



**Regular Meeting**  
**Monday, June 3, 2019**  
**Chowan County Public Safety Center**  
**305 West Freemason Street**  
**6:00pm**  
**AGENDA**

**Regular Meeting**

- a. Call to Order
- b. Pledge
- c. Invocation                      Chair Kersey

**1. Approval of Draft Agenda**

**2. Public Comment**

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

**3. Consent Agenda**

*All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.*

- a. Minutes  
Minutes of May 6, 2019 meeting

**4. Budget Amendments**

Attached to this agenda packet are the following budget amendments for the Board's review and consideration:

**BA-1819-070**  
**BA-1819-071**

**5. Tax Refund**

The Board will consider a tax refund to Mike and Jan Layton due to a clerical error indicating they had finished/heated attic space when in fact it is unfinished. This resulted in a value reduction for the years 2014-2018 totaling a refund of \$645.24.

**6. DSS Items**

**Contract**

The Board will consider a request to enter into a contract with Rawles & Associates for the completion of Parent Capacity Evaluations for the parents of youth who are in custody of Chowan County. NCDHHS has allocated funds in the amount of \$5,452 this fiscal year which will be used to pay for the cost of the evaluation.

### Medicaid Transformation

DSS Director Christine Dowdell will provide the Board with a PowerPoint presentation on Medicaid Transformation and the impact on Chowan County residents.

### **7. Public Hearing FY 2019-20 Proposed Budget**

The Board will open the Public Hearing to receive comment on the proposed FY 2019-20 Chowan County Budget. Budget materials are available for public inspection on the Chowan County website, the office of the County Manager and the Shepard Pruden Memorial Library.

### **8. FY 2019-20 Budget Ordinance**

The Board may consider formally adopting the Budget Ordinance which reflects all adjustments made by the Board during budget planning.

### **9. Water Asset Inventory and Assessment Grant**

County Manager Kevin Howard will present the Board with a resolution accepting a grant offer of \$150,000 from North Carolina Department of Environmental Quality to perform an asset inventory and assessment work.

### **10. Local Government Employee Retirement System (LGERS) Testing**

Chowan County was selected by the Office of the State Auditor to participate in LGERS Testing. The County Auditors (Thompson, Price, Scott and Adams - TPSA) will charge approximately \$5,000 to complete this testing which will begin in September 2019.

### **11. Board Policy**

The Board requested that the County Attorney draft a policy that addresses payment from ancillary Boards and committees. The policy is attached for the Board's review and consideration.

### **12. Boys and Girls Club Renovation Items**

#### Architect Contract Amendment

The Board will consider an amendment to the contract with JKF Architecture to add additional design work for a fire alarm system for the Boys and Girls Club renovation.

#### Public Hearing Announcement

The Chowan County Board of Commissioners will hold a public hearing on Monday, June 17, 2019 at 6:00pm at the Chowan County Public Safety Center 305 West Freemason St Edenton. The purpose of the public hearing is to consider an application for approval of an installment purchase contract for the renovation of the Former DF Walker School (Oakum Street) for the space to be leased by the Boys and Girls Club of the Albemarle. The cost is not to exceed \$2 million.

#### RFP Financing

The Board will consider approval of an RFP to get proposals for financing the Boys and Girls Club renovation project.

**13. Board Appointment**

The Hospital Directors Council has requested that Mike Adams fill the expired term of Scotty Harrell. A brief bio on Mr. Adams is attached for the Board's review.

**14. External Board/Committee Report**

Board members are asked to report on the activities of the external boards to which they have been appointed.

**15. Manager's Report**

County Manager Kevin Howard will update the Board on any pending matters.

- NCACC Resource/Consultation Team Request

Attached is a letter from Sampson County requesting a Resource team from the NCACC to assess their county's Emergency Services Department. Mr. Howard will discuss this further with the Board.

**16. Timely and Important Matters**

**17. Adjourn**