle • Captain Scott Veteran Owned & Operated Boat Charter

Harbor District Tour or Pamlico River Ride

1/2 Hour or Full Hour

1 or 2 People	\$25 / 50
3 People	\$35 / 60
4 People	\$45 / 70
5 People	\$55 / 80
	DES / ON

*Weekday appointments welcome with a 1-hour minimum.

Notes

- Priced for single parties at a slow and easy comfort ride,
- Departure points are at the discretion of Boat Captain and based on atmospheric conditions.
- Captain and based on atmospheric conditions.

 Over 20 years experience
- Holding valid USCG license
- Safety gear inspected before each launch
- · Boat inspected by USCG Auxiliary
- · Safety briefing prior to departure
- · Visit www.xploreibxcharters.com
- Google Search "Friendliest Boat Charter"
 All rights reserved by XploreIBX Charters, LLC

BOAT RIDES

XploreIBX Charters, LLC

About Capt. Scott

As a professional, and an experienced boater, Capl. Scott has many years around and on the waters of the Pamlico Sound, Pamlico River, Tar River, and Near Coastal Waters. Capt. Scott welcomes your customized requests. Thank you for taking your time to learn of our region's new Tourism business and energized staff that work hard to provide the experience you want.

The Boat – "Noble Eagle"

The boat is very safe and stable and proves its seaworthiness off shore of North Carolina! The Noble Eagle is a model "Challenger 1206" hand built fiberglass Center Console style. The OAL (Over All Length) is just shy of 21 feet. The seating arrangements are at the "Bow" and will seat 4 adults and 2 children cozy and safe. (Jump seats are available at the stern (most rear) for your pleasure as well. The Noble Eagle will meet your small boat expectations and a relaxing time during your cruise.

Call Us To Schedule! 252-945-6059 www.xploreibxcharters.com

Veteran Owned & Operated Boat Charter



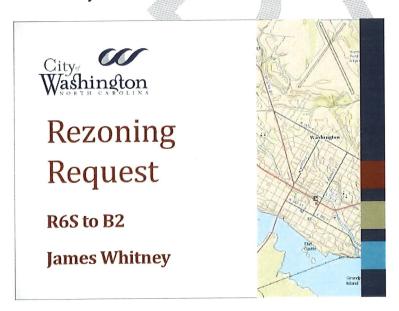
Councilmember Kane noted she was in favor of the request and inquired about his signage. The City Manager noted Mr. Hammonds will need to adhere to City sign regulations, there wouldn't be any signage affixed to City property.

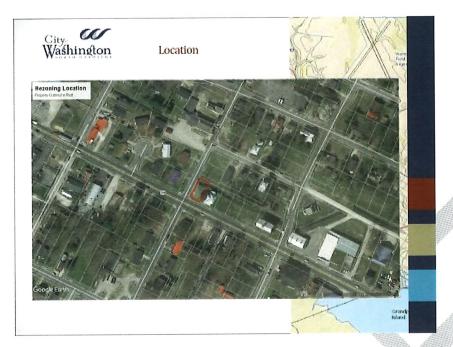
By motion of Mayor Pro tem Sadler, seconded by Councilmember Finnerty, Council approved the request to allow a commercial activity by Scott Hammonds to operate a commercial charter tour service at the waterfront docks.

PUBLIC HEARING – ZONING: 6:00PM APPROVE – REQUEST TO REZONE A 0.09 ACRE PARCEL OF LAND AT THE NORTHEAST CORNER OF W. 5TH STREET AND GLADDEN STREET FROM R6S(RESIDENTIAL) TO B-2 (BUSINESS COMMERCIAL)

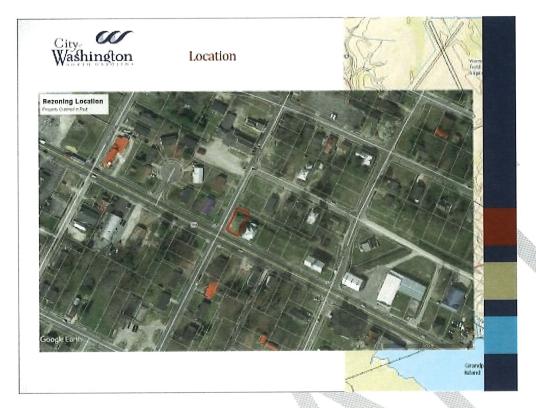
Mike Dail, Community & Cultural Services Director presented the following request to Council. This is a request by James Whitney to rezone a 0.09-acre parcel of land at the northeast corner of W. 5th Street and Gladden Street. The property is identified by the Beaufort County Tax Office as parcel #5676-80-5140 and is currently zoned R6S (Residential). The proposed zoning requested is B-2 (Business Commercial).

The future land use map recommends medium density residential for the specific location of this property. The plan recommends commercial and office & institutional development for areas just to the east and west along 5th Street. The area in the immediate vicinity of the subject property is primarily single family residential. There is a mix of existing commercial uses along 5th Street to the east and west. In Staff's opinion the requested zoning is not compatible with the existing land uses in the area and does not meet the intent of the Comprehensive Plan's Future Land Use Map. On June 23, 2020, the Planning Board held a public hearing on the request. After the hearing and discussion, the Board voted unanimously to recommend denial of the rezoning request to City Council.



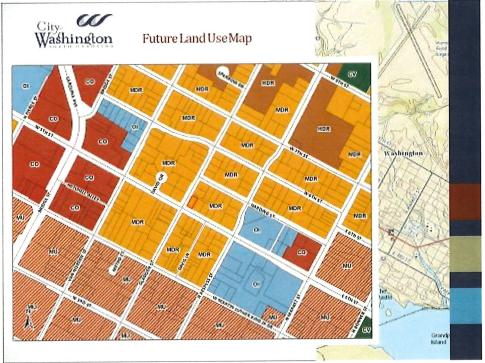












Council members asked for and received clarification regarding the location of the property, setbacks and dimensions of the property in question.

Mayor Hodges opened the public hearing at this time. There being no comments from the public, Mayor Hodges closed the public hearing.

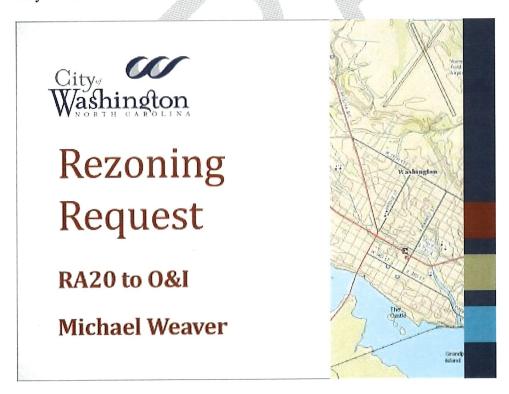
By motion of Mayor Pro tem Sadler, seconded by Councilmember Brooks, Council accepted the recommendation of the Planning Board and denied the request from Mr. James Whitney to rezone parcel #5676-80-5140 from R6S (Residential) to B-2 (Business Commercial). The motion is adopted on 7-13-20 contingent that no additional written comments are received within the required 24-hour period following the public hearing.

Following the 24-hr required period after the public hearing, no written comments were received and therefore the motion became effective/adopted on 7-13-20.

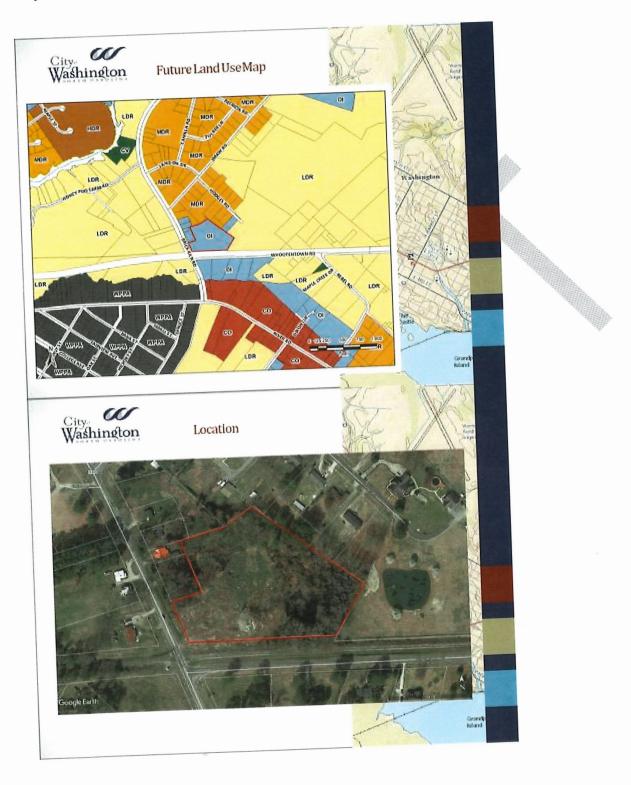
<u>APPROVE</u> – REQUEST TO REZONE 4.98 ACRES OF LAND ON BRICK KILN ROAD FROM RA20 (RESIDENTIAL AGRICULTURE) TO O&I (OFFICE & INSTITUTIONAL)

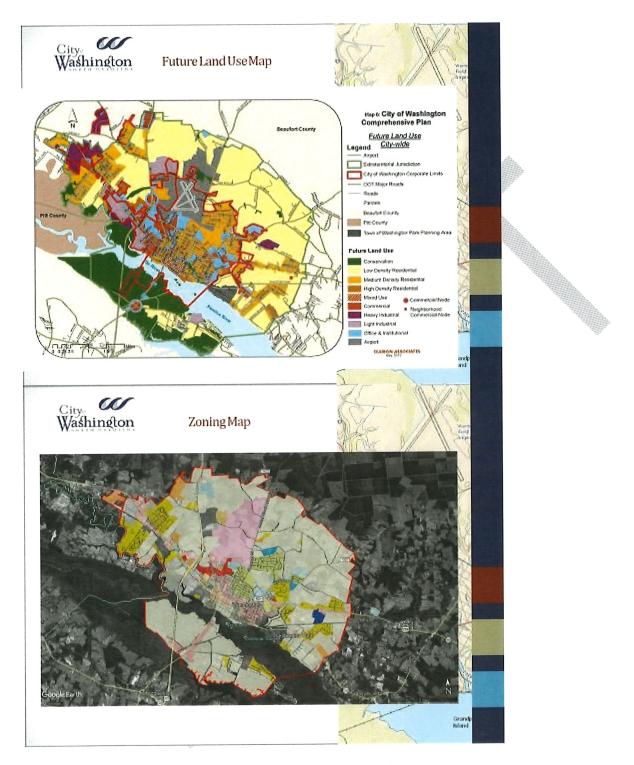
Mike Dail, Community & Cultural Services Director presented the following request to Council. This is a request by Michael Weaver to rezone a 4.98-acre parcel of land on Brick Kiln Road, just northeast of its intersection with Whootentown Road. The property is identified by the Beaufort County Tax Office as parcel #5685-76-7123 and is currently zoned RA20 (Residential Agricultural). The proposed zoning requested is O&I (Office & Institutional).

The future land use map recommends office and institutional and medium density residential development for this area. In Staff's opinion the requested zoning generally meets the intent of the Comprehensive Plan and Future Land Use Map. It is important to note that a high density development option does exist as a permitted use within the O&I zoning district and this parcel was the subject of a rezoning request by Steve Fuchs that was heard and denied by City Council in April of this year. On June 23, 2020, the Planning Board held a public hearing on the request. After the hearing and discussion, the Planning Board voted unanimously to recommend approval of the rezoning request to City Council.









Mayor Hodges opened the public hearing at this time.

Michael Weaver, Executive Vice-President of the Pendergraph Company in Raleigh asked Council to support the 2013 Comprehensive Plan and support two of the Council members (Pitt/Brooks) that were on the Council in 2013 when this plan was approved. He is here to state they are looking at multiple uses on this property. Mr. Weaver said he has met with the surrounding property owners. He

doesn't know what they're going to do with the property just yet, he has talked with business owners, doctor's offices, funeral/crematory company. In their attempt to get neighborhood support, his company has reached out to the community members and have offered to clean up the neighboring properties (landscape, etc.) He explained they have to follow the city and state guidelines for whatever it is they construct at this property.

Mr. Weaver presented a PowerPoint presentation with approximately seventy slides that identified properties owned/developed and/or managed by The Pendergraph Company. Mr. Weaver asked members of the audience in favor of the request to raise their hands.

Dorrian Miller, 107 Hodges Road, presented a petition with over thirty signatures of local/adjacent property owners that oppose the rezoning request. She said Pendergraph Company doesn't own the property yet, he has an option on the property through December 2020. Ms. Miller stated she is opposed to the rezoning request, noting nothing has changed since Council denied the previous rezoning request. She said the residents in this area do not want businesses or apartments in this location as it will increase in traffic. The property in this area is zoned RA20 and they don't want the zoning changed.

THE UNDERSIGNED CITIZENS OF THE CITY OF WASHINGTON AND NEIGHBORING RESIDENTS, RESPECTFULLY REQUEST WASHINGTON CITY COUNCIL TO DENY THE REQUEST OF MR. STEVE FUCHS TO REZONE # 5685-76-7123, A 4.98 acre PARCEL ON BRICK KILN ROAD FROM RA20 TO O & I 20800 Borr Bond Pinetosin NC (OFFICE & INSTITUTIONAL). CURRENT RA20 ZONING ALLOWS MR. FUCHS THE ENJOYMENT AND FUTURE DEVELOPMENT OF HIS PROPERTY WHILE PROTECTING SURROUNDING LANDOWNERS FROM ADVERSE DEVELOPMENT. 101 Landon Marce 101 LANDON DRIVE **CURRENT RA20 ZONING ALLOWS MR. FUCHS TO BUILD SINGLE FAMILY** 17. Traise & 41. 1.3 30 Lee and HOUSES, AMONG OTHER USES, WHICH IS IN LINE WITH THE ENTIRE 305 SMAW Rd SURROUNDING AREA CAS SMAW Ad. Lu yyour IF REZONED TO O & I, THE PROPERTY COULD POTENTIALLY BE DEVELOPED 205 LANDON Robert GRAY WITH APARTMENTS, MULTIFAMILY AND/OR TWO FAMILY DWELLINGS ALONG ranton Mcalleton 301 Carrilla Rd WITH 90 OTHER DIFFERENT USES! THESE TYPES OF STRUCTURES ARE NOT 124 CAUTHA 20 7 209 Horses 20 was Exerc. ALLOWED UNDER CURRENT RA20 ZONING. III Horber LD THIS AREA ALREADY HAS DRAINAGE ISSUES AND DEVELOPMENT OF ANY MAGNITUDE WOULD ONLY ADD TO THOSE PROBLEMS. THE PROPERTY IS 111 Holges RD LOCATED AT A POTENTIALLY DANGEROUS INTERSECTION OF The Hodges Ed WHOOTENTOWN RD., BRICK KILN RD, RIVER RD AND A RAILROAD 116 Hodges Rd. **ADDRESS** Walt Wallace 815 n Charlotte St Nolun Jefferson WASKINGTON HS TODIO ORGO 16 Whaterbur Rd 104 Hodge Ra 4. Michalletter Comichine Tie 5. Rody Log Redney Lilly 30. Therell Das Rend Michele Tinge 1050 whenter to 104 Hodges OH 31. Jacke Buskins 140 whost Tour 6. Jack W Milatings Total Brick Kila RR
7. Dellie Mano Man 207 Brick Kila RR
8. Ful Coly Oxyles orbital SIN Brick VILA Rd
9. Kan Factor William VICS Snow Ed. 113 Weekgen Rot 10. Androw T Kidram 109 snow Rd. Col J. Ham Collins 101 Walk KA Rabbel of Abolty Wholey with 31/6 Some R

Earnest Moore stated he grew up in this area and his mother still lives near the property in question. His family is opposed to the request and he is asking Council to listen to the citizens.

Barbara Woolard came forward and noted she lives in one of the Pendergraph apartment complexes in Washington. She stated Pendergraph takes care of their properties, she feels safe in her

apartment complex and the facility is well kept. She said sometimes changes have to be made, this town needs changes and needs people brought in. She asked Council to give Pendergraph a chance and approve the request.

Doris Moate, stated she is on the Planning Board, but is here tonight speaking as a Washington resident, not as a Planning Board member. She discussed the City's Comprehensive Plan and also stated Council cannot ask the applicant what their intended use is for the property. This request meets all the requirements of the Comprehensive Plan and she doesn't see any reason why the request should not be approved. The rezoning will benefit the city and increase the value of the property.

Mr. Weaver stated he understands the neighbors want control over the development of this property. He's offered to sell them the property it if they want to buy it in order for them to be able to maintain control of the property in question. When the property owners bought their land, this property was dilapidated, he's now taking care of it and he doesn't even own it yet.

There being no additional comments at this time, Mayor Hodges closed the public hearing.

Councilmember Brooks asked members of the audience where do the people live that are in support of the O&I rezoning request \sim he noted they do not live in that area.

Mayor Pro tem Sadler asked for the members in the audience that live in the area to raise their hands. Mayor Pro tem Sadler stated we should listen to the residents and follow their recommendation.

Councilmember Kane noted we have so much land in town that is underutilized, she continued by saying she does not agree with the rezoning request.

Councilmember Pitt stated Council needs to listen to the citizens and therefore, he is opposed to the request.

Councilmember Brooks commented that Council should listen to the citizens.

The City Attorney advised Council on the proper wording of their motion, noting the motion will need to include a statement that recognizes that the proposed rezoning is consistent with the land use plan and why they are denying the request.

Recognizing that the proposed rezoning is consistent with the City's Land Use Plan, a motion was made by Mayor Pro tem Sadler, seconded by Councilmember Brooks, to deny the proposed rezoning request from Michael Weaver to rezone parcel #5685-76-7123 from RA20 (Residential Agricultural) to O&I (Office & Institutional), because denial is reasonable and in the public interest as witnessed by what was presented by the citizens who live nearest the subject property. Vote by roll call: Pitt, Sadler, Brooks, Kane, Finnerty – all voted to deny the request, therefore the motion to deny carried unanimously.

The motion is adopted on 7-13-20 contingent that no additional written comments are received within the required 24-hour period following the public hearing.

Following the 24-hr required period after the public hearing, no written comments were received and therefore the motion became effective/adopted on 7-13-20.

APPROVE - REQUEST TO OPERATE AN AIRBNB AT THE WATERFRONT DOCKS

Background & Findings: The applicant is requesting to operate an Airbnb rental aboard their 34 foot sportfisher style boat at the Waterfront Docks. There has been one vessel approved for this type of use by Council in the past which, was the Inshore Explorer that could accommodated up to six people. This vessel no longer operates at the Waterfront Docks. If approved the applicant will be required to rent a dock space and enter into a docking and commercial activity agreement written specific for this use as drafted by City Staff and the City Attorney. It is important to note that there has been some concern expressed by current slip holders of the constant presences and turnover of unfamiliar people associated with this type of use entering the dock area.

Anthony and Natalie Edwards, 490 Bay Lake Drive, Chocowinity NC are requesting permission to use their boat as an AirBnb on the waterfront docks. Vessel is currently moored on the D Dock

Background

We fell in love with Washington/Chocowinity about 7 years ago after camping at Twin Lakes for many years. On Sunday nights, we found ourselves not wanting to leave and ultimately made major changes to relocate. We have been welcomed with open arms and spend as much time enjoying local activities and supporting local businesses as possible.

Last summer, we stayed on a houseboat in Manteo, and that is when the idea of a boat AirBnb came to us. Without a hotel downtown, an Airbnb on the water would create a unique experience as well as allow others to enjoy our great town. In addition, a boat AirBnb would keep tourist dollars downtown, which in turn, would support small businesses owned by friends and neighbors.

We purchased a boat to make this concept a reality. We take great pride in our boat and our town and certainly would not do anything that would jeopardize our property, the docks, other vessels, or our town that has become our home.

Renefits

The first priority is to introduce new people to our amazing waterfront. "Data shows that Airbnb attracts new visitors who stay longer than traditional tourist, spend more on local businesses and are more likely to be return guests to the market because of their experience. These realities fundamentally strength the tourism industry and create additional opportunities for growth without requiring new investment or infrastructure on the part of the City.

The second priority is to bring tourism and tourism dollars to downtown Washington. Small businesses have greatly suffered this year due to COVID-19, and keeping tourists downtown would surely provide an influx of expenditures they desperately need.

Operations

We currently charge \$75 per night with a 2-night minimum stay. Peak season and weekend may be at a higher rate depending on supply and demand in the area.

Guests are not permitted to drive or move the boat. The keys have been removed for safety.

All reservations must be booked directly through the Airbnb site to ensure guests are verified with a driver's license or passport, payments are processed, occupancy taxes are paid, and additional insurances are in place. Further, profiles and reviews of former stays can be evaluated prior to accepting reservations, which will weed out troublesome guests.

Guest are met on the docks and we provide orientation to the waterfront, the rules and regulations of the dock and the features of the boat.

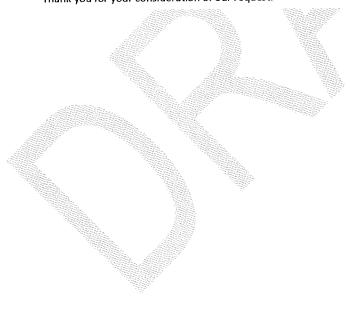
the information provided directly from the Waterfront Docks website, our docks are boater friendly and transient friendly. Anyone can pull up to the free docks without any type of registration.

- Unlocked Chains are the only thing that keeps passersby from entering a dock or a
 vessel. We find it highly unlikely someone will make a reservation with all their contact
 information and credit card information, meet us, and then cause damage to someone
 else's vessel when you can just walk up and come in for free.
- Transient slips with electricity and water are available for a charge of \$1.25 per day per foot of
 vessel. Short-term docking with access to power and water is available for \$10.00 for up to six
 hours.
- Transient slips have a dual 30-amp power connection, and a 50-amp connection is available on each dock. There is a \$5 daily charge for 30-amp power or \$7 for 50-amp.
- Free dockage is available at no charge for up to 48 hours along bulkhead docks on the east end of the waterfront. Water and electricity are not available. For stays longer than 48 hours on Free Docks there is a cost of \$.75 per foot per night.
- There is no need to register on the Free Docks unless you plan to stay overnight. Call the Dock Attendant about available space, for assistance in docking, or to register for an overnight stay.

We also have an Airbnb in Belhaven. It is a house not a boat. Belhaven recently went through a process to approve Airbnb's in town. We understand the need for regulation and are open to:

- Obtaining a permit on an annual basis to operate an Airbnb
- Complying with insurance requirements of the dock
- Complying to safety regulations

Thank you for your consideration of our request.



A manual is provided to ensure guests have all the safety information and rules and regulations in writing.

The boat is equipped with safety equipment, such as a first aid kit, life jackets and fire extinguishers.

We are local during all stays in the event there is a concern that needs to be addressed we are readily available.

The attached report outlines the Shared Opportunity: How Airbnb Benefits Communities provides useful information for communities to consider.

Approval Process

We have heard a few concerns about having an Airbnb at the Waterfront Docks that we would like to address.

Teenagers getting on boats

All Airbnb guests must be 18. To create a profile on the Airbnb site guest must provide:

- Full name
- Email address
- · Confirmed phone number
- Introductory message
- Agree to any house rules for property they would like to rent
- · Valid payment information

In addition, we meet each guest before they get on the boat. We value our property and our relationships with our neighbors. We would not permit a guest who is underage.

Liability

- We have the required liability insurance the dock required and have named the Waterfront Docks as an additional insured.
- Airbnb will also reimburse up to 1 million for damages to property. This is an
 unmatched level of protection in the travel industry. Information on coverage can be
 provided by visiting https://www.airbnb.com/d/host-protection-insurance
- If a guest is injured in an Airbnb property, the Host protection insurance program
 provides coverage under a commercial liability policy.

Strangers

 Based on the Airbnb requirements and our orientation process, I would argue that we know more about our guests than the town knows about many of theirs. Referencing

Jay Jones came forward and asked for approval of an Airbnb at the waterfront docks and Mayor Hodges advised Mr. Jones to present a formal request.

By motion of Mayor Pro tem Sadler, seconded by Councilmember Finnerty, Council approved the request to allow a commercial activity by Natalie Edwards to run an Airbnb at the waterfront docks.

ADOPT – ORDINANCE TO AMEND CHAPTER 18, SECTION 77 – STOP INTERSECTIONS *BACKGROUND AND FINDINGS:* The ordinance amendment will implement a 3-way stop condition for traffic on Main Street at Charlotte Street.

Councilmember Kane discussed the placement of the stop sign.

By motion of Councilmember Finnerty, seconded by Mayor Pro tem Sadler, Council adopted an ordinance to amend Chapter 18, Section 77 - Stop Intersections in reference to the intersection of Main Street and Charlotte Street as outlined in the attached ordinance, with an effective date of July 14, 2020.

AN ORDINANCE TO AMEND CHAPTER 18, SECTION 77. STOP INTERSECTIONS, OF THE WASHINGTON CITY CODE

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

Section 1. That Chapter 18 Section 18-77 Stop Intersections, be amended to add the following;

Sec. 18-77 – Stop Intersections

Main Street from Charlotte Street

Charlotte Street from Main Street

Section 2. All ordinances in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall be effective July 14, 2020

This the 13th day of July 2020.

ATTEST:

s/Cynthia S. Bennett

City Clerk

s/Mac Hodges

Mayor

ADOPT - BUDGET ORDINANCE AMENDMENT - SCBA AIR PACKS

BACKGROUND AND FINDINGS: The replacement of the SCBA air packs have been included in the CIP for the past four years and were inadvertently omitted when the budget was adopted. The City Manager explained the useful life of the air packs is 15 years.

By motion of Mayor Pro tem Sadler, seconded by Councilmember Brooks, Council adopted a Budget Ordinance Amendment to purchase SCBA Air Packs that are at the end of their useful life for the fire department.

AN ORDINANCE TO AMEND THE BUDGET ORDINANCE OF THE CITY OF WASHINGTON, N.C. FOR THE FISCAL YEAR 2020-2021

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

<u>Section 1.</u> That the following accounts of the Vehicle Replacement Fund revenue budget be increased or decreased by the respective amounts indicated:

086-3991-9910

Fund Balance Appropriated

\$300,000

Section 2. That the following accounts of the Vehicle Replacement Fund appropriations budget be increased or decreased by the respective amounts indicated to purchase SCBA air packs that are at the end of their useful life:

086-5011-7490

Vehicle Purchase-Fire

\$300,000

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the 13th day of July, 2020. ATTEST:

s/Cynthia S. Bennett City Clerk

s/Mac Hodges Mayor

ADOPT – NATIONAL LEAGUE OF CITIES RESOLUTION {COUNCILMEMBER PITT} Councilmember Pitt noted this item will be discussed at a future meeting.

ANY OTHER ITEMS FROM CITY MANAGER: DISCUSSION – DRAFT TRAFFIC CALMING POLICY

The City Manager reviewed the draft document with Council and noted approval would occur at a future meeting after Council has time to review it thoroughly. Mayor Pro tem Sadler asked to add Councilmember Kane to the committee for this project. Councilmember Kane and Mayor Hodges noted the policy was too lengthy and it didn't need to be such a laborious procedure and doesn't need to be limited to residential streets.

DISCUSSION – WASHINGTON-WARREN AIRPORT BUDGET

The City Manager noted he has been working closely with the airport manager to remove the 5% from their budget, which has been accomplish.

ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL: UTILITIES

Councilmember Pitt explained Governor Cooper has extended the disconnect on utilities but this does expire at the end of July and encourages citizens to continue to pay their utility bill.

UPDATE ON LICENSE PLATE AGENCY

The City Manager explained we are continuing to work the NCDMV on the License Plate Agency. They have suggested training may occur in late Summer or early Fall, but that depends on the status of the pandemic. Council continued discussion on the location of the LPA.

SUDDENLINK

Mayor Pro tem Sadler discussed complaints he has received regarding service with Suddenlink. The City Manager explained there's not much the City can do being this is a private company issue.

RECYCLING

Mayor Pro tem Sadler noted he has received questions from citizens regarding changes to the recycling program. The City Manager explained the commodities market has gone down tremendously. Our vendor has limited what they are taking. We paid \$60 per ton now we have to pay \$100 per ton. Adam Waters, Public Works Director asked Council to please have citizens contact his office for any specific questions regarding recycling. Mr. Waters stated we have changed what we can accept and we've notified the customers of the changes. There are only seven items allowed: newspaper, regular copy paper (not magazines, catalogs, books) aluminum and steel cans. Glass is no longer allowed in the

residential areas, it is still accepted through some of the restaurants that have ABC permits. Councilmember Kane asked staff to make sure the website was consistent regarding recycling as she had noticed some things were inconsistent, she will forward those items to Mr. Waters. Councilmember Finnerty inquired about recycling plastic grocery bags and Mr. Waters explained our existing vendor does not accept those, but we will continue to look for a vendor.

STREETSCAPE

Adam Waters, Public Works Director provided an update on the streetscape plan, noting the project is on schedule. The contractors have finished the water line between Market and Respess street and have made service tie ins on this block. Mr. Adams noted the City's website has a link with videos and plans for the streetscape and there are also pictures posted in the windows of some of the businesses on Main Street. Mr. Adams also stated we are working on putting up a 4'x8' signage of this completed project in crab park.

AUDIO/VISUAL

Councilmember Kane thanked staff for their efforts on the improvements in audio/visual for the meeting.

FORMER POLICE STATION BUILDING

Councilmember Brooks asked for an update on the former Police Station building. The City Manager noted we are still waiting on a final number from FEMA and then we can determine how to move forward.

CLOSED SESSION:

UNDER NCGS 143-318.11 (A)(3) ATTORNEY/CLIENT PRIVILEGE

By motion of Councilmember Pitt, seconded by Councilmember Finnerty, Council entered into closed session under NCGS 143-318.11 (A)(3) Attorney/Client Privilege at 7:25pm.

By motion of Councilmember Pitt, seconded by Mayor Pro tem Sadler, Council agreed to come out of closed session at 8:00pm.

ADJOURN

By motion of Councilmember Pitt, seconded by Mayor Pro tem Sadler, Council adjourned the meeting at 8:00pm until Monday, August 10, 2020 in the Council Chambers at 5:30pm

(subject to approval of City Council)

s/Cynthia S. Bennett, MMC City Clerk



MEMORANDUM

To:

Mayor Hodges & Members of the City Council

From:

Matt Rauschenbach, Administrative Services Director/C.F.O.

Date:

August 5, 2020

Subject:

Reporting of Bad Debt Write-Offs FY 2020

The following accounts have been written off in accordance with the City of Washington's Policy for Write-off of Uncollectible Accounts Receivable.

Category Description	Write-off
Electric utilities	117,194.52
Electric property damage	6,294.16
Utility Tax	7,261.24
Water utilities	11,894.78
Sewer utilities	15,202.04
Sanitation utilities	6,258.61
Storm Water utilities	1,874.03
Privilege License	248.99
Lot mowing/cleaning/demo	5,032.48
EMS Charges	<u> 151,311.79</u>
Total	\$ 322,572.64

Debt set off and a collection agency are utilized for the collection of delinquent accounts. Accounts are written off after 5 years in accordance with the City's write-off policy.

The EMS write-offs are consistent with past performance. Our collections represent 77% and are consistent with the industry norm. Medicare and Medicaid pay 93% after contractual allowances, insurance 73%, and patients 5%. Our revenue has increased from \$350,000 to \$575,000/year since we began using EMS Management Consultants for our billing and collection in 2010. EMS write-offs will continue to be substantial in the future due to contractual allowances and expected collection rate.

Policy for Write-off of Uncollectible Accounts Receivable was adopted July 18, 2011.

