



**Chowan County Board of Equalization and Review  
Meeting  
Monday May 6, 2019  
Chowan County Public Safety Center  
305 West Freemason Street  
6:00pm**

**AGENDA**

**Oath**

Board Clerk Susanne Stallings will administer the oath of office to the Board of Equalization and Review.

**Presentation of Appeals**

- Citizens having appropriately and timely appealed their property valuations to the Tax Department will be heard.
- Tax Administrator will respond.

**Regular Meeting**

**Monday, May 6, 2019  
Chowan County Public Safety Center  
305 West Freemason Street  
Immediately following the Board of Equalization and Review  
AGENDA**

**Regular Meeting**

- Call to Order
- Pledge
- Invocation                      Commissioner Cummings

**1. Approval of Draft Agenda**

**2. Public Comment**

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

**3. Consent Agenda**

*All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.*

- Minutes**  
Minutes of April 15, 2019 meeting

b. **Tax Refunds/Releases**

Dimino, Z.	\$641.83	Paid Twice
Edenton Bay Trading	\$1,100	Release of Occupancy Tax Assessment after information Was provided to Tax Office
Wathich, H.	\$1,100	Release of Occupancy Tax Assessment after information Was provided to Tax Office
Layton, K.	\$1,100	Release of Occupancy Tax Assessment after information Was provided to Tax Office
Hardison Inv. Properties	\$1,100	Release of Occupancy Tax Assessment after information Was provided to Tax Office

4. **Budget Amendments**

Attached to this agenda packet are the following budget amendments for the Board’s review and consideration:

**BA-1819-064**

**BA-1819-065**

5. **T-Mobile Contract**

The Board will consider approval of a contract for T-Mobile to lease tower space from the County. The lease is attached to this packet.

6. **PUBLIC HEARING Conditional Use Permit – CC-CUP-19-02**

The Board will hold a public hearing for CC-CUP-19-02, an application for a Conditional Use Permit to construct a 5 MW solar farm on approximately 56 acres located near 414 Sign Pine Road in Tyner. The full application packet can be found on the Chowan County Website. The Staff Report, legal ad, draft Planning Board minutes and Technical Review Committee (TRC) minutes are attached to the agenda packet. Any public wishing to view the application may do so online, the Planning and Inspections Office or the Office of the Clerk to the Board.

7. **External Board/Committee Report**

Board members are asked to report on the activities of the external boards to which they have been appointed.

8. **Manager’s Report**

County Manager Kevin Howard will update the Board on any pending matters.

9. **Timely and Important Matters**

10. **Adjourn**