

**Council Agenda**

Town of Ahoskie

September 8, 2020

6:00 P.M.

301 Dr. Martin Luther King Jr. Drive

- A. Call to Order – Mayor Weyling White
- B. Invocation – Rev. Daniel Smith Ahoskie Christian Center administer invocation  
*“Anybody wishing to open up the meeting with prayer please contact the Clerk’s office at 332-5146.”*
- C. Roll Call – Town Clerk Joleatha Chestnutt
- D. Public Comment – Maximum 3 minutes per person and maximum 15 minutes per topic
- E. APPROVAL OF AGENDA  
*“If any members know of any conflict of interest or the appearance of a conflict of interest with respect to matters on the agenda please so state at this time.”*

**CONSENT AGENDA**

- 1. Approval of Minutes for August 11, 2020 Regular Meeting (Yellow, Chestnutt)

**AGENDA**

**PUBLIC HEARING**

- 1. Ordinance Adoption-to adopt the enabling Legislation of 160A-441 to aid Housing Code (Purple, T. Holloman)
  - Open Public Hearing
  - Close Public Hearing

**Motion to adopt the enabling Legislation of 160A-441 to aid Housing Code**
- 2. Text Amendment-Central Business District Residential Requirement to allow upstairs lofts/apartments and live-work units to have Street entrance while business and/or common areas remain visible from Main Street to promote the growth and improvement of the area (Purple, T. Holloman)
  - Open Public Hearing
  - Close Public Hearing

**Motion to approve the text Amendment- Central Business District Residential Requirement to allow upstairs lofts/apartments and live-work units to have street entrance while business and/or common areas remain visible from main Street to promote the growth and improvement of the area**
- 3. Planning Board Nominees (Orange, McDuffie)  
(see Attachment)
- 4. Resolution No.:2020-2021-1 K-9 Retirement (Blue, T. Fitzhugh)

**SPECIAL RECOGNITION**

- K-9 Retirement “Nero” (Blue, Police T. Fitzhugh)

**STAFF REPORTS**

- Departmental Head Reports

**COUNCIL COMMENTS**

**ADJOURN**

**August 11, 2020  
Tuesday, 6:00 P.M.  
Regular Meeting**

The Ahsoskie Town Council met in Regular Session on Tuesday, August 11, 2020 at 6:00 p.m. in the Council Room at the Fire Station. Mayor Weyling White called the meeting to order.

Roll *Call* by Town Clerk Joleatha Chestnutt confirmed Council Member Charles Freeman, Charles Reynolds, Matthew Bradley and Jamie Burns present.

Absent: Council Member Roy Sharpe Sr.

Town Officials present were: Town Manager Kerry McDuffie, Town Clerk/Office Manager Joleatha Chestnutt, and Attorney Buddy Jones

PUBLIC INPUT

Thomas Mizelle

Mr. Mizelle expressed concerns of the street being blocked off to the park entrance, scooters not being able to drive down certain streets, street maintenance and inadequate sign.

Judy Bruno President Vidant Roanoke-Chowan Hospital

Mrs. Bruno expressed to Council the importance of EMS Care. Council was asked to delay action concerning the helipad. Vidant Roanoke-Chowan Hospital is committed to serving the community. The care that is being offered by EMS Care is the transporting patients suffering from strokes, gun-shot wounds, hemorrhages, etc.

Over the last (2) two months there was a total of (9) nine air transports between 7:00 p.m. – 7:00 a.m.

Stewart Fields

Stewart Fields asked has the town applied for COVID Relief Funds to help small businesses in the community. Town Manager Kerry McDuffie response was the town has already applied.

Dr. Lingle Chief of Staff Vidant Roanoke-Chowan Hospital

Dr. Lingle stated the current location for EMS Care in at the high school. Dr. Lingle stated we need to advocate for this helipad. The hospital goal is to improve everyone for survival. The helipad will be for the greater public good for the community.

Donnie Atkinson

Mr. Atkinson expressed his concerns of the helicopter landing strip. He stated the helipad is 180 feet from his home; and that, he understands the urgency. However, he is very upset because no one reached out to the residence about this helipad.

**Approve Agenda**

Council Member Jamie Burns made a motion to approve agenda. Council Member Charles Freeman seconded the motion which was passed by a unanimous vote.

**Approval of Consent Agenda**

Council Member Matthew Bradley made a motion to approve consent agenda as presented. Council Member Charles Reynolds seconded the motion which was passed by a unanimous vote.

- July 14, 2020 Regular Meeting Minutes
- August 3, 2020 Special Meeting Minutes
- Budget Ordinance No.: 2020-2021-1 Police Dept. Donation Enviva

ORDINANCE No.: 2020-2021-1

ORDINANCE TO AMEND BUDGET ORDINANCE  
FOR FISCAL YEAR 2020-2021

BE IT ORDAINED, by the Town Council, of the Town of Ahoskie, Ahoskie, North Carolina, in a regular meeting held Tuesday, August 11, 2020 in the Council Room, at the Ahoskie New Fire Department, that the Budget Ordinance for Fiscal Year 2020-2021 be amended in the following manner.

---

**Ref: Police Department Donation/ENVIVA & Law Enforcement Calendars & Journals INC**

**Revenue (Increase)**

Police Donation	(10-365510)	\$ 2,000.00
-----------------	-------------	-------------

**Expenditure (Increase)**

Supplies	(10-5100000-2000)	\$ 2,000.00
----------	-------------------	-------------

➤ Budget Ordinance No.: 2020-2021-2 Coronavirus Relief Fund

**ORDINANCE No.: 2020-2021-2**

**ORDINANCE TO AMEND BUDGET ORDINANCE  
FOR FISCAL YEAR 2020-2021**

BE IT ORDAINED, by the Town Council, of the Town of Ahoskie, Ahoskie, North Carolina, in a regular meeting held Tuesday, August 11, 2020 in the Council Room, at the Ahoskie New Fire Department, that the Budget Ordinance for Fiscal Year 2020-2021 be amended in the following manner.

---

**Ref: North Carolina Pandemic Recovery Coronavirus Relief Fund**

**Revenue (Increase)**

Federal Grant	(10-349000)	\$ 222,964.00
---------------	-------------	---------------

**Expenditure (Increase)**

Supplies	(10-530000-2000)	\$ 5,625.00
Supplies	(10-420000-2000)	\$ 8,000.00
Contract Services	(10-420000-4100)	\$ 9,600.00
Capital Outlay	(10-500000-7400)	\$ 30,339.00
Supplies	(10-620000-2000)	\$ 10,400.00
Donation	(10-410000-8031)	\$125,000.00
Salary	(10-500000-1010)	\$ 34,000.00

**Approve Agenda**

1. Planning Board Recommendations

- Ordinance Adoption-to adopt the enabling Legislation of 160A-441 to aid Housing Code
- Text Amendment-Central Business District Residential Requirement to allow upstairs lofts/apartments and live-work units to have Street entrance while business and/or common areas remain visible from Main Street to promote the growth and improvement of the area
- Ordinance Adoption-Helipad/Helistop

Town Manager Kerry McDuffie informed Council that a public hearing is needed before an action can be taken on the first two items from the Planning Board.

Following discussion. Council Member Matthew Bradley made a motion to send back the Helipad/Helistop Ordinance back to the Planning Board. Council Member Charles Freeman seconded the motion which was passed by a unanimous vote.

## 2. Planning Board Appointments

Town Manager Kerry McDuffie informed Council that the current Planning Board are in need for appointments. He asked that Council submit names to the Town Clerk no later than August 31<sup>st</sup> for appointments.

Mayor Weyling White asked if the current members been asked about being re-appointed. Town Manager Kerry McDuffie asked Tomekia Holloman Planning/Zoning Administrator to contact the Planning Board Members.

There being no further business to discuss. Council Member Jamie Burns made a motion to adjourn meeting. Council Member Matthew Bradley seconded the motion which was passed by unanimous vote.

---

Mayor Weyling White

ATTEST:

---

Joleatha Chestnutt, Town Clerk CMC

## PLANNING BOARD RECCOMENDATIONS

### #1

The planning board recommends that council approve the request for considering the language of section 307.1, B) 6. & 7. of the Town's Zoning Ordinance be amended to read as follows:

**"6. Street frontage use requirements: All street and mall frontage shall be developed for nonresidential uses, as permitted in the central business district zone."**

With the removal of requirement # 7.

Purpose of amendment: To allow upstairs Loft/Apartments with first floor common areas and Live-work units in a space where the street frontage remains commercial and the back may be residential in single story buildings.

### #2

THE PLANNING BOARD RECOMMENDS THE ADOPTION OF NC G.S. 160A-441 (Enabling Legislation to Aid the Housing Code)

**that section 15 of the Town of Ahoskie Housing Code is hereby amended to read as follows:**

**"Section 15. Enforcement shall be in accordance with G.S. 160A-441 through 160A-448 currently in effect."**

Purpose: To strengthen Commercial Enforcement

Updated 9/8/2020

Planning Board/Board of Adjustment

**Inside City**

	Name	Phone Number	Term Expire	Terms
Mailing	Charles Reynolds 103 Monaco Drive	Office 332-2337 Residence 332-3556 Cell 209-1037	<b>06/30/21</b>	1
	Meryl Brown 801 S. Street West	Office 332-2867 Residence 332-7663	<b>06/30/23</b>	3
	Michael Boone 207 Malibu Drive Ahoskie, NC 27910	Office Residence 332-2233 Cell	<b>06/30/21</b>	1
	Wendy Ruffin-Barnes 417 N Colony Avenue 101 S. Academy Street	Office 332-4458 Residence 332-5684	<b>06/30/22</b>	2
	Dennis M. Deloatch 107 Ahoskie-Cofield Road	Office Residence 332-4928	<b>06/30/23</b>	3
	<b>Outside City</b>	Kerry Barr 154 Morris Road	Office Residence 332-5353	<b>06/30/22</b>

**Outside City**

Mailing:	* Andre Lassiter 135 Lee Jernigan Road P. O. Box 774	Office 209-8062 Residence 209-0219	<b>06/30/21</b>	1
----------	--	---------------------------------------	-----------------	---

\* Denotes ETJ Representative

Meeting Date:	First Wednesday Night at 6:00 p.m.
Location:	Fire Station



*Town of Ahoskie*

**K-9 RETIREMENT “Nero”**

**WHEREAS**, the K-9 Service Dog “Nero” has faithfully served the Town of Ahoskie, the Police Department for 9 full years of service on September 1, 2020 and is recommended for retirement; and

**WHEREAS**, this means a full 63 years of service in dog years for the Ahoskie Police Department. K-9 “Nero” has been involved in over 2,000 drug cases either with his handler or other officers within the department and other agencies. K-9 “Nero” is an exemplified officer the very words of his handler K-9 Sgt. Michael R. Kellett.

**WHEREAS**, the Mayor and Town Council, by this resolution, wish to express their grateful appreciation to the Ahoskie K-9 Service Dog “Nero” for his service, loyalty, and dedication to the Town of Ahoskie.

**NOW THEREFORE, BE IT RESOLVED** that the Ahoskie Town Council upon determination that any service animal is no longer fit or needed for public service may transfer ownership of the retired service animal to K-9 Handler Michael Kellett for the amount of \$1.00 and upon terms and conditions set forth in the adopting resolution that K-9 Handler Michael Kellett the recipient agrees to accept ownership, care and custody of the service animal.

**NOW, THEREFORE BE IT FURTHER RESOLVED** that each member of the Ahoskie Town Council does hereby express his or her gratitude to K-9 “Nero” for his faithful service over the years and does further authorize the Clerk of this body to spread this Resolution upon the minutes of the Ahoskie Town Council and to present a formal executed copy of the same to Sgt. K-9 Handler Michael Kellett upon the occasion of K-9 Service Dog “Nero” retirement for Ahoskie, North Carolina.

**ADOPTED** this 8<sup>th</sup> day of September 2020.

\_\_\_\_\_  
Weyling White, Mayor

ATTEST

\_\_\_\_\_  
Joleatha Chestnutt, Town Clerk

To: Troy E. Fitzhugh, Chief of Police

From: Michael R. Kellett, K-9 Sergeant

Date: 08/26/2020

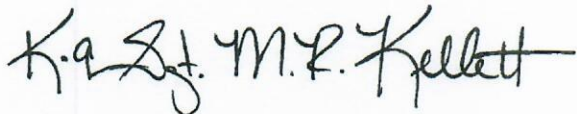
Ref.: K-9 "Nero's" Retirement

It is with a happy and heavy heart that I am writing this letter to you. I have proudly served you, this department, and community for the last 12.5 years. That of which as of September 1<sup>st</sup> will be 9 full years as a certified K-9 handler. Yes, K-9 Nero will have 9 years of service on September 1, 2020. This means for him a full 63 years of service in dog years for the Ahsoskie Police Dept. We have been an inseparable pair and a great team. K-9 Nero has been involved in over 2,000 drug cases either for me, his handler, other officers within the department or other agencies. He has numerous finds of items located and people that he has tracked throughout his career. He has been my eyes, ears, nose, and above all my guardian. He in my opinion has been and will always be the Best! God surely blessed me and this department when we got him. K-9 Nero has been without a shadow of doubt an exemplified officer for this department and has always done his job even when he has not felt the best. With that I am writing for him his retirement letter. We work Monday and Tuesday shifts which Tuesday will be the 1<sup>st</sup> of September. This will be his final shift and will be proudly checked off for the final time at 0600 hours September 2, 2020.

I want to thank you for this amazing opportunity that you granted me 9 plus years ago. I hope our record speaks for itself that our commitment to justice was and will always be pure.

Sincerely,

K-9 Sgt. M. R. Kellett and K-9 "Nero"

A handwritten signature in black ink that reads "K-9 Sgt. M.R. Kellett". The signature is written in a cursive, slightly slanted style.

To: Troy E. Fitzhugh, Chief of Police

From: Michael R. Kellett, K-9 Sergeant

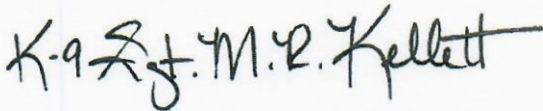
Date: 08/26/2020

Ref.: K-9 "Nero's" Purchase

I am writing to you today to submit this with K-9 Nero's retirement letter. I am asking and requesting that K-9 Nero gets to come home with me and become mine 100 percent after his retirement. We have served this community together for 9 years come September 1<sup>st</sup>. K-9 Nero and I were partnered at Ventosa Kennels in June of 2011. Ever since then he and I have been best friends and have looked out for one another. I would like to think that we can stay together after his retirement for as long as he lives! I would greatly appreciate the town letting me keep my partner and giving him to me or at the very most make me pay \$1.00 US Currency for a financial transaction to show where he is now my property. Thank you for the consideration!

Sincerely,

K-9 Sgt. M. R. Kellett and K-9 "Nero"

A handwritten signature in black ink that reads "K-9 Sgt. M. R. Kellett". The signature is written in a cursive, slightly slanted style with a long horizontal stroke at the end.

**HERTFORD COUNTY E911 COMMUNICATIONS DEPARTMENT**  
**121 JUSTICE DR WINTON , NC 27986**

CFS By Department - Select Department By Date  
For AHOSKIE POLICE DEPARTMENT 8/1/2020 - 8/31/2020