Agenda Date: August 10, 2020



To: From: Date: Subject:	Mayor Hodges and Members of City Council Matt Rauschenbach/Admin. Services & Interim Electric Director August 5, 2020 Adopt Projects Not Completed Budget Ordinance Amendment
Staff Presentation:	Matt Rauschenbach
RECOMMENDATION I move that City Co- projects not complete	uncil adopt a Budget Ordinance Amendment to appropriate funding for
BACKGROUND AND Projects not complet year.	FINDINGS: ted in the prior fiscal year require funding to be completed in the current fiscal
PREVIOUS LEGISLA	TIVE ACTION
FISCAL IMPACT Currently Budgeted ((AccountNo Fiscal Impact
SUPPORTING DOCUME Budget Ordinance A	

Projects Not Completed Schedule

AN ORDINANCE TO AMEND THE BUDGET ORDINANCE OF THE CITY OF WASHINGTON, N.C. FOR THE FISCAL YEAR 2020-2021

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

<u>Section 1.</u> That the following accounts of the General Fund revenue budget be increased or decreased by the respective amounts indicated:

010-3991-9910

Fund Balance Appropriated

\$132,700

Section 2. That the following accounts of the General Fund appropriations budget be increased or decreased by the respective amounts indicated for projects not completed in the prior fiscal year:

010-4510-4506	Contract services- bicycle imp.	\$20,000
010-6124-7400	Capital Outlay	34,684
010-6126-7400	Capital Outlay	55,000
010-6126-7400	Capital Outlay	3,016
010-6130-7400	Capital Outlay	20,000
	Total	132,700

<u>Section 3.</u> That the following accounts of the Sewer Fund appropriations budget be increased or decreased by the respective amounts indicated to for projects not completed in the prior fiscal year:

032-6610-5402

Capital Outlay

\$130,200

<u>Section 4.</u> That the following accounts of the Sewer Fund revenue budget be increased or decreased by the respective amounts indicated:

032-3991-9910

Fund Balance Appropriated

\$130,200

<u>Section 5.</u> That the following accounts of the Electric Fund appropriations budget be increased or decreased by the respective amounts indicated to for projects not completed in the prior fiscal year:

035-8370-7426

Slatestone substation

\$362,916

<u>Section 6.</u> That the following accounts of the Electric Fund revenue budget be increased or decreased by the respective amounts indicated:

035-3991-9910

Fund Balance Appropriated

\$362,916

Section 7. All ordinances or parts of ordinance	es in conflict herewith are hereby
repealed.	
Section 8. This ordinance shall become effect	ive upon its adoption.
Adopted this the 10th day of August, 2020.	
$\overline{\mathbf{N}}$	MAYOR PRO TEM
ATTEST:	
CITY CLERK	

Projects Not Completed FY 2020

Account	Department	Amount	Project Description
010-4510-4506	Street Maintenance	20,000	Contract bServices- Bicycle Improvements
010-6124-7400	Civic Center	•	Ball room floor repair
010-6126-7400	Waterfront Docks	55,000	Dock expansion
010-6126-7400	Waterfront Docks	3,016	Crab Park improvements
010-6130-7400	Recreation Buildings and Grounds	20,000	Havens Garden Bulkhead
	Total General Fund	132,700	
032-8210-7400	Waste Water Construction	130,200	5th & Respess pump station rehab
035-8370-7426	Substation Maintenance	362,916	Slatestone substation rebuild

Agenda Date: August 10, 2020



REQUEST FOR CITY COUNCIL ACTION

To: Mayor Hodges and Members of City Council From: Matt Rauschenbach/Admin. Services & Inter

From: Matt Rauschenbach/Admin. Services & Interim Electric Director

Date: August 5, 2020

Subject: Adopt Purchase Order Carry Forward Budget Ordinance Amendment

Staff Presentation: Matt Rauschenbach

RECOMMENDATION:

I move that City Council adopt a Budget Ordinance Amendment to appropriate funding for open purchase orders as of June 30, 2020.

BACKGROUND AND FINDINGS:

Purchase orders are contractual obligations for the City. Funding for prior year open purchase orders is necessary to satisfy these obligations.

PREVIOUS LEGISLATIVE ACTION

FISCAL IMPACT					
Currently Budgeted (Account) _	_X	Requires additional appropriation	No Fiscal Imp	act

SUPPORTING DOCUMENTS

Budget Ordinance Amendment Open PO Schedule

AN ORDINANCE TO AMEND THE BUDGET ORDINANCE OF THE CITY OF WASHINGTON, N.C. FOR THE FISCAL YEAR 2020-2021

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

<u>Section1</u>. That the following amounts are hereby appropriated for spending in FY 20/21 in order to satisfy existing contracts, grant obligations, and purchase orders at the end of last fiscal year.

Schedule A. General Fund

Human Resources	8,000
Finance	3,689
Information Systems	302
Equipment Services	21,200
Police	1,626
Fire	709
Economic Development	4,050
Powell Bill	11,409
Recreation Admin	5,109
Events & Facilities	17,329
Waterfront Docks	3,478
Civic Center	8,350
Aquatics	4,750
Buildings & Ground Maintenance	<u>573,105</u>
Total	663,106

Schedule B. Water Fund

Water Meter Services	40,293
Total	\$40,293

Schedule C. Sewer Fund

Wastewater Construction	128,052
Wastewater Treatment	<u>60,425</u>
Total	\$188,477

Schedule D. Stormwater Management

Stormwater Improvements	\$10,403			
Schedule E. Electric Fund				
Electric Director Communications Electric Meter Services Substation Load Management Power Line Maintenance Power Line Construction Total	43,910 3,000 41,000 206,525 86,000 7,689 279,078 \$667,202			
Schedule F. Airport Fund				
Washington Warren Airport	\$4,500			
Schedule G. Solid Waste Fund				
Solid Waste	\$604,523			
Schedule H. Facade Fund				
Facade	\$7,885			
Schedule I. Vehicle Replacement Fund				
Vehicle Replacement	\$23,494			

Section 2. That the following revenues be increased in the respective amounts to meet the foregoing obligations:

General Fund Balance Appropriated	663,106
Water Fund Balance Appropriated	40,293
Sewer Fund Balance Appropriated	188,477
Storm Water Fund Balance Appropriated	10,403
Electric Fund Balance Appropriated	667,202
Airport Fund Balance Appropriated	4,500
Solid Waste Fund Balance Appropriated	604,523
Facade Fund Balance Appropriated	7,885
Vehicle Replacement Fund Balance	23,494
Appropriated	
Total	\$2,209,883

Section 3. All ordinances or parts	s of ordinances in conflict herewith are hereby repealed
Section 4. This ordinance shall b	become effective upon its adoption.
Adopted this the 10th day of August, 2026	0.
	MAYOR PRO TEM
ATTEST:	
CITY CLERK	

Encumbrance Report

By Account Number

Encumbrance Date Range: -

City of Washington, NC Washington

4125 - Human Resources

010-4125-0400 - PROFESSIONAL SERVICES

Type:	Purchase	Order
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Purchase Order Ite
60301 PROFESSION

Item
PROFESSIONAL SERVICES MID EAST

PROFESSIONAL SERVICES

Vendor Status
Project Account Key
MID EAST COMMISSION Outstanding

ject Account Key Post Da
Outstanding 10

Issued Date
Post Date
10/17/2019
10/17/2019

Enc. Balance Amount 8,000.00 8,000.00

Encumbrance Balance:

8,000.00

Total 4125 - Human Resources:

8,000.00

4130 - Finance

010-4130-0400 - PROFESSIONAL SERVICES

Type: Purchase Order

Maria	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
060693	LEO AND GASB STUDY	CAVANAUGH MAG	CDONALD CONSUL Partially Received	02/17/2020	239.00
	LEO AND GASB STUDY			02/17/2020	650.00
	LEO AND GASB STUDY			02/17/2020	6,500.00
	LEO AND GASB STUDY			06/12/2020	-6,161.00
	LEO AND GASB STUDY			06/25/2020	-100.00
	LEO AND GASB STUDY			06/25/2020	-650.00
061209	LEO SEPERATION ALLOWANCE STU LEO SEPERATION ALLOWA			06/22/2020 06/22/2020	500.00 500.00

Encumbrance Balance:

739.00

010-4130-7000 - NONCAPITZLIZED PURCHASES

Type: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Proj	ect Account Key	Post Date	Amount
061172	MRauschenbach Laptop	THE SOUNDSIDE GROUP INC.	Outstanding	06/11/2020	2,950.00
	MRauschenbach Laptop	1		06/11/2020	2,152.00
	MRauschenbach Laptop	w/ docks and screens		06/11/2020	266.00
	MRauschenbach Laptop			06/11/2020	532.00
				Encumbrance Balance:	2,950.00
				Total 4130 - Finance:	3,689.00

4132 - Information Systems

7/29/2020 12:49:04 PM

010-4132-4500 - CONTRACT SERVICES

Type: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Pro	ject Account Key	Post Date	Amount
59845	CONTRACT SERVICES CONTRACT SERVICES	THE SOUNDSIDE GROUP INC.	Outstanding	07/02/2019 07/02/2019	302.00 302.00
				Encumbrance Balance:	302.00

Total 4132 - Information Systems:

302.00

4137 - Financial Software Capital Project Fund 111-4137-7400 - CAPITAL OUTLAY

Page 1 of 20

4137 - Financial Software Capital Project Fund 111-4137-7400 - CAPITAL OUTLAY

7-7400	- CAPITAL	CUILAT
Type	: Purchase	Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	ltem		Project Account Key	Post Date	Amount
58613	SOFTWARE	TYLER TECHNOLOGIES	Partially Received	07/01/2019	2,261.08
	SOFTWARE			07/01/2019	12,733.57
	SOFTWARE			02/15/2020	-1,921.91
	SOFTWARE			03/05/2020	-3,017.62
	SOFTWARE			03/05/2020	-1,842.34
	SOFTWARE			03/11/2020	-1,652.26
	SOFTWARE			04/17/2020	-2,038.36
58614	SOFTWARE	TYLER TECHNOLOGIES	Partially Received	07/01/2019	7,641.07
	SOFTWARE			07/01/2019	56,086.73
	SOFTWARE			02/15/2020	-406.25
	SOFTWARE			02/15/2020	-1,625.00
	SOFTWARE			02/15/2020	-437.50
	SOFTWARE			02/15/2020	-5,875.00
	SOFTWARE			03/05/2020	-3,699.98
	SOFTWARE			03/05/2020	-4,781.25
	SOFTWARE			03/05/2020	-9,925.34
	SOFTWARE			03/05/2020	-4,628.92
	SOFTWARE			03/11/2020	-4,753.92
	SOFTWARE			04/17/2020	-4,000.00
	SOFTWARE			04/17/2020	-375.00
	SOFTWARE			04/17/2020	-2,500.00
	SOFTWARE			05/02/2020	-1,000.00
	SOFTWARE			06/26/2020	-375.00
	SOFTWARE			06/26/2020	-2,000.00
	SOFTWARE			06/26/2020	-2,000.00
	SOFTWARE			06/30/2020	-62.50
60069	SOFTWARE	TYLER TECHNOLOGIES	Outstanding	08/14/2019	7,000.00
	SOFTWARE			08/14/2019	7,000.00
				Encumbrance Balance:	16,902.15

4250 - Equipment Sevices 010-4250-7400 - CAPITAL OUTLAY

Type: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061128	TANK CLEAN AND PAINT TANK CLEAN AND PAINT	ATLANTIC PETROLEU	IM EQUIPMENT Outstanding	05/26/2020 05/26/2020	21,200.00 21,200.00
				Encumbrance Balance:	21,200.00

Total 4250 - Equipment Sevices:

Total 4137 - Financial Software Capital Project Fund:

21,200.00

16,902.15

4310 - Police Admin.

010-4310-1400 - EMPLOYEE DEVELOPMENT

Type: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061154	RIOT GEAR	GALLS, LLC	Partially Received	06/04/2020	1,251.00
	RIOT GEAR			06/04/2020	270.00
	RIOT GEAR			06/04/2020	646.73
	RIOT GEAR			06/04/2020	1,125.90
	RIOT GEAR			06/04/2020	110.00
	RIOT GEAR			06/04/2020	-270.00
	RIOT GEAR			06/04/2020	-110.00

Encumbrance Date Range: -

Encumbrance Report

4310 - Police Admin.

010-4310-1400 - EMPLOYEE DEVELOPMENT

RIOT GEAR	06/04/2020	125.10
RIOT GEAR	06/04/2020	-184.78
RIOT GEAR	06/04/2020	-92.39
RIOT GEAR	06/04/2020	-646.73
RIOT GEAR	06/04/2020	110.00
RIOT GEAR	06/04/2020	184.78
RIOT GEAR	06/04/2020	1,363.90
RIOT GEAR	06/04/2020	92.39
RIOT GEAR	06/04/2020	-110.00
RIOT GEAR	06/04/2020	2,101.68
RIOT GEAR	06/30/2020	-1,363.90
	06/30/2020	-2,101.68
RIOT GEAR	00/30/2020	2,101.00

Encumbrance Balance:

1,251.00

010-4310-1700 - MAINT/REPAIR VEHICLES

Type: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
59563	MAINT/REPAIR VEHICLES	B&G ELECTRONICS AND CO	MMUNIC Outstanding	07/01/2019	374.91
	MAINT/REPAIR VEHICLES			07/01/2019	374.91

Encumbrance Balance:

374.91

Total 4310 - Police Admin.:

1,625.91

4312 - Police Station Capital Project Fund 110-4312-4500 - CONTRACT SERVICES

Type: Purchase Order

Type: Purchase Order	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061204	TASK I-USDA APPLICATION PRE	PARATION WITHERSRAVENEL, INC.	Partially Received	06/19/2020	2,000.00
	TASK I-USDA APPLICA	TION PREPARATION		06/19/2020	10,000.00
	TASK I-USDA APPLICA	TION PREPARATION		06/26/2020	-2,100.00
	TASK I-USDA APPLICA	TION PREPARATION		06/26/2020	-3,400.00
	TASK I-USDA APPLICA	TION PREPARATION		06/26/2020	-400.00
	TASK I-USDA APPLICA	TION PREPARATION		06/26/2020	-2,100.00
061205	TASK II-LGC INTERIM FINANCIN	G SUPPOR WITHERSRAVENEL, INC.	Partially Received	06/19/2020	6,898.00
301203	TASK II-LGC INTERIM I	FINANCING SUPPORT SERVICES		06/19/2020	7,500.00
	TASK II-LGC INTERIM I	FINANCING SUPPORT SERVICES		06/26/2020	-602.00
061206	TASK III-ENVIRONMENTAL ASSI	STANCE FC WITHERSRAVENEL, INC.	Partially Received	06/19/2020	602.00
	TASK III-ENVIRONMEN	NTAL ASSISTANCE FOR USDA APP		06/19/2020	2,150.00
	TASK III-ENVIRONMEN	TAL ASSISTANCE FOR USDA APP		06/26/2020	-795.50
	TASK III-ENVIRONMEN	NTAL ASSISTANCE FOR USDA APP		06/26/2020	-752.50
061207	DESIGN FOR NEW PD	MOSELEY ARCHITECTS	Partially Received	06/19/2020	355,684.02
	DESIGN FOR NEW PD			06/19/2020	368,030.00
	DESIGN FOR NEW PD			06/26/2020	-12,345.98
				Encumbrance Balance:	365,184.02

Total 4312 - Police Station Capital Project Fund:

365,184.02

4340 - Fire

010-4340-3602 - SAFETY EQUIPMENT

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Proje	ct Account Key	Post Date	Amount
060992	TURNOUT GEAR FOR MCGUIRE	NEWTON FIRE AND SAFETY COMP	PAI Outstanding	05/06/2020	709.00
000332	VERIDAN TECH/RESCUE GEA	AR COAT		05/06/2020	343.00
	VERIDAN TECH/RESCUE GEA			05/06/2020	366.00

4340 - Fire

010-4340-3602 - SAFETY EQUIPMENT

Encumbrance Balance:

709.00

Total 4340 - Fire:

709.00

2,500.00

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	ļ	Project Account Key	Post Date	Amount
060780	Concrete to be used as needed for patching	READY MIXED CONCRETE CO	D. Partially Received	02/28/2020	4,285.00
	Concrete to be used as needed f	or patching		02/28/2020	4,999.00
	Concrete to be used as needed f	or patching		03/13/2020	-714.00
60175	MATERIALS	S.T WOOTEN CORPORATION	Outstanding	09/11/2019	1,000.00
	MATERIALS			09/11/2019	1,000.00
60176	MATERIALS	GARRIS GRADING & PAVING	Partially Received	09/11/2019	6,123.90
	MATERIALS			09/11/2019	7,009.00
	MATERIALS			04/01/2020	-295.85
	MATERIALS			06/30/2020	-294.22
	MATERIALS			06/30/2020	-295.03
				Encumbrance Balance:	11,408.90

Total 4511 - Powell Bill: 11,408.90

Encumbrance Balance:

4530 - Airport

037-4530-0400 - PROFESSIONAL SERVICES

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
59019	PROFESSIONAL SERVICES	WARD AND SMITH P.A.	Outstanding	07/01/2019	2,500.00
	PROFESSIONAL SERVICES			07/01/2019	2,500.00

037-4530-1509 - MAINT/REPAIR HANGARS

	Description	Vendor	Status	Issued Date	Enc. Balance
urchase Order	Item		Project Account Key	Post Date	Amount
60487	MAINT/REPAIR HANGARS	SUDDENLINK BUSINESS	Outstanding	12/09/2019	2,000.00
	MAINT/REPAIR HANGARS			12/09/2019	2,000.00
				Encumbrance Balance:	2,000.00

4532 - Airport Rehabilitation

604-4532-0400 - PROFESSIONAL SERVICES

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
60372	PROFESSIONAL SERVICES	TALBERT & BRIGHT	Partially Received	11/05/2019	111,504.15
00372	PROFESSIONAL SERVICES			11/05/2019	305,192.56
	PROFESSIONAL SERVICES			03/06/2020	-5,720.50
	PROFESSIONAL SERVICES			04/17/2020	-20,309.86
	PROFESSIONAL SERVICES			04/25/2020	-38,570.99
	PROFESSIONAL SERVICES			06/30/2020	-49,385.98
	PROFESSIONAL SERVICES			06/30/2020	-48,210.56
	PROFESSIONAL SERVICES			06/30/2020	-31,490.52

Encumbrance Balance: 111,504.15

604-4532-4502 - CONSTRUCTION

4532 - Air

604-4

604-4532-4502 - CONSTRUCTION Type: Purchase Order					
	Description	Vendor	Status	Issued Date	Enc. Balan
Purchase Order	Item		Project Account Key	Post Date	Amount
60379	CONSTRUCTION	S.T WOOTEN CORPORA	· · · · · · · · · · · · · · · · · · ·	11/05/2019	231,403.:
00373	CONSTRUCTION		, , , , , , , , , , , , , , , , , , , ,		2,970,298.00
	CONSTRUCTION			03/27/2020	-613,057.88
					1,096,546.59
	CONSTRUCTION				-149,753.25
	CONSTRUCTION			05/13/2020	•
	CONSTRUCTION			06/12/2020	-648,233.60
	CONSTRUCTION			06/30/2020	-231,303.56
				Encumbrance Balance:	231,403.1
605-4532-4502 - CONSTRUCTION					
Type: Purchase Order			Status	Issued Date	Enc. Balanc
	Description	Vendor			
Purchase Order	Item		Project Account Key	Post Date	Amount
60379	CONSTRUCTION	S.T WOOTEN CORPORA	TION Partially Received		402,339.7
	CONSTRUCTION			11/05/2019	2,504,544.39
	CONSTRUCTION			03/27/2020	-69,300.00
	CONSTRUCTION			05/01/2020	-611,649.87
	CONSTRUCTION			05/13/2020	149,753.25
	CONSTRUCTION			06/12/2020	-1,334,261.17
	CONSTRUCTION			06/30/2020	-236,746.86
				Encumbrance Balance:	402,339.7
3 - Corporate Hangar Design Grant			Total 4532 -	Encumbrance Balance: Airport Rehabilitation:	
•		Vandor		Airport Rehabilitation:	745,247.0
03-4533-0400 - PROFESSIONAL SERVIO Type: Purchase Order	Description	Vendor	Status	Airport Rehabilitation:	745,247.C
03-4533-0400 - PROFESSIONAL SERVIO Type: Purchase Order Purchase Order	Description Item		Status Project Account Key	Airport Rehabilitation: Issued Date Post Date	745,247.0 Enc. Baland Amount
03-4533-0400 - PROFESSIONAL SERVIO Type: Purchase Order	Description Item PROFESSIONAL SERVICES	Vendor TALBERT & BRIGHT	Status	Airport Rehabilitation: Issued Date Post Date 07/01/2019	745,247.0 Enc. Balanc Amount 20,029.8
03-4533-0400 - PROFESSIONAL SERVIO Type: Purchase Order Purchase Order	Description Item		Status Project Account Key	Airport Rehabilitation: Issued Date Post Date	745,247.0 Enc. Balanc Amount
503-4533-0400 - PROFESSIONAL SERVIO Type: Purchase Order Purchase Order	Description Item PROFESSIONAL SERVICES		Status Project Account Key	Airport Rehabilitation: Issued Date Post Date 07/01/2019	20,029.8
503-4533-0400 - PROFESSIONAL SERVIC Type: Purchase Order Purchase Order 58874	Description Item PROFESSIONAL SERVICES		Status Project Account Key	Issued Date Post Date 07/01/2019 07/01/2019	745,247.0 Enc. Baland Amount 20,029.8 20,029.86
503-4533-0400 - PROFESSIONAL SERVIC Type: Purchase Order Purchase Order 58874	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES	TALBERT & BRIGHT	Status Project Account Key Outstanding	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance:	745,247.0 Enc. Baland Amount 20,029.8 20,029.86 20,029.8
503-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 503-4533-4502 - CONSTRUCTION Type: Purchase Order	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description		Status Project Account Key Outstanding Status	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance:	745,247.0 Enc. Baland Amount 20,029.8 20,029.86 20,029.8
503-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 503-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item	TALBERT & BRIGHT Vendor	Status Project Account Key Outstanding Status Project Account Key	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date	745,247.0 Enc. Balant Amount 20,029.8 20,029.86 20,029.8
503-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 503-4533-4502 - CONSTRUCTION Type: Purchase Order	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description	TALBERT & BRIGHT	Status Project Account Key Outstanding Status	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance:	745,247.0 Enc. Balanc Amount 20,029.8 20,029.86 20,029.8 Enc. Balanc Amount
Purchase Order 58874 603-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item CONSTRUCTION	TALBERT & BRIGHT Vendor	Status Project Account Key Outstanding Status Project Account Key	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date 11/05/2019	745,247.0 Enc. Balanc Amount 20,029.86 20,029.86 Enc. Balanc Amount 11,691.79
503-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 503-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item CONSTRUCTION	TALBERT & BRIGHT Vendor	Status Project Account Key Outstanding Status Project Account Key Outstanding	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date 11/05/2019 11/05/2019	Enc. Balant Amount 20,029.8 20,029.8 20,029.8 Enc. Balant Amount 11,691.79 11,691.79
603-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 603-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item CONSTRUCTION	TALBERT & BRIGHT Vendor	Status Project Account Key Outstanding Status Project Account Key Outstanding	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date 11/05/2019 11/05/2019 Encumbrance Balance:	Enc. Balan Amount 20,029.86 20,029.8 Enc. Balan Amount 11,691.79 11,691.79
O3-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 O3-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order 58860 A - Airport Runway Design 601-4534-0402 - DESIGN & PLANNING	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item CONSTRUCTION	TALBERT & BRIGHT Vendor	Status Project Account Key Outstanding Status Project Account Key Outstanding	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date 11/05/2019 11/05/2019 Encumbrance Balance:	Enc. Balan Amount 20,029.86 20,029.8 Enc. Balan Amount 11,691.79 11,691.79
103-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 103-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order 58860	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item CONSTRUCTION	TALBERT & BRIGHT Vendor	Status Project Account Key Outstanding Status Project Account Key Outstanding Total 4533 - Corporat	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date 11/05/2019 11/05/2019 Encumbrance Balance:	Enc. Balant Amount 20,029.8 20,029.8 20,029.8 Enc. Balant Amount 11,691.79 11,691.7
703-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 503-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order 58860 4 - Airport Runway Design 501-4534-0402 - DESIGN & PLANNING	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item CONSTRUCTION	TALBERT & BRIGHT Vendor	Status Project Account Key Outstanding Status Project Account Key Outstanding Total 4533 - Corporat	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date 11/05/2019 11/05/2019 Encumbrance Balance:	745,247.0 Enc. Balance Amount 20,029.86 20,029.86 20,029.81 Enc. Balance Amount 11,691.79 11,691.79 31,721.6
O3-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 O3-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order 58860 A - Airport Runway Design 601-4534-0402 - DESIGN & PLANNING	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item CONSTRUCTION CONSTRUCTION	TALBERT & BRIGHT Vendor TUNGSTEN LLC	Status Project Account Key Outstanding Status Project Account Key Outstanding Total 4533 - Corporat	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date 11/05/2019 11/05/2019 Encumbrance Balance:	Enc. Balant Amount 20,029.8 20,029.8 20,029.8 Enc. Balant Amount 11,691.7 31,721.0
103-4533-0400 - PROFESSIONAL SERVICE Type: Purchase Order Purchase Order 58874 103-4533-4502 - CONSTRUCTION Type: Purchase Order Purchase Order 58860 1 - Airport Runway Design 101-4534-0402 - DESIGN & PLANNING Type: Purchase Order	Description Item PROFESSIONAL SERVICES PROFESSIONAL SERVICES Description Item CONSTRUCTION CONSTRUCTION Description	TALBERT & BRIGHT Vendor TUNGSTEN LLC	Status Project Account Key Outstanding Status Project Account Key Outstanding Total 4533 - Corporat	Issued Date Post Date 07/01/2019 07/01/2019 Encumbrance Balance: Issued Date Post Date 11/05/2019 11/05/2019 Encumbrance Balance:	745,247.0 Enc. Balant Amount 20,029.8 20,029.8 Enc. Balant Amount 11,691.79 11,691.7 31,721.0

4,601.50

Encumbrance Balance:

4534 - Airport Runway Design

601-4534-0402 - DESIGN & PLANNING

Total 4534 - Airport Runway Design:

4,601.50

Type:	Purchase	Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	ltem		Project Account Key	Post Date	Amount
58092	EDC OPERATIONS	BEAUFORT COUNTY	Outstanding	07/01/2019	4,050.00
	EDC OPERATIONS			07/01/2019	4,050.00

Encumbrance Balance:

4,050.00

Total 4650 - Economic Development:

4,050.00

4710 - Solid Waste Collection

038-4710-7401 - INSTALLMENT PURCHASES

Type: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
060934	Replace #484 Front Load Garbage Truck Replace #484 Front Load Garba	AMICK EQUIPMENT ge Truck	Outstanding	04/22/2020 04/22/2020	249,685.67 249,685.67
060935	Replace Rear Loaders #485 & #488 Replace Rear Loaders #485 & #4	WHITE'S TRACTOR & TRUCI 188	K Outstanding	04/22/2020 04/22/2020	288,854.58 288,854.58
061250	Chevrolet Truck Chassis 6500 Chevrolet Truck Chassis 6500	LEE CHEVROLET BUICK	Outstanding	06/30/2020 06/30/2020	51,284.17 51,284.17
061251	Dump body as per quote 36235 Dump body as per quote 36235	QUALITY TRUCK BODIES	Outstanding	06/30/2020 06/30/2020	14,698.24 14,698.24

Encumbrance Balance:

604,522.66

Total 4710 - Solid Waste Collection:

604,522.66

4937 - CDBG Job Creation

104-4937-4502 - IMPROVEMENTS

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Pro	ject Account Key	Post Date	Amount
060890	Streetscape Project - Construction Contra	B.E. SINGLETON & SONS INC.	Partially Received	04/02/2020	2,964,262.33
	Streetscape Project - Construction	n Contract - BE S		04/02/2020	3,415,340.96
	Streetscape Project - Construction	on Contract - BE S		06/04/2020	-157,814.10
	Streetscape Project - Construction	on Contract - BE S		06/25/2020	-293,264.53
061018	One lot of Holophane ligjts (27 poles and One lot of Holophane ligjts (27 p		ANY Outstanding	05/08/2020 05/08/2020	87,230.00 87,230.00
061023	Power Pedsetals 542-C-HT-3-1 Power Pedsetals	CITY ELECTRIC SUPPLY, INC.	Outstanding	05/08/2020 05/08/2020	16,500.00 16,500.00
061195	StreetScape project items per Quote # 83 StreetScape project items per Qu		Outstanding	06/18/2020 06/18/2020	8,665.00 8,665.00
				Encumbrance Balance	3,076,657.33

104-4937-4503 - DESIGN & PLANNING

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
060869	Public Works Streetscape	RIVERS & ASSOCIATES INC.	Partially Received	03/27/2020	101,076.96
	Public Works Streetscape			03/27/2020	185,000.00
	Public Works Streetscape			05/27/2020	-8,468.33
	Public Works Streetscape			05/27/2020	-22,799.61
	Public Works Streetscape			06/25/2020	-27,214.79
	Public Works Streetscape			06/30/2020	-25,440.31

4937 - CDBG Job Creation 104-4937-4503 - DESIGN & PLANNING

Encumbrance Balance:

101,076.96

Total 4937 - CDBG Job Creation:

3,177,734.29

Tyne:	Purchag	se Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Pr	oject Account Key	Post Date	Amount
060999	Recreation Administration	EZ DOCK SOLUTIONS.COM, IN	C. Partially Received	05/06/2020	19,440.70
	Kayak Launch			05/06/2020	62,427.00
	Kayak Launch			05/14/2020	-16,560.00
	Kayak Launch			06/05/2020	-38,687.99
	Kayak Launch			06/30/2020	27,624.00
	Kayak Launch			06/30/2020	-15,362.31

Encumbrance Balance:

19,440.70

Total 4947 - Kayak Access Grant:

19,440.70

4949 - EPA Brownsfield Grant

118-4949-0400 - PROFESSIONAL SERVICES

Type: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Proje	ct Account Key	Post Date	Amount
58893	PROFESSIONAL SERVIES	MID-ATLANTIC ASSOCIATES, INC.	Partially Received	07/01/2019	179,044.19
	PROFESSIONAL SERVICES			07/01/2019	210,440.21
	PROFESSIONAL SERVICES			02/15/2020	-1,666.75
	PROFESSIONAL SERVICES			02/15/2020	-1,706.75
	PROFESSIONAL SERVICES			03/11/2020	-1,138.50
	PROFESSIONAL SERVICES			03/11/2020	-873.75
	PROFESSIONAL SERVICES			04/17/2020	-2,153.25
	PROFESSIONAL SERVICES			04/17/2020	-3,384.00
	PROFESSIONAL SERVICES			05/29/2020	-3,130.50
	PROFESSIONAL SERVICES			05/29/2020	-2,395.00
	PROFESSIONAL SERVICES			06/25/2020	-701.25
	PROFESSIONAL SERVICES			06/25/2020	-6,972.50
	PROFESSIONAL SERVICES			06/25/2020	-6,756.27
	PROFESSIONAL SERVICES			06/25/2020	-517.50

Total 4949 - EPA Brownsfield Grant:

Encumbrance Balance:

179,044.19 179,044.19

5010 - Vehicle Purchases-Police

086-5010-7490 - VEHICLE PURCHASES-POLICE

Type: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order 060957	Item installation and material for car instal X4 installation and material for car	B&G ELECTRONICS AND COM	oject Account Key MUNIC Outstanding	Post Date 04/29/2020 04/29/2020	Amount 10,355.56 10,355.56
59654	VEHICLE PURCHASES-POLICE VEHICLE PURCHASES-POLICE VEHICLE PURCHASES-POLICE	B&G ELECTRONICS AND COM	MUNIC Outstanding	07/01/2019 07/01/2019 07/01/2019	13,138.02 6,569.01 6,569.01
				Encumbrance Balance:	23,493.58

Encumbrance Balance:

Total 5010 - Vehicle Purchases-Police:

23,493.58

5710 - Stormwater Improvements 034-5710-7400 - CAPITAL OUTLAY

10,402.50

4,500.00

Encumbrance Report

5710 - Stormwater Improvements 034-5710-7400 - CAPITAL OUTLAY

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Projec	t Account Key	Post Date	Amount
061057	Clean out ditches on Carolina Ave. Clean out ditches on Carolina	DUDLEY LANDSCAPING & TREE Ave.	Outstanding	05/11/2020 05/11/2020	4,650.00 4,650.00
061058	Clean out ditches on N. Pierce Street Clean out ditches on N. Pierce	DUDLEY LANDSCAPING & TREE Street	Outstanding	05/11/2020 05/11/2020	4,262.50 4,262.50
58138	EQUIPMENT PURCHASES EQUIPMENT PURCHASES	ARK CONSULTING GROUP PLLC	Outstanding	07/01/2019 07/01/2019	840.00 840.00
60488	CAPITAL OUTLAY CAPITAL OUTLAY CAPITAL OUTLAY CAPITAL OUTLAY	SEPI ENGINEERING & CONSTRUCT	IC Partially Received	12/10/2019 12/10/2019 03/05/2020 04/17/2020	650.00 7,650.00 -6,625.00 -375.00
				Encumbrance Balance:	10,402.50