AHOSKIE POLICE DEPARTMENT	Count	Percent
911 HANGUP CALL	2	0.25%
ACCIDENT VEHICLE/PD	20	2.52%
ACCIDENT VEHICLE/PI	6	0.76%
ACCIDENT/UNK PI	4	0.50%
ALARM BUSINESS	34	4.28%
ALARM MEDICAL	3	0.38%
ALARM RESIDENTIAL	6	0.76%
ANIMAL	2	0.25%
ANIMAL BITE	2	0.25%
ARREST	1	0.13%
ASSAULT	6	0.76%
ASSIST OTHER AGENCY	4	0.50%
ATV	5	0.63%
B&E BUSN (ATTEMPTED)	1	0.13%
B&E RESD	3	0.38%
B&E VEH	1	0.13%
BREATHING PROBLEMS	2	0.25%
BUSINESS CHECK	10	1.26%
C&R DRIVER	1	0.13%
CARDIAC/RESPIRATORY ARREST	1	0.13%
CHILD ABUSE/NEGLECT	1	0.13%
CITIZEN ASSIST	55	6.93%
COMMUNICATING THREATS	4	0.50%
COUNTERFEIT MONEY	1	0.13%
CRIMINAL SUMMONS	2	0.25%
CROWD GATHERING	1	0.13%
DEATH NOTIFICATION	1	0.13%
DEBRIS IN RDWY	1	0.13%
DISABLED MOTORIST	9	1.13%
DISPUTE	23	2.90%
DISTURBANCE	4	0.50%
DOMESTIC	2	0.25%
DRAG RACING	1	0.13%
DRUGS	4	0.50%
DVPO (DOMESTIC VIOLENCE PROTECTIVE ORDER)	1	0.13%
ELEVATOR	1	0.13%
ESCORT	52	6.55%
FALLS	1	0.13%
FIGHT	3	0.38%
FIRE (ALARM)	4	0.50%
FIRE (OTHER)	4	0.50%
FIRE (STRUCTURE)	2	0.25%

**AHOSKIE POLICE DEPARTMENT**

	Count	Percent
FIRE (VEHICLE)	1	0.13%
FOOT PATROL	4	0.50%
FRAUD	2	0.25%
HARASSMENT	4	0.50%
HEMORRHAGE/LACERATIONS	4	0.50%
HIT & RUN	3	0.38%
HIT & RUN/PI	1	0.13%
INTOXICATED	1	0.13%
INVESTIGATIONS	23	2.90%
JUVENILE	6	0.76%
LARCENY	14	1.76%
LINE DOWN	3	0.38%
LITTER	1	0.13%
LOUD MUSIC/NOISE	7	0.88%
MAGISTRATE	2	0.25%
MENTAL PATIENT	10	1.26%
MISCELLANEOUS	19	2.39%
MISSING PERSON	1	0.13%
OVERDOSE/POISONING	1	0.13%
PANDEMIC	3	0.38%
PAPER SERVICE	6	0.76%
PARKING VIOLATION	7	0.88%
PHONE CALL REQUEST	73	9.19%
PROPERTY DAMAGE	7	0.88%
PROPERTY FOUND OR RECOVERED	1	0.13%
REFUSAL TO LEAVE	9	1.13%
RESIDENCE CHECK	1	0.13%
ROBBERY	1	0.13%
ROBBERY (ATTEMPTED)	1	0.13%
SECURITY CHECK	7	0.88%
SEIZURES	2	0.25%
SHOPLIFTER	5	0.63%
SHOTS FIRED	5	0.63%
SICK PERSON	1	0.13%
SOLICITATION	2	0.25%
STOLEN VEHICLE	8	1.01%
SUBJECT WITH WEAPON	3	0.38%
SUBPOENA	21	2.64%
SUICIDE (THOUGHTS)	1	0.13%
SUSPICIOUS ACTIVITY	21	2.64%
SUSPICIOUS PERSON	27	3.40%
SUSPICIOUS VEHICLE	9	1.13%
TRAFFIC OFFENSE OR VIOLATION	1	0.13%
TRAFFIC RELATED	6	0.76%
TRAFFIC STOP	127	15.99%
TRANSPORT	5	0.63%
TRESPASSING	6	0.76%
UNCONSCIOUS	5	0.63%

**AHOSKIE POLICE DEPARTMENT**

	Count	Percent
UNKNOWN TROUBLE	2	0.25%
VEHICLE LOCKED	1	0.13%
WARRANT SERVICE	19	2.39%
WELFARE CHECK	3	0.38%
Total Records For AHOSKIE POLICE DEPARTMENT	<b>794</b>	Dept Calls/Total Calls <b>100.00%</b>
<b>Total Records</b>	<b>794</b>	