6120 - Recreation Administration

010-6120-0400 - PROFESSIONAL SERVICES

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061098	Recreation Administration Planning Documents	RIVERS & ASSOCIATES INC.	Outstanding	05/11/2020 05/11/2020	2,500.00 2,500.00
59691	PROFESSIONAL SERVICES DRAWINGS FOR PARK DEV	RIVERS & ASSOCIATES INC. ELOPMENT	Outstanding	07/01/2019 07/01/2019	2,000.00 2,000.00

010-6120-1400 - EMPLOYEE DEVELOPMENT

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Proj	ect Account Key	Post Date	Amount
061078	Recreation Administration 6 Cs. Equipment Wipes	ERC WIPING PRODUCTS, INC.	Outstanding	05/11/2020 05/11/2020	608.28 608.28
				Encumbrance Balance:	608.28

Total 6120 - Recreation Administration: 5,108.28

Encumbrance Balance:

Total 5710 - Stormwater Improvements:

6121 - Events & Facilities

010-6121-0400 - PROFESSIONAL SERVICES

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	item		Project Account Key	Post Date	Amount
	Events & Facilities	EXECUTIVE PERSO	NNEL GROUP, LLC Partially Received	06/01/2020	28.42
	Virtual Summer Programs			06/01/2020	800.00
	Virtual Summer Programs			06/12/2020	-85.26
	Virtual Summer Programs			06/30/2020	-71.05
	Virtual Summer Programs			06/30/2020	-615.27
				Encumbrance Balance:	28.42

010-6121-1500 - MAINT/REPAIR BUILDING

Type: Purchase Order	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
60566	MAINT/REPAIR PARKS/GROUNDS/BUILI	DIF ROCK SOLID CUST	OM CONCRETE IN Outstanding	01/31/2020	2,350.00
	PCM SKATEPARK MINI HALFPI	PE AS PER PROPOSAL	9/12/1	01/31/2020	2,350.00

6121 - Events & Facilities

010-6121-1500 - MAINT/REPAIR BUILDING

Fncumb	rance	Balance:	: :

2,350.00

7,750.00

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061096	Events & Facilities kwik goals	EARL BOYKIN SPORTS INC.	Outstanding	05/11/2020 05/11/2020	4,000.00 4,000.00

010-6121-3403 - SPECIAL EVENTS

	Description	Vendor	Status	issued Date	Enc. Balance
Purchase Order	ltem	Proje	ect Account Key	Post Date	Amount
061096	Events & Facilities kwik goals	EARL BOYKIN SPORTS INC.	Outstanding	05/11/2020 05/11/2020	2,000.00 2,000.00
59941	SPECIAL EVENTS DEPOSIT FOR 2020 FI	EAST COAST PYROTECHNICS INC REWORKS DISPLAY	. Outstanding	07/31/2019 07/31/2019	5,750.00 5,750.00

010-6121-5601 - ATHLETIC PROGRAMS

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061095	Events & Facilities	PAMLICO TURF MGMT INC	Outstanding	05/11/2020	3,200.00
	Landscaping around BARC			05/11/2020	3,200.00

Total 6121 - Events & Facilities: 17,328.42

Encumbrance Balance:

6124 - Waterfront Docks 010-6124-7400 - CAPITAL OUTLAY

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061025	J AND J TURF - CRAB PARK	J & J TURF SERVICES LLC	Outstanding	05/08/2020	3,478.00
	J AND J TURF - CRAB PARK			05/08/2020	3,478.00
				Encumbrance Balance:	3,478.00

Total 6124 - Waterfront Docks: 3,478.00

6125 - Civic Center

010-6125-7400 - CAPITAL OUTLAY

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order 060704	ltem Civic Center Civic Center	Pro R E HARRIS MASON CONTRACT	oject Account Key OR If Outstanding	Post Date 02/18/2020 02/18/2020	Amount 6,350.00 6,350.00
061153	Civic Center Window Replacement	A A A GLASS SERVICE, INC.	Outstanding	06/01/2020 06/01/2020	2,000.00 2,000.00
				Encumbrance Balance:	8,350.00

Total 6125 - Civic Center: 8,350.00

6126 - Aquatic Center

010-6126-1201 - MARKETING & PROMOTIONS

6126 - Aquatic Center

010-612

Purchase Order	Description Item	Vendor	Status Project Account Key	Issued Date Post Date	Enc. Balan Amount
061090	Pool koozies	AMSTERDAM PRINTING	Outstanding	05/11/2020 05/11/2020	950.0 950.00
061134	Aquatic New Logo & Signage	SIGNSMITH, INC.	Outstanding	05/27/2020 05/27/2020	1,000.0 1,000.00
	nen avga arongmaga			Encumbrance Balance:	1,950.
0-6126-1500 - MAINT/REPAIR BUIL	LDING				
Type: Purchase Order	Description	Vendor	Status	Issued Date	Enc. Balan
Purchase Order 58119	Item MAINT/REPAIR BUILDINGS	CHUBBY'S CARPET CENTER	Project Account Key	Post Date 07/01/2019	Amount 1,705.
	MAINT/REPAIR BUILDINGS			07/01/2019	1,705.00
59369	MAINT/REPAIR BUILDINGS MAINT/REPAIR BUILDINGS	FAUX & MORE, LLC	Outstanding	07/01/2019 07/01/2019	1,094. 1,094.84
				Encumbrance Balance:	2,799.
			Tot	tal 6126 - Aquatic Center:	4,749.
- Buildings & Grounds					
0-6130-1100 - TELEPHONE					
Type: Purchase Order	D	Vandau	Status	Issued Date	Enc. Balaı
Durchasa Ordor	Description Item	Vendor	Project Account Key	Post Date	Amount
Purchase Order 061135	Buildings & Grounds	CONTEN STATES SELLIE AD	•		
001133				05/2//2020	JOC
	iPad	UNITED STATES CELLULAR	Outstanding	05/27/2020 05/27/2020	560. 560.00
	•	UNITED STATES CELLULAR	Outstanding		560.00
.0-6130-1501 - MAINT/REPAIR GRC Type: Purchase Order	iPad	UNITED STATES CELLULAR	Outstanding	05/27/2020	
	iPad	Vendor	Status	05/27/2020	560.00 560 .
	iPad DUNDS			05/27/2020 Encumbrance Balance:	560.00 560 .
Type: Purchase Order	iPad DUNDS Description	Vendor DUDLEY LANDSCAPING &	Status Project Account Key	05/27/2020 Encumbrance Balance: Issued Date	560.00 560. Enc. Balar
Type: Purchase Order Purchase Order	iPad DUNDS Description Item MAINT/REPAIR GROUNDS	Vendor DUDLEY LANDSCAPING & T LEX DII ROCK SOLID CUSTOM CON	Status Project Account Key IREE Outstanding	05/27/2020 Encumbrance Balance: Issued Date Post Date 10/04/2019	560.00 560. Enc. Balar Amount 2,140.
Type: Purchase Order Purchase Order 60260	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL	Vendor DUDLEY LANDSCAPING & T LEX DII ROCK SOLID CUSTOM CON	Status Project Account Key IREE Outstanding	05/27/2020 Encumbrance Balance: Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020	560.00 560. Enc. Balar Amount 2,140.00 5,575 5,575.00
Type: Purchase Order Purchase Order 60260 60566	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI	Vendor DUDLEY LANDSCAPING & T LEX DII ROCK SOLID CUSTOM CON	Status Project Account Key IREE Outstanding	05/27/2020 Encumbrance Balance: Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020	560.00 560. Enc. Balar Amount 2,140.00 5,575 5,575.00
Type: Purchase Order Purchase Order 60260 60566	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI	Vendor DUDLEY LANDSCAPING & T LEX DII ROCK SOLID CUSTOM CON	Status Project Account Key IREE Outstanding	05/27/2020 Encumbrance Balance: Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020	560.00 560 Enc. Balai Amount 2,140 2,140.00 5,575 5,575.00 7,715
Type: Purchase Order Purchase Order 60260 60566	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI	Vendor DUDLEY LANDSCAPING & TILEX DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1	Status Project Account Key TREE Outstanding ICRETE IN Outstanding	05/27/2020 Encumbrance Balance: Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020 Encumbrance Balance:	560.00 560 Enc. Balai Amount 2,140 2,140.00 5,575 5,575.00 7,715
Type: Purchase Order Purchase Order 60260 60566 10-6130-1502 - MAINT/REPAIR PAR Type: Purchase Order	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI	Vendor DUDLEY LANDSCAPING & TILEX DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1 Vendor	Status Project Account Key TREE Outstanding ICRETE IN Outstanding Status Project Account Key	05/27/2020 Encumbrance Balance: Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020 Encumbrance Balance:	560.00 560 Enc. Bala Amount 2,140.00 5,575.00 7,715 Enc. Bala Amount
Type: Purchase Order Purchase Order 60260 60566 10-6130-1502 - MAINT/REPAIR PAR Type: Purchase Order	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI RKS Description Item	Vendor DUDLEY LANDSCAPING & T LEX DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1 Vendor DII ROCK SOLID CUSTOM CON	Status Project Account Key TREE Outstanding ICRETE IN Outstanding Status Project Account Key	Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020 Encumbrance Balance: Issued Date Post Date 01/31/2020 01/31/2020	560.00 560 Enc. Balai Amount 2,140.00 5,575 5,575.00 7,715 Enc. Bala Amount 5,575 5,575.00
Type: Purchase Order Purchase Order 60260 60566 10-6130-1502 - MAINT/REPAIR PAR Type: Purchase Order	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI RKS Description Item MAINT/REPAIR PARKS/GROUNDS/BUIL	Vendor DUDLEY LANDSCAPING & T LEX DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1 Vendor DII ROCK SOLID CUSTOM CON	Status Project Account Key TREE Outstanding ICRETE IN Outstanding Status Project Account Key	Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020 Encumbrance Balance: Issued Date Post Date 01/31/2020	560.00 560 Enc. Balai Amount 2,140.00 5,575 5,575.00 7,715 Enc. Balai Amount 5,575 5,575.00
Type: Purchase Order Purchase Order 60260 60566 10-6130-1502 - MAINT/REPAIR PAR Type: Purchase Order	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI RKS Description Item MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI	Vendor DUDLEY LANDSCAPING & TILEX DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1 Vendor DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1	Status Project Account Key TREE Outstanding ICRETE IN Outstanding Status Project Account Key ICRETE IN Outstanding	Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020 Encumbrance Balance: Issued Date Post Date 01/31/2020 Encumbrance Balance:	560.00 560 Enc. Balai Amount 2,140.00 5,575 5,575.00 7,715 Enc. Balai Amount 5,575 5,575.00 5,575.00
Type: Purchase Order Purchase Order 60260 60566 10-6130-1502 - MAINT/REPAIR PAR Type: Purchase Order Purchase Order 60566	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI RKS Description Item MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI Description	Vendor DUDLEY LANDSCAPING & T LEX DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1 Vendor DII ROCK SOLID CUSTOM CON	Status Project Account Key TREE Outstanding ICRETE IN Outstanding Status Project Account Key ICRETE IN Outstanding	Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020 Encumbrance Balance: Issued Date Post Date 01/31/2020 Encumbrance Balance: Issued Date Post Date 01/31/2020 01/31/2020 Encumbrance Balance:	560.00 560. Enc. Balar Amount 2,140.00 5,575 5,575.00 7,715. Enc. Balar Amount 5,575 5,575.00 5,575
Type: Purchase Order Purchase Order 60260 60566 10-6130-1502 - MAINT/REPAIR PAR Type: Purchase Order Purchase Order 60566	iPad DUNDS Description Item MAINT/REPAIR GROUNDS IRRIGATION REPAIR AT COMP MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI RKS Description Item MAINT/REPAIR PARKS/GROUNDS/BUIL PCM SKATEPARK MINI HALFPI	Vendor DUDLEY LANDSCAPING & TILEX DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1 Vendor DII ROCK SOLID CUSTOM CON IPE AS PER PROPOSAL 9/12/1	Status Project Account Key TREE Outstanding ICRETE IN Outstanding Status Project Account Key ICRETE IN Outstanding Status Project Account Key ICRETE IN Outstanding	Issued Date Post Date 10/04/2019 10/04/2019 01/31/2020 01/31/2020 Encumbrance Balance: Issued Date Post Date 01/31/2020 Encumbrance Balance:	560.00 560. Enc. Balar Amount 2,140.00 5,575 5,575.00 7,715 Enc. Balar Amount 5,575 5,575.00 5,575.00

Encumbrance Date Range: -

Encumbrance Report

6130 - Buildings & Grounds

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010-6130-7400	- CAPITAL OUTLAY

U-7-100 - CALLIAL OUTERL				
061138	Buildings & Grounds	SAWYER'S RESIDENTIAL & MARINE (Outstanding	05/27/2020	205,255.00
	Buildings & Grounds - Capital O	utlay Projects	05/27/2020	205,255.00
59326	CAPITAL OUTLAY	SAWYER'S RESIDENTIAL & MARINE (Outstanding	07/01/2019	16,000.00
	CAPITAL OUTLAY		07/01/2019	16,000.00
59692	CAPITAL OUTLAY	SAWYER'S RESIDENTIAL & MARINE (Outstanding	07/01/2019	200,000.00
	CAPITAL OUTLAY		07/01/2019	200,000.00
59813	CAPITAL OUTLAY	SAWYER'S RESIDENTIAL & MARINE (Outstanding	07/01/2019	19,000.00
	CAPITAL OUTLAY		07/01/2019	19,000.00

Encumbrance Balance: 559,255.00

Total 6130 - Buildings & Grounds: 573,105.00

7222 - Director-Electric Fund

035-7222-0400 - PROFESSIONAL SERVICES

Tyne: Purchase Order

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Project	Account Key	Post Date	Amount
061046	Professional Services	BOOTH & ASSOCIATES, INC.	Outstanding	05/11/2020	5,000.00
	Rate Services			05/11/2020	5,000.00
061047	Professional Services	UTILITY ELECTRICAL CONSULTANTS,	Partially Received	05/11/2020	4,141.25
	Engineering Services - Sma	llwood & 3rd Street Proj		05/11/2020	10,000.00
	Engineering Services - Smallwood & 3rd Street Proj		05/29/2020	-3,758.75	
	Engineering Services - Sma	llwood & 3rd Street Proj		06/30/2020	-2,100.00
59790	PROFESSIONAL SERVICES	UTILITY ELECTRICAL CONSULTANTS,	Partially Received	07/01/2019	17,670.99
	PROFESSIONAL SERVICES			07/01/2019	47,334.47
	PROFESSIONAL SERVICES			02/29/2020	-7,179.80
	PROFESSIONAL SERVICES			03/16/2020	-6,791.95
	PROFESSIONAL SERVICES			05/02/2020	-3,123.85
	PROFESSIONAL SERVICES			05/29/2020	-2,785.50
	PROFESSIONAL SERVICES			06/30/2020	-3,309.48
	PROFESSIONAL SERVICES			06/30/2020	-2,397.40
	PROFESSIONAL SERVICES			06/30/2020	-4,075.50
60084	PROFESSIONAL SERVICES	ELECTRICITIES OF N.C.	Outstanding	08/15/2019	4,254.00
	DISTRIBUTION PLANNING S	SERVICES		08/15/2019	4,254.00

Encumbrance Balance:

31,066.24

035-7222-0409 - GIS MAPPING PROJECT

Type:	Purchase	Order
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	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	ltem		Project Account Key	Post Date	Amount
061048	GIS Mapping	FUTURA SYSTEMS, INC.	Outstanding	05/11/2020	10,000.00
	GIS Mapping/Futura Staking			05/11/2020	10,000.00
60500	GIS MAPPING PROJECT	FUTURA SYSTEMS, INC.	Partially Received	12/11/2019	2,843.35
	GIS MAPPING PROJECT			12/11/2019	12,443.35
	GIS MAPPING PROJECT			02/29/2020	-1,600.00
	GIS MAPPING PROJECT			03/26/2020	-1,600.00
	GIS MAPPING PROJECT			06/12/2020	-3,200.00
	GIS MAPPING PROJECT			06/30/2020	-3,200.00
				Encumbrance Balance:	12,843.35

Total 7222 - Director-Electric Fund:

43,909.59

7225 - DOT Bridge #3 Pipeline Relocation CPF 200-7225-0400 - PROFESSIONAL SERVICES

7225 - DO 200-72

Type: Purchase Order			A	terred Data	Enc. Balanc
	Description	Vendor	Status	Issued Date	
Purchase Order 59167	Item PROFESSIONAL SERVICES BEAUFORT COUNTY BRIDGE #3 I	RIVERS & ASSOCIATES INC. PIPELINE RELOCATION UTIL	Project Account Key Partially Rece	07/01/2019	Amount 24,397.7 66,400.30
	BEAUFORT COUNTY BRIDGE #3 BEAUFORT COUNTY BRIDGE #3 BEAUFORT COUNTY BRIDGE #3	PIPELINE RELOCATION UTIL		05/14/2020 06/25/2020 06/30/2020	-3,154.63 -23,502.06 -15,345.91
59397	PROFESSIONAL SERVICES PROFESSIONAL SERVICES	RIVERS & ASSOCIATES INC.	Outstanding	07/01/2019 07/01/2019	99,697.3 99,697.32
				Encumbrance Balance:	124,095.0
		To	otal 7225 - DOT Bridge #	3 Pipeline Relocation CPF:	124,095.0
0 - Utility Communications 035-7230-4500 - CONTRACT SERVICES Type: Purchase Order					
Type Turenase order	Description	Vendor	Status	Issued Date	Enc. Balane
Purchase Order	Item		Project Account Key	Post Date	Amount
061116	Contract Services	PUNGO ENGINEERING SER	VICES, PL Outstanding	05/13/2020	3,000.
	SCADA Maintenance			05/13/2020	3,000.00
				Encumbrance Balance:	3,000.
			Total 7230	- Utility Communications:	3,000.0
Type: Purchase Order	Description	Vendor	Status	Issued Date	
Purchase Order	••				
	Item		Project Account Key	Post Date	Amount
060842	amr meters	MILLER SUPPLY CO., INC.	Project Account Key Outstanding	03/23/2020	Amount 40,293.
060842		ENC 100W ERT AND ILC	•		Amount
060842	amr meters 5/8 X 3/4 C700 USG METER W/6	ENC 100W ERT AND ILC	•	03/23/2020 03/23/2020	Amount 40,293.0 37,125.00 3,168.00
060842	amr meters 5/8 X 3/4 C700 USG METER W/6	ENC 100W ERT AND ILC	Outstanding	03/23/2020 03/23/2020 03/23/2020	Amount 40,293.0 37,125.00 3,168.00 40,293.0
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES	amr meters 5/8 X 3/4 C700 USG METER W/6	ENC 100W ERT AND ILC	Outstanding	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance:	Amount 40,293.0 37,125.00 3,168.00 40,293.0
1 - Electric Meter Services	amr meters 5/8 X 3/4 C700 USG METER W/E 3" Q-4 USG METER W/ENC 100\	ENC 100W ERT AND ILC IV ERT AND ILC	Outstanding	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance:	Amount 40,293. 37,125.00 3,168.00 40,293.
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/E 3" Q-4 USG METER W/ENC 100N	ENC 100W ERT AND ILC	Outstanding Total 72	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services:	Amount 40,293. 37,125.00 3,168.00 40,293.
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/E 3" Q-4 USG METER W/ENC 100\ Description	ENC 100W ERT AND ILC IV ERT AND ILC	Outstanding Total 72	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services:	Amount 40,293. 37,125.00 3,168.00 40,293. 40,293. Enc. Balar Amount
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/E 3" Q-4 USG METER W/ENC 100N	ENC 100W ERT AND ILC N ERT AND ILC Vendor	Outstanding Total 72 Status Project Account Key	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date	Amount 40,293. 37,125.00 3,168.00 40,293. 40,293. Enc. Balan Amount
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/E 3" Q-4 USG METER W/ENC 100\ Description Item Contract Services	ENC 100W ERT AND ILC N ERT AND ILC Vendor	Outstanding Total 72 Status Project Account Key	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date 05/13/2020	Amount 40,293. 37,125.00 3,168.00 40,293. 40,293. Enc. Balan Amount 38,000.00
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order 061115	amr meters 5/8 X 3/4 C700 USG METER W/6 3" Q-4 USG METER W/ENC 100\ Description Item Contract Services AMI Meters	ENC 100W ERT AND ILC N ERT AND ILC Vendor	Outstanding Total 72 Status Project Account Key	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date 05/13/2020 05/13/2020	Amount 40,293. 37,125.00 3,168.00 40,293. 40,293. Enc. Balan Amount 38,000.00
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order 061115	amr meters 5/8 X 3/4 C700 USG METER W/6 3" Q-4 USG METER W/ENC 100\ Description Item Contract Services AMI Meters	ENC 100W ERT AND ILC N ERT AND ILC Vendor	Outstanding Total 72 Status Project Account Key	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date 05/13/2020 05/13/2020	Amount 40,293.4 37,125.00 3,168.00 40,293.4 40,293.4 Enc. Balan Amount 38,000.38,000.00 38,000.00
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order 061115 035-7251-7000 - NONCAPITALIZED PUI Type: Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/6 3" Q-4 USG METER W/ENC 100\ Description Item Contract Services AMI Meters RCHASES Description	ENC 100W ERT AND ILC W ERT AND ILC Vendor SHEALY ELECTRIC	Outstanding Total 72: Status Project Account Key Outstanding	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date 05/13/2020 05/13/2020 Encumbrance Balance:	Amount 40,293.0 37,125.00 3,168.00 40,293.0 40,293.0 Enc. Balan Amount 38,000.00 38,000.00
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order 061115 035-7251-7000 - NONCAPITALIZED PUI Type: Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/6 3" Q-4 USG METER W/ENC 100 Description Item Contract Services AMI Meters RCHASES Description Item	Vendor Vendor Vendor	Outstanding Total 72 Status Project Account Key Outstanding Status Project Account Key	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date 05/13/2020 05/13/2020 Encumbrance Balance: Issued Date Post Date	40,293.0 37,125.00 3,168.00 40,293.0 40,293.0 Enc. Balant Amount 38,000.00 38,000.00
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order 061115 035-7251-7000 - NONCAPITALIZED PUI Type: Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/6 3" Q-4 USG METER W/ENC 100\ Description Item Contract Services AMI Meters RCHASES Description Item NONCAPITALIZED PURCHASES	ENC 100W ERT AND ILC W ERT AND ILC Vendor SHEALY ELECTRIC	Outstanding Total 72 Status Project Account Key Outstanding Status Project Account Key	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date 05/13/2020 05/13/2020 Encumbrance Balance: Issued Date Post Date 07/01/2019	Amount 40,293.0 37,125.00 3,168.00 40,293.0 40,293.0 Enc. Balan Amount 38,000.00 38,000.00 Enc. Balan Amount
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order 061115 035-7251-7000 - NONCAPITALIZED PUI Type: Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/6 3" Q-4 USG METER W/ENC 100 Description Item Contract Services AMI Meters RCHASES Description Item	Vendor Vendor Vendor	Outstanding Total 72 Status Project Account Key Outstanding Status Project Account Key	03/23/2020 03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date 05/13/2020 05/13/2020 Encumbrance Balance: Issued Date Post Date 07/01/2019 07/01/2019	Amount 40,293.0 37,125.00 3,168.00 40,293.0 40,293.0 40,293.0 Enc. Balan Amount 38,000.00 38,000.00 38,000.00 38,000.00 3,000.00
1 - Electric Meter Services 035-7251-4500 - CONTRACT SERVICES Type: Purchase Order Purchase Order 061115 035-7251-7000 - NONCAPITALIZED PUI Type: Purchase Order	amr meters 5/8 X 3/4 C700 USG METER W/6 3" Q-4 USG METER W/ENC 100\ Description Item Contract Services AMI Meters RCHASES Description Item NONCAPITALIZED PURCHASES	Vendor Vendor Vendor	Outstanding Total 72 Status Project Account Key Outstanding Status Project Account Key	03/23/2020 03/23/2020 03/23/2020 Encumbrance Balance: 50 - Water Meter Services: Issued Date Post Date 05/13/2020 05/13/2020 Encumbrance Balance: Issued Date Post Date 07/01/2019	Amount 40,293.0 37,125.00 3,168.00 40,293.0 40,293.0 40,293.0 Enc. Balan Amount 38,000.00 38,000.00 Enc. Balan Amount 3,000.0

41,000.00

Total 7251 - Electric Meter Services:

032-8210-7400 - CAPITAL OUTLAY

8210 - Wastewater Construction

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Projec	t Account Key	Post Date	Amount
061242	Repair deteriorating concrete manhole	KBS CONSTRUCTION COMPANY, LI	.C Outstanding	06/30/2020	100,050.00
	Repair deteriorating concrete n	nanhole		06/30/2020	100,050.00
60489	CAPITAL OUTLAY	RIVERS & ASSOCIATES INC.	Partially Received	12/10/2019	28,001.74
	DESIGN, BIDDING AND INSPECT	ION FOR 5TH & RESPESS M		12/10/2019	47,500.00
	DESIGN, BIDDING AND INSPECT	ION FOR 5TH & RESPESS M		02/15/2020	-6,570.00
	DESIGN, BIDDING AND INSPECT	ION FOR 5TH & RESPESS M		03/18/2020	-3,996.00
	DESIGN, BIDDING AND INSPECT	ION FOR 5TH & RESPESS M		04/30/2020	-2,484.00
	DESIGN, BIDDING AND INSPECT	ION FOR 5TH & RESPESS M		05/14/2020	-1,800.00
	DESIGN, BIDDING AND INSPECT	ION FOR 5TH & RESPESS M		06/25/2020	-3,064.70
	DESIGN, BIDDING AND INSPECT	ION FOR 5TH & RESPESS M		06/30/2020	-1,583.56
				Encumbrance Balance:	128,051.74

Total 8210 - Wastewater Construction: 128,051.74

8220 - Wastewater Treatment

032-8220-1600 - MAINT/REPAIR EQUIPMENT

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	ltem		Project Account Key	Post Date	Amount
061008	INSULATION OF ALUM PIPES AT WA	STEW TRIPLE C, INC.	Outstanding	05/06/2020	2,813.00
	INSULATION OF ALUM PIP	ES AT WASTEWATER PLANT		05/06/2020	2,813.00
				Encumbrance Balance:	2,813.00

032-8220-7400 - CAPITAL OUTLAY

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061234	WWTP HEAD OF PLANT PROJECT	ISLAND AUTOMATION P.C.	Outstanding	06/26/2020	47,112.00
	WWTP HEAD OF PLANT PROJ	ECT		06/26/2020	47,112.00
061237	HEADWORKS PROJECT AT WWTP - ELE	CTF PITT ELECTRIC, INC	Outstanding	06/29/2020	10,500.00
	HEADWORKS PROJECT AT WV	WTP - ELECTRICAL		06/29/2020	10,500.00
				Encumbrance Balance:	57,612.00

Total 8220 - Wastewater Treatment: 60,425.00

8280 - Façade Grant Program 112-8280-9701 - FACADE GRANTS

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
060832	Facade Grant - 213 N Market Street	SCOTT CAMPBELL	Outstanding	03/14/2020	2,000.00
	Facade Grant - 213 N Market	Street		03/14/2020	2,000.00
060849	Facade Grant - Fortescue Investment G	iroi FORTESCUE INVESTMEN	T GROUP, L Outstanding	03/23/2020	1,885.00
	Facade Grant - Fortescue Investment Group, LLC			03/23/2020	1,885.00
061126	FACADE GRANT - Lady Lousie, LLC	LADY LOUISE	Outstanding	05/26/2020	2,000.00
	FACADE GRANT - Lady Lousie,	LLC		03/23/2020 03/23/2020	2,000.00
60442	FACADE GRANTS	THE SOUTHERN NEST	Outstanding	11/26/2019	2,000.00
00442	FACADE GRANTS			11/26/2019	2,000.00
				Encumbrance Balance:	7,885.00

Total 8280 - Façade Grant Program: 7,885.00

035-8370-0400 - PROFESSIONAL SERVICES

8370 - Substation Maintenance

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	ltem	Project	Account Key	Post Date	Amount
59663	PROFESSIONAL SERVICES PROFESSIONAL SERVICES	ALTERNATIVE TECHNOLOGIES, INC	Outstanding	07/01/2019 07/01/2019	705.00 705.00
60424	PROFESSIONAL SERVICES PROFESSIONAL SERVICES	THE SOUNDSIDE GROUP INC.	Outstanding	11/14/2019 11/14/2019	8,540.00 8,540.00
				Encumbrance Balance:	9,245.00

035-8370-1606 - MAINT/REPAIR SUBSTATION EQPT

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Proje	ect Account Key	Post Date	Amount
061118	Maintenance & Repair	TRANSFORMER MAINTENANCE	Partially Received	05/13/2020	11,664.95
	Maintenance & Repair -	Transformers		05/13/2020	13,500.00
Maintenance & Repair - Transformers				06/12/2020	-293.18
	Maintenance & Repair -	Transformers		06/12/2020	-1,541.87

Encumbrance Balance: 11,664.95

035-8370-7400 - CAPITAL OUTLAY

Type: Purchase Order	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	ltem		Project Account Key	Post Date	Amount
58993	CAPITAL OUTLAY	SURVALENT TECHNOLOGY	Outstanding	07/01/2019	97,350.00
	CAPITAL OUTLAY			07/01/2019	97,350.00

Encumbrance Balance: 97,350.00

035-8370-7426 - SLATESTONE SUBSTATION REBUILD

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061015	CONSTRUCTION: SLATESTONE SUBSTATION	DOUBLE A HAULING INC.	Outstanding	05/08/2020	49,512.00
	CONSTRUCTION: SLATESTONE S	UBSTATION		05/08/2020	19,908.00
	CONSTRUCTION: SLATESTONE S	UBSTATION	ATION 05/08/2020 1 ATION 05/08/2020 2 ATION 05/08/2020 2 ATION 05/08/2020 2 XTER INC Outstanding 06/25/2020 06/25/2020 06/25/2020 07/01/2019 0	3,500.00	
	CONSTRUCTION: SLATESTONE S	UBSTATION		05/08/2020	26,104.00
061226	CONSTRUCTION	ANIXTER INC	Outstanding	06/25/2020	1,922.97
	600A Line Drop Swt KV Max 38 H	(v Bil 150		06/25/2020	1,922.97
57710	SLATESTONE SUBSTATION ENGINEERING	PROGRESSIVE ENGINEERI	NG CONSL Partially Received	07/01/2019	36,829.59
	SLATESTONE SUBSTATION ENGI	NEERING		07/01/2019	77,205.93
	SLATESTONE SUBSTATION ENGI	NEERING		02/15/2020	-2,956.49
	SLATESTONE SUBSTATION ENGI	NEERING		04/17/2020	-3,901.49
	SLATESTONE SUBSTATION ENGI	NEERING		04/17/2020	-794.46
	SLATESTONE SUBSTATION ENGI	NEERING		04/17/2020	-3,019.39
	SLATESTONE SUBSTATION ENGI	NEERING		05/27/2020	-9,346.50
	SLATESTONE SUBSTATION ENGI	NEERING		06/12/2020	-7,916.93
	SLATESTONE SUBSTATION ENGI	NEERING		06/30/2020	-12,441.08
				Encumbrance Balance:	88,264.56

Encumbrance Balance: 88,264.56

Total 8370 - Substation Maintenance: 206,524.51

8375 - Load Management 035-8375-1600 - MAINT/REPAIR EQUIPMENT

8375 - Load Management

035-8375-1600 - MAINT/REPAIR EQUIPMENT

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Proje	ct Account Key	Post Date	Amount
060996	CAPACITERS CAPACITERS	ITRON DISTRIBUTED ENERGY MA	NA Outstanding	05/06/2020 05/06/2020	48,750.00 48,750.00
061065	Mainenance & Repair Mainenance & Repair - Breaker Mainenance & Repair - Breaker	ATLANTIC POWER SYSTEMSOF N	C, I Partially Received	05/11/2020 05/11/2020 06/30/2020	37,250.00 42,000.00 -4,750.00

Encumbrance Balance:

86,000.00

Total 8375 - Load Management:

86,000.00

8380 - Power Line Maintenance

035-8380-1400 - EMPLOYEE DEVELOPMENT

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
060789	Employee Development Transformer School	ELECTRICITIES OF N.C.	Outstanding	03/05/2020 03/05/2020	699.00 699.00
60124	EMPLOYEE DEVELOPMENT LINEMAN CLIMBING SCHO	ELECTRICITIES OF N.C. DOL-CHARLES GREEN	Outstanding	08/23/2019 08/23/2019	699.00 699.00
60614		ELECTRICITIES OF N.C. THE CREW LEADER-K.MCCONVILLE HEAD DIST SYS-K.MCCONVILLE	Outstanding	01/14/2020 01/14/2020 01/14/2020	1,198.00 499.00 699.00

Encumbrance Balance:

2,596.00

035-8380-1501 - MAINT/REPAIR GROUNDS

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061050	Repair & Maintenance	ST. CLAIR TRUCKING CO.	Outstanding	05/11/2020	600.00
55255	Base Load Rock			05/11/2020	600.00
061067	Maintenance & Repair - Grounds	MATT SMITHWICK	Outstanding	05/11/2020	1,884.00
	6'H Galvanized Chain Link Fe	ncing Repair		05/11/2020	1,884.00
				Encumbrance Balance:	2,484.00

035-8380-1700 - MAINT/REPAIR VEHICLES

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
061142	Mainitenance and Repair	ALTEC INDUSTRIES, INC.	Outstanding	05/27/2020	1,073.16
	Labor			05/27/2020	396.00
	Labor			05/27/2020	677.16
	****			Encumbrance Balance:	1,073,1

035-8380-3300 - DEPARTMENTAL SUPPLIES

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order Item		Project	Project Account Key		Amount
060829	Maintenance and Repair	VERSALIFT NORTH CAROLINA LLC	Partially Received	03/14/2020	1,535.00
	ISO CONTROL			03/14/2020	150.00
	TEST JIBS			03/14/2020	125.00
	DIELECTRIC TEST			03/14/2020	1,260.00
	Field Service Call			03/14/2020	1,535.00
	Field Service Call			04/01/2020	-1,535.00

8380 - Power Line Maintenance

035-8380-3300 - DEPARTMENTAL SUPPLIES

Encumbrance Balance:

1,535.00

Total 8380 - Power Line Maintenance:

7,688.16

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Pr	oject Account Key	Post Date	Amount
060720	Conduit	BCI UTILITY CONSTRUCTION	Outstanding	02/19/2020	4,000.00
	2993 Pinkham Lane - (1) 2"	Conduit		02/19/2020	4,000.00
59570	CONTRACT SERVICES CONTRACT SERVICES	BCI UTILITY CONSTRUCTION	Outstanding	07/01/2019 07/01/2019	8,678.00 8,678.00
59572	CONTRACT SERVICES CONTRACT SERVICES	BCI UTILITY CONSTRUCTION	Outstanding	07/01/2019 07/01/2019	12,000.00 12,000.00
60218	CONTRACT SERVICES CONTRACT SERVICES	BCI UTILITY CONSTRUCTION	Outstanding	09/23/2019 09/23/2019	2,217.00 2,217.00
				Encumbrance Balance:	26,895.00

035-8390-5601 - MATERIAL UNDERGROUND CONSTRUCTION

Type: Purchase Order					
	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	Project	Account Key	Post Date	Amount
061137	CONSTRUCTION Traiffic Grade Pedastal w/Lid	WESTINGHOUSE ELECTRIC SUPPLY 23 1/4 X 13	Outstanding	05/27/2020 05/27/2020	1,379.20 1,379.20
58732	MATERIAL UNDERGROUND CONST MATERIAL UNDERGROUND C	WESTINGHOUSE ELECTRIC SUPPLY ONST	Outstanding	07/01/2019 07/01/2019	4,425.00 4,425.00

Encumbrance Balance: 5,804.20

035-8390-7400 - CAPITAL OUTLAY

Description	Vendor	Status	Issued Date	Enc. Balance
Item		Project Account Key	Post Date	Amount
CAPITAL OUTLAY	ALTEC INDUSTRIES, INC.	Outstanding	07/01/2019	221,633.00
CAPITAL OUTLAY			07/01/2019	221,633.00
CAPITAL OUTLAY	UTILITY ELECTRICAL CONS	JLTANTS, Partially Received	07/01/2019	2,560.67
CAPITAL OUTLAY			07/01/2019	12,808.90
CAPITAL OUTLAY			06/30/2020	-1,587.30
CAPITAL OUTLAY			06/30/2020	-7,653.43
CAPITAL OUTLAY			06/30/2020	-1,007.50
	Item CAPITAL OUTLAY	Item CAPITAL OUTLAY ALTEC INDUSTRIES, INC. CAPITAL OUTLAY UTILITY ELECTRICAL CONST CAPITAL OUTLAY CAPITAL OUTLAY CAPITAL OUTLAY CAPITAL OUTLAY CAPITAL OUTLAY	Item Project Account Key CAPITAL OUTLAY ALTEC INDUSTRIES, INC. Outstanding CAPITAL OUTLAY UTILITY ELECTRICAL CONSULTANTS, Partially Received CAPITAL OUTLAY CAPITAL OUTLAY CAPITAL OUTLAY CAPITAL OUTLAY	Item Project Account Key Post Date CAPITAL OUTLAY ALTEC INDUSTRIES, INC. Outstanding 07/01/2019 CAPITAL OUTLAY UTILITY ELECTRICAL CONSULTANTS, Partially Received 07/01/2019 CAPITAL OUTLAY 07/01/2019 CAPITAL OUTLAY 07/01/2019 CAPITAL OUTLAY 06/30/2020 CAPITAL OUTLAY 06/30/2020

Encumbrance Balance:

224,193.67

035-8390-7434 - HIGHLAND DR. 34KV FEEDER REBUILD PHASE I ENG.

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	ltem		Project Account Key	Post Date	Amount
57709	HIGHLAND DR 34KV FEEDER R	EBUILD PHA PROGRESSIVE ENGIN	EERING CONSL Partially Received	07/01/2019	22,184.47
	HIGHLAND DR 34KV	FEEDER REBUILD PHASE 1 ENG		07/01/2019	46,188.48
	HIGHLAND DR 34KV	FEEDER REBUILD PHASE 1 ENG		04/01/2020	-3,058.00
	HIGHLAND DR 34KV	FEEDER REBUILD PHASE 1 ENG		04/01/2020	-13,256.50
	HIGHLAND DR 34KV	FEEDER REBUILD PHASE 1 ENG		04/01/2020	-1,702.68
	HIGHLAND DR 34KV	FEEDER REBUILD PHASE 1 ENG		04/01/2020	-1,764.42
	HIGHLAND DR 34KV	FEEDER REBUILD PHASE 1 ENG		04/01/2020	-2,193.42
	HIGHLAND DR 34KV	FEEDER REBUILD PHASE 1 ENG		04/25/2020	-2,028.99

Encumbrance Balance:

22,184.47

8390 - Power Line Construction 035-8390-7434 - HIGHLAND DR. 34KV FEEDER REBUILD PHASE I ENG.

Total 8390 - Power Line Construction:

279,077.34

	Descrip	tion	Vendor	Status	Issued Date	Enc. Balance
Purchase Order		Item	Pr	oject Account Key	Post Date	Amount
060742	Repair		ABB INC.	Outstanding	02/27/2020	6,493.0
		Recloser Repair			02/27/2020	6,493.00
060920	Constru	uction	ANIXTER INC	Outstanding	04/14/2020	111,600.0
		Poles for 3rd Street Project			04/14/2020	111,600.00
60923	Service	Bucket Truck #607 - ADDENDUM	TEREX UTILITIES	Outstanding	04/14/2020	9,746.0
		Service Bucket Truck #607 - ADD			04/14/2020	266.00
		Service Bucket Truck #607 - ADD			04/14/2020	652.00
		Service Bucket Truck #607 - ADD			04/14/2020	119.00
		Service Bucket Truck #607 - ADD			04/14/2020	1,011.00
		Service Bucket Truck #607 - ADD	DENDUM		04/14/2020	1,215.00
		Service Bucket Truck #607 - ADD			04/14/2020	326.00
		Service Bucket Truck #607 - ADD			04/14/2020	1,372.00
		Service Bucket Truck #607 - ADD			04/14/2020	606.00
		Service Bucket Truck #607 - ADD			04/14/2020	100.00
		Service Bucket Truck #607 - ADD			04/14/2020	290.00
		Service Bucket Truck #607 - ADD			04/14/2020	1,560.00
		Service Bucket Truck #607 - ADD			04/14/2020	448.00
		Service Bucket Truck #607 - ADD			04/14/2020	634.00
					04/14/2020	896.00
		Service Bucket Truck #607 - ADD Service Bucket Truck #607 - ADD			04/14/2020	251.00
	CONST		WESTINGHOUSE ELECTRIC SU	PPLY Partially Received	04/14/2020	36,430.6
160925	CONST	RUCTION CONSTRUCTION - Material	MESTINGHOOSE EFFCIRIC 30	rrti raitially necessed	04/14/2020	83,378.20
					05/27/2020	-440.00
		CONSTRUCTION - Material			05/27/2020	-2,039.60
		CONSTRUCTION - Material			05/27/2020	-185.09
		CONSTRUCTION - Material			05/27/2020	-917.50
		CONSTRUCTION - Material			05/27/2020	-338.25
		CONSTRUCTION - Material				-2,055.60
		CONSTRUCTION - Material			05/27/2020	-574.76
		CONSTRUCTION - Material			05/27/2020	-518.50
		CONSTRUCTION - Material			05/27/2020	
		CONSTRUCTION - Material			05/27/2020	-1,598.90
		CONSTRUCTION - Material			05/27/2020	-377.60
		CONSTRUCTION - Material			05/27/2020	-2,154.38
		CONSTRUCTION - Material			05/27/2020	-498.75
		CONSTRUCTION - Material			05/29/2020	-1,086.00
		CONSTRUCTION - Material			05/29/2020	-920.00
		CONSTRUCTION - Material			05/29/2020	-1,027.50
		CONSTRUCTION - Material			05/29/2020	-414.70
		CONSTRUCTION - Material			05/29/2020	-22.80
		CONSTRUCTION - Material			05/29/2020	-205.80
		CONSTRUCTION - Material			05/30/2020	-161.90
		CONSTRUCTION - Material			05/30/2020	-302.00
		CONSTRUCTION - Material			05/30/2020	-75.50
		CONSTRUCTION - Material			05/30/2020	-794.40
		CONSTRUCTION - Material			05/30/2020	-24.60
		CONSTRUCTION - Material			05/30/2020	-238.50
		CONSTRUCTION - Material			05/30/2020	-732.00
		CONSTRUCTION - Material			05/30/2020	-354.00
		CONSTRUCTION - Material			05/30/2020	-75.92
		CONSTRUCTION - Material			06/12/2020	-72.00
		CONSTRUCTION - Material			06/12/2020	-210.00
		CONSTRUCTION - Material			06/12/2020	-462.40
		CONSTRUCTION - Material			06/12/2020	-2,915.00
		CONSTRUCTION - Material			06/12/2020	-273.00

8400 - Electric Capital Project Fund 500-8400-4502 - CONSTRUCTION

ic Capital Project Fund					
1-4502 - CONSTRUCTION	CONSTRUCTION - Material			06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/25/2020 06/25/2020 06/25/2020 06/25/2020 06/25/2020 06/30/2020	-65.88 -990.00 -467.50 -2,030.00 -201.30 -500.00 -737.15 -193.50 -100.00
060977	245 kV, Outdoor Gas Circuit Breaker 245 kV, Outdoor Gas Circuit Brea	SIEMENS ENERGY, INC. iker	Outstanding	05/04/2020 05/04/2020	88,105.00 88,105.00
060982	Construction LABOR	c.w. wright construction com	Outstanding	05/06/2020 05/06/2020	467,181.64 467,181.64
060996	CAPACITERS CAPACITERS SetUp Fee	ITRON DISTRIBUTED ENERGY MANA	Outstanding	05/06/2020 05/06/2020 05/06/2020	18,450.00 17,700.00 750.00
061120	CONSTRUCTION Tangent Deadend Deadend Deadend Tangent	ANIXTER INC	Partially Received	05/18/2020 05/18/2020 05/18/2020 05/18/2020 06/25/2020 06/30/2020	891.33 5,951.63 1,461.78 891.33 -1,461.78 -5,951.63
061121	CONSTRUCTION LINE POST INSU 35kV W/GB-12 G	ANIXTER INC GAIN BASE	Outstanding	05/18/2020 05/18/2020	5,077.10 5,077.10
061249	Service Bucket Truck #607 - ADDENDUM Service Bucket Truck #607 - ADD		Outstanding	06/30/2020 06/30/2020	10,000.00 10,000.00
60305	CONSTRUCTION CONSTRUCTION	TEREX UTILITIES	Outstanding	10/16/2019 10/16/2019	244,121.00 244,121.00
60493	CONSTRUCTION PHASE 1 SMALLWOOD SUBDIVIS PHASE 1 SMALLWOOD SUBDIVIS PHASE 1 SMALLWOOD SUBDIVIS PHASE 1 SMALLWOOD SUBDIVIS	ION PRIMARY CABLE RELAC. ION PRIMARY CABLE RELAC.	Partially Received	12/10/2019 12/10/2019 02/29/2020 03/26/2020 04/25/2020	69,000.00 173,000.00 -32,000.00 -38,000.00 -34,000.00
60528	CONSTRUCTION CONSTRUCTION	WESTINGHOUSE ELECTRIC SUPPLY	Partially Received	12/18/2019 12/18/2019 02/15/2020 02/15/2020 02/15/2020 02/15/2020 02/15/2020 02/15/2020 02/15/2020 02/29/2020 02/29/2020 02/29/2020 02/29/2020 02/29/2020 02/29/2020 02/29/2020 03/05/2020 03/05/2020 03/05/2020 03/16/2020 04/30/2020	1,730.25 16,737.55 -1,836.00 -1,054.20 -1,333.80 -51.45 -130.50 -304.50 -1,190.00 -669.40 -535.50 -130.00 -78.00 -102.00 -840.00 -340.00 -550.00 -238.00 -271.95 -4,092.00 -1,260.00

8400 - Electric Capital Project Fund 500-8400-4502 - CONSTRUCTION

Encumbrance Balance:

1,068,825.95

Total 8400 - Electric Capital Project Fund:

1,068,825.95

	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item	P	roject Account Key	Post Date	Amount
59159	PROFESSIONAL SERVICES NC DOT HWY 17 N PROJECT	PROGRESSIVE ENGINEERING	CONSL Outstanding	07/01/2019 07/01/2019	32,524.25 32,524.25
				Encumbrance Balance:	32,524.25

501-8401-4502 - CONSTRUCTION

Type: Purchase Order					
	Description	Vendor	Status	Issued Date	Enc. Balance
Purchase Order	Item		Project Account Key	Post Date	Amount
60016	CONSTRUCTION	COASTAL CLEARING	& GRADING, IN: Outstanding	08/05/2019	218,500.00
	CONSTRUCTION			08/05/2019	218,500.00

Encumbrance Balance:

218,500.00

Total 8401 - DOT HWY 17 Electric Relocation:

251,024.25

Fund Summary

Fund	Amount
010 - General Fund	663,104.35
030 - Water Fund	40,293.00
032 - Sewer Fund	188,476.74
034 - Stormwater Fund	10,402.50
035 - Electric Fund	667,199.60
037 - Warren Airport Fund	4,500.00
038 - Solid Waste Fund	604,522.66
086 - Vehicle Maintenance Fund	23,493.58
104 - Streetscape Fund	3,177,734.29
110 - Police Station Capital Project Fund	365,184.02
111 - Financial Software Fund	16,902.15
112 - Facade Grant Program Income Fund	7,885.00
117 - Kayak Access Grant Fund	19,440.70
118 - EPA Brownfield's Grant Fund	179,044.19
200 - DOT Bridge #3 Pipeline Relocation Fund	124,095.02
500 - Electric Project Fund	1,068,825.95
501 - DOT Hwy 17 Electric Relocation Fund	251,024.25
601 - Airport Runway Design Fund	4,601.50
603 - Corporate Hangar Design Grant Fund	31,721.65
604 - Taxiway/Apron Pavement Rehabilitation	342,907.27
605 - Pavement Rehabilitation	402,339.74
Report Total	8,193,698.16

Agenda Date: August 10, 2020



REQUEST FOR CITY COUNCIL ACTION

To: Mayor Hodges & Members of the City Council From: Kristi Roberson, Parks & Recreation Manager

Date: August 10, 2020

Subject: PS Jones Memorial Park Playground

Applicant Presentation: N/A
Staff Presentation: N/A

RECOMMENDATION:

I move City Council accept and approve the plans for Option 3 (with the GT Grant applied) by Cunningham Recreation for the PS Jones Memorial Park Playground and approve the corresponding purchase order for a total of \$212,868.92.