**Activity Summary**  
**Ahoskie Police Department**  
**(08/01/2020 - 08/31/2020)**

**Incident\Investigations**

Total Offenses	98
Total Incidents	70

**Arrests**

Total Charges	43
Total Arrests	34

**Accidents**

Total Accidents	24
-----------------	----

**Citations**

Total Charges	71
Total Citations	57

**Pawn Tickets**

Total Items	0
Total Pawn Tickets	0

**Warning Tickets**

Total Charges	0
Total Warning Tickets	0

**Ordinance Tickets**

Total Ordinance Tickets	2
-------------------------	---

**Criminal Papers**

Total Criminal Papers Served	0
Total Criminal Papers	0

**Civil Papers**

Total Civil Papers Served	81
Total Civil Papers	117

**Sex Offenders**

Total Sex Offenders Registered	0
--------------------------------	---



Town of Ahoskie

---

MEMORANDUM

---

TO: Mr. Kerry McDuffie, Town Manager  
Mr. Weyling J. White, Town Mayor  
Town Council Board Members

FROM: Stephen Lassiter, Public Works Director

SUBJECT: Monthly Departmental Report

DATE: 8/31/2020

---

This is the Public Works Department (PWD) Report concerning the administrative, operational, and project management status updates for the Public Works governance.

PWD over the past month has worked on the following items listed below:

**1. Administrative**

- a. We took and submitted our monthly water samples.
- b. We completed and submitted our monthly Water Reports.

**2. Operational**

- a. We repaired seven (7) water leaks, and four (4) sewer back-ups.
- b. We installed the three fire hydrants.
- c. We continue to pick up yard debris
- d. We continuing to cut grass.
- e. We fixed ten (10) holes around town
- f. We put up two (2) street signs.
- g. We continuing to provide fleet maintenance.
- h. We are also continuing to pick up bulk items around town..
- i. We replace 3pumps and 6 floats in Powellsvilles.

500 S. CATHERINE STREET, AHOSKIE, NC 27910  
PHONE: 252-332-5165  
sslassiter@ahoskienc.gov



# AHOSKIE FIRE DEPARTMENT

Station #1 • 301 Martin Luther King Jr. Drive • (252) 332-3322

E-mail [georgebradley@ahoskienc.gov](mailto:georgebradley@ahoskienc.gov)

P.O. Box 767 • Ahoskie, North Carolina 27910

## AUGUST 2020 MONTHLY REPORT

### SUPPRESSION

#### **FIRE**

Any type of fire 2

#### **HAZARDOUS CONDITION**

Motor Vehicle Accident 11

Helicopter Stand by 25

Electrical Issues 3

Gas Leaks 0

Spills 0

**SERVICE CALLS** 7

**GOOD INTENT CALL** 3

**ALARM ACTIVATION / FALSE ALARMS** 4

**SPECIAL INCIDENT TYPE** 0

**Total Calls for the Month** 55

Year to Date Responses 367

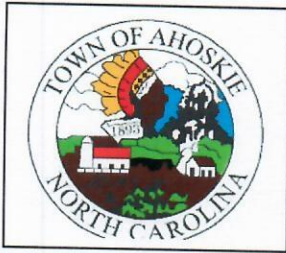
#### **Mutual Aid**

Given 12

Received 5

Response Goal 5:00 Minutes or Less

Response time from dispatch to arrival of first unit



**Town of Ahoskie**  
201 West Main Street  
Post Office Box 767  
Ahoskie, North Carolina 27910  
Phone (252) 332-5146 Fax (252) 332-1643

## **END OF MONTH REPORT**

### **Inspections & Zoning Department**

#### **August 2020**

Permits Issued: 19  
Commercial: 7  
Residential: 12

\*Note: Some permits are combined to contain multiple types\*

Permit Inspections:  
Passed: 48  
Turned Down: 5  
Conditional: 1

Public Information/Businesses Zoning Approval/Zoning Documentation & Verification etc.

The department continues to render aid to the general public & agencies with zoning information, property assessments, reports, certification notices, inspections and approvals as needed.

Grass Letters:

- To ensure that properties are maintained in conformance with the town's ordinances, locations are continually observed and notified when found to be in violation.

Code Enforcement:

- Properties have received notification of Code Enforcement in this month to include:

Building Code Violations  
Minimum Housing Violations  
Zoning Violations  
Public Nuisance

Miscellaneous:

**111 Pinewood Dr. – New home** construction in progress  
**Lot 24 Pinewood Dr. – New home** prospects