BACKGROUND AND FINDINGS:

The City has committed \$130,000.00 in the FY 2021 budget. Those funds were appropriated in July. The Kate B. Reynolds Charitable Trust Grant award is for \$82,500.00. The funds will provide a playground at PS Jones Memorial Park.

PREVIOUS LEGISLATIVE ACTION

City Council adopted the budget ordinance amendment for the Kate B. Reynolds Trust Grant Project for the PS Jones Memorial Park in July.

PREVIOUS LEGISLATIVE ACTION

Acceptance of funding

FISCAL IMPACT

<u>x</u> Currently Budgeted (Account 010-4400-9203) Requires additional appropriation No Fiscal Impact

SUPPORTING DOCUMENTS

Quote

Renderings

GameTime c/o Cunningham Recreation PO Box 240981 Charlotte, NC 28224 800.438.2780 704.525.7356 FAX



PS Jones Memorial Park (Option 3, 2020 GT Grant)

Washington Parks & Recreation

Attn: Kristy Jefferson 1101 N. Bridge Street Washington, NC 27889 Phone: 252-940-6522 Fax:252-946-8430 Ship to Zip 27889

Quantity	Part#	Description	Unit Price	Amount
1	RDU	GameTime - Powerscape Modular 5-12 Unit [Basic:] [Fabric 1:] [Accent:] [Roto Plastic:] [IDeck:Pvc:] [Uni Plastic:] [Tube:] [Basic:] [Deck:Pvc:] [Accent 2:] [Accent 2:] [Accent 2:]	\$82,387.00	\$82,387.00
		(2) 80192 — Sunblox Umbrella Canopy		
		(1) 91290 — 3'6" - 4'0" Whirlwind		
		(1) 91487 Vertical Wiggle Climber 5'-5'-6"		
		(1) 91322 — Erratic Climber 5'6"-6'6"		
		(1) 4841 Maze Wheel Ass'Y		
		(1) 80931 — Single Gizmo Panel		
		(1) 90842 Single Spiral		
		(1) 81670 Crunch Bar		
		(1) 81766 Leaf Seat		
		(1) 81695 Train Whistle		
		(6) 91210 Climber Entryway - 3D		
		(14) 80001 – 49"Tri Punched Steel Deck		
		(1) 90369 River Rock Climber		
		(1) 90578 – Swerve Slide		
		(1) 90626 — Fun-L Crawl Tube Attachment		
		(1) 81473 Horiz Ladder Link 98"		
		(1) 91031 3'-0" Transfer Platform (3D)		
		(2) 90396 2' Rung Kickplate		
		(6) 91137 — Entryway - 3D		
		(2) 81666 – Fun Seat		
		(1) 91023 – Funnel Suspension Bridge (3D)		
		(1) 90002 - Diamond Web Link		



PS Jones Memorial Park (Option 3, 2020 GT Grant)

Quantity	Part #	Description	Unit Price	Amount
		(1) 90395 1'-6" Rung Kickplate		
		(1) 90635 Stego Climber (7'-0" & 7'6")		
		(1) 90533 – 2'-6" Rung Kickplate		
		(1) 91109 - Coral Climber (3D) 7'-0" Thru 7'-6"		
		(1) 80687 — Handhold/Kick Plate Pkg		
		(3) 90272 14' Upright, Alum		
		(1) 90271 13' Upright, Alum		
		(1) 90270 - 12' Upright, Alum		
		(7) 90269 – 11' Upright, Alum		
		(4) 90268 – 10' Upright, Alum		
		(2) 90267 – 9' Upright, Alum		
		(1) G90273 – 15' Upright, Galv		
		(1) G90270 – 12' Upright, Galv		
1	91492	GameTime - 33' Sky Run Zip Track w/Zip Seat [Accent:] [Basic:] [Deck:Pvc:]	\$12,469.00	\$12,469.00
1	91493	GameTime - 33' Sky Run Zip Track/Zero G AAT [Accent:] [Basic:] [Roto Plastic:]	\$9,805.00	\$9,805.00
1	6245	GameTime - RoxAll See Saw [Accent:] [Basic:] [Roto Plastic:]	\$8,899.00	\$8,899.00
1	90777	GameTime - Kidnetix Twirl [Accent:] [Basic:]	\$5,079.00	\$5,079.00
1	5056	GameTime - Arch Swing [Basic:]	\$6,481.00	\$6,481.00
1	6256	GameTime - Sensory Dome - Medium [Basic:] [HDPE:] [Roto Plastic:]	\$9,499.00	\$9,499.00
2	28009	GameTime - 6' P/S Bench W/Back Inground [Basic:] [Coated Site:]	\$685.00	\$1,370.00
1	28024	GameTime - Receptacle W/Dome Top Inground [Basic:] [Coated Site:]	\$1,183.00	\$1,183.00
1	QRI300	GT-Shade - GTSU121210IG-105- 12'x12'x10' Square Umbrella Shade, Single Column, In Ground Mount, with Glide [Basic:] [Fabric 1:]	\$3,454.00	\$3,454.00
212	EWF	GT-Impax - Engineered Wood Fiber Safety Surfacing (CY)-	\$21.21	\$4,496.52
		Area: 4,265 Sq.Ft.Thickness (Compacted): 12"		
1	INSTALL	MISC - Installation of the above:	\$36,963.00	\$36,963.00

GameTime c/o Cunningham Recreation PO Box 240981 Charlotte, NC 28224 800.438.2780 704.525.7356 FAX



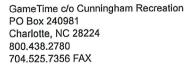
PS Jones Memorial Park (Option 3, 2020 GT Grant)

Quantity	Part#	Description	Unit Price	Amount
2681	PIP	GT-Impax - Poured In Place Safety Surfacing (SQ.FT.)- Price Includes: - 50% Color/50% Black PIP - 3.5" Total Thickness for 8' CFH - Turndown into EWF - 4" Crushed Stone Base - Security - Dumpster - Installation	\$19.33	\$51,823.73
1	INSTALL	MISC - Provision & Installation of Concrete ADA Sidewalk- * Price includes provision and installation of 186 LF of ADA sidewalk	\$6,914.00	\$6,914.00
1	INSTALL	MISC - Provision & Installation of Subgrade French Drain- Includes a drainage pit with washed stone.	\$2,346.00	\$2,346.00
1	INSTALL	MISC - Site Work- * Site work pricing includes excavation of 6,722 sq.ft. to prep the site for 4,265 sq.ft. of EWF at 12" depth and 2,457 sq.ft. of PIP at 3.5" depth and 4" of stone base.	\$14,198.00	\$14,198.00
1	178749	GameTime - Owner's Kit	\$58.00	\$58.00
1	2020 GT- Grant	MISC - 2020 Matching Funds Grant-Grant Rules and Limitations: To qualify for up to 100% matching grant, list price of the qualifying playground system must exceed \$50,000, and payment in full must accompany your order. For play systems with a list price of less than \$50,000 with payment in full, GameTime playground grants are available with matching funds up to 85%. For play systems that exceed \$15,000, and purchased with credit terms, matching funds are available up to 70%. Matching funds are subject to rounding rules and may vary based on qualified purchase. No other offer, discount, or special programs can be used with this grant program. This special matching fund offer applies to PowerScape®, PrimeTime®, Xscape®, and IONiX® systems only. Select THRIVE (up to \$7,000), Challenge Course (up to \$25,000) and Modern City (up to \$11,000) structures are available with specific funding awards limits. All applications must be validated by the project administrator. GameTime reserves the right to decline any application for a GameTime grant. Orders accepted by GameTime must ship by December 31, 2020. This offer expires October 30, 2020. GameTime playground grants can only be applied to additional GameTime purchases and only in conjunction with the original purchase. Standard policies and warranties as listed in the 2020 GameTime Playground Design Guide apply. Freight and applicable sales tax are extra and not included.		
Contract:	OMNIA			\$257,425.25
				(\$48,590.81
			Freight Tax	\$4,034.48 \$10,290.23
	. 50 18 1			\$223,159.1

Comments

^{*} Site must be clear, level, free of obstructions, and accessible.

^{*} Grant Check with Order (CWO) discount requires payment (in full), via check or money order, at the time of order.





PS Jones Memorial Park (Option 3, 2020 GT Grant)

GAMETIME - TERMS & CONDITIONS:

- PRICING: Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.
- TERMS OF SALE: For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000.
 Payment by VISA, MasterCard, or AMEX is accepted. Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed.
- CREDIT APPLICATION: Required for all non-governmental agencies and those entities who have not purchased from GameTime within the
 previous twelve calendar months.
- FINANCE CHARGE: A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- CASH WITH ORDER DISCOUNT: Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- ORDERS: All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- FREIGHT CHARGES: Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- SHIPMENT: Standard Lead time is 4-6 weeks after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- PACKAGING: All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during
 unloading and handling.
- RECEIPT OF GOODS: Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to
 packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham
 Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or
 discrepancy in quantities received within 60 days of receipt.
- RETURNS: Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from
 any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns
 must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to
 merchantable condition. Uprights & custom products cannot be returned.
- TAXES: Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of
 order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- ACCESS: Site should be clear, level and allow for unrestricted access of trucks and machinery.
- STORAGE: Customer is responsible for providing a secure location to off-load and store the equipment during the installation process.
 Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- FOOTER EXCAVATION: Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- UTILITIES: Installer will contact Miss Utility to locate all public utilities prior to layout and excavation of any footer holes. Owner is responsible for locating any private utilities.
- ADDITIONAL COSTS: Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated
 in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.

GameTime c/o Cunningham Recreation PO Box 240981 Charlotte, NC 28224 800.438.2780 704.525.7356 FAX

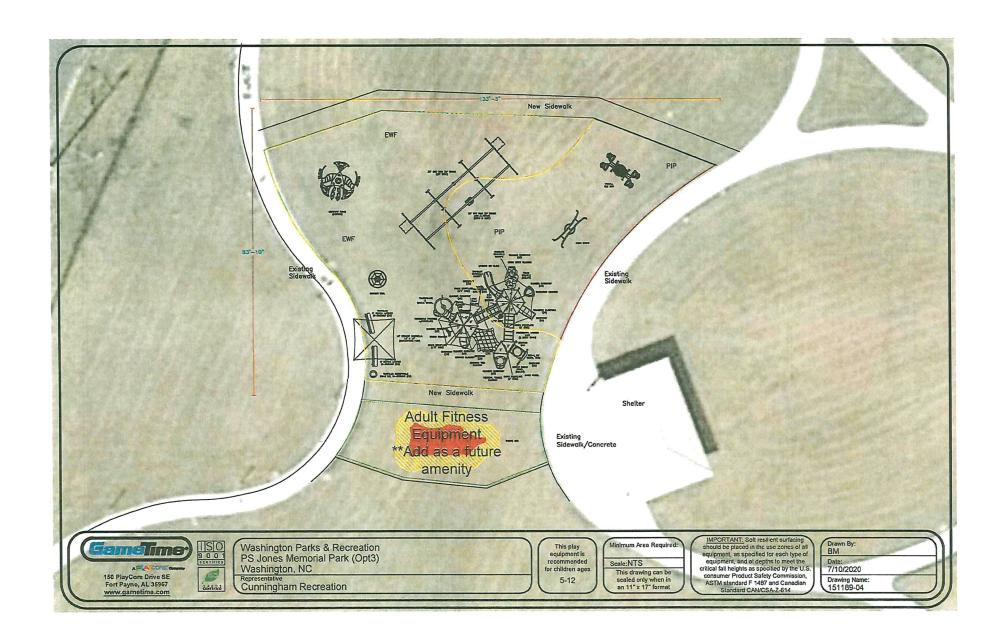


PS Jones Memorial Park (Option 3, 2020 GT Grant)

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal in	diantan vaur aaraa	ment to the terms and	conditions stated here	ain	
Accepted By (printed):					
			Purchase Amount: \$223,159.1	5	
SALES TAX EXEMPTION CE	RTIFICATE #:				
(PLEASE PROVIDE A COPY	OF CERTIFICATE)			
Salesperson's Signature	(Customer Signature			
BILLING INFORMATION:					
Bill to:					
Contact:			_		
Address:					
Address:					
City, State:		Zip:		f	
Tel:	Fax:				
E-mail:					
SHIPPING INFORMATION (IF	DIFFERENT FRO	OM ABOVE):			
Ship to:					
Contact:					
Address:			_		
Address:					
City, State:		Zip:			
Tel:	Fax:				
E-mail:					





To: Whom it may concern

River Vibes LLC, located at 108 S Market Street was established in 2020 and is based in the Historic District of Downtown Washington North Carolina.

River Vibes is a family owned retail store and recreational rental service business that is focused on promoting and highlighting the unique attributes that Washington has to offer, specifically our beautiful Pamlico river, Hence the name "River Vibes".

Our business is based around healthy living with a smoothie bar and recreational rental service that offers locals and visitors a variety of recreation including bicycles, kayaks, standup paddleboards and pedalboats.

River Vibes has recently been interviewed by Our State Magazine and this article will be featured in an upcoming issue as one of the top places to visit in our State for great scenic outdoor recreational activities. The magazine will be highlighting River Vibes pedalboat rental as a getaway idea to visit Castle Island and the surrounding estuary. We feel strongly that this article and publicity will bring further interest and additional visitors to Downtown Washington and to River Vibes.

We are coming to you today to ask for help in securing a dock space on the waterfront in Downtown Washington to give visitors and locals easier access to the river when renting equipment and make launching and retrieval of rental equipment much more efficient.

We understand that the last dock by the N.C. Estuarium (Old Belle of Washington dock) is currently not in use and we would like to petition to use some portion of that dock. We would be willing to invest in a floating deck similar to the one used by the Little Washington Sailing School to be able to easily launch our kayaks and paddleboards and would be willing to consider a monthly lease or rent if applicable. Our customers would be able to rent their equipment at the store and then access the equipment via the dock with our assistance, where we would have the rental equipment identified and waiting for them. Our rental business is fully licensed and insured through Nationwide Insurance.

Since opening in May of 2020 we have already built many relationships with tourists and locals that enjoy what Washington has to offer. We feel that availability to a dock space would further enhance and promote Washington on the Pamlico.

Thank for your consideration and we look forward to hearing from you.

Sincerely

Kurt and Jennifer Schmitt

River Vibes LLC

Email Rivervibesonthepamlico@yahoo.com

Tel. 252-945-1355/252-802-0590

Agenda Date: August 10, 2020



REQUEST FOR CITY COUNCIL ACTION

To: From: Date: Subject: Applicant Presentation: Staff Presentation:	Mayor Hodges & Members of the City Council Mike Dail, Community & Cultural Services Director August 3, 2020 Street Acceptance Request John Wehrenberg Mike Dail, Community & Cultural Services Director			
RECOMMENDATION:				
I move that the City Council City Street.	approve the request to accept the street named Pumpernickel Place as a			
-OR-				
I move that the City Counce City Street.	il deny the request to accept the street named Pumpernickel Place as a			
BACKGROUND:				
Highland Drive/Old Bath Highland Drive/Old Bath Highland the construction of the street assume maintenance. The I	instructed to serve a multi-lot residential subdivision located south of ighway. No development has occurred within the subdivision other than t. The owner is requesting the City accept the street as a City Street and Public Works Department has reviewed this request and has found that en constructed in accordance with City Street Standards and has not of the street.			
FISCAL IMPACT				
	X Currently Budgeted in the existing Street Maintenance Account Requires additional appropriation No Fiscal Impact			
SUPPORTING DOCUMENT	<u>rs</u>			

Letter from the Public Works Department, Location Map, Street Acceptance Plat

Public Works Director *Adam Waters*

awaters@washingtonnc.gov (252)-973-9332



PUBLIC WORKS DEPARTMENT

August 3, 2020

Glen Moore,

In reviewing the requested street dedication for Pumpernickle Place, the Public Works Department finds that the requested street has been constructed in accordance to City Street standards. The Public Works Department has no objections to this request. Thanks you

Adam Waters

Public Works Director